



**EXHIBIT 25-A**

**FINAL MINUTES  
Monterey Peninsula Water Management District  
Administrative Committee  
January 19, 2022**

*As a precaution to protect public health and safety, and pursuant to provisions of AB 361, this meeting was conducted via Zoom Video/Teleconference only.*

**Call to Order**

The virtual meeting was called to order at 2:03 PM via Zoom.

Committee members present: Karen Paull, Chair  
Amy Anderson  
Alvin Edwards (Alternate), Left the meeting at 2:13 PM  
Safwat Malek (Joined at 2:14 PM)

Committee members absent: None

District staff members present: David Stoldt, General Manager  
Suresh Prasad, Administrative Services Manager/Chief Financial Officer  
Jonathan Lear, Water Resources Manager  
Larry Hampson, District Engineer  
Thomas Christensen, Environmental Resources Manager  
Joel Pablo, Board Clerk  
Sara Reyes, Sr. Office Specialist

District Counsel present: David Laredo with De Lay and Laredo

**Additions / Corrections to Agenda:** Joel G. Pablo, Board Clerk noted that the January 21, 2022 Special Board Meeting Agenda was not included in the packet and can share the Draft Agenda during the meeting for further discussion, if needed.

**Comments from the Public:** None

**Items on Board Agenda for January 19, 2022**

**1. Consider Adoption of December 6, 2021 Committee Meeting Minutes**

On a motion by Anderson and second by Edwards, the minutes of the December 6, 2021, meeting were approved on a roll call vote of 3 – 0 by Anderson, Edwards and Paull.

**2. Consider Expenditure of Funds to Maintain the Access to the Sleepy Hollow Steelhead Rearing Facility**

On a motion by Anderson and second by Paull, the Administrative Committee recommended that the

Board approve the funds for road maintenance and direct the General Manager to enter into a contract with Valley Grading and Paving, Inc. for a not-to-exceed amount of \$9,950. The motion was approved on a roll call vote of 2 – 1 by Anderson and Paull, with Director Malek voting against the motion.

Alternate Committee Member Edwards left the meeting at 2:13 p.m.  
Committee Member Malek joined at 2:14 p.m.

**3. Consider Expenditure of Funds for Deferred Maintenance of the Access Road to the Sleepy Hollow Steelhead Rearing Facility**

On a motion by Paull and second by Anderson, the Administrative Committee recommended that the Board approve the funds for deferred road maintenance and direct the General Manager to reimburse California America Water up to \$9,950 for repair work. The motion was approved on a roll call vote of 2 – 1 by Anderson and Paull, with Director Malek voting against the motion.

**4. Consider Adoption of Resolution No. 2022-03 for Reimbursement of Expenditures for Pure Water Monterey Expansion**

On a motion by Paull and second by Anderson, the Administrative Committee recommended that the Board adopt Resolution No. 2022-03. The motion was approved on a roll call vote of 3 – 0 by Paull, Malek and Anderson.

**5. Consider Approval of Annual Update on Investment Policy**

On a motion by Paull and second by Anderson, the Administrative Committee recommended that the Board review and approve the District’s Investment Policy. The motion was approved on a roll call vote of 3 – 0 by Paull, Malek and Anderson.

**6. Consider Adoption of Treasurer’s Report for November 2021**

On a motion by Paull and second by Anderson, the committee voted to recommend that the Board adopt the November 2021 Treasurer’s Report and financial statements, and ratification of the disbursements made during the month. The motion was approved by a roll call vote of 3 – 0 by Paull, Malek and Anderson.

**7. Report on Activity/Progress on Contracts Over \$25,000**

This item was presented as information to the committee. No action was required or taken by the committee.

**8. Status Report on Measure J/Rule 19.8 Phase II Spending**

This item was presented as information to the committee. No action was required or taken by the committee.

**9. Review Draft January 21, 2022 Special Board Meeting Agenda and January 27, 2022 Regular Board Meeting Agenda**

The Committee reviewed the Draft January 21, 2022 Special Board Meeting Agenda and January 27, 2022 Regular Board Meeting Agenda and made no changes to the agendas.

**Suggest Items to be Placed on Future Agendas**

**Adjournment**

The meeting adjourned at 3:20 PM.