



**EXHIBIT 22-A**

**FINAL MINUTES  
Monterey Peninsula Water Management District  
Administrative Committee  
June 10, 2019**

**Call to Order**

The meeting was called to order at 4:05 PM in the District Conference Room.

Committee members present: George Riley – Chair  
Gary Hoffmann

Committee members absent: Molly Evans

Staff present: David J. Stoldt, General Manager  
Suresh Prasad, Administrative Services Manager/Chief Financial Officer  
Larry Hampson, Water Resources & Engineering Manager/District Engineer  
Stephanie Locke, Water Demand Manger  
Arlene Tavani, Executive Assistant

**Oral Communications**

None

**Items on Board Agenda for June 17, 2019**

- 1. Consider Adoption of Minutes of May 20, 2019 Committee Meeting**  
On a motion by Hoffmann and second by Riley, the minutes of the May 20, 2019 meeting were approved on a vote of 2 – 0 by Hoffmann and Riley. Evans was absent.
- 2. Consider Approval of Amendment No. 3 to Agreement with Regional Government Services Authority for Management and Administrative Services**  
On a motion by Hoffmann and second by Riley, the committee recommended approval with a correction to the staff note to specify the term of the agreement is through June 30, 2020. The motion was approved on a vote of 2 – 0 by Hoffmann and Riley. Evans was absent.
- 3. Consider Expenditure for Temporary Agency Employee to Assist with Document Scanning for All District Divisions During FY 2019-2020**  
On a motion by Hoffmann and second by Riley, the committee voted to recommend the Board approve an expenditure of \$50,000 to retain a temporary agency employee. The motion was approved on a voted of 2 – 0 by Hoffmann and Riley. Evans was absent.
- 4. Consider Approval of Agreement with Lynx Technologies for Geographic Information System (GIS) Services**  
On a motion by Hoffmann and second by Riley, the committee recommended the Board approve an agreement with Lynx Technologies for a not-to-exceed amount of \$35,000. The motion was approved on a vote of 2 – 0 by Hoffmann and Riley. Evans was absent.

**5. Consider Expenditure of Funds With CoreLogic Information Solutions, Inc.**

On a motion by Hoffmann and second by Riley, the committee recommended the Board approve an expenditure of \$14,000 for Fiscal Year 2019-2020 to obtain CoreLogic’s RealQuest Professional. The motion was approved on a vote of 2 – 0 by Hoffmann and Riley. Evans was absent.

**6. Authorize Funds to Contract for Limited-Term Field Positions during FY 2019-2020**

On a motion by Hoffmann and second by Riley, the committee recommended the Board adopt Resolution 2019-05, authorizing an exception to the CalPERS 180-day wait period to hire Larry Hampson as a part-time, limited-term employee. The motion was approved on a vote of 3 – 0 by Evans, Hoffmann and Riley.

**7. Consider Approval of Six Temporary Field Staff Positions Funded through an Interagency Contract Between MPWMD and NMFS to Provide for Legally Mandated Cooperative Research and Monitoring Projects in FY 2019-2020**

On a motion by Hoffmann and second by Riley, the committee recommended the Board authorize funding for six temporary field staff positions in an amount not-to-exceed \$99,320. The motion was approved on a vote of 2 – 0 by Riley and Hoffmann. Evans was absent.

**8. Consider Converting the Hydrogeologist Position to Water Resources Manager Position**

No action taken. The item was referred for Board consideration as an Action item on June 17, 2019.

**9. Consider Converting the Riparian Projects Coordinator Position to Environmental Resources Manager Position**

No action taken. The item was referred for Board consideration as an Action item on June 17, 2019.

**10. Approve Expenditure to Corporation Service Company - Recording Fees**

On a motion by Hoffmann and second by Riley, the committee recommended the Board authorize an expenditure of \$30,000 to Corporation Service Company to pay recording fees. The motion was approved on a vote of 2 – 0 by Hoffmann and Riley. Evans was absent. Locke noted that the staff report incorrectly listed the amount of funding requested as \$15,000.

**11. Authorize Expenditure for Software Maintenance Agreements**

On a motion by Hoffmann and second by Riley, the committee recommended the Board authorize \$114,600 to fund renewal of software maintenance agreements. The motion was approved on a vote of 2 – 0 by Hoffmann and Riley. Evans was absent.

**12. Consider Expenditure to Amend Contract with Pueblo Water Resources to Provide Hydrogeologic Review for Water Distribution System Permits**

On a motion by Hoffmann and second by Riley, the committee recommended the Board authorize an expenditure of \$2,000 to contract with Pueblo Water Resources. The motion was approved on a vote of 2 – 0 by Hoffmann and Riley. Evans was absent.

**13. Consider Contract for District Public Outreach and Communications Services with Thomas Brand Consulting For Fiscal Year 2019-2020**

On a motion by Hoffmann and second by Riley, the committee recommended the Board authorize a contract with Thomas Brand Consulting for Fiscal Year 2019-2020 in the amount of \$42,000. The motion was approved on a vote of 2 – 0 by Hoffmann and Riley. Evans was absent.

**14. Consider Renewal of Contract with JEA & Associates for Legislative and Administrative Services**

On a motion by Hoffmann and second by Riley, the committee recommended the Board authorize an expenditure of \$35,000 for renewal of the contract with JEA & Associates. The motion was approved on a vote of 2 – 0 by Hoffmann and Riley. Evans was absent.

**15. Consider Renewal of Contract with the Ferguson Group for Legislative and Administrative Services**

On a motion by Hoffmann and second by Riley, the committee recommended the Board authorize an expenditure of \$100,000 for renewal of the contract with the Ferguson Group. The motion was approved on a vote of 2 – 0 by Hoffmann and Riley. Evans was absent. Stoldt noted that the requested amount was incorrectly listed in the staff note as \$96,000 and should be modified to include \$3,500 in out-of-pocket expenses.

**16. Consider Approval of Additional Expenditure to HDR Engineering, Inc. for the Los Padres Dam Fish Passage Study**

On a motion by Hoffmann and second by Riley, the committee recommended the Board authorize an additional expenditure of \$10,000 to HDR Engineering, Inc. The motion was approved on a vote of 2 – 0 by Hoffmann and Riley. Evans was absent.

**17. Consider Adoption of Resolution 2019-05 Certifying Compliance with State Law with Respect to the Levying of General and Special Taxes, Assessments, and Property-Related Fees and Charges**

On a motion by Hoffmann and second by Riley, the committee recommended the Board adopt Resolution No. 2019-05. The motion was approved on a vote of 2 – 0 by Hoffmann and Riley. Evans was absent.

**18. Consider Adoption of Resolution 2019-07 Establishing Article XIII(B) Fiscal Year 2019-2020 Appropriations Limit**

On a motion by Hoffmann and second by Riley, the committee recommended the Board adopt Resolution No. 2019-17. The motion was approved on a vote of 2 – 0 by Hoffmann and Riley. Evans was absent.

**19. Consider Adoption of Resolution 2019-08 Update to Rule 24, Table 3, Capacity Fee History**

On a motion by Hoffmann and second by Riley, the committee recommended the Board adopt Resolution No. 2019-08. The motion was approved on a vote of 2 – 0 by Hoffmann and Riley. Evans was absent.

**20. Consider Adoption of Treasurer's Report for April 2019**

On a motion by Hoffmann and second by Riley, the committee recommended the Board adopt the April 2019 Treasurer's Report and financial statements, and ratification of the disbursements made during the month. The motion was approved on a vote of 2 – 0 by Hoffmann and Riley. Evans was absent.

**21. Report on Activity/Progress on Contracts Over \$25,000**

This item was presented as information to the committee. No action was required or taken by the committee.

**22. Status Report on Measure J/Rule 19.8 Spending**

This item was presented as information to the committee. No action was required or taken by the committee.

**Other Items**

**23. Review Draft May 20, 2019 Regular Board Meeting Agenda**

The committee reviewed the June 10, 2019 revision of the June 17, 2019 Board meeting agenda. Stoldt noted that items 7 and 8 would be removed from the Consent Calendar and placed under Action Items. The committee made no changes to the agenda.

**Adjournment**

The meeting was adjourned at 6:10 PM.

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