



**EXHIBIT 15-A**

**FINAL MINUTES  
Monterey Peninsula Water Management District  
Administrative Committee  
January 17, 2018**

**Call to Order**

The meeting was called to order at 3:30 PM in the District Conference Room.

Committee members present: Brenda Lewis - Chair  
Jeanne Byrne  
Andrew Clarke

Staff present: David Stoldt, General Manager  
Suresh Prasad, Administrative Services Manager/Chief Financial Officer  
Jonathan Lear, Senior Hydrogeologist  
Thomas Christensen, Riparian Projects Coordinator  
Stephanie Locke, Water Demand Manager  
Sara Reyes, Sr. Office Specialist

**Oral Communications**

General Manager Stoldt presented an emergency action item for the committee to take action on. Since the item was being presented as an emergency item, the committee should vote to add this as Item 14 to the January 17 Administrative Committee meeting agenda. On a motion by Byrne and second by Clarke, the committee approved adding the emergency action item to the agenda. The motion was approved on a vote of 3 – 0 by Byrne, Clarke and Lewis.

**Items on Board Agenda for January 24, 2018**

- 1. Consider Adoption of Minutes of December 5, 2017 Committee Meeting**  
On a motion by Clarke and second by Byrne, the minutes of the December 5, 2017 meeting were approved on a vote of 3 – 0 by and Clarke, Byrne and Lewis.
- 2. Consider Authorizing Pueblo Water Resources to Provide Aquifer Storage and Recovery Operational Support**  
On a motion by Byrne and second by Clarke, the committee recommended the Board authorize the General Manager to enter into an agreement on an as-needed basis, not-to-exceed \$70,000 with Pueblo Water Resources to support the District with WY 2018 ASR operations. The motion was approved on a vote of 3 – 0 by Byrne, Clarke and Lewis.
- 3. Consider Authorization of Repairs and Alterations to the DeDampierre Irrigation Well**  
On a motion by Byrne and second by Clarke, the committee recommended the Board authorize staff to contract with Carmel Valley Pump and Backflow Service to raise the casing and column of the well above ground and reconnect to control panels, as well as contract with David Casarez Excavating to fill the old pit with soil and to pour a concrete pad around the well. The motion was approved on a vote of 3 – 0 by Byrne, Clarke, and Lewis.

- 4. Consider Converting the River Maintenance Worker Position to Environmental Programs Specialist**  
On a motion by Byrne and second by Clarke, the committee recommended that the Board authorize the conversion of the of the River Maintenance Worker position to Environmental Programs Specialist and associated salary range. The motion was approved on a vote of 3 – 0 by Byrne, Clarke and Lewis.
- 5. Consider Approval of Reclassification of the Associate Hydrologist Position**  
On a motion by Clarke and second by Byrne, the committee recommended that the Board approve modifying the Associate Hydrologist to Range 37, Step E, effective February 1, 2018. The approximate cost would be \$7,400 in salary & benefits. The motion was approved on a vote of 3 – 0 by Clarke, Byrne and Lewis.
- 6. Consider Approval of Resolution 2018-01 in Support of an Application for Steelhead Monitoring to the California Department of Fish and Game Fisheries Restoration Grant Program**  
On a motion by Byrne and second by Clarke, the committee recommended the Board adopt Resolution 2018-01 to apply for grant funding from the Fisheries Restoration Grant Program and authorize the General Manager to enter into a contract with the California Department of fish and Wildlife.
- 7. Consider Funding Rebates in the California American Water System between January 1, 2018 and the Availability of Funding from the General Rate Case**  
On a motion by Byrne and second by Clarke, the committee recommended the Board support interim funding up to \$270,000 for the Rebate Program from the District’s general reserve fund until Cal-Am’s General Rate Case is approved and Cal-Am is directly funding the program. All District expenditures will be reimbursable by Cal-Am when a rebate fund is approved in the General Rate Case. The motion was approved on a vote of 3 – 0 by Byrne, Clarke and Lewis.
- 8. Consider Approval of Budget for Groundwater Models for Seaside Groundwater Basin**  
On a motion by Byrne and second by Clarke, the committee recommended the Board approve an amount not-to-exceed 445,000 for the District’s share of geochemical modeling in FY 2017-18 and an amount not-to-exceed \$28,000 for the District’s share of recalibration and updating the basin model. The motion was approved on a vote of 3 – 0 by Byrne, Clarke and Lewis.
- 9. Consider Approval of Annual Update of Investment Policy**  
On a motion by Byrne and second by Clarke, the committee recommended the Board review and approve the District’s Investment Policy. The motion was approved on a vote of 3 – 0 by Byrne, Clarke and Lewis.
- 10. Receive Semi-Annual Financial Report on the CAWD/PBCSD Wastewater Reclamation Project**  
This report was presented for informational purposes only. No action was taken by the committee.
- 11. Consider Approval of Treasurer’s Report for October 2017**  
On a motion by Clarke and second by Byrne, the committee recommended the Board adopt the October 2017 Treasurer’s Report and financial statements, and ratification of the disbursements made during the month. The motion was approved on a vote of 3 – 0 by Clarke, Byrne and Lewis.
- 12. Consider Approval of Treasurer’s Report for November 2017**  
On a motion by Clarke and second by Byrne, the committee recommended the Board adopt the November 2017 Treasurer’s Report and financial statements, and ratification of the disbursements made during the month. The motion was approved on a vote of 3 – 0 by Clarke, Byrne and Lewis.
- 13. Review Draft January 24, 2018 Board Meeting Agenda**  
General Manager Stoldt reported that the emergency Item 14 presented to the committee will be added

to the Consent Calendar. No additional changes were made by the committee.

**14. Consider Authorization of Expenditure for Financial Consultant to Evaluate Expansion of Pure Water Monterey Project**

On a motion by Byrne and second by Clarke, the committee recommended the Board approve the expenditure of up to \$50,000 for a financial consultant to evaluate expansion of the Pure Water Monterey project. The motion was approved on a vote of 3 – 0 by Byrne, Clarke and Lewis.

**Adjournment**

The meeting was adjourned at 4:28 PM.

U:\staff\Boardpacket\2018\20180222\InfoItems\15\Item-15-Exh-A.docx