



EXHIBIT 16-A

FINAL MINUTES Monterey Peninsula Water Management District Administrative Committee December 5, 2016

Call to Order

The meeting was called to order at 3:30 PM in the District Conference Room.

Committee members present: Andrew Clarke
Brenda Lewis
David Pendergrass - Chair

Committee members absent: None

Staff present: David Stoldt, General Manager
Suresh Prasad, Administrative Services Manager/Chief Financial Officer
Cynthia Schmidlin, Human Resource Analyst
Maureen Hamilton, Water Resources Engineer
Sara Reyes, Office Services Supervisor

Oral Communications

None

Items on Board Agenda for December 12, 2016

- 1. Consider Adoption of Minutes of November 7, 2016 Committee Meeting**
On a motion by Lewis and second by Clarke, the minutes of the November 7, 2016 meeting were approved on a vote of 3 to 0.

- 2. Consider Retention of Federal Legislative Consultant**
General Manager Stoldt reported that three Request for Quotes (RFQ) were sent to three firms. The proposals were received last week but have not been fully reviewed. The RFQ's will be presented to the Legislative Advocacy Committee on January 12, 2017 for their review and recommendation. The recommendation will then be brought to the full Board for consideration. No action was taken by the committee.

- 3. Consider Funding Additional Expenditures for Environmental Monitoring and Compliance Services for Monterey Pipeline and Hilby Pump Station Projects**
On a motion by Clarke and second by Lewis, the committee voted 3 to 0 to recommend the Board authorize the General Manager to enter into an agreement with Denise Duffy & Associates (DD&A) for an amount not-to-exceed \$80,000 of which 7/12 or about \$47,000 will be the District's responsibility.

4. **Consider Approving Agreement with Regional Government Services Authority for Management and Administrative Services**
On a motion by Lewis and second by Clarke, the committee voted 3 to 0 to recommend the Board authorize the General Manager to enter into an agreement with RGS to provide management and administrative services for an amount not-to-exceed \$35,000.
5. **Receive Pension Reporting Standards Government Accounting Standards Board Statement No. 68 Accounting Valuation Report**
On a motion by Lewis and second by Clarke, the committee voted 3 to 0 to recommend the Board receive the GASB 68 Accounting Valuation Report prepared by CalPERS.
6. **Consider Adoption of Resolution No. 2016-22 – Authorizing an Amendment to the District’s Contract with the California Public Employees’ Retirement System**
On a motion by Lewis and second by Clarke, the committee voted 3 to 0 to recommend the Board approve Resolution 2016-22, stating the District’s authorization of an amendment of its Retirement Contract with CalPers to provide Section 20516 (Employee Sharing Additional Cost) of 3% for classic local miscellaneous members.
7. **Consider Adoption of Treasurer’s Report for October 2016**
On a motion by Clarke and second by Lewis, the committee voted 3 to 0 to recommend the Board adopt the October 2016 Treasurer’s Report and financial statements, and ratification of the disbursements made during the month.

Other Business

8. **Review First Quarter Legal Services Activity Report for Fiscal Year 2016-2017**
This was presented to the committee for informational purposes only. No action was required by the committee.
9. **Review Draft December 12, 2016 Board Meeting Agenda**
The committee reviewed the agenda and made no changes.

Adjournment

The meeting was adjourned at 4:26 PM.