



Fiscal Year 2011-2012 Budget

Revised February 23, 2012

**MONTEREY PENINSULA
WATER MANAGEMENT DISTRICT
2011-12 BUDGET**

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RESOLUTION NO. 2011-10

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
ADOPTING THE BUDGET FOR FISCAL YEAR 2011-12**

WHEREAS, the General Manager has proposed a budget for Fiscal Year 2011-12, a copy of which is on file at the District's office.

WHEREAS, the Board of Directors has examined, and deliberated on, the budget during meetings held on May 26 and June 20, 2011.

NOW, THEREFORE BE IT RESOLVED by the Board of Directors of the Monterey Peninsula as follows:

1. That the said budget as approved at the June 20, 2011 Board of Directors Meeting is hereby approved and adopted as the budget for the Monterey Peninsula Water Management District for Fiscal Year 2011-12.
2. That the General Manager may delegate the authority to implement this resolution to the Administrative Services Manager/Chief Financial Officer.
3. That the General Manager is authorized and directed to transfer funds from one activity to another within a given fund, and from one Division to another Division, as such times are appropriate, in accordance with generally-accepted accounting principles and consistent with the objectives outlined in the approved budget.
4. That any contract for professional services, or other expenditures for procuring equipment, supplies or services, included in the budget that exceeds \$2,000 shall be executed by the General Manager only upon approval by the Board of Directors at a meeting of the Board of Directors.

On a motion by Director Potter and seconded by Director Doyle the foregoing resolution is duly adopted this 20th day of June 2011 by the following votes:

Ayes: Directors Brower, Doyle, Lehman, Lewis, Markey, Pendergrass and Potter
Nays: None
Absent: None

I, Darby Fuerst, Secretary to the Board of Directors of the Monterey Peninsula Water Management District, hereby certify that the foregoing is a resolution duly adopted on the 20th day of June 2011.

Witness my hand and seal of the Board of Directors this 21st day of June 2011.

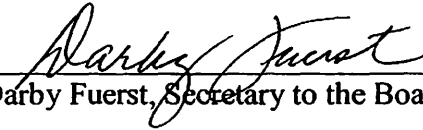


Darby Fuerst
Secretary to the Board

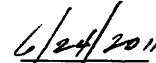
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COPY CERTIFICATION

I, Darby Fuerst, Secretary to the Board of Directors of the Monterey Peninsula Water Management District, hereby certify the foregoing is a full, true and correct copy of Resolution No. 2011-10 duly adopted on the 20th of June 2011.



Darby Fuerst, Secretary to the Board



Date

June 20, 2011

Chairperson Brower and Board Members
Monterey Peninsula Water Management District
5 Harris Court, Building G
Monterey, California 93940

Dear Chairperson Brower and Board Members:

Budget Overview

This letter transmits the budget for Fiscal Year (FY) 2011-12. While preparing the budget, District staff was mindful of the continuing uncertain economic conditions as well as the current status of the District's User Fee. Despite the strategy to adopt balanced budgets as directed by the Board of Directors in 2005, the FY 2011-12 budget does include use of General Operating, Litigation/Insurance and Flood/Drought Reserves, as well as the use of the existing line of credit in order to maintain most District programs and services pending resolution of the User Fee issue.

After compilation of the original requests from all Divisions and a detailed review and numerous adjustments by Division Managers and the General Manager, budgeted expenditures and projected revenues for FY 2011-12 total \$9,674,200.

Expenditures

As shown in the expenditures portion of the FY 2011-12 budget, the budgeted expenditures of \$9,674,200 decreased by 6.4% from the amount budgeted in FY 2010-11. The project expenditures portion of the budget includes \$577,100 for additional construction on Water Project 1, \$957,100 towards construction of Water Project 2, and \$150,000 for preliminary expenditures for Water Project 3. The expenditure budget also includes \$135,400 for the operation Water Project 1 and \$63,100 for the operation of Water Project 2. The budget was prepared with the assumption that California American Water (Cal-Am) would continue to reimburse the District for the operation of Water Project 1, and reimburse the cost of both operation and construction of Water Project 2.

Other large project expenditures include \$184,800 for the operation of the Sleepy Hollow fish rearing facility and related fish rescue activities, \$61,000 for riparian and erosion control activities, \$300,000 for landscape irrigation audits related to water conservation, \$150,000 for a school retrofit grant program, and \$600,000 for water conservation rebates. The latter three amounts are also reimbursable by Cal-Am. The expenditure budget also includes \$470,000 for design and permitting and phase 1 construction of a new water intake system at Sleepy Hollow, \$114,300 for design of Sleepy Hollow Ford removal and bridge replacement, \$1,029,100 for the Integrated Regional Water Management Project, and \$6,700 for Steelhead counting station components. These four projects are funded by various grants.

The budget for legal expenses is \$450,000, including \$75,000 from the Litigation/Insurance reserve to fund one-time costs related to the User Fee issue. The budget also includes \$169,000 for election expenses as three Board of Director positions are up for election in November of 2011. The FY 2011-12 budget also includes a Capital Improvement Project Forecast as requested by the Board of Directors in 2005.

Revenues

The FY 2011-12 revenue budget totals \$9,674,200, including the use of General Operating, Litigation/Insurance and Flood/Drought Reserves in the amounts of \$501,300, \$75,000 and \$443,900, respectively, and \$727,100 from line of credit proceeds to fund budgeted capital costs for Water Project 1 and preliminary costs for Water Project 3. User Fee revenues are projected to be \$1,661,500, a decrease of approximately 55% from the amount budgeted in FY 2010-11. This projection is based on the approximate amount of \$1,560,000 to be received from Cal-Am based on the Interim Implementation Agreement for the 2011-12 Carmel River Mitigation Program, plus historical amounts received from the Seaside Municipal System and the CAWD/PBCSD Reclamation Project. Property tax revenues are projected to be about \$1,465,000 which is the same amount budgeted in FY 2010-11. Connection charges are estimated to be down slightly from \$400,000 in the current FY to \$375,000 in FY 2011-12, and permit revenues are budgeted at \$255,000 which is \$44,000 less than FY 2010-11. Projected revenues also include reimbursements of \$198,500 from Cal-Am for Water Project 1 and Water Project 2 operational costs, \$957,100 from Cal-Am for construction costs related to Water Project 2, \$1,225,700 from Cal-Am for rebates and other water conservation and mitigation activities, \$91,000 for services provided to the Seaside Basin Watermaster, and \$1,620,100 in grant funds for various activities as detailed in the expenditure section above.

Reserves

The following table summarizes the changes to reserves based on the budget:


Reserve Description	Balance 07/01/11	FY 2011-12 Change	Balance 06/30/12
Insurance/Litigation Reserve	\$250,000	(\$75,000)	\$175,000
Flood/Drought Reserve	443,944	(443,944)	0
Capital Equipment Reserve	373,700	0	373,700
General Operating Reserve	900,488	(501,300)	399,188
Totals	\$1,968,132	(\$1,020,244)	\$947,888

As the table indicates the General Operating Reserve is expected to have a balance of approximately \$399,188, which is approximately 5.0% of the FY 2011-12 operating budget after subtracting one-time grant funds of \$1,620,100. Total reserves at June 30, 2012 are projected to be \$947,888, or 11.8% of the operating budget.

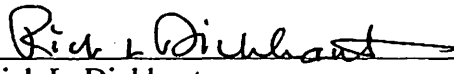
Summary

The 2011-12 budget was prepared using the strategies adopted in 2005 by the Board of Directors with the exception of the strategy to adopt balanced budgets on an annual basis. The FY 2011-12 budget does include use of General Operating, Litigation/Insurance and Flood/Drought Reserves pending resolution of the User Fee issue. Despite the reduced amount of User Fees budgeted in FY 2011-12, the budget allows the District to maintain most service levels currently provided by the District, and sustains its ability to achieve the objectives in the District's Strategic Plan, including Mission and Vision Statements. This budget process has been one of extraordinary partnership – with the Board of Directors, the District Management Team and other District employees. They have made a direct contribution to the development of the budget under difficult circumstances and we acknowledge their efforts.


Respectfully submitted:



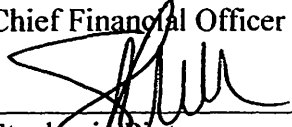
Darby Fuerst
General Manager



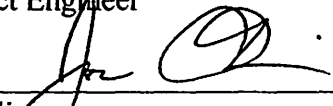
Rick L. Dickhaut
Administrative Services Manager/
Chief Financial Officer



Larry Hampson
Acting Planning & Engineering Manager/
District Engineer



Stephanie Pinar
Water Demand Manager



Joe Oliver
Water Resources Manager

MONTEREY PENINSULA WATER MANAGEMENT DISTRICT STRATEGIC PLAN

Adopted March 31, 2011

MISSION STATEMENT

The mission of the Monterey Peninsula Water Management District (MPWMD) is to manage, augment and protect water resources for the benefit of the community and the environment.

VISION STATEMENT

The MPWMD:

- 1) will strive to serve as a catalyst in collaboration with public and private entities for environmentally responsible solutions that result in a reliable and legal water supply; and*
- 2) shall be a fiscally responsible, professionally and publicly respected leader in managing water resources.*

CORE VALUES

(Not in priority order)

MPWMD values...

Collaboration and teamwork

Ethical behavior

Environmental responsibility

Fiscal responsibility

Quality service internally and externally

Professionalism

Technical accuracy

A positive attitude

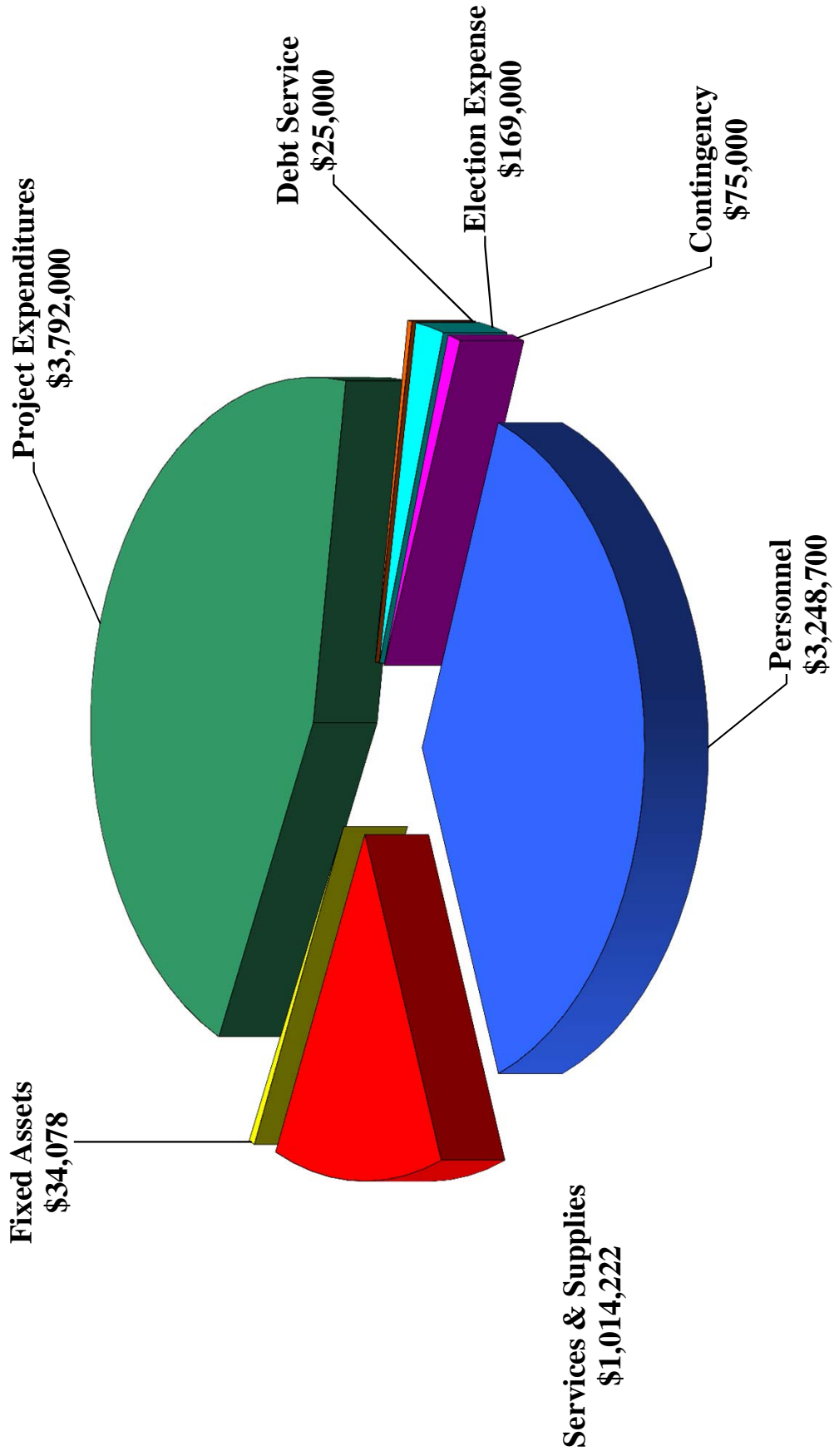
GOALS AND PRIORITIES FOR 2011-12

Goal 1: Improve visibility of MPWMD and its accomplishments

Goal 2: Identify and initiate three new projects that increase water supply in MPWMD service area

- A. Develop local desalination facilities (Monterey)**
- B. Support Groundwater Replenishment Project**
- C. Investigate Los Padres Reservoir Project**

EXPENDITURE SUMMARY
Fiscal Year 2011-2012
\$8,358,000



**Monterey Peninsula Water Management District
Expenditures Comparison by Year
Fiscal Year 2011-2012 Budget**

	FY 2009-2010 <u>Revised</u>	FY 2010-2011 <u>Revised</u>	2011-2012 <u>Revised</u>	Change From <u>Previous Year</u>	Percentage <u>Change</u>
<u>PERSONNEL</u>					
Salaries	\$2,161,600	\$2,153,300	\$2,137,400	(\$15,900)	-0.74%
Retirement	416,600	407,200	419,100	11,900	2.92%
Unemployment Compensation	1,200	3,000	3,000	0	0.00%
Auto Allowance	4,800	4,800	4,800	0	0.00%
Deferred Compensation	6,000	6,100	6,200	100	1.64%
Temporary Personnel	45,500	75,500	38,000	(37,500)	-49.67%
Workers Comp. Ins.	38,300	39,200	29,600	(9,600)	-24.49%
Employee Insurance	397,500	434,700	533,600	98,900	22.75%
Medicare & FICA Taxes	26,500	26,500	25,500	(1,000)	-3.77%
Personnel Recruitment	4,800	24,900	20,600	(4,300)	-17.27%
Pre-Employment Physical	1,500	600	500	(100)	-16.67%
Moving Expense Reimbursement	0	0	7,000	7,000	
Staff Development	51,000	50,700	23,400	(27,300)	-53.85%
Subtotal	<u>\$3,155,300</u>	<u>\$3,226,500</u>	<u>\$3,248,700</u>	<u>\$22,200</u>	<u>0.69%</u>
<u>SERVICES & SUPPLIES</u>					
Board Member Comp.	\$33,000	\$41,000	\$38,000	(\$3,000)	-7.32%
Board Expenses	12,400	16,100	14,400	(1,700)	-10.56%
Telephone	34,400	37,900	35,200	(2,700)	-7.12%
Insurance	48,000	46,000	46,000	0	0.00%
Facility Maint.	36,500	36,500	35,000	(1,500)	-4.11%
Membership Dues	14,100	23,700	22,100	(1,600)	-6.75%
Miscellaneous	1,000	2,400	1,500	(900)	-37.50%
Bank Charges	2,200	3,700	3,500	(200)	-5.41%
Office Supplies	32,200	27,700	34,500	6,800	24.55%
Courier Expense	8,000	8,000	6,000	(2,000)	-25.00%
Meeting Expenses	18,200	14,300	17,100	2,800	19.58%
Printing/Duplicating/Binding	4,500	5,500	6,600	1,100	20.00%
Data Processing	66,300	134,800	73,822	(60,978)	-45.24%
Professional Fees	60,000	95,000	112,800	17,800	18.74%
Legal Notices	3,000	6,000	3,000	(3,000)	-50.00%
Utilities	27,000	31,500	31,200	(300)	-0.95%
Rent	19,500	24,200	16,300	(7,900)	-32.64%
Legal Services	450,000	400,000	450,000	50,000	12.50%
Travel	38,300	50,000	28,700	(21,300)	-42.60%
Transportation	46,100	28,000	23,000	(5,000)	-17.86%
Operating Supplies	21,200	19,900	15,500	(4,400)	-22.11%
Subtotal	<u>\$975,900</u>	<u>\$1,052,200</u>	<u>\$1,014,222</u>	<u>(\$37,978)</u>	<u>-3.61%</u>
FIXED ASSETS	158,100	230,400	34,078	(\$196,322)	-85.21%
PROJECT EXPENDITURES	3,895,900	5,605,800	3,792,000	(1,813,800)	-32.36%
DEBT SERVICE	12,500	10,000	25,000	15,000	150.00%
CAPITAL EQUIP. RESERVE	76,500	87,100	0	(87,100)	-100.00%
LITIGATION/INSURANCE RESERVE	0	50,000	0	(50,000)	100.00%
ELECTION EXPENSE	75,000	0	169,000	169,000	
CONTINGENCY	75,000	75,000	75,000	0	0.00%
EXPENDITURE TOTAL	<u>\$8,424,200</u>	<u>\$10,337,000</u>	<u>\$8,358,000</u>	<u>(\$1,979,000)</u>	<u>-19.14%</u>

Monterey Peninsula Water Management District
Expenditures by Operating Fund
Fiscal Year 2011-2012 Budget

	<u>Mitigation</u>	<u>Capital Projects</u>	<u>Conservation</u>	<u>Total</u>
<u>PERSONNEL</u>				
Salaries	\$1,303,800	\$384,700	\$448,900	\$2,137,400
Retirement	255,700	75,400	88,000	419,100
Unemployment Compensation	1,900	500	600	3,000
Auto Allowance	2,900	900	1,000	4,800
Deferred Compensation	3,800	1,100	1,300	6,200
Temporary Personnel	23,200	6,800	8,000	38,000
Workers Comp. Ins.	18,100	5,300	6,200	29,600
Employee Insurance	325,500	96,000	112,100	533,600
Medicare & FICA Taxes	15,500	4,600	5,400	25,500
Personnel Recruitment	12,600	3,700	4,300	20,600
Pre-Employment Physical	300	100	100	500
Moving Expense Reimbursement	4,200	1,300	1,500	7,000
Staff Development	14,300	4,200	4,900	23,400
Subtotal	<u>\$1,981,800</u>	<u>\$584,600</u>	<u>\$682,300</u>	<u>\$3,248,700</u>
<u>SERVICES & SUPPLIES</u>				
Board Member Comp.	\$23,200	\$6,800	\$8,000	\$38,000
Board Expenses	8,800	2,600	3,000	14,400
Telephone	21,500	6,300	7,400	35,200
Insurance	28,000	8,300	9,700	46,000
Facility Maint.	21,300	6,300	7,400	35,000
Membership Dues	13,500	4,000	4,600	22,100
Miscellaneous	900	300	300	1,500
Bank Charges	2,200	600	700	3,500
Office Supplies	21,100	6,200	7,200	34,500
Courier Expense	3,600	1,100	1,300	6,000
Meeting Expenses	10,400	3,100	3,600	17,100
Printing/Duplicating/Binding	4,000	1,200	1,400	6,600
Data Processing	45,022	13,300	15,500	73,822
Professional Fees	68,800	20,300	23,700	112,800
Legal Notices	1,900	500	600	3,000
Utilities	19,000	5,600	6,600	31,200
Rent	10,000	2,900	3,400	16,300
Legal Services	145,800	229,200	75,000	450,000
Travel	17,500	5,200	6,000	28,700
Transportation	14,100	4,100	4,800	23,000
Operating Supplies	9,400	2,800	3,300	15,500
Subtotal	<u>\$490,022</u>	<u>\$330,700</u>	<u>\$193,500</u>	<u>\$1,014,222</u>
FIXED ASSETS	19,573	7,065	7,440	34,078
PROJECT EXPENDITURES	3,209,866	98,067	484,067	3,792,000
DEBT SERVICE	15,000	10,000		25,000
FLOOD/DROUGHT RESERVE	0	0	0	0
LITIGATION/INSURANCE RESERVE	0	0	0	0
CAPITAL EQUIP. RESERVE	0	0	0	0
ELECTION EXPENSE	103,100	30,400	35,500	169,000
CONTINGENCY	45,700	13,500	15,800	75,000
EXPENDITURE TOTAL	<u>\$5,865,061</u>	<u>\$1,074,332</u>	<u>\$1,418,607</u>	<u>\$8,358,000</u>

**Monterey Peninsula Water Management District
Labor Allocation by Operating Funds
Fiscal Year 2011-12**

	<u>Mitigation</u>	<u>Capital Projects</u>	<u>Conservation</u>	<u>Total</u>
<u>General Manager's Office</u>				
General Manager	40%	30%	30%	100%
Chief Technology Officer	33%	33%	34%	100%
Executive Assistant	40%	30%	30%	100%
GIS Specialist	57%	33%	10%	100%
<u>Administrative Services</u>				
ASD Mgr/CFO	61%	18%	21%	100%
Accountant	61%	18%	21%	100%
Human Resources Analyst	61%	18%	21%	100%
Office Services Supervisor	61%	18%	21%	100%
Office Specialist II	61%	18%	21%	100%
<u>Planning & Engineering</u>				
P&E Mgr/District Engineer	65%	35%	0%	100%
Project Mgr/Public Relations	75%	25%	0%	100%
Water Resources Engineer	85%	15%	0%	100%
Riparian Projects Coordinator	90%	10%	0%	100%
River Maintenance Specialist	100%	0%	0%	100%
River Maintenance Worker	100%	0%	0%	100%
<u>Water Demand</u>				
Water Demand Manager	25%	10%	65%	100%
Conservation Analyst	30%	5%	65%	100%
Conservation Rep II	15%	75%	10%	100%
Conservation Rep I	5%	10%	85%	100%
Conservation Rep I	0%	0%	100%	100%
Conservation Technician II	10%	5%	85%	100%
<u>Water Resources</u>				
Water Resources Manager	65%	35%	0%	100%
Senior Hydrogeologist	65%	35%	0%	100%
Hydrography Programs Coordinator	90%	10%	0%	100%
Associate Hydrologist	85%	15%	0%	100%
Senior Fisheries Biologist	95%	5%	0%	100%
Associate Fisheries Biologist	100%	0%	0%	100%
Associate Fisheries Biologist	100%	0%	0%	100%
Average Percentage	61%	18%	21%	100%

Monterey Peninsula Water Management District
Expenditures by Division
Fiscal Year 2011-2012 Budget

	General Manger's <u>Office</u>	Administrative <u>Services</u>	Planning & <u>Engineering</u>	Water <u>Demand</u>	Water <u>Resources</u>	<u>Total</u>
<u>PERSONNEL</u>						
Salaries	\$296,000	\$498,000	\$408,000	\$320,000	\$615,400	\$2,137,400
Retirement	52,000	99,300	81,400	63,700	122,700	419,100
Unemployment Compensation	0	3,000	0	0	0	3,000
Auto Allowance	4,800	0	0	0	0	4,800
Deferred Compensation	6,200	0	0	0	0	6,200
Temporary Personnel	0	0	0	38,000	0	38,000
Workers' Comp.	1,200	1,500	6,900	1,000	19,000	29,600
Employee Insurance	33,600	202,100	104,500	74,200	119,200	533,600
Medicare & FICA Taxes	3,000	7,200	4,500	4,600	6,200	25,500
Personnel Recruitment	0	20,600	0	0	0	20,600
Pre-Employment Physicals	0	500	0	0	0	500
Moving Expense Reimbursement	7,000	0	0	0	0	7,000
Staff Development	2,300	10,000	3,500	2,500	5,100	23,400
Subtotal	\$406,100	\$842,200	\$608,800	\$504,000	\$887,600	\$3,248,700
<u>SERVICES & SUPPLIES</u>						
Board Member Comp	\$0	\$38,000	\$0	\$0	\$0	38,000
Board Expenses	14,400	0	0	0	0	14,400
Telephone	2,200	25,000	4,000	500	3,500	35,200
Insurance	0	46,000	0	0	0	46,000
Facility Maint.	0	35,000	0	0	0	35,000
Membership Dues	10,000	7,100	1,000	4,000	0	22,100
Miscellaneous	0	500	500	500	0	1,500
Bank Charges	0	3,500	0	0	0	3,500
Office Supplies	200	28,000	500	5,300	500	34,500
Courier Expense	0	6,000	0	0	0	6,000
Meeting Expenses	10,600	6,000	0	500	0	17,100
Printing/Duplicating/Binding	0	5,500	500	0	600	6,600
Data Processing	0	73,822	0	0	0	73,822
Professional Fees	83,000	29,800	0	0	0	112,800
Legal Notices	0	3,000	0	0	0	3,000
Utilities	0	31,000	0	0	200	31,200
Rent	0	8,500	0	0	7,800	16,300
Legal Services	0	450,000	0	0	0	450,000
Travel	5,600	8,600	4,000	7,500	3,000	28,700
Vehicle Expense	0	0	8,000	3,000	12,000	23,000
Operating Supplies	500	2,000	2,000	9,800	1,200	15,500
Subtotal	\$126,500	\$807,322	\$20,500	\$31,100	\$28,800	\$1,014,222
FIXED ASSETS	2,000	32,078	0	0	0	34,078
PROJECT EXPENDITURES	35,000	73,500	442,300	694,400	2,546,800	3,792,000
DEBT SERVICE		25,000				25,000
FLOOD/DROUGHT RESERVE	0	0	0	0	0	0
LITIGATION/INSURANCE RESERVE	0	0	0	0	0	0
CAPITAL EQUIPMENT RES.	0	0	0	0	0	0
ELECTION EXPENSE		169,000	0	0	0	169,000
CONTINGENCY	0	75,000	0	0	0	75,000
Expenditure Total	\$569,600	\$2,024,100	\$1,071,600	\$1,229,500	\$3,463,200	\$8,358,000

MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
PROJECT EXPENDITURES
FISCAL YEAR 2011-2012 BUDGET

AUGMENT WATER SUPPLY

Objective	Timeline	Total	Account	Division	Reimbursable	Source
Operations Modeling						
1-1-1 CVSIM Update/Assistance	June	0	5-7829	WRD	0	
Water Supply Projects						
1-2-1 Water Project 1						
A. Santa Margarita Site						
1. Site work						
a. Permanent electrical equipment	Fall	283,100	4-7860.04	WRD	0	Line of Credit
b. Final fencing, grading, paving	Spring	0	4-7860.04	WRD	0	
c. Permanent instrumentation	Fall	45,500	4-7860.04	WRD	0	Line of Credit
d. Replacement of ASR-1 well pump/motor (upsized)	Winter	0	4-7860.04	WRD	0	
e. PG&E service upgrade	Fall	15,000	4-7860.04	WRD	0	Line of Credit
f. ASR-1 and 2 permanent soundproof enclosures	Spring	0	4-7860.04	WRD	0	
g. Facility building equipment	Fall	247,500	4-7860.04	WRD	0	Line of Credit
h. Contingency (10%)	Ongoing	59,100	4-7860.04	WRD	0	Line of Credit
2. Operations and Maintenance						
a. Operations support	Ongoing	75,000	4-7860.04	WRD	75,000	CAW
b. Water quality lab analysis	Ongoing	20,000	4-7860.04	WRD	20,000	CAW
c. Electrical power	Ongoing	30,000	4-7860.04	WRD	30,000	CAW
d. Backup water quality field meter	Fall	300	4-7860.04	WRD	300	CAW
e. Backup 500' water level probe	Fall	800	4-7860.04	WRD	800	CAW
f. Contingency (10%)	Ongoing	13,400	4-7860.04	WRD	13,400	CAW
3. Coordination With Seaside Middle School Site						
a. Well No. 1 interim piping connection to Santa Margarita site	Fall	45,000	4-7860.06	WRD	45,000	CAW
b. FORA ordinance clearance at Santa Margarita site	Fall	28,800	4-7860.06	WRD	28,800	CAW
c. City of Seaside appraisal/easement prep for Santa Margarita site	Fall	2,000	4-7860.06	WRD	2,000	CAW
d. Contingency (15%)	Ongoing	11,400	4-7860.06	WRD	11,400	CAW
B. Water Project 2						
1. Seaside Middle School Site						
a. Well No. 1 pump & motor	Summer	242,000	4-7860.06	WRD	242,000	CAW
b. Well No. 1 downhole flow control valve	Summer	56,300	4-7860.06	WRD	56,300	CAW
c. Well No. 1 construct electrical connection	Summer	65,300	4-7860.06	WRD	65,300	CAW
d. Well No. 1 PG&E electrical	Summer	38,000	4-7860.06	WRD	38,000	CAW
e. Well No. 1 permanent wellhead piping	Fall	86,000	4-7860.06	WRD	86,000	CAW
f. Well No. 1 MCWD water connection	Fall	3,000	4-7860.06	WRD	3,000	CAW
g. Well No. 1 site preparation	Fall	39,000	4-7860.06	WRD	39,000	CAW
h. Well No. 1 temporary security fencing	Spring	17,000	4-7860.06	WRD	17,000	CAW
i. Contingency (15%)	Ongoing	82,000	4-7860.06	WRD	82,000	CAW
2. Operations & Maintenance						
a. Operations support	Ongoing	37,500	4-7860.06	WRD	37,500	CAW
b. Water quality lab analysis	Ongoing	10,000	4-7860.06	WRD	10,000	CAW
c. Electrical power	Ongoing	3,000	4-7860.06	WRD	3,000	CAW
d. Contingency (15%)	Ongoing	7,600	4-7860.06	WRD	7,600	CAW
3. Water Project 2 Site Planning						
a. Site survey for final design	Spring	12,000	4-7860.06	WRD	12,000	CAW
b. Evaluation/coordination with RWP facilities	Ongoing	15,000	4-7860.06	WRD	15,000	CAW
c. CEQA environmental review	Fall	26,500	4-7860.06	WRD	26,500	CAW
d. Regulatory agency permitting	Ongoing	40,000	4-7860.06	WRD	40,000	CAW
e. Diversion wall below site	Spring	11,300	4-7860.06	WRD	11,300	CAW
f. Backflow percolation pit	Spring	16,500	4-7860.06	WRD	16,500	CAW
g. Site underground water & electrical piping	Spring	7,500	4-7860.06	WRD	7,500	CAW
h. Electrical building	Spring	18,800	4-7860.06	WRD	18,800	CAW
i. Permanent instrumentation (including PLCs)	Spring	4,500	4-7860.06	WRD	4,500	CAW
j. Electrical control equipment (both wells)	Spring	60,000	4-7860.06	WRD	60,000	CAW
k. Grading for permanent access from GJMB	Spring	3,800	4-7860.06	WRD	3,800	CAW
l. Permanent paving/fencing	Spring	11,300	4-7860.06	WRD	11,300	CAW
m. Contingency (15%)	Ongoing	34,100	4-7860.06	WRD	34,100	CAW
1-3-1 MPWMD Desalination	Ongoing	25,000	5-7860.05	P&E	0	Line of Credit
1-4-1 Water Rights Permits Fees	Ongoing	4,000	5-7812	P&E	0	
AUGMENT WATER SUPPLY TOTAL		1,853,900			1,174,700	

MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
PROJECT EXPENDITURES
FISCAL YEAR 2011-2012 BUDGET

PROTECT ENVIRONMENTAL QUALITY

Objective	Timeline	Total	Account	Division	Reimbursable	Source
Riparian Mitigations						
2-1-1 Irrigation Program						
A. Operate and maintain 4 well systems	Ongoing	7,000	4-7850.11	P&E	7,000	CAW
B. Operate and maintain District project systems	Ongoing	10,000	4-7850.12	P&E	0	
2-1-2 Riparian Corridor Management						
A. Maintain and diversify plantings at District projects						
1. Seed collection and propagation	Ongoing	500	4-7870.30	P&E	0	
2. Supplemental planting	Ongoing	500	4-7870.33	P&E	0	
B. Riparian corridor maintenance projects	Ongoing	500	4-7870.80	P&E	0	
C. Reprint and mail River Care Guide	June	0	4-7870.50	P&E	0	
2-1-3 Riparian Monitoring Program						
A. Vegetation and soil moisture monitoring equipment purchase & maintenance	Ongoing	500	4-7870.21	P&E	0	
B. Wildlife monitoring	August & May	0	4-7870.22	P&E	0	
C. Field Biology Assistant	Ongoing	21,000	4-7870.10	P&E	0	
D. GS flow (laptop for groundwater drawdown model development)	June	2,000	4-7870.21	P&E	0	
2-1-4 Address Vegetation Hazards and Remove Trash from Channel	Ongoing	11,000	4-7870.40	P&E	0	
Erosion Protection						
2-2-1 Repair Bank Damage at District Restoration Projects						
A. Maintain erosion protection projects	June	0	4-7895.90	P&E	0	
B. Lower San Carlos restoration project permitting	June	0	4-7895.41	P&E	0	
2-2-2 Renew Regional General Permit from U.S. Army Corps of Engineers	June	0	4-7895.8	P&E	0	
Aquatic Resources Fisheries						
2-3-1 Sleepy Hollow Facility Operations						
A. General operations and maintenance	Ongoing	24,600	4-7858.13	WRD	0	
B. Power	Ongoing	34,400	4-7858.13	WRD	0	
C. Road maintenance	June	1,000	4-7858.13	WRD	0	
D. Replacement of standby generator fuel	Ongoing	1,800	4-7858.13	WRD	0	
E. Generator maintenance service	Ongoing	5,600	4-7858.13	WRD	0	
F. Design and permitting for new intake system	Fall	190,000	4-7858.12	WRD	190,000	Grant
G. Raw water intake retrofit - phase 1	May	280,000	4-7858.12	WRD	280,000	Grant
H. DIDSON Steelhead counting station components	Summer	6,700	4-7858.12	WRD	6,700	Grant
I. Intake/cold well repair & maintenance	Ongoing	19,500	4-7858.13	WRD	0	
2-3-2 Conduct Juvenile Rescues						
A. Miscellaneous fish rescue supplies	Ongoing	1,500	4-7858.13	WRD	0	
B. Water Resources Assistant	Ongoing	20,400	4-7870.10	WRD	0	
C. Seasonal Fish Rescue Workers	Ongoing	9,400	4-7870.10	WRD	0	
D. Recalibrate backpack electro-fisher	Ongoing	800	4-7858.13	WRD	0	
E. Waders	Ongoing	1,300	4-7858.13	WRD	0	
F. On-call fish rescue crew	Ongoing	2,600	4-7870.10	WRD	0	
G. Fish rescue efficiency study	Ongoing	0	4-7858.11	WRD	0	
2-3-3 Rescue & Transport Smolts						
A. Smolt rescue supplies	Ongoing	1,000	4-7858.33	WRD	0	
2-3-4 Monitoring of Adult Steelhead Counts at San Clemente Dam						
A. San Clemente Dam fish counter supplies	Ongoing	1,900	4-7858.51	WRD	0	
2-3-5 Adult & kelt rescue and transport	Ongoing	300	4-7859	WRD	0	
2-3-6 Contracted Aquatic Invertebrate Identification	Oct. & April	0	4-7858.60	WRD	0	
2-3-7 Carmel River Water Quality Monitoring Samples	Ongoing	300	4-7858.70	WRD	0	
2-3-8 CAW-NOAA-CDFG Settlement Agreement Projects						
A. Design of Sleepy Hollow Ford Removal and Bridge Replacement	June	114,300	4-7858-56	P&E	114,300	CDFG Grant
Lagoon Mitigation Activities						
2-4-1 Monitoring						
A. Bi-annual inter-agency cooperative Steelhead survey	June/Dec	0	4-7858.71	WRD	0	

MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
PROJECT EXPENDITURES
FISCAL YEAR 2011-2012 BUDGET

Hydrologic

2-5-1	Carmel Valley						
	A. Monitor Carmel River near Carmel (USGS)	Ongoing	14,000	5-7856	WRD	0	
	B. Water quality chemical analyses	Ongoing	2,000	4-7815	WRD	0	
	C. Miscellaneous maintenance	Ongoing	800	4/5-7855.02	WRD	0	
	D. Monitoring well maintenance/destruction (Seaside)	Ongoing	5,000	5-7855.02	WRD	0	
2-5-2	Seaside Basin Watermaster						
	A. MMP implementation (non-labor portion only)	Ongoing	35,000	5-7860.03	WRD	35,000	Watermaster
2-5-3	District Wide						
	A. Stream flow monitoring program						
	1. Miscellaneous equipment	Ongoing	3,000	4/5-7856.03	WRD	0	
	2. Data line rental - 7 sites	Ongoing	3,000	4/5-7856.03	WRD	0	

Integrated Regional Water Management

2-6	Integrated Regional Water Management						
	A. Update IRWM Plan Chapters 1-15 (see Note 1) [staff cost \$10,000 reimbursed]	June	40,000	7855.10	P&E	50,000	DWR Grant
	B. Update to the Canyon Del Rey Drainage Plan (see Note 2)	June	60,000	7855.11	P&E	60,000	DWR Grant
	C. Salt and nutrient management plan for the SGB (see Note 3)	June	50,000	7855.12	WRD	50,000	DWR Grant
	D. Assessment of steelhead passage barriers (see Note 4) [staff cost \$14,000 reimbursed]	June	6,000	7855.13	WRD	20,000	DWR Grant
	E. GIS internet mapping site development & data management system (see Note 5)	June	73,500	7855.14	ASD	33,000	DWR Grant
	F. Inter-regional coordination (see Note 6) [staff cost \$5,000 reimbursed]	June	10,000	7855.15	P&E	15,000	DWR Grant
	G. Assessment for San Joe Creek watershed (see Note 7)	June	0	7855.16	P&E	0	DWR Grant
	H. ASBS alternatives analysis (see Note 8)	June	70,000	7855.17	P&E	70,000	DWR Grant
	I. Hydrologic monitoring - Carmel Valley Alluvial Aquifer (see Note 9)	June	20,000	7855.18	P&E	20,000	DWR Grant
	J. Feasibility of Scenic Road preservation (see Note 10)	June	20,000	7855.18	P&E	20,000	DWR Grant

Notes:

- 1 - No local match required
- 2 - Local match consists of \$60,000 cash (MCWRA), MPWMD in-kind services of \$22,080 for stream gage costs in Canyon Del Rey (two seasons)
- 3 - Local match consists of \$164,000 in expenses for the Seaside Groundwater Basin Watermaster
- 4 - Local match consists of MPWMD in-kind services of \$106,720 for stream gage costs in Carmel River tributaries (two seasons)
- 5 - Local match consists of \$40,500 mix of consultants, hardware & software and MPWMD in-kind services
- 6 - Local match consists of MPWMD in-kind services of \$2,400 during a two-year period in addition to reimbursed labor
- 7 - Sub-grantee agreement with Monterey Peninsula Regional Park District
- 8 - Sub-grantee agreement with City of Monterey
- 9 - Local match consists of MPWMD in-kind services of \$26,350 during a three-year period
- 10- New item added during mid-year budget adjustment

Water Distribution System Permitting

2-8-1	Permit Processing Assistance	Ongoing	6,000	4-7855.03	P&E	6,000	Direct Bill
2-8-2	Hydrogeologic Impact Review	Ongoing	7,000	4-7855.03	P&E	7,000	Direct Bill
2-8-3	County Fees - CEQA Posting and Recording	Ongoing	6,000	4-7855.03	P&E	6,000	Direct Bill
2-8-4	Technical Procedures Update	December	7,000	4-7855.03	P&E	0	
2-8-5	Permit Process Streamlining and Public Outreach	June	0	4-7855.03	P&E	0	
2-8-6	Document Management/File Scanning	June	0	4-7855.03	P&E	0	
PROTECT ENVIRONMENTAL QUALITY TOTAL			<u>1,208,700</u>			<u>990,000</u>	

MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
PROJECT EXPENDITURES
FISCAL YEAR 2011-2012 BUDGET

PUBLIC OUTREACH

Objective	Timeline	Total	Account	Division	Reimbursable	Source
3-1-1 Annual Newsletter	March	5,000	9-7811.10	GMO	0	
3-1-2 Public Outreach - General	Ongoing	10,000	9-7811.50	GMO	0	
3-1-3 Open House & Meeting Expenses	Ongoing	0	9-7811.50	GMO	0	
3-1-4 Website Upgrade	June	20,000	9-7811.50	GMO	0	
3-1-5 Water Awareness Day	May	0	7811.50	GMO	0	
3-1-6 Promote Water Project 1	Fall	0	7811.50	GMO	0	
PUBLIC OUTREACH TOTAL		35,000			0	

WATER DEMAND

Objective	Timeline	Total	Account	Division	Reimbursable	Source
Demand Management						
4-1-1 Rule Implementation/Enforcement						
A. Deed Restriction recording	Ongoing	10,000	6-7819	WDD	6,000	CAW
B. Tolling of water credits EIR	Fall	0	6-7801	WDD	0	
4-1-2 Database Project						
A. Maintenance	Ongoing	10,000	6-7811.61	WDD	0	
B. Ordinance Programming	Ongoing	10,000	6-7811.61	WDD	0	
C. Programming (revisions and new)	Ongoing	30,000	6-7811.61	WDD	0	
Water Conservation						
4-2-1 Community Outreach						
A. Sponsorships/support of community events	Ongoing	1,000	6-7811.40	WDD	0	
B. Advertising	Ongoing	0	6-7811.60	WDD	0	
C. Water Awareness Committee grant	Ongoing	2,000	6-7811.50	WDD	0	
D. Water Efficiency Training/Education (Public)	Ongoing	10,000	6-7811.52	WDD	10,000	CAW
E. School water conservation (non-CAW)	Ongoing	500	6-7811.55	WDD	0	
4-2-2 Conservation Programs						
A. Landscape auditors	Ongoing	100,000	6-7813.81	WDD	100,000	CAW
B. School retrofit grant program	Ongoing	250,000	6-7813.84	WDD	250,000	CAW
C. Waterwise Gardening web application updates	Ongoing	5,000	6-7813.86	WDD	5,000	CAW
D. Conservation printed material	Ongoing	2,000	6-7813.88	WDD	2,000	CAW
E. CIMIS stations wireless connection costs	Ongoing	2,400	6-7813.86	WDD	2,400	CAW
F. Conservation devices	Ongoing	35,000	6-7813.87	WDD	35,000	CAW
G. Conservation devices (non-CAW)	Ongoing	500	6-7811.63	WDD	0	
H. Rainwater/graywater demonstration projects	Spring	0	6-7811.61	WDD	0	CAW
I. Best management practices	Ongoing	5,000	6-7811.55	WDD	0	
4-2-3 Rebate Program						
A. CAW	Ongoing	200,000	4-7814.xx	WDD	200,000	CAW
B. Seaside Municipal	Ongoing	5,000	4-7812.00	WDD	5,000	Seaside
C. Non-CAW (MPWMD funded)	Ongoing	15,000	4-7814.99	WDD	0	
D. Rebate application forms	Ongoing	1,000	4-7814.00	WDD	0	
WATER DEMAND TOTAL		694,400			615,400	
PROJECT EXPENDITURES TOTAL		3,792,000			2,780,100	
Depicts changes to the budget						

**Monterey Peninsula Water Management District
Capital Asset Purchases
Fiscal Year 2011-12 Budget**

	<u>Cost</u>	<u>Account Number</u>
<u>Computer Equipment</u>		
Sign/Logo for Conference Room	\$2,000	99-9180
Software Licenses	17,678	99-9160
Laptop Replacements (3)	3,300	99-9160
Data Storage	11,100	99-9160
Total Capital Assets	\$34,078	

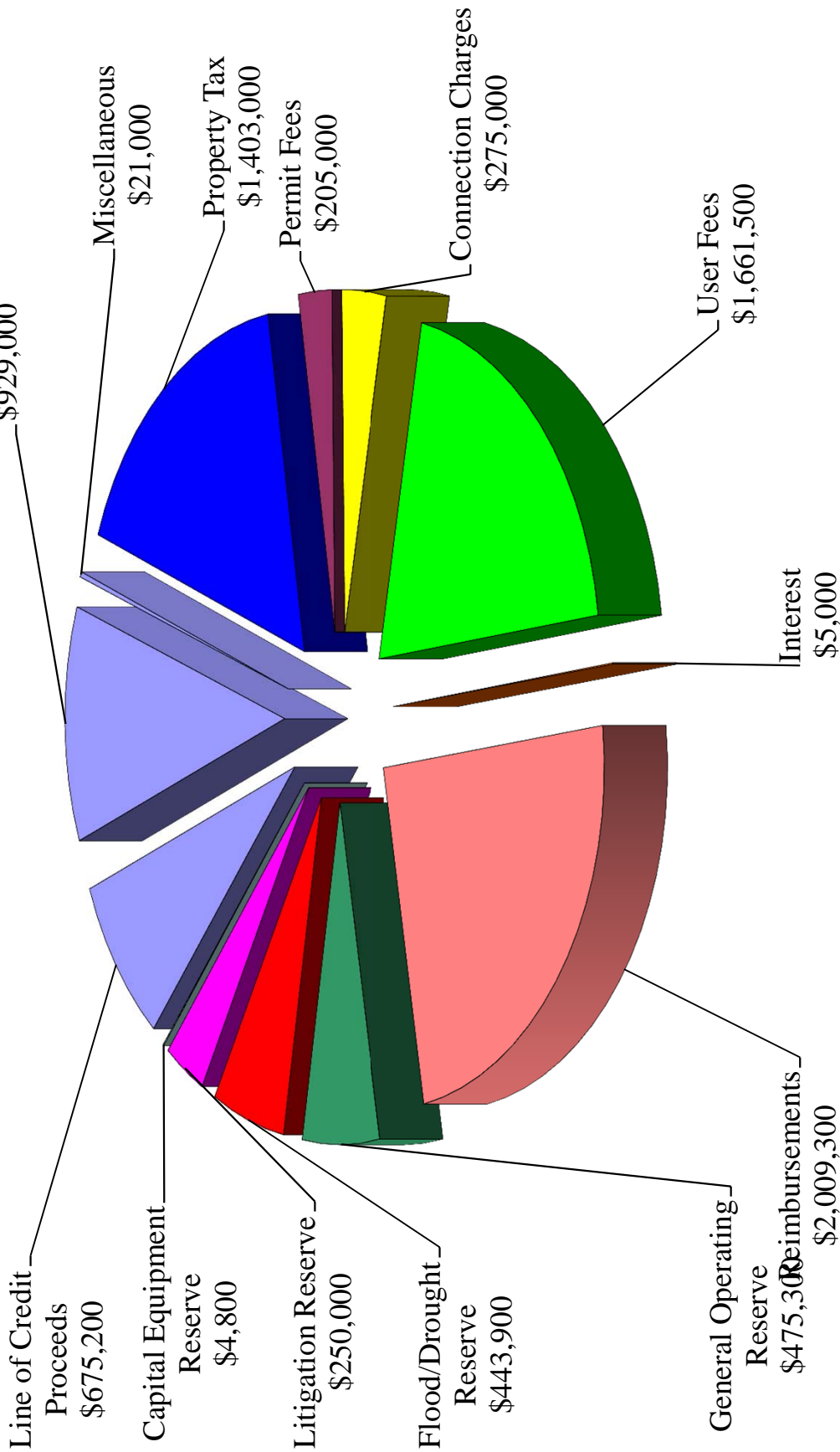
**MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
CAPITAL ASSET REPLACEMENT SCHEDULE
FISCAL YEAR 2011-2012 BUDGET**

<u>Item</u>	<u>Unit Cost</u>	<u>Qty.</u>	<u>Total Cost</u>	<u>Purchase In Fiscal Year</u>	<u>Years to Purchase</u>	<u>Prior Years Accrual</u>	<u>Accrual This Fiscal Year</u>	<u>Remarks</u>
1/2 Ton Pickup	\$33,000	1	\$33,000	2012-13	1	\$33,000	\$0	Unit 7, '97 F150 4x4
1/2 Ton Pickup	\$36,600	1	\$36,600	2012-13	1	\$36,600	\$0	Additional Vehicle
1 Ton Pickup	\$34,500	1	\$34,500	2012-13	1	\$34,500	\$0	Unit 4, '99 F150 4x4
Telephone System	\$51,000	1	\$51,000	2012-13	1	\$51,000	\$0	Nortel IS 3-00
1 Ton Pickup	\$50,000	1	\$50,000	2012-13	1	\$50,000	\$0	Unit 6, '96 F350 4x4
Information System	\$120,000	1	\$120,000	2012-13	1	\$120,000	\$0	In Service 06/08
Orthoimagery	\$66,000	1	\$66,000	2014/15	3	\$33,000	\$0	Updated 10/08
1 Ton Pickup	\$50,000	1	\$50,000	2015-16	4	\$12,500	\$0	Unit 3, '97 3500 4x4
Multifunction Plotter/Scanner	\$25,000	1	\$25,000	2018-19	7	\$3,100	\$0	Replace 2 separate units
Totals			\$466,100			\$373,700	\$0	

REVENUE SUMMARY

Fiscal Year 2011-2012 Budget

\$8,358,000



**Monterey Peninsula Water Management District
Revenues Comparison by Year
Fiscal Year 2011-2012 Budget**

	FY 2009-2010 <u>Revised</u>	FY 2010-2011 <u>Revised</u>	FY 2011-2012 <u>Revised</u>	Change From <u>Previous Year</u>	Percentage <u>Change</u>
Property Taxes	\$1,361,600	\$1,465,000	\$1,403,000	(\$62,000)	-4.23%
Permit Fees - WDD	200,000	165,000	175,000	\$10,000	6.06%
Permit Fees - PED	75,000	134,000	30,000	(\$104,000)	-77.61%
Connection Charges	430,000	400,000	275,000	(\$125,000)	-31.25%
User Fees	3,700,000	3,700,000	1,661,500	(\$2,038,500)	-55.09%
Recording Fees	13,000	13,000	6,000	(\$7,000)	-53.85%
Interest	40,000	12,000	5,000	(\$7,000)	-58.33%
Reimbursements - CAW	1,329,200	3,944,800	1,879,300	(\$2,065,500)	-52.36%
Reimbursements - Watermaster	110,000	110,000	91,000	(\$19,000)	-17.27%
Reimbursements - Other	57,400	70,400	24,000	(\$46,400)	-65.91%
Reimbursements - Legal Fees	23,000	25,000	15,000	(\$10,000)	-40.00%
Grants	0	33,000	929,000	\$896,000	2715.15%
Other	8,000	8,000	\$15,000	\$7,000	87.50%
Subtotal	<u>\$7,347,200</u>	<u>\$10,080,200</u>	<u>\$6,508,800</u>	<u>(\$3,571,400)</u>	<u>-35.43%</u>
Line of Credit Proceeds	195,000	150,000	675,200	\$525,200	350.13%
From Capital Equip. Reserve	104,600	69,600	4,800	(\$64,800)	-93.10%
From Flood/Drought Reserve	0	0	443,900	\$443,900	
From Litigation Reserve	0	0	250,000	\$250,000	
From Fund Balance	777,400	37,200	475,300	\$438,100	1177.69%
Revenue Totals	<u><u>\$8,424,200</u></u>	<u><u>\$10,337,000</u></u>	<u><u>\$8,358,000</u></u>	<u><u>(\$1,979,000)</u></u>	<u><u>-19.14%</u></u>

**Monterey Peninsula Water Management District
Revenues by Operating Fund
Fiscal Year 2011-2012 Budget**

	<u>Mitigation</u>	<u>Capital Projects</u>	<u>Conservation</u>	<u>Total</u>
Property Taxes	\$574,852	\$411,391	\$416,757	\$1,403,000
Permit Fees - WDD	0	0	175,000	175,000
Permit Fees - PED	30,000	0	0	30,000
Connection Charges	0	275,000	0	275,000
User Fees	1,661,500	0		1,661,500
Recording Fees	0	0	6,000	6,000
Interest	2,900	1,000	1,100	5,000
Reimbursements - CAW	1,396,700	0	482,600	1,879,300
Reimbursements - Watermaster	0	91,000	0	91,000
Reimbursements - Other	24,000	0	0	24,000
Reimbursements - Legal Fees	0	0	15,000	15,000
Grants	929,000	0	0	929,000
Other	8,600	3,100	3,300	15,000
Subtotal	<u>\$4,627,552</u>	<u>\$781,491</u>	<u>\$1,099,757</u>	<u>\$6,508,800</u>
Line of Credit Proceeds	650,200	25,000	0	675,200
From Capital Equip. Reserve	4,800	0	0	4,800
From Flood/Drought Reserve	443,900	0	0	443,900
From Litigation Reserve	66,740	171,354	11,906	250,000
(To)/From General Operating Reserve	71,869	96,487	306,944	475,300
Revenue Totals	<u><u>\$5,865,061</u></u>	<u><u>\$1,074,332</u></u>	<u><u>\$1,418,607</u></u>	<u><u>\$8,358,000</u></u>

**Monterey Peninsula Water Management District
Reimbursable Amounts & Grants
Fiscal Year 2011-2012 Budget**

<u>Reimbursement Source</u>	<u>Amount</u>
CAW - Water Project 1 Operation (Inc. \$10,000 labor)	149,500
CAW - Water Project 1 Modifications	87,200
CAW - Water Project 2 Construction	889,900
CAW - Water Project 2 Operation (Inc. \$5,000 Labor)	63,100
CAW - Conservation Rep I (Salary & Benefits)	78,200
CAW - Conservation Activities	404,400
CAW - Conservation Rebates	200,000
CAW - Riparian Activities	7,000
Seaside - Conservation Rebates	5,000
Watermaster (Inc. \$56,000 labor)	91,000
Grants - Fisheries	591,000
Direct Bill - Deed Restriction Recording	6,000
Grants - IRWM	338,000
Direct Bill - WDS Permitting, Hydrogeologic Analysis, etc.	19,000
Total Reimbursements	2,929,300

Monterey Peninsula Water Management District
Analysis of Reserves
Fiscal Year 2011-2012 Budget

<u>Reserves as of 07/01/2011</u>	Mitigation <u>Fund</u>	Capital Projects <u>Fund</u>	Conservation <u>Fund</u>	<u>Totals</u>
Prepaid Expenses	\$0	\$43,734	\$1,009	\$44,743
Litigation/Insurance Reserve	66,740	171,354	11,906	250,000
Capital Equipment Reserve	204,501	51,966	47,633	304,100
Flood/Drought Reserve	443,944	0	0	443,944
General Operating Reserve	71,869	96,487	307,348	475,704
Totals	<u>\$787,054</u>	<u>\$363,541</u>	<u>\$367,896</u>	<u>\$1,518,491</u>
 <u>Litigation/Insurance Reserve Analysis</u>				
07/01/2011 Balance (above)	\$66,740	\$171,354	\$11,906	\$250,000
Fiscal Year 2011-2012 Budgeted	(66,740)	(171,354)	(11,906)	(250,000)
06/30/2012 Estimated Balance	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
 <u>Capital Equipment Reserve Analysis</u>				
07/01/2011 Balance (above)	\$204,501	\$51,966	\$47,633	\$304,100
Fiscal Year 2011-2012 Budgeted	(4,800)	0	0	(4,800)
06/30/2012 Estimated Balance	<u>\$199,701</u>	<u>\$51,966</u>	<u>\$47,633</u>	<u>\$299,300</u>
 <u>Flood/Drought Reserve Analysis</u>				
07/01/2011 Balance (above)	\$443,944	\$0	\$0	\$443,944
Fiscal Year 2011-2012 Budgeted	(443,900)	0	0	(443,900)
06/30/2012 Estimated Balance	<u>\$44</u>	<u>\$0</u>	<u>\$0</u>	<u>\$44</u>
 <u>General Operating Reserve Analysis</u>				
07/01/2011 Balance (above)	\$71,869	\$96,487	\$307,348	\$475,704
Fiscal Year 2011-2012 Budgeted	(71,869)	(96,487)	(306,944)	(475,300)
06/30/2012 Estimated Balance	<u>\$0</u>	<u>\$0</u>	<u>\$404</u>	<u>\$404</u>
Estimated Reserves as of 06/30/2012	\$199,745	\$95,700	\$49,046	\$344,491

**Monterey Peninsula Water Management District
Budget Program Categories and Descriptions
Fiscal Year 2011-12 Budget**

- **General and Administrative** – General and administrative type activities that cannot be reasonably allocated to other service program categories, i.e., general supervision, completion of evaluations, meeting attendance, etc.
- **Budgeting and Financial Reporting** – Activities and programs related to development and maintenance of all budgeting and financial activities including recordkeeping, investment of funds and safeguarding of assets.
- **Personnel Services** – Activities and programs related to recruitment and maintenance of an effective workforce, including establishment and administration of employee insurance, benefit and other related programs.
- **Risk Management and Safety** – Activities and programs related to evaluation and selection of appropriate property and other insurance to minimize exposure to loss; and activities and programs to evaluate, develop and administer required and voluntary safety programs.
- **Support Services** – Activities and programs to provide support for all District functions including mail processing, copying services, Board & Committee packet production, records development & retention and other support activities as required.
- **Information Technology** – Activities and programs to provide and maintain computer hardware, software and network infrastructure, and provide required support for all District financial and technical applications including payroll records, financial statements, water demand data, stream gage/fisheries monitoring and the geographic information system.
- **Environmental Protection** – Activities and programs designed to protect the water resources within the District. Activities including protection of fisheries, riparian vegetation, stream banks, lagoon habitat, streamflow gaging groundwater level and water quality. Environmental protection is included in the Mitigation Program for the District's Water Allocation Program.
- **Water Supply** – Activities and projects to augment the area's water supply. Activities include evaluation of water supply needs, completion of technical and environmental studies of water supply projects, conducting Board and public workshops and interaction with representatives of the eight jurisdictions and other agencies and interested parties.

- **Water Resources Management** – Activities and programs designed to manage and track water resources within the District. Activities include development of basin management plans, tracking of the Seaside Basin adjudication process, CAW PUC rate cases, participation in agreements for operation of CAW's water production facilities and preparing formal reviews of development proposals.
- **Water Use & Permitting** – Activities and programs related to demand management including processing applications and issuing permits for water use within the District. Activities include evaluation of applications for Water Permits and Water Distribution System Permits, collection of application and permit fees and collection and reporting of water use data.
- **Water Conservation** – Activities and programs that promote reductions in consumptive use of water within the District. Activities include verification and tracking of District retrofit requirements, rebate program, public education and awareness, landscape audits and budgets and water rationing.

**Monterey Peninsula Water Management District
Expenditures by Program
Fiscal Year 2011-12 Budget**

	General & Administration	Budgeting/Fin. Reporting	Personnel Service	Risk Mgmt. & Safety	Support Services	Information Technology	Environmental Protection	Water Supply	Water Resources Management	Water Use & Permitting	Water Conservation	Totals
PERSONNEL												
Salaries	\$211,500	\$166,300	\$75,700	\$6,800	\$76,900	\$169,500	\$626,600	\$215,500	\$195,400	\$194,500	\$214,700	\$2,137,400
Retirement	31,400	26,500	15,800	1,400	28,900	33,000	132,900	34,300	27,900	37,800	49,200	419,100
Unemployment Comp.	200	200	100	0	200	200	1,000	200	200	300	400	3,000
Auto Allowance	400	300	200	100	300	400	1,500	400	300	400	500	4,800
Deferred Compensation	500	400	200	0	400	500	2,000	500	400	600	700	6,200
Temporary Personnel	0	0	0	0	0	0	0	0	0	20,000	0	38,000
Workers Comp. Ins.	2,200	1,900	1,100	100	2,000	2,300	9,400	2,400	2,000	2,700	3,500	29,600
Employee Insurance	39,900	33,700	20,100	1,800	36,800	42,100	169,200	43,600	35,500	48,200	62,800	533,600
Medicare & FICA Taxes	1,900	1,600	1,000	100	1,800	2,000	8,100	2,100	1,700	2,300	2,900	25,500
Personnel Recruitment	1,500	1,300	800	100	1,400	1,600	6,500	1,700	1,400	1,900	2,400	20,600
Pre-Employment Physical	0	0	0	0	0	0	200	0	0	0	2,200	500
Moving Expense Reimbursement	500	400	300	0	500	600	2,200	600	500	600	800	7,000
Staff Development	1,800	1,500	900	100	1,600	1,800	7,400	1,900	1,600	2,100	2,700	23,400
Subtotal	291,800	234,100	116,200	10,500	150,800	254,000	967,000	303,200	266,900	311,400	342,800	3,248,700
SERVICES & SUPPLIES												
Board Member Comp.	2,800	2,400	1,400	100	2,600	3,000	12,000	3,100	2,500	3,400	4,700	\$38,000
Board Expenses	1,100	900	500	0	1,000	1,100	4,600	1,200	1,000	1,300	1,700	14,400
Telephone	2,600	2,200	1,300	100	2,400	2,800	11,200	2,900	2,300	3,200	4,200	35,200
Insurance	3,400	2,900	1,700	200	3,200	3,600	14,600	3,800	3,100	4,200	5,300	46,000
Facility Maint.	2,600	2,200	1,300	100	2,400	2,800	11,100	2,900	2,300	3,200	4,100	35,000
Membership Dues	1,700	1,400	800	100	1,500	1,700	7,000	1,800	1,500	2,000	2,600	22,100
Miscellaneous	100	100	100	0	100	100	500	100	0	100	300	1,500
Bank Charges	300	200	100	0	200	300	1,100	300	200	300	500	3,500
Office Supplies	2,600	2,200	1,300	100	2,400	2,700	10,900	2,800	2,300	3,100	4,100	34,500
Courier Expense	400	400	200	0	400	500	1,900	400	400	500	900	6,000
Meeting Expenses	1,300	1,100	600	100	1,200	1,300	5,400	1,400	1,100	1,500	2,100	17,100
Printing/Duplicating/Binding	500	400	200	0	500	500	2,100	500	400	600	900	6,600
Data Processing	5,522	4,700	2,800	200	5,100	5,800	23,400	6,000	4,900	6,700	8,700	73,822
Professional Fees	8,400	7,100	4,300	400	7,800	8,900	35,800	9,200	7,500	10,200	13,200	112,800
Legal Notices	200	200	100	0	200	200	1,000	200	200	300	400	3,000
Utilities	2,300	2,000	1,200	100	2,200	2,500	9,900	2,600	2,100	2,800	3,500	31,200
Rent	1,200	1,000	600	100	1,100	1,300	5,200	1,300	1,100	1,500	1,900	16,300
Legal Services	33,700	28,400	17,000	1,500	31,000	35,500	142,700	36,800	29,900	40,600	52,900	450,000
Travel	2,100	1,800	1,100	100	2,000	2,300	9,100	2,300	1,900	2,600	3,400	28,700
Transportation	1,700	1,500	900	100	1,600	1,800	7,300	1,900	1,500	2,100	2,600	23,000
Operating Supplies	1,200	1,000	600	100	1,100	1,200	4,900	1,300	1,000	1,400	1,700	15,500
Subtotal	75,722	64,100	38,100	3,400	70,000	79,900	321,700	82,800	67,200	91,600	119,700	1,014,222
FIXED ASSETS	2,578	2,200	1,300	100	2,300	2,700	10,800	2,800	2,300	3,100	3,900	34,078
PROJECT EXPENDITURES	283,700	239,500	143,100	12,800	261,500	299,000	1,202,100	310,100	252,400	342,200	445,600	3,792,000
DEBT SERVICE	1,900	1,600	900	100	1,700	2,000	7,900	2,000	1,700	2,300	2,900	25,000
CAPITAL EQUIP. RESERVE	0	0	0	0	0	0	0	0	0	0	0	0
LITIGATION/INSURANCE RESERVE	0	0	0	0	0	0	0	0	0	0	0	0
ELECTION EXPENSE	12,600	10,700	6,400	600	11,700	13,300	53,600	13,800	11,200	15,300	19,800	169,000
CONTINGENCY	5,600	4,700	2,800	300	5,200	5,900	23,800	6,100	5,000	6,800	8,800	75,000
EXPENDITURE TOTAL	673,900	556,900	308,800	27,800	503,200	656,800	2,586,900	720,800	606,700	772,700	943,500	8,358,000

Monterey Peninsula Water Management District
 Labor Allocation by Program Category
 Fiscal Year 2011-2012 Budget

	Salary	General & Administration	Budgeting/Fin. Reporting	Personnel Service	Risk Mgmt. & Safety	Support Services	Information Technology	Environmental Protection	Water Supply	Water Resources Management	Water Use & Permitting	Water Conservation
General Manager's Office												
General Manager	191,519 [1]	47,317	3,971	2,250	0	265	1,324	35,471	39,707	45,332	9,265	6,618
Executive Assistant	65,664	65,664	0	0	0	0	0	0	0	0	0	0
Community Relations Specialist	38,815	9,704	0	0	0	0	9,704	0	9,704	0	0	9,704
	295,998	122,685	3,971	2,250	0	265	1,324	45,175	49,411	45,332	9,265	16,322
Administrative Services												
ASD Mgr/CFO	108,757	6,802	89,943	6,874	995	2,732	1,411	0	0	0	0	0
Information Technology Manager	96,334	0	0	0	0	0	96,334	0	0	0	0	0
GIS Specialist	72,408	0	0	0	0	0	72,408	0	0	0	0	0
Accountant	72,408	0	72,408	0	0	0	0	0	0	0	0	0
Human Resources Analyst	72,408	0	0	66,606	5,802	0	0	0	0	0	0	0
Office Services Supervisor	57,396	3,473	0	0	0	53,923	0	0	0	0	0	0
Office Specialist II	18,276	0	0	0	0	18,276	0	0	0	0	0	0
	497,987	10,274	162,351	73,480	6,797	74,931	170,133	0	0	0	0	0
Planning & Engineering												
P&E Mgr/District Engineer	109,860	11,950	0	0	0	0	0	31,434	66,337	0	140	0
Project Mgr/Public Relations	98,424	33,392	0	0	0	0	0	10,385	7,698	1,144	45,615	191
Water Resources Engineer	0	0	0	0	0	0	0	0	0	0	0	0
Riparian Projects Coordinator	87,432	383	0	0	0	0	0	85,790	712	547	0	0
River Maintenance Specialist	57,396	0	0	0	0	0	0	57,396	0	0	0	0
River Maintenance Worker	54,792	0	0	0	0	0	0	54,792	0	0	0	0
	407,904	45,725	0	0	0	0	0	239,796	74,746	1,692	45,755	191
Water Demand												
Water Demand Manager	88,296	11,129	0	0	0	0	0	0	0	0	30,751	46,416
Conservation Analyst	0	0	0	0	0	0	0	0	0	0	0	0
Conservation Rep II	62,964	0	0	0	0	0	0	0	0	0	47,016	15,948
Conservation Rep I	57,341	0	0	0	0	0	0	0	0	0	11,290	46,051
Conservation Rep I	57,396	0	0	0	0	0	0	0	0	0	14,260	43,136
Conservation Technician II	53,686	82	0	0	0	0	130	0	0	0	12,410	41,064
Conservation Technician I	0	0	0	0	0	0	0	0	0	0	0	0
	319,683	11,211	0	0	0	0	130	0	0	0	115,727	192,615
Water Resources												
Water Resources Manager	109,596	0	0	0	0	0	0	24,961	28,154	56,481	0	0
Senior Hydrogeologist	92,591	12,037	0	0	0	0	0	6,481	37,962	27,777	8,333	0
Hydrography Programs Coordinator	87,432	1,040	0	0	0	0	0	59,466	1,871	25,055	0	0
Associate Hydrologist	77,688	1,940	0	0	0	216	0	11,583	16,378	32,217	15,354	0
Senior Fisheries Biologist	89,520	2,484	0	0	0	0	0	77,187	3,162	6,687	0	0
Associate Fisheries Biologist	77,688	207	0	0	0	0	0	77,481	0	0	0	0
Associate Fisheries Biologist	80,601	0	0	0	0	0	0	80,601	0	0	0	0
	615,116	17,707	0	0	0	0	216	337,760	87,527	148,218	23,688	0
MPWMD Total	2,136,688 [2]	207,602	166,322	75,730	6,797	75,196	171,823	622,732	211,684	195,242	194,434	209,127

[1] Includes \$36,000 for retiring GM vacation payout
 [2] Differs from total budgeted salaries due to rounding & overtime

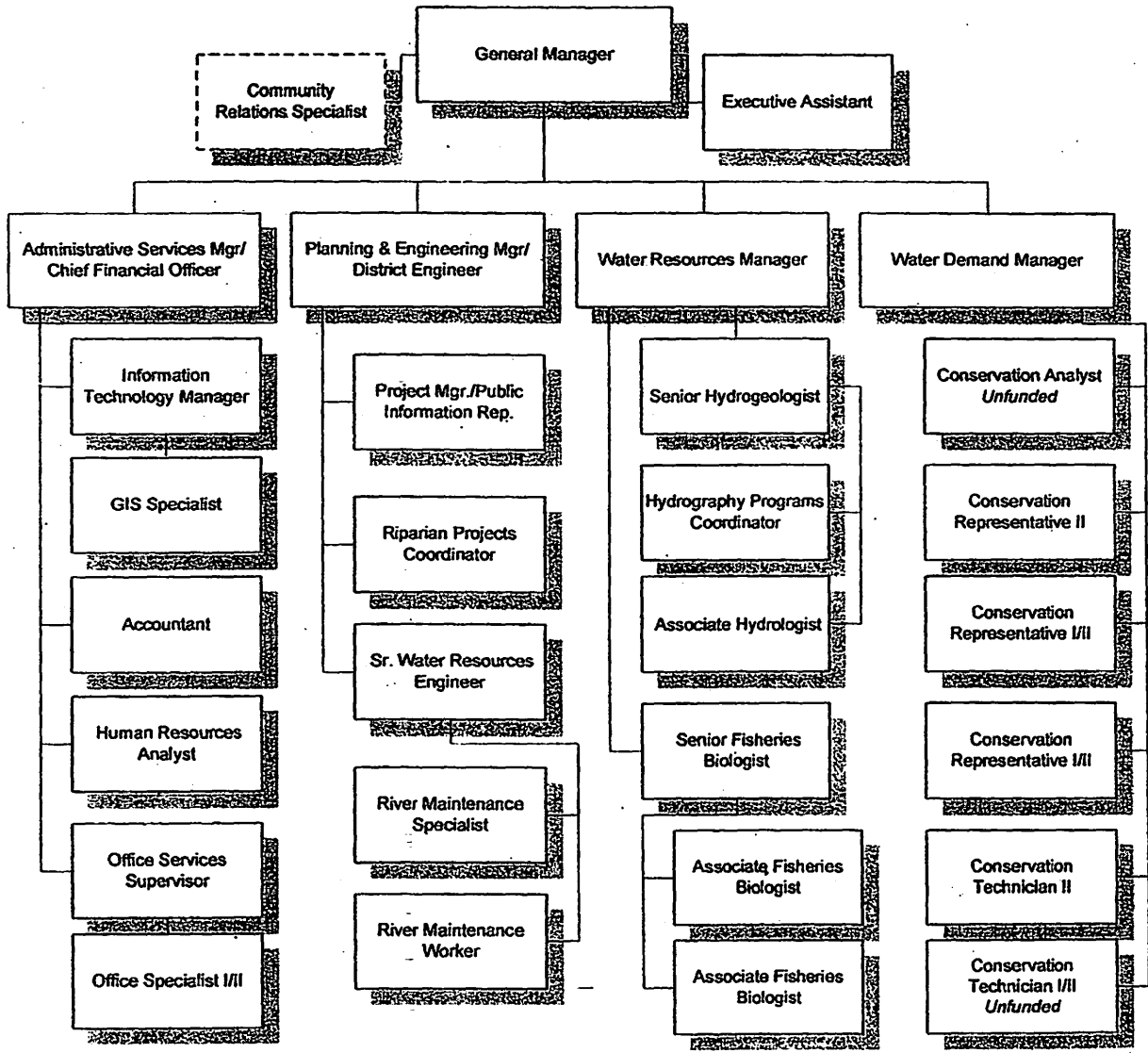
**Monterey Peninsula Water Management District
Capital Improvement Project Forecast
Fiscal Year 2011-2012 Budget**

<u>Division</u>	<u>Project Description</u>	<u>FY 2011-12</u>	<u>FY 2012-13</u>	<u>FY 2013-14</u>	<u>FY 2014-15</u>
P&E	Lower Carmel River Restoration Project		100,000		
P&E	Unspecified Bank Restoration Project			125,000	150,000
P&E	Design of Sleep Hollow Ford Removal & Bridge Replacement	114,300	[1]		
P&E	Water Project 3	25,000			
WRD	Sleepy Hollow Intake Retrofit Design & Permitting	190,000			
WRD	Sleepy Hollow Intake Retrofit Construction	280,000	840,000		
WRD	Water Project 1	737,400	1,030,200		
WRD	Water Project 2	889,900	404,500		
WRD	Los Padres Reservoir - Cooling Tower				250,000
WRD	Lower Carmel Valley Well Pump - CR Lagoon			150,000	
ASD	Office Maintenance - Interior Paint/Carpet, Etc.		25,000	20,000	10,000
		<u>2,236,600</u>	<u>2,399,700</u>	<u>295,000</u>	<u>410,000</u>

Note: Expenditures for Water Projects 1 & 2 beyond 2012-13 have not been determined

[1] Construction costs unknown until design is completed

MONTEREY PENINSULA WATER MANAGEMENT DISTRICT ORGANIZATION CHART FY 2011-2012



PERFORMANCE MEASURES SUMMARY

GENERAL MANAGER'S OFFICE

Program Category	Performance Measure	Measurement Intent	FY 2009-10 Actual	FY 2010-11 *Estimated	FY 2011-12 Target
General and Administrative	Citizen/Customer Written Inquiry Response Time	Service level target: Citizen/customer letters and other inquiries requiring District response acknowledged in writing within 4 work days and full response provided within 30 days	87% in 4 work days 75% in 30 days	28% in 4 work days 11% in 30 days	100% in 4 work days 90% in 30 days
General and Administrative	Board and Committee Meeting Minutes Completion	Service level target: Draft minutes of regular Board and Committees meetings submitted with next regular meeting packet	Board 100% Committee 92%	Board 100% Committee 94%	Board 100% Committee 95%
General and Administrative	Board Meeting Agenda Packet Delivery	Service level target: Deliver agenda packets to Directors by Wednesday preceding each regular Monday meeting; and not less than five days prior to special Board meetings	18% Regular Meetings 50% Special Meetings	75% Regular Meetings 0% Special Meetings	100%

* Actual performance through May 2011

PERFORMANCE MEASURES SUMMARY
ADMINISTRATIVE SERVICES DIVISION

Program Category	Performance Measure	Measurement Intent	FY 2009-10 Actual	FY 2010-11 *Estimated	FY 2011-12 Target
Budgeting and Financial Reporting	Significant External Audit Findings	Ensure Compliance with audit requirements as evidenced by no significant external audit findings	0	0	0
Budgeting and Financial Reporting	Timely Financial Reporting	Complete all financial reports and accounting functions within identified target deadlines	100%	92%	100%
Budgeting and Financial Reporting	Timely Payment of Invoices	Ensure invoices are paid in a timely manner to maintain good relations with suppliers and the public	100%	100%	100%
Personnel Services	Prompt Employee Recruitments	Maintain efficiency and responsiveness of the recruitment process to insure timely staffing of vacant positions	100%	100%	100%
Personnel Services	Prompt Responses to Requests for Information	Provide timely responses to employee requests for information	98%	98%	98%

PERFORMANCE MEASURES SUMMARY
ADMINISTRATIVE SERVICES DIVISION

Program Category	Performance Measure	Measurement Intent	FY 2009-10 Actual	FY 2010-11 *Estimated	FY 2011-12 Target
Risk Management & Safety	Mandated Training Completion Rate	Ensure employees receive and attend training for all mandated courses on time	100%	100%	100%
Risk Management & Safety	Maintain Appropriate Insurance	Maintain appropriate insurance levels to minimize exposures to loss	100%	100%	100%
Support Services	Timely Mail Distribution	Ensure distribution of incoming and outgoing mail on a daily basis	98%	95%	98%
Support Services	File Maintenance	Ensure daily maintenance of District files for use by the Board, public, staff and legal counsel	97%	98%	98%
Information Technology	Technical Support	Ensure effective support of computer hardware within four hours of requests during working hours	95%	95%	100%
Information Technology	Security and High Availability	Maintain secure and reliable electronic environments at all times	99%	99%	100%
Information Technology	Backup	Ensure full backup of all District computer records and data on a daily basis	100%	100%	100%

* Actual performance through May 2011

PERFORMANCE MEASURES SUMMARY
PLANNING AND ENGINEERING DIVISION

Program Category	Performance Measure	Measurement Intent	FY 2009-10 Actual	FY 2010-11 Estimated*	FY 2011-12 Target
Information Technology	Place the Integrated Regional Water Management Plan, water supply project reports, and other documents on the MPWMD website.	Work with the General's Manager's office to place documents on MPWMD web site.	100%	100%	100%
Environmental Protection	Prepare quarterly and annual reports on vegetation moisture stress, soil moisture, depth to groundwater, and irrigation water use for environmental protection.	Satisfy mitigation reporting requirements for the 1990 Water Allocation Program EIR Mitigation Program.	100%	100%	100%
Environmental Protection	Protect, help restore, manage and diversify riparian corridor vegetation; conduct annual vegetation management program; carry out annual revegetation efforts.	Ensure compliance with Mitigation Program requirements for protection of habitat and property.	100%	100%	100%

PERFORMANCE MEASURES SUMMARY
PLANNING AND ENGINEERING DIVISION

Program Category	Performance Measure	Measurement Intent	FY 2009-10 Actual	FY 2010-11 Estimated*	FY 2011-12 Target
Environmental Protection	Monitor stream flows and bank stability, prevent erosion and help restore natural river functions.	Ensure compliance with Mitigation Program requirements for protection of habitat and property.	100%	100%	100%
Environmental Protection	Write sections of the Mitigation Program Annual Report and distribute the report to agencies and the public.	Educate agencies and the public about MPWMD compliance with 1990 Water Allocation Program EIR Mitigation and Monitoring Program; transmit information on the status of water resources and habitat.	100%	100%	100%
Environmental Protection/ Public Outreach	Respond to requests from members of the public, educational community, and interest groups to give presentations on management of Carmel River resources and overall District functions.	Ensure compliance with Mitigation Program requirements; conduct outreach.	100%	100%	100%

PERFORMANCE MEASURES SUMMARY
PLANNING AND ENGINEERING DIVISION

Program Category	Performance Measure	Measurement Intent	FY 2009-10 Actual	FY 2010-11 Estimated*	FY 2011-12 Target
Environmental Protection	Facilitate quarterly and special meetings of the Carmel River Advisory Committee (CRAC); coordinate meetings; prepare meeting packets; maintain the District CRAC web site.	Ensure compliance with Mitigation Program requirements for protection of habitat and property; conduct outreach to members of the public.	100%	100%	100%
Environmental Protection	Update the IRWM Plan.	Update the IRWM Plan to conform to new State requirements.	10%	10%	50%
Environmental Protection	Participate in the Technical Review Team for San Clemente Dam Removal and Carmel River Reroute Project.	Ensure coordination between District actions and CAW actions.	N/A	100%	100%
Environmental Protection	Participate in and provide technical assistance to the Carmel River Lagoon Technical Advisory Committee. Monitor Carmel River Lagoon and State Beach.	Ensure compliance with Mitigation Program requirements for protection of habitat.	100%	100%	100%
Water Supply	Pursue local desalination project opportunities within MPWMD boundary (Water Supply Project 3).	Determine the feasibility of a local desalination project.	5%	5%	25%

PERFORMANCE MEASURES SUMMARY
PLANNING AND ENGINEERING DIVISION

Program Category	Performance Measure	Measurement Intent	FY 2009-10 Actual	FY 2010-11 Estimated*	FY 2011-12 Target
Water Supply	Pursue Groundwater Replenishment Project (GRP) in the Seaside Groundwater Basin (Water Supply Project 4).	As directed by the MPWMD Board, cooperate with the Monterey Peninsula Regional Water Pollution Control Agency to develop the GRP.	5%	5%	10%
Water Supply	Evaluate Expansion of Los Padres Reservoir Capacity (Water Supply Project 5)	Determine methods for increasing surface storage capacity.	N/A	5%	25%
Water Supply	Evaluate water augmentation alternatives as directed by the MPWMD Board.	Carry out Board policy direction on technical and environmental review of water supply options proposed by MPWMD and others.	100%	100%	100%
Water Supply	Complete IRWM Implementation Grant Application for ASR Project work.	Assist the Water Resources Division with preparation and submittal of a grant application for ASR Phase 2 Project.	N/A	50%	100%
Water Supply	Develop a linked groundwater and surface water model in the Carmel River Basin.	Assist the Water Resources Division with Carmel River Basin water resources management.	5%	10%	50%

PERFORMANCE MEASURES SUMMARY
PLANNING AND ENGINEERING DIVISION

Program Category	Performance Measure	Measurement Intent	FY 2009-10 Actual	FY 2010-11 Estimated*	FY 2011-12 Target
Water Resources Management	Participate in CPUC proceedings relating to Cal-Am.	Evaluate Cal-Am filings; prepare testimony and participate in hearings in accordance with CPUC requirements.	100%	100%	100%
Water Resources Management	Evaluate projects that may affect water resources within the District.	Coordinate with WRD and WDD to review and comment on environmental documents, such as Draft EIRs, for projects that may affect water resources and associated habitat within the District.	100%	100%	100%
Water Resources Management	Coordinate Fisheries Restoration Grant Program Project to Remove the Sleepy Hollow Ford and Manage Consultant Agreements for Design.	Implementation of a project that is consistent with CAW/NOAA/CDFG Settlement Agreement.	N/A	10%	100%
Water Use and Permitting	Evaluate and process applications for Water Distribution System permits or Confirmation of Exemptions.	Determine whether applications meet approval criteria in MPWMD Rules and Regulations and within the State Permit Streamlining Act.	100%	100%	100%

PERFORMANCE MEASURES SUMMARY
PLANNING AND ENGINEERING DIVISION

Program Category	Performance Measure	Measurement Intent	FY 2009-10 Actual	FY 2010-11 Estimated*	FY 2011-12 Target
Public Outreach	Respond to questions from the public or media re: District activities, or facilitate response by another staff member; prepare news releases, letters to the editor or commentaries as directed by the General Manager; prepare FAQ and summaries on special topics; assist in updating the MPWMD website; provide ideas and staff support for Public Outreach Committee.	Ensure accurate information about the District is disseminated in a variety of formats; respond as promptly as possible to phone or e-mail inquiries, and within 10 days for letters.	100%	100%	100% *This task and measure may change depending on the outcome of Board decisions for Public Outreach.

* Actual performance through May 2011

PERFORMANCE MEASURES SUMMARY

WATER DEMAND DIVISION

Program Category	Performance Measure	Measurement Intent	FY 2009-10 Actual	FY 2010-11 *Estimated	FY 2011-12 Target
Permitting	Tabulate debits to each jurisdiction's allocations and provide the jurisdictions with monthly status reports	Annual tracking and reporting is required by District Rule 31	100% reporting	100% reporting	100% reporting
Permitting	Maintain accurate records of properties receiving water from the Pebble Beach entitlement	Ordinance No. 109 requires the District to issue and maintain records of properties receiving water from Pebble Beach Company's entitlement	100% tracking	100% tracking	100% tracking
Permitting	Enforce final inspection requirements for 80% water permits issued since 2004	District Rule 23 requires a final inspection for water permits	75% inspected	80% inspected	80% inspected
Conservation	Verify compliance of properties subject to the District's conservation requirements	District Rules 142 and 144 require specific conservation fixtures	90% inspected	80% inspected [1]	95% Inspected

PERFORMANCE MEASURES SUMMARY

WATER DEMAND DIVISION

Program Category	Performance Measure	Measurement Intent	FY 2009-10 Actual	FY 2010-11 *Estimated	FY 2011-12 Target
Conservation	Report water savings associated with retrofit program	Water Allocation Program EIR set 15 percent long-term per capita water conservation goal for the year 2020	100% monthly reporting	100 % monthly reporting	100% monthly reporting
Conservation	Participate as a member of the Water Awareness Committee of Monterey County	Regional water conservation forum depends on participation for success	100% attendance	100% attendance	100% attendance
Conservation	Process and issue rebates within 30 days of receipt	Ordinance No. 110 requires the District to process applications within 30 days of receipt	100% processed	100% processed	100% processed

*Actual performance through May 2011

[1] Number is reduced due to the number of foreclosures that have occurred on the Monterey Peninsula

PERFORMANCE MEASURES SUMMARY

WATER RESOURCES DIVISION

Program Category	Performance Measure	Measurement Intent	FY 2009-10 Actual	FY 2010-11 *Estimated	FY 2011-12 Target
Water Supply	Phase 1 ASR Project	Complete Phase 1 ASR Project final design plans and prepare for full-scale project implementation by start of injection season, i.e. December 1	Met target	Met target	Meet target for WY 2011 season
Water Supply	Phase 2 ASR Project	Drill & prepare Seaside School ASR Test Well for injection by December 1, 2010	Did not meet target for injection	N/A	Meet target for WY 2012 season
Water Supply	SWRCB ASR permit reporting	Complete daily compliance report by SWRCB-requested timelines, i.e., May 1 and September 30 annually	Met target	Met target	Meet target
Water Supply	Surface flow monitoring	Collect and process streamflow and water level data from 18 gaging stations within schedule for District reports, i.e. December 31 annually	100%	100%	Meet target
Water Supply	Groundwater level monitoring	Collect groundwater level data by monthly and quarterly end dates to support District reports and contracts	100%	100%	Meet target
Environmental Protection	Steelhead rescues	Rescue steelhead from drying reaches of the Carmel River, with goal of 2% or less mortality	Exceeded target – .81% mortality	Exceeded target – .40% Mortality	Meet target (<2%)

PERFORMANCE MEASURES SUMMARY

WATER RESOURCES DIVISION

Program Category	Performance Measure	Measurement Intent	FY 2009-10 Actual	FY 2010-11 *Estimated	FY 2011-12 Target
Environmental Protection	Steelhead rearing	Rear steelhead at Sleepy Hollow Facility, with goal of 40% or greater survival	Exceeded target – 69% survival	Exceeded target – 86% survival	Meet target (>40%)
Environmental Protection	Lagoon vegetation monitoring	Conduct annual vegetation transects and bathymetric surveys, with goal of 100% annual coverage	100%	100%	Meet target
Water Resources Management	Carmel River Low-Flow MOA	Develop MOA between District, CDFG and CAW Carmel River Reservoir operations for approval by May Board meeting	On target – other parties did not execute	On target – other parties did not execute	Meet target
Water Resources Management	Seaside Groundwater Basin Watermaster	Participate in all required meetings and prepare documents within target timelines per Watermaster contracts	On target	On target	Meet targets
Water Resources Management	CPUC rate cases and SWRCB CDO proceedings	Prepare materials (inquires, testimony, etc.) by target timelines and participate in hearings as per schedules	On target	On target	Meet target
Water Use & Permitting	Annual Well Production Reporting	Collect, analyze and report data, bring report to Board by February	3 mo. delay	2 mo. delay	Meet target

* Actual performance through May 2011

BUDGET PROCESS CALENDAR

FISCAL YEAR 2011-12

<i>2011 Target Dates</i>	<i>Action</i>	<i>Responsibility</i>
March 23	Budget Memorandum and Forms Distributed	Administrative Services
April 11	Budget Request Forms Due to ASD	Division Managers
April 26	Draft Budget Distributed	Administrative Services
April 28	Budget Review Session	Team Management
May 2	Budget Revisions Due to ASD	Division Managers
May 3	Budget Review Session	Team Management
May 20	Proposed Budget Submitted to Board	General Manager
May 26	Board Workshop on Proposed Budget	Board of Directors
June 20	Board Adopts Budget Board Sets Appropriation Limit Board Approves Fund Transfers (if any)	Board of Directors
June 30	Adopted Budget Document Distributed	Administrative Services

Glossary

Fiscal Year:

The fiscal year is the twelve-month period beginning July 1 and ending June 30 of the following year. The District uses the fiscal year as the basis for reporting financial information a twelve-month accounting period.

Program Categories:

Program Categories are major service programs that have been identified. All expenditures, including labor costs, are allocated to each program category in order to identify what each program actually costs.

Performance Measures:

Performance Measures have been developed for various program categories to evaluate the level of services provided within the categories.

Budget Assumptions:

The budget assumptions are generally accepted statements, which if untrue, would materially alter the financial planning and budget of the agency.

Revenues:

Revenues are derived from various sources and allocated to each operating fund. Property taxes, permits fees, water connection charges, user fees, interest on investments, reimbursements to the District for projects carried-out by the District and grants are the principal revenue sources. Revenues may include a portion of the prior-year fund balance used to offset expenditures. A pie chart graphically shows percentages of revenues according to source.

Article XIII (B):

Article XIII (B) is a section of the California State Constitution relating to the amount of a public entities tax revenues that may be expended in a given fiscal year. In the instance of the MPWMD, the article limits the amount of property tax revenue that may be spent in a fiscal year. It is calculated based upon the prior year's limit multiplied by a factor representing annual growth in population and consumer prices. The latter is furnished by the State Treasurer's Office. The calculation, required since the passage of Proposition 13 in 1978, is contained in each District budget and is identified as "Property Tax Appropriation."

Expenditures:

Expenditures are associated with each operating fund, as well with each program category. Personnel costs, services and supplies, capital assets and project expenditures are the principal categories. A pie chart graphically shows percentages of expenditures by line item.

Capital Assets:

Capital assets are equipment and components that have a useful life greater than one year and with an initial, individual cost of more than \$1,000 for equipment and \$5,000 for facilities and improvements.

Project Expenditures:

The Summary of Project Expenditures is a listing of costs for the coming year that are projected as a result of specific projects and programs carried-out by the staff, consultants and contractors. Project expenditures do not include staff compensation for regular employees.

Contingency:

The contingency is a nominal amount budgeted for expenditure for unforeseen emergencies or special purposes requiring Board approval.

Designated Reserves:

Designated reserves are funds set aside by the Board for specific, restricted uses. Examples include capital equipment, litigation, flood/drought, and pre-paid expenses.

General Operating Reserves:

General operating reserves are the balances in each operating fund of the District that remain after all budgeted expenses are paid. Normally, the general operating reserve balance is carried forward from one fiscal year to the next. The value is verified annually by the independent auditor and reported in the annual audit report.

Labor Allocation by Operating Funds:

The Labor Allocation by Operating Funds is a budget schedule that relates employee output to the three operating funds. It shows the output of each employee as a percentage of total time by operating fund. This percentage is used throughout the budget as the basis of allocating general and administrative (overhead) costs to the operating funds.

Labor Allocation by Program Category:

The Labor Allocation by Program Category is a budget schedule that relates employee output to the budgeted program categories. It shows the output of each employee as a percentage of total time by program category. This percentage is used throughout the budget as the basis of allocating general and administrative (overhead) costs to the program categories.