



This meeting has been noticed according to the Brown Act rules. This agenda was posted on Thursday, May 4, 2017.

Administrative Committee

Members:

Andrew Clarke
Brenda Lewis, Chair

Alternate:

Molly Evans

Staff Contact:

Suresh Prasad

After staff reports have been distributed, if additional documents are produced by the District and provided to the Committee regarding any item on the agenda, they will be made available at 5 Harris Court, Building G, Monterey, CA during normal business hours. In addition, such documents may be posted on the District website at www.mpwmd.net. Documents distributed at the meeting will be made available in the same manner.

AGENDA
**Administrative Committee
of the Monterey Peninsula Water Management District**

Monday, May 8, 2017, 3:30 pm

MPWMD Conference Room, 5 Harris Court, Building G, Monterey, CA

Call to Order

Comments from Public – *The public may comment on any item within the District's jurisdiction. Please limit your comments to three minutes in length.*

Items on Board Agenda for May 15, 2017

1. Consider Adoption of Minutes of April 10, 2017 Committee Meeting
 2. Consider Contract with CSUMB for Bathymetric Survey at Los Padres Dam
 3. Consider Authorizing a Contract Amendment with Denise Duffy & Associates, Inc. for Services Related to the Monterey Pipeline
 4. Declaration of Surplus Assets
 5. Consider Converting the Office Specialist II Position to Accounting/Office Specialist and Title Change of Office Services Supervisor to Senior Office Specialist
 6. Consider Request for Rebate at the Asilomar Conference Grounds for a Laundry Water Recycling System
 7. Consider Adoption of Treasurer's Report for March 2017
 8. Receive and File Third Quarter Financial Activity Report for Fiscal Year 2016-17
 9. Consider Approval of Third Quarter Fiscal Year 2016-17 Investment Report
- Other Business**
10. Review Third Quarter Legal Services Activity Report for Fiscal Year 2016-17
 11. Review Draft May 15, 2017 Board Meeting Agenda

Adjournment

Upon request, MPWMD will make a reasonable effort to provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please submit a written request,

including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service by 5 PM on May 5, 2017. Requests should be sent to the Board Secretary, MPWMD, P.O. Box 85, Monterey, CA, 93942. You may also fax your request to the Administrative Services Division at 831-644-9560, or call 831-658-5600.

2017 Administrative Committee Meeting Schedule	
Monday, June 12	3:30 PM
Monday, July 10	3:30 PM
Monday, August 14	3:30 PM
Monday, September 11	3:30 PM
Monday, October 9	3:30 PM
Monday, November 6	3:30 PM
Monday, December 11	3:30 PM
Wednesday, January 17, 2018	3:30 PM
Wednesday, February 21, 2018	3:30 PM

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ADMINISTRATIVE COMMITTEE

1. ADOPT MINUTES OF APRIL 10, 2017 COMMITTEE MEETING

Meeting Date: May 8, 2017

From: David J. Stoldt,
General Manager

Prepared By: Sara Reyes

CEQA Review: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines section 15378.

SUMMARY: Draft minutes of the April 10, 2017 Administrative Committee meeting are attached as **Exhibit 1-A**.

RECOMMENDATION: The Committee should review the minutes and adopt them by motion.

EXHIBIT

1-A Draft Minutes of April 10, 2017 Committee Meeting



EXHIBIT 1-A

DRAFT MINUTES
Monterey Peninsula Water Management District
Administrative Committee
April 10, 2017

Call to Order

The meeting was called to order at 3:40 PM in the District Conference Room.

Committee members present: Brenda Lewis - Chair
Andrew Clarke
David Pendergrass

Committee members absent: None

Staff present: David Stoldt, General Manager
Suresh Prasad, Administrative Services Manager/CFO
Arlene Tavani, Executive Assistant

Oral Communications

None

Items on Board Agenda for April 19, 2017

1. **Consider Adoption of Minutes of February 15, 2017 Committee Meeting**
On a motion by Clarke and second by Pendergrass, the minutes of the March 13, 2017 meeting were approved on a vote of 3 to 0 by Clarke, Pendergrass and Lewis.
2. **Consider Adoption of Resolution 2017-06 – Revisions to Conflict of Interest Code**
On a motion by Pendergrass and second by Clarke, the committee recommended that the Board of Directors adopt Resolution No. 2017-06. The motion was approved on a vote of 3 – 0 by Pendergrass, Clarke and Lewis.
3. **Authorize Purchase or Lease of Two New Electric Vehicles**
On a motion by Clarke and second by Pendergrass, the committee recommended that the Board of Directors authorize an expenditure of \$80,000 to purchase or lease two new electric vehicles. The motion was adopted on a vote of 3 – 0 by Clarke, Pendergrass and Lewis.
4. **Consider Adoption of Treasurer’s Report for February 2017**
On a motion by Clarke and second by Pendergrass, the committee recommend that the Board of Directors adopt the February 2017 Treasurer’s Report and financial statements, and ratification of the disbursements made during the month. The motion was approved on a vote of 3 – 0 by Clarke, Pendergrass and Lewis.

Other Business

5. Review Draft April 19, 2017 Board Meeting Agenda

The committee reviewed the agenda and made no changes.

Adjournment

The meeting was adjourned at 3:55 PM.

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ADMINISTRATIVE COMMITTEE

2. CONSIDER CONTRACT WITH CSUMB FOR BATHYMETRIC SURVEY AT LOS PADRES DAM

Meeting Date:	May 8, 2017	Budgeted:	Yes
From:	David J. Stoldt, General Manager	Program/ Line Item No.:	Augment Water Supply 1-1-1 A Los Padres Reservoir Expansion Simulation
Prepared By:	Larry Hampson	Cost Estimate:	\$20,000

General Counsel Review: N/A

Committee Recommendation: The Administrative Committee reviewed this item on May 8, 2017 and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines section 15378.

SUMMARY: MPWMD is currently cooperating with Cal-Am to carry out a set of studies related to developing a long-term management plan for Los Padres Dam and Reservoir. A key piece of information related to these studies and selection of management alternatives is the long-term sedimentation rate at the reservoir. The School of Natural Sciences at California State University Monterey Bay has provided a proposal to conduct a bathymetric survey of the reservoir as described in Exhibit 3-A. This survey would use the same equipment and methods as was used by CSUMB in their 2008 reservoir survey.

RECOMMENDATION: Staff recommends authorizing the General Manager to enter into an agreement with University Foundation for a Not-to-Exceed amount of \$16,000. Staff requests an additional \$4,000 in contingency funding for unforeseen conditions. If this item is approved with the Consent Calendar, the General Manager would be authorized to expend up to \$20,000 for this work.

DISCUSSION: CSUMB surveyed Los Padres Reservoir in August 2008 immediately after the Basin Complex fire had burned through the watershed contributing to Los Padres Reservoir. At the time, the Burned Area Emergency Response (BAER) team set up to review the effects of the fire had predicted that up to about 300 acre-feet of sediment could enter the reservoir in the years following the fire.

In August 2017, during the Soberanes fire, HDR completed a bathymetric study of Los Padres Reservoir that showed reservoir storage had not changed between 2008 and 2016. However, the period after the 2008 fire was hydrologically quiet, with four straight years of drought including a couple of years of extreme drought. The Soberanes fire in 2016 followed by the extremely wet winter of 2016-17 may have resulted in additional siltation in the reservoir. The BAER report for this fire predicted about 250 acre-feet of siltation from a 10-year rainfall event. Observations of

portions of the Carmel River watershed showed that rainfall events in January and February 2017 caused significant slides and debris flows; however, there are no data on what has happened in the watershed above Los Padres Dam as the National Forest and Ventana Wilderness has remained closed since the fire.

The effects of the 1977 Marble-Cone fire and resulting loss of storage at Los Padres Reservoir may be an outsized influence on the long-term siltation rate and expected life of reservoir storage. The M-C fire occurred after an extreme two-year drought in areas with a high fuel load. The fire was extremely hot and burned very completely (almost 90% of vegetation was burned in many areas) and was followed by the extremely wet winter of 1977-78. Bathymetric surveys were completed by the USGS in 1977 and 1978 and showed that 555 acre-feet of silt entered the reservoir in a single winter.

Another bathymetric survey at this time will inform the choice of alternatives for sediment management in the future at the reservoir and could confirm whether the 1970s series of events was an outlier or not.

California Environmental Quality Act Compliance (CEQA): Guidelines Excerpt

15262. FEASIBILITY AND PLANNING STUDIES

A project involving only feasibility or planning studies for possible future actions which the agency, board, or commission has not approved, adopted, or funded does not require the preparation of an EIR or Negative Declaration but does require consideration of environmental factors. This section does not apply to the adoption of a plan that will have a legally binding effect on later activities.

EXHIBITS

2-A PRE-PROPOSAL—April 25, 2017

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School of Natural Sciences

100 Campus Center
Seaside, CA 93955-8001
831-582-4120
831-582-4122 Fax

PRE-PROPOSAL—April 25, 2017

Summer 2017 Bathymetric Survey of Los Padres Reservoir

From: Doug Smith & Rikk Kvitek (School of Natural Sciences, CSUMB)
To: Larry Hampson (Monterey Peninsula Water Management District)

We propose to provide Monterey Peninsula Water Management District (MPWMD) with a report and electronic files detailing the bathymetry of the Los Padres Reservoir (Carmel River watershed) as it exists in Summer 2017. We list the deliverables, approximate budget, and contingencies below.

Deliverables

The deliverables will be a brief report with:

1. background for the project,
2. methods of data collection and analysis,
3. general error analysis
4. table of water stage to reservoir volume relationship
5. cursory comparison with prior estimates of reservoir volume, and
6. electronic file with cleaned xyz data in UTM NAD83 NAVD88 (vertical control will be tied to vertical benchmark used in CSUMB 2009 reservoir study)

Budget and Assumptions

Bathymetric work and report will cost approximately \$16,000. The University Corporation will need to approve the final budget and proposal before contracting.

Assumptions for this estimate include:

1. approximately 50 acres of surface water,
2. depths not in great excess of 50 feet,
3. approximately 1 day of boat time using high-quality bathymetric equipment and survey-grade GPS,
4. single point vertical precision of 0.5 ft or less,
5. standard post-cruise data reduction,
6. research vessel can be launched from ramp (high reservoir stage),
7. 20% overhead rate to CSUMB Corporation, in keeping with other recent contracts.

Work on this project is contingent upon contracting between the MPWMD and the University Corporation. Review of this estimate will be required before the formal contract and budget can be finalized and work begun.

Douglas Smith

Douglas Smith PhD
Professor, School of Natural Sciences

ADMINISTRATIVE COMMITTEE

3. CONSIDER AUTHORIZING A CONTRACT AMENDMENT WITH DENISE DUFFY & ASSOCIATES, INC. FOR SERVICES RELATED TO THE MONTEREY PIPELINE

Meeting Date:	May 8, 2017	Budgeted:	No
From:	David J. Stoldt General Manager	Program/ Line Item:	Water Supply Projects N/A
Prepared By:	Maureen Hamilton	Cost Estimate:	\$9,000

General Counsel Review: N/A

Committee Recommendation: The Administrative Committee reviewed this item on May 8, 2017 and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines section 15378.

SUMMARY: Staff proposes to increase the contract amount with Denise Duffy & Associates, Inc. (DD&A) for environmental monitoring and compliance services related to the Monterey Pipeline project by \$9,000.

Staff proposes to transfer funds from Budget Item 1-9-1 the Cal-Am Desal Project, which will be reimbursed by Cal-Am.

RECOMMENDATION: Staff recommends the Board authorize the General Manager to amend the contract amount with Denise Duffy & Associates, Inc. for environmental services related to the Monterey Pipeline, increasing the not-to-exceed amount by \$9,000.

BACKGROUND: Cal-Am is constructing the Monterey Pipeline that will be able to convey water in two directions:

- (1) from the Carmel River via the Monterey Peninsula to the existing ASR wells;
- (2) and from the Seaside Basin extraction wells to the Cal-Am distribution system.

The Monterey Pipeline alignment, referred to as the Alternative Monterey Pipeline in the certified PWM EIR, had to be revised due to a localized hydraulic limitation. Please refer to **Exhibit 3-A** for a map overview of the Monterey Pipeline and the realignment. The following is true regarding the realignment:

- There is no change in linear feet between the previous alignment and realignment; both alignments are approximately 2,350 linear feet.
- The realignment is located within the City of Monterey Public Right-of-Way in paved streets.
- All appurtenances (valves, etc.) are located within the City of Monterey Public Right-of-Way.
- No additional staging area is proposed.

- No relocation of existing utilities or facilities is anticipated.

Based on a review of the realignment, the determination was made that an Addendum would be appropriate because the realignment is not expected to create new significant environmental impacts or substantially increase the severity of previously identified significant impacts.

On January 18, 2017 the Board of Directors authorized the General Manager to fund an addendum to the Pure Water Monterey/Groundwater Replenishment Project (PWM) EIR and the Aquifer Storage and Recovery (ASR) Project Final EIR/EA for a realignment of a section of the Monterey Pipeline, not-to-exceed (NTE) \$15,000. California-American Water Company (Cal-Am) agreed to reimburse MPWMD for this not-to-exceed cost.

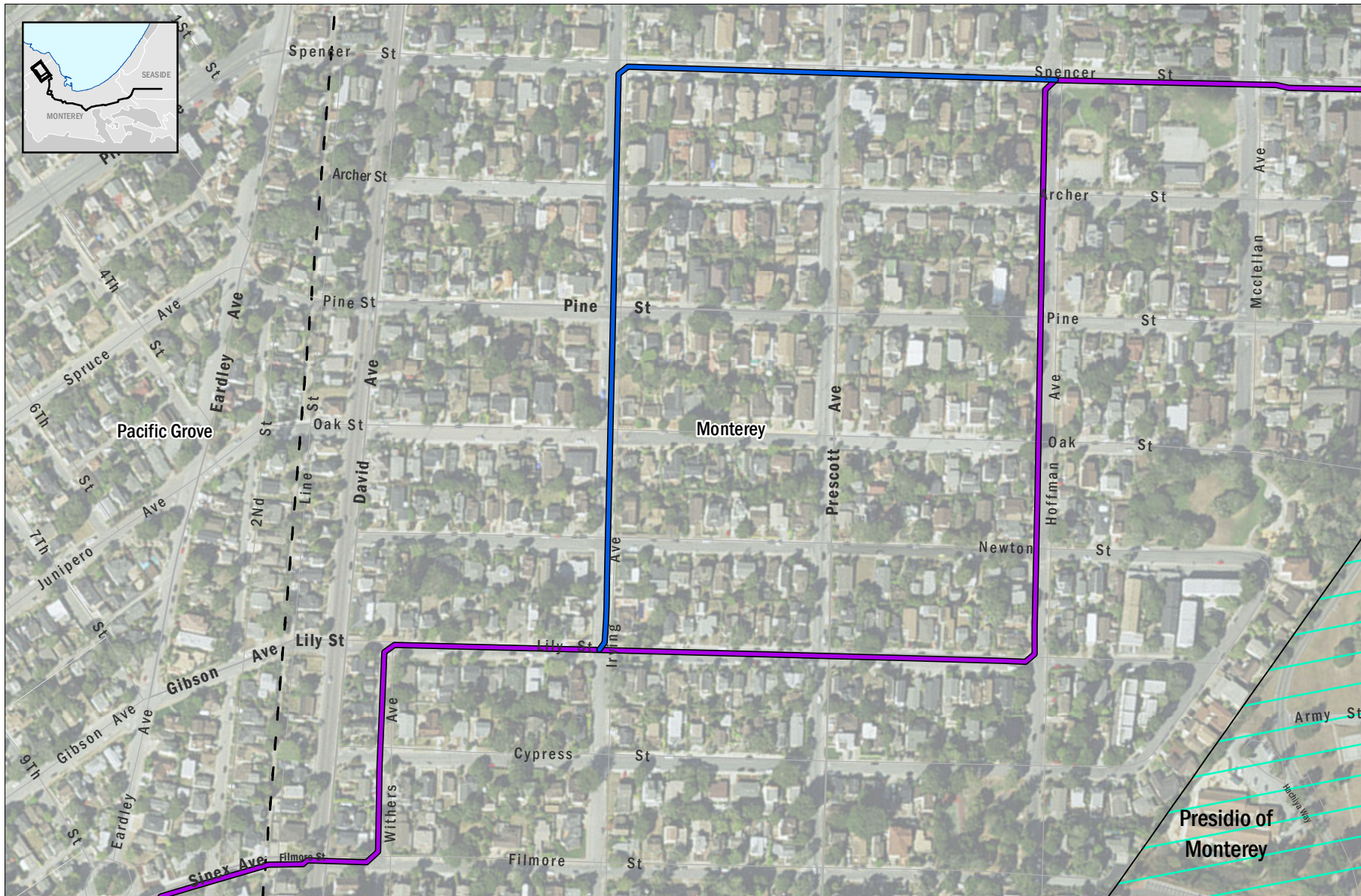
The Addendum was adopted by the MPWMD Board of Directors on February 22, 2017 in Resolution 2017-03. The Notice of Determination was filed with the County Clerk of the County of Monterey on February 24, 2017 and with the Governor's Office of Planning & Research State Clearinghouse on March 9, 2017. No comments were received from either filing.

Due to unforeseen circumstances, additional budget is warranted for services rendered by DD&A in connection with the preparation of the Addendum. The initial cost estimate of \$14,894 was exceeded by \$9,010.00 due to:

- 1) changes in project alignments;
- 2) attendance, preparation, and facilitation of meetings with Cal-Am, MPWMD, and AECOM;
- 3) review of revised technical documentation prepared in support of the Addendum;
- 4) incorporation of multiple rounds of revisions based on comments provided by MPWMD and Cal-Am; and,
- 5) subsequent correspondence related to the preparation of the Addendum.

EXHIBITS

3-A Realignment of a Section of the Monterey Pipeline



AECOM
 California American Water
 Transmission Mains and Aquifer Storage &
 Recovery (ASR) Facilities
 MONTEREY PENINSULA
 WATER SUPPLY PROJECT, MPWSP
 Imagery/Roads: ESRI, 2016

- Pipeline Alignment**
- Previously Analyzed Alignment in EIR
 - Proposed Alignment
 - Presidio of Monterey

PROPOSED ALIGNMENT REVISION TO PURE WATER EIR
Monterey Pipeline

ADMINISTRATIVE COMMITTEE

4. DECLARATION OF SURPLUS ASSETS

Meeting Date: May 8, 2017 **Budgeted:** N/A

From: David J. Stoldt **Program/
General Manager** **Line Item No.:** N/A

Prepared By: Suresh Prasad **Cost Estimate:** N/A

General Counsel Approval: N/A

Committee Recommendation: The Administrative Committee reviewed this item on May 8, 2017 and recommended _____.

CEQA Compliance: N/A

SUMMARY: In accordance with Article 16, Section 6 of the California Constitution, the District, as a public entity, may dispose of property that it no longer needs provided that such property is transferred for fair and adequate value. The District may establish its own internal controls to ensure that value is accurately assessed. In the event the excess property has no value, the District may establish its own rules and protocol for disposal. On July 21, 2003, the Board of Directors adopted a Policy Regarding Disposal of Surplus Property. The guidelines set forth in the District's policy state that Surplus District property that is determined to have no value may be donated to a non-profit organization that is willing to accept it or disposed of at a landfill or by other appropriate manner. Items listed on **Exhibit 4-A** have been determined to be of no value and needs to be declared as surplus.

RECOMMENDATION: Declare the items listed on **Exhibit 4-A** as surplus assets to be either donated or disposed at the Monterey Regional Waste Management District.

EXHIBIT

4-A Surplus List

List of Surplus Items

	<u>Description</u>	<u>Serial No.</u>
1	Triplite Power Supply	9734CY0BC575400586
2	Tipplite Power Supply	9734CY0BC575400579
3	HP2133 Notebook (Fisheries)	CNU825332Z
4	Supermicro (UPS?)	C74300442A00165
5	Samsung Color Display Unit	WJ22H9FQ316785W
6	Samsung Color Display Unit	ME19H9LP621818K
7	BENQ Monitor	99L9072L8A349024
8	Samsung Monitor	MY24H9LB5000265J
9	Samsung Monitor	HU24HCGQ600058Y
10	SPECO	79330500144
11	SPECO	79330500146
12	Samsung Monitor	D019HCGL603887L
13	APC Back-UPS	3B1142X21573
14	Dell Power Edge	9ZY9501
15	Rimage	10008226
16	Stagemaster	SMC1604FBQ-50 (not sure if this is s/n)
17	NEC Lamp	6402139FH
18	Elmo	801689
19	Halter Elevating Desktop	2 qty
20	Steelcase desk chairs	453531DW pink and teal (6 qty)
21	APC Back-UPS RS 900	5B0745U06970
22	Planar 15" Monitor	25C2325000258
23	White Box PC	No S/N
24	Toshiba Portege M750	GMA500617010
25	Back UPS C350	BB0329003780

ADMINISTRATIVE COMMITTEE

5. CONSIDER CONVERTING THE OFFICE SPECIALIST II POSITION TO ACCOUNTING/OFFICE SPECIALIST AND TITLE CHANGE OF OFFICE SERVICES SUPERVISOR TO SENIOR OFFICE SPECIALIST

Meeting Date:	May 8, 2017	Budgeted:	FY 2017-2018 Operating Budget
From:	David J. Stoldt, General Manager	Program/ Line Item No.:	N/A
Prepared By:	Suresh Prasad	Cost Estimate:	\$11,500

General Counsel Approval: N/A

Committee Recommendation: The Administrative Committee reviewed this item on May 8, 2017 and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines section 15378.

SUMMARY: The District has recently seen a departure of a staff member in the Office Specialist II position. This departure has allowed District to examine its staffing needs. Over the recent years, the District has seen changes to its work flow in the Administrative Services Division (ASD) due to staffing and technology changes. After an evaluation of current workload and processes in ASD, it was determined that a position with more technical accounting duties would better meet the needs of the District.

It is proposed that Office Specialist II position be converted to Accounting/Office Specialist. The Accounting/Office Specialist position is a journey level classification and will report directly to the Administrative Services Manager/Chief Financial Officer. This position will assist ASD by providing various clerical and technical level accounting support. Job description for this converted position is attached as **Exhibit 5-A**. In addition to supporting ASD, the position will also support other departments by assuming the time-consuming task related to tracking and maintaining billings for projects. Along with accounting support, this position will continue to provide administrative and office support for the District.

The position would be placed at revised Range 19 on the District's salary chart, which is the same range for the Office Services Supervisor position. This placement would be consistent in maintaining internal relationships with other MPWMD job classifications, their requirements, and level of responsibility. The salary range would be consistent in comparison with other agencies for comparable positions in the area.

With the conversion of the Office Specialist II position to Accounting/Office Specialist and the change in supervision, it is necessary to retitle the Office Services Supervisor to Senior Office Specialist. The job duties of the Senior Office Specialist have been updated to reflect current responsibilities. Revised job description is attached as **Exhibit 5-B**. The Senior Office Specialist

will continue to report directly to the Administrative Services Manager/Chief Financial Officer. With the Accounting/Office Specialist also reporting directly to the Administrative Services Manager/Chief Financial Officer, it will no longer be necessary for the Senior Office Specialist to have supervisory responsibilities.

RECOMMENDATION: Authorize the conversion of the Office Specialist II position to Accounting/Office Specialist and associated salary range, and change title of Office Support Supervisor to Senior Office Specialist.

IMPACTS TO STAFF/RESOURCES: The difference between cost of hiring at salary range 12 (Office Specialist II) and salary range 19 will be \$11,500 including salary and benefits.

EXHIBITS

- 5-A** Accounting/Office Specialist job description
- 5-B** Senior Office Specialist job description

~DRAFT~

April 18, 2017

MONTEREY PENINSULA WATER MANAGEMENT DISTRICT

ACCOUNTING/OFFICE SPECIALIST

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job.*

DEFINITION

To perform a wide variety of accounting and administrative duties in support of District operations; to provide information to the public and other Agency employees on Administrative Services Division functions, policies, and administrative procedures; to answer the telephone and provide assistance to the public; to receive, route and distribute incoming and outgoing mail; to maintain a variety of files and records; and to perform clerical accounting duties.

DISTINGUISHING CHARACTERISTICS

This is the journey level class. Employees at this level receive only occasional instruction or assistance as new or unusual situations arise, and are fully aware of the operating procedures and policies of the work unit. Successful performance of the work requires the ability to exercise sound independent judgment, coordinate several activities, gather and evaluate data, while meeting critical deadlines and maintaining effective working relationships.

SUPERVISION RECEIVED AND EXERCISED

Receives immediate supervision from the Administrative Services Manager/Chief Financial Officer.

ESSENTIAL AND MARGINAL FUNCTION STATEMENTS

The following duties are typical for positions in this classification. Any single position may not perform all of these duties and/or may perform similar related duties not listed here:

Essential Functions:

Accounting

1. Assist the accounting department by verifying and reconciling information; ensures internal control procedures are followed and audit trails are established.
2. Prepare accounts payable and reimbursement invoices.
3. Provide assistance with accounts payable and receivable billings for projects.
4. Perform accounts receivable duties; prepare checks for deposit and deliver to the bank; oversee petty cash fund and access to safe and supplies; accept monies and issue receipts.
5. Provide accounting and clerical support of division projects.
6. Perform related duties and responsibilities as required.

Office

7. Screen calls and visitors; assist the general public; respond to public inquiries in a courteous manner; screen inquiries, take messages and direct calls to appropriate staff.
8. Operate and maintain office equipment such as fax, copier, printer, and mail meter.
9. Monitor, purchase, and restock office supplies, office equipment, and breakroom supplies.

**MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
Office/Accounting Specialist (Continued)**

10. Participate in advanced level copy projects; bind and distribute documents.
11. Perform mail and postage duties; collect District mail; open and deliver all District mail; prepare letters and packages for mailing.
12. Perform word processing, scheduling, and produce complex charts, tables and reports as requested.
13. Prepare, file, and maintain inventory lists of files for archives.
14. Enter, sort, index documents in document management system.
15. Serve as a back-up to Senior Office Specialist.

QUALIFICATIONS**Knowledge of:**

Modern office procedures, methods and computer equipment.
Microsoft Office Suite applications such as Word, Excel, PowerPoint and Outlook
Techniques of word processing, database and spreadsheets.
Basic mathematical principles.
Business math.
English usage, spelling, grammar and punctuation.
Basic principles and practices of data collection and report preparation.
Methods and techniques of proper phone etiquette.
Customer service techniques.
Principles and practices of public relations.
Principles of accounting
Principles and procedures of record keeping.

Ability to:

Perform as an integral part of a team.
Maintain tactfulness and courtesy in high stress situations.
Operate a computer and modern office equipment.
Learn to maintain records and prepare computer generated reports.
Learn to understand and explain District policies and procedures.
Learn techniques used in dealing with delinquent accounts.
Type at a speed necessary for successful job performance.
Respond to requests and inquiries from the general public.
Understand and follow oral and written instructions.
Communicate clearly and concisely, both orally and in writing.
Perform arithmetic calculations quickly and accurately.
Perform a variety of clerical accounting duties.
Examine and verify receipts, invoices, and reimbursement documents.
Establish and maintain effective working relationships with those contacted in the course of work.
Maintain physical condition appropriate to the performance of assigned duties and responsibilities.

Experience and Training Guidelines — *Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:*

Experience:

Five years of progressively responsible clerical accounting and administrative work experience with considerable contact with the public. Public sector work experience is desirable.

Training:

Possession of Associate's degree or equivalent in business, computer applications or other related field. Bachelor's degree or equivalent preferred.

License or Certificate:

Possession of, or ability to obtain, an appropriate, valid driver's license.

WORKING CONDITIONS

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

Environmental Conditions:

Office environment; exposure to computer screens; work closely with others and work alone.

Physical Conditions:

Essential and marginal functions may require maintaining physical condition necessary for sitting, walking, standing, kneeling or bending for prolonged periods of time; regularly lifting and/or moving up to 10 pounds and occasionally lifting and/or moving up to 35 pounds; moving between various offices and work stations; use of fingers and both hands; repetitive motion; speaking and hearing to exchange information.

Vision:

See in the normal visual range with or without correction; vision sufficient to read small print, computer screens and other printed documents; specific vision abilities required by this job include close and distant vision and depth perception.

Hearing:

Hear in the normal audio range with or without correction.

Department: Administrative Services

Exempt: No

Approved Date:

Revised Date:

MONTEREY PENINSULA WATER MANAGEMENT DISTRICT

OFFICE SERVICES SUPERVISOR SENIOR OFFICE SPECIALIST

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job.*

DEFINITION

To perform a wide variety of responsible advanced and specialized clerical, secretarial and administrative work in support of District-wide programs and activities; and to interface with managers and staff of each division to plan, coordinate, and schedule the flow of support services work.

DISTINGUISHING CHARACTERISTICS

This is the advanced journey level class ~~in the Office Specialist series. Positions at this level are distinguished from other classes within the series by the level of responsibility assumed and the complexity of duties assigned.~~ Employees perform ~~the most~~ difficult and responsible types of duties ~~assigned to classes within this series~~ including ~~direct supervision of lower level staff and~~ interfacing with managers and staff of each District division to plan the flow of work, ~~to meet deadlines and requirements.~~ Successful performance of the work requires the ability to exercise sound independent judgment, coordinate several activities, gather and evaluate data, while meeting critical deadlines and maintaining effective working relationships.

SUPERVISION RECEIVED AND EXERCISED

Receives general supervision from the Administrative Services Manager/Chief Financial Officer

~~Exercises direct supervision over lower level clerical staff.~~

ESSENTIAL AND MARGINAL FUNCTION STATEMENTS

The following duties are typical for positions in this classification. Any single position may not perform all of these duties and/or may perform similar related duties not listed here:

Essential Functions:

- ~~1. Plan, prioritize, assign, supervise, review and participate in the work of staff responsible for providing District wide support services.~~
- ~~2. Establish schedules and methods for providing support services; identify resource needs; review needs with appropriate management staff; allocate resources accordingly.~~
1. Interface and coordinate with staff and managers of each division to receive and schedule work projects to meet their deadline; identify resource needs; review needs with appropriate management staff; allocate resources accordingly.
- ~~3. Verify the work of assigned employees for accuracy, proper work methods, techniques and compliance with applicable standards and specifications.~~
- 4.2. Answer and route incoming calls; arrange meetings and coordinate schedules; prepare confidential correspondence, reports, and memorandum; attend meetings; ~~serve as the recording secretary for the Administrative Committee;~~ independently respond to questions and requests.

MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
Senior Office Specialist Office Services Supervisor (Continued)

- ~~5. Perform word processing and computer work including letters, documents, spreadsheets, database operations and graphics; send and receive E-mail messages; develop and maintain electronic files.~~
3. Perform word processing, scheduling, and produce complex charts, tables and reports as requested.
- ~~6.4. Proofread technical documents and correspondence, and check for grammar, syntax, spelling and clarity, ensure correct versions are distributed.~~
- ~~7.5. Oversee advanced level copy projects; participate in all activities as needed to meet deadlines; bind and distribute documents.~~
- ~~8. Perform mail and postage duties; collect District mail from the Post Office; open and deliver all District mail; prepare letters and packages for mailing.~~
- ~~9. Send press releases to local media and other documents as required using appropriate methods.~~
- ~~10. Perform accounts receivable duties; prepare checks for deposit and deliver to the bank; oversee petty cash fund and access to safe and supplies; accept monies and issue receipts; maintain records of payroll related information and ensure proper reporting of time worked and absences.~~
- ~~11. File letters and documents; create new files and rearrange existing files; retrieve old files and maintain file archives.~~
6. Prepare, file, and maintain inventory lists of files for archives.
- ~~12.7. Produce Board packet; collect and organize reports from all staff members; proofread and edit and finalize documents; coordinate or conduct high volume copying, binding and distribution.~~
- ~~13. Maintains District Rules and Regulations, coordinating with the Executive Assistant, Water Demand Manager and District attorney, appropriate staff to and updating as needed; responsible for web content layout and management in the maintenance of the District's websites for Board Meetings, Board Committee Meetings, ordinances, and Rules and Regulations.~~
8. Manage and update District's web content.
- ~~14.9. Maintain inventory records on office equipment and supplies; place purchase and equipment orders as needed.~~
- ~~10. Oversee service contractors providing maintenance and repair of office equipment.~~
- ~~15.11. Oversee maintenance and office equipment service contractors.~~
- ~~16. Interface and coordinate with staff and managers of each division to receive and schedule work projects to meet their deadlines.~~
- ~~17. Perform a variety of duties related to the District's alarm system including monitoring staff user alarm codes; review and maintain reports submitted by the alarm company; serve as point of contact with building alarm company; assign building alarm codes for new employees; train new employees on use of building alarm system as necessary.~~
12. Oversee the District's alarm and phone systems.

MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
Senior Office Specialist ~~Office Services Supervisor~~ (Continued)

- ~~18. Serve as the system administrator for the District's office phone system, voice mail, and wireless phones. monitor and maintain system functionality; identify phone system problems and schedule maintenance repairs; perform system changes to phone system; serve as point of contact with service providers; prepare spreadsheets for telephone line costs as necessary.~~
- ~~19. Serve as back up Clerk to the Board of Directors; set up meeting room, distribute handouts and take roll; accurately record and transcribe minutes of entire meeting; operate required equipment such as laptop with Powerpoint slideshow, Elmo, and timer. Provides administrative support to the General Manager in the absence of the Executive Assistant, coordinating and scheduling meetings, preparing miscellaneous correspondence, and communicating with Board members and outside agencies.~~
13. Serve as Clerk to the ~~Finance and~~ Administrative Committees and back-up Clerk to the Board of Directors.
14. Provide administrative support to the General Manager in the absence of the Executive Assistant, coordinating and scheduling meetings, preparing miscellaneous correspondence, and communicating with Board members and outside agencies.
- ~~20. Serve as back up to the Chief Technology Officer in replacement of toner cartridges and other parts in printers, as well as testing of equipment and performing diagnostic checks when needed.~~
15. Serve as a back -up to Accounting/Office Specialist
- ~~21. Run a variety of errands as necessary.~~
- 22,16. Perform related duties and responsibilities as required.

QUALIFICATIONS**Knowledge of:**

Operations, services and activities within assigned division.

~~Use and operation of specialized computer applications including word processing, E-mail, spreadsheet, graphics and database software applications, web editing and web content layout software.~~

Microsoft Office Suite applications such as Word, Excel, PowerPoint and Outlook.

Web design and graphics software.

~~Principles of supervision, training and performance evaluation.~~

Principles and practices of work scheduling.

Principles of business letter writing and basic report preparation.

Practices used in minute taking and preparation.

Modern office procedures, machinery and computer equipment.

Principles and procedures of record keeping and filing.

Principles and procedures of accounting including accounts receivable functions.

Basic mathematics.

Methods and techniques of customer service.

English usage, spelling, grammar and punctuation.

Ability to:

~~Supervise, train and evaluate assigned staff.~~

Plan, organize, prioritize and schedule work flow between user divisions and support services staff efficiently and effectively.

Perform ~~responsible~~ web content layout and management.

MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
Senior Office Specialist Office Services Supervisor (Continued)

Perform responsible and difficult administrative ~~and secretarial~~ work involving the use of independent judgment and personal initiative.
 Adapt to changing technologies and learn functionality of new equipment and systems.
 Perform multiple tasks and meet critical deadlines.
 Perform arithmetic calculations quickly and accurately.
 Prepare clear and concise reports.
 Receive, review and route incoming and outgoing correspondence.
 Operate a variety of office equipment including computers and supporting word processing and spreadsheet applications.
 Type at a speed necessary for successful job performance.
 Independently respond to requests and inquiries from the general public.
 Communicate clearly and concisely, both orally and in writing.
 Establish and maintain effective working relationships with those contacted in the course of work.
 Maintain physical condition appropriate to the performance of assigned duties and responsibilities.

Experience and Training Guidelines — *Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:*

Experience

Five years of increasingly responsible secretarial experience.

Five years of progressively responsible clerical and administrative work experience with considerable contact with the public. Public sector work experience is desirable.

Training

Equivalent to the completion of the twelfth grade supplemented by college level course work in business administration or a related field.

Possession of Associate's degree or equivalent in business, computer applications or other related field. Bachelor's degree or equivalent preferred.

License or Certificate:

Possession of, or ability to obtain, an appropriate, valid driver's license.

WORKING CONDITIONS

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

Environmental Conditions:

Office environment; exposure to computer screens; work closely with others and work alone.

Physical Conditions:

Essential and marginal functions may require maintaining physical condition necessary for sitting, walking standing, kneeling or bending for prolonged periods of time; operation of motorized vehicles; light lifting and carrying; moving between various offices and work stations; use of fingers and both hands; repetitive motion; speaking and hearing to exchange information. Essential and marginal functions may require maintaining physical condition necessary for sitting, walking, standing, kneeling or bending for prolonged periods of time; regularly lifting and/or moving up to 10 pounds and occasionally lifting and/or moving up to 35 pounds ; moving between various offices and work stations; use of fingers and both hands; repetitive motion; speaking and hearing to exchange information.

MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
Senior Office Specialist ~~Office Services Supervisor~~ (Continued)

Vision:

See in the normal visual range with or without correction; vision sufficient to read small print, computer screens and other printed documents; specific vision abilities required by this job include close and distant vision and depth perception.

Hearing:

Hear in the normal audio range with or without correction.

ADMINISTRATIVE COMMITTEE

6. CONSIDER REQUEST FOR REBATE AT THE ASILOMAR CONFERENCE GROUNDS FOR A LAUNDRY WATER RECYCLING SYSTEM

Meeting Date:	May 8, 2017	Budgeted:	Yes
From:	David J. Stoldt, General Manager	Program/ Line Item No.:	4-2-4-C
Prepared By:	Stephanie Kister	Cost Estimate:	\$20,000.00 (Reimbursable)

General Counsel Review: N/A

Committee Recommendation: The Administrative Committee reviewed this item on May 8 and recommended _____. The Water Demand Committee considered this item on April 25, 2017 and recommended approval.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines section 15378.

SUMMARY: WaterCity is the owner and operator of a laundry water recycling system installed at the Asilomar Conference Grounds in Pacific Grove. The AquaRecycle system (Model: EMI 10GPM) has a 10 year life span and the cost of the equipment was \$60,000.00. This system uses fully automated water purification and treatment processes to provide clean, disinfected and pre-heated water to the washing machines. The system began operating on May 18, 2016 and has resulted in a 71% reduction in laundry water use for the conference center. Average monthly savings equates to 130,000 gallons per month (**Exhibit 6-B**). The lifetime water savings is estimated to be 47.8 Acre-feet. WaterCity is requesting a rebate in the amount of \$19,800.00 for the system (**Exhibit 6-A**). For the lifespan of the equipment the saving equates to \$418.00 per acre foot.

District Rule 141, Water Conservation Rebates, states that Non-Residential Rebates for technology not listed in the rule shall be considered by the Water Demand Committee with a recommendation made to the Board.

This amount would be funded by the Cal-Am Rebate Fund in the current budget.

RECOMMENDATION: Staff recommends the Board approve a rebate for \$20,000.00 for WaterCity and recommend to the Board that the recommended Laundry Water Recycling rebate be granted.

EXHIBITS

- 6-A** Asilomar Rebate Letter
- 6-B** Metered Water Savings



Mrs. Stephanie Kister
Monterey Peninsula Water Management District
5 Harris Court, Building G
Monterey, CA 93940

April 13, 2017

Re: Asilomar Conference Grounds Water Rebate

Dear Stephanie,

WaterCity, the owner and operator of the recently installed laundry water recycling equipment at Asilomar Conference Grounds, is requesting a water rebate for the installation and operation of this water saving technology. The equipment installed was purchased by WaterCity from AquaRecycle, LLC, a standard laundry water recycling equipment manufacturer. The equipment details and pricing can be found below in Appendix A.

The system was certified commercially operational as of May 18, 2016 and has been closely monitored since then. Prior to the installation, the Asilomar Conference Grounds was using between 130,000 - 210,000 gallons of water per month in their laundry operations (depending on the season and their occupancy). Since the laundry water recycling system was installed, WaterCity has consistently reduced their laundry water usage by an average of about 71%. On average, this equates to saving Asilomar, MPWMD, and the community about 130,000 gallons of water per month.

Water recycling at large commercial laundries offers an exceptional addition to the conservation opportunities in water efficient appliances already mandated by MPWMD. Financial incentives to encourage this end customer and others to adopt this technology are requested. Based on the current non-residential rebates offered at the MPWMD, WaterCity suggests a 33% rebate for this and future installations. This would equate to a rebate for the Asilomar Conference Grounds installation in the amount of \$19,800. This is based on currently offered rebate percentages of average appliance costs given by the MPWMD (see Appendix B for details on the assumptions). Based on 10 months of actual water savings data, this level of rebate would be about \$9.73 per CCF saved in the first year of operation, which you can compare to other appliance rebates per annual CCF saved in Exhibit B.

Please let me know if there is any additional information you require to process this request. If you have any questions, we would love to meet and explain how the rebate can help achieve greater water conservation for Monterey. We look forward to hearing from you soon.

Best,

A handwritten signature in black ink, appearing to read "W. Chase Warner", is written over a light grey rectangular background.

W. Chase Warner
Business Operations Manager





Appendix A

Manufacturer	Model	Price (w/o installation, labor)
AquaRecycle, LLC	EMI 10 GPM	\$60,000

Appendix B

Appliance	Average Cost	Rebate	Rebate as a %	Water Saved/Yr (gal)	Rebate per annual CCF
High-efficiency toilet	\$375	\$100	27%	3,500	\$21.37
Pint urinal	\$350	\$250	71%	4,000	\$46.75
Waterless urinal	\$550	\$250	45%	35,000	\$5.34

Appendix C

Please see attached Excel sheets for water savings summary and daily raw data from water meter.

Appendix D

History

- 4/6/15 Initial correspondence with MPWMD regarding Asilomar water project
- 3/30/16 System shipped
- 4/4 to 5/17/16 System delivery, installation, testing, debug
- 5/18/16 Commercial Operation Signoff
- 6/3/16 Formal rebate submission
- 4/13/17 Revised rebate submission with meter reads

Appendix C: Asilomar Recycle Summary

Read Date	WaterCity Meter Reads		WaterCity measured usage for the period since last read			
	Recycled Meter	Fresh Meter	Recycled	Fresh	Total	% Savings
5/18/2016	13,667	4,059	-	-	-	
6/30/2016	243,776	54,620	230,109	50,561	280,670	82%
7/31/2016	417,552	87,883	173,776	33,263	207,039	84%
8/31/2016	593,820	98,961	176,268	11,078	187,346	94%
9/30/2016	725,493	109,762	131,673	10,801	142,474	92%
10/31/2016	834,126	170,878	108,633	61,116	169,749	64%
11/30/2016	948,742	206,819	114,616	36,001	150,617	76%
12/30/2016	1,058,276	250,993	109,534	44,174	153,708	71%
1/31/2017	1,170,512	279,089	112,236	28,096	140,332	80%
2/28/2017	1,216,175	317,470	45,663	38,381	84,044	54%
3/27/2017	1,319,452	352,230	103,277	34,760	138,037	75%
Usage from 5/18/16	313		1,305,785	348,171	1,653,956	79%
Annualized Savings	Gallons		1,522,721			
Annualized Savings	CCF		2036			
Proposed rebate			\$ 19,800			
Proposed Rebate/CCF			\$ 9.73			

Notes

The net savings of the system is the Recycled usage, measured in gallons. Recycled water is used for wash cycles.

Fresh water is used for rinse cycles, as well as to supplement recycled water for wash cycles when required.

System commercially operational on May 18th; before then 13,667 gallons were recycled during testing but are not counting these as savings

Fresh water meter was moved in early January timeframe to meter all fresh water use by the laundry equipment.

Typical systems run 65 to 75% recycle rate. We show 2017 to date about 71%.

ADMINISTRATIVE COMMITTEE

7. CONSIDER ADOPTION OF TREASURER'S REPORT FOR MARCH 2017

Meeting Date:	May 8, 2017	Budgeted:	N/A
From:	David J. Stoldt, General Manager	Program/ Line Item No.:	N/A
Prepared By:	Suresh Prasad	Cost Estimate:	N/A

General Counsel Review: N/A

Committee Recommendation: The Administrative Committee considered this item on May 8, 2017 and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines section 15378.

SUMMARY: Exhibit 7-A comprises the Treasurer's Report for March 2017. Exhibit 7-B, Exhibit 7-C and Exhibit 7-D are listings of check disbursements for the period March 1-31, 2017. Check Nos. 28660 through 29020, the direct deposits of employee's paychecks, payroll tax deposits, and bank charges resulted in total disbursements for the period in the amount of \$1,938,015.89. That amount included \$117,965.43 for conservation rebates. Exhibit 7-E reflects the unaudited version of the financial statements for the month ending March 31, 2017.

RECOMMENDATION: District staff recommends adoption of the March 2017 Treasurer's Report and financial statements, and ratification of the disbursements made during the month. The Administrative Committee reviewed this item at its May 8, 2017 meeting and voted ___ to ___ to recommend _____.

EXHIBITS

- 7-A** Treasurer's Report
- 7-B** Listing of Cash Disbursements-Regular
- 7-C** Listing of Cash Disbursements-Payroll
- 7-D** Listing of Other Bank Items
- 7-E** Financial Statements

**MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
TREASURER'S REPORT FOR MARCH 2017**

<u>Description</u>							PB
	<u>Checking</u>	<u>MPWMD Money Market</u>	<u>L.A.I.F.</u>	<u>Wells Fargo Investments</u>	<u>MPWME Total</u>	<u>Rabobank Line of Credit</u>	<u>Reclamation Money Market</u>
Beginning Balance	(\$19,235.49)	\$564,359.39	\$1,702,951.00	\$1,513,703.60	\$ 3,761,778.50	\$0.00	\$436,940.10
Fee Deposits		220,577.47			220,577.47		289,623.02
Line of Credit Draw/Payoff					0.00		
Interest		7.92		3,477.01	3,484.93		5.84
Transfer to/from LAIF					0.00		
Transfer-Money Market to Checking	\$750,000.00	(750,000.00)			0.00		
Transfer-Money Market to W/Fargo					0.00		
Transfer-W/Fargo to Money Market					0.00		
W/Fargo-Investment Purchase					0.00		
Transfer Ckg to MPWMD M/Mrkt					0.00		
MoCo Tax & WS Chg Installment Pymt					0.00		
Transfer to CAWD					0.00		(320,000.00)
Voided Cks					0.00		
Bank Corrections/Reversals/Errors					0.00		
Bank Charges/Rtn'd Deposits/Other	(\$310.29)	(54.00)			(364.29)		(3.00)
Payroll Tax Deposits	(53,654.13)				(53,654.13)		
Payroll Checks/Direct Deposits	(183,435.76)				(183,435.76)		
General Checks	(1,700,615.71)				(1,700,615.71)		
Bank Draft Payments					0.00		
Ending Balance	#####	\$34,890.78	\$1,702,951.00	\$1,517,180.61	\$2,047,771.01	\$0.00	\$406,565.96

Check Report

By Check Number

Date Range: 03/01/2017 - 03/31/2017



Monterey Peninsula Water Management Dist

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK	-Bank of America Checking					
00249	A.G. Davi, LTD	03/03/2017	Regular	0.00	395.00	28693
00767	AFLAC	03/03/2017	Regular	0.00	917.78	28694
01188	Alhambra	03/03/2017	Regular	0.00	158.45	28695
00253	AT&T	03/03/2017	Regular	0.00	771.86	28696
00236	AT&T Long Distance	03/03/2017	Regular	0.00	8.09	28697
05370	California Secretary of State	03/03/2017	Regular	0.00	1.00	28698
13638	Carolyn Selbicky	03/03/2017	Regular	0.00	253.26	28699
00237	Chevron	03/03/2017	Regular	0.00	197.48	28700
07624	Franchise Tax Board	03/03/2017	Regular	0.00	87.98	28701
07624	Franchise Tax Board	03/03/2017	Regular	0.00	35.00	28702
00768	ICMA	03/03/2017	Regular	0.00	4,840.09	28703
04717	Inder Osahan	03/03/2017	Regular	0.00	1,149.00	28704
00280	Kevan Urquhart	03/03/2017	Regular	0.00	1,015.50	28705
00242	MBAS	03/03/2017	Regular	0.00	1,100.00	28706
12658	McC Campbell Analytical, Inc.	03/03/2017	Regular	0.00	96.00	28707
00275	Monterey County Herald	03/03/2017	Regular	0.00	352.80	28708
13637	Ms. Allyne M. Swerrie	03/03/2017	Regular	0.00	909.59	28709
13396	Navia Benefit Solutions, Inc.	03/03/2017	Regular	0.00	85.00	28710
13396	Navia Benefit Solutions, Inc.	03/03/2017	Regular	0.00	975.38	28711
00154	Peninsula Messenger Service	03/03/2017	Regular	0.00	350.00	28712
00256	PERS Retirement	03/03/2017	Regular	0.00	13,511.26	28713
00282	PG&E	03/03/2017	Regular	0.00	1,831.51	28714
00282	PG&E	03/03/2017	Regular	0.00	2,000.00	28715
00262	Pure H2O	03/03/2017	Regular	0.00	64.41	28716
00251	Rick Dickhaut	03/03/2017	Regular	0.00	1,030.00	28717
00176	Sentry Alarm Systems	03/03/2017	Regular	0.00	125.00	28718
04709	Sherron Forsgren	03/03/2017	Regular	0.00	650.33	28719
09989	Star Sanitation Services	03/03/2017	Regular	0.00	70.44	28720
00207	Universal Staffing Inc.	03/03/2017	Regular	0.00	648.96	28721
00221	Verizon Wireless	03/03/2017	Regular	0.00	640.86	28722
08105	Yolanda Munoz	03/03/2017	Regular	0.00	540.00	28723
00253	AT&T	03/13/2017	Regular	0.00	1,449.25	28797
00252	Cal-Am Water	03/13/2017	Regular	0.00	91.82	28798
00252	Cal-Am Water	03/13/2017	Regular	0.00	83.51	28799
04045	California Society of Municipal Finance Officers	03/13/2017	Regular	0.00	110.00	28800
00243	CalPers Long Term Care Program	03/13/2017	Regular	0.00	50.06	28801
01001	CDW Government	03/13/2017	Regular	0.00	395.00	28802
00230	Cisco WebEx, LLC	03/13/2017	Regular	0.00	187.80	28803
11822	CSC	03/13/2017	Regular	0.00	2,000.00	28804
04041	Cynthia Schmidlin	03/13/2017	Regular	0.00	630.67	28805
00986	Henrietta Stern	03/13/2017	Regular	0.00	1,149.00	28806
00277	Home Depot Credit Services	03/13/2017	Regular	0.00	30.97	28807
03965	Irrigation Association	03/13/2017	Regular	0.00	360.00	28808
08828	Johnson Construction	03/13/2017	Regular	0.00	2,350.00	28809
00769	Laborers Trust Fund of Northern CA	03/13/2017	Regular	0.00	28,550.00	28810
05830	Larry Hampson	03/13/2017	Regular	0.00	115.00	28811
00222	M.J. Murphy	03/13/2017	Regular	0.00	37.46	28812
00259	Marina Coast Water District	03/13/2017	Regular	0.00	141.59	28813
00242	MBAS	03/13/2017	Regular	0.00	490.00	28814
12658	McC Campbell Analytical, Inc.	03/13/2017	Regular	0.00	192.00	28815
04728	Monterey County Business Council	03/13/2017	Regular	0.00	500.00	28816
00755	Peninsula Welding Supply, Inc.	03/13/2017	Regular	0.00	49.50	28817
00282	PG&E	03/13/2017	Regular	0.00	9.86	28818
01020	Sara Reyes - Petty Cash Custodian	03/13/2017	Regular	0.00	200.94	28819

EXHIBIT 7-B

Check Report

Date Range: 03/01/2017 - 03/31/2017

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
00286	Stephanie L Locke	03/13/2017	Regular	0.00	145.21	28820
04719	Telit IoT Platforms, LLC	03/13/2017	Regular	0.00	258.06	28821
09351	Tetra Tech, Inc.	03/13/2017	Regular	0.00	7,473.42	28822
00269	U.S. Bank	03/13/2017	Regular	0.00	1,319.57	28823
01008	U.S. Postal Service	03/13/2017	Regular	0.00	76.00	28824
00207	Universal Staffing Inc.	03/13/2017	Regular	0.00	811.20	28825
00271	UPEC, Local 792	03/13/2017	Regular	0.00	1,128.68	28826
06827	Waterline Envirotech Ltd	03/13/2017	Regular	0.00	663.26	28827
00994	Whitson Engineers	03/13/2017	Regular	0.00	2,798.00	28828
00983	Beverly Chaney	03/17/2017	Regular	0.00	159.30	28830
00036	Bill Parham	03/17/2017	Regular	0.00	650.00	28831
12188	Brown and Caldwell	03/17/2017	Regular	0.00	3,741.37	28832
00252	Cal-Am Water	03/17/2017	Regular	0.00	210.92	28833
06268	Comcast	03/17/2017	Regular	0.00	420.68	28834
00046	De Lay & Laredo	03/17/2017	Regular	0.00	19,620.50	28835
07624	Franchise Tax Board	03/17/2017	Regular	0.00	35.00	28836
07624	Franchise Tax Board	03/17/2017	Regular	0.00	87.90	28837
03857	Joe Oliver	03/17/2017	Regular	0.00	1,149.00	28838
05371	June Silva	03/17/2017	Regular	0.00	387.24	28839
01012	Mark Dudley	03/17/2017	Regular	0.00	437.71	28840
00118	Monterey Bay Carpet & Janitorial Svc	03/17/2017	Regular	0.00	1,000.00	28841
00282	PG&E	03/17/2017	Regular	0.00	20.85	28842
00282	PG&E	03/17/2017	Regular	0.00	9.86	28843
00282	PG&E	03/17/2017	Regular	0.00	39.49	28844
13430	Premier Global Services	03/17/2017	Regular	0.00	42.72	28845
00752	Professional Liability Insurance Service	03/17/2017	Regular	0.00	46.96	28846
07627	Purchase Power	03/17/2017	Regular	0.00	64.19	28847
00272	Red Shift Internet Services	03/17/2017	Regular	0.00	323.33	28848
00176	Sentry Alarm Systems	03/17/2017	Regular	0.00	125.50	28849
00283	SHELL	03/17/2017	Regular	0.00	1,085.34	28850
01351	Staples Credit Plan	03/17/2017	Regular	0.00	199.87	28851
09425	The Ferguson Group LLC	03/17/2017	Regular	0.00	3,808.00	28852
00207	Universal Staffing Inc.	03/17/2017	Regular	0.00	811.20	28853
00763	ACWA-JPIA	03/24/2017	Regular	0.00	455.25	28951
04731	Alliance for Water Efficiency	03/24/2017	Regular	0.00	500.00	28952
00760	Andy Bell	03/24/2017	Regular	0.00	699.00	28953
00253	AT&T	03/24/2017	Regular	0.00	346.76	28954
00253	AT&T	03/24/2017	Regular	0.00	771.86	28955
00236	AT&T Long Distance	03/24/2017	Regular	0.00	2.09	28956
12601	Carmel Valley Ace Hardware	03/24/2017	Regular	0.00	24.16	28957
01001	CDW Government	03/24/2017	Regular	0.00	12,549.34	28958
00237	Chevron	03/24/2017	Regular	0.00	430.12	28959
00028	Colantuono, Highsmith, & Whatley, PC	03/24/2017	Regular	0.00	651.90	28960
00281	CoreLogic Information Solutions, Inc.	03/24/2017	Regular	0.00	434.50	28961
11220	Craig Evans	03/24/2017	Regular	0.00	225.00	28962
00761	Delores Cofer	03/24/2017	Regular	0.00	307.00	28963
00192	Extra Space Storage	03/24/2017	Regular	0.00	742.00	28964
02660	Forestry Suppliers Inc.	03/24/2017	Regular	0.00	237.63	28965
05164	GardenSoft	03/24/2017	Regular	0.00	5,000.00	28966
08929	HDR Engineering, Inc.	03/24/2017	Regular	0.00	6,831.49	28967
00986	Henrietta Stern	03/24/2017	Regular	0.00	1,149.00	28968
00277	Home Depot Credit Services	03/24/2017	Regular	0.00	195.04	28969
00094	John Arriaga	03/24/2017	Regular	0.00	2,500.00	28970
07622	KISTERS North America, Inc.	03/24/2017	Regular	0.00	12,333.00	28971
00222	M.J. Murphy	03/24/2017	Regular	0.00	43.49	28972
12658	McCampbell Analytical, Inc.	03/24/2017	Regular	0.00	132.00	28973
07771	Monterey Bay Urgent Care	03/24/2017	Regular	0.00	60.00	28974
13883	Mr Gordon R. Armstrong & Ms. Gayla P. Armstrong	03/24/2017	Regular	0.00	878.66	28975
04032	Normandeu Associates, Inc.	03/24/2017	Regular	0.00	585.00	28976
00256	PERS Retirement	03/24/2017	Regular	0.00	13,593.81	28977
00282	PG&E	03/24/2017	Regular	0.00	8,177.93	28978

EXHIBIT 7-B

Check Report

Date Range: 03/01/2017 - 03/31/2017

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
00159	Pueblo Water Resources, Inc.	03/24/2017	Regular	0.00	8,575.00	28979
13394	Regional Government Services	03/24/2017	Regular	0.00	3,546.75	28980
09989	Star Sanitation Services	03/24/2017	Regular	0.00	85.94	28981
00258	TBC Communications & Media	03/24/2017	Regular	0.00	4,100.00	28982
08105	Yolanda Munoz	03/24/2017	Regular	0.00	540.00	28983
00754	Zone24x7	03/24/2017	Regular	0.00	4,310.00	28984
01195	California Dept. of Fish & Wildlife	03/29/2017	Regular	0.00	2,109.00	28986
00767	AFLAC	03/31/2017	Regular	0.00	917.87	28987
01188	Alhambra	03/31/2017	Regular	0.00	128.74	28988
00253	AT&T	03/31/2017	Regular	0.00	66.28	28989
00243	CalPers Long Term Care Program	03/31/2017	Regular	0.00	50.06	28990
04721	Carlons Fire Extinguisher Svc., Inc.	03/31/2017	Regular	0.00	326.00	28991
01001	CDW Government	03/31/2017	Regular	0.00	233.01	28992
00024	Central Coast Exterminator	03/31/2017	Regular	0.00	208.00	28993
00230	Cisco WebEx, LLC	03/31/2017	Regular	0.00	49.00	28994
00041	Denise Duffy & Assoc. Inc.	03/31/2017	Regular	0.00	14,894.00	28995
13077	Enviro-Equipment, Inc.	03/31/2017	Regular	0.00	1,500.00	28996
07624	Franchise Tax Board	03/31/2017	Regular	0.00	87.98	28997
00993	Harris Court Business Park	03/31/2017	Regular	0.00	721.26	28998
00768	ICMA	03/31/2017	Regular	0.00	4,840.09	28999
04367	Jeanne Byrne	03/31/2017	Regular	0.00	736.97	29000
06745	KBA Docusys - Lease Payments	03/31/2017	Regular	0.00	943.95	29001
00222	M.J. Murphy	03/31/2017	Regular	0.00	30.05	29002
00117	Marina Backflow Company	03/31/2017	Regular	0.00	60.00	29003
10965	Molly Evans	03/31/2017	Regular	0.00	2,176.11	29004
01002	Monterey County Clerk	03/31/2017	Regular	0.00	50.00	29005
00274	MRWPCA	03/31/2017	Regular	0.00	1,308,541.19	29006
13396	Navia Benefit Solutions, Inc.	03/31/2017	Regular	0.00	975.38	29007
00225	Palace Office Supply	03/31/2017	Regular	0.00	508.47	29008
00256	PERS Retirement	03/31/2017	Regular	0.00	13,327.53	29009
00282	PG&E	03/31/2017	Regular	0.00	1,988.41	29010
04736	Pitney Bowes Global Financial Svc, LLC	03/31/2017	Regular	0.00	377.10	29011
00233	Rana Creek Habitat	03/31/2017	Regular	0.00	75.16	29012
05994	Robert Brower Sr.	03/31/2017	Regular	0.00	334.43	29013
00176	Sentry Alarm Systems	03/31/2017	Regular	0.00	132.59	29014
00766	Standard Insurance Company	03/31/2017	Regular	0.00	1,474.86	29015
04359	The Carmel Pine Cone	03/31/2017	Regular	0.00	871.00	29016
00269	U.S. Bank	03/31/2017	Regular	0.00	6,739.07	29017
	Void	03/31/2017	Regular	0.00	0.00	29018
00207	Universal Staffing Inc.	03/31/2017	Regular	0.00	1,805.20	29019
00221	Verizon Wireless	03/31/2017	Regular	0.00	1,221.01	29020

Payment Type	Bank Code APBNK		Summary	
	Payable Count	Payment Count	Discount	Payment
Regular Checks	218	155	0.00	1,582,650.28
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	218	156	0.00	1,582,650.28

EXHIBIT 7-B

Check Report

Date Range: 03/01/2017 - 03/31/2017

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: REBATES-02-Rebates: Use Only For Rebates						
04097	Ronald Pinsky	03/31/2017	Regular	0.00	-687.39	15388
04457	DAN BIONDI	03/31/2017	Regular	0.00	-125.00	15738
13612	ARTHUR COLEMAN	03/03/2017	Regular	0.00	200.00	28664
13613	BECKY D JONES	03/03/2017	Regular	0.00	200.00	28665
13616	BRIAN G WILSON	03/03/2017	Regular	0.00	100.00	28666
13622	CHAD HINDS	03/03/2017	Regular	0.00	125.00	28667
13629	CHAN HAM	03/03/2017	Regular	0.00	404.99	28668
13625	DANIEL BECK	03/03/2017	Regular	0.00	500.00	28669
13634	ELIZABETH PARSON	03/03/2017	Regular	0.00	499.99	28670
13627	GLENN LEON-GUERRERO	03/03/2017	Regular	0.00	500.00	28671
13611	IRINA OVCHINNIKOVA	03/03/2017	Regular	0.00	100.00	28672
13608	JAMELLE ANGELELO	03/03/2017	Regular	0.00	400.00	28673
13617	JAMES MYRICK	03/03/2017	Regular	0.00	125.00	28674
13633	JANA BRADFORD	03/03/2017	Regular	0.00	500.00	28675
13635	JEFF & ELIZABETH CANEPA	03/03/2017	Regular	0.00	262.50	28676
13610	JOHN & KATHERINE WESTON	03/03/2017	Regular	0.00	300.00	28677
13623	JONATHAN DALE	03/03/2017	Regular	0.00	500.00	28678
13609	KAREN FERLITO	03/03/2017	Regular	0.00	100.00	28679
13619	KREGG BUSH	03/03/2017	Regular	0.00	125.00	28680
13632	LARRY BRILLHART	03/03/2017	Regular	0.00	500.00	28681
13624	MICHAEL LANG	03/03/2017	Regular	0.00	500.00	28682
13626	MICHAEL MAST	03/03/2017	Regular	0.00	500.00	28683
13621	MRS. GREGORY HOKE	03/03/2017	Regular	0.00	125.00	28684
13618	PATRICK HUR	03/03/2017	Regular	0.00	125.00	28685
13614	RAYMOND MAGSALAY	03/03/2017	Regular	0.00	100.00	28686
13628	Richard Wilson	03/03/2017	Regular	0.00	500.00	28687
13631	Richard Zacky	03/03/2017	Regular	0.00	448.20	28688
13636	ROBERT MELTON	03/03/2017	Regular	0.00	650.00	28689
13615	SUSAN LEA	03/03/2017	Regular	0.00	200.00	28690
13620	VERONICA FRANKLIN	03/03/2017	Regular	0.00	625.00	28691
13630	WAYNE SHANNON	03/03/2017	Regular	0.00	500.00	28692
13821	ADRIANA ZARAZUA	03/10/2017	Regular	0.00	200.00	28724
13779	ALEXANDER MCPHAIL	03/10/2017	Regular	0.00	100.00	28725
13775	ANITA FREEL	03/10/2017	Regular	0.00	100.00	28726
13776	ANITA FREEL	03/10/2017	Regular	0.00	100.00	28727
13801	ANNA VERMI	03/10/2017	Regular	0.00	500.00	28728
13813	BILL HILL	03/10/2017	Regular	0.00	1,810.00	28729
13796	C. T. Wilson	03/10/2017	Regular	0.00	500.00	28730
13838	CARL INGBER	03/10/2017	Regular	0.00	500.00	28731
13816	CAROL RIDER	03/10/2017	Regular	0.00	500.00	28732
13774	CARY HILL	03/10/2017	Regular	0.00	300.00	28733
13811	CASANOVA MONTEREY LLC	03/10/2017	Regular	0.00	86.33	28734
13770	Custom House Realty	03/10/2017	Regular	0.00	100.00	28735
13826	DAVID MEYER	03/10/2017	Regular	0.00	100.00	28736
13839	DAVID E. CHARDAVOYNE	03/10/2017	Regular	0.00	500.00	28737
13803	DEBORAH COTA	03/10/2017	Regular	0.00	500.00	28738
13840	DEBORAH NEEL	03/10/2017	Regular	0.00	500.00	28739
13771	DION & ABDELHAKIM MIMOUN	03/10/2017	Regular	0.00	300.00	28740
13805	DOMINIQUE DYAS	03/10/2017	Regular	0.00	500.00	28741
13783	DON & AGNES SNYDER	03/10/2017	Regular	0.00	100.00	28742
13782	DON & AGNES SNYDER	03/10/2017	Regular	0.00	100.00	28743
13820	DONAL MEEKS	03/10/2017	Regular	0.00	100.00	28744
13817	DONNA PENWELL	03/10/2017	Regular	0.00	125.00	28745
13836	DOUG ALBANOWSKI	03/10/2017	Regular	0.00	500.00	28746
13808	Douglas Yamashita de Moura	03/10/2017	Regular	0.00	500.00	28747
13809	Edward Ortega	03/10/2017	Regular	0.00	500.00	28748
13807	ELAINE EWEN	03/10/2017	Regular	0.00	500.00	28749
13793	EUGENE LOH	03/10/2017	Regular	0.00	125.00	28750
13797	GLORIA & JIM FUCILLO	03/10/2017	Regular	0.00	498.00	28751
13834	GRETCHEN CARTER	03/10/2017	Regular	0.00	225.00	28752

EXHIBIT 7-B

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Check Report

Date Range: 03/01/2017 - 03/31/2017

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
13829	HENRY F MOLLET	03/10/2017	Regular	0.00	125.00	28753
13810	HOWARD & LINDA FOSLER	03/10/2017	Regular	0.00	200.00	28754
13825	IBRAHIM NIMRI	03/10/2017	Regular	0.00	100.00	28755
13789	ILSE BLEDSOE	03/10/2017	Regular	0.00	125.00	28756
13788	JAMES HEMPHILL	03/10/2017	Regular	0.00	200.00	28757
13837	JIM CLAYTON	03/10/2017	Regular	0.00	500.00	28758
13818	Joachim Hofmann Jr.	03/10/2017	Regular	0.00	500.00	28759
13835	JOHN DONNELLY	03/10/2017	Regular	0.00	125.00	28760
13790	Kaitlin Ford	03/10/2017	Regular	0.00	125.00	28761
13773	KAREN MUNRO	03/10/2017	Regular	0.00	400.00	28762
13777	KATHY BEATTIE	03/10/2017	Regular	0.00	100.00	28763
13802	KELLY LANCE	03/10/2017	Regular	0.00	500.00	28764
13819	LEONARD KODL	03/10/2017	Regular	0.00	100.00	28765
13784	LESLIE HARRIS	03/10/2017	Regular	0.00	296.00	28766
13800	LINDSAY SYNSTEBY	03/10/2017	Regular	0.00	500.00	28767
13842	LYNN PACE	03/10/2017	Regular	0.00	178.75	28768
13787	LYNN YAGHOUBIAN	03/10/2017	Regular	0.00	100.00	28769
13828	MANUEL MEZA	03/10/2017	Regular	0.00	130.00	28770
13824	MARION MCCOLLESTER	03/10/2017	Regular	0.00	100.00	28771
13830	MARJORIE EDGREN	03/10/2017	Regular	0.00	125.00	28772
13794	MARVIN SHAFFER	03/10/2017	Regular	0.00	625.00	28773
13804	MATTHEW T. SKEEN	03/10/2017	Regular	0.00	500.00	28774
13781	MAXINE BALMA	03/10/2017	Regular	0.00	88.00	28775
13832	Melissa Sadowsky	03/10/2017	Regular	0.00	125.00	28776
13778	MICHAEL NASIN	03/10/2017	Regular	0.00	200.00	28777
13815	MONTEREY PEN UNIFIED SCH DIST	03/10/2017	Regular	0.00	3,500.00	28778
13814	MONTEREY PEN UNIFIED SCH DIST	03/10/2017	Regular	0.00	53,142.00	28779
13799	NOAH GREENBERG	03/10/2017	Regular	0.00	500.00	28780
13785	OPAL M WHITFILL	03/10/2017	Regular	0.00	200.00	28781
13833	PATRICK O'KEEFE	03/10/2017	Regular	0.00	125.00	28782
13823	PAULA REIDT	03/10/2017	Regular	0.00	100.00	28783
13798	RHONA L. HONDA	03/10/2017	Regular	0.00	500.00	28784
13831	SAM FARR	03/10/2017	Regular	0.00	125.00	28785
13792	SAMANTHA MORALES	03/10/2017	Regular	0.00	125.00	28786
13822	SANTO SCARDINA	03/10/2017	Regular	0.00	200.00	28787
13786	SARA KOPPEL	03/10/2017	Regular	0.00	100.00	28788
13827	SHERRY HAWKINS	03/10/2017	Regular	0.00	100.00	28789
13812	Steven Hossman	03/10/2017	Regular	0.00	493.08	28790
13791	STEVEN WILSON	03/10/2017	Regular	0.00	125.00	28791
13780	STEWART LAMBERT	03/10/2017	Regular	0.00	200.00	28792
13795	TERRY MACKNESS	03/10/2017	Regular	0.00	499.00	28793
13772	THOMAS HUGHES	03/10/2017	Regular	0.00	88.00	28794
13806	TYSON SCHMIDT	03/10/2017	Regular	0.00	500.00	28795
13841	WALTER KITAGAWA	03/10/2017	Regular	0.00	975.00	28796
13940	ALKA JOSHI	03/24/2017	Regular	0.00	100.00	28854
13874	ALYSSA RUNNOE	03/24/2017	Regular	0.00	500.00	28855
13873	Anthony Lopez	03/24/2017	Regular	0.00	500.00	28856
13939	Arianne Bautista	03/24/2017	Regular	0.00	99.00	28857
13959	BARBARA BELVEL	03/24/2017	Regular	0.00	500.00	28858
13967	BARBARA J SULLIVAN	03/24/2017	Regular	0.00	500.00	28859
13881	BILL PHILLIPS	03/24/2017	Regular	0.00	100.00	28860
13870	BONG H LEE	03/24/2017	Regular	0.00	500.00	28861
13876	BROOKE STEVEN	03/24/2017	Regular	0.00	500.00	28862
13858	BRUCE GREENBAUM	03/24/2017	Regular	0.00	125.00	28863
13944	BRYAN KERNEY	03/24/2017	Regular	0.00	100.00	28864
13963	CARAMIA PALLOTTA	03/24/2017	Regular	0.00	500.00	28865
13979	CATHERINE L MCCULLOCH	03/24/2017	Regular	0.00	100.00	28866
13935	CHARLES OLNEY	03/24/2017	Regular	0.00	100.00	28867
13845	CHRISTA RUTSCHE	03/24/2017	Regular	0.00	100.00	28868
13952	CLAUDIA STANLEY	03/24/2017	Regular	0.00	125.00	28869
13866	DANIEL BEALS	03/24/2017	Regular	0.00	500.00	28870

EXHIBIT 7-B

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Check Report

Date Range: 03/01/2017 - 03/31/2017

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
13954	DAVID BEERS	03/24/2017	Regular	0.00	125.00	28871
13882	DAVID W FINKBEINER	03/24/2017	Regular	0.00	1,380.00	28872
13984	DIANE MCCLUSKEY	03/24/2017	Regular	0.00	500.00	28873
13958	DICK & PEGGY STAP	03/24/2017	Regular	0.00	500.00	28874
13852	DON KIM	03/24/2017	Regular	0.00	88.00	28875
13934	EDWARD MOOS	03/24/2017	Regular	0.00	100.00	28876
13843	ERIK BRODSLEY	03/24/2017	Regular	0.00	500.00	28877
13848	FLORENCE M FARRELL	03/24/2017	Regular	0.00	98.00	28878
13846	FRANCIS DUDA	03/24/2017	Regular	0.00	600.00	28879
13863	FRANCIS FERRARO	03/24/2017	Regular	0.00	500.00	28880
13950	GARY BRIANT	03/24/2017	Regular	0.00	125.00	28881
13961	GARY BRIANT	03/24/2017	Regular	0.00	499.00	28882
13933	GARY BRIANT	03/24/2017	Regular	0.00	300.00	28883
13932	GEORGE & ALICE YAMANISHI	03/24/2017	Regular	0.00	100.00	28884
13973	GRANITE APTS	03/24/2017	Regular	0.00	500.00	28885
13860	HIROAKI HAYASHI TRUST	03/24/2017	Regular	0.00	625.00	28886
13982	HOWARD RAPHAEL	03/24/2017	Regular	0.00	500.00	28887
13867	Jane Castillo-Simpson	03/24/2017	Regular	0.00	500.00	28888
13879	JANE HEIDER	03/24/2017	Regular	0.00	100.00	28889
13880	JANE HEIDER	03/24/2017	Regular	0.00	100.00	28890
13971	JENNIFER CRAWFORD	03/24/2017	Regular	0.00	100.00	28891
13941	JEREMY SAVILLE	03/24/2017	Regular	0.00	144.00	28892
13955	JILL CANEPA	03/24/2017	Regular	0.00	125.00	28893
13931	JOAN SOBELS	03/24/2017	Regular	0.00	500.00	28894
13970	JOE WELSH	03/24/2017	Regular	0.00	587.50	28895
13853	JOHN & NOELLE HETZ	03/24/2017	Regular	0.00	100.00	28896
13854	JOHN & NOELLE HETZ	03/24/2017	Regular	0.00	100.00	28897
13975	JOHN ODELLO	03/24/2017	Regular	0.00	200.00	28898
13856	JOSEPH ECCHER	03/24/2017	Regular	0.00	200.00	28899
13862	JUDITH BARTON	03/24/2017	Regular	0.00	500.00	28900
13849	JUDY K FEISTHAMEL	03/24/2017	Regular	0.00	100.00	28901
13936	JUDY O'DAY	03/24/2017	Regular	0.00	198.00	28902
13985	Justin Carter	03/24/2017	Regular	0.00	500.00	28903
13981	KEVIN KAKALOW	03/24/2017	Regular	0.00	125.00	28904
13983	Keving Nolan Caston	03/24/2017	Regular	0.00	500.00	28905
13951	KIM & MARY BETH RINEHART	03/24/2017	Regular	0.00	125.00	28906
13857	KRISTOPHER & TENLEY BAXTER	03/24/2017	Regular	0.00	100.00	28907
13942	LA WANDA KELLY	03/24/2017	Regular	0.00	100.00	28908
13943	LARRY NORDWICK	03/24/2017	Regular	0.00	300.00	28909
13864	LINDA ROCKETT	03/24/2017	Regular	0.00	500.00	28910
13937	LYNN M HILL	03/24/2017	Regular	0.00	300.00	28911
13945	MARGARITA RIOS	03/24/2017	Regular	0.00	198.00	28912
13949	MARJORIE TOURJE	03/24/2017	Regular	0.00	625.00	28913
13974	MARTIN V KNUPPE	03/24/2017	Regular	0.00	400.00	28914
13977	MATTHEW BECK	03/24/2017	Regular	0.00	100.00	28915
13976	MICHAEL HENDERSON	03/24/2017	Regular	0.00	100.00	28916
13851	Michael Neilson	03/24/2017	Regular	0.00	200.00	28917
13947	MICHELE STAWOWY	03/24/2017	Regular	0.00	125.00	28918
13969	MICHELLE LEYVA	03/31/2017	Regular	0.00	-500.00	28919
13969	MICHELLE LEYVA	03/24/2017	Regular	0.00	500.00	28919
13878	MIKESELL FROOM	03/24/2017	Regular	0.00	500.00	28920
13868	MILTON YOUNKIN	03/24/2017	Regular	0.00	500.00	28921
13953	NANCY D MOLLRING	03/24/2017	Regular	0.00	125.00	28922
13875	Nancy Thomas	03/24/2017	Regular	0.00	500.00	28923
13972	Nicholas Aliotti	03/24/2017	Regular	0.00	449.99	28924
13962	NICK STONG	03/24/2017	Regular	0.00	500.00	28925
13865	PAMELA PAYNE	03/24/2017	Regular	0.00	500.00	28926
13968	Peter Torrente	03/24/2017	Regular	0.00	500.00	28927
13844	RAYE STACKS	03/24/2017	Regular	0.00	500.00	28928
13871	REBECCA BISHOP	03/24/2017	Regular	0.00	500.00	28929
13964	REBECCA FERRITO	03/24/2017	Regular	0.00	449.99	28930

EXHIBIT 7-B

Check Report

Date Range: 03/01/2017 - 03/31/2017

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
13978	RICHARD LUNDY	03/24/2017	Regular	0.00	100.00	28931
13948	ROBERT GOODWIN	03/24/2017	Regular	0.00	125.00	28932
13930	ROBERT SIMPSON	03/24/2017	Regular	0.00	225.00	28933
13956	Rodrigo Garcia	03/24/2017	Regular	0.00	500.00	28934
13872	RON RYGG	03/24/2017	Regular	0.00	500.00	28935
13957	Roxann Jacobson	03/24/2017	Regular	0.00	500.00	28936
13855	ROY TORRES	03/24/2017	Regular	0.00	99.00	28937
13965	Samuel Gray	03/24/2017	Regular	0.00	500.00	28938
13861	SANDI MONDO	03/24/2017	Regular	0.00	125.00	28939
13877	SCOTT P SIMMS	03/24/2017	Regular	0.00	500.00	28940
13850	SHERIDAN POWERS	03/24/2017	Regular	0.00	100.00	28941
13869	STANLEY BLANKENSHIP	03/24/2017	Regular	0.00	500.00	28942
13960	Steven Barnett	03/24/2017	Regular	0.00	500.00	28943
13859	SUZANNE & DWIGHT SMITH	03/24/2017	Regular	0.00	125.00	28944
13847	TOBI TYLER	03/24/2017	Regular	0.00	300.00	28945
13980	Tracy Perkins	03/24/2017	Regular	0.00	100.00	28946
13938	VINETTE RAMSAY	03/24/2017	Regular	0.00	100.00	28947
13946	WEI LIU	03/24/2017	Regular	0.00	400.00	28948
13966	WILL & ANALIS BANS	03/24/2017	Regular	0.00	500.00	28949
13986	WILLIAM HARBER	03/24/2017	Regular	0.00	262.50	28950

Bank Code REBATES-02 Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	199	199	0.00	119,277.82
Manual Checks	0	0	0.00	0.00
Voided Checks	0	3	0.00	-1,312.39
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	199	202	0.00	117,965.43

Fund Summary

Fund	Name	Period	Amount
99	POOL CASH FUND	3/2017	1,700,615.71
			<u>1,700,615.71</u>

EXHIBIT 7-C

Payroll Bank Transaction Report - MPWMD



Monterey Peninsula Water Management Dist

By Payment Number

Date: 3/1/2017 - 3/31/2017

Payroll Set: 01 - Monterey Peninsula Water Management District

Payment Number	Payment Date	Payment Type	Employee Number	Employee Name	Check Amount	Direct Deposit Amount	Total Payment
2831	03/03/2017	Regular	1024	Stoldt, David J	0.00	5,177.78	5,177.78
2832	03/03/2017	Regular	1025	Tavani, Arlene M	0.00	1,902.94	1,902.94
2833	03/03/2017	Regular	1006	Dudley, Mark A	0.00	2,632.98	2,632.98
2834	03/03/2017	Regular	1039	Flores, Elizabeth	0.00	1,154.95	1,154.95
2835	03/03/2017	Regular	1018	Prasad, Suresh	0.00	3,666.78	3,666.78
2836	03/03/2017	Regular	1019	Reyes, Sara C	0.00	1,811.43	1,811.43
2837	03/03/2017	Regular	1022	Soto, Paula	0.00	1,457.61	1,457.61
2838	03/03/2017	Regular	1002	Bekker, Mark	0.00	1,676.10	1,676.10
2839	03/03/2017	Regular	1005	Christensen, Thomas T	0.00	2,626.91	2,626.91
2840	03/03/2017	Regular	1042	Hamilton, Maureen C.	0.00	2,862.97	2,862.97
2841	03/03/2017	Regular	1008	Hampson, Larry M	0.00	3,301.65	3,301.65
2842	03/03/2017	Regular	1009	James, Gregory W	0.00	3,074.22	3,074.22
2843	03/03/2017	Regular	6034	Kleven, Alana K	0.00	270.86	270.86
2844	03/03/2017	Regular	1011	Lear, Jonathan P	0.00	2,814.35	2,814.35
2845	03/03/2017	Regular	1012	Lindberg, Thomas L	0.00	2,237.74	2,237.74
2846	03/03/2017	Regular	1013	Lyons, Matthew J	0.00	1,650.93	1,650.93
2847	03/03/2017	Regular	6028	Atkins, Daniel N	0.00	190.71	190.71
2848	03/03/2017	Regular	1004	Chaney, Beverly M	0.00	2,196.11	2,196.11
2849	03/03/2017	Regular	1007	Hamilton, Cory R	0.00	2,086.85	2,086.85
2850	03/03/2017	Regular	1043	Suwada, Joseph	0.00	1,954.16	1,954.16
2851	03/03/2017	Regular	1026	Urquhart, Kevan A	0.00	1,720.77	1,720.77
2852	03/03/2017	Regular	1001	Ayala, Gabriela D	0.00	1,760.21	1,760.21
2853	03/03/2017	Regular	1041	Gonnerman, Maryan C	0.00	1,547.80	1,547.80
2854	03/03/2017	Regular	1010	Kister, Stephanie L	0.00	1,802.96	1,802.96
2855	03/03/2017	Regular	1017	Locke, Stephanie L	0.00	2,775.32	2,775.32
2856	03/03/2017	Regular	1014	Martin, Debra S	0.00	1,909.51	1,909.51
2857	03/03/2017	Regular	1040	Smith, Kyle	0.00	1,512.25	1,512.25
2858	03/03/2017	Regular	7015	Adams, Mary L	0.00	231.19	231.19
2859	03/03/2017	Regular	7013	Clarke, Andrew	0.00	423.77	423.77
2860	03/03/2017	Regular	7014	Evans, Molly F	0.00	473.77	473.77
2861	03/03/2017	Regular	7003	Lewis, Brenda	0.00	246.76	246.76
2862	03/17/2017	Regular	1024	Stoldt, David J	0.00	5,198.20	5,198.20
2863	03/17/2017	Regular	1025	Tavani, Arlene M	0.00	2,166.21	2,166.21
2864	03/17/2017	Regular	1006	Dudley, Mark A	0.00	3,069.50	3,069.50
2865	03/17/2017	Regular	1039	Flores, Elizabeth	0.00	1,984.19	1,984.19
2866	03/17/2017	Regular	1018	Prasad, Suresh	0.00	3,795.73	3,795.73
2867	03/17/2017	Regular	1019	Reyes, Sara C	0.00	2,037.38	2,037.38
2868	03/17/2017	Regular	1022	Soto, Paula	0.00	2,459.68	2,459.68
2869	03/17/2017	Regular	1002	Bekker, Mark	0.00	1,931.49	1,931.49
2870	03/17/2017	Regular	1005	Christensen, Thomas T	0.00	2,825.43	2,825.43
2871	03/17/2017	Regular	1042	Hamilton, Maureen C.	0.00	2,966.39	2,966.39
2872	03/17/2017	Regular	1008	Hampson, Larry M	0.00	3,693.50	3,693.50
2873	03/17/2017	Regular	1009	James, Gregory W	0.00	3,123.40	3,123.40
2874	03/17/2017	Regular	6034	Kleven, Alana K	0.00	151.34	151.34
2875	03/17/2017	Regular	1011	Lear, Jonathan P	0.00	3,237.58	3,237.58
2876	03/17/2017	Regular	1012	Lindberg, Thomas L	0.00	2,481.78	2,481.78
2877	03/17/2017	Regular	1013	Lyons, Matthew J	0.00	1,792.72	1,792.72
2878	03/17/2017	Regular	1023	Stern, Henrietta L	0.00	304.41	304.41
2879	03/17/2017	Regular	6028	Atkins, Daniel N	0.00	204.32	204.32
2880	03/17/2017	Regular	1004	Chaney, Beverly M	0.00	2,524.35	2,524.35
2881	03/17/2017	Regular	1007	Hamilton, Cory R	0.00	2,261.49	2,261.49
2882	03/17/2017	Regular	1043	Suwada, Joseph	0.00	1,844.17	1,844.17
2883	03/17/2017	Regular	1026	Urquhart, Kevan A	0.00	2,606.57	2,606.57
2884	03/17/2017	Regular	1001	Ayala, Gabriela D	0.00	2,186.08	2,186.08
2885	03/17/2017	Regular	1041	Gonnerman, Maryan C	0.00	1,599.70	1,599.70
2886	03/17/2017	Regular	1010	Kister, Stephanie L	0.00	2,239.87	2,239.87
2887	03/17/2017	Regular	1017	Locke, Stephanie L	0.00	2,970.25	2,970.25

Payment Number	EXHIBIT 7-C		Employee Number	Employee Name	Check Amount	Direct Deposit		Total Payment
	Payment Date	Payment Type				Amount	50	
2888	03/17/2017	Regular	1014	Martin, Debra S	0.00	1,958.02		1,958.02
2889	03/17/2017	Regular	1040	Smith, Kyle	0.00	1,556.05		1,556.05
2890	03/31/2017	Regular	1024	Stoldt, David J	0.00	5,177.78		5,177.78
2891	03/31/2017	Regular	1025	Tavani, Arlene M	0.00	1,902.96		1,902.96
2892	03/31/2017	Regular	1006	Dudley, Mark A	0.00	2,632.97		2,632.97
2893	03/31/2017	Regular	1039	Flores, Elizabeth	0.00	1,858.31		1,858.31
2894	03/31/2017	Regular	1018	Prasad, Suresh	0.00	3,666.78		3,666.78
2895	03/31/2017	Regular	1019	Reyes, Sara C	0.00	1,811.44		1,811.44
2896	03/31/2017	Regular	1002	Bekker, Mark	0.00	1,676.10		1,676.10
2897	03/31/2017	Regular	1005	Christensen, Thomas T	0.00	2,626.92		2,626.92
2898	03/31/2017	Regular	1042	Hamilton, Maureen C.	0.00	2,862.97		2,862.97
2899	03/31/2017	Regular	1008	Hampson, Larry M	0.00	3,301.65		3,301.65
2900	03/31/2017	Regular	1009	James, Gregory W	0.00	3,074.23		3,074.23
2901	03/31/2017	Regular	1011	Lear, Jonathan P	0.00	2,814.35		2,814.35
2902	03/31/2017	Regular	1012	Lindberg, Thomas L	0.00	2,237.74		2,237.74
2903	03/31/2017	Regular	1013	Lyons, Matthew J	0.00	1,650.93		1,650.93
2904	03/31/2017	Regular	1023	Stern, Henrietta L	0.00	574.99		574.99
2905	03/31/2017	Regular	6028	Atkins, Daniel N	0.00	95.35		95.35
2906	03/31/2017	Regular	1004	Chaney, Beverly M	0.00	2,196.11		2,196.11
2907	03/31/2017	Regular	1007	Hamilton, Cory R	0.00	2,086.85		2,086.85
2908	03/31/2017	Regular	1043	Suwada, Joseph	0.00	1,800.67		1,800.67
2909	03/31/2017	Regular	1026	Urquhart, Kevan A	0.00	1,720.78		1,720.78
2910	03/31/2017	Regular	1001	Ayala, Gabriela D	0.00	1,760.23		1,760.23
2911	03/31/2017	Regular	1041	Gonnerman, Maryan C	0.00	1,547.80		1,547.80
2912	03/31/2017	Regular	1010	Kister, Stephanie L	0.00	1,936.08		1,936.08
2913	03/31/2017	Regular	1017	Locke, Stephanie L	0.00	2,775.32		2,775.32
2914	03/31/2017	Regular	1014	Martin, Debra S	0.00	1,909.51		1,909.51
2915	03/31/2017	Regular	1040	Smith, Kyle	0.00	1,512.25		1,512.25
28660	03/03/2017	Regular	6007	Delay, Thomas E	315.94	0.00		315.94
28661	03/03/2017	Regular	7006	Brower, Sr., Robert S	374.02	0.00		374.02
28662	03/03/2017	Regular	7007	Byrne, Jeannie	498.69	0.00		498.69
28663	03/03/2017	Regular	7001	Pendergrass, David K	374.02	0.00		374.02
28829	03/17/2017	Regular	6007	Delay, Thomas E	230.91	0.00		230.91
28985	03/31/2017	Regular	6007	Delay, Thomas E	108.97	0.00		108.97
Totals:					1,902.55	181,533.21		183,435.76



Monterey Peninsula Water Management Dist

Bank Transaction Report

Transaction Detail

Issued Date Range: 03/01/2017 - 03/31/2017

Cleared Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
Bank Account: 111 - Bank of America Checking - 0000 8170 8210							
03/03/2017	03/31/2017	DFT0000871	I.R.S.	Accounts Payable	Cleared	Bank Draft	-10,506.83
03/03/2017	03/31/2017	DFT0000872	I.R.S.	Accounts Payable	Cleared	Bank Draft	-2,355.54
03/03/2017	03/31/2017	DFT0000873	Employment Development Dept.	Accounts Payable	Cleared	Bank Draft	-3,721.00
03/03/2017	03/31/2017	DFT0000874	I.R.S.	Accounts Payable	Cleared	Bank Draft	-106.60
03/03/2017	03/31/2017	DFT0000876	I.R.S.	Accounts Payable	Cleared	Bank Draft	-112.19
03/03/2017	03/31/2017	DFT0000877	I.R.S.	Accounts Payable	Cleared	Bank Draft	-86.14
03/03/2017	03/31/2017	DFT0000878	Employment Development Dept.	Accounts Payable	Cleared	Bank Draft	-8.38
03/03/2017	03/31/2017	DFT0000879	I.R.S.	Accounts Payable	Cleared	Bank Draft	-368.28
03/15/2017	03/31/2017	SVC0000112	To Post Bank Charge	General Ledger	Cleared	Service Charge	-310.29
03/17/2017	03/31/2017	DFT0000881	I.R.S.	Accounts Payable	Cleared	Bank Draft	-12,588.27
03/17/2017	03/31/2017	DFT0000882	I.R.S.	Accounts Payable	Cleared	Bank Draft	-2,485.78
03/17/2017	03/31/2017	DFT0000883	Employment Development Dept.	Accounts Payable	Cleared	Bank Draft	-4,453.95
03/17/2017	03/31/2017	DFT0000884	I.R.S.	Accounts Payable	Cleared	Bank Draft	-134.90
03/31/2017		DFT0000886	I.R.S.	Accounts Payable	Outstanding	Bank Draft	-10,560.98
03/31/2017		DFT0000887	I.R.S.	Accounts Payable	Outstanding	Bank Draft	-2,332.08
03/31/2017		DFT0000888	Employment Development Dept.	Accounts Payable	Outstanding	Bank Draft	-3,699.91
03/31/2017		DFT0000889	I.R.S.	Accounts Payable	Outstanding	Bank Draft	-133.30
Bank Account 111 Total: (17)							-53,964.42
Report Total: (17)							-53,964.42

EXHIBIT 7-D

Bank Transaction Report

Summary

Bank Account	Count	Amount
111 Bank of America Checking - 0000 8170 8210	17	-53,964.42
Report Total:	17	-53,964.42

Cash Account	Count	Amount
99 99-10-100100 Pool Cash Account	17	-53,964.42
Report Total:	17	-53,964.42

Transaction Type	Count	Amount
Bank Draft	16	-53,654.13
Service Charge	1	-310.29
Report Total:	17	-53,964.42



Monterey Peninsula Water Management Dist

Statement of Revenue Over Expense - No Decimals
Group Summary

For Fiscal: 2016-2017 Period Ending: 03/31/2017

Level...	March Activity	March Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
Revenue								
R100 - Water Supply Charge	0	283,220	-283,220	0.00 %	2,037,436	3,400,000	-1,362,564	-59.92 %
R110 - Mitigation Revenue	0	209,791	-209,791	0.00 %	1,228,444	2,518,500	-1,290,056	-48.78 %
R120 - Property Taxes Revenues	0	133,280	-133,280	0.00 %	988,762	1,600,000	-611,238	-61.80 %
R130 - User Fees	6,053	7,914	-1,860	-76.49 %	34,784	95,000	-60,216	-36.62 %
R140 - Connection Charges	33,941	17,701	16,239	-191.74 %	215,529	212,500	3,029	-101.43 %
R150 - Permit Processing Fee	24,526	14,578	9,949	-168.25 %	163,099	175,000	-11,901	-93.20 %
R160 - Well Registration Fee	150	0	150	0.00 %	1,400	0	1,400	0.00 %
R180 - River Work Permit Application	0	0	0	0.00 %	25	0	25	0.00 %
R190 - WDS Permits Rule 21	3,548	4,665	-1,117	-76.06 %	18,757	56,000	-37,243	-33.50 %
R200 - Recording Fees	851	666	185	-127.70 %	9,450	8,000	1,450	-118.13 %
R210 - Legal Fees	463	833	-370	-55.58 %	2,116	10,000	-7,884	-21.16 %
R220 - Copy Fee	39	0	39	0.00 %	224	0	224	0.00 %
R230 - Miscellaneous - Other	338	1,666	-1,328	-20.27 %	6,063	20,000	-13,937	-30.31 %
R240 - Insurance Refunds	0	0	0	0.00 %	290	0	290	0.00 %
R250 - Interest Income	8	1,666	-1,658	-0.48 %	1,954	20,000	-18,046	-9.77 %
R265 - CAW - Los Padres Reimbursement	0	41,650	-41,650	0.00 %	0	500,000	-500,000	0.00 %
R270 - CAW - Rebates	108,437	83,300	25,137	-130.18 %	387,159	1,000,000	-612,842	-38.72 %
R280 - CAW - Conservation	0	27,797	-27,797	0.00 %	0	333,700	-333,700	0.00 %
R290 - CAW - Miscellaneous	0	35,561	-35,561	0.00 %	0	426,900	-426,900	0.00 %
R300 - Watermaster	38,687	6,214	32,473	-622.56 %	38,687	74,600	-35,913	-51.86 %
R308 - Reclamation Project	0	1,666	-1,666	0.00 %	0	20,000	-20,000	0.00 %
R310 - Other Reimbursements	0	2,999	-2,999	0.00 %	0	36,000	-36,000	0.00 %
R320 - Grants	0	27,522	-27,522	0.00 %	-805	330,400	-331,205	0.24 %
R510 - Operating Reserve	0	143,613	-143,613	0.00 %	0	1,724,050	-1,724,050	0.00 %
R695 - Other Financing Sources	0	0	0	0.00 %	0	0	0	0.00 %
Total Revenue:	217,041	1,046,302	-829,262	-20.74 %	5,133,375	12,560,650	-7,427,275	-40.87 %

EXHIBIT 7-E

Statement of Revenue Over Expense - No Decimals

For Fiscal: 2016-2017 Period Ending: 03/31/2017

Level...	March Activity	March Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
Expense								
Level1: 100 - Personnel Costs								
1100 - Salaries & Wages	257,567	200,478	-57,089	128.48 %	1,731,376	2,406,700	675,324	71.94 %
1110 - Manager's Auto Allowance	692	500	-192	138.51 %	4,384	6,000	1,616	73.07 %
1120 - Manager's Deferred Comp	946	700	-246	135.22 %	6,308	8,400	2,092	75.09 %
1130 - Unemployment Compensation	0	250	250	0.00 %	0	3,000	3,000	0.00 %
1140 - Insurance Opt-Out Supplemental	0	808	808	0.00 %	6,557	9,700	3,143	67.59 %
1150 - Temporary Personnel	5,158	3,432	-1,726	150.30 %	40,046	41,200	1,154	97.20 %
1160 - PERS Retirement	25,162	33,953	8,791	74.11 %	368,063	407,600	39,537	90.30 %
1170 - Medical Insurance	25,986	27,814	1,828	93.43 %	231,743	333,900	102,157	69.40 %
1180 - Medical Insurance - Retirees	7,057	4,823	-2,234	146.33 %	61,210	57,900	-3,310	105.72 %
1190 - Workers Compensation	5,071	4,048	-1,023	125.26 %	33,977	48,600	14,623	69.91 %
1200 - Life Insurance	382	541	160	70.46 %	3,521	6,500	2,979	54.17 %
1210 - Long Term Disability Insurance	1,062	1,225	163	86.72 %	9,821	14,700	4,879	66.81 %
1220 - Short Term Disability Insurance	211	283	72	74.44 %	1,950	3,400	1,450	57.35 %
1230 - Other Benefits	170	0	-170	0.00 %	957	0	-957	0.00 %
1250 - Moving Expense Reimbursement	0	0	0	0.00 %	116	0	-116	0.00 %
1260 - Employee Assistance Program	58	125	67	46.08 %	543	1,500	957	36.19 %
1270 - FICA Tax Expense	413	458	45	90.23 %	4,807	5,500	693	87.40 %
1280 - Medicare Tax Expense	3,640	2,999	-641	121.37 %	32,076	36,000	3,924	89.10 %
1290 - Staff Development & Training	25	2,341	2,316	1.07 %	7,596	28,100	20,504	27.03 %
1300 - Conference Registration	2,540	367	-2,173	693.00 %	5,120	4,400	-720	116.36 %
1310 - Professional Dues	0	183	183	0.00 %	941	2,200	1,259	42.77 %
1320 - Personnel Recruitment	0	541	541	0.00 %	1,942	6,500	4,559	29.87 %
Total Level1: 100 - Personnel Costs:	336,140	285,869	-50,271	117.59 %	2,553,052	3,431,800	878,748	74.39 %
Level1: 200 - Supplies and Services								
2000 - Board Member Compensation	3,645	3,082	-563	118.26 %	21,195	37,000	15,805	57.28 %
2020 - Board Expenses	3,248	833	-2,415	389.86 %	5,553	10,000	4,447	55.53 %
2040 - Rent	1,392	1,933	541	72.03 %	16,721	23,200	6,479	72.07 %
2060 - Utilities	2,765	3,182	417	86.90 %	22,471	38,200	15,729	58.82 %
2120 - Insurance Expense	3,405	3,757	352	90.64 %	30,646	45,100	14,454	67.95 %
2130 - Membership Dues	1,110	2,424	1,314	45.79 %	26,255	29,100	2,845	90.22 %
2140 - Bank Charges	368	333	-35	110.52 %	3,153	4,000	847	78.82 %
2150 - Office Supplies	2,240	1,166	-1,074	192.05 %	13,720	14,000	280	98.00 %
2160 - Courier Expense	235	650	415	36.17 %	4,769	7,800	3,031	61.14 %
2170 - Printing/Photocopy	0	825	825	0.00 %	148	9,900	9,752	1.50 %
2180 - Postage & Shipping	576	533	-43	108.04 %	4,802	6,400	1,598	75.03 %
2190 - IT Supplies/Services	6,060	7,747	1,687	78.22 %	69,377	93,000	23,623	74.60 %
2200 - Professional Fees	22,775	14,161	-8,614	160.83 %	150,375	170,000	19,625	88.46 %
2220 - Equipment Repairs & Maintenance	0	625	625	0.00 %	2,840	7,500	4,660	37.87 %
2235 - Equipment Lease	1,321	1,166	-155	113.28 %	10,454	14,000	3,546	74.67 %
2240 - Telephone	3,868	3,574	-294	108.24 %	30,153	42,900	12,747	70.29 %

EXHIBIT 7-E**Statement of Revenue Over Expense - No Decimals**

For Fiscal: 2016-2017 Period Ending: 03/31/2017

Level...	March Activity	March Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
2260 - Facility Maintenance	2,638	3,157	519	83.57 %	23,874	37,900	14,026	62.99 %
2270 - Travel Expenses	634	2,674	2,040	23.72 %	10,096	32,100	22,004	31.45 %
2280 - Transportation	1,671	2,216	545	75.39 %	15,809	26,600	10,791	59.43 %
2300 - Legal Services	47,558	33,320	-14,238	142.73 %	284,500	400,000	115,500	71.13 %
2380 - Meeting Expenses	107	675	568	15.86 %	2,585	8,100	5,515	31.92 %
2420 - Legal Notices	250	358	108	69.80 %	250	4,300	4,050	5.81 %
2460 - Public Outreach	37	425	387	8.80 %	3,832	5,100	1,268	75.14 %
2480 - Miscellaneous	0	300	300	0.00 %	424	3,600	3,176	11.79 %
2500 - Tax Administration Fee	0	1,666	1,666	0.00 %	0	20,000	20,000	0.00 %
2900 - Operating Supplies	930	1,566	637	59.35 %	11,527	18,800	7,273	61.32 %
Total Level1: 200 - Supplies and Services:	106,833	92,346	-14,487	115.69 %	765,530	1,108,600	343,070	69.05 %
Level1: 300 - Other Expenses								
3000 - Project Expenses	1,520,017	562,283	-957,734	270.33 %	3,107,345	6,750,100	3,642,755	46.03 %
4000 - Fixed Asset Purchases	6,076	9,621	3,546	63.15 %	35,364	115,500	80,136	30.62 %
5000 - Debt Service	0	19,159	19,159	0.00 %	70,424	230,000	159,576	30.62 %
6000 - Contingencies	0	6,248	6,248	0.00 %	0	75,000	75,000	0.00 %
6500 - Reserves	0	70,776	70,776	0.00 %	0	849,650	849,650	0.00 %
Total Level1: 300 - Other Expenses:	1,526,093	668,087	-858,006	228.43 %	3,213,133	8,020,250	4,807,117	40.06 %
Total Expense:	1,969,065	1,046,302	-922,763	188.19 %	6,531,715	12,560,650	6,028,935	52.00 %
Report Total:	-1,752,025	0	-1,752,025		-1,398,339	0	-1,398,339	

EXHIBIT 7-E**Statement of Revenue Over Expense - No Decimals**

For Fiscal: 2016-2017 Period Ending: 03/31/2017

Fund Summary

Fund	March Activity	March Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
24 - MITIGATION FUND	-177,407	0	-177,407		-354,107	0	-354,107	
26 - CONSERVATION FUND	-106,813	0	-106,813		-110,053	0	-110,053	
35 - WATER SUPPLY FUND	-1,467,805	0	-1,467,805		-934,179	0	-934,179	
Report Total:	-1,752,025	0.01	-1,752,025		-1,398,339	0	-1,398,339	



Monterey Peninsula Water Management Dist

Statement of Revenue Over Expense - No Decimals
Group Summary

For Fiscal: 2016-2017 Period Ending: 03/31/2017

Level...	March Activity	March Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
Fund: 24 - MITIGATION FUND								
Revenue								
R110 - Mitigation Revenue	0	209,791	-209,791	0.00 %	1,228,444	2,518,500	-1,290,056	-48.78 %
R130 - User Fees	5,110	7,289	-2,179	-70.11 %	29,365	87,500	-58,135	-33.56 %
R160 - Well Registration Fee	150	0	150	0.00 %	1,400	0	1,400	0.00 %
R180 - River Work Permit Application	0	0	0	0.00 %	25	0	25	0.00 %
R190 - WDS Permits Rule 21	3,548	4,665	-1,117	-76.06 %	18,757	56,000	-37,243	-33.50 %
R230 - Miscellaneous - Other	129	833	-704	-15.53 %	4,293	10,000	-5,707	-42.93 %
R250 - Interest Income	5	208	-204	-2.25 %	535	2,500	-1,965	-21.41 %
R290 - CAW - Miscellaneous	0	35,561	-35,561	0.00 %	0	426,900	-426,900	0.00 %
R310 - Other Reimbursements	0	2,416	-2,416	0.00 %	0	29,000	-29,000	0.00 %
R320 - Grants	0	16,660	-16,660	0.00 %	-805	200,000	-200,805	0.40 %
R510 - Operating Reserve	0	8,688	-8,688	0.00 %	0	104,300	-104,300	0.00 %
Total Revenue:	8,942	286,111	-277,168	-3.13 %	1,282,015	3,434,700	-2,152,685	-37.33 %

EXHIBIT 7-E**Statement of Revenue Over Expense - No Decimals**

For Fiscal: 2016-2017 Period Ending: 03/31/2017

Level...	March Activity	March Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
Expense								
Level1: 100 - Personnel Costs								
1100 - Salaries & Wages	107,807	84,766	-23,041	127.18 %	728,485	1,017,600	289,115	71.59 %
1110 - Manager's Auto Allowance	138	100	-38	138.51 %	877	1,200	323	73.07 %
1120 - Manager's Deferred Comp	189	142	-48	133.63 %	1,262	1,700	438	74.21 %
1130 - Unemployment Compensation	0	108	108	0.00 %	0	1,300	1,300	0.00 %
1140 - Insurance Opt-Out Supplemental	0	267	267	0.00 %	1,879	3,200	1,321	58.71 %
1150 - Temporary Personnel	804	42	-762	1,929.53 %	4,389	500	-3,889	877.76 %
1160 - PERS Retirement	10,717	14,369	3,652	74.59 %	156,088	172,500	16,412	90.49 %
1170 - Medical Insurance	10,698	11,729	1,030	91.22 %	97,464	140,800	43,336	69.22 %
1180 - Medical Insurance - Retirees	2,964	2,074	-890	142.90 %	25,708	24,900	-808	103.25 %
1190 - Workers Compensation	3,183	2,482	-701	128.24 %	21,722	29,800	8,078	72.89 %
1200 - Life Insurance	175	242	67	72.33 %	1,623	2,900	1,277	55.96 %
1210 - Long Term Disability Insurance	460	525	64	87.73 %	4,268	6,300	2,032	67.74 %
1220 - Short Term Disability Insurance	91	117	25	78.40 %	848	1,400	552	60.55 %
1230 - Other Benefits	71	0	-71	0.00 %	402	0	-402	0.00 %
1250 - Moving Expense Reimbursement	0	0	0	0.00 %	116	0	-116	0.00 %
1260 - Employee Assistance Program	24	50	26	47.56 %	227	600	373	37.83 %
1270 - FICA Tax Expense	262	292	29	89.90 %	3,807	3,500	-307	108.78 %
1280 - Medicare Tax Expense	1,589	1,266	-323	125.50 %	14,192	15,200	1,008	93.37 %
1290 - Staff Development & Training	11	841	831	1.25 %	3,850	10,100	6,250	38.12 %
1300 - Conference Registration	957	125	-832	765.99 %	1,453	1,500	47	96.85 %
1310 - Professional Dues	0	67	67	0.00 %	305	800	495	38.10 %
1320 - Personnel Recruitment	0	225	225	0.00 %	917	2,700	1,783	33.96 %
Total Level1: 100 - Personnel Costs:	140,142	119,827	-20,315	116.95 %	1,069,880	1,438,500	368,620	74.37 %
Level1: 200 - Supplies and Services								
2000 - Board Member Compensation	1,531	1,291	-240	118.57 %	8,941	15,500	6,559	57.68 %
2020 - Board Expenses	1,364	350	-1,014	389.85 %	2,319	4,200	1,881	55.22 %
2040 - Rent	637	900	263	70.77 %	7,782	10,800	3,018	72.06 %
2060 - Utilities	1,167	1,341	174	87.00 %	9,489	16,100	6,611	58.94 %
2120 - Insurance Expense	1,430	1,574	144	90.84 %	12,871	18,900	6,029	68.10 %
2130 - Membership Dues	256	841	585	30.45 %	10,363	10,100	-263	102.60 %
2140 - Bank Charges	153	142	-11	108.04 %	1,325	1,700	375	77.94 %
2150 - Office Supplies	941	475	-466	198.12 %	5,780	5,700	-80	101.41 %
2160 - Courier Expense	100	275	175	36.34 %	2,005	3,300	1,295	60.77 %
2170 - Printing/Photocopy	0	175	175	0.00 %	62	2,100	2,038	2.96 %
2180 - Postage & Shipping	242	225	-17	107.56 %	2,068	2,700	632	76.60 %
2190 - IT Supplies/Services	2,545	3,257	712	78.14 %	29,223	39,100	9,877	74.74 %
2200 - Professional Fees	9,565	5,948	-3,618	160.83 %	63,138	71,400	8,262	88.43 %
2220 - Equipment Repairs & Maintenance	0	267	267	0.00 %	1,193	3,200	2,007	37.28 %
2235 - Equipment Lease	568	491	-77	115.58 %	4,495	5,900	1,405	76.19 %
2240 - Telephone	2,022	1,474	-547	137.12 %	13,848	17,700	3,852	78.24 %

EXHIBIT 7-E**Statement of Revenue Over Expense - No Decimals**

For Fiscal: 2016-2017 Period Ending: 03/31/2017

Level...	March Activity	March Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
2260 - Facility Maintenance	1,108	1,341	233	82.63 %	10,034	16,100	6,066	62.32 %
2270 - Travel Expenses	19	883	864	2.17 %	1,602	10,600	8,998	15.11 %
2280 - Transportation	1,259	858	-401	146.73 %	13,884	10,300	-3,584	134.79 %
2300 - Legal Services	14,846	9,330	-5,516	159.13 %	120,235	112,000	-8,235	107.35 %
2380 - Meeting Expenses	45	200	155	22.47 %	1,113	2,400	1,287	46.39 %
2420 - Legal Notices	105	158	53	66.34 %	105	1,900	1,795	5.53 %
2460 - Public Outreach	16	175	159	8.98 %	1,061	2,100	1,039	50.54 %
2480 - Miscellaneous	0	125	125	0.00 %	99	1,500	1,401	6.58 %
2900 - Operating Supplies	0	192	192	0.00 %	521	2,300	1,779	22.63 %
Total Level1: 200 - Supplies and Services:	39,918	32,287	-7,631	123.64 %	323,557	387,600	64,043	83.48 %
Level1: 300 - Other Expenses								
3000 - Project Expenses	4,493	58,464	53,971	7.68 %	228,897	701,850	472,953	32.61 %
4000 - Fixed Asset Purchases	1,796	2,132	337	84.21 %	13,787	25,600	11,813	53.86 %
6000 - Contingencies	0	2,624	2,624	0.00 %	0	31,500	31,500	0.00 %
6500 - Reserves	0	70,776	70,776	0.00 %	0	849,650	849,650	0.00 %
Total Level1: 300 - Other Expenses:	6,289	133,996	127,708	4.69 %	242,685	1,608,600	1,365,915	15.09 %
Total Expense:	186,349	286,111	99,762	65.13 %	1,636,122	3,434,700	1,798,578	47.64 %
Total Revenues	8,942	286,111	-277,168	-3.13 %	1,282,015	3,434,700	-2,152,685	-37.33 %
Total Fund: 24 - MITIGATION FUND:	-177,407	0	-177,407		-354,107	0	-354,107	

EXHIBIT 7-E

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Statement of Revenue Over Expense - No Decimals**For Fiscal: 2016-2017 Period Ending: 03/31/2017**

Level...	March Activity	March Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
Fund: 26 - CONSERVATION FUND								
Revenue								
R120 - Property Taxes Revenues	0	0	0	0.00 %	618,965	0	618,965	0.00 %
R130 - User Fees	943	625	318	-150.94 %	5,419	7,500	-2,081	-72.25 %
R150 - Permit Processing Fee	24,526	14,578	9,949	-168.25 %	163,099	175,000	-11,901	-93.20 %
R200 - Recording Fees	851	666	185	-127.70 %	9,450	8,000	1,450	-118.13 %
R210 - Legal Fees	463	833	-370	-55.58 %	2,116	10,000	-7,884	-21.16 %
R230 - Miscellaneous - Other	0	0	0	0.00 %	500	0	500	0.00 %
R250 - Interest Income	2	292	-290	-0.56 %	732	3,500	-2,768	-20.91 %
R270 - CAW - Rebates	108,437	83,300	25,137	-130.18 %	387,159	1,000,000	-612,842	-38.72 %
R280 - CAW - Conservation	0	27,797	-27,797	0.00 %	0	333,700	-333,700	0.00 %
R310 - Other Reimbursements	0	500	-500	0.00 %	0	6,000	-6,000	0.00 %
R320 - Grants	0	1,666	-1,666	0.00 %	0	20,000	-20,000	0.00 %
R510 - Operating Reserve	0	200	-200	0.00 %	0	2,400	-2,400	0.00 %
R695 - Other Financing Sources	0	83,433	-83,433	0.00 %	0	1,001,600	-1,001,600	0.00 %
Total Revenue:	135,222	213,889	-78,668	-63.22 %	1,187,439	2,567,700	-1,380,261	-46.25 %

EXHIBIT 7-E

Statement of Revenue Over Expense - No Decimals

For Fiscal: 2016-2017 Period Ending: 03/31/2017

Level...	March Activity	March Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
Expense								
Level1: 100 - Personnel Costs								
1100 - Salaries & Wages	57,440	46,556	-10,884	123.38 %	402,544	558,900	156,356	72.02 %
1110 - Manager's Auto Allowance	138	100	-38	138.51 %	877	1,200	323	73.07 %
1120 - Manager's Deferred Comp	189	142	-48	133.63 %	1,262	1,700	438	74.21 %
1130 - Unemployment Compensation	0	58	58	0.00 %	0	700	700	0.00 %
1140 - Insurance Opt-Out Supplemental	0	267	267	0.00 %	1,879	3,200	1,321	58.71 %
1150 - Temporary Personnel	3,761	3,357	-404	112.05 %	32,233	40,300	8,067	79.98 %
1160 - PERS Retirement	5,394	7,247	1,853	74.42 %	77,778	87,000	9,222	89.40 %
1170 - Medical Insurance	6,614	7,489	875	88.32 %	61,611	89,900	28,289	68.53 %
1180 - Medical Insurance - Retirees	1,905	1,158	-748	164.57 %	16,527	13,900	-2,627	118.90 %
1190 - Workers Compensation	217	208	-9	104.25 %	1,561	2,500	939	62.43 %
1200 - Life Insurance	87	117	30	74.22 %	808	1,400	592	57.72 %
1210 - Long Term Disability Insurance	243	300	57	80.87 %	2,354	3,600	1,246	65.38 %
1220 - Short Term Disability Insurance	48	67	18	72.30 %	468	800	332	58.46 %
1230 - Other Benefits	46	0	-46	0.00 %	258	0	-258	0.00 %
1260 - Employee Assistance Program	15	33	19	44.18 %	146	400	254	36.46 %
1270 - FICA Tax Expense	61	83	22	73.25 %	348	1,000	652	34.76 %
1280 - Medicare Tax Expense	838	708	-130	118.35 %	6,411	8,500	2,089	75.42 %
1290 - Staff Development & Training	7	758	751	0.89 %	3,060	9,100	6,040	33.62 %
1300 - Conference Registration	406	133	-273	304.88 %	2,125	1,600	-525	132.81 %
1310 - Professional Dues	0	50	50	0.00 %	378	600	222	62.99 %
1320 - Personnel Recruitment	0	150	150	0.00 %	325	1,800	1,475	18.05 %
Total Level1: 100 - Personnel Costs:	77,409	68,981	-8,429	112.22 %	612,949	828,100	215,151	74.02 %
Level1: 200 - Supplies and Services								
2000 - Board Member Compensation	984	833	-151	118.15 %	5,605	10,000	4,395	56.05 %
2020 - Board Expenses	877	225	-652	389.86 %	1,491	2,700	1,209	55.23 %
2040 - Rent	200	225	25	89.08 %	1,954	2,700	746	72.36 %
2060 - Utilities	728	850	121	85.72 %	5,912	10,200	4,288	57.96 %
2120 - Insurance Expense	919	1,016	97	90.47 %	8,274	12,200	3,926	67.82 %
2130 - Membership Dues	665	950	285	70.00 %	8,243	11,400	3,157	72.31 %
2140 - Bank Charges	98	92	-7	107.36 %	896	1,100	204	81.50 %
2150 - Office Supplies	605	325	-280	186.14 %	3,469	3,900	431	88.94 %
2160 - Courier Expense	60	175	115	34.21 %	1,280	2,100	820	60.97 %
2170 - Printing/Photocopy	0	525	525	0.00 %	40	6,300	6,260	0.63 %
2180 - Postage & Shipping	156	133	-22	116.69 %	1,224	1,600	376	76.51 %
2190 - IT Supplies/Services	1,636	2,083	446	78.57 %	18,335	25,000	6,665	73.34 %
2200 - Professional Fees	6,149	3,823	-2,326	160.83 %	40,589	45,900	5,311	88.43 %
2220 - Equipment Repairs & Maintenance	0	167	167	0.00 %	767	2,000	1,233	38.35 %
2235 - Equipment Lease	328	317	-12	103.74 %	2,567	3,800	1,233	67.56 %
2240 - Telephone	837	941	105	88.87 %	7,506	11,300	3,794	66.43 %
2260 - Facility Maintenance	712	791	79	90.02 %	6,424	9,500	3,076	67.62 %

EXHIBIT 7-E**Statement of Revenue Over Expense - No Decimals**

For Fiscal: 2016-2017 Period Ending: 03/31/2017

Level...	March Activity	March Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
2270 - Travel Expenses	20	1,075	1,055	1.86 %	5,979	12,900	6,921	46.35 %
2280 - Transportation	127	500	373	25.37 %	731	6,000	5,269	12.19 %
2300 - Legal Services	13,332	3,998	-9,334	333.43 %	46,417	48,000	1,583	96.70 %
2380 - Meeting Expenses	29	325	296	8.89 %	660	3,900	3,240	16.93 %
2420 - Legal Notices	68	58	-9	115.76 %	68	700	633	9.64 %
2460 - Public Outreach	10	117	107	8.65 %	1,279	1,400	121	91.39 %
2480 - Miscellaneous	0	83	83	0.00 %	63	1,000	937	6.34 %
2500 - Tax Administration Fee	0	600	600	0.00 %	0	7,200	7,200	0.00 %
2900 - Operating Supplies	930	1,225	295	75.91 %	10,409	14,700	4,291	70.81 %
Total Level1: 200 - Supplies and Services:	29,470	21,450	-8,020	137.39 %	180,184	257,500	77,316	69.97 %
Level1: 300 - Other Expenses								
3000 - Project Expenses	132,201	115,929	-16,273	114.04 %	493,562	1,391,700	898,138	35.46 %
4000 - Fixed Asset Purchases	2,954	5,839	2,885	50.60 %	10,797	70,100	59,303	15.40 %
6000 - Contingencies	0	1,691	1,691	0.00 %	0	20,300	20,300	0.00 %
Total Level1: 300 - Other Expenses:	135,156	123,459	-11,697	109.47 %	504,359	1,482,100	977,741	34.03 %
Total Expense:	242,035	213,889	-28,145	113.16 %	1,297,493	2,567,700	1,270,207	50.53 %
Total Revenues	135,222	213,889	-78,668	-63.22 %	1,187,439	2,567,700	-1,380,261	-46.25 %
Total Fund: 26 - CONSERVATION FUND:	-106,813	0	-106,813		-110,053	0	-110,053	

EXHIBIT 7-E

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Statement of Revenue Over Expense - No Decimals

For Fiscal: 2016-2017 Period Ending: 03/31/2017

Level...	March Activity	March Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
Fund: 35 - WATER SUPPLY FUND								
Revenue								
R100 - Water Supply Charge	0	283,220	-283,220	0.00 %	2,037,436	3,400,000	-1,362,564	-59.92 %
R120 - Property Taxes Revenues	0	133,280	-133,280	0.00 %	369,797	1,600,000	-1,230,203	-23.11 %
R140 - Connection Charges	33,941	17,701	16,239	-191.74 %	215,529	212,500	3,029	-101.43 %
R220 - Copy Fee	39	0	39	0.00 %	224	0	224	0.00 %
R230 - Miscellaneous - Other	208	833	-625	-25.01 %	1,270	10,000	-8,730	-12.70 %
R240 - Insurance Refunds	0	0	0	0.00 %	290	0	290	0.00 %
R250 - Interest Income	2	1,166	-1,165	-0.14 %	687	14,000	-13,313	-4.91 %
R265 - CAW - Los Padres Reimbursement	0	41,650	-41,650	0.00 %	0	500,000	-500,000	0.00 %
R300 - Watermaster	38,687	6,214	32,473	-622.56 %	38,687	74,600	-35,913	-51.86 %
R308 - Reclamation Project	0	1,666	-1,666	0.00 %	0	20,000	-20,000	0.00 %
R310 - Other Reimbursements	0	83	-83	0.00 %	0	1,000	-1,000	0.00 %
R320 - Grants	0	9,196	-9,196	0.00 %	0	110,400	-110,400	0.00 %
R510 - Operating Reserve	0	134,725	-134,725	0.00 %	0	1,617,350	-1,617,350	0.00 %
R695 - Other Financing Sources	0	-83,433	83,433	0.00 %	0	-1,001,600	1,001,600	0.00 %
Total Revenue:	72,877	546,302	-473,426	-13.34 %	2,663,921	6,558,250	-3,894,329	-40.62 %

EXHIBIT 7-E

Statement of Revenue Over Expense - No Decimals

For Fiscal: 2016-2017 Period Ending: 03/31/2017

Level...	March Activity	March Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
Expense								
Level1: 100 - Personnel Costs								
1100 - Salaries & Wages	92,319	69,156	-23,164	133.50 %	600,348	830,200	229,852	72.31 %
1110 - Manager's Auto Allowance	415	300	-116	138.52 %	2,631	3,600	969	73.08 %
1120 - Manager's Deferred Comp	568	417	-151	136.29 %	3,784	5,000	1,216	75.69 %
1130 - Unemployment Compensation	0	83	83	0.00 %	0	1,000	1,000	0.00 %
1140 - Insurance Opt-Out Supplemental	0	275	275	0.00 %	2,799	3,300	501	84.82 %
1150 - Temporary Personnel	593	33	-560	1,780.22 %	3,424	400	-3,024	856.05 %
1160 - PERS Retirement	9,051	12,337	3,286	73.37 %	134,197	148,100	13,903	90.61 %
1170 - Medical Insurance	8,674	8,597	-77	100.90 %	72,668	103,200	30,532	70.41 %
1180 - Medical Insurance - Retirees	2,188	1,591	-597	137.51 %	18,975	19,100	125	99.35 %
1190 - Workers Compensation	1,670	1,358	-313	123.02 %	10,695	16,300	5,605	65.61 %
1200 - Life Insurance	120	183	63	65.60 %	1,090	2,200	1,110	49.55 %
1210 - Long Term Disability Insurance	359	400	41	89.79 %	3,199	4,800	1,601	66.66 %
1220 - Short Term Disability Insurance	71	100	29	71.24 %	634	1,200	566	52.87 %
1230 - Other Benefits	53	0	-53	0.00 %	297	0	-297	0.00 %
1260 - Employee Assistance Program	19	42	23	45.83 %	170	500	330	34.02 %
1270 - FICA Tax Expense	90	83	-7	108.37 %	652	1,000	348	65.22 %
1280 - Medicare Tax Expense	1,213	1,025	-188	118.35 %	11,473	12,300	827	93.28 %
1290 - Staff Development & Training	8	741	734	1.05 %	686	8,900	8,214	7.71 %
1300 - Conference Registration	1,177	108	-1,068	1,086.48 %	1,542	1,300	-242	118.64 %
1310 - Professional Dues	0	67	67	0.00 %	258	800	542	32.29 %
1320 - Personnel Recruitment	0	167	167	0.00 %	700	2,000	1,300	34.98 %
Total Level1: 100 - Personnel Costs:	118,588	97,061	-21,527	122.18 %	870,223	1,165,200	294,977	74.68 %
Level1: 200 - Supplies and Services								
2000 - Board Member Compensation	1,130	958	-172	117.96 %	6,649	11,500	4,851	57.82 %
2020 - Board Expenses	1,007	258	-749	389.86 %	1,742	3,100	1,358	56.19 %
2040 - Rent	555	808	253	68.69 %	6,985	9,700	2,715	72.01 %
2060 - Utilities	870	991	121	87.78 %	7,070	11,900	4,830	59.41 %
2120 - Insurance Expense	1,056	1,166	111	90.51 %	9,500	14,000	4,500	67.86 %
2130 - Membership Dues	189	633	444	29.87 %	7,649	7,600	-49	100.64 %
2140 - Bank Charges	117	100	-17	116.94 %	931	1,200	269	77.62 %
2150 - Office Supplies	694	367	-328	189.44 %	4,471	4,400	-71	101.61 %
2160 - Courier Expense	75	200	125	37.64 %	1,483	2,400	917	61.80 %
2170 - Printing/Photocopy	0	125	125	0.00 %	46	1,500	1,454	3.06 %
2180 - Postage & Shipping	179	175	-4	102.08 %	1,510	2,100	590	71.88 %
2190 - IT Supplies/Services	1,879	2,407	529	78.04 %	21,820	28,900	7,080	75.50 %
2200 - Professional Fees	7,060	4,390	-2,670	160.83 %	46,649	52,700	6,051	88.52 %
2220 - Equipment Repairs & Maintenance	0	192	192	0.00 %	881	2,300	1,419	38.28 %
2235 - Equipment Lease	425	358	-66	118.55 %	3,392	4,300	908	78.88 %
2240 - Telephone	1,010	1,158	148	87.21 %	8,799	13,900	5,101	63.30 %
2260 - Facility Maintenance	818	1,025	207	79.83 %	7,415	12,300	4,885	60.29 %

EXHIBIT 7-E

65

Statement of Revenue Over Expense - No Decimals

For Fiscal: 2016-2017 Period Ending: 03/31/2017

Level...	March Activity	March Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
2270 - Travel Expenses	595	716	121	83.08 %	2,514	8,600	6,086	29.24 %
2280 - Transportation	285	858	573	33.19 %	1,194	10,300	9,106	11.59 %
2300 - Legal Services	19,380	19,992	612	96.94 %	117,849	240,000	122,151	49.10 %
2380 - Meeting Expenses	33	150	117	22.13 %	812	1,800	988	45.10 %
2420 - Legal Notices	78	142	64	54.73 %	78	1,700	1,623	4.56 %
2460 - Public Outreach	12	133	122	8.69 %	1,492	1,600	108	93.23 %
2480 - Miscellaneous	0	92	92	0.00 %	262	1,100	838	23.84 %
2500 - Tax Administration Fee	0	1,066	1,066	0.00 %	0	12,800	12,800	0.00 %
2900 - Operating Supplies	0	150	150	0.00 %	598	1,800	1,202	33.23 %
Total Level1: 200 - Supplies and Services:	37,445	38,610	1,164	96.98 %	261,788	463,500	201,712	56.48 %
Level1: 300 - Other Expenses								
3000 - Project Expenses	1,383,323	387,891	-995,432	356.63 %	2,384,886	4,656,550	2,271,664	51.22 %
4000 - Fixed Asset Purchases	1,325	1,649	324	80.36 %	10,780	19,800	9,020	54.44 %
5000 - Debt Service	0	19,159	19,159	0.00 %	70,424	230,000	159,576	30.62 %
6000 - Contingencies	0	1,933	1,933	0.00 %	0	23,200	23,200	0.00 %
Total Level1: 300 - Other Expenses:	1,384,648	410,632	-974,017	337.20 %	2,466,089	4,929,550	2,463,461	50.03 %
Total Expense:	1,540,682	546,302	-994,379	282.02 %	3,598,100	6,558,250	2,960,150	54.86 %
Total Revenues	72,877	546,302	-473,426	-13.34 %	2,663,921	6,558,250	-3,894,329	-40.62 %
Total Fund: 35 - WATER SUPPLY FUND:	-1,467,805	0	-1,467,805		-934,179	0	-934,179	
Report Total:	-1,752,025	0	-1,752,025		-1,398,339	0	-1,398,339	

EXHIBIT 7-E**Statement of Revenue Over Expense - No Decimals**

For Fiscal: 2016-2017 Period Ending: 03/31/2017

Fund Summary

Fund	March Activity	March Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
24 - MITIGATION FUND	-177,407	0	-177,407		-354,107	0	-354,107	
26 - CONSERVATION FUND	-106,813	0	-106,813		-110,053	0	-110,053	
35 - WATER SUPPLY FUND	-1,467,805	0	-1,467,805		-934,179	0	-934,179	
Report Total:	-1,752,025	0.01	-1,752,025		-1,398,339	0	-1,398,339	

ADMINISTRATIVE COMMITTEE

8. RECEIVE AND FILE THIRD QUARTER FINANCIAL ACTIVITY REPORT FOR FISCAL YEAR 2016-2017

Meeting Date:	May 8, 2017	Budgeted:	N/A
From:	David J. Stoldt, General Manager	Program/ Line Item No.:	N/A
Prepared By:	Suresh Prasad	Cost Estimate:	N/A

General Counsel Review: N/A

Committee Recommendation: The Administrative Committee reviewed this item on May 8, 2017 and recommended _____.

CEQA Compliance: N/A

SUMMARY: The third quarter of Fiscal Year (FY) 2016-2017 concluded on March 31, 2017. Table comparing budgeted and actual year-to-date revenues and expenditures for the period are included as **Exhibit 8-A. Exhibits 8-B and 8-C** presents the same information in bar graph format. The following comments summarize District staff's observations:

REVENUES

The revenue table compares amounts received through the third quarter and conclusion of FY 2016-2017 to the amounts budgeted for that same time-period. Total revenues collected were \$5,133,374, or 52.5% of the budgeted amount of \$9,781,909. Variances within the individual revenue categories are described below:

- Water Supply Charge revenues were \$2,037,436, or 79.9% of the budget for the period. The first installment of this revenue was received in December 2016. The second installment will be received in April 2017.
- Mitigation revenue was \$1,228,444, or 65.0% of the budget. Mitigation revenue is billed and collected in arrears.
- Property tax revenues were \$988,762, or 82.4% of the budget for the period. The first installment of this revenue was received in December 2016. The second installment will be received in April 2017.
- User fee revenues were \$34,784, or about 48.8% of the amount budgeted. This is below the budgeted amount as Reclamation Project's share is billed and collected at the end of the fiscal year.
- Connection Charge revenues were \$215,529, or 135.2% of the budget for the period. Actual collection was higher than anticipated budgeted figure as the forecasted figures are based on estimated number of customers pulling permits. There was more connection charge received than budgeted for the first quarter.
- Permit Fees revenues were \$183,281, or 105.8% of the budget for the period. Actual collection was higher than anticipated budgeted figure as the forecasted figures are based on estimated number of customers pulling permits. There was more permit fees received than budgeted for the first quarter.

- Interest revenues were \$1,954, or 13.0% of the budget for the period. This is due to second quarter interest revenue for LAIF is not received until April 2017. Additional interest from investment accounts will not be received until last quarter of 2017.
- Reimbursements of \$425,846, or 26.1% of the budget. This is based on actual spending and collection of reimbursement project funds. This is considerably less than the budgeted amount as many projects were deferred and continued to next quarter.
- Grant revenue of (\$805), or -0.5% of the budget. This is due to grant funded projects being deferred and continued to next quarter. The negative figure includes accruals reversed from last fiscal year.
- The Other revenue category totaled \$18,143 or about 63.7% of the budgeted amount. This category includes reimbursement revenues from legal and other miscellaneous services.
- The Reserves category totaled \$0 or about 0.00% of the budgeted amount. This category includes potential use of reserves, water supply carry forward balance and the line of credit during the fiscal year for which adjustments are made at the conclusion of the fiscal year.

EXPENDITURES

Expenditure activity as depicted on the expenditure table is similar to patterns seen in past fiscal years. Total expenditures of \$6,531,715 were about 66.8% of the budgeted amount of \$9,781,909 for the period. Variances within the individual expenditure categories are described below:

- Personnel costs of \$2,553,052 were about 99.2% of the budget. This was slightly below the anticipated budget.
- Expenditures for supplies and services were \$765,530, or about 88.9% of the budgeted amount. This was slightly below the anticipated budget.
- Fixed assets purchases of \$35,364 represented around 38.8% of the budgeted amount as some of the purchases were deferred to next quarter.
- Funds spent for project expenditures were \$3,107,345, or approximately 57.7% of the amount budgeted for the period. This is due to most projects spending being deferred to next quarter.
- Debt Service included costs of \$70,424, or 40.8% of the budget for the period. Debt service is paid semi-annually, in December and June.
- Contingencies/Other expenditures \$0, or 0% of the budgeted amount. This was due to the contingency budget not spent during this fiscal year.
- Reserve expenditures of \$0, or 0% of the budgeted amount. This was due to the adjustments made at the conclusion of the fiscal year.

EXHIBITS

- 8-A** Revenue and Expenditure Table
- 8-B** Revenue Graph
- 8-C** Expenditure Graph

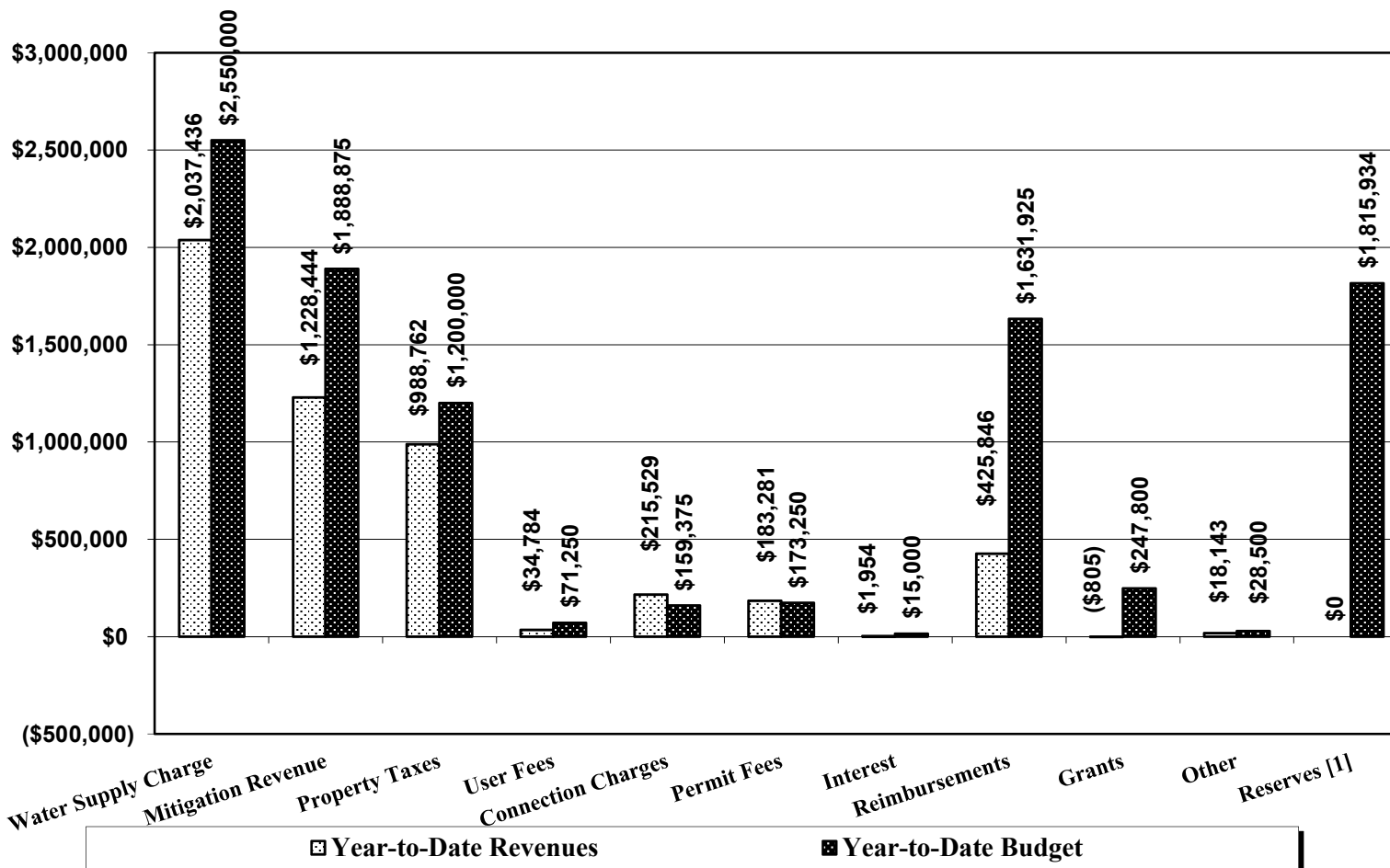
**Monterey Peninsula Water Management District
Third Quarter Report on Financial Activity
Fiscal Year 2016-2017**

	Year-to-Date <u>Revenues</u>	Year-to-Date <u>Budget</u>	<u>Variance</u>	Percent of <u>Budget</u>
Water Supply Charge	\$2,037,436	\$2,550,000	\$512,564	79.9%
Mitigation Revenue	\$1,228,444	\$1,888,875	\$660,431	65.0%
Property Taxes	\$988,762	\$1,200,000	\$211,238	82.4%
User Fees	\$34,784	\$71,250	\$36,466	48.8%
Connection Charges	\$215,529	\$159,375	(\$56,154)	135.2%
Permit Fees	\$183,281	\$173,250	(\$10,031)	105.8%
Interest	\$1,954	\$15,000	\$13,046	13.0%
Reimbursements	\$425,846	\$1,631,925	\$1,206,079	26.1%
Grants	(\$805)	\$247,800	\$248,605	-0.3%
Other	\$18,143	\$28,500	\$10,357	63.7%
Reserves [1]	\$0	\$1,815,934	\$1,815,934	0.0%
Total Revenues	\$5,133,374	\$9,781,909	\$4,648,535	52.5%

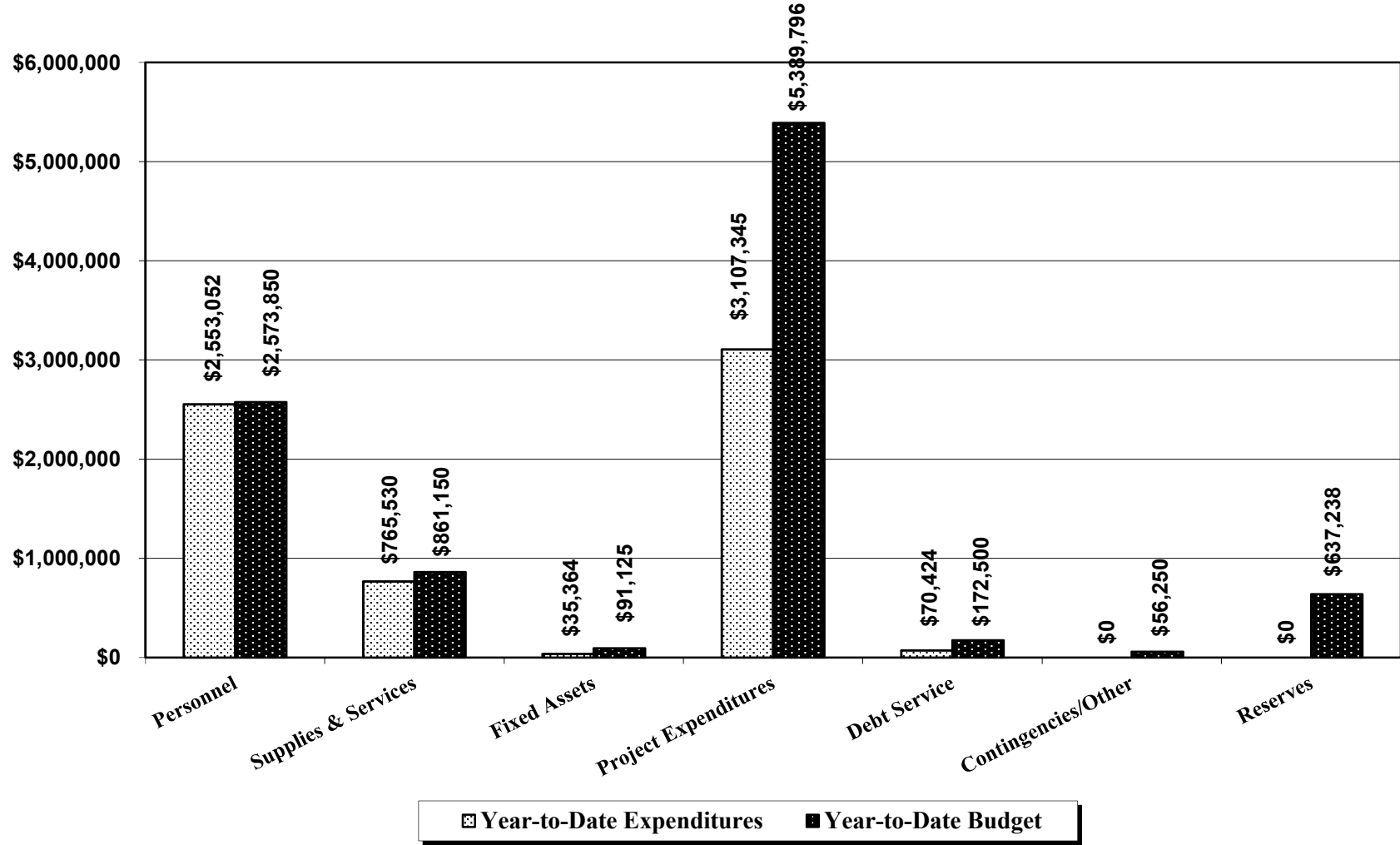
	Year-to-Date <u>Expenditures</u>	Year-to-Date <u>Budget</u>	<u>Variance</u>	Percent of <u>Budget</u>
Personnel	\$2,553,052	\$2,573,850	\$20,798	99.2%
Supplies & Services	\$765,530	\$861,150	\$95,620	88.9%
Fixed Assets	\$35,364	\$91,125	\$55,761	38.8%
Project Expenditures	\$3,107,345	\$5,389,796	\$2,282,451	57.7%
Debt Service	\$70,424	\$172,500	\$102,076	40.8%
Contingencies/Other	\$0	\$56,250	\$56,250	0.0%
Reserves	\$0	\$637,238	\$637,238	0.0%
Total Expenditures	\$6,531,715	\$9,781,909	\$3,250,194	66.8%

[1] Budget column includes fund balance, water supply carry forward, and reserve fund

REVENUES
Fiscal Year Ended March 31, 2017
 Year-to-Date Actual Revenues \$5,133,374
 Year-to-Date Budgeted Revenues \$9,781,909



EXPENDITURES
Fiscal Year Ended March 31, 2017
 Year-to-Date Actual Expenditures \$6,531,715
 Year-to-Date Budgeted Expenditures \$9,781,909



ADMINISTRATIVE COMMITTEE

9. CONSIDER APPROVAL OF THIRD QUARTER FISCAL YEAR 2016-2017 INVESTMENT REPORT

Meeting Date:	May 8, 2017	Budgeted:	N/A
From:	David J. Stoldt, General Manager	Program/ Line Item No.:	N/A
Prepared By:	Suresh Prasad	Cost Estimate:	N/A

General Counsel Review: N/A

Committee Recommendation: The Administrative Committee considered this item on May 8, 2017 and recommended _____.

CEQA Compliance: N/A

SUMMARY: The District's investment policy requires that each quarter the Board of Directors receive and approve a report on investments held by the District. **Exhibit 9-A** is the report for the quarter ending March 31, 2017. District staff has determined that these investments do include sufficient liquid funds to meet anticipated expenditures for the next six months and as a result this portfolio is in compliance with the current District investment policy. This portfolio is in compliance with the California Government Code, and the permitted investments of Monterey County.

RECOMMENDATION: The Administrative Committee considered this item at its May 8, 2017 meeting and voted _ to _ to recommend _____.

EXHIBIT

9-A Investment Report as of March 31, 2017

EXHIBIT 9-A**MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
INVESTMENT REPORT AS OF MARCH 31, 2017****MPWMD**

Issuing Institution Security Description	Purchase Date	Maturity Date	Cost Basis	Par Value	Market Value	Annual Rate of Return	Portfolio Distribution
Local Agency Investment Fund	03/31/17	04/01/17	\$1,702,951	\$1,702,951	\$1,702,951	0.780%	83.16%
Bank of America:							
Money Market	03/31/17	04/01/17	34,891	34,891	34,891	0.037%	
Checking	03/31/17	04/01/17	(1,207,251)	(1,207,251)	(1,207,251)	0.000%	
			<u>(\$1,172,361)</u>	<u>(\$1,172,361)</u>	<u>(\$1,172,361)</u>		-57.25%
Wells Fargo Money Market	03/31/17	04/01/17	17,181	17,181	17,181	0.010%	
Wells Fargo Institutional Securities:							
Interest Bearing Certificate of Deposit	04/15/14	04/18/17	\$250,000	\$250,000	\$250,048	1.050%	
Interest Bearing Certificate of Deposit	07/09/14	07/10/17	\$250,000	\$250,000	\$250,245	1.150%	
Interest Bearing Certificate of Deposit	04/10/15	10/10/17	\$250,000	\$250,000	\$250,237	1.100%	
Interest Bearing Certificate of Deposit	03/27/15	03/27/18	\$250,000	\$250,000	\$250,041	1.150%	
Interest Bearing Certificate of Deposit	06/17/15	06/18/18	\$250,000	\$250,000	\$250,021	1.550%	
Interest Bearing Certificate of Deposit	09/30/15	10/01/18	\$250,000	\$250,000	\$251,104	1.650%	
			<u>\$1,517,181</u>	<u>\$1,517,181</u>	<u>\$1,518,875</u>	<u>1.261%</u>	74.09%
TOTAL MPWMD			<u>\$2,047,771</u>	<u>\$2,047,771</u>	<u>\$2,049,466</u>	<u>1.583%</u>	

CAWD/PBCSD WASTEWATER RECLAMATION PROJECT

Issuing Institution Security Description	Purchase Date	Maturity Date	Cost Basis	Par Value	Market Value	Annual Rate of Return	Portfolio Distribution
US Bank Corp Trust Services:							0.28%
Certificate Payment Fund	03/31/17	04/01/17	791	791	791	0.000%	
Interest Fund	03/31/17	04/01/17	327	327	327	0.000%	
Rebate Fund	03/31/17	04/01/17	19	19	19	0.000%	
			<u>\$1,136</u>	<u>\$1,136</u>	<u>\$1,136</u>	<u>0.000%</u>	
Bank of America:							99.72%
Money Market Fund	03/31/17	04/01/17	406,566	406,566	\$406,566	0.030%	
TOTAL WASTEWATER RECLAMATION PROJECT			<u>\$407,702</u>	<u>\$407,702</u>	<u>\$407,702</u>	<u>0.030%</u>	

These investments do include sufficient liquid funds to meet anticipated expenditures for the next six months as reflected in the FY 2016-2017 annual budget adopted on June 20, 2016.

ADMINISTRATIVE COMMITTEE

10. REVIEW THIRD QUARTER LEGAL SERVICES ACTIVITY REPORT FOR FISCAL YEAR 2016-2017

Meeting Date:	May 8, 2017	Budgeted:	N/A
From:	David J. Stoldt, General Manager	Program/ Line Item No.:	N/A
Prepared By:	Suresh Prasad	Cost Estimate:	N/A

General Counsel Review: N/A

Committee Recommendation: This is an informational item only.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines section 15378.

SUMMARY: The third quarter Legal Services Activity Report for Fiscal Year 2016-2017 is attached as **Exhibits 10-A** and **10-B**. The information presented are in a table and graph format and compares the actual third quarter activity and the year-to-date amount to the overall budget for legal & professional services. The actual costs for the current reporting period were 74% of the total legal & professional budget.

EXHIBITS

10-A Legal Services Costs Update Table

10-B Legal Expenses Analysis by Fiscal Year

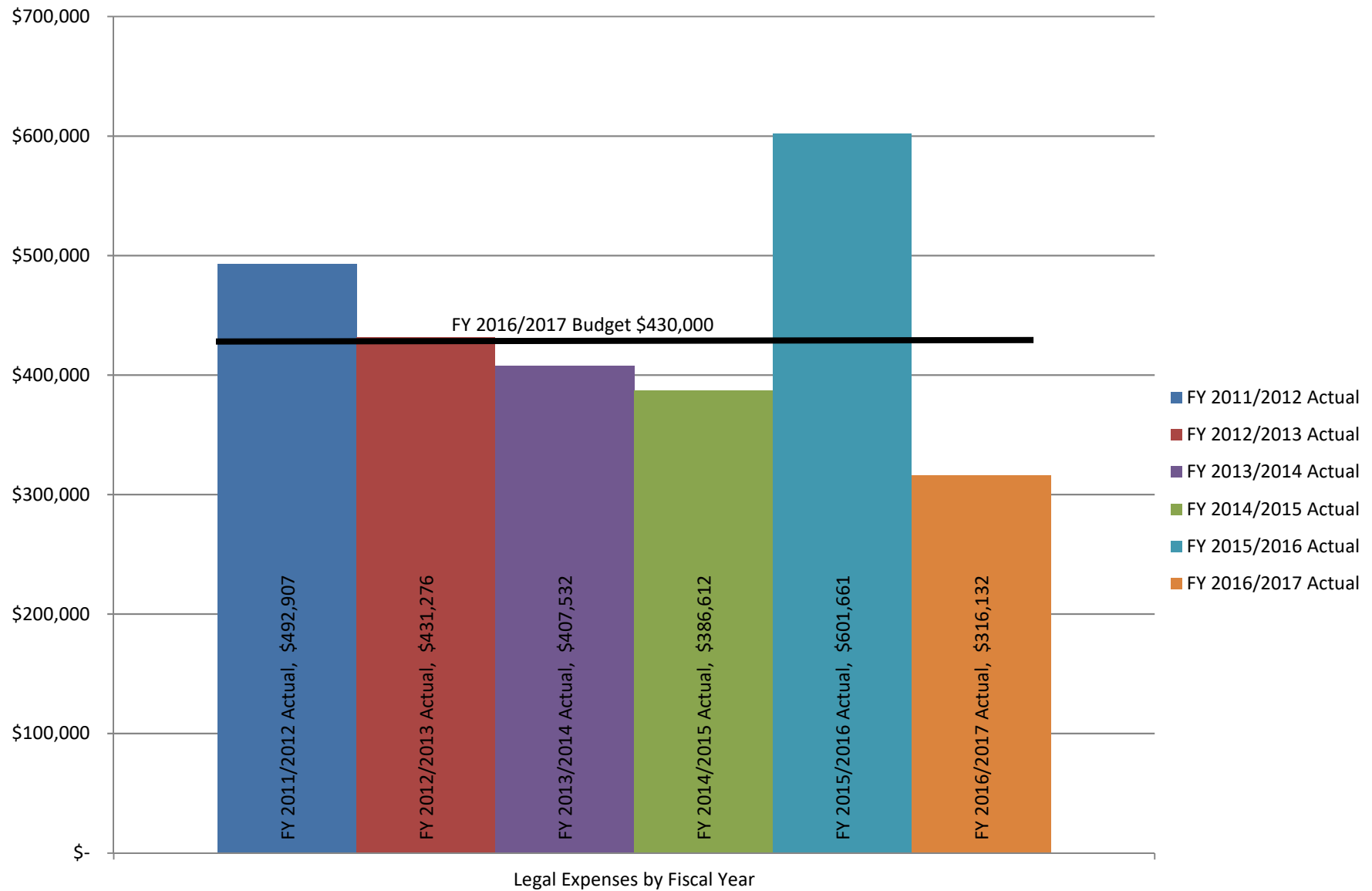
MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
 LEGAL SERVICES COSTS UPDATE
 REPORT FOR QUARTER ENDED MARCH 31, 2017

File No.	Description	Previous Balance	Quarterly Activity			Total	FY 2016/2017 Budget
			January 2017	February 2017	March 2017		
<u>Delay & Laredo</u>							
WMD-001	Retained General Counsel Service	32,732.50	5,450.00	5,450.00	5,450.00	49,082.50	
WMD-003	Special Legal Services	1,410.00	352.50	-	-	1,762.50	
WMD-003-01	Desal A.12-04-019	18,186.50	1,292.50	822.50	2,726.00	23,027.50	
WMD-003-02	CPUC A.04-09-019 (CWP/Regional Water Project)	70.50	-	-	-	70.50	
WMD-003-03	SCD - A.10-09-019	70.50	-	-	-	70.50	
WMD-003-05	218 Fee A.10-01-012	36,002.05	1,621.50	423.00	540.50	38,587.05	
WMD-003-06	SWRCB Proceedings	188.00	-	-	-	188.00	
WMD-003-07	CPUC Proceedings (General)	634.50	188.00	94.00	164.50	1,081.00	
WMD-003-09	Seaside Basin Watermaster	1,128.00	47.00	893.00	1,786.00	3,854.00	
WMD-003-10	Special Counsel Oversight	658.00	47.00	-	47.00	752.00	
WMD-003-11	MPWMD vs. SWRCB (CDO)	17,413.50	916.50	70.50	799.00	19,199.50	
WMD-003-13	Groundwater Replenishment (GWR) Project	2,655.50	117.50	423.00	70.50	3,266.50	
WMD-003-14	MPTA vs. MPWMD Case No. M123512	1,715.50	-	-	141.00	1,856.50	
WMD-003-18	CPUC A.15 - Modification of Rate Design and Water Ration	12,640.60	4,394.50	6,349.38	5,875.00	29,259.48	
WMD-003-20	2016 GRC - A. 16-07-XXX	25,613.14	3,478.00	4,371.00	4,018.50	37,480.64	
WMD-004	Bond, Audit or Financial Matters - Special Legal Services	352.50	-	-	-	352.50	
WMD-005	3rd Party Reimbursement - Special Legal Services	138.00	117.50	-	-	255.50	
WMD-005-01	Water Demand Permits/Deed Review	8,648.00	658.00	2,420.50	1,927.00	13,653.50	
WMD-005-02	Reclamation Matters	-	-	540.50	-	540.50	
WMD-005-03	WDS Permits and Water Rights Review	6,838.50	799.00	540.50	1,010.50	9,188.50	
WMD-005-04	ASR	963.50	-	-	-	963.50	
WMD-005-05	Public Records Request	2,091.50	141.00	305.50	305.50	2,843.50	
WMD-005-06	Successor Agency v. Cohen Case No. 34-2016-80002403	-	-	-	337.50	337.50	
	Sub-total (Delay & Laredo)	170,150.79	19,620.50	22,703.38	25,198.50	237,673.17	
<u>Goodin, MacBride, Squeri, Day & Lamprey, LLP</u>							
3465-001	PUC Proceeding	46,964.63	2,450.78	396.70	-	49,812.11	
<u>Colantuono, Highsmith & Whatley, PC</u>							
	Prop 218 Advice	4,996.90	-	651.90	498.00	6,146.80	
<u>JEA & Associates</u>							
	Consultant	15,000.00	2,500.00	2,500.00	2,500.00	22,500.00	
	Total	\$ 237,112.32	\$ 24,571.28	\$ 26,251.98	\$ 28,196.50	\$ 316,132.08	\$430,000.00^[1]

74%

[1] Budget column includes legal budget of \$400,000 plus \$30,000 for professional services.

Legal Expenses Analysis by Fiscal Year FY 2011/12 Actual to FY 2016/17 Actual to Budget



This meeting has been noticed according to the Brown Act rules. The Board of Directors meets regularly on the third Monday of each month, except in January and February. The meetings begin at 7:00 PM.



PRELIMINARY DRAFT AGENDA (Current 5/4/17)

Regular Meeting

Board of Directors

Monterey Peninsula Water Management District

Monday, May 15, 2017, 7:00 PM

Conference Room, Monterey Peninsula Water Management District
5 Harris Court, Building G, Monterey, CA

Staff notes will be available on the District web site at

<http://www.mpwmd.net/who-we-are/board-of-directors/bod-meeting-agendas-calendar/>

by 5 PM on Friday, May 12, 2017.

The 7:00 PM Meeting will be televised on Comcast Channels 25 & 28. Refer to broadcast schedule on page 2.

CALL TO ORDER/ROLL CALL

PLEDGE OF ALLEGIANCE

ADDITIONS AND CORRECTIONS TO AGENDA - The Clerk of the Board will announce agenda corrections and proposed additions, which may be acted on by the Board as provided in Sections 54954.2 of the California Government Code.

ORAL COMMUNICATIONS - Anyone wishing to address the Board on Consent Calendar, Information Items, Closed Session items, or matters not listed on the agenda may do so only during Oral Communications. Please limit your comment to three (3) minutes. The public may comment on all other items at the time they are presented to the Board.

CONSENT CALENDAR: The Consent Calendar consists of routine items for which staff has prepared a recommendation. Approval of the Consent Calendar ratifies the staff recommendation. Consent Calendar items may be pulled for separate consideration at the request of a member of the public, or a member of the Board. Following adoption of the remaining Consent Calendar items, staff will give a brief presentation on the pulled item. Members of the public are requested to limit individual comment on pulled Consent Items to three (3) minutes.

1. Consider Adoption of Minutes of the April 19, 2016 Regular Board Meetings
2. Consider Contract with CSUMB for Bathymetric Survey at Los Padres Dam
3. Consider Authorizing a Contract Amendment with Denise Duffy & Associates, Inc. for a CEQA Addendum for Realignment of a Section of the Monterey Pipeline
4. Declaration of Surplus Assets
5. Consider Converting the Office Specialist II Position to Accounting/Office Specialist and Title Change of Office Services Supervisor to Senior Office Specialist

Board of Directors

Robert S. Brower, Sr., Chair – Division 5
Andrew Clarke, Vice Chair – Division 2
Brenda Lewis – Division 1
Molly Evans – Division 3
Jeanne Byrne – Division 4
Vacant, Mayoral Representative
Mary Adams, Monterey County Board of Supervisors Representative

General Manager

David J. Stoldt

This agenda was posted at the District office at 5 Harris Court, Bldg. G Monterey on _____, 2017. Staff reports regarding these agenda items will be available for public review on 1/20/2017, at the District office and at the Carmel, Carmel Valley, Monterey, Pacific Grove and Seaside libraries. After staff reports have been distributed, if additional documents are produced by the District and provided to a majority of the Board regarding any item on the agenda, they will be available at the District office during normal business hours, and posted on the District website at www.mpwmd.net/who-we-are/board-of-directors/bod-meeting-agendas-calendar/. Documents distributed at the meeting will be made available in the same manner. The next regular meeting of the Board of Directors is scheduled for June 19, 2017 at 7 pm.

6. Consider Request for Rebate at the Asilomar Conference Grounds for a Laundry Water Recycling System
7. Consider Adoption of Treasurer's Report for March 2017
8. Receive and File Third Quarter Financial Activity Report for Fiscal Year 2016-17
9. Consider Approval of Third Quarter Fiscal Year 2016-17 Investment Report

GENERAL MANAGER'S REPORT

10. Status Report on California American Water Compliance with State Water Resources Control Board Order 2009-0060 and Seaside Groundwater Basin Adjudication Decision

ATTORNEY'S REPORT

11. Report on 5:30 pm Closed Session of the Board

DIRECTORS' REPORTS (INCLUDING AB 1234 REPORTS ON TRIPS, CONFERENCE ATTENDANCE AND MEETINGS)

12. Oral Reports on Activities of County, Cities, Other Agencies/Committees/Associations

PUBLIC HEARINGS – No Public Hearing Items were Submitted for Consideration

ACTION ITEMS – Public comment will be received on each of these items. Please limit your comment to three (3) minutes per item.

13. **Receive and Confirm Water Supply Forecast for Period of May 1, 2017 -- September 30, 2018 -- Adopt Resolution 2017 - 08 to Amend Table XV-4**

Action: The Board will receive a report on the available water supply and determine whether water-rationing triggers have been met.

DISCUSSION ITEMS - Public comment will be received on each of these items. Please limit your comment to three (3) minutes per item.

14. **Review Proposed MPWMD Fiscal Year 2017-18 MPWMD Budget and Resolution 2017-09**

Description: The Board will review the proposed budget for Fiscal Year 2017-2018. General direction will be given to staff but the Board will take no formal action. The Board is scheduled to consider adoption of the budget at the regular monthly meeting on June 20, 2016.

INFORMATIONAL ITEMS/STAFF REPORTS The public may address the Board on Information Items and Staff Reports during the Oral Communications portion of the meeting. Please limit your comments to three minutes.

15. Letters Received
16. Committee Reports
17. Monthly Allocation Report
18. Water Conservation Program Report
19. Monthly Allocation Report
20. Monthly Water Supply and California American Water Production Report

ADJOURNMENT

Board Meeting Broadcast Schedule – Comcast Channels 25 & 28

View Live Webcast at Ampmedia.org

Ch. 25, Mondays, 7 PM	Monterey
Ch. 25, Mondays, 7 PM	Monterey, Del Rey Oaks, Pacific Grove, Sand City, Seaside
Ch. 28, Mondays, 7 PM	Carmel, Carmel Valley, Del Rey Oaks, Monterey, Pacific Grove, Pebble Beach, Sand City, Seaside
Ch. 28, Fridays, 9 AM	Carmel, Carmel Valley, Del Rey Oaks, Monterey, Pacific Grove, Pebble Beach, Sand City, Seaside

Upcoming Board Meetings			
Monday, June 19, 2017	Regular Board Meeting	7:00 pm	District conference room
Monday, July 17, 2017	Regular Board Meeting	7:00 pm	District conference room
Monday, August 21, 2017	Regular Board Meeting	7:00 pm	District conference room

Upon request, MPWMD will make a reasonable effort to provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. MPWMD will also make a reasonable effort to provide translation services upon request. Please submit a written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service by 5:00 PM on Thursday, May 11, 2017. Requests should be sent to the Board Secretary, MPWMD, P.O. Box 85, Monterey, CA, 93942. You may also fax your request to the Administrative Services Division at 831-644-9560, or call 831-658-5600.

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