

This meeting has been noticed according to the Brown Act rules. This agenda was posted on Friday, February 5, 2016.



**Administrative  
Committee Members:**  
Andrew Clarke  
Brenda Lewis  
David Pendergrass, Chair

**Alternate:**  
Molly Evans

**Staff Contact:**  
Suresh Prasad

**AGENDA  
Administrative Committee  
Of the Monterey Peninsula Water Management District  
\*\*\*\*\***

**Wednesday, February 10, 2016 3:30 pm**  
District Conference Room, 5 Harris Court, Building G, Monterey, CA

Director Brenda Lewis will participate by telephone from  
1759 Broadway Avenue, Seaside, CA 93955

**Call to Order**

**Oral Communications**

*Anyone wishing to address the committee on a matter not listed on the agenda may do so during oral communications. Public comment on any other matter listed on the agenda is appropriate at the time the item is being discussed by the committee.*

**Items on Board Agenda for February 17, 2016**

1. Approve Minutes of January 19, 2016 Committee Meeting
2. Consider Expenditure for Purchase of Internet License for Water Wise Gardening in Monterey County
3. Consider Expenditure for Water Conservation Equipment
4. Consider Development of a Recommendation to the Board of Directors on an Agreement the United States Geological Survey to Calibrate the Carmel River Basin Simulation Model
5. Consider Expenditure to Enter Into Agreement with Tyler Technologies for Purchase and Implementation of Incode Utility Billing Software
6. Consider Adoption of Resolution 2016-03 – Re-establish User Fee and Suspend Collection of User Fee for the Remainder of Fiscal Year 2015-2016
7. Consider Adoption of Treasurer's Report for December 2015
8. Receive and File Second Quarter Financial Activity Report for Fiscal Year 2015-16
9. Consider Approval of Second Quarter FY 2015-2016 Investment Report

**Other Business**

10. Approve 2016 Administrative Committee Meeting Schedule
11. Review Second Quarter Legal Services Activity Report for Fiscal Year 2015-16

12. Review Draft February 17, 2016 Board Meeting Agenda

Upon request, MPWMD will make a reasonable effort to provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please submit a written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service by 5 PM on February 8, 2016. Requests should be sent to the Board Secretary, MPWMD, P.O. Box 85, Monterey, CA, 93942. You may also fax your request to the Administrative Services Division at 831-644-9560, or call 831-658-5600.

After staff reports have been distributed, if additional documents are produced by the District and provided to the Committee regarding any item on the agenda, they will be made available at, 5 Harris Court, Building G, Monterey, CA during normal business hours. In addition, such documents may be posted on the District website at <http://www.mpwmd.dst.ca.us/asd/board/committees/committees.htm>. Documents distributed at the meeting will be made available in the same manner.

2016 Administrative Committee Meeting Schedule		
Date	Day of Week	Time
March-December	TBA	TBA

**ADMINISTRATIVE COMMITTEE****1. ADOPT MINUTES OF JANUARY 19, 2016 COMMITTEE MEETING**

**Meeting Date:** February 10, 2016

**From:** David J. Stoldt,  
General Manager

**Prepared By:** Sara Reyes

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**SUMMARY:** Draft minutes of the January 19, 2016 Administrative Committee meeting are attached as **Exhibit 1-A**.

**RECOMMENDATION:** The Committee should review the minutes and adopt them by motion.

**EXHIBIT**

**1-A** Draft Minutes of January 19, 2016 Committee Meeting





**EXHIBIT 1-A**

**DRAFT MINUTES  
Monterey Peninsula Water Management District  
Administrative Committee  
January 19, 2016**

**Call to Order**

The meeting was called to order at 3:31 PM in the District Conference Room.

Committee members present: Andrew Clarke  
David Pendergrass

Committee members absent: Brenda Lewis

Staff present: David Stoldt, General Manager  
Suresh Prasad, Administrative Services Manager/Chief Financial Officer  
Sara Reyes, Office Services Supervisor

**Oral Communications**

None

**1. Approve Minutes of December 7, 2015 Committee Meeting**

On a motion by Clarke and second by Pendergrass, the minutes of the December 7, 2015 meeting were approved on a vote of 2 to 0.

**Items on Board Agenda for January 27, 2016**

**2. Consider First Reading of Ordinance No. 171 – Setting Compensation for Board Members**

On a motion by Clarke and second by Pendergrass, the committee voted 2 to 0 to recommend the Board adopt the first reading of Ordinance No. 171 and schedule it for second reading at the next Board meeting.

**3. Ratify Amendment to General Manager’s Employment Contract**

On a motion by Pendergrass and second by Clarke, the committee voted 2 to 0 to recommend the Board amend section III.A of the “Agreement for Employment of General Manager” to reflect the revised annual compensation, effective September 1, 2015.

**4. Semi-Annual Financial Report on the CAWD/PBCSD Wastewater Reclamation Project**

This report was presented for informational purposes only. No action was required of the committee.

**5. Consider Approval of Annual Update on Investment Policy**

On a motion by Clarke and second by Pendergrass, the committee voted 2 to 0 to recommend the Board review and approve the District’s Investment Policy.

**6. Consider Approval of November 2015 Treasurer’s Report**

On a motion by Clarke and second by Pendergrass, the committee voted 2 to 0 to recommend the Board adopt the November 2015 Treasurer’s Report and financial statements, and ratify the disbursements made during the month.

**Other Business**

**9. Review Draft January 27, 2016 Board Meeting Agenda**

The committee made no changes to the agenda.

**Adjournment**

The meeting was adjourned at 4:09 PM.

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## ADMINISTRATIVE COMMITTEE

### 2. CONSIDER EXPENDITURE FOR PURCHASE OF INTERNET LICENSE FOR WATER WISE GARDENING IN MONTEREY COUNTY

<b>Meeting Date:</b>	<b>February 10, 2016</b>	<b>Budgeted:</b>	<b>Yes</b>
<b>From:</b>	<b>David J. Stoldt, General Manager</b>	<b>Program/ Line Item No.:</b>	<b>Conservation Program 4-2-2-C</b>
<b>Prepared By:</b>	<b>Stephanie Locke</b>	<b>Cost Estimate:</b>	<b>\$5,300 (Reimbursable)</b>

**General Counsel Approval:** N/A

**Committee Recommendation:** The Administrative Committee considered this item on February 10, 2016 and recommended \_\_\_\_\_.

**CEQA Compliance:** N/A

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**SUMMARY:** In 2009, the District purchased an annual license for the Water Wise Gardening for Monterey County. The license costs \$5,000 per year. A monthly web traffic report provides detailed information about visits to the software.

Staff is requesting authorization to renew its one-year license for \$5,000. Funding for this license is reimbursable from California American Water. District costs are reimbursable through the 2015-2017 conservation budget approved by the California Public Utilities Commission in 2015.

**RECOMMENDATION:** Staff recommends the Administrative Committee approve expenditure of \$5,000 and authorize the General Manager to renew the contract with GardenSoft to purchase a web license for the Water Wise Gardening for Monterey County software. Funding is currently in the budget for this project under 4-2-1-C, Conservation Programs.

The Administrative Committee reviewed this item at its February 10, 2016 meeting and recommended \_\_\_\_\_.

**BACKGROUND:** In 2005, the Water Awareness Committee of Monterey County (WAC), of which MPWMD and California American Water are founding members, contracted with GardenSoft to develop a Water Wise Gardening CD-ROM tailored to Monterey County. The information contained in the software helps property owners be “garden smart” by reducing water use while still meeting landscaping requirements. The software provides photos of various types of local gardens; examples of front and back yards, hillsides, raised planters, shrub and perennial borders, walkways, parking strips, patio areas, theme gardens, native gardens, decks, fences, gates, surfaces, benches, trellises, low-maintenance gardens, and Mediterranean style gardens. There are hot-links embedded within the garden images of plants which link to photography, plant or material identification, and related information. Users are able to search for plants relevant to specific Monterey County areas by botanical name or common name, by look or color, by general variety, and much more. A brief questionnaire leads the user to the appropriate plants to solve their gardening wants or needs. A series of information pages are also

provided that list watering tips on a month-by-month basis and general lawn and planting area instructions for each month of the year.

**EXHIBIT**

None

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## ADMINISTRATIVE COMMITTEE

### 3. CONSIDER EXPENDITURE FOR WATER CONSERVATION EQUIPMENT

<b>Meeting Date:</b>	<b>February 10, 2016</b>	<b>Budgeted:</b>	<b>Yes, partially reimbursable</b>
<b>From:</b>	<b>David J. Stoldt, General Manager</b>	<b>Program/ Line Item No.:</b>	<b>Conservation Program 4-2-2 F/L</b>
<b>Prepared By:</b>	<b>Stephanie Locke</b>	<b>Cost Estimate:</b>	<b>\$45,000.00</b>

**General Counsel Approval:** N/A

**Committee Recommendation:** The Administrative Committee reviewed this item on February 10, 2016 and recommended \_\_\_\_\_.

**CEQA Compliance:** N/A

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**SUMMARY:** The District currently provides water conservation equipment to the public upon request and makes equipment available at various public events and workshops. This equipment includes 1.5 gallons per minute (gpm) showerheads, multi-position shut off hose nozzles, faucet aerators, and other water efficient equipment and devices, including conservation signage for commercial users. In the upcoming months, the District will be focusing on its local drought response and has planned numerous workshops and events that will emphasize reducing and reusing water. As part of these events, staff will provide participants with devices to assist them in achieving reduction in use.

Funding for this expense is partly reimbursed by the Conservation Budget approved by the California Public Utilities Commission (CPUC) in the California American Water General Rate Case for 2015-2017, and water savings are tracked and reported to the CPUC annually. The remainder of the expense is budgeted in the District's portion of the Conservation Program budget.

**RECOMMENDATION:** Staff recommends the Administrative Committee support the District spending up to \$45,000 to renew the District's stock of water conservation equipment to assist in the drought response during the upcoming months.

**IMPACT TO STAFF/RESOURCES:** Funds for this expenditure are available in items 4-2-2 F/L in the Fiscal Year 2015-2016 budget.

#### EXHIBIT

None



## ADMINISTRATIVE COMMITTEE

### 4. CONSIDER DEVELOPMENT OF A RECOMMENDATION TO THE BOARD OF DIRECTORS ON AN AGREEMENT WITH THE UNITED STATES GEOLOGICAL SURVEY TO CALIBRATE THE CARMEL RIVER BASIN SIMULATION MODEL

<b>Meeting Date:</b>	<b>February 10, 2016</b>	<b>Budgeted:</b>	<b>No</b>
<b>From:</b>	<b>David J. Stoldt, General Manager</b>	<b>Program/ Line Item No:</b>	<b>1-8-1A 35-03-781200</b>
<b>Prepared By:</b>	<b>Suresh Prasad</b>	<b>Cost Estimate:</b>	<b>\$50,000</b>

**General Counsel Review:** N/A

**Committee Recommendation:** The Water Supply Planning Committee reviewed this item on January 20, 2016 and recommended approval.

**CEQA Compliance:** N/A

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**SUMMARY:** District staff and consultants have developed a database and several modules needed for completing an integrated groundwater-surface water GSFLOW model for the Carmel River Basin. Formal calibration is required needed before the model can be used in several planning efforts currently underway. Staff considers the United States Geologic Survey to be best equipped to perform this calibration as the USGS developed the software that runs the model. **Exhibit 4-A** describes the proposed scope of work, which is estimated to cost up to \$50,000.

**RECOMMENDATION:** The Committee should review the draft scope of work between the District and the USGS and provide a recommendation to the Board and staff concerning contracting with the USGS for model calibration.

**DISCUSSION:** At their August 19, 2013 meeting, the Board of Directors approved expending up to about \$128,000 to develop a computer simulation model of the Carmel River Basin that would replace the Carmel Valley Simulation Model (CVSIM), which had been used for water supply planning purposes and is obsolete. The new model will be used to simulate instream flow needs for steelhead and to model different water supply options.

Staff and consultants will complete the model development and expend most of the previously approved funds in the second quarter of 2016, at which time the model requires calibration in order to be used with several planning efforts currently underway including:

- Wildlife Conservation Board Streamflow Enhancement Grant program – MPWMD applied for funds to complete the Instream Flow Incremental Method Study, which will use results from the basin model to evaluate effects on steelhead habitat
- SWRCB Stormwater Grant Program Application – MPWMD is cooperating with Monterey Regional Water Pollution Agency to develop a Stormwater Resource

Management Plan for the Carmel River Basin that can use model output to describe stormwater availability

- Los Padres Dam Long-Term Plan – model output will be used in evaluation management options for the dam
- Upstream Passage Study at Los Padres Dam – model output will be used in characterizing expected flows over the Los Padres Dam spillway
- Sediment Management plan at Los Padres Reservoir – model flows can be used as the hydraulic component for a detailed sediment transport model to simulate changes to the river channel downstream of Los Padres Dam from changes in the bedload
- Water Availability Analysis – the model would be the basis of determining water availability for a Change Petition to the State Water Resources Control Board involving the District’s water rights Permit 20808B
- Sustainable Groundwater Management Act – Carmel Valley Alluvial Aquifer (CVAA): the model can be used to evaluate proposed management actions for the CVAA
- Salinas River and Carmel River Basins Study – the model would be used in evaluating the effects of climate change on river flow
- Drought Contingency Plan – future droughts can be simulated using the model

## **EXHIBIT**

### **4-A** Proposal for Calibrating the Carmel River GSFLOW Model using PEST

## **EXHIBIT 4-A**

### **Proposal for Calibrating the Carmel River GSFLOW Model using PEST**

#### **PROBLEM**

The Carmel River originates in the Santa Lucia Mountains in Central California and drains a 660 km<sup>2</sup> area before flowing into the Pacific Ocean at Carmel Bay. Competing water needs in the basin has led the Monterey Peninsula Water Management District (MPWMD) to develop an integrated ground water– surface water GSFLOW model of the basin (Markstrom and others, 2008). The model will be used to simulate instream flow needs for steelhead in the Carmel River and to model different water supply scenarios and their impacts on the Carmel River. An initial version of the model has been developed; however, the MPWMD is interested in contracting to the U.S. Geological Survey to provide formal calibration of the GSFLOW model using available hydrogeologic data.

#### **SCOPE**

This proposal describes a cooperative program that will calibrate the GSFLOW model of the Carmel River basin using the automated parameter estimation software, PEST. The MPWMD will work in cooperation with the U.S. Geological Survey (USGS).

#### **OBJECTIVES**

This study will calibrate the previously developed coupled watershed/groundwater-flow model (GSFLOW) for the Carmel River basin. The objective of this study is to formally calibrate the GSFLOW model using PEST to provide simulated results that match historical measured streamflow and groundwater heads data to the extent possible given existing hydrogeologic data.

#### **RELEVANCE AND BENEFITS**

The proposed study addresses the USGS science strategy direction “A Water Census of the United States: Quantifying, Forecasting, and Securing Freshwater for America’s Future” (U.S. Geological Survey, 2007). Specifically, the study addresses freshwater availability, documents water-storage capabilities of the aquifer system, and refines and develops surface water/groundwater models to help better understand the aquifer system.

## APPROACH

The USGS will calibrate the previously developed GSFLOW model of the Carmel River basin using the automated parameter estimation software PEST (Doherty, 2010).

Calibration of the GSFLOW model will be done using the following previously measured hydrogeologic and hydro-meteorologic data types:

- (1) Water level observations from selected wells in the basin that are deemed to be of high quality in terms of accuracy;
- (2) River flows at selected gaging stations located within or at the boundaries of the model;
- (3) Estimates of actual ET.

Calibration for this project will focus on parameters related to the groundwater model component of GSFLOW. Accordingly, parameters that will be adjusted in the calibration process will include spatially distributed vertical and horizontal hydraulic conductivity, aquifer storage parameters, and river and tributary stream hydraulic properties.

Additionally, phreatophyte (riparian vegetation) root depths also will be adjusted to match best estimates of groundwater ET. Final estimated parameter values will be checked for reasonableness.

The calibration period will consist of a 5-10 year span that will be selected to include, to the degree possible, the variability in climatic conditions as depicted in the historical record. The model will be calibrated to the wide range of conditions in order to provide model fidelity for predicting future hydrogeologic conditions in the basin. However, confidence in the calibrated model is provided only for those conditions that occur during the calibration period. Calibration of the model will include the following advanced calibration features provided by PEST:

- **Pilot Points**-Pilot points are arbitrary points in space that facilitate estimation of spatially-distributed hydraulic properties of an aquifer; for example, hydraulic conductivity. Because cell-by-cell estimation of aquifer properties is not possible, pilot points offer a compromise between strict piecewise-constant zonal (i.e., 'zonation') approaches and under-determined cell-by-cell estimation of spatially-distributed aquifer properties. The flexibility afforded by pilot points allows parameter heterogeneity to

emerge during automated parameter estimation routines in areas where observations support it, while at the same time keeping the number of estimable parameters within a reasonable range. As the parameter values assigned at pilot point locations are perturbed, the associated spatially-continuous parameter field is re-Kriged and used by the process model, in this case, GSFLOW/MODFLOW-NWT.

- **Regularization**-Regularization helps to not only stabilize the numerical aspects of the inverse problem, it also allows the modeler to impart expert knowledge (commonly referred to as “soft” knowledge) in to the parameter estimation problem. In regions of the model where historical observations provide sufficient information to override user-specified preferred values (i.e., significantly improved model fits result from adjusting parameter values away from their regularized, or “preferred,” values), PEST will introduce parameter heterogeneity that is supported by the collected data. Without regularization, model “over-fitting” may occur as parameters take on widely varying values for small improvements in model fit.
- **Observations Weighting**-The objective function minimized by PEST is the sum of squares of the weighted residuals, where residuals are calculated as the simulated value minus the observed value. There is no limit on the number of observations or observation types that can be incorporated into PEST’s objective function. However, because the relative contribution of each observation-simulated value residual to the overall objective function value depends on the assigned weights, they must be chosen carefully. In addition, the selection of appropriate observation weights can limit the influence of highly uncertain observations and enables comparison of measurements with non-commensurate units in a single objective function because weighted residuals are dimensionless.
- **Time-series Processing**-A number of surface-water flow time series will be used during model calibration. With appropriate processing, the information content contained in surface-flow time series beyond the straight-forward targeting of daily flowrates can be extracted. For example, the difference between successive time steps may be an equally important observation to target as the absolute value of the observed flowrates themselves. In addition, differences in observed flow rates between two gages may be the most important calibration target for guiding PEST to an improved hydrologic

simulation. In other words, these additional observations support estimation of additional model parameters resulting in a more accurate simulation.

### **DELIVERABLES**

The USGS will provide the MPWMD the calibrated GSFLOW model data files. An unpublished technical memo will be provided that documents calibration results, in the form of fit statistics, and other calibration metrics calculated by PEST as part of the standard parameters estimation analysis. No formal sensitivity analysis will be provided.

### **SCHEDULE**

The calibration work and reporting will require approximately 4 months to complete. This work will begin following approval and signing of the contract between the USGS and MPWMD.

### **BUDGET**

Possible funding by federal fiscal year is presented below. The availability of Federal funding for this project is uncertain at this point. Total funding by federal fiscal year is presented below.

	FFY16	FFY17	Total
PEST Calibration	\$40,000		\$40,000
Technical memo	\$10,000		\$10,000
Total	\$50,000		\$50,000

### **REFERENCES**

Doherty, J., 2010. Methodologies and software for PEST-based model predictive uncertainty analysis: Watermark Numerical Consulting, Brisbane, Aus.

Markstrom, S.L., Niswonger, R.G., Regan, R.S., Prudic, D.E., and Barlow, P.M., 2008, GSFLOW-Coupled Ground-water and Surface-water FLOW model based on the integration of the Precipitation-Runoff Modeling System (PRMS) and the Modular Ground-Water Flow Model (MODFLOW-2005): U.S. Geological Survey Techniques and Methods 6-D1, 240 p.

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## ADMINISTRATIVE COMMITTEE

### 5. CONSIDER EXPENDITURE TO ENTER INTO AGREEMENT WITH TYLER TECHNOLOGIES FOR PURCHASE AND IMPLEMENTATION OF INCODE UTILITY BILLING SOFTWARE

<b>Meeting Date:</b>	<b>February 10, 2016</b>	<b>Budgeted:</b>	<b>N/A</b>
<b>From:</b>	<b>David J. Stoldt, General Manager</b>	<b>Program/ Line Item No.</b>	<b>Reimbursement</b>
<b>Prepared By:</b>	<b>Suresh Prasad</b>	<b>Cost Estimate:</b>	<b>\$15,000 (Reimbursed)</b>

**General Counsel Review:** Yes

**Committee Recommendation:** The Administrative Committee reviewed this item on February 10, 2016 and recommended \_\_\_\_\_.

**CEQA Compliance:** N/A

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**SUMMARY:** The District has been utilizing customized software to bill for water usage to the Reclamation Project customers. In its current form, the software does not meet the needs of the District. Basic functionalities such as recording partial payment, inability to bill customers with outstanding balance, and basic reports are not available. The lack of integration between the billing software and District's current financial software creates a burden for the staff as the data entries must be manually posted into the financial software creating redundant data entries. All of these routine transactions take an inordinate amount of time due to the inadequacies of the existing billing software.

In recognition of the fact that the current billing software is not suitable for the District's needs, staff included \$15,000 in the Reclamation Project Budget for fiscal year 2015-2016 to fund the purchase of new utility billing software. Staff recommends Tyler Technologies utility billing software as this will integrate with the District's existing financial software and will help keep the costs down as the utility billing software will use the same resources as the financial software. This purchase will be reimbursed to the District by the Reclamation Project.

**RECOMMENDATION:** District staff recommends authorizing the General Manager to enter into an agreement with Tyler Technologies to provide Utility Billing software (Incode v.X) and implementation services for an amount not to exceed \$15,000.

**BACKGROUND:** The District has been using customized software to bill for Reclamation Project water use. In its current form, several deficiencies have been identified that needs to be addressed. These shortcomings cannot be addressed by upgrading the current customized software.

Some of the inadequacies are as follows:

- Inability to integrate with existing financial software.
- Inability to post partial receipts to a customer accounts.

- Inability to post adjustments to customer accounts.
- Inability to generate new billings while customer has outstanding balance on their accounts.
- Redundant data entries are required by staff by posting same data in the billing software and duplicating the effort by posting the data into the financial software.

Staff recommends Tyler Technology Incode software for the following reasons:

- Utility Billing module will integrate with District's existing financial software.
- Keeping costs low as the utility billing software uses the same database structure as the District's existing financial software.
- Reduced software maintenance.
- Reduced staff training due to familiarity of the software.

**EXHIBIT:**

**5-A** Tyler Technologies Proposal

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## Proposal

Local Government Division

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*Presented to:*

**Suresh Prasad**

Administrative Services Manager/CFO  
Monterey Peninsula Water Management District  
P.O. Box 85

Monterey, CA 93942-0085  
831-658-5614  
suresh@mpwmd.net

*Proposal date:*

January 13, 2016

*Submitted by:*

Kip Winget  
855-245-1100  
kip.winget@tylertech.com

Tyler Technologies  
Local Government Division  
5519 53rd Street  
Lubbock, Texas 79414

**Investment Summary**

Suresh Prasad  
Monterey Peninsula Water Management District  
January 13, 2016



**Investment Breakdown**

Proposal Valid for 120 days

<b>Software</b>	<b>Investment</b>	<b>Annual Fees</b>
License Fees	6,450	1,613
	<b>6,450</b>	<b>1,613</b>
<b>Professional Services</b>	<b>Investment</b>	
Implementation Services	6,500	
Professional Services	2,000	
	<b>8,500</b>	
<b>Project Total</b>	<b>14,950</b>	<b>1,613</b>

**Software Licenses**

Suresh Prasad  
Monterey Peninsula Water Management District  
January 13, 2016



<b>Application Software</b>	<b>Hours</b>	<b>Estimated Services</b>	<b>License Fee</b>	<b>Estimated Services</b>	<b>Annual Fee</b>
<b>Incode Customer Relationship Management Suite</b>			6,450	6,500	1,613
Utility CIS System	52	6,500			
<b>Professional Services</b>				2,000	
Project Management		2,000		2,000	
<b>Incode Application Subtotal</b>	52	6,500	6,450	6,500	1,613
<b>Professional Services</b>		2,000		2,000	
<b>Application and System Software Total</b>	52	8,500	6,450	8,500	1,613



**ADMINISTRATIVE COMMITTEE****6. CONSIDER ADOPTION OF RESOLUTION 2016-03 – REESTABLISH USER FEE AND SUSPEND COLLECTION OF USER FEE FOR THE REMAINDER OF FISCAL YEAR 2015-2016****Meeting Date:** February 10, 2016                      **Budgeted:** No**From:** David J. Stoldt,  
General Manager                      **Program/** No  
**Line Item No.:****Prepared By:** Arlene Tavani                      **Cost Estimate:****General Counsel Review:** N/A**Committee Recommendation:** N/A**CEQA Compliance:** N/A

A staff note and draft Resolution 2016-03 will be submitted to the committee members, placed on the Water Management District's website, and distributed to the public prior to the February 10, 2016 committee meeting.



**ITEM: ADMINISTRATIVE COMMITTEE****7. CONSIDER ADOPTION OF TREASURER'S REPORT FOR DECEMBER 2015****Meeting Date:** February 10, 2016 **Budgeted:** N/A**From:** David J. Stoldt,  
General Manager **Program/  
Line Item No.:** N/A**Prepared By:** Suresh Prasad **Cost Estimate:** N/A**General Counsel Review:** N/A**Committee Recommendation:** The Administrative Committee considered this item on February 10, 2016 and recommended \_\_\_\_\_.**CEQA Compliance:** N/A

**SUMMARY:** Exhibit 7-A comprises the Treasurer's Report for December 2015. Exhibits 7-B, 7-C and 7-D are listings of check disbursements for the period December 1-31, 2015. Check Nos. 24035 through 24474, the direct deposits of employee's paychecks, payroll tax deposits, and bank charges resulted in total disbursements for the period in the amount of \$1,141,980.30. That amount included \$103,060.54 for conservation rebates. Exhibit 7-E reflects the unaudited version of the financial statements for the month ending December 31, 2015.

**RECOMMENDATION:** District staff recommends adoption of the December 2015 Treasurer's Report and financial statements, and ratification of the disbursements made during the month. The Administrative Committee reviewed this item at its February 10, 2016 meeting and voted \_\_ to \_\_ to recommend \_\_\_\_\_.

**EXHIBITS**

- 7-A** Treasurer's Report
- 7-B** Listing of Cash Disbursements-Regular
- 7-C** Listing of Cash Disbursements-Payroll
- 7-D** Listing of Other Bank Items
- 7-E** Financial Statements



**MONTEREY PENINSULA WATER MANAGEMENT DISTRICT  
TREASURER'S REPORT FOR DECEMBER 2015**

<u>Description</u>	<u>Checking</u>	<u>MPWMD Money Market</u>	<u>L.A.I.F.</u>	<u>Wells Fargo Investments</u>	<u>MPWMD Total</u>	<u>PB Reclamation Money Market</u>
Beginning Balance	\$44,717.84	\$82,242.66	\$396,424.91	\$2,271,496.68	2,794,882.09	\$291,908.15
Transfer to/from LAIF		(750,000.00)	750,000.00		0.00	
Fee Deposits		3,225,662.61			3,225,662.61	503,262.28
Interest		29.68		2,086.71	2,116.39	19.04
Transfer-Money Market to Checking	1,025,031.45	(1,025,031.45)			0.00	
Transfer-Money Market to W/Fargo					0.00	
Transfer-W/Fargo to Money Market		271,496.68		(271,496.68)	0.00	
W/Fargo-Investment Purchase					0.00	
Transfer Ckg to MPWMD M/Mrkt					0.00	
MoCo Tax & WS Chg Installment Pymt					0.00	
Transfer to CAWD					0.00	0.00
Voided Cks					0.00	
Bank Corrections/Reversals/Errors					0.00	
Bank Charges/Rtn'd Deposits/Other	(319.53)	(1,061.35)			(1,380.88)	0.00
Payroll Tax Deposits	(37,933.58)				(37,933.58)	
Payroll Checks/Direct Deposits	(171,093.85)				(171,093.85)	
General Checks	(932,633.34)				(932,633.34)	
Prepaid Exp-Automatic Bank Pymt					0.00	
<b>Ending Balance</b>	<b>(\$72,231.01)</b>	<b>\$1,803,338.83</b>	<b>\$1,146,424.91</b>	<b>\$2,002,086.71</b>	<b>\$4,879,619.44</b>	<b>\$795,189.47</b>



**Check Report**

By Check Number

Date Range: 12/01/2015 - 12/31/2015



Monterey Peninsula Water Mgmt District

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: APBNK</b>	<b>-Bank of America Checking</b>					
00254	MoCo Recorder	12/03/2015	Regular	0.00	29.00	24035
00254	MoCo Recorder	12/03/2015	Regular	0.00	26.00	24036
00254	MoCo Recorder	12/03/2015	Regular	0.00	29.00	24037
00253	AT&T	12/04/2015	Regular	0.00	614.40	24038
00252	Cal-Am Water	12/04/2015	Regular	0.00	86.97	24039
00252	Cal-Am Water	12/04/2015	Regular	0.00	96.69	24040
04351	Carmel Chamber of Commerce	12/04/2015	Regular	0.00	670.00	24041
00237	Chevron	12/04/2015	Regular	0.00	491.70	24042
00224	City of Monterey	12/04/2015	Regular	0.00	330.00	24043
00028	Colantuono, Highsmith, & Whatley, PC	12/04/2015	Regular	0.00	4,168.17	24044
01009	Cory Hamilton	12/04/2015	Regular	0.00	46.00	24045
00046	Delay & Laredo	12/04/2015	Regular	0.00	30,566.25	24046
00758	FedEx	12/04/2015	Regular	0.00	168.53	24047
10230	Frank Hennessy	12/04/2015	Regular	0.00	32.00	24048
00083	Hayashi & Wayland Accountancy Corp.	12/04/2015	Regular	0.00	7,000.00	24049
10229	Holly Bruce	12/04/2015	Regular	0.00	940.00	24050
03969	Jonathan Lear	12/04/2015	Regular	0.00	1,001.67	24051
10233	Jose Oseguera	12/04/2015	Regular	0.00	2,398.00	24052
00254	MoCo Recorder	12/04/2015	Regular	0.00	89.00	24053
00254	MoCo Recorder	12/04/2015	Regular	0.00	104.00	24054
10232	Nancy J Barker	12/04/2015	Regular	0.00	47.00	24055
00154	Peninsula Messenger Service	12/04/2015	Regular	0.00	487.00	24056
00256	PERS Retirement	12/04/2015	Regular	0.00	14,822.08	24057
00282	PG&E	12/04/2015	Regular	0.00	436.90	24058
00282	PG&E	12/04/2015	Regular	0.00	1,867.46	24059
00262	Pure H2O	12/04/2015	Regular	0.00	64.49	24060
10231	Robert & Sandy Smith	12/04/2015	Regular	0.00	71.00	24061
00176	Sentry Alarm Systems	12/04/2015	Regular	0.00	125.00	24062
09351	Tetra Tech, Inc.	12/04/2015	Regular	0.00	22,615.48	24063
01008	U.S. Postal Service	12/04/2015	Regular	0.00	225.00	24064
00207	Universal Staffing Inc.	12/04/2015	Regular	0.00	811.20	24065
04340	Valley Trophies & Detectors	12/04/2015	Regular	0.00	111.31	24066
00221	Verizon Wireless	12/04/2015	Regular	0.00	1,001.73	24067
00254	MoCo Recorder	12/10/2015	Regular	0.00	26.00	24180
00254	MoCo Recorder	12/10/2015	Regular	0.00	29.00	24181
00254	MoCo Recorder	12/10/2015	Regular	0.00	32.00	24182
00254	MoCo Recorder	12/10/2015	Regular	0.00	29.00	24183
00254	MoCo Recorder	12/10/2015	Regular	0.00	29.00	24184
00254	MoCo Recorder	12/10/2015	Regular	0.00	29.00	24185
00254	MoCo Recorder	12/10/2015	Regular	0.00	29.00	24186
00254	MoCo Recorder	12/10/2015	Regular	0.00	29.00	24187
00254	MoCo Recorder	12/10/2015	Regular	0.00	61.00	24188
00254	MoCo Recorder	12/10/2015	Regular	0.00	29.00	24189
01188	Alhambra	12/11/2015	Regular	0.00	158.66	24190
04039	American Water Works Association	12/11/2015	Regular	0.00	1,878.00	24191
00263	Arlene Tavani	12/11/2015	Regular	0.00	121.20	24192
00253	AT&T	12/11/2015	Regular	0.00	486.72	24193
00253	AT&T	12/11/2015	Regular	0.00	376.98	24194
00253	AT&T	12/11/2015	Regular	0.00	408.59	24195
06001	Cypress Coast Ford	12/11/2015	Regular	0.00	1,500.00	24196
06001	Cypress Coast Ford	12/11/2015	Regular	0.00	22,360.59	24197
00761	Delores Cofer	12/11/2015	Regular	0.00	397.00	24198
00267	Employment Development Dept.	12/11/2015	Regular	0.00	5,615.17	24199
03964	EWING	12/11/2015	Regular	0.00	50.00	24200

## Check Report

Date Range: 12/01/2015 - 12/31/2015

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
00768	ICMA	12/11/2015	Regular	0.00	6,030.41	24201
03857	Joe Oliver	12/11/2015	Regular	0.00	175.00	24202
00094	John Arriaga	12/11/2015	Regular	0.00	2,500.00	24203
05371	June Silva	12/11/2015	Regular	0.00	356.08	24204
06745	KBA Docusys - Lease Payments	12/11/2015	Regular	0.00	946.13	24205
06744	Kinnetic Laboratories, Inc	12/11/2015	Regular	0.00	1,076.92	24206
00274	MRWPCA	12/11/2015	Regular	0.00	146.11	24207
01020	Paula Soto	12/11/2015	Regular	0.00	234.82	24208
00159	Pueblo Water Resources, Inc.	12/11/2015	Regular	0.00	1,530.00	24209
00272	Red Shift Internet Services	12/11/2015	Regular	0.00	604.95	24210
04709	Sherron Forsgren	12/11/2015	Regular	0.00	653.20	24211
03973	Stephanie Kister	12/11/2015	Regular	0.00	268.48	24212
00286	Stephanie L. Locke	12/11/2015	Regular	0.00	362.40	24213
00207	Universal Staffing Inc.	12/11/2015	Regular	0.00	811.20	24214
06009	yourservicesolution.com	12/11/2015	Regular	0.00	478.00	24215
00254	MoCo Recorder	12/17/2015	Regular	0.00	29.00	24260
00254	MoCo Recorder	12/17/2015	Regular	0.00	14.00	24261
00254	MoCo Recorder	12/17/2015	Regular	0.00	61.00	24262
00254	MoCo Recorder	12/17/2015	Regular	0.00	61.00	24263
00254	MoCo Recorder	12/17/2015	Regular	0.00	32.00	24264
00254	MoCo Recorder	12/17/2015	Regular	0.00	29.00	24265
01002	Monterey County Clerk	12/17/2015	Regular	0.00	2,260.00	24266
00249	A.G. Davi, LTD	12/17/2015	Regular	0.00	395.00	24267
00010	Access Monterey Peninsula	12/17/2015	Regular	0.00	280.00	24268
00767	AFLAC	12/17/2015	Regular	0.00	1,477.76	24269
00252	Cal-Am Water	12/17/2015	Regular	0.00	336.90	24270
01195	California Dept. of Fish & Wildlife	12/17/2015	Regular	0.00	736.50	24271
07628	Caliper	12/17/2015	Regular	0.00	295.00	24272
00243	CalPers Long Term Care Program	12/17/2015	Regular	0.00	40.56	24273
04043	Campbell Scientific, Inc.	12/17/2015	Regular	0.00	2,189.81	24274
01001	CDW Government	12/17/2015	Regular	0.00	181.22	24275
00230	Cisco WebEx, LLC	12/17/2015	Regular	0.00	115.80	24276
09801	Creegan + D'Angelo Infrastructure Engineers	12/17/2015	Regular	0.00	1,105.00	24277
10723	Donald D. Riehl	12/17/2015	Regular	0.00	2,709.56	24278
08929	HDR Engineering, Inc.	12/17/2015	Regular	0.00	17,698.20	24279
00277	Home Depot Credit Services	12/17/2015	Regular	0.00	188.83	24280
04717	Inder Osahan	12/17/2015	Regular	0.00	1,149.00	24281
00769	Laborers Trust Fund of Northern CA	12/17/2015	Regular	0.00	28,184.00	24282
00222	M.J. Murphy	12/17/2015	Regular	0.00	33.58	24283
00259	Marina Coast Water District	12/17/2015	Regular	0.00	287.23	24284
00259	Marina Coast Water District	12/17/2015	Regular	0.00	52.06	24285
00242	MBAS	12/17/2015	Regular	0.00	930.00	24286
00118	Monterey Bay Carpet & Janitorial Svc	12/17/2015	Regular	0.00	1,000.00	24287
01002	Monterey County Clerk	12/17/2015	Regular	0.00	50.00	24288
08700	Monterey Regional Waste Management District	12/17/2015	Regular	0.00	17.60	24289
00225	Palace Office Supply	12/17/2015	Regular	0.00	946.66	24290
00256	PERS Retirement	12/17/2015	Regular	0.00	14,788.41	24291
00282	PG&E	12/17/2015	Regular	0.00	22.99	24292
00282	PG&E	12/17/2015	Regular	0.00	22.68	24293
00759	RaboBank,N.A.	12/17/2015	Regular	0.00	109,568.00	24294
00176	Sentry Alarm Systems	12/17/2015	Regular	0.00	125.50	24295
00283	SHELL	12/17/2015	Regular	0.00	526.85	24296
00258	Thomas Brand Consulting, LLC	12/17/2015	Regular	0.00	10,100.00	24297
00203	ThyssenKrup Elevator	12/17/2015	Regular	0.00	1,302.00	24298
00754	Zone24x7	12/17/2015	Regular	0.00	4,194.25	24299
00254	MoCo Recorder	12/21/2015	Regular	0.00	29.00	24417
00254	MoCo Recorder	12/21/2015	Regular	0.00	73.00	24418
00254	MoCo Recorder	12/21/2015	Regular	0.00	35.00	24419
00254	MoCo Recorder	12/21/2015	Regular	0.00	29.00	24420
00254	MoCo Recorder	12/21/2015	Regular	0.00	32.00	24421
00254	MoCo Recorder	12/21/2015	Regular	0.00	32.00	24422

**EXHIBIT 7-B**

Check Report

Date Range: 12/01/2015 - 12/31/2015

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
00254	MoCo Recorder	12/21/2015	Regular	0.00	29.00	24423
00763	ACWA-JPIA	12/23/2015	Regular	0.00	454.94	24432
00760	Andy Bell	12/23/2015	Regular	0.00	1,588.00	24433
00253	AT&T	12/23/2015	Regular	0.00	47.32	24434
00253	AT&T	12/23/2015	Regular	0.00	90.91	24435
00253	AT&T	12/23/2015	Regular	0.00	707.36	24436
00983	Beverly Chaney	12/23/2015	Regular	0.00	345.07	24437
00243	CalPers Long Term Care Program	12/23/2015	Regular	0.00	40.56	24438
00224	City of Monterey	12/23/2015	Regular	0.00	2,104.61	24439
00267	Employment Development Dept.	12/23/2015	Regular	0.00	5,671.66	24440
00287	Eric Sandoval	12/23/2015	Regular	0.00	1,200.00	24441
00192	Extra Space Storage	12/23/2015	Regular	0.00	680.00	24442
07624	Franchise Tax Board	12/23/2015	Regular	0.00	35.00	24443
07624	Franchise Tax Board	12/23/2015	Regular	0.00	94.77	24444
00768	ICMA	12/23/2015	Regular	0.00	5,380.41	24445
00280	Kevan Urquhart	12/23/2015	Regular	0.00	692.23	24446
00274	MRWPCA	12/23/2015	Regular	0.00	295,762.03	24447
00256	PERS Retirement	12/23/2015	Regular	0.00	14,252.82	24448
00282	PG&E	12/23/2015	Regular	0.00	4,703.16	24449
00282	PG&E	12/23/2015	Regular	0.00	8,193.90	24450
00234	Rapid Printers	12/23/2015	Regular	0.00	60.83	24451
00251	Rick Dickhaut	12/23/2015	Regular	0.00	1,031.00	24452
00176	Sentry Alarm Systems	12/23/2015	Regular	0.00	125.50	24453
00766	Standard Insurance Company	12/23/2015	Regular	0.00	1,559.92	24454
04719	Telit Wireless Solutions	12/23/2015	Regular	0.00	125.74	24455
04366	Tom Lindberg	12/23/2015	Regular	0.00	530.43	24456
04708	Tyler Business Forms	12/23/2015	Regular	0.00	178.92	24457
00271	UPEC, Local 792	12/23/2015	Regular	0.00	1,013.74	24458
04340	Valley Trophies & Detectors	12/23/2015	Regular	0.00	53.47	24459
00994	Whitson Engineers	12/23/2015	Regular	0.00	6,892.00	24460
08105	Yolanda Munoz	12/23/2015	Regular	0.00	540.00	24461
04350	California Special Districts Assoc.	12/23/2015	Regular	0.00	6,089.00	24462
04043	Campbell Scientific, Inc.	12/23/2015	Regular	0.00	2,047.68	24463
00083	Hayashi & Wayland Accountancy Corp.	12/23/2015	Regular	0.00	3,000.00	24464
00100	J M Electric	12/23/2015	Regular	0.00	818.69	24465
10234	Maddaus Water Management Inc.	12/23/2015	Regular	0.00	7,941.25	24466
04729	Monterey Commercial Property Owners Associati	12/23/2015	Regular	0.00	400.00	24467
04728	Monterey County Business Council	12/23/2015	Regular	0.00	500.00	24468
00247	Sidley Austin LLP	12/23/2015	Regular	0.00	92,234.63	24469
04725	Society for Human Resources Management	12/23/2015	Regular	0.00	190.00	24470
00258	Thomas Brand Consulting, LLC	12/23/2015	Regular	0.00	13,091.24	24471
04708	Tyler Business Forms	12/23/2015	Regular	0.00	178.92	24472
04348	Water Education Foundation	12/23/2015	Regular	0.00	575.00	24473
00754	Zone24x7	12/23/2015	Regular	0.00	3,132.50	24474

Payment Type	Bank Code APBNK		Summary	
	Payable Count	Payment Count	Discount	Payment
Regular Checks	194	159	0.00	829,572.80
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>194</b>	<b>159</b>	<b>0.00</b>	<b>829,572.80</b>

**EXHIBIT 7-B**

## Check Report

Date Range: 12/01/2015 - 12/31/2015

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: REBATES-02-Rebates: Use Only For Rebates</b>						
09742	Helaine Tregenza	12/09/2015	Regular	0.00	-130.00	23751
10707	Adrienne Gammieri & Aaron Dula	12/09/2015	Regular	0.00	500.00	24070
10712	ANITA MAIORANA FERRANTE	12/09/2015	Regular	0.00	170.10	24071
10627	ANNA YATEMAN	12/09/2015	Regular	0.00	1,375.00	24072
10596	ANTHONY HERRO	12/09/2015	Regular	0.00	125.00	24073
10607	Buddy Rosaves	12/09/2015	Regular	0.00	500.00	24074
10589	BUENA VISTA LAND COMPANY	12/09/2015	Regular	0.00	100.00	24075
10639	CAROL DRESSLER	12/09/2015	Regular	0.00	928.00	24076
10715	Charles Moreno	12/09/2015	Regular	0.00	500.00	24077
10710	Chris Brown	12/09/2015	Regular	0.00	140.00	24078
10590	CINDY MCKENNA	12/09/2015	Regular	0.00	100.00	24079
10587	CRAIG NOFZIGER	12/09/2015	Regular	0.00	100.00	24080
10624	DAN & JEANNE TURNER	12/09/2015	Regular	0.00	330.00	24081
10608	DANIEL ALBERT	12/09/2015	Regular	0.00	500.00	24082
10591	DAVENE MYERS	12/09/2015	Regular	0.00	100.00	24083
10618	DAVID ESTREM	12/09/2015	Regular	0.00	500.00	24084
10713	DAVID M BLOOM	12/09/2015	Regular	0.00	100.00	24085
10720	DAVID WOODMAN	12/09/2015	Regular	0.00	500.00	24086
10588	DIANE ELLIS	12/09/2015	Regular	0.00	100.00	24087
10630	Donna Singmaster	12/09/2015	Regular	0.00	150.00	24088
10620	DOUG HOWE	12/09/2015	Regular	0.00	500.00	24089
10698	EDWARD FERRANTI	12/09/2015	Regular	0.00	500.00	24090
10592	ELEANOR S & KEVIN R UHLINGER	12/09/2015	Regular	0.00	125.00	24091
10706	ELIZABETH FIREK	12/09/2015	Regular	0.00	500.00	24092
10572	ELIZABETH LINDSEY	12/09/2015	Regular	0.00	100.00	24093
10719	ENA ROSA	12/09/2015	Regular	0.00	125.00	24094
10617	ERIC CRANDALL	12/09/2015	Regular	0.00	500.00	24095
10699	ERIC FARRELLY	12/09/2015	Regular	0.00	500.00	24096
10606	ERNIE POSEY	12/09/2015	Regular	0.00	500.00	24097
10685	Evelyn Klein	12/09/2015	Regular	0.00	800.00	24098
10570	FRANK VOGL	12/09/2015	Regular	0.00	500.00	24099
10581	FRANS FRYKSDALE	12/09/2015	Regular	0.00	100.00	24100
10691	FRITZ NAEF	12/09/2015	Regular	0.00	100.00	24101
10718	GARY KRONQUEST	12/09/2015	Regular	0.00	750.00	24102
10700	Geoffrey Childs	12/09/2015	Regular	0.00	500.00	24103
10635	GEORGE D & INGBURG G PUTNAM	12/09/2015	Regular	0.00	1,168.00	24104
10622	GONG J YEE	12/09/2015	Regular	0.00	140.00	24105
10616	Grant Ryley	12/09/2015	Regular	0.00	500.00	24106
10577	HAI CHUNG	12/09/2015	Regular	0.00	600.00	24107
10605	HANNAH M ARCENEUX	12/09/2015	Regular	0.00	500.00	24108
09742	Helaine Tregenza	12/09/2015	Regular	0.00	130.00	24109
10695	HENDRIK PRETORIUS	12/09/2015	Regular	0.00	600.00	24110
10586	HOLLY HAYNES	12/09/2015	Regular	0.00	300.00	24111
10701	JAMES B & ANNE M HALL	12/09/2015	Regular	0.00	500.00	24112
10576	JAMES BURNIS TRS	12/09/2015	Regular	0.00	200.00	24113
10688	JAMES F DALTON	12/09/2015	Regular	0.00	100.00	24114
10696	JAMES J MARTIN	12/09/2015	Regular	0.00	125.00	24115
10602	JAMES L GILL	12/09/2015	Regular	0.00	500.00	24116
10600	Jane Crocker	12/09/2015	Regular	0.00	500.00	24117
10575	JANINE LEWIS & ERIC SAYLOR	12/09/2015	Regular	0.00	825.00	24118
10708	JIM DULLA & DIJE NDREU	12/09/2015	Regular	0.00	500.00	24119
10584	JOHN G DAVI	12/09/2015	Regular	0.00	200.00	24120
10579	JOSE LARA	12/09/2015	Regular	0.00	100.00	24121
10638	JOSEPH & SYLVIE E MENDES	12/09/2015	Regular	0.00	800.00	24122
10621	JOSEPH MENDES	12/09/2015	Regular	0.00	200.00	24123
10619	JOYCE R. WEISMANN	12/09/2015	Regular	0.00	500.00	24124
10615	JULIANNA HANSEN	12/09/2015	Regular	0.00	500.00	24125
10593	JUSTIN KANTOR	12/09/2015	Regular	0.00	125.00	24126
10623	KAREN SONNERGREN	12/09/2015	Regular	0.00	200.00	24127
10690	KD LANDHOLDINGS LLC	12/09/2015	Regular	0.00	325.00	24128

## Check Report

Date Range: 12/01/2015 - 12/31/2015

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
10629	KENNETH BEAR	12/09/2015	Regular	0.00	1,375.00	24129
10573	KERRY BELSER	12/09/2015	Regular	0.00	100.00	24130
10703	Kevin Brady	12/09/2015	Regular	0.00	500.00	24131
10595	Laura Cohan	12/09/2015	Regular	0.00	125.00	24132
10578	LEE CHANG	12/09/2015	Regular	0.00	100.00	24133
10599	LIAM DOUST	12/09/2015	Regular	0.00	500.00	24134
10689	LISA EMANUELSON	12/09/2015	Regular	0.00	100.00	24135
10633	LUKE WESTERLUND	12/09/2015	Regular	0.00	100.00	24136
10598	MAGED HANNA	12/09/2015	Regular	0.00	125.00	24137
10583	MARGARET RUBY	12/09/2015	Regular	0.00	100.00	24138
10594	MARION KOPMANN	12/09/2015	Regular	0.00	125.00	24139
10611	MARLENE FANSLER	12/09/2015	Regular	0.00	500.00	24140
10631	MATT LYONS	12/09/2015	Regular	0.00	1,225.00	24141
10704	MATTHEW MITCHELL	12/09/2015	Regular	0.00	500.00	24142
10693	MELANIE STACKPOLE	12/09/2015	Regular	0.00	100.00	24143
10697	Melissa Womack	12/09/2015	Regular	0.00	500.00	24144
10612	MICHAEL TERRY	12/09/2015	Regular	0.00	500.00	24145
10582	NANCY SELFRIDGE	12/09/2015	Regular	0.00	100.00	24146
10692	PATRICIA BAKER	12/09/2015	Regular	0.00	100.00	24147
10569	Paul Morris	12/09/2015	Regular	0.00	706.25	24148
10604	PETER DAVIS	12/09/2015	Regular	0.00	500.00	24149
10626	PETER FONKEN	12/09/2015	Regular	0.00	750.00	24150
10610	Peter Lemon	12/09/2015	Regular	0.00	500.00	24151
10694	RANDY & BEATRICE GROUNDS	12/09/2015	Regular	0.00	100.00	24152
10613	ROBERT C MEIN	12/09/2015	Regular	0.00	500.00	24153
10711	Robert Fastle	12/09/2015	Regular	0.00	200.00	24154
10603	ROBERT JACKSON	12/09/2015	Regular	0.00	500.00	24155
10609	ROGER NEWTON	12/09/2015	Regular	0.00	500.00	24156
10702	ROGER THOMAS	12/09/2015	Regular	0.00	500.00	24157
10571	RONALD WOLF	12/09/2015	Regular	0.00	100.00	24158
10636	SETH POLLACK	12/09/2015	Regular	0.00	700.00	24159
10574	SHERRY LITCHFIELD	12/09/2015	Regular	0.00	100.00	24160
10686	Shirley Burnie	12/09/2015	Regular	0.00	100.00	24161
10634	SOSKIN WILLIAM H & MARIAN R PENN	12/09/2015	Regular	0.00	1,130.00	24162
10705	STEFANO CACACE	12/09/2015	Regular	0.00	500.00	24163
10597	Steve & Anne Simmons	12/09/2015	Regular	0.00	825.00	24164
10716	Steve Anderson	12/09/2015	Regular	0.00	500.00	24165
10637	SUEZAKI BRUCE I	12/09/2015	Regular	0.00	2,500.00	24166
10614	SUSAN ROBERTS	12/09/2015	Regular	0.00	500.00	24167
10601	TERESA SANDERS	12/09/2015	Regular	0.00	500.00	24168
10625	Terrence Coen	12/09/2015	Regular	0.00	210.00	24169
10687	THOMAS HUGHES	12/09/2015	Regular	0.00	88.00	24170
10628	TODD & SUZANNE SCHMIDT	12/09/2015	Regular	0.00	50.00	24171
10632	Tonni Engle	12/09/2015	Regular	0.00	500.00	24172
10717	TTNTT ALLIANCE	12/09/2015	Regular	0.00	100.00	24173
10585	WALLACE LE VALLEY	12/09/2015	Regular	0.00	100.00	24174
10714	WALTER KITAGAWA	12/09/2015	Regular	0.00	1,225.00	24175
10721	WILLIAM HECKMAN	12/09/2015	Regular	0.00	100.00	24176
10709	WILLIAM L ASKEW JR	12/09/2015	Regular	0.00	500.00	24177
10580	WILLIAM VOGT	12/09/2015	Regular	0.00	100.00	24178
10684	ZHANG XIAO	12/09/2015	Regular	0.00	100.00	24179
10655	ALAN MAH	12/11/2015	Regular	0.00	125.00	24216
10671	ALBERT J MARTIN	12/11/2015	Regular	0.00	500.00	24217
10648	ANTHONY R WHITE	12/11/2015	Regular	0.00	100.00	24218
10660	AUSTIN CORRIGAN	12/11/2015	Regular	0.00	500.00	24219
10662	BARRY L & KATHLEEN M SWIFT	12/11/2015	Regular	0.00	500.00	24220
10654	BRUCE & KATHLEEN SHAW	12/11/2015	Regular	0.00	125.00	24221
10680	BUENA VISTA LAND COMPANY	12/11/2015	Regular	0.00	100.00	24222
10673	BURT HARRIS	12/11/2015	Regular	0.00	500.00	24223
10661	CHARLES L III & HEATHER C BLOXHAM	12/11/2015	Regular	0.00	500.00	24224
10675	ELIAS & BRANDI KARY	12/11/2015	Regular	0.00	500.00	24225

## Check Report

Date Range: 12/01/2015 - 12/31/2015

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
10645	ELOISE ADAMS	12/11/2015	Regular	0.00	200.00	24226
10664	GEORGE DIPESO	12/11/2015	Regular	0.00	500.00	24227
10679	GEORGE THORPE	12/11/2015	Regular	0.00	100.00	24228
10677	Glen Alder	12/11/2015	Regular	0.00	500.00	24229
10678	GRANT NAKAJIMA	12/11/2015	Regular	0.00	500.00	24230
10683	GROVER MEYROSE	12/11/2015	Regular	0.00	3,825.00	24231
10644	JERRY SHULL	12/11/2015	Regular	0.00	100.00	24232
10646	Jim Oswald	12/11/2015	Regular	0.00	84.99	24233
10681	Jodi McLean	12/11/2015	Regular	0.00	500.00	24234
10649	JOHN MAGILL	12/11/2015	Regular	0.00	100.00	24235
10670	John Reid	12/11/2015	Regular	0.00	500.00	24236
10672	JOSEPH B CRAIG	12/11/2015	Regular	0.00	500.00	24237
10656	KIRK HAINES	12/11/2015	Regular	0.00	125.00	24238
10653	LAURENCE C HERNANDEZ	12/11/2015	Regular	0.00	625.00	24239
10657	Laurie Hambaro	12/11/2015	Regular	0.00	125.00	24240
10682	LAURIE HAMBARO	12/11/2015	Regular	0.00	500.00	24241
10640	MARY FRAZIER	12/11/2015	Regular	0.00	200.00	24242
10663	MARY LOU SELFRIDGE	12/11/2015	Regular	0.00	500.00	24243
10643	MBPM	12/11/2015	Regular	0.00	100.00	24244
10659	Michael Schwerin	12/11/2015	Regular	0.00	500.00	24245
10647	NICHOLAS GEORGE	12/11/2015	Regular	0.00	100.00	24246
10658	PETER & BARBARA WOODRUFF	12/11/2015	Regular	0.00	625.00	24247
10665	PAMELA F NOTO	12/11/2015	Regular	0.00	500.00	24248
10665	PAMELA F NOTO	12/15/2015	Regular	0.00	-500.00	24248
10669	ROSEMARIE BRUMFIELD	12/11/2015	Regular	0.00	500.00	24249
10676	Sherryl Stettenbenz	12/11/2015	Regular	0.00	500.00	24250
10674	STEVE CHANG	12/11/2015	Regular	0.00	500.00	24251
10651	SVEIN VINJE	12/11/2015	Regular	0.00	200.00	24252
10642	TERRI COWGILL	12/11/2015	Regular	0.00	100.00	24253
10667	THOMAS L BREMSER	12/11/2015	Regular	0.00	500.00	24254
10668	Timothy Chung	12/11/2015	Regular	0.00	500.00	24255
10666	UTA FRANCKE	12/11/2015	Regular	0.00	500.00	24256
10641	VICTORIA BEACH	12/11/2015	Regular	0.00	725.00	24257
10650	WANDA KELLY	12/11/2015	Regular	0.00	100.00	24258
10652	WOLFGANG & LAURA JILKA	12/11/2015	Regular	0.00	625.00	24259
10958	Andrea L. Singer	12/21/2015	Regular	0.00	500.00	24300
10956	ANDREW & AMANDA ARMISHAW	12/21/2015	Regular	0.00	3,871.25	24301
10911	ANDREW ARMISHAW	12/21/2015	Regular	0.00	125.00	24302
10921	ANGELICA BLATT	12/21/2015	Regular	0.00	125.00	24303
10808	BUENA VISTA LAND COMPANY	12/21/2015	Regular	0.00	200.00	24304
10935	CARMAN & ELOISE GUIDARA	12/21/2015	Regular	0.00	500.00	24305
10786	CHARLOTTE ROACH	12/21/2015	Regular	0.00	125.00	24306
10807	CHASE R WEAVER	12/21/2015	Regular	0.00	210.00	24307
10916	Christal Russo	12/21/2015	Regular	0.00	625.00	24308
10913	DAVID BLASKOVICH	12/21/2015	Regular	0.00	125.00	24309
10909	DAVID CASTAGNA	12/21/2015	Regular	0.00	100.00	24310
10796	DAVID DRABO	12/21/2015	Regular	0.00	500.00	24311
10929	DAVID H DALLY	12/21/2015	Regular	0.00	500.00	24312
10805	DAVID L LUGO	12/21/2015	Regular	0.00	200.00	24313
10801	DAVID M CONNEAU	12/21/2015	Regular	0.00	500.00	24314
10776	DAVID OSBORNE	12/21/2015	Regular	0.00	100.00	24315
10895	DAVID PICUS	12/21/2015	Regular	0.00	300.00	24316
10941	DAVID WINTER	12/21/2015	Regular	0.00	500.00	24317
10899	Debbie Gullett	12/21/2015	Regular	0.00	100.00	24318
10779	Debeliah S Anthony	12/21/2015	Regular	0.00	100.00	24319
10948	DEBORAH L MASONHEIMER	12/21/2015	Regular	0.00	500.00	24320
10906	DEBORAH MASONHEIMER	12/21/2015	Regular	0.00	100.00	24321
10773	Dir. Darren Artura, California Institute of Technolc	12/21/2015	Regular	0.00	300.00	24322
10799	DONNA SHORE	12/21/2015	Regular	0.00	500.00	24323
10787	DONNA VASU	12/21/2015	Regular	0.00	125.00	24324
10788	ELLEN EVERS	12/21/2015	Regular	0.00	125.00	24325

## Check Report

Date Range: 12/01/2015 - 12/31/2015

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
10920	Ellen Jannette Airola	12/21/2015	Regular	0.00	125.00	24326
10804	Elliott Hazen	12/21/2015	Regular	0.00	100.00	24327
10896	EUREKA GROUP INC	12/21/2015	Regular	0.00	100.00	24328
10894	FELIX COLELLO	12/21/2015	Regular	0.00	850.00	24329
10768	FRANK VANSON	12/21/2015	Regular	0.00	300.00	24330
10927	GAIL LEHMAN	12/21/2015	Regular	0.00	500.00	24331
10961	GARRY TARNOWSKI	12/21/2015	Regular	0.00	200.00	24332
10775	GARY TANAKA	12/21/2015	Regular	0.00	100.00	24333
10770	GERALD ARMSTRONG	12/21/2015	Regular	0.00	100.00	24334
10950	Gina Noble	12/21/2015	Regular	0.00	258.00	24335
10924	GISELE MATILLA	12/21/2015	Regular	0.00	125.00	24336
10810	Guillermina Jimenez	12/21/2015	Regular	0.00	500.00	24337
10784	JAMES & JACQUELINE FOBES	12/21/2015	Regular	0.00	125.00	24338
10940	JAMES BURNIS	12/21/2015	Regular	0.00	500.00	24339
10893	James McDowell	12/21/2015	Regular	0.00	200.00	24340
10774	JAMES PANDELL	12/21/2015	Regular	0.00	150.00	24341
10898	JEAN ENGVALL	12/21/2015	Regular	0.00	100.00	24342
10809	Jeffrey Ritter	12/21/2015	Regular	0.00	500.00	24343
10904	JENNIFER OSBORNE	12/21/2015	Regular	0.00	100.00	24344
10803	Jeremie Rujanawech	12/21/2015	Regular	0.00	500.00	24345
10934	JODI BELL	12/21/2015	Regular	0.00	500.00	24346
10778	JOE CLINTON	12/21/2015	Regular	0.00	100.00	24347
10905	JOE TACKER	12/21/2015	Regular	0.00	200.00	24348
10890	JOHN KINN	12/21/2015	Regular	0.00	125.00	24349
10903	JOHN ALLAN PATERSON	12/21/2015	Regular	0.00	100.00	24350
10915	JOHN FRANCIS	12/21/2015	Regular	0.00	125.00	24351
10897	JOHN MAGILL	12/21/2015	Regular	0.00	100.00	24352
10943	JOHN MASON	12/21/2015	Regular	0.00	500.00	24353
10955	JOHN STEERS	12/21/2015	Regular	0.00	280.00	24354
10944	JOSEPH HAGN III	12/21/2015	Regular	0.00	499.99	24355
10937	JOSHUA MURRAY	12/21/2015	Regular	0.00	500.00	24356
10946	JUDY HIGGERSON	12/21/2015	Regular	0.00	500.00	24357
10914	JULIUS & LAURIE DE VERA	12/21/2015	Regular	0.00	125.00	24358
10928	KAREN MAXINE LEVY	12/21/2015	Regular	0.00	500.00	24359
10902	Karin Strasser Kauffman	12/21/2015	Regular	0.00	100.00	24360
10780	KIM FRASER	12/21/2015	Regular	0.00	100.00	24361
10960	Lawrence C & Cathleen A Roche Tyndall	12/21/2015	Regular	0.00	1,770.00	24362
10908	LEE A & DEBRA DUCKERING 2003 TRUST	12/21/2015	Regular	0.00	200.00	24363
10777	LESLIE K JOHNSON	12/21/2015	Regular	0.00	100.00	24364
10791	LESTER & WENDY TOCKERMAN	12/21/2015	Regular	0.00	125.00	24365
10789	LOIS STANDLEY	12/21/2015	Regular	0.00	125.00	24366
10900	LORELEI GABEL-KALINOWSKI	12/21/2015	Regular	0.00	100.00	24367
10910	Lorraine Ramirez	12/21/2015	Regular	0.00	125.00	24368
10795	Lucrecia Velazquez	12/21/2015	Regular	0.00	479.99	24369
10942	MANNING PHILLIPS	12/21/2015	Regular	0.00	500.00	24370
10797	Mariya Yevsyukova & Shawn Kraut	12/21/2015	Regular	0.00	472.49	24371
10802	MARK MARTINS	12/21/2015	Regular	0.00	500.00	24372
10939	MARY LOU SCHAEFFER	12/21/2015	Regular	0.00	500.00	24373
10892	MARYAM ALAEE	12/21/2015	Regular	0.00	725.00	24374
10798	MICHAEL D LAREDO	12/21/2015	Regular	0.00	500.00	24375
10932	MICHAEL HEALY	12/21/2015	Regular	0.00	500.00	24376
10781	MICHAEL KELLY	12/21/2015	Regular	0.00	100.00	24377
10923	NANCY PETROVIC & SEGOLENE RUBIN	12/21/2015	Regular	0.00	125.00	24378
10938	NANCY RELLER	12/21/2015	Regular	0.00	500.00	24379
10926	NETTIE PORTER	12/21/2015	Regular	0.00	125.00	24380
10962	Noelle Houssney	12/21/2015	Regular	0.00	500.00	24381
10891	NOREEN SHOOK	12/21/2015	Regular	0.00	50.00	24382
10665	PAMELA F NOTO	12/21/2015	Regular	0.00	500.00	24383
10953	PATRICIA A WIGHTMAN	12/21/2015	Regular	0.00	372.50	24384
10936	PAUL CLUCK	12/21/2015	Regular	0.00	500.00	24385
10912	PAUL YOON	12/21/2015	Regular	0.00	125.00	24386

Check Report

Date Range: 12/01/2015 - 12/31/2015

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
10907	PAULA ALCARAZ	12/21/2015	Regular	0.00	100.00	24387
10806	PHILLIP & MARGARET DUNN	12/21/2015	Regular	0.00	557.50	24388
10792	RAVINESH PRAKASH	12/21/2015	Regular	0.00	500.00	24389
10769	RAY PARSONS	12/21/2015	Regular	0.00	100.00	24390
10959	RF WEICHERT V, INC.	12/21/2015	Regular	0.00	200.00	24391
10931	ROBERT BRESSAN & CARLOTTA GABARD	12/21/2015	Regular	0.00	500.00	24392
10952	ROBERT EVANS	12/21/2015	Regular	0.00	250.00	24393
10919	ROBERT LAMB	12/21/2015	Regular	0.00	125.00	24394
10945	Robert Ledger	12/21/2015	Regular	0.00	500.00	24395
10925	ROCHELLE SLOGAN	12/21/2015	Regular	0.00	125.00	24396
10785	RONALD A GLAZE	12/21/2015	Regular	0.00	625.00	24397
10783	RONALD HEMPEL	12/21/2015	Regular	0.00	225.00	24398
10800	Rose Lewis	12/21/2015	Regular	0.00	500.00	24399
10771	ROSEMARY LANDE	12/21/2015	Regular	0.00	100.00	24400
10917	RUSSELL & LINDA ELSBERRY	12/21/2015	Regular	0.00	125.00	24401
10922	RYAN HULL	12/21/2015	Regular	0.00	125.00	24402
10951	SANDRA BERMAN	12/21/2015	Regular	0.00	200.00	24403
10933	SCOTT ALAN RICHARDS	12/21/2015	Regular	0.00	500.00	24404
10947	SHARON & LARRY SOLOW	12/21/2015	Regular	0.00	500.00	24405
10793	Sharon Boyle	12/21/2015	Regular	0.00	500.00	24406
10930	Sheryl Burgmann	12/21/2015	Regular	0.00	500.00	24407
10782	SHINICHI YAMADA	12/21/2015	Regular	0.00	100.00	24408
10957	STEPHAN GEORIS	12/21/2015	Regular	0.00	100.00	24409
10794	STEPHEN & NADINE NAKAJO	12/21/2015	Regular	0.00	500.00	24410
10949	STEVE DWELLE	12/21/2015	Regular	0.00	140.00	24411
10772	TERI BIRD	12/21/2015	Regular	0.00	433.59	24412
10790	TIM ZIELINSKI	12/21/2015	Regular	0.00	125.00	24413
10901	ULF KENT	12/21/2015	Regular	0.00	100.00	24414
10918	WILLIAM F BOGGESS	12/21/2015	Regular	0.00	125.00	24415
10954	WILLIAM HOOK	12/21/2015	Regular	0.00	219.89	24416

Bank Code REBATES-02 Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	271	271	0.00	103,690.54
Manual Checks	0	0	0.00	0.00
Voided Checks	0	2	0.00	-630.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>271</b>	<b>273</b>	<b>0.00</b>	<b>103,060.54</b>

**Fund Summary**

<b>Fund</b>	<b>Name</b>	<b>Period</b>	<b>Amount</b>
99	POOL CASH FUND	12/2015	932,633.34
			<hr/>
			<b>932,633.34</b>



## Payroll Bank Transaction Report - MPWMD



Monterey Peninsula Water Mgmt District

By Payment Number

Date: 12/1/2015 - 12/31/2015

Payroll Set: 01 - Monterey Peninsula Water Management District

Payment Number	Payment Date	Payment Type	Employee Number	Employee Name	Check Amount	Direct Deposit Amount	Total Payment
1922	12/11/2015	Regular	1024	Stoldt, David J	0.00	5,603.25	5,603.25
1923	12/11/2015	Regular	1025	Tavani, Arlene M	0.00	1,881.24	1,881.24
1924	12/11/2015	Regular	1006	Dudley, Mark A	0.00	2,876.11	2,876.11
1925	12/11/2015	Regular	1039	Flores, Elizabeth	0.00	1,801.66	1,801.66
1926	12/11/2015	Regular	1018	Prasad, Suresh	0.00	3,586.27	3,586.27
1927	12/11/2015	Regular	1019	Reyes, Sara C	0.00	1,845.21	1,845.21
1928	12/11/2015	Regular	1020	Sandoval, Eric J	0.00	1,933.25	1,933.25
1929	12/11/2015	Regular	1021	Schmidlin, Cynthia L	0.00	1,789.20	1,789.20
1930	12/11/2015	Regular	1022	Soto, Paula	0.00	1,441.61	1,441.61
1931	12/11/2015	Regular	1002	Bekker, Mark	0.00	1,626.52	1,626.52
1932	12/11/2015	Regular	1005	Christensen, Thomas T	0.00	2,547.84	2,547.84
1933	12/11/2015	Regular	1008	Hampson, Larry M	0.00	3,204.52	3,204.52
1934	12/11/2015	Regular	1013	Lyons, Matthew J	0.00	1,640.79	1,640.79
1935	12/11/2015	Regular	6028	Atkins, Daniel N	0.00	431.15	431.15
1936	12/11/2015	Regular	1004	Chaney, Beverly M	0.00	2,127.73	2,127.73
1937	12/11/2015	Regular	1007	Hamilton, Cory R	0.00	2,026.50	2,026.50
1938	12/11/2015	Regular	1009	James, Gregory W	0.00	2,929.72	2,929.72
1939	12/11/2015	Regular	1011	Lear, Jonathan P	0.00	2,727.57	2,727.57
1940	12/11/2015	Regular	1012	Lindberg, Thomas L	0.00	2,156.46	2,156.46
1941	12/11/2015	Regular	1016	Oliver, Joseph W	0.00	2,612.53	2,612.53
1942	12/11/2015	Regular	1026	Urquhart, Kevan A	0.00	1,865.33	1,865.33
1943	12/11/2015	Regular	1001	Ayala, Gabriela D	0.00	1,652.91	1,652.91
1944	12/11/2015	Regular	1003	Boles, Michael T	0.00	1,768.93	1,768.93
1945	12/11/2015	Regular	1041	Gonnerman, Maryan C	0.00	1,460.42	1,460.42
1946	12/11/2015	Regular	1010	Kister, Stephanie L	0.00	1,766.79	1,766.79
1947	12/11/2015	Regular	1017	Locke, Stephanie L	0.00	2,682.65	2,682.65
1948	12/11/2015	Regular	1014	Martin, Debra S	0.00	1,894.98	1,894.98
1949	12/11/2015	Regular	1023	Stern, Henrietta L	0.00	25,743.40	25,743.40
1950	12/23/2015	Regular	1024	Stoldt, David J	0.00	6,095.43	6,095.43
1951	12/23/2015	Regular	1025	Tavani, Arlene M	0.00	2,139.02	2,139.02
1952	12/23/2015	Regular	1006	Dudley, Mark A	0.00	3,419.45	3,419.45
1953	12/23/2015	Regular	1039	Flores, Elizabeth	0.00	1,801.66	1,801.66
1954	12/23/2015	Regular	1018	Prasad, Suresh	0.00	4,201.15	4,201.15
1955	12/23/2015	Regular	1019	Reyes, Sara C	0.00	2,057.80	2,057.80
1956	12/23/2015	Regular	1020	Sandoval, Eric J	0.00	2,195.79	2,195.79
1957	12/23/2015	Regular	1021	Schmidlin, Cynthia L	0.00	2,139.24	2,139.24
1958	12/23/2015	Regular	1022	Soto, Paula	0.00	1,533.25	1,533.25
1959	12/23/2015	Regular	1002	Bekker, Mark	0.00	1,831.25	1,831.25
1960	12/23/2015	Regular	1005	Christensen, Thomas T	0.00	2,858.93	2,858.93
1961	12/23/2015	Regular	1008	Hampson, Larry M	0.00	3,858.51	3,858.51
1962	12/23/2015	Regular	1013	Lyons, Matthew J	0.00	1,870.01	1,870.01
1963	12/23/2015	Regular	6028	Atkins, Daniel N	0.00	285.39	285.39
1964	12/23/2015	Regular	1004	Chaney, Beverly M	0.00	2,476.11	2,476.11
1965	12/23/2015	Regular	1007	Hamilton, Cory R	0.00	2,420.63	2,420.63
1966	12/23/2015	Regular	1009	James, Gregory W	0.00	3,265.54	3,265.54
1967	12/23/2015	Regular	1011	Lear, Jonathan P	0.00	3,147.71	3,147.71
1968	12/23/2015	Regular	1012	Lindberg, Thomas L	0.00	2,465.95	2,465.95
1969	12/23/2015	Regular	1016	Oliver, Joseph W	0.00	2,981.25	2,981.25
1970	12/23/2015	Regular	1026	Urquhart, Kevan A	0.00	2,314.95	2,314.95
1971	12/23/2015	Regular	1001	Ayala, Gabriela D	0.00	1,915.58	1,915.58
1972	12/23/2015	Regular	1003	Boles, Michael T	0.00	13,603.91	13,603.91
1973	12/23/2015	Regular	1041	Gonnerman, Maryan C	0.00	1,460.42	1,460.42
1974	12/23/2015	Regular	1010	Kister, Stephanie L	0.00	2,086.35	2,086.35
1975	12/23/2015	Regular	1017	Locke, Stephanie L	0.00	3,168.02	3,168.02
1976	12/23/2015	Regular	1014	Martin, Debra S	0.00	2,018.90	2,018.90
1977	12/23/2015	Regular	7005	Markey, Kristina A	0.00	101.58	101.58
24068	12/11/2015	Regular	6033	Suwada, Joseph	490.07	0.00	490.07

**EXHIBIT 7-C**

<b>Payment Number</b>	<b>Payment Date</b>	<b>Payment Type</b>	<b>Employee Number</b>	<b>Employee Name</b>	<b>Check Amount</b>	<b>Direct Deposit Amount</b>	<b>Total Payment</b>
24069	12/11/2015	Regular	1040	Smith, Kyle	1,417.39	0.00	1,417.39
24424	12/23/2015	Regular	6033	Suwada, Joseph	500.59	0.00	500.59
24425	12/23/2015	Regular	1040	Smith, Kyle	1,417.38	0.00	1,417.38
24426	12/23/2015	Regular	7006	Brower, Sr., Robert S	406.34	0.00	406.34
24427	12/23/2015	Regular	7007	Byrne, Jeannie	507.92	0.00	507.92
24428	12/23/2015	Regular	7013	Clarke, Andrew	304.75	0.00	304.75
24429	12/23/2015	Regular	7003	Lewis, Brenda	203.17	0.00	203.17
24430	12/23/2015	Regular	7001	Pendergrass, David K	304.75	0.00	304.75
24431	12/23/2015	Regular	7004	Potter, David L	203.17	0.00	203.17
<b>Totals:</b>					<b>5,755.53</b>	<b>165,338.32</b>	<b>171,093.85</b>



Monterey Peninsula Water Mgmt District

# Bank Transaction Report

## Transaction Detail

Issued Date Range: 12/01/2015 - 12/31/2015

Cleared Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
<b>Bank Account: 111 - Bank of America Checking - 0000 8170 8210</b>							
12/11/2015	12/31/2015	<a href="#">DFT0000664</a>	I.R.S.	Accounts Payable	Cleared	Bank Draft	-10,440.00
12/11/2015	12/31/2015	<a href="#">DFT0000665</a>	I.R.S.	Accounts Payable	Cleared	Bank Draft	-2,367.59
12/11/2015	12/31/2015	<a href="#">DFT0000666</a>	I.R.S.	Accounts Payable	Cleared	Bank Draft	-135.92
12/11/2015	12/31/2015	<a href="#">DFT0000668</a>	I.R.S.	Accounts Payable	Cleared	Bank Draft	-6,905.41
12/15/2015	12/31/2015	<a href="#">SVC0000068</a>	To post December 2015 bank service charge	General Ledger	Cleared	Service Charge	-319.53
12/23/2015	12/31/2015	<a href="#">DFT0000670</a>	I.R.S.	Accounts Payable	Cleared	Bank Draft	-14,538.50
12/23/2015	12/31/2015	<a href="#">DFT0000671</a>	I.R.S.	Accounts Payable	Cleared	Bank Draft	-3,093.82
12/23/2015	12/31/2015	<a href="#">DFT0000672</a>	I.R.S.	Accounts Payable	Cleared	Bank Draft	-115.70
12/23/2015	12/31/2015	<a href="#">DFT0000674</a>	I.R.S.	Accounts Payable	Cleared	Bank Draft	-63.84
12/23/2015	12/31/2015	<a href="#">DFT0000675</a>	I.R.S.	Accounts Payable	Cleared	Bank Draft	-272.80
<b>Bank Account 111 Total: (10)</b>							<b>-38,253.11</b>
<b>Report Total: (10)</b>							<b>-38,253.11</b>

**EXHIBIT 7-D**

**Bank Transaction Report**

Issued Date Range: 12/01/2015 - 12/31/2015

Cleared Date Range: -

40

**Summary**

Bank Account	Count	Amount
<a href="#">111 Bank of America Checking - 0000 8170 8210</a>	10	-38,253.11
<b>Report Total:</b>	<b>10</b>	<b>-38,253.11</b>

Cash Account	Count	Amount
<a href="#">99 99-10-100100 Pool Cash Account</a>	10	-38,253.11
<b>Report Total:</b>	<b>10</b>	<b>-38,253.11</b>

Transaction Type	Count	Amount
Bank Draft	9	-37,933.58
Service Charge	1	-319.53
<b>Report Total:</b>	<b>10</b>	<b>-38,253.11</b>



Monterey Peninsula Water Mgmt District

# Statement of Revenue Over Expense - No Decimals

## Group Summary

For Fiscal: 2015-2016 Period Ending: 12/31/2015

Level...	December Activity	December Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
<b>Revenue</b>								
R100 - Water Supply Charge	1,987,338	283,220	1,704,118	-701.69 %	1,985,810	3,400,000	-1,414,190	-58.41 %
R110 - Mitigation Revenue	197,268	200,920	-3,651	-98.18 %	394,537	2,412,000	-2,017,464	-16.36 %
R120 - Property Taxes Revenues	942,259	130,781	811,478	-720.49 %	942,259	1,570,000	-627,741	-60.02 %
R130 - User Fees	3,580	6,248	-2,667	-57.31 %	24,340	75,000	-50,660	-32.45 %
R140 - Connection Charges	11,501	14,578	-3,077	-78.89 %	121,028	175,000	-53,972	-69.16 %
R150 - Permit Processing Fee	8,880	14,578	-5,698	-60.92 %	72,028	175,000	-102,972	-41.16 %
R160 - Well Registration Fee	75	167	-92	-45.02 %	600	2,000	-1,400	-30.00 %
R180 - River Work Permit Application	0	0	0	0.00 %	75	0	75	0.00 %
R190 - WDS Permits Rule 21	2,059	4,665	-2,606	-44.14 %	35,421	56,000	-20,579	-63.25 %
R200 - Recording Fees	372	666	-294	-55.82 %	5,414	8,000	-2,586	-67.68 %
R210 - Legal Fees	114	1,250	-1,136	-9.12 %	1,254	15,000	-13,746	-8.36 %
R220 - Copy Fee	15	0	15	0.00 %	59	0	59	0.00 %
R230 - Miscellaneous - Other	192	1,250	-1,057	-15.40 %	6,771	15,000	-8,229	-45.14 %
R240 - Insurance Refunds	0	0	0	0.00 %	1,352	0	1,352	0.00 %
R250 - Interest Income	2,116	1,250	867	-169.38 %	8,585	15,000	-6,415	-57.23 %
R260 - CAW - ASR	0	23,566	-23,566	0.00 %	0	282,900	-282,900	0.00 %
R265 - CAW - Los Padres Reimbursement	0	49,980	-49,980	0.00 %	0	600,000	-600,000	0.00 %
R270 - CAW - Rebates	59,751	58,310	1,441	-102.47 %	313,521	700,000	-386,479	-44.79 %
R280 - CAW - Conservation	0	19,326	-19,326	0.00 %	0	232,000	-232,000	0.00 %
R290 - CAW - Miscellaneous	0	583	-583	0.00 %	0	7,000	-7,000	0.00 %
R300 - Watermaster	0	5,848	-5,848	0.00 %	0	70,200	-70,200	0.00 %
R305 - City of Seaside - Rebates	0	1,666	-1,666	0.00 %	0	20,000	-20,000	0.00 %
R310 - Other Reimbursements	0	5,415	-5,415	0.00 %	0	65,000	-65,000	0.00 %
R320 - Grants	0	22,908	-22,908	0.00 %	148,788	275,000	-126,212	-54.10 %
R510 - Operating Reserve	0	270,009	-270,009	0.00 %	0	3,241,400	-3,241,400	0.00 %
<b>Total Revenue:</b>	<b>3,215,521</b>	<b>1,117,178</b>	<b>2,098,343</b>	<b>-287.83 %</b>	<b>4,061,841</b>	<b>13,411,500</b>	<b>-9,349,659</b>	<b>-30.29 %</b>

**Statement of Revenue Over Expense - No Decimals**

**For Fiscal: 2015-2016 Period Ending: 12/31/2015**

Level...	December Activity	December Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
<b>Expense</b>								
<b>Level1: 100 - Personnel Costs</b>								
1100 - Salaries & Wages	239,510	197,838	-41,672	121.06 %	1,172,703	2,375,000	1,202,297	49.38 %
1110 - Manager's Auto Allowance	462	500	38	92.34 %	3,000	6,000	3,000	50.00 %
1120 - Manager's Deferred Comp	600	650	50	92.34 %	3,900	7,800	3,900	50.00 %
1130 - Unemployment Compensation	0	250	250	0.00 %	670	3,000	2,330	22.34 %
1140 - Insurance Opt-Out Supplemental	1,365	1,583	217	86.27 %	8,798	19,000	10,202	46.30 %
1150 - Temporary Personnel	3,980	5,914	1,935	67.29 %	31,446	71,000	39,554	44.29 %
1160 - PERS Retirement	18,056	33,811	15,756	53.40 %	288,049	405,900	117,851	70.97 %
1170 - Medical Insurance	26,858	25,865	-993	103.84 %	154,969	310,500	155,531	49.91 %
1180 - Medical Insurance - Retirees	5,714	4,798	-916	119.10 %	27,767	57,600	29,833	48.21 %
1190 - Workers Compensation	3,338	3,524	185	94.74 %	21,308	42,300	20,992	50.37 %
1200 - Life Insurance	394	458	64	85.96 %	2,665	5,500	2,835	48.46 %
1210 - Long Term Disability Insurance	1,178	1,166	-12	100.99 %	6,463	14,000	7,537	46.17 %
1220 - Short Term Disability Insurance	239	250	11	95.61 %	1,272	3,000	1,728	42.41 %
1260 - Employee Assistance Program	70	100	30	69.62 %	409	1,200	791	34.05 %
1270 - FICA Tax Expense	262	400	138	65.58 %	2,047	4,800	2,753	42.64 %
1280 - Medicare Tax Expense	2,683	2,907	224	92.30 %	15,208	34,900	19,692	43.57 %
1290 - Staff Development & Training	0	2,716	2,716	0.00 %	4,656	32,600	27,944	14.28 %
1300 - Conference Registration	325	267	-58	121.92 %	2,095	3,200	1,105	65.47 %
1310 - Professional Dues	0	225	225	0.00 %	1,225	2,700	1,475	45.37 %
1320 - Personnel Recruitment	58	417	358	13.95 %	3,579	5,000	1,421	71.57 %
<b>Total Level1: 100 - Personnel Costs:</b>	<b>305,091</b>	<b>283,636</b>	<b>-21,455</b>	<b>107.56 %</b>	<b>1,752,229</b>	<b>3,405,000</b>	<b>1,652,771</b>	<b>51.46 %</b>
<b>Level1: 200 - Supplies and Services</b>								
2000 - Board Member Compensation	2,200	3,082	882	71.38 %	11,110	37,000	25,890	30.03 %
2020 - Board Expenses	0	333	333	0.00 %	30	4,000	3,970	0.75 %
2040 - Rent	1,075	1,966	891	54.68 %	8,655	23,600	14,945	36.67 %
2060 - Utilities	2,043	3,199	1,155	63.88 %	17,655	38,400	20,745	45.98 %
2120 - Insurance Expense	3,517	3,749	231	93.83 %	21,103	45,000	23,897	46.90 %
2130 - Membership Dues	1,354	2,291	937	59.11 %	18,557	27,500	8,943	67.48 %
2140 - Bank Charges	524	292	-232	179.57 %	2,671	3,500	829	76.33 %
2150 - Office Supplies	698	1,358	659	51.44 %	5,997	16,300	10,303	36.79 %
2160 - Courier Expense	633	666	33	94.99 %	3,853	8,000	4,147	48.16 %
2170 - Printing/Photocopy	0	750	750	0.00 %	182	9,000	8,818	2.02 %
2180 - Postage & Shipping	611	333	-277	183.26 %	3,926	4,000	75	98.14 %
2190 - IT Supplies/Services	994	8,780	7,786	11.32 %	43,578	105,400	61,822	41.35 %
2200 - Professional Fees	22,296	11,246	-11,050	198.26 %	135,265	135,000	-265	100.20 %
2220 - Equipment Repairs & Maintenance	0	583	583	0.00 %	3,012	7,000	3,988	43.03 %
2235 - Equipment Lease	1,033	1,250	216	82.69 %	6,583	15,000	8,417	43.89 %
2240 - Telephone	3,014	3,615	602	83.36 %	17,868	43,400	25,532	41.17 %
2260 - Facility Maintenance	4,197	2,899	-1,298	144.78 %	18,356	34,800	16,444	52.75 %
2270 - Travel Expenses	1,897	2,682	785	70.72 %	15,687	32,200	16,513	48.72 %

**EXHIBIT 7-E**

**Statement of Revenue Over Expense - No Decimals**

**For Fiscal: 2015-2016 Period Ending: 12/31/2015**

Level...	December Activity	December Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
2280 - Transportation	4,432	1,883	-2,550	235.44 %	17,642	22,600	4,959	78.06 %
2300 - Legal Services	33,268	33,320	52	99.84 %	238,553	400,000	161,447	59.64 %
2380 - Meeting Expenses	339	600	260	56.59 %	1,889	7,200	5,311	26.24 %
2420 - Legal Notices	0	358	358	0.00 %	580	4,300	3,720	13.48 %
2460 - Public Outreach	0	417	417	0.00 %	1,143	5,000	3,857	22.86 %
2480 - Miscellaneous	0	417	417	0.00 %	1,023	5,000	3,977	20.46 %
2500 - Tax Administration Fee	0	1,666	1,666	0.00 %	0	20,000	20,000	0.00 %
2900 - Operating Supplies	0	1,741	1,741	0.00 %	12,332	20,900	8,568	59.01 %
<b>Total Level1: 200 - Supplies and Services:</b>	<b>84,125</b>	<b>89,473</b>	<b>5,347</b>	<b>94.02 %</b>	<b>607,249</b>	<b>1,074,100</b>	<b>466,851</b>	<b>56.54 %</b>
<b>Level1: 300 - Other Expenses</b>								
3000 - Project Expenses	177,258	658,095	480,837	26.93 %	1,609,735	7,900,300	6,290,565	20.38 %
4000 - Fixed Asset Purchases	22,361	12,037	-10,324	185.77 %	29,641	144,500	114,859	20.51 %
5000 - Debt Service	0	19,159	19,159	0.00 %	70,070	230,000	159,930	30.47 %
5500 - Election Expenses	0	18,992	18,992	0.00 %	0	228,000	228,000	0.00 %
6000 - Contingencies	0	6,248	6,248	0.00 %	0	75,000	75,000	0.00 %
6500 - Reserves	0	29,538	29,538	0.00 %	0	354,600	354,600	0.00 %
<b>Total Level1: 300 - Other Expenses:</b>	<b>199,618</b>	<b>744,069</b>	<b>544,451</b>	<b>26.83 %</b>	<b>1,709,446</b>	<b>8,932,400</b>	<b>7,222,954</b>	<b>19.14 %</b>
<b>Total Expense:</b>	<b>588,835</b>	<b>1,117,178</b>	<b>528,343</b>	<b>52.71 %</b>	<b>4,068,924</b>	<b>13,411,500</b>	<b>9,342,576</b>	<b>30.34 %</b>
<b>Report Total:</b>	<b>2,626,687</b>	<b>0</b>	<b>2,626,687</b>		<b>-7,083</b>	<b>0</b>	<b>-7,083</b>	

**EXHIBIT 7-E**

**Statement of Revenue Over Expense - No Decimals**

**For Fiscal: 2015-2016 Period Ending: 12/31/2015**

**Fund Summary**

<b>Fund</b>	<b>December Activity</b>	<b>December Budget</b>	<b>Variance Favorable (Unfavorable)</b>	<b>Percent Used</b>	<b>YTD Activity</b>	<b>Total Budget</b>	<b>Variance Favorable (Unfavorable)</b>	<b>Percent Used</b>
24 - MITIGATION FUND	1,402	0	1,402		-561,011	0	-561,011	
26 - CONSERVATION FUND	487,996	0	487,996		47,784	0	47,784	
35 - WATER SUPPLY FUND	2,137,288	0	2,137,288		506,144	0	506,144	
<b>Report Total:</b>	<b>2,626,687</b>	<b>0.08</b>	<b>2,626,687</b>		<b>-7,083</b>	<b>0</b>	<b>-7,083</b>	

**Statement of Revenue Over Expense - No Decimals**

**Group Summary**

For Fiscal: 2015-2016 Period Ending: 12/31/2015



Monterey Peninsula Water Mgmt District

Level...	December Activity	December Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
<b>Fund: 24 - MITIGATION FUND</b>								
<b>Revenue</b>								
R110 - Mitigation Revenue	197,268	200,920	-3,651	-98.18 %	394,537	2,412,000	-2,017,464	-16.36 %
R130 - User Fees	3,023	6,248	-3,225	-48.38 %	20,548	75,000	-54,452	-27.40 %
R160 - Well Registration Fee	75	167	-92	-45.02 %	600	2,000	-1,400	-30.00 %
R180 - River Work Permit Application	0	0	0	0.00 %	75	0	75	0.00 %
R190 - WDS Permits Rule 21	2,059	4,665	-2,606	-44.14 %	35,421	56,000	-20,579	-63.25 %
R230 - Miscellaneous - Other	0	1,250	-1,250	0.00 %	443	15,000	-14,557	-2.95 %
R250 - Interest Income	144	541	-397	-26.66 %	890	6,500	-5,610	-13.69 %
R290 - CAW - Miscellaneous	0	583	-583	0.00 %	0	7,000	-7,000	0.00 %
R310 - Other Reimbursements	0	4,582	-4,582	0.00 %	0	55,000	-55,000	0.00 %
R320 - Grants	0	22,908	-22,908	0.00 %	148,788	275,000	-126,212	-54.10 %
R510 - Operating Reserve	0	10,579	-10,579	0.00 %	0	127,000	-127,000	0.00 %
<b>Total Revenue:</b>	<b>202,569</b>	<b>252,441</b>	<b>-49,871</b>	<b>-80.24 %</b>	<b>601,301</b>	<b>3,030,500</b>	<b>-2,429,199</b>	<b>-19.84 %</b>

**Statement of Revenue Over Expense - No Decimals**

**For Fiscal: 2015-2016 Period Ending: 12/31/2015**

Level...	December Activity	December Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
<b>Expense</b>								
<b>Level1: 100 - Personnel Costs</b>								
1100 - Salaries & Wages	102,191	83,308	-18,883	122.67 %	494,471	1,000,100	505,629	49.44 %
1110 - Manager's Auto Allowance	92	100	8	92.34 %	600	1,200	600	50.00 %
1120 - Manager's Deferred Comp	120	133	13	90.04 %	780	1,600	820	48.75 %
1130 - Unemployment Compensation	0	108	108	0.00 %	288	1,300	1,012	22.16 %
1140 - Insurance Opt-Out Supplemental	358	421	63	85.08 %	2,301	5,050	2,749	45.56 %
1150 - Temporary Personnel	37	42	5	88.79 %	4,732	500	-4,232	946.35 %
1160 - PERS Retirement	7,394	14,461	7,067	51.13 %	123,574	173,600	50,026	71.18 %
1170 - Medical Insurance	11,092	11,262	170	98.49 %	66,214	135,200	68,986	48.97 %
1180 - Medical Insurance - Retirees	2,457	2,066	-391	118.94 %	11,940	24,800	12,860	48.15 %
1190 - Workers Compensation	1,998	2,107	109	94.81 %	12,991	25,300	12,309	51.35 %
1200 - Life Insurance	173	196	23	88.20 %	1,137	2,350	1,213	48.38 %
1210 - Long Term Disability Insurance	487	516	29	94.31 %	2,768	6,200	3,432	44.64 %
1220 - Short Term Disability Insurance	101	108	8	92.82 %	545	1,300	755	41.95 %
1260 - Employee Assistance Program	28	42	14	66.64 %	170	500	330	34.03 %
1270 - FICA Tax Expense	184	192	7	96.28 %	1,654	2,300	646	71.91 %
1280 - Medicare Tax Expense	1,062	1,241	179	85.59 %	6,595	14,900	8,305	44.26 %
1290 - Staff Development & Training	0	841	841	0.00 %	1,234	10,100	8,866	12.22 %
1300 - Conference Registration	250	117	-133	214.37 %	691	1,400	709	49.34 %
1310 - Professional Dues	0	83	83	0.00 %	359	1,000	642	35.85 %
1320 - Personnel Recruitment	29	175	146	16.61 %	1,129	2,100	971	53.75 %
<b>Total Level1: 100 - Personnel Costs:</b>	<b>128,053</b>	<b>117,520</b>	<b>-10,534</b>	<b>108.96 %</b>	<b>734,172</b>	<b>1,410,800</b>	<b>676,628</b>	<b>52.04 %</b>
<b>Level1: 200 - Supplies and Services</b>								
2000 - Board Member Compensation	946	1,324	378	71.42 %	4,777	15,900	11,123	30.05 %
2020 - Board Expenses	0	142	142	0.00 %	13	1,700	1,687	0.76 %
2040 - Rent	490	908	418	53.96 %	4,042	10,900	6,858	37.08 %
2060 - Utilities	896	1,383	487	64.81 %	7,680	16,600	8,920	46.27 %
2120 - Insurance Expense	1,512	1,608	95	94.07 %	9,074	19,300	10,226	47.02 %
2130 - Membership Dues	539	833	294	64.73 %	7,771	10,000	2,229	77.71 %
2140 - Bank Charges	152	125	-27	121.97 %	808	1,500	692	53.87 %
2150 - Office Supplies	343	583	240	58.83 %	2,591	7,000	4,409	37.02 %
2160 - Courier Expense	272	283	11	96.11 %	1,651	3,400	1,749	48.56 %
2170 - Printing/Photocopy	0	233	233	0.00 %	78	2,800	2,722	2.80 %
2180 - Postage & Shipping	253	142	-111	178.31 %	1,708	1,700	-8	100.46 %
2190 - IT Supplies/Services	428	3,790	3,363	11.28 %	18,738	45,500	26,762	41.18 %
2200 - Professional Fees	9,587	4,831	-4,756	198.43 %	58,164	58,000	-164	100.28 %
2220 - Equipment Repairs & Maintenance	0	250	250	0.00 %	1,295	3,000	1,705	43.17 %
2235 - Equipment Lease	444	533	89	83.34 %	2,831	6,400	3,569	44.23 %
2240 - Telephone	1,253	1,558	304	80.46 %	7,625	18,700	11,075	40.78 %
2260 - Facility Maintenance	1,805	1,258	-547	143.47 %	7,893	15,100	7,207	52.27 %
2270 - Travel Expenses	606	900	294	67.32 %	2,933	10,800	7,867	27.15 %

**EXHIBIT 7-E**

**Statement of Revenue Over Expense - No Decimals**

**For Fiscal: 2015-2016 Period Ending: 12/31/2015**

Level...	December Activity	December Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
2280 - Transportation	3,388	733	-2,655	462.14 %	10,932	8,800	-2,132	124.23 %
2300 - Legal Services	18,420	7,497	-10,923	245.69 %	80,636	90,000	9,364	89.60 %
2380 - Meeting Expenses	146	225	79	64.89 %	817	2,700	1,883	30.27 %
2420 - Legal Notices	0	150	150	0.00 %	0	1,800	1,800	0.00 %
2460 - Public Outreach	0	175	175	0.00 %	468	2,100	1,632	22.29 %
2480 - Miscellaneous	0	183	183	0.00 %	440	2,200	1,760	19.99 %
2900 - Operating Supplies	0	283	283	0.00 %	481	3,400	2,919	14.16 %
<b>Total Level1: 200 - Supplies and Services:</b>	<b>41,480</b>	<b>29,930</b>	<b>-11,550</b>	<b>138.59 %</b>	<b>233,449</b>	<b>359,300</b>	<b>125,851</b>	<b>64.97 %</b>
<b>Level1: 300 - Other Expenses</b>								
3000 - Project Expenses	20,453	59,043	38,590	34.64 %	180,381	708,800	528,419	25.45 %
4000 - Fixed Asset Purchases	11,180	5,581	-5,599	200.32 %	14,311	67,000	52,689	21.36 %
5500 - Election Expenses	0	8,163	8,163	0.00 %	0	98,000	98,000	0.00 %
6000 - Contingencies	0	2,666	2,666	0.00 %	0	32,000	32,000	0.00 %
6500 - Reserves	0	29,538	29,538	0.00 %	0	354,600	354,600	0.00 %
<b>Total Level1: 300 - Other Expenses:</b>	<b>31,634</b>	<b>104,991</b>	<b>73,358</b>	<b>30.13 %</b>	<b>194,691</b>	<b>1,260,400</b>	<b>1,065,709</b>	<b>15.45 %</b>
<b>Total Expense:</b>	<b>201,167</b>	<b>252,441</b>	<b>51,274</b>	<b>79.69 %</b>	<b>1,162,312</b>	<b>3,030,500</b>	<b>1,868,188</b>	<b>38.35 %</b>
<b>Total Revenues</b>	<b>202,569</b>	<b>252,441</b>	<b>-49,871</b>	<b>-80.24 %</b>	<b>601,301</b>	<b>3,030,500</b>	<b>-2,429,199</b>	<b>-19.84 %</b>
<b>Total Fund: 24 - MITIGATION FUND:</b>	<b>1,402</b>	<b>0</b>	<b>1,402</b>		<b>-561,011</b>	<b>0</b>	<b>-561,011</b>	

**EXHIBIT 7-E**

**Statement of Revenue Over Expense - No Decimals**

**For Fiscal: 2015-2016 Period Ending: 12/31/2015**

Level...	December Activity	December Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
<b>Fund: 26 - CONSERVATION FUND</b>								
<b>Revenue</b>								
R120 - Property Taxes Revenues	649,378	90,131	559,248	-720.49 %	649,378	1,082,000	-432,622	-60.02 %
R130 - User Fees	558	0	558	0.00 %	3,792	0	3,792	0.00 %
R150 - Permit Processing Fee	8,880	14,578	-5,698	-60.92 %	72,028	175,000	-102,972	-41.16 %
R200 - Recording Fees	372	666	-294	-55.82 %	5,414	8,000	-2,586	-67.68 %
R210 - Legal Fees	114	1,250	-1,136	-9.12 %	1,254	15,000	-13,746	-8.36 %
R230 - Miscellaneous - Other	0	0	0	0.00 %	217	0	217	0.00 %
R250 - Interest Income	9	333	-324	-2.78 %	1,458	4,000	-2,542	-36.44 %
R270 - CAW - Rebates	59,751	58,310	1,441	-102.47 %	313,521	700,000	-386,479	-44.79 %
R280 - CAW - Conservation	0	19,326	-19,326	0.00 %	0	232,000	-232,000	0.00 %
R305 - City of Seaside - Rebates	0	1,666	-1,666	0.00 %	0	20,000	-20,000	0.00 %
R310 - Other Reimbursements	0	833	-833	0.00 %	0	10,000	-10,000	0.00 %
R510 - Operating Reserve	0	2,666	-2,666	0.00 %	0	32,000	-32,000	0.00 %
<b>Total Revenue:</b>	<b>719,062</b>	<b>189,757</b>	<b>529,305</b>	<b>-378.94 %</b>	<b>1,047,061</b>	<b>2,278,000</b>	<b>-1,230,939</b>	<b>-45.96 %</b>

**Statement of Revenue Over Expense - No Decimals**

For Fiscal: 2015-2016 Period Ending: 12/31/2015

Level...	December Activity	December Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
<b>Expense</b>								
<b>Level1: 100 - Personnel Costs</b>								
1100 - Salaries & Wages	64,689	44,749	-19,941	144.56 %	297,093	537,200	240,107	55.30 %
1110 - Manager's Auto Allowance	92	100	8	92.34 %	600	1,200	600	50.00 %
1120 - Manager's Deferred Comp	120	133	13	90.04 %	780	1,600	820	48.75 %
1130 - Unemployment Compensation	0	58	58	0.00 %	161	700	539	22.97 %
1140 - Insurance Opt-Out Supplemental	358	421	63	85.08 %	2,301	5,050	2,749	45.56 %
1150 - Temporary Personnel	3,914	5,848	1,933	66.94 %	23,083	70,200	47,117	32.88 %
1160 - PERS Retirement	4,565	7,755	3,190	58.87 %	68,845	93,100	24,255	73.95 %
1170 - Medical Insurance	8,291	6,656	-1,636	124.57 %	44,258	79,900	35,642	55.39 %
1180 - Medical Insurance - Retirees	1,371	1,150	-222	119.30 %	6,664	13,800	7,136	48.29 %
1190 - Workers Compensation	223	175	-48	127.63 %	1,150	2,100	950	54.77 %
1200 - Life Insurance	89	133	44	66.87 %	709	1,600	891	44.34 %
1210 - Long Term Disability Insurance	327	262	-64	124.50 %	1,661	3,150	1,489	52.74 %
1220 - Short Term Disability Insurance	65	58	-7	111.35 %	329	700	371	46.97 %
1260 - Employee Assistance Program	22	25	3	86.87 %	117	300	183	38.87 %
1270 - FICA Tax Expense	33	42	9	78.58 %	165	500	335	33.06 %
1280 - Medicare Tax Expense	915	650	-265	140.82 %	4,316	7,800	3,484	55.33 %
1290 - Staff Development & Training	0	1,200	1,200	0.00 %	2,501	14,400	11,899	17.37 %
1300 - Conference Registration	0	50	50	0.00 %	891	600	-291	148.50 %
1310 - Professional Dues	0	50	50	0.00 %	718	600	-118	119.67 %
1320 - Personnel Recruitment	0	100	100	0.00 %	1,300	1,200	-100	108.33 %
<b>Total Level1: 100 - Personnel Costs:</b>	<b>85,075</b>	<b>69,614</b>	<b>-15,461</b>	<b>122.21 %</b>	<b>457,642</b>	<b>835,700</b>	<b>378,058</b>	<b>54.76 %</b>
<b>Level1: 200 - Supplies and Services</b>								
2000 - Board Member Compensation	528	741	213	71.22 %	2,666	8,900	6,234	29.96 %
2020 - Board Expenses	0	83	83	0.00 %	7	1,000	993	0.72 %
2040 - Rent	163	258	95	63.20 %	979	3,100	2,121	31.59 %
2060 - Utilities	469	758	289	61.89 %	4,173	9,100	4,927	45.86 %
2120 - Insurance Expense	844	900	56	93.83 %	5,065	10,800	5,735	46.90 %
2130 - Membership Dues	301	808	507	37.25 %	4,723	9,700	4,977	48.69 %
2140 - Bank Charges	77	67	-10	115.08 %	445	800	355	55.61 %
2150 - Office Supplies	150	325	175	46.06 %	1,503	3,900	2,397	38.54 %
2160 - Courier Expense	321	167	-155	192.80 %	1,104	2,000	896	55.19 %
2170 - Printing/Photocopy	0	342	342	0.00 %	44	4,100	4,056	1.07 %
2180 - Postage & Shipping	180	83	-97	216.12 %	956	1,000	44	95.65 %
2190 - IT Supplies/Services	249	2,058	1,808	12.10 %	10,293	24,700	14,407	41.67 %
2200 - Professional Fees	5,351	2,699	-2,652	198.26 %	32,464	32,400	-64	100.20 %
2220 - Equipment Repairs & Maintenance	0	142	142	0.00 %	723	1,700	977	42.52 %
2235 - Equipment Lease	248	300	52	82.69 %	1,603	3,600	1,997	44.53 %
2240 - Telephone	739	800	60	92.47 %	4,282	9,600	5,318	44.60 %
2260 - Facility Maintenance	1,007	641	-366	157.04 %	4,406	7,700	3,294	57.22 %
2270 - Travel Expenses	779	1,033	254	75.37 %	9,103	12,400	3,297	73.41 %

**EXHIBIT 7-E**

Statement of Revenue Over Expense - No Decimals

For Fiscal: 2015-2016 Period Ending: 12/31/2015

Level...	December Activity	December Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
2280 - Transportation	100	417	317	23.89 %	4,820	5,000	180	96.39 %
2300 - Legal Services	5,118	4,998	-120	102.39 %	26,101	60,000	33,899	43.50 %
2380 - Meeting Expenses	81	200	118	40.75 %	451	2,400	1,949	18.80 %
2420 - Legal Notices	0	92	92	0.00 %	0	1,100	1,100	0.00 %
2460 - Public Outreach	0	100	100	0.00 %	269	1,200	931	22.39 %
2480 - Miscellaneous	0	100	100	0.00 %	245	1,200	955	20.46 %
2500 - Tax Administration Fee	0	658	658	0.00 %	0	7,900	7,900	0.00 %
2900 - Operating Supplies	0	1,216	1,216	0.00 %	11,653	14,600	2,947	79.82 %
<b>Total Level1: 200 - Supplies and Services:</b>	<b>16,705</b>	<b>19,984</b>	<b>3,279</b>	<b>83.59 %</b>	<b>128,079</b>	<b>239,900</b>	<b>111,821</b>	<b>53.39 %</b>
<b>Level1: 300 - Other Expenses</b>								
3000 - Project Expenses	129,286	92,588	-36,698	139.64 %	411,664	1,111,500	699,836	37.04 %
4000 - Fixed Asset Purchases	0	1,491	1,491	0.00 %	1,893	17,900	16,007	10.57 %
5500 - Election Expenses	0	4,582	4,582	0.00 %	0	55,000	55,000	0.00 %
6000 - Contingencies	0	1,499	1,499	0.00 %	0	18,000	18,000	0.00 %
<b>Total Level1: 300 - Other Expenses:</b>	<b>129,286</b>	<b>100,160</b>	<b>-29,126</b>	<b>129.08 %</b>	<b>413,557</b>	<b>1,202,400</b>	<b>788,843</b>	<b>34.39 %</b>
<b>Total Expense:</b>	<b>231,066</b>	<b>189,757</b>	<b>-41,309</b>	<b>121.77 %</b>	<b>999,277</b>	<b>2,278,000</b>	<b>1,278,723</b>	<b>43.87 %</b>
<b>Total Revenues</b>	<b>719,062</b>	<b>189,757</b>	<b>529,305</b>	<b>-378.94 %</b>	<b>1,047,061</b>	<b>2,278,000</b>	<b>-1,230,939</b>	<b>-45.96 %</b>
<b>Total Fund: 26 - CONSERVATION FUND:</b>	<b>487,996</b>	<b>0</b>	<b>487,996</b>		<b>47,784</b>	<b>0</b>	<b>47,784</b>	

**EXHIBIT 7-E**

**Statement of Revenue Over Expense - No Decimals**

**For Fiscal: 2015-2016 Period Ending: 12/31/2015**

Level...	December Activity	December Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
<b>Fund: 35 - WATER SUPPLY FUND</b>								
<b>Revenue</b>								
R100 - Water Supply Charge	1,987,338	283,220	1,704,118	-701.69 %	1,985,810	3,400,000	-1,414,190	-58.41 %
R120 - Property Taxes Revenues	292,880	40,650	252,230	-720.49 %	292,880	488,000	-195,120	-60.02 %
R140 - Connection Charges	11,501	14,578	-3,077	-78.89 %	121,028	175,000	-53,972	-69.16 %
R220 - Copy Fee	15	0	15	0.00 %	59	0	59	0.00 %
R230 - Miscellaneous - Other	192	0	192	0.00 %	6,111	0	6,111	0.00 %
R240 - Insurance Refunds	0	0	0	0.00 %	1,352	0	1,352	0.00 %
R250 - Interest Income	1,963	375	1,588	-523.61 %	6,238	4,500	1,738	-138.62 %
R260 - CAW - ASR	0	23,566	-23,566	0.00 %	0	282,900	-282,900	0.00 %
R265 - CAW - Los Padres Reimbursement	0	49,980	-49,980	0.00 %	0	600,000	-600,000	0.00 %
R300 - Watermaster	0	5,848	-5,848	0.00 %	0	70,200	-70,200	0.00 %
R510 - Operating Reserve	0	256,764	-256,764	0.00 %	0	3,082,400	-3,082,400	0.00 %
<b>Total Revenue:</b>	<b>2,293,890</b>	<b>674,980</b>	<b>1,618,910</b>	<b>-339.85 %</b>	<b>2,413,479</b>	<b>8,103,000</b>	<b>-5,689,521</b>	<b>-29.79 %</b>

**Statement of Revenue Over Expense - No Decimals**

For Fiscal: 2015-2016 Period Ending: 12/31/2015

Level...	December Activity	December Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
<b>Expense</b>								
<b>Level1: 100 - Personnel Costs</b>								
1100 - Salaries & Wages	72,629	69,780	-2,849	104.08 %	381,139	837,700	456,561	45.50 %
1110 - Manager's Auto Allowance	277	300	23	92.34 %	1,800	3,600	1,800	50.00 %
1120 - Manager's Deferred Comp	360	383	23	93.95 %	2,340	4,600	2,260	50.87 %
1130 - Unemployment Compensation	0	83	83	0.00 %	221	1,000	779	22.11 %
1140 - Insurance Opt-Out Supplemental	650	741	92	87.62 %	4,196	8,900	4,704	47.15 %
1150 - Temporary Personnel	28	25	-3	113.57 %	3,631	300	-3,331	1,210.44 %
1160 - PERS Retirement	6,097	11,595	5,499	52.58 %	95,630	139,200	43,570	68.70 %
1170 - Medical Insurance	7,475	7,947	472	94.06 %	44,497	95,400	50,903	46.64 %
1180 - Medical Insurance - Retirees	1,886	1,583	-303	119.15 %	9,163	19,000	9,837	48.23 %
1190 - Workers Compensation	1,117	1,241	124	89.99 %	7,167	14,900	7,733	48.10 %
1200 - Life Insurance	132	129	-3	102.29 %	819	1,550	731	52.83 %
1210 - Long Term Disability Insurance	364	387	23	93.98 %	2,034	4,650	2,616	43.75 %
1220 - Short Term Disability Insurance	73	83	10	88.20 %	398	1,000	602	39.82 %
1260 - Employee Assistance Program	20	33	13	60.40 %	122	400	278	30.46 %
1270 - FICA Tax Expense	45	167	122	27.02 %	227	2,000	1,773	11.36 %
1280 - Medicare Tax Expense	706	1,016	310	69.49 %	4,297	12,200	7,903	35.22 %
1290 - Staff Development & Training	0	675	675	0.00 %	921	8,100	7,179	11.37 %
1300 - Conference Registration	75	100	25	75.03 %	513	1,200	687	42.77 %
1310 - Professional Dues	0	92	92	0.00 %	149	1,100	952	13.50 %
1320 - Personnel Recruitment	29	142	113	20.51 %	1,150	1,700	550	67.65 %
<b>Total Level1: 100 - Personnel Costs:</b>	<b>91,963</b>	<b>96,503</b>	<b>4,540</b>	<b>95.30 %</b>	<b>560,415</b>	<b>1,158,500</b>	<b>598,085</b>	<b>48.37 %</b>
<b>Level1: 200 - Supplies and Services</b>								
2000 - Board Member Compensation	726	1,016	290	71.44 %	3,666	12,200	8,534	30.05 %
2020 - Board Expenses	0	108	108	0.00 %	10	1,300	1,290	0.76 %
2040 - Rent	422	800	378	52.76 %	3,634	9,600	5,966	37.85 %
2060 - Utilities	678	1,058	380	64.09 %	5,801	12,700	6,899	45.68 %
2120 - Insurance Expense	1,161	1,241	81	93.51 %	6,964	14,900	7,936	46.74 %
2130 - Membership Dues	514	650	136	79.08 %	6,063	7,800	1,737	77.74 %
2140 - Bank Charges	294	100	-194	294.57 %	1,418	1,200	-218	118.21 %
2150 - Office Supplies	206	450	244	45.74 %	1,903	5,400	3,497	35.24 %
2160 - Courier Expense	40	217	177	18.28 %	1,098	2,600	1,502	42.23 %
2170 - Printing/Photocopy	0	175	175	0.00 %	60	2,100	2,040	2.86 %
2180 - Postage & Shipping	178	108	-70	164.46 %	1,261	1,300	39	97.01 %
2190 - IT Supplies/Services	318	2,932	2,615	10.83 %	14,546	35,200	20,654	41.32 %
2200 - Professional Fees	7,358	3,715	-3,642	198.04 %	44,638	44,600	-38	100.08 %
2220 - Equipment Repairs & Maintenance	0	192	192	0.00 %	994	2,300	1,306	43.22 %
2235 - Equipment Lease	341	417	76	81.87 %	2,149	5,000	2,851	42.98 %
2240 - Telephone	1,021	1,258	237	81.14 %	5,961	15,100	9,139	39.48 %
2260 - Facility Maintenance	1,385	1,000	-385	138.56 %	6,058	12,000	5,942	50.48 %
2270 - Travel Expenses	513	750	237	68.38 %	3,651	9,000	5,349	40.57 %

**Statement of Revenue Over Expense - No Decimals**

For Fiscal: 2015-2016 Period Ending: 12/31/2015

Level...	December Activity	December Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
2280 - Transportation	945	733	-212	128.94 %	1,889	8,800	6,911	21.47 %
2300 - Legal Services	9,731	20,825	11,094	46.73 %	131,816	250,000	118,184	52.73 %
2380 - Meeting Expenses	112	175	63	64.03 %	621	2,100	1,479	29.55 %
2420 - Legal Notices	0	117	117	0.00 %	580	1,400	820	41.41 %
2460 - Public Outreach	0	142	142	0.00 %	406	1,700	1,294	23.89 %
2480 - Miscellaneous	0	133	133	0.00 %	338	1,600	1,262	21.10 %
2500 - Tax Administration Fee	0	1,008	1,008	0.00 %	0	12,100	12,100	0.00 %
2900 - Operating Supplies	0	242	242	0.00 %	198	2,900	2,702	6.81 %
<b>Total Level1: 200 - Supplies and Services:</b>	<b>25,941</b>	<b>39,559</b>	<b>13,619</b>	<b>65.57 %</b>	<b>245,722</b>	<b>474,900</b>	<b>229,178</b>	<b>51.74 %</b>
<b>Level1: 300 - Other Expenses</b>								
3000 - Project Expenses	27,518	506,464	478,946	5.43 %	1,017,690	6,080,000	5,062,310	16.74 %
4000 - Fixed Asset Purchases	11,180	4,965	-6,216	225.20 %	13,437	59,600	46,163	22.55 %
5000 - Debt Service	0	19,159	19,159	0.00 %	70,070	230,000	159,930	30.47 %
5500 - Election Expenses	0	6,248	6,248	0.00 %	0	75,000	75,000	0.00 %
6000 - Contingencies	0	2,083	2,083	0.00 %	0	25,000	25,000	0.00 %
<b>Total Level1: 300 - Other Expenses:</b>	<b>38,698</b>	<b>538,918</b>	<b>500,219</b>	<b>7.18 %</b>	<b>1,101,197</b>	<b>6,469,600</b>	<b>5,368,403</b>	<b>17.02 %</b>
<b>Total Expense:</b>	<b>156,602</b>	<b>674,980</b>	<b>518,378</b>	<b>23.20 %</b>	<b>1,907,334</b>	<b>8,103,000</b>	<b>6,195,666</b>	<b>23.54 %</b>
<b>Total Revenues</b>	<b>2,293,890</b>	<b>674,980</b>	<b>1,618,910</b>	<b>-339.85 %</b>	<b>2,413,479</b>	<b>8,103,000</b>	<b>-5,689,521</b>	<b>-29.79 %</b>
<b>Total Fund: 35 - WATER SUPPLY FUND:</b>	<b>2,137,288</b>	<b>0</b>	<b>2,137,288</b>		<b>506,144</b>	<b>0</b>	<b>506,144</b>	
<b>Report Total:</b>	<b>2,626,687</b>	<b>0</b>	<b>2,626,687</b>		<b>-7,083</b>	<b>0</b>	<b>-7,083</b>	

**EXHIBIT 7-E**

**Statement of Revenue Over Expense - No Decimals**

**For Fiscal: 2015-2016 Period Ending: 12/31/2015**

**Fund Summary**

<b>Fund</b>	<b>December Activity</b>	<b>December Budget</b>	<b>Variance Favorable (Unfavorable)</b>	<b>Percent Used</b>	<b>YTD Activity</b>	<b>Total Budget</b>	<b>Variance Favorable (Unfavorable)</b>	<b>Percent Used</b>
24 - MITIGATION FUND	1,402	0	1,402		-561,011	0	-561,011	
26 - CONSERVATION FUND	487,996	0	487,996		47,784	0	47,784	
35 - WATER SUPPLY FUND	2,137,288	0	2,137,288		506,144	0	506,144	
<b>Report Total:</b>	<b>2,626,687</b>	<b>0.08</b>	<b>2,626,687</b>		<b>-7,083</b>	<b>0</b>	<b>-7,083</b>	

**ITEM: ADMINISTRATIVE COMMITTEE****8. RECEIVE AND FILE SECOND QUARTER FINANCIAL ACTIVITY REPORT FOR FISCAL YEAR 2015-2016****Meeting Date:** February 10, 2016                      **Budgeted:** N/A**From:** David J. Stoldt,  
General Manager                      **Program/  
Line Item No.:** N/A**Prepared By:** Suresh Prasad                      **Cost Estimate:** N/A**General Counsel Review:** N/A**Committee Recommendation:** The Administrative Committee reviewed this item on February 10, 2016 and recommended \_\_\_\_\_.**CEQA Compliance:** N/A

**SUMMARY:** The second quarter of Fiscal Year (FY) 2015-2016 came to a conclusion on December 31, 2015. Table comparing budgeted and actual year-to-date revenues and expenditures for the period are included as **Exhibit 8-A**. **Exhibits 8-B** and **8-C** present the same information in a bar graph format. The following comments summarize District staff's observations:

**REVENUES**

The revenues graph compares amounts received through the second quarter and conclusion of FY 2015-2016 to the amounts budgeted for that same time period. Total revenues collected were \$4,061,842, or 60.6% of the budgeted amount of \$6,705,750. Variances within the individual revenue categories are described below:

- Water Supply Charge revenues were \$1,985,810, or 116.8% of the budget for the period. The first installment of this revenue was received in December 2015.
- Mitigation revenue was \$394,537, or 32.7% of the budget. Mitigation revenue is billed and collected in arrears. Cal-Am has been behind in remitting the payment.
- Property tax revenues were \$942,259, or 120.0% of the budget for the period. The first installment of this revenue was received in December 2015.
- User fee revenues were \$24,340, or about 64.9% of the amount budgeted. This is below the budgeted amount as Reclamation Project's share is billed and collected at the end of the fiscal year.
- Connection Charge revenues were \$121,028, or 138.3% of the budget for the period. Budget figures are forecasted based on estimated number of customers pulling permits.
- Permit Fees revenues were \$108,124, or 93.6% of the budget for the period. Budget figures are forecasted based on estimated number of customers pulling permits.
- Interest revenues were \$8,585, or 114.5% of the budget for the period. This is due to interest rates on investment CD's higher than budgeted estimates.
- Project reimbursements of \$313,521, or 31.7% of the budget. This is based on actual spending and collection of reimbursement project funds.

- Grant revenue of \$148,788, or 108.2% of the budget. This is due to grant funded projects from previous quarter completed and billed this quarter.
- The “Other” revenue category totaled \$14,850 or about 74.3% of the budgeted amount. This line includes reimbursement revenues from legal and other miscellaneous services.
- The Reserves category totaled \$0 or about 0.00% of the budgeted amount. This category includes potential use of reserves for which allocations are made at the conclusion of the fiscal year.

## **EXPENDITURES**

Expenditure activity as depicted on the expenditure table is similar to patterns seen in past fiscal years. Total expenditures of \$4,068,924 were about 60.7% of the budgeted amount of \$6,705,750 for the period. Variances within the individual expenditure categories are described below:

- Personnel costs of \$1,752,229 were about 102.9% of the budget. This was slightly higher than the anticipated budget due to CalPERS employer portion of the unfunded liability was paid upfront for the fiscal year.
- Expenditures for supplies and services were \$607,249, or about 113.1% of the budgeted amount. This was slightly higher than anticipated budget due to increase in legal services.
- Fixed assets purchases of \$29,641 represented around 41.0% of the budgeted amount as some of the purchases were deferred to next quarter.
- Funds spent for project expenditures were \$1,609,735, or approximately 40.8% of the amount budgeted for the period. This is due to project spending being deferred to next quarter.
- Debt Service included costs of \$70,070, or 60.9% of the budget for the period. Additional debt service costs will be paid in fourth quarter of the fiscal year.
- Contingencies/Other expenditures \$0, or about 0% of the budgeted amount. This was due to the contingency budget not spent during this quarter.
- Reserve expenditures of \$0, or 0% of the budgeted amount. This was due to allocations being made at the conclusion of the fiscal year.

## **EXHIBITS**

**8-A** Revenue and Expenditure Table

**8-B** Revenue Graph

**8-C** Expenditure Graph

**Monterey Peninsula Water Management District  
Second Quarter Report on Financial Activity  
Fiscal Year 2015-2016**

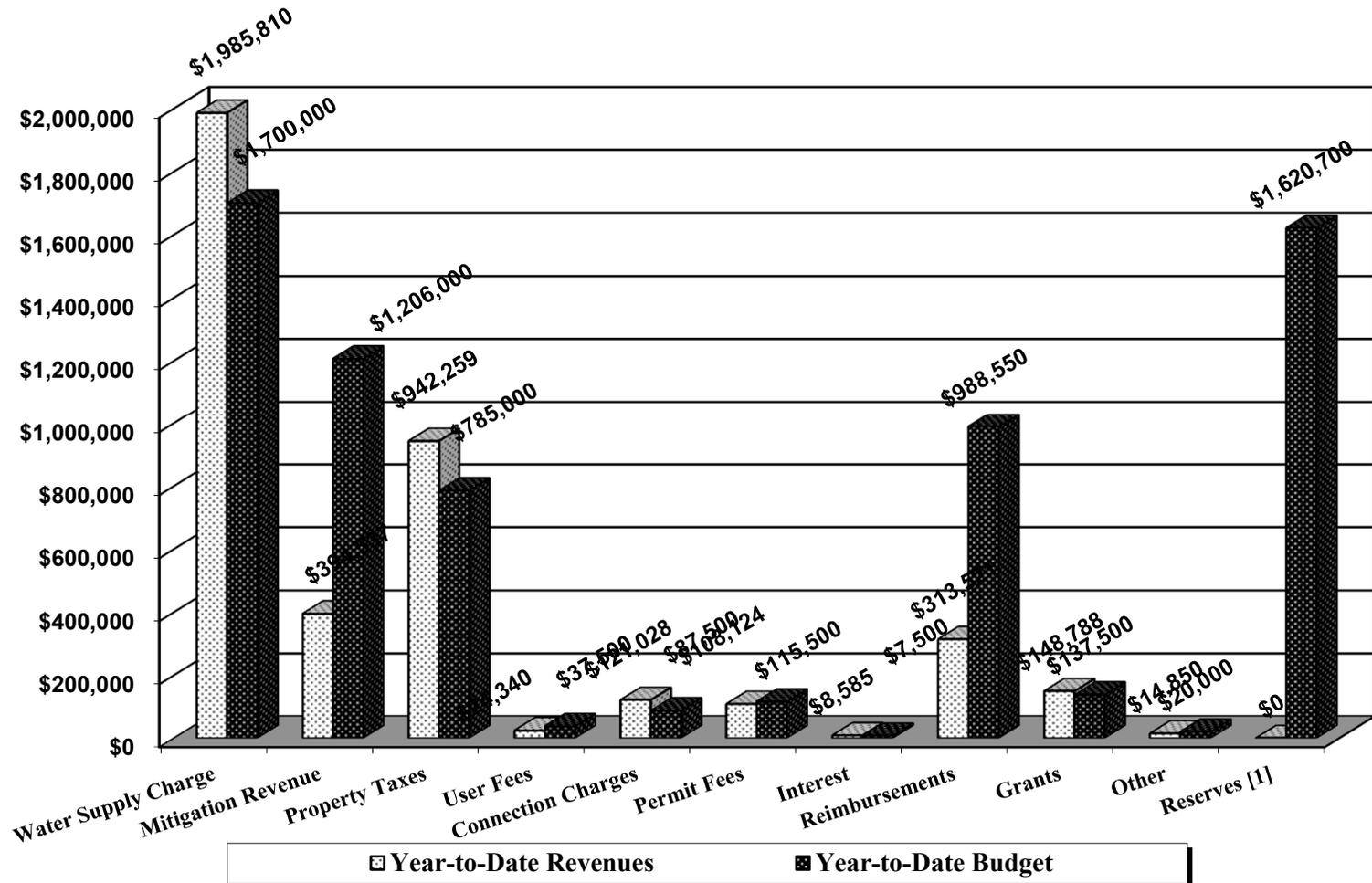
	Year-to-Date <u>Revenues</u>	Year-to-Date <u>Budget</u>	<u>Variance</u>	Percent of <u>Budget</u>
Water Supply Charge	\$1,985,810	\$1,700,000	(\$285,810)	116.8%
Mitigation Revenue	\$394,537	\$1,206,000	\$811,463	32.7%
Property Taxes	\$942,259	\$785,000	(\$157,259)	120.0%
User Fees	\$24,340	\$37,500	\$13,160	64.9%
Connection Charges	\$121,028	\$87,500	(\$33,528)	138.3%
Permit Fees	\$108,124	\$115,500	\$7,376	93.6%
Interest	\$8,585	\$7,500	(\$1,085)	114.5%
Reimbursements	\$313,521	\$988,550	\$675,029	31.7%
Grants	\$148,788	\$137,500	(\$11,288)	108.2%
Other	\$14,850	\$20,000	\$5,150	74.3%
Reserves [1]	\$0	\$1,620,700	\$1,620,700	0.0%
Total Revenues	<u>\$4,061,842</u>	<u>\$6,705,750</u>	<u>\$2,643,908</u>	<u>60.6%</u>

	Year-to-Date <u>Expenditures</u>	Year-to-Date <u>Budget</u>	<u>Variance</u>	Percent of <u>Budget</u>
Personnel	\$1,752,229	\$1,702,500	(\$49,729)	102.9%
Supplies & Services	\$607,249	\$537,050	(\$70,199)	113.1%
Fixed Assets	\$29,641	\$72,250	\$42,609	41.0%
Project Expenditures	\$1,609,735	\$3,950,150	\$2,340,415	40.8%
Debt Service	\$70,070	\$115,000	\$44,930	60.9%
Election Expenses	\$0	\$114,000	\$114,000	0.0%
Contingencies/Other	\$0	\$37,500	\$37,500	0.0%
Reserves	\$0	\$177,300	\$177,300	0.0%
Total Expenditures	<u>\$4,068,924</u>	<u>\$6,705,750</u>	<u>\$2,636,826</u>	<u>60.7%</u>

[1] Budget column includes fund balance, water supply carry forward, and reserve fund

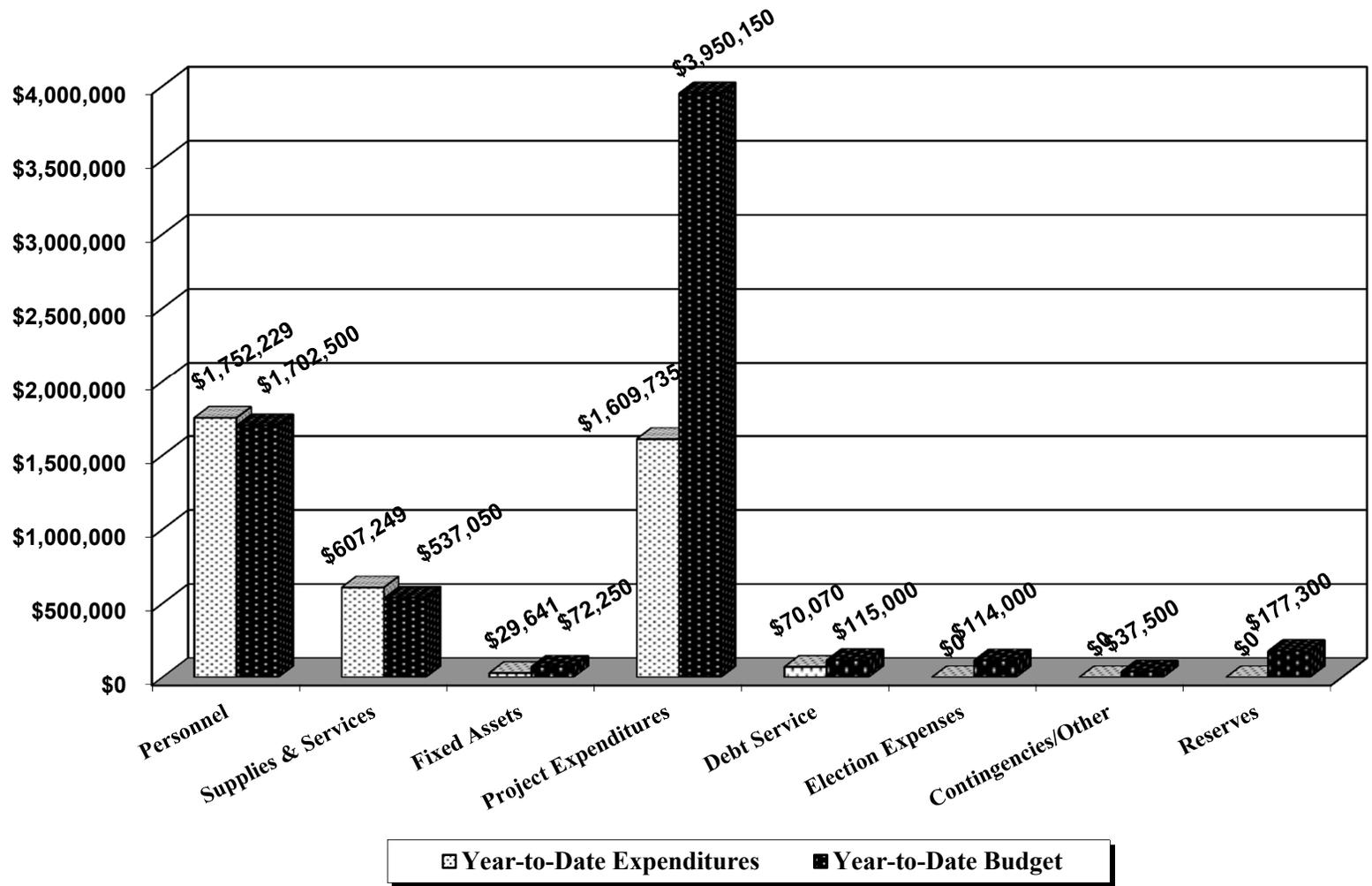


**REVENUES**  
**Fiscal Year Ended December 31, 2015**  
 Year-to-Date Actual Revenues \$4,061,842  
 Year-to-Date Budgeted Revenues \$6,705,750





**EXPENDITURES**  
**Fiscal Year Ended December 31, 2015**  
 Year-to-Date Actual Expenditures \$4,068,924  
 Year-to-Date Budgeted Expenditures \$6,705,750





**ITEM: ADMINISTRATIVE COMMITTEE****9. CONSIDER APPROVAL OF SECOND QUARTER FISCAL YEAR 2015-2016 INVESTMENT REPORT**

<b>Meeting Date:</b>	<b>February 10, 2016</b>	<b>Budgeted:</b>	<b>N/A</b>
<b>From:</b>	<b>David J. Stoldt, General Manager</b>	<b>Program/ Line Item No.:</b>	<b>N/A</b>
<b>Prepared By:</b>	<b>Suresh Prasad</b>	<b>Cost Estimate:</b>	<b>N/A</b>

**General Counsel Review: N/A****Committee Recommendation: The Administrative Committee considered this item on February 10, 2016 and recommended \_\_\_\_\_.****CEQA Compliance: N/A**

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**SUMMARY:** The District's investment policy requires that each quarter the Board of Directors receive and approve a report of investments held by the District. **Exhibit 9-A** is the report for the quarter ending December 31, 2015. District staff has determined that these investments do include sufficient liquid funds to meet anticipated expenditures for the next six months and as a result this portfolio is in compliance with the current District investment policy. This portfolio is in compliance with the California Government Code, and the permitted investments of Monterey County.

**RECOMMENDATION:** The Administrative Committee considered this item at its February 10, 2016 meeting and voted \_ to \_ to recommend \_\_\_\_\_.

**EXHIBIT****9-A** Investment Report as of December 31, 2015



**MONTEREY PENINSULA WATER MANAGEMENT DISTRICT  
INVESTMENT REPORT AS OF DECEMBER 31, 2015**

**MPWMD**

Issuing Institution Security Description	Purchase Date	Maturity Date	Cost Basis	Par Value	Market Value	Annual Rate of Return	Portfolio Distribution
Local Agency Investment Fund	09/30/15	10/01/15	\$1,146,425	\$1,146,425	\$1,146,425	0.370%	23.49%
Bank of America:							
Money Market	09/30/15	10/01/15	1,803,339	1,803,339	1,803,339	0.033%	
Checking	09/30/15	10/01/15	(72,231)	(72,231)	(72,231)	0.000%	
			<u>\$1,731,108</u>	<u>\$1,731,108</u>	<u>\$1,731,108</u>	<u>0.034%</u>	35.48%
Wells Fargo Money Market	09/30/15	10/01/15	2,087	2,087	2,087	0.010%	
Wells Fargo Institutional Securities:							
Interest Bearing Certificate of Deposit	08/30/13	03/01/16	\$250,000	\$250,000	\$250,141	0.900%	
Interest Bearing Certificate of Deposit	09/08/14	03/08/16	\$250,000	\$250,000	\$250,073	0.700%	
Interest Bearing Certificate of Deposit	04/15/14	04/18/17	\$250,000	\$250,000	\$250,130	1.050%	
Interest Bearing Certificate of Deposit	07/09/14	07/10/17	\$250,000	\$250,000	\$249,609	1.150%	
Interest Bearing Certificate of Deposit	04/10/15	10/10/17	\$250,000	\$250,000	\$249,234	1.100%	
Interest Bearing Certificate of Deposit	03/27/15	03/27/18	\$250,000	\$250,000	\$247,584	1.150%	
Interest Bearing Certificate of Deposit	06/17/15	06/18/15	\$250,000	\$250,000	\$247,352	1.550%	
Interest Bearing Certificate of Deposit	09/30/15	10/01/18	\$250,000	\$250,000	\$249,264	1.650%	
			<u>\$2,002,087</u>	<u>\$2,002,087</u>	<u>\$1,995,473</u>	<u>1.155%</u>	41.03%
<b>TOTAL MPWMD</b>			<u><b>\$4,879,619</b></u>	<u><b>\$4,879,619</b></u>	<u><b>\$4,873,006</b></u>	<u><b>0.573%</b></u>	

**CAWD/PBCSD WASTEWATER RECLAMATION PROJECT**

Issuing Institution Security Description	Purchase Date	Maturity Date	Cost Basis	Par Value	Market Value	Annual Rate of Return	Portfolio Distribution
US Bank Corp Trust Services:							0.14%
Certificate Payment Fund	09/30/15	10/01/15	791	791	791	0.000%	
Interest Fund	09/30/15	10/01/15	327	327	327	0.000%	
Rebate Fund	09/30/15	10/01/15	19	19	19	0.000%	
			<u>\$1,136</u>	<u>\$1,136</u>	<u>\$1,136</u>	<u>0.000%</u>	
Bank of America:							99.86%
Money Market Fund	09/30/15	10/01/15	795,189	795,189	\$795,189	0.033%	
<b>TOTAL WASTEWATER RECLAMATION PROJECT</b>			<u><b>\$796,326</b></u>	<u><b>\$796,326</b></u>	<u><b>\$796,326</b></u>	<u><b>0.033%</b></u>	

These investments do include sufficient liquid funds to meet anticipated expenditures for the next six months as reflected in the FY 2015-2016 annual budget adopted on June 15, 2015.



**ADMINISTRATIVE COMMITTEE****10. APPROVE 2016 ADMINISTRATIVE COMMITTEE MEETING SCHEDULE**

**Meeting Date:** February 10, 2016

**From:** David J. Stoldt,  
General Manager

**Prepared By:** Sara Reyes

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**SUMMARY:** Attached as **Exhibit 10-A** is a draft meeting schedule for 2016. The Committee should also approve meeting dates for January and February 2017 since new Committee members are selected at the January Board meeting.

**RECOMMENDATION:** The Committee should review and adopt the meeting schedule for 2016 and a date for January and February 2017.

**EXHIBIT**

**10-A** Draft 2016 Administrative Committee Meeting Schedule



**EXHIBIT 10-A**

Monterey Peninsula Water Management District  
 Administrative Committee Meeting Schedule  
 March 2016 – February 2017

Date	Day of Week	Time
March 14	Monday	3:30 PM
April 11	Monday	3:30 PM
May 9	Monday	3:30 PM
June 13	Monday	3:30 PM
July 11	Monday	3:30 PM
August 8	Monday	3:30 PM
September 12	Monday	3:30 PM
October 10	Monday	3:30 PM
November 7	Monday	3:30 PM
December 12	Monday	3:30 PM
January 18, 2017	Wednesday (Monday, January 16 is a holiday)	3:30 PM
February 15, 2017	Wednesday	3:30 PM



**ADMINISTRATIVE COMMITTEE**

**11. REVIEW SECOND QUARTER LEGAL SERVICES ACTIVITY REPORT FOR FISCAL YEAR 2015-2016**

<b>Meeting Date:</b>	<b>February 10, 2016</b>	<b>Budgeted:</b>	<b>N/A</b>
<b>From:</b>	<b>David J. Stoldt, General Manager</b>	<b>Program/ Line Item No.:</b>	<b>N/A</b>
<b>Prepared By:</b>	<b>Suresh Prasad</b>	<b>Cost Estimate:</b>	<b>N/A</b>

**General Counsel Review:** N/A

**Committee Recommendation:** This is an informational item only.

**CEQA Compliance:** N/A

---

**SUMMARY:** The second quarter Legal Services Activity Report for Fiscal Year 2015-2016 is attached as **Exhibit 11-A**. The information presented are in a table and graph format and compares the actual second quarter activity and the year-to-date amount to the overall budget for legal & professional services. The actual costs for the current reporting period were 70% of the total legal & professional budget.

**EXHIBIT**

**11-A** Legal Services Costs Update Table



**EXHIBIT 11-A**

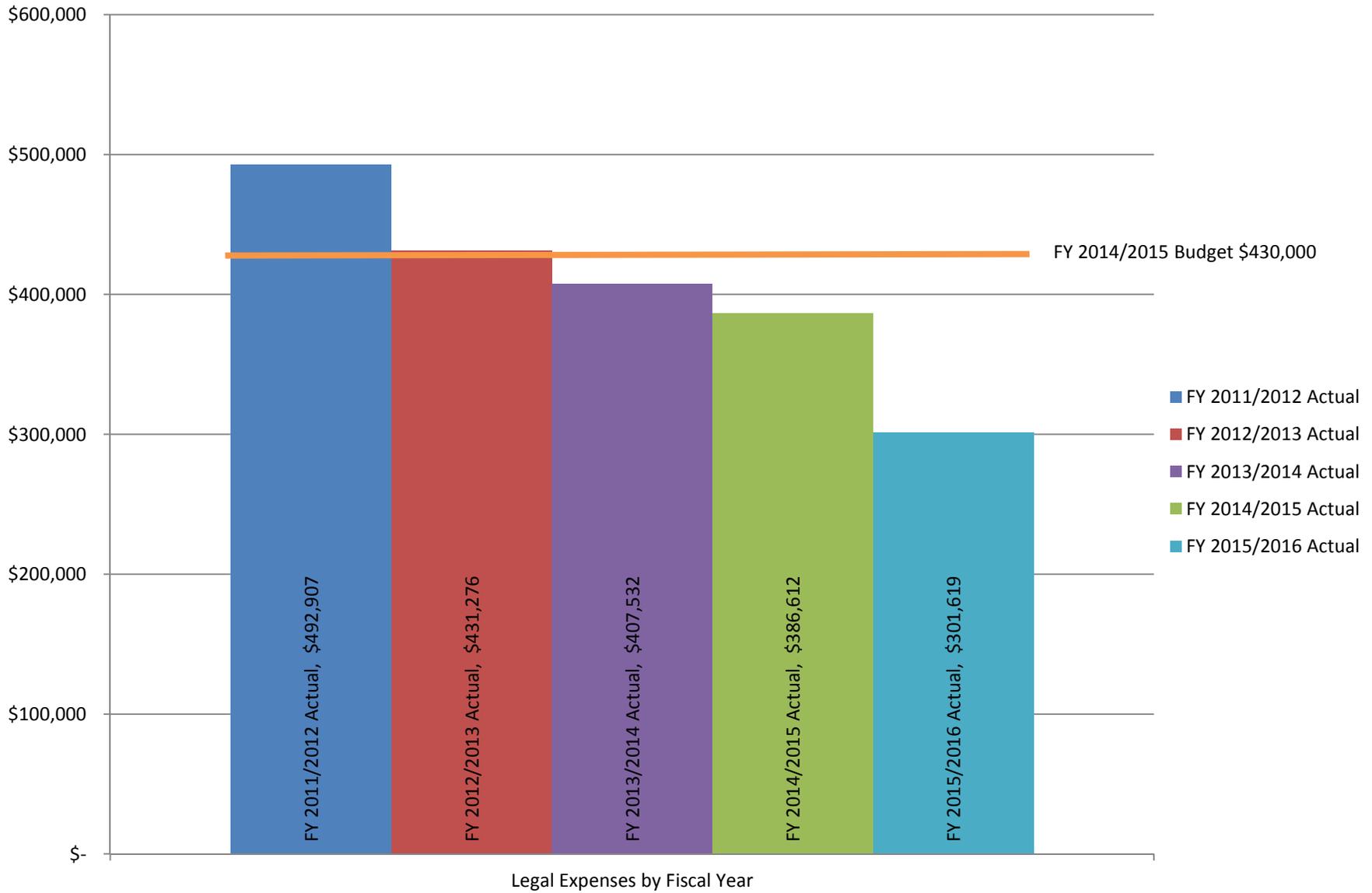
MONTEREY PENINSULA WATER MANAGEMENT DISTRICT  
 LEGAL SERVICES COSTS UPDATE  
 REPORT FOR QUARTER ENDED DECEMBER 31, 2015

File No.	Description	Previous Balance	Quarterly Activity			Total	FY 2015/2016 Budget
			October 2015	November 2015	December 2015		
<b><u>Delay &amp; Laredo</u></b>							
WMD-001	Retained General Counsel Service	15,750.00	5,250.00	5,250.00	5,250.00	31,500.00	
WMD-003-01	Desal A.12-04-019	4,988.00	4,697.40	623.50	3,160.50	13,469.40	
WMD-003-03	SCD - A.10-09-019	64.50	-	-	43.00	107.50	
WMD-003-04	CPUC A.10-07-007 (GRC)	-	-	-	-	-	
WMD-003-05	218 Fee A.10-01-012	623.50	3,636.55	2,777.50	215.00	7,252.55	
WMD-003-06	SWRCB Proceedings	-	-	-	-	-	
WMD-003-07	CPUC Proceedings (General)	537.50	-	279.50	279.50	1,096.50	
WMD-003-08	Thum vs MPWMD	4,945.00	1,118.00	1,397.50	731.00	8,191.50	
WMD-003-09	Seaside Basin Watermaster	172.00	86.00	580.50	129.00	967.50	
WMD-003-10	Special Counsel Oversight	21.50	150.50	-	-	172.00	
WMD-003-11	MPWMD vs. SWRCB (CDO)	9,651.98	5,289.00	4,665.50	1,870.50	21,476.98	
WMD-003-11A	MPWMD vs. SWRCB (Sierra Club Appeal for Attorney Fees)	-	-	-	-	-	
WMD-003-12	2013 GRC Proceeding A.13-07-002	-	-	-	43.00	43.00	
WMD-003-13	Groundwater Replenishment (GWR) Project	6,815.50	5,095.50	2,537.00	3,268.00	17,716.00	
WMD-003-14	MPTA vs. MPWMD Case No. M123512	2,795.00	107.50	107.50	860.00	3,870.00	
WMD-003-15	Deep Water Desal	-	-	-	-	-	
WMD-003-16	Water Plus vs MPWMD	218.00	-	-	-	218.00	
WMD-003-18	CPUC A.15 - Modification of Rate Design and Water Rationing	13,282.21	11,402.18	3,879.00	5,031.00	33,594.39	
WMD-003-19	CAW App. Re: Conservation, Rationing, and Related Rate Issues	-	-	-	-	-	
WMD-004	Bond, Audit or Financial Matters - Special Legal Services	-	-	-	107.50	107.50	
WMD-005	3rd Party Reimbursement - Special Legal Services	494.50	-	-	430.00	924.50	
WMD-005-01	Water Demand Permits/Deed Review	2,064.00	1,763.00	1,462.00	-	5,289.00	
WMD-005-02	Reclamation Matters	430.00	-	-	-	430.00	
WMD-005-03	WDS Permits and Water Rights Review	4,988.00	215.00	1,032.00	365.50	6,600.50	
WMD-005-04	ASR	10,363.00	107.50	-	-	10,470.50	
	<b>Sub-total (Delay &amp; Laredo)</b>	<b>78,204.19</b>	<b>38,918.13</b>	<b>24,591.50</b>	<b>21,783.50</b>	<b>163,497.32</b>	
<b><u>Goodin, MacBride, Squeri, Day &amp; Lamprey, LLP</u></b>							
3465-001	PUC Proceeding	990.00	26,235.69	9,708.50	536.50	37,470.69	
<b><u>Colantuono, Highsmith &amp; Whatley, PC</u></b>							
	Prop 218 Advice	15,191.16	64.50	-	5,572.55	20,828.21	
	Thum (Connection Fee)	42,850.41	4,103.67	12,743.58	5,125.12	64,822.78	
<b><u>JEA &amp; Associates</u></b>							
	Consultant	7,500.00	2,500.00	2,500.00	2,500.00	15,000.00	
	<b>Total</b>	<b>\$ 144,735.76</b>	<b>\$ 71,821.99</b>	<b>\$ 49,543.58</b>	<b>\$ 35,517.67</b>	<b>\$ 301,619.00</b>	<b>\$430,000.00<sup>[1]</sup></b>

70%

[1] Budget column includes legal budget of \$400,000 plus \$30,000 for professional services.

### Legal Expenses Analysis by Fiscal Year FY 2011/12 Actual to FY 2015/16 Actual to Budget



This meeting has been noticed according to the Brown Act rules. The Board of Directors meets regularly on the third Monday of each month. The meetings begin at 7:00 PM.



DRAFT AGENDA (Current 2/5/16)

**Regular Meeting**

**Board of Directors**

**Monterey Peninsula Water Management District**

\*\*\*\*\*

**Wednesday, February 17, 2016**

**6:00 PM – Closed Session**

**7:00 PM – Regular Meeting**

Conference Room, Monterey Peninsula Water Management District  
5 Harris Court, Building G, Monterey, CA

Staff notes will be available on the District web site at

<http://www.mpwmd.net/asd/board/boardpacket/2016> by 5 PM on Friday, February 12, 2016.

The 7:00 PM Meeting will be televised on Comcast Channels 25 & 28. Refer to broadcast schedule on page 3.

**6:00 PM CLOSED SESSION**

As permitted by Government Code Section 54956 et seq., the Board may adjourn to closed or executive session to consider specific matters dealing with pending or threatened litigation, certain personnel matters, or certain property acquisition matters.

**PUBLIC COMMENT** – Members of the public may address the Board on the item listed on the Closed Session agenda.

**ADJOURN TO CLOSED SESSION**

1. Conference with Legal Counsel – Existing Litigation (Gov. Code 54956.9 (a))
  - A. MPWMD v CPUC (Cal-Am); CA Supreme Court Case No. S208838
  - B. Application of Cal-Am to CPUC (No. 12-04-019) - Mon. Pen. Water Supply Project

**ADJOURN TO 7 PM SESSION**

**7:00 PM REGULAR MEETING**

**CALL TO ORDER/ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**ADDITIONS AND CORRECTIONS TO AGENDA** - The Clerk of the Board will announce agenda corrections and proposed additions, which may be acted on by the Board as provided in Sections 54954.2 of the California Government Code.

**Board of Directors**

Jeanne Byrne, Chair – Division 4  
Robert S. Brower, Sr., Vice Chair – Division 5  
Brenda Lewis – Division 1  
Andrew Clarke - Division 2  
Molly Evans – Division 3  
David Pendergrass, Mayoral Representative  
David Potter, Monterey County Board of Supervisors Representative

**General Manager**

David J. Stoldt

This agenda was posted at the District office at 5 Harris Court, Bldg. G Monterey on \_\_\_\_\_, \_\_\_\_\_, 2016. Staff reports regarding these agenda items will be available for public review on 1/22/2016, at the District office and at the Carmel, Carmel Valley, Monterey, Pacific Grove and Seaside libraries. After staff reports have been distributed, if additional documents are produced by the District and provided to a majority of the Board regarding any item on the agenda, they will be available at the District office during normal business hours, and posted on the District website at <http://www.mpwmd.net/asd/board/boardpacket/2016>. Documents distributed at the meeting will be made available in the same manner. The next regular meeting of the Board of Directors is scheduled for February 17, 2016 at 7 pm.

**ORAL COMMUNICATIONS** - Anyone wishing to address the Board on Consent Calendar, Information Items, Closed Session items, or matters not listed on the agenda may do so only during Oral Communications. Please limit your comment to three (3) minutes. The public may comment on all other items at the time they are presented to the Board.

**CONSENT CALENDAR:** The Consent Calendar consists of routine items for which staff has prepared a recommendation. Approval of the Consent Calendar ratifies the staff recommendation. Consent Calendar items may be pulled for separate consideration at the request of a member of the public, or a member of the Board. Following adoption of the remaining Consent Calendar items, staff will give a brief presentation on the pulled item. Members of the public are requested to limit individual comment on pulled Consent Items to three (3) minutes.

1. Consider Adoption of Minutes of the January 27, 2016 Special Board Meeting
2. Consider Adoption of Resolution 2016 - 02 Declaring March 14 through March 20, 2016 to be Fix a Leak Week
3. Consider Expenditure for Purchase of Internet License for Water Wise Gardening in Monterey County
4. Consider Expenditure for Water Conservation Equipment
5. Consider Contract with United States Geological Survey to Calibrate the Carmel River Basin Simulation Model
6. Consider Expenditure to Enter into Agreement with Tyler Technologies for Purchase and Implementation of Incode Utility Billing Software
7. Consider Amendment to Rule 24, Table 1 - Residential Fixture Unit County Values
8. Consider Adoption of Treasurer's Report for December 2015
9. Receive and File Second Quarter Financial Activity Report for Fiscal Year 2015-16
10. Consider Approval of Second Quarter FY 2015-2016 Investment Report

**GENERAL MANAGER'S REPORT**

11. Status Report on California American Water Compliance with State Water Resources Control Board Order 2009-0060 and Seaside Groundwater Basin Adjudication Decision
12. Update on Development of Water Supply Projects
13. Report on Drought Response

**ATTORNEY'S REPORT**

14. Report from District Counsel on 6:00 pm Closed Session of the Board

**DIRECTORS' REPORTS (INCLUDING AB 1234 REPORTS ON TRIPS, CONFERENCE ATTENDANCE AND MEETINGS)**

15. Oral Reports on Activities of County, Cities, Other Agencies/Committees/Associations

**PUBLIC HEARINGS** – Public comment will be received on each of these items. Please limit your comment to three (3) minutes per item.

16. **Consider Second Reading and Adoption of Ordinance No. 169 – An Ordinance of the Board of Directors of the Monterey Peninsula Water Management District Repealing Regulation XV, the Expanded Water Conservation and Standby Rationing Plan, and Replacing it with Regulation XV, the Monterey Peninsula Water Conservation and Rationing Plan**  
*Action: The Board will receive public comment on the second reading of Ordinance No. 169 and consider adoption.*
17. **Consider Second Reading and Adoption of Ordinance No. 171 – Setting Compensation for Board Members**  
*Action: The Board will receive public comment on the second reading and adoption of Ordinance No. 171 that would increase compensation for Directors' attendance at meetings. The last increase was in 2006.*

**18. Consider Adoption of Fiscal Year 2015-16 Mid-Year Budget Adjustment**

*Action:* At mid-year, District staff routinely review the budget and propose revisions that will ensure continuance of the District's programs and facilitate changes in the District's operating needs that were unknown at the time the budget was adopted in June 2015. A proposed, amended budget is presented for Board consideration.

**ACTION ITEMS** – Public comment will be received on each of these items. Please limit your comment to three (3) minutes per item.

**19. Consider Adoption of Amendment to Meeting Rule 2.5 - Rotation of Vice Chair into the Position of Chair**

*Action:* The Board will receive public comment and consider adoption of a proposal to revise the rotation schedule of directors into the positions of Vice Chair and Chair.

**20. Consider Adoption of Resolution 2016-03 – Reestablish User Fee and Suspend Collection of User Fee for Remainder of Fiscal Year 2015-16**

*Action:* The Board will consider adoption of the District's User Fee in an amount of 8.325% of the Cal-Am bill and suspend its collection until adoption of a finance plan.

**INFORMATIONAL ITEMS/STAFF REPORTS** The public may address the Board on Information Items and Staff Reports during the Oral Communications portion of the meeting. Please limit your comments to three minutes.

21. Letters Received
22. Committee Reports
23. Monthly Allocation Report
24. Water Conservation Program Report
25. Carmel River Fishery Report for January
26. Monthly Water Supply and California American Water Production Report

**ADJOURNMENT**

Board Meeting Broadcast Schedule – Comcast Channels 25 & 28	
View Live Webcast at <a href="http://Ampmedia.org">Ampmedia.org</a>	
Ch. 25, Sundays, 7 PM	Monterey
Ch. 25, Mondays, 7 PM	Monterey, Del Rey Oaks, Pacific Grove, Sand City, Seaside
Ch. 28, Mondays, 7 PM	Carmel, Carmel Valley, Del Rey Oaks, Monterey, Pacific Grove, Pebble Beach, Sand City, Seaside
Ch. 28, Fridays, 9 AM	Carmel, Carmel Valley, Del Rey Oaks, Monterey, Pacific Grove, Pebble Beach, Sand City, Seaside

Upcoming Board Meetings			
Monday, March 21, 2016	Regular Board Meeting	7:00 pm	District conference room
Monday, April 18, 2016	Regular Board Meeting	7:00 pm	District conference room
Monday, May 16, 2016	Regular Board Meeting	7:00 pm	District conference room

Upon request, MPWMD will make a reasonable effort to provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. MPWMD will also make a reasonable effort to provide translation services upon request. Please submit a

written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service by 5:00 PM on Tuesday, February 16, 2016. Requests should be sent to the Board Secretary, MPWMD, P.O. Box 85, Monterey, CA, 93942. You may also fax your request to the Administrative Services Division at 831-644-9560, or call 831-658-5600.

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