

This meeting has been noticed according to the Brown Act rules. The Board of Directors meets regularly on the third Monday of each month, except in January, February. The meetings begin at 7:00 PM.



AGENDA
Regular Meeting
Board of Directors
Monterey Peninsula Water Management District

Monday, June 18, 2018

6:30 pm Closed Session

7:00 pm Regular Meeting

Conference Room, Monterey Peninsula Water Management District
5 Harris Court, Building G, Monterey, CA

Staff notes will be available on the District web site at
<http://www.mpwmd.net/who-we-are/board-of-directors/bod-meeting-agendas-calendar/>
by 5 PM on Friday, June 15, 2018

The meeting will be televised on Comcast Channels 25 & 28. Refer to broadcast schedule on page 3.

6:30 PM – Closed Session

As permitted by Government Code Section 54956 et seq., the Board may adjourn to closed or executive session to consider specific matters dealing with pending or threatened litigation, certain personnel matters, or certain property acquisition matters.

1. **Public Comment** – Members of the public may address the Board on the item or items listed on the Closed Session agenda.
2. **Adjourn to Closed Session**
3. **Conference with Legal Counsel – Existing Litigation (Gov Code 54956.9 (a))**
Application of California American Water to CPUC (No. 12-04-019) – Monterey Peninsula Water Supply Project
4. **Adjourn to 7 pm Session**

7:00 PM – Regular Meeting

CALL TO ORDER/ROLL CALL

PLEDGE OF ALLEGIANCE

Board of Directors

Andrew Clarke, Chair – Division 2
Ralph Rubio, Vice Chair - Mayoral Representative
Brenda Lewis – Division 1
Molly Evans – Division 3
Jeanne Byrne – Division 4
Robert S. Brower, Sr. – Division 5
Mary Adams, Monterey County Board of Supervisors Representative

General Manager

David J. Stoldt

This agenda was posted at the District office at 5 Harris Court, Bldg. G Monterey on Thursday, June 14, 2018. Staff reports regarding these agenda items will be available for public review on Friday, at the District office and at the Carmel, Carmel Valley, Monterey, Pacific Grove and Seaside libraries. After staff reports have been distributed, if additional documents are produced by the District and provided to a majority of the Board regarding any item on the agenda, they will be available at the District office during normal business hours, and posted on the District website at www.mpwmd.net/who-we-are/board-of-directors/bod-meeting-agendas-calendar/. Documents distributed at the meeting will be made available in the same manner. The next regular meeting of the Board of Directors is scheduled for July 16, 2018 at 7 pm.

ADDITIONS AND CORRECTIONS TO AGENDA - The Clerk of the Board will announce agenda corrections and proposed additions, which may be acted on by the Board as provided in Sections 54954.2 of the California Government Code.

ORAL COMMUNICATIONS - Anyone wishing to address the Board on Consent Calendar, Information Items, Closed Session items, or matters not listed on the agenda may do so only during Oral Communications. Please limit your comment to three (3) minutes. The public may comment on all other items at the time they are presented to the Board.

CONSENT CALENDAR: The Consent Calendar consists of routine items for which staff has prepared a recommendation. Approval of the Consent Calendar ratifies the staff recommendation. Consent Calendar items may be pulled for separate consideration at the request of a member of the public, or a member of the Board. Following adoption of the remaining Consent Calendar items, staff will give a brief presentation on the pulled item. Members of the public are requested to limit individual comment on pulled Consent Items to three (3) minutes. The Consider Calendar items do not constitute a project as defined by CEQA Guidelines section 15378, unless otherwise noted.

1. Consider Adoption of Minutes of the May 21, 2018 Regular Board Meetings
2. Consider Adoption of Resolution 2018-11 to Provide Further Direction to Monterey County Elections Department Related to the Public Water Now Initiative
3. Consider Approval of Service Agreement for the Provision of Election Services with Monterey County Registrar of Voters for November 6, 2018 General Election
4. Consider Authorizing the General Manager to Increase the Level of Indemnification in a Right-of-Entry and Project Permission Agreement with Quail Lodge, Inc. for the Carmel River Bank Stabilization Project at Rancho San Carlos Road
5. Consider Approval of Expenditure for Phone System and Server Network Upgrade
6. Consider Approval of Amendment No. 2 to Agreement with Regional Government Services Authority for Management and Administrative Services
7. Consider Expenditure for Temporary Agency Employee to Assist with Electronic Document Storage During FY 2018-2019
8. Consider Approval of Agreement with Lynx Technologies for Geographic Information System (GIS) Services
9. Authorize Funds to Contract for Limited-Term Field Positions During FY 2018-2019
10. Consider Approval of Three Temporary Field Staff Positions Funded Through the Interagency Contract Between MPWMD and NMFS to Provide for a Cooperative Research and Monitoring Projects
11. Consider Approval to Purchase Expendable PIT Tags and Other Disposable Tagging Supplies for the Remainder of Calendar Year 2018
12. Consider Renewal of Standard License Agreement with CoreLogic Information Solutions, Inc.
13. Approve Expenditure to Corporation Service Company - Recording Fees
14. Authorize Expenditure for Software Maintenance Agreements for FY 2018-2019
15. Consider Expenditure for Water Conservation Messaging Materials
16. Consider Funding Rebates in the California American Water System Between July 1, 2018 and the Availability of Funding from the Cal-Am General Rate Case
17. Consider Continuance of Contract with Zone 24x7 for Water Demand Database Improvements and Maintenance
18. Consider Expenditure to Amend Contract with Pueblo Water Resources to Provide Hydrogeologic Review for Water Distribution System Permits
19. Consider Renewal of Contract with JEA & Associates for Legislative and Administrative Services
20. Consider Renewal of Contract with Ferguson Group for Legislative and Administrative Services
21. Consider Entering Into an Agreement for an Addendum to the MPWMD Aquifer Storage and Recovery Project Environmental Impact Report/Environmental Assessment
22. Consider Entering Into Agreements for ASR Expansion Project Storm Water Pollution Prevention Plan Development and Monitoring Services
23. Consider Renewal of Contract for District Public Outreach and Communications Services with TBC Communications and Media

24. Consider Adoption of Resolution 2018-12 Certifying Compliance with State Law with Respect to the Levying of General and Special Taxes, Assessments, and Property-Related Fees and Charges
25. Consider Adoption of Resolution 2018-13 Establishing Article XIII (B) Fiscal Year 2018-2019 Appropriations Limit
26. Consider Adoption of Resolution 2018-14 Update to Rule 24, Table 3, Capacity Fee History
27. Consider Adoption of Treasurer's Report for April 2018

GENERAL MANAGER'S REPORT

28. Status Report on California American Water Compliance with State Water Resources Control Board Order 2016-0016 and Seaside Groundwater Basin Adjudication Decision
29. Update on Development of Water Supply Projects

DIRECTORS' REPORTS (INCLUDING AB 1234 REPORTS ON TRIPS, CONFERENCE ATTENDANCE AND MEETINGS)

30. Oral Reports on Activities of County, Cities, Other Agencies/Committees/Associations

PUBLIC HEARINGS – Public comment will be received on each of these items. Please limit your comment to three (3) minutes per item.

31. Consider Adoption of July through September 2018 Quarterly Water Supply Strategy and Budget

Notice of Exemption, CEQA, Article 19, Section 15301 (Class 1)

Action: The Board will consider approval of a proposed production strategy for the California American Water Distribution Systems for the three-month period of July through September 2018. The strategy sets monthly goals for surface and groundwater production from various sources within the California American Water systems.

32. Consider Adoption of Proposed FY 2018-19 MPWMD Budget and Resolution 2018-10

Not a project – CEQA Section 15378

Action: The Board will consider adoption of the Fiscal Year 2018-19 MPWMD Budget and the corresponding resolution that would confirm their action.

ACTION ITEMS – Public comment will be received on each of these items. Please limit your comment to three (3) minutes per item.

33. Consider Authorization to Provide Funds to Monterey One Water for the Pure Water Monterey Project

Action: The Board will consider providing funds to Monterey One Water for the Pure Water Monterey Project.

INFORMATIONAL ITEMS/STAFF REPORTS - The public may address the Board on Information Items and Staff Reports during the Oral Communications portion of the meeting. Please limit your comments to three minutes.

34. Letters Received Supplemental Letter Packet
35. Committee Reports
36. Monthly Allocation Report
37. Water Conservation Program Report
38. Carmel River Fishery Report
39. Monthly Water Supply and California American Water Production Report

ADJOURNMENT

Board Meeting Broadcast Schedule – Comcast Channels 25 & 28	
View Live Webcast at Ampmedia.org	
Ch. 25, Mondays, 7 PM	Monterey, Del Rey Oaks, Pacific Grove, Sand City, Seaside
Ch. 25, Mondays, 7 PM	Carmel, Carmel Valley, Del Rey Oaks, Monterey, Pacific Grove, Pebble Beach, Sand City, Seaside
Ch. 28, Mondays, 7 PM	Carmel, Carmel Valley, Del Rey Oaks, Monterey, Pacific Grove, Pebble Beach, Sand City, Seaside
Ch. 28, Fridays, 9 AM	Carmel, Carmel Valley, Del Rey Oaks, Monterey, Pacific Grove, Pebble Beach, Sand City, Seaside

Upcoming Board Meetings			
Monday, July 16, 2018	Regular Board Meeting	7:00 pm	District conference room
Monday, August 20, 2018	Regular Board Meeting	7:00 pm	District conference room
Monday, September 17, 2018	Regular Board Meeting	7:00 pm	District conference room

Upon request, MPWMD will make a reasonable effort to provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. MPWMD will also make a reasonable effort to provide translation services upon request. Please submit a written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service by 5:00 PM on Thursday, June 14, 2018. Requests should be sent to the Board Secretary, MPWMD, P.O. Box 85, Monterey, CA, 93942. You may also fax your request to the Administrative Services Division at 831-644-9560, or call 831-658-5600.

ITEM: CONSENT CALENDAR**1. CONSIDER ADOPTION OF MINUTES OF THE MAY 21, 2018 REGULAR BOARD MEETING****Meeting Date: June 18, 2018** **Budgeted: N/A****From: David J. Stoldt,
General Manager** **Program/
Line Item No.: N/A****Prepared By: Arlene Tavani** **Cost Estimate: N/A****General Counsel Review: N/A****Committee Recommendation: N/A****CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.**

SUMMARY: Attached as **Exhibit 1-A** are draft minutes of the May 21, 2018 Regular meeting of the Board.**RECOMMENDATION:** District staff recommends approval of the minutes with adoption of the Consent Calendar.**EXHIBIT****1-A** Draft Minutes of the May 21, 2018 Regular Meeting of the Board of Directors

EXHIBIT 1-A

DRAFT MINUTES
Regular Meeting
Board of Directors
Monterey Peninsula Water Management District
May 21, 2018

The meeting was called to order at 7:00 pm in the MPWMD conference room.

CALL TO ORDER/ROLL CALL*Directors Present:*

Andrew Clarke – Chair, Division 2
 Ralph Rubio – Vice Chair, Mayoral Representative
 Brenda Lewis, Division 1
 Molly Evans – Division 3
 Jeanne Byrne – Division 4
 Mary Adams – Monterey County Board of Supervisors Rep.

Directors Absent: Robert S. Brower, Sr. –Division 5

General Manager present: David J. Stoldt

District Counsel present: David Laredo

The assembly recited the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

No changes.

ADDITIONS AND CORRECTIONS TO AGENDA

The following comments were directed to the Board during Oral Communications. (1) **Dan Turner**, resident of Monterey, presented a graphic titled Felton Water Buyout Saves Money - an excerpt from Chapter 11 of a book titled The Fine Print by Pulitzer Prize winning author David K. Johnston. He asserted that the purchase of California American Water (CAW) water production facilities by Felton residents resulted in significant savings to water customers. (2) **Michael Baer**, resident of Monterey, encouraged Board members to attend future presentations regarding the proposal for public ownership of Cal-Am and to hear from Felton residents on their experience with a buyout of Cal-Am. He noted that attendance would not indicate support for the Public Water Now initiative; it would provide an opportunity for the Directors to gain information regarding the proposal for local public ownership of Cal-Am. (3) **Paul Bruno**, resident of Monterey, stated that he attended a recent presentation at which residents of Felton recounted their experience with public ownership of the water system. He noted that some speakers said water rates had increased significantly since the takeover, and also that the cost to purchase the Cal-Am system was much higher than anticipated.

ORAL COMMUNICATIONS

On a motion by Rubio and second of Byrne, the Consent Calendar items were approved unanimously on a vote of 6 – 0 by Rubio, Byrne, Adams, Clarke, Evans and Lewis. Director Brower was absent.

CONSENT CALENDAR

Adopted.

1. Consider Adoption of Minutes from the April 16, 2018 Regular Meeting of the Board of Directors

Adopted.

2. Consider Adoption of Resolution 2018-07 Calling an Election for Directors in Voter Divisions 1 and 2 on November 6, 2018

Approved.

3. Consider Two-Year Extension for Use of Local Water Project Grant Funds – City of Seaside

Authorized expenditure of \$51,000 to contract with Cooling Tower Technologies.

4. Consider Approval of Repair and Maintenance of the Sleepy Hollow Steelhead Rearing Facility Cooling Tower

Ratified expenditure of \$23,600.

5. Ratify Emergency Expenditure to ZIM Industries to Rewind Pump at Aquifer Storage and Recovery Well Number 1

Approved.

6. Authorize the General Manager to Enter Into Access and Maintenance Agreements for the Carmel River Bank Stabilization Project at Rancho San Carlos Road

Approved.

7. Authorize the General Manager to Enter into an Agreement with the Carmel Valley Trail and Saddle Club to Use an Irrigation Well for Mitigation Plantings and to Make Non Substantive Changes to the Draft Agreement

Approved.

8. Declaration of Surplus Assets

Adopted.

9. Consider Adoption of Treasurer's Report for March 2018

Received.

10. Receive and File Third Quarter Financial Activity Report for Fiscal Year 2017-2018

Approved.

11. Consider Approval of Third Quarter Fiscal Year 2017-2018 Investment Report

General Manager Stoldt reported that water production for the period of October 2017 through April 2018 was 478 acre-feet below the target. Customer water demand was 401 acre-feet above demand recorded for the same time period in 2017. Rainfall received through the end of April was 13.42 inches which was 66% of the long-term average. Unimpaired flow was at 44% of long-term average, which was considered below normal. Operation of the Aquifer Storage and Recovery project ceased in April with total production for the year of 530.49 acre-feet.

No report.

District Counsel Laredo reported that on a unanimous vote of the six members present, the case of Monterey Peninsula Taxpayers Association (MPTA) v MPWMD was added to the agenda. He explained that on May 21, 2018, District was notified that the MPTA had filed a petition with the California Supreme Court for review of the appellate court's decision to uphold the Superior Courts decision in MPTA v. MPWMD; Monterey Superior Court No. M 123512; CA 6th District Court of Appeal Case No. H042484. Counsel Laredo also reported that for all agenda items, he provided a status report to the Board. General direction was given to staff and Counsel, but no reportable action was taken.

No reports were presented.

No Public Hearing items were presented for Board consideration.

Rubio offered a motion that was seconded by Lewis to adopt Resolution No. 2018-08 to immediately order that the Monterey Peninsula Water System Local Ownership and Cost Savings Initiative be submitted to the voters, without alteration. The motion was approved unanimously on a vote of 6 – 0 by Rubio, Lewis, Adams, Byrne, Clarke and Evans. Director Brower was absent.

The following comments were directed to the Board during the public comment period on this item. (a) **George Riley** asked three questions: does the District prepare the question

GENERAL MANAGER'S REPORT

12. Status Report on California American Water Compliance with State Water Resources Control Board Order 2016-0016 and Seaside Groundwater Basin Adjudication Decision

13. Update on Development of Water Supply Alternatives

ATTORNEY'S REPORT

14. Report on 6:30 pm Closed Session of the Board

Conference with Legal Counsel – Threatened Litigation (Gov. Code 54956.9 (b)) - Two Cases

DIRECTORS' REPORTS (INCLUDING AB 1234 REPORTS ON TRIPS, CONFERENCE ATTENDANCE AND MEETINGS)

15. Oral Reports on Activities of County, Cities, Other Agencies/Committees/Associations

PUBLIC HEARINGS

ACTION ITEMS

16. Consider Action to be Taken with Respect to Public Water Now Initiative

that would appear on the ballot; does the District prepare the impartial analysis that appears on the ballot; and will the District prepare a fiscal analysis regarding implementation of the ballot initiative. *Response from District Counsel – The ballot question will be taken up by the Registrar of Voters, subject to review of Monterey County Counsel; the impartial analysis will be developed by County Counsel; and the District is authorized to prepare a 30-day report on the costs of the question itself -- not the cost of a takeover of Cal-Am.*

(b) Eric Sabolsice, Director of Operations for California American Water, expressed support for adoption of Resolution No. 2018-08 that would authorize placement of the initiative before the voters. He stated that Cal-Am was not for sale. **(c) Tyler Williamson**, resident of Monterey, asked the Board to support the ordinance that evening and move ahead on preparation of the economic feasibility study. **(d) Dan Turner**, resident of Monterey, expressed opposition to adoption of Resolution No. 2018-08. He urged the Board to eliminate the need to pay for the cost of an election by taking action to adopt the ordinance, thereby authorizing preparation of a feasibility study on public ownership of Cal-Am facilities. **(e) Gary Cursio**, Director of Government Affairs for the Monterey County Hospitality Association, urged the Board to adopt Resolution No. 2018-08 and place the issue before the voters. **(f) Michael Baer** expressed support for adoption of Resolution No. 2018-08 that would place the measure before the voters. **(g) John Narigi**, Chair of the Coalition of Peninsula Businesses, urged the Board to adopt Resolution No. 2018-08 and place the issue before the voters. **(h) Jodi Hanson**, President and CEO of the Monterey Peninsula Chamber of Commerce, expressed support for adoption of Resolution No. 2018-08 that would authorize placement of the issue before the voters. **(i) Paul Bruno**, resident of Monterey, expressed support for adoption of Resolution No. 2018-08 that would authorize placement of the issue before the voters. He urged the Board to remain neutral on the ballot measure. **(j) Peter Munteer**, Marketing and Events Manager, Pacific Grove Chamber of Commerce, urged the Board to adopt Resolution No. 2018-08 and place the issue before the voters.

Byrne offered a motion to accept the report. The motion was seconded by Evans.

Byrne amended the motion to propose receipt of the Water Supply Forecast and adoption of Resolution No. 2018-09. The amendment was accepted by Evans. The motion was approved unanimously on a vote of 6 – 0 by Byrne, Evans, Adams, Clarke, Lewis and Rubio. Director Brower was absent. No comments were directed to the Board during the public comment period on this item.

The report was presented by Suresh Prasad, Administrative Services Manager/Chief Financial Officer. A summary of his comments is available for review on the District's website

17. **Receive and Confirm Water Supply Forecast for Period of May 1, 2018 through September 30, 2019; Adopt Resolution 2018-09 to Amend Rationing Table (XV-4)**

DISCUSSION ITEMS

18. **Review Proposed MPWMD Fiscal Year 2018-2019 MPWMD Budget and Resolution 2018-10**

and at the agency's office. The Board received the report, no action was taken.

The following comments were directed to the Board during the public comment period on this item. **(a) George Riley**, Public Water Now, expressed support for the District's decision to study water supply options. He noted that his organization supported the water supply project that could be brought on line at the earliest opportunity. He stated that the Pure Water Monterey project addressed the Cease and Desist Order, water supply, cost and schedule. **(b) Dan Turner** asked if the \$160,000 for election costs specified in the proposed budget was for the election of Directors in Voter Divisions 1 and 2. *General Manager Stoldt responded that \$160,000 was an estimate of the cost to conduct the District-wide election on the Public Water Now initiative petition, and the election in Voter Divisions 1 and 2.*

The report was presented by Suresh Prasad, Administrative Services Manager/Chief Financial Officer. A summary of his comments is available for review on the District's website and at the agency's office. The Board received the report, no action was taken. No comments were directed to the Board during the public comment period on this item.

There was no discussion of these items.

The meeting was adjourned at 9:05 pm.

19. Discuss and Recommend Creating Reserves for Pension Retirement and Other Post-Employment Benefits (OPEB) Unfunded Liability

INFORMATIONAL ITEMS/STAFF REPORTS

20. Letters Received
21. Committee Report
22. Monthly Allocation Report
23. Water Conservation Program Report
24. Carmel River Fishery Report
25. Monthly Water Supply and California American Water Production Report
26. Monterey Bay Air Resources District (MBARD) Clean Air Leader Award Nomination

ADJOURNMENT

ITEM: CONSENT CALENDAR**2. CONSIDER ADOPTION OF RESOLUTION 2018-11 TO PROVIDE FURTHER DIRECTION TO MONTEREY COUNTY ELECTIONS DEPARTMENT RELATED TO THE PUBLIC WATER NOW INITIATIVE****Meeting Date: June 18, 2018 Budgeted: N/A****From: David J. Stoldt, General Manager Program/ Line Item No.: N/A****Prepared By: Arlene Tavani Cost Estimate: N/A****General Counsel Review: Yes****CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.**

SUMMARY: At the May 21, 2018 Board meeting, Resolution 2018-08 (**Exhibit 2-B**) was adopted which ordered that an election be conducted on November 6, 2018 on the initiative submitted by Public Water Now titled the Monterey Peninsula Water System Local Ownership and Cost Saving Initiative. Attached as **Exhibit 2-A** is draft Resolution 2018-11 which revises and supersedes the resolution adopted in May, and is presented for adoption.

Draft Resolution 2018-11 was developed on the recommendation of the Registrar of Voters, in order to bring the previous resolution into conformance with the Registrar's requirements for form and content. The new resolution includes the language of the measure to be voted on. No other substantive changes to the content of the resolution have been made.

Please note that the Monterey County Elections Department serves as the Elections Official for the November 6, 2018 election. Therefore, all ballot arguments must be submitted directly to the Elections Department; they will not be received by the District as proposed in the May 21, 2018 staff note regarding adoption of Resolution 2018-08.

RECOMMENDATION: The Board should adopt Resolution 2018-11 and direct staff to submit the resolution to the Registrar of Voters.

DISCUSSION: Following adoption of Resolution 2018-08, the document was submitted to the Registrar for review. The Registrar provided the District with a preferred format for a resolution calling an election on a measure, and recommended that the resolution be revised to conform with that format.

EXHIBITS

2-A Draft Resolution 2018-11, Ordering an Election, Requesting County Registrar to Conduct the Election, and Requesting Consolidation of the Election

2-B Resolution No. 2018-08, Ordering an Election, Requesting County Registrar to Conduct the Election, and Requesting Consolidation of the Election

**EXHIBIT 2-A****DRAFT****RESOLUTION NO. 2018-11**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
ORDERING AN ELECTION,
REQUESTING COUNTY ELECTIONS TO CONDUCT THE ELECTION,
AND REQUESTING CONSOLIDATION OF THE ELECTION**

WHEREAS, On October 5, 2017, the Monterey County Registrar of Voters submitted to the Monterey Peninsula Water Management District (District) a copy of the Notice of Intent to Circulate an Initiative Petition entitled the “Monterey Peninsula Water System Local Ownership and Cost Saving Initiative,” and Proof of Publication of the Notice that were submitted by Public Water Now; and

WHEREAS, the stated purpose of the Initiative Petition is to establish a policy to acquire, if economically feasible, the water system assets of the California-American Water Company (Cal-Am) within the District’s territory, either through negotiation or through the exercise of eminent domain power; and

WHEREAS, the stated reasons for the action are to “ensure the long-term sustainability, adequacy, reliability, cost-effectiveness and quality of water service within the Monterey Peninsula Water Management District area, to lower the cost of service to rate-payers, to promote and practice sustainable water management measures, and to establish public ownership of water system assets by establishing regulations requiring the District to take affirmative action, to the extent financially feasible, to acquire the water system assets owned and operated by California American Water Company that currently provide water service to the District and its ratepayers”; and

WHEREAS, the Initiative Petition contains a proposed Ordinance to add Rule 19.8 to the District Rules and Regulations and requires the General Manager, within nine months of Rule’s effective date, to complete a written plan to address acquisition, ownership, and management of all water facilities and services within and outside the District. If the Plan concludes acquisition is feasible, the District shall, as soon as practicable, take all necessary and proper actions consistent with its powers under District Law and Eminent Domain Law to acquire Cal-Am’s water system assets; and

WHEREAS, the Initiative Petition requests the Measure be submitted to the voters “at the earliest regular or special election for which it qualifies pursuant to Section 1405 of California Elections Code”; and

WHEREAS, on April 27, 2018 the Monterey County Registrar of Voters verified a sufficient number of signatures on the Initiative Petition; and

WHEREAS, pursuant to California Elections Code § 9310, the District Board of Directors has determined to order the proposed be submitted to the voters, without alteration; and

WHEREAS, California Elections Code section 1405(a) provides that with certain exceptions, the election for a district initiative that qualifies pursuant to Section 9310 shall be held not less than 88 nor more than 103 days after the date of the order of election; and

WHEREAS, pursuant to section 1405, the election on the measure may be consolidated with the state regular or special election; and

WHEREAS, pursuant to Elections Code Section 10002, the District request the Board of Supervisors of Monterey permit the county elections official to render specified services to the city or district relating to the conduct of an election; and

WHEREAS, the resolution of the governing body of District shall specify the services requested; and

WHEREAS, pursuant to Elections Code Section 10002 the District shall reimburse the county in full for the services performed upon presentation of a bill to the District; and

WHEREAS, pursuant to Elections Code Section 10400, whenever two or more elections, including bond elections, are called to be held on the same day, in territory that is in part the same, they may be consolidated upon the order of the governing body or bodies or officer or officers calling the elections; and

WHEREAS, pursuant to Elections Code Section 10403, whenever an election called by a district for the submission of any question, proposition, or office to be filled is to be consolidated with a statewide election, and the question, proposition, or office to be filled is to appear upon the same ballot as that provided for that statewide election, the district, city or other political subdivision shall, at least 88 days prior to the date of the election, file with the board of supervisors, and a copy with the elections official, a resolution of its governing board requesting the consolidation and setting forth the exact form of any question, proposition, or office to be voted upon at the election, as it is to appear on the ballot. Upon such request, the Board of Supervisors may order the consolidation; and

WHEREAS, the resolution requesting the consolidation shall be adopted and filed at the same time as the adoption of the ordinance, resolution, or order calling the election; and

WHEREAS, various district, county, state and other political subdivision elections have been called to be held on November 6, 2018; and

WHEREAS, the Board of Directors for the Monterey Peninsula Water Management District desires to call an election on the Measure to be consolidated with the state general election on November 6, 2018; and

WHEREAS, the Board of Directors acknowledges that the consolidated election will be held and conducted in the manner prescribed in Section 10418; and

NOW, THEREFORE, BE IT RESOLVED AND ORDERED THAT the governing body of the Monterey Peninsula Water Management District hereby orders an election be called and consolidated with any and all elections also called to be held on November 6, 2018 insofar as said elections are to be held in the same territory or in territory that is in part the same as the territory of the Monterey Peninsula Water Management District and requests the Board of Supervisors of the County of Monterey to order such consolidation under Elections Code Section 10401 and 10403.

BE IT FURTHER RESOLVED AND ORDERED that pursuant to Elections Code Section 10002 said governing body hereby requests the Board of Supervisors to permit the Monterey County Elections Department to provide any and all services necessary for conducting an election and agrees to pay for said services in full, and

BE IT FURTHER RESOLVED AND ORDERED that Monterey County Elections Department shall conduct the election to approve or reject the following Measure set forth in the “Monterey Peninsula Water System Local Ownership and Cost Savings Initiative” to be voted on at the November 6, 2018 election:

MEASURE

Shall Rule 19.8 (Policy of Pursuing Public Ownership of Monterey Peninsula Water System) be added to the Monterey Peninsula Water Management District Rules and Regulations, to address public ownership of all water delivery systems in the District, to acquire through negotiation or eminent domain, all assets of California American Water to benefit the District as a whole, and within 9 months complete a written plan addressing acquisition, ownership, and management of all water facilities and services within and outside the District?

YES

NO

, and

BE IF FURTHER RESOLVED AND ORDERED THAT Monterey County Elections Department is requested to print the attached full measure text (Exhibit) exactly as filed in the Voter Guide for the November 6, 2018 election. Cost of printing and distribution of the measure text will be paid for by the district. In addition, the full text will be available at the following web site address _____.

BE IT FURTHER RESOLVED AND ORDERED THAT voter approval requirement is majority.

On motion of Director _____, and second by Director _____, the foregoing resolution is duly adopted this 18th day of June, 2018 by the following votes:

AYES:

NAYS:

ABSENT:

I, David J. Stoldt, Secretary to the Board of Directors of the Monterey Peninsula Water Management District, hereby certify that the foregoing is a resolution duly adopted on the 18th day of June, 2018.

Witness my hand and seal of the Board of Directors this ____ day of June, 2018

David J. Stoldt, Secretary to the Board

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EXHIBIT TO MPWMD RESOLUTION 2018-11

The people of the Monterey Peninsula Water Management District do ordain as follows:

Title: The Monterey Peninsula Water System Local Ownership and Cost Savings Initiative

Section I -- Name

This Measure shall be designated as the Monterey Peninsula Water System Local Ownership and Cost Savings Initiative.

Section II -- Purpose

The purpose of this Measure is to ensure the long-term sustainability, adequacy, reliability, cost-effectiveness and quality of water service within the Monterey Peninsula Water Management District area, to lower the cost of service to ratepayers, to promote and practice sustainable water management measures, and to establish public ownership of water system assets by establishing regulations requiring the District to take affirmative action, to the extent financially feasible, to acquire the water system assets owned and operated by the California American Water Company that currently provide water service to the District and its ratepayers.

Section III -- Findings

1. Water service in the Monterey Peninsula is currently supplied by the California American Water Company ("Cal Am"), a private, investor-owned utility that acquired the current water system in 1966.
2. Under Cal Am's ownership and management, the Monterey Peninsula's water service has become the most expensive water service in the entire United States, according to a Food and Water Watch report in June 2017.
3. Cal Am has seriously mismanaged the Peninsula's water system ever since acquiring it. In 1995, the State Water Resources Control Board ("State Board") ordered Cal Am to cease illegal pumping from the Carmel River, and to plan for a new water supply. In 2009, the State Board issued a follow-up enforcement order, and threatened Cal Am with mandatory water rationing for its failure to make adequate progress after its initial order 14 years earlier.
4. In 2007, a Monterey County Superior Court ordered Cal Am to cease its over-pumping from the Seaside Groundwater Basin that threatened the long-term sustainability of the Basin.
5. After Cal Am customers conserved substantial amounts of water in response to drought conditions, Cal Am sought approval from the California Public Utilities Commission ("CPUC") to add a surcharge to ratepayer bills to make up for its lost revenues. The CPUC approved the request and ratepayers are now paying a surcharge of \$8 million per year through 2021 for water that Cal Am did not deliver.

6. Since 2007, the total cost of water billed to ratepayers by Cal Am, including surcharges, increased from \$2,501 to \$6,484 per acre-foot, a 159 percent increase. During the same period, the consumer price index increased by merely 12.5 percent.
7. The Monterey Peninsula Water Management District ("District") was established in 1977 by State Law, which charges the District with the integrated management of the ground and surface water resources in the Monterey Peninsula area. The District retains broad powers under State Law to do any and every lawful act necessary in order that sufficient water may be available for the present or future beneficial use or uses of the lands or inhabitants within the District, including owning and operating water system assets within and outside its boundaries.
8. Whatever entity owns and manages the Peninsula's water system in the future, whether Cal Am or the District, it will face significant challenges to meet the water supply needs of residents and businesses on the Peninsula, while at the same time satisfying the requirements of the State Board's 1995 order. This will require the highest level of managerial capacity, competence, and integrity.
9. Since State Board's order was issued in 1995, the District has provided strong leadership by implementing five new water supply projects: aquifer storage and recovery using Carmel River winter runoff; Peralta Wells in Seaside; the Pebble Beach Reclamation Project; Pure Water Monterey in partnership with Monterey Regional Water Pollution Control Agency (now Monterey One Water); and reclamation of stormwater with Pacific Grove. This record shows that the District has the capacity and competence to own and manage the Monterey Peninsula's water system assets so as to provide reliable, efficient, and cost-effective water service to ratepayers far into the future.
10. By contrast, Cal Am has failed to complete three water supply projects it initiated after 1995 (Carmel River Dam, Moss Landing Desalination, and Regional Desalination Project). As a result, stranded costs in excess of \$34 million were approved by the CPUC to be charged to Cal Am's ratepayers. None of these stranded costs were charged to Cal Am or its investors. Cal Am's record shows it lacks the capacity to manage the Peninsula's water system to ensure provision of reliable, efficient, cost-effective water service to ratepayers, now and in the future.
11. Approximately 85 percent of water consumers in the United States receive their service from public agencies. Public ownership of water system assets also carries the benefit of lower interest costs of financing infrastructure improvements, while eliminating perverse, investor-driven incentives associated with a for-profit monopoly.
12. Public ownership of the Monterey Peninsula's water system will benefit residential and business customers and ratepayers by lowering water service costs, guaranteeing transparency in meetings and actions by governing bodies, assuring public access to records, and full accountability of local elected officials in water system management and water service delivery.

Section IV-- An Ordinance of the Monterey Peninsula Water Management District.

The following Rule 19.8 shall be added to the Monterey Peninsula Water Management District, Rules and Regulations, Regulation I, General Provisions:

Rule 19.8. Policy of Pursuing Public Ownership of Monterey Peninsula Water System

A. It shall be the policy of the District, if and when feasible, to secure and maintain public ownership of all water production, storage and delivery system assets and infrastructure providing services within its territory.

B. The District shall acquire through negotiation, or through eminent domain if necessary, all assets of California American Water, or any successor in interest to California American Water, for the benefit of the District as a whole.

C. The General Manager shall, within nine (9) months of the effective date of this Rule 19.8, complete and submit to the Board of Directors a written plan as to the means to adopt and implement the policy set forth in paragraph A, above. The plan shall address acquisition, ownership, and management of all water facilities and services within and outside the District, including water purchase agreements as appropriate. The plan may differentiate treatment of non-potable water services.

Section V-- Modification Only By Vote of the People

No provision of this Measure shall be changed, amended, or repealed except by a vote of the People.

Section VI -- Effective Date; Application.

The provisions of this Measure shall take effect immediately upon certification of its passage by the appropriate Election Official. Pending actions or proposals otherwise governed by this Initiative that have been initiated by the Board of Directors of the District, but that are not yet final as of the effective date, or that are the subject of pending legal challenge, shall be subject to the provisions of this Measure.

Section VII -- Severability

This Measure shall be broadly construed in order to achieve the purposes stated in this Measure. If any section, sub-section, sentence, clause, phrase, part, or portion of this Measure is held to be invalid or unconstitutional by a final judgment of a court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of the Measure. The voters of the Monterey Peninsula Water Management District hereby declare that this Measure, and each section, sub-section, sentence, clause, phrase, part, or portion thereof would have been adopted or passed even if one or more sections, sub-sections, sentences, clauses, phrases, parts, or portions are declared invalid or unconstitutional. If any provision of this Measure is held invalid as applied to any person or circumstance, such invalidity shall not affect any application of this Measure that can be given effect without the invalid application.

Section VIII -- Conflicting Ballot Measures

In the event that this Measure and another measure or measures relating to the same or similar subject matter shall appear on the same election ballot, the provisions of the other measures shall be deemed in conflict with this measure. In the event that this Measure shall receive a greater number of affirmative votes, the provisions of this Measure shall prevail in their entirety, and the provisions of the other measure or measures shall be null and void.

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**FINAL****RESOLUTION NO. 2018-08**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
ORDERING AN ELECTION,
REQUESTING COUNTY ELECTIONS TO CONDUCT THE ELECTION,
AND REQUESTING CONSOLIDATION OF THE ELECTION**

WHEREAS, On October 5, 2017, the Monterey County Registrar of Voters submitted to the District a copy of the Notice of Intent to Circulate an Initiative Petition entitled the “Monterey Peninsula Water System Local Ownership and Cost Saving Initiative,” and Proof of Publication of the Notice that were submitted by Public Water Now; and

WHEREAS, the stated purpose of the Initiative Petition is to establish a policy to acquire, if economically feasible, the water system assets of the California-American Water Company (Cal-Am) within the District’s territory, either through negotiation or through the exercise of eminent domain power; and

WHEREAS, the stated reasons for the action are to “ensure the long-term sustainability, adequacy, reliability, cost-effectiveness and quality of water service within the Monterey Peninsula Water Management District area, to lower the cost of service to rate-payers, to promote and practice sustainable water management measures, and to establish public ownership of water system assets by establishing regulations requiring the District to take affirmative action, to the extent financially feasible, to acquire the water system assets owned and operated by California American Water Company that currently provide water service to the District and its ratepayers”; and

WHEREAS, the Initiative Petition contains a proposed Ordinance (Measure) that adds Rule 19.8 to the District Rules and Regulations and requires the General Manager, within nine months of Rule’s effective date, to complete a written plan to address acquisition, ownership, and management of all water facilities and services within and outside the District. If the Plan concludes acquisition is feasible, the District shall, as soon as practicable, take all necessary and proper actions consistent with its powers under District Law and Eminent Domain Law to acquire Cal-Am’s water system assets; and

WHEREAS, the Initiative Petition requests the Measure be submitted to the voters “at the earliest regular or special election for which it qualifies pursuant to Section 1405 of California Elections Code”; and

WHEREAS, on April 27, 2018 the Monterey County Registrar of Voters verified a sufficient number of signatures on the Initiative Petition; and

WHEREAS, pursuant to California Elections Code § 9310, the Board of Directors must either 1) Adopt the ordinance, without alteration, either at the regular meeting at which the certification of the petition is presented, or within 10 days after it is presented; or 2) Immediately order that the ordinance be submitted to the voters, without alteration, pursuant to subdivision (a) of Section 1405; and

WHEREAS, the District Board of Directors has determined to order the proposed be submitted to the voters, without alteration; and

WHEREAS, California Elections Code section 1405(a) provides that with certain exceptions, the election for a district initiative that qualifies pursuant to Section 9310 shall be held not less than 88 nor more than 103 days after the date of the order of election; and

WHEREAS, pursuant to section 1405, the election on the measure may be consolidated with the state regular or special election; and

WHEREAS, the Resolution of the governing body of District shall specify the services requested; and

WHEREAS, pursuant to Elections Code Section 10002, the District shall reimburse the county in full for the services performed upon presentation of a bill; and

WHEREAS, pursuant to Elections Code Section 10400, whenever two or more elections, including bond elections, of any legislative or congressional district, public district, city, county, or other political subdivision are called to be held on the same day, in the same territory, or in territory that is in part the same, they may be consolidated upon the order of the governing body or bodies or officer or officers calling the elections; and

WHEREAS, pursuant to Elections Code Section 10403, whenever an election called by a district, city or other political subdivision for the submission of any question, proposition, or office to be filled is to be consolidated with a statewide election, and the question, proposition, or office to be filled is to appear upon the same ballot as that provided for that statewide election, the district, city or other political subdivision shall, at least 88 days prior to the date of the election, file with the County Board of Supervisors, and a copy with the elections official, a resolution of its governing board requesting the consolidation and setting forth the exact form of any question, proposition, or office to be voted upon at the election, as it is to appear on the ballot. Upon such request, the Board of Supervisors may order the consolidation; and

WHEREAS, pursuant to Elections Code Section 10400, such election for cities and special districts may be either completely or partially consolidated; and

WHEREAS, the resolution requesting the consolidation shall be adopted and filed at the same time as the adoption of the ordinance, resolution, or order calling the election; and

WHEREAS, various district, county, state and other political subdivision elections may be or have been called to be held on November 6, 2018; and

WHEREAS, the Board of Directors for the Monterey Peninsula Water Management District (Water Management District) desires to call an election on the Measure to be consolidated with the state primary on November 6, 2018; and

WHEREAS, the Board of Directors acknowledges that the consolidated election will be held and conducted in the manner prescribed in Section 10418; and

NOW, THEREFORE, BE IT RESOLVED AND ORDERED THAT the governing body of the Water Management District hereby orders the Monterey County Elections Department to conduct the election to approve or reject the Measure set forth in the “Monterey Peninsula Water System Local Ownership and Cost Saving Initiative,” on the November 6, 2018 ballot; and

BE IT FURTHER RESOLVED AND ORDERED that said governing body of the Water Management District hereby orders the election consolidated with any and all elections also called to be held on November 6, 2018, insofar as said elections are to be held in the same territory or in territory that is in part the same as the territory of the Water Management District, and requests the Board of Supervisors to order such consolidation under Elections Code Section 10401 and 10403; and

BE IT FURTHER RESOLVED AND ORDERED that said governing body hereby requests the Board of Supervisors to permit the Monterey County Elections Department to provide any and all services necessary for conducting the election and agrees to pay for said services; and

On motion of Director Rubio, and second by Director Lewis, the foregoing resolution is duly adopted this 21st day of May, 2018 by the following votes:

AYES: Directors Rubio, Lewis, Adams, Byrne, Clarke and Evans

NAYS: None

ABSENT: Director Brower

I, David J. Stoldt, Secretary to the Board of Directors of the Monterey Peninsula Water Management District, hereby certify that the foregoing is a resolution duly adopted on the 21st day of May, 2018.

Witness my hand and seal of the Board of Directors this 23rd day of May, 2018


David J. Stoldt, Secretary to the Board

ITEM: CONSENT CALENDAR**3. CONSIDER APPROVAL OF SERVICE AGREEMENT FOR THE PROVISION OF ELECTION SERVICES WITH MONTEREY COUNTY REGISTRAR OF VOTERS FOR NOVEMBER 6, 2018 GENERAL ELECTION**

Meeting Date:	June 18, 2018	Budgeted:	FY 2018-19 Budget
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From:	David Stoldt, General Manager	Program/ Line Item No.:	Election Expense
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Prepared By:	Arlene Tavani	Cost Estimate:	\$160,000
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General Counsel Approval: N/A**Committee Recommendation: The Administrative Committee reviewed this item on June 11, 2018 and recommended approval.****CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.**

SUMMARY: On November 6, 2018, an election is scheduled for directors in District Voter Divisions 1, and 2, and also a District-wide election for the Monterey Peninsula Water System Local Ownership and Cost Savings Initiative. The Monterey County Registrar of Voters will conduct the elections and the District must reimburse the County in full for election services performed. Attached as **Exhibit 3-A** is a service agreement for the provision of election services between the Registrar and the District.

The final cost for election services is not specified in the service agreement; however, the Registrar has estimated the cost could be between \$6 and \$8 per voter. The District has budgeted \$160,000 for the expense. The Registrar will invoice the District following the election. If the cost is higher than anticipated, the budget can be adjusted at mid-year.

RECOMMENDATION: Staff recommends that the Board should enter into the agreement with the Registrar of Voters for the provision of election services.

EXHIBIT

3-A Services Agreement for the Provision of Election Services between the MPWMD and the Monterey County Registrar of Voters

SERVICE AGREEMENT FOR THE PROVISION OF ELECTION SERVICES BETWEEN **MONTEREY PENINSULA WATER MANAGEMENT DISTRICT** AND MONTEREY COUNTY REGISTRAR OF VOTERS

NOVEMBER 6, 2018

This Agreement, entered into this _____ day of _____ 2018, by and between **MONTEREY PENINSULA WATER MANAGEMENT DISTRICT** and Monterey County Registrar of Voters (hereinafter referred to as Registrar of Voters);

WHEREAS, it is necessary and desirable that the Registrar of Voters be retained for the purpose of conducting an election hereinafter described for the **MONTEREY PENINSULA WATER MANAGEMENT DISTRICT** (hereinafter referred to as the District);

NOW, THEREFORE, IT IS HEREBY AGREED BY THE PARTIES HERETO AS FOLLOWS:
SERVICES TO BE PERFORMED BY THE DISTRICT:

- 1) No later than the 88th day prior to the election the District shall submit a board approved resolution which requests the Registrar of Voters for Monterey County to conduct an election for the District on **NOVEMBER 6, 2018**, and requesting election related services of the Registrar of Voters.
- 2) The District shall submit to the Registrar of Voters in writing the exact number of offices to be voted on and/or the exact ballot wording to be voted by no later than the 88th day prior to the election, or by the 83rd day prior to the election if Elections Code §§ 10225, 10229, and 10407 are applicable.
- 3) The District shall prepare and deliver to the Registrar of Voters the Voter Guide information containing, as applicable, the ballot measure and tax rate statements. The last day for the submission of primary arguments (300 words) and impartial analysis shall be no later than **AUGUST 16, 2018**. The last day for the submission of rebuttal arguments (250 words) is **AUGUST 23, 2018**.

- 4) The District shall be responsible for reviewing and approving the language of the sample ballot and official ballot wording for candidates and measures.

SERVICES TO BE PERFORMED BY REGISTRAR OF VOTERS:

- 1) The Registrar of Voters shall publish the Notice of Election and the Notice to File Declarations of Candidacy for the District offices to be voted on, and/or the Notice to File Arguments for or against any measure.
- 2) The Registrar of Voters shall select and contract with the sample and official ballot printer(s) on behalf of the District.
- 3) The Registrar of Voters shall prepare and deliver to the printer the official ballot information.
- 4) The Registrar of Voters shall issue, receive and process all ballots on behalf of the District matters.
- 5) The Registrar of Voters shall procure all necessary and appropriate polling place locations, hire polling place workers, and conduct the election in accordance with all applicable state, federal and local laws.
- 6) The Registrar of Voters shall prepare a Canvass of Votes Cast and submit a Certificate of Registrar of Voters to the District regarding the District matters.
- 7) The Registrar of Voters shall conduct other various and miscellaneous election activities as required including but not limited to all those required as the District's Election Official other than those described under "Services to be Performed by the District".

TERMS:

This Agreement shall be in effect for the performance of all services incident to the preparation and conduct of the election to be held on **NOVEMBER 6, 2018**.

The parties will use best efforts to perform services herein. However, in the event the Registrar of Voters is unable to perform services required under this Agreement that are beyond his control, including an employee strike, vendor conditions, natural disasters, war, or other similar conditions, the Registrar of Voters will be relieved of all obligations under this Agreement. The Registrar will provide reasonable notice, if practical, of any conditions beyond his control, including notice at least 60 days prior to **NOVEMBER 6, 2018** of vendor conditions affecting the election services. In the event a vendor does not perform, the Registrar will attempt to obtain substitute services.

CONSIDERATION:

In consideration of the performance of services and supplies provided by the Registrar of Voters, the District shall pay to the Registrar of Voters a sum equal to the actual cost of such services, expenses, and supplies related to the work performed on behalf of District. In the event that this Agreement is terminated prematurely, the District shall pay to the Registrar a sum equal to the actual cost of such services performed or supplies/expenses incurred as of the effective date of the termination.

The District shall make payment within 30 days of receipt of invoice from Registrar of Voters.

DISTRICT:

Signature: _____ Date: _____

Print Name: _____

Title: _____

COUNTY:

Signature: _____ Date: _____

Print Name: _____

Title: _____

EXHIBIT 4-A

Recording Requested By: Monterey Peninsula Water Management District

**When Recorded, mail to: MPWMD
P.O. Box 85
Monterey, CA 93942-0085**

CARMEL RIVER BANK STABILIZATION AT**RANCHO SAN CARLOS ROAD****RIGHT-OF-ENTRY AND PROJECT PERMISSION**

The Owner of Assessor's Parcel Numbers 157-121-027 and 157-121-028 (hereinafter referred to as "Property") desires to restore and protect streambanks located on the Property adjacent to the Carmel River. The Monterey Peninsula Water Management District (hereinafter referred to as "District") is the public agency charged with the responsibility for the integrated management of the ground and surface water resources affecting Carmel Valley and the Monterey Peninsula. The District desires to implement a bank stabilization project (hereinafter referred to as "Project") to rebuild streambanks, reduce the potential for streambank erosion, restore channel stability, and restore riparian habitat in the channel of the Carmel River located on the Property.

The work to be performed shall be in accordance with the plans and specifications prepared by the District for this Project. The work shall involve: (1) selective removal of existing vegetation and grading for temporary access for equipment access into the channel; (2) grading of streambanks and relocation of the low flow channel; (3) placement of rock riprap and a log crib wall along portions of the streambank; (4) revegetation of the banks, terrace area and areas disturbed by construction activities; (5) installation of an irrigation system; (6) monitoring and maintenance of the project area; (7) installation and removal of a temporary access ramp into the river for equipment and materials; (8) temporary storage of equipment and materials during construction.

The District shall be responsible for securing all applicable permits and agreements. All works shall be performed between the hours of 7 a.m. and 6 p.m., Monday through Friday. This agreement, however, is not a promise or guarantee by the District to perform the works described herein. The District Engineer may declare an emergency situation during which the District may, with reasonable notice, enter upon the Property to install or maintain the described works outside of normal business hours. Such emergencies include, but are not limited to, damage from erosion, flooding, vandalism, theft, or accidents.

Heavy construction equipment, including, but not limited to, backhoes, loaders, bulldozers, excavators, and 10-or 15-cubic yard hauling trucks, may be used to install and maintain project works. The District shall notify the Owner a minimum of 48 hours in advance of the start of the Project. Access into the riverbed for equipment will be from one or both of the two following locations: 1) over a temporary ramp to be constructed on the south side of the river near Rancho San Carlos Road; or 2) over a permanent ramp located on APN 015-251-030 (California American Water Company).

The District agrees to coordinate work at the site with the Owner such that the District's activities do not interfere with special events held on or near Owner's Property (e.g., during Monterey Car Week).

The District shall indemnify, defend, and hold harmless the Owner from any costs, actions, claims, liabilities, losses, or expenses which may occur due to any injury caused by the District and/or its agents, contractors, inspectors, or employees during the installation of the project works or as a result of maintenance performed by the District and/or its agents, contractors, inspectors, or employees. The District shall repair damage to the Property caused by the District during construction of the work by the District and/or its agents. This provision, however, shall not be construed to provide a guarantee or assurance that the project shall provide any flood or erosion protection to this or any other property. In all circumstances, the effect of this offer to indemnify, defend, and hold harmless under this paragraph is limited, and under no circumstances shall the aggregate costs paid by the District pursuant to this indemnity provision exceed the sum of \$300,000. This provision shall not create a presumption or inference that any future damage or loss has been caused by the District and/or its agents, contractors, inspectors, or employees during the installation or maintenance of the project, or otherwise.

Maintenance activities may include, but are not limited to, repair of works installed with the Project, vegetation clearing, and project monitoring. Repair of installed works may require the use of mechanized equipment within the riverbed and on the riverbanks. Maintenance of irrigation systems may require the use of vehicles in the riverbed and on the riverbanks. A brush chipper may be used within the riverbed or on the bank to chip vegetation.

The erosion protection works to be installed as part of the Project are designed to reduce the risk of erosion from flows up to the 10% chance flood (a flood that occurs once in ten years, on average). The 10% chance flood for this project is defined as the 10% chance flood at the U.S. Geological Survey gaging station located at the Via Mallorca Bridge, referred to as the "Near Carmel" gage. The Project is not intended to provide flood protection and the Project does not ensure that the Property described will be immune from future erosion damage.

Owner shall allow the District to connect a temporary irrigation system to a well or mainline located on the south side of the river on the Property that would allow the District to irrigate the Project for up to five years after initial plant installation. The District shall install a meter and connect a new irrigation system to allow irrigation of new native plantings twice a week for no more than two hours per cycle. It is anticipated that the District will use no more than 0.75 ac-ft per year for the first three years and no more than 0.50 ac-ft per year for year four and five. The District will be responsible for running and maintaining the system in coordination with Owner.

This agreement shall commence on the date of signature by the Owner and shall terminate after 10 years. Initial construction activity shall be completed no later than December 31, 2019. Thereafter, this agreement shall allow the District to maintain and operate an irrigation system to benefit the project until this agreement expires. Maintenance activities conducted after December 31, 2019 involving heavy equipment shall require written authorization by the Owner.

Owner, by this agreement, gives permission for the District and its contractors to enter the Property for the purposes of completing and maintaining the works described herein.

Signed: _____ Date: _____

Larry Hampson, District Engineer
Monterey Peninsula Water Management District

Signed: _____ Date: _____ Owner

ITEM: CONSENT CALENDAR**5. CONSIDER APPROVAL OF EXPENDITURE FOR PHONE SYSTEM AND SERVER NETWORK UPGRADE**

Meeting Date:	June 18, 2018	Budgeted:	Yes
From:	David J. Stoldt, General Manager	Program/ Line Item No.:	Fixed Assets Various
Prepared By:	Suresh Prasad	Cost Estimate:	\$60,000

General Counsel Review: N/A**Committee Recommendation: The Administrative Committee reviewed this item on June 11, 2018 and recommended approval.****CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.**

SUMMARY: The District's current PBX phone system is about 20 years old and is in dire need to get upgraded. Parts for the existing phone system are not readily available at times, which adds to the lead time for getting the system fixed. Additionally, running an old phone system incurs a higher recurring monthly fees since we are not able to utilize the latest technology available in the market. Most organizations are using cloud based phone systems which eliminates having to purchase costly equipment upfront. District's proposal is also based on a cloud based phone system.

In order to go through with a phone system upgrade, District's current network cabling will also need to be upgraded. The existing network cabling are about 20 years old and will not be able to handle the new phone system which works across these cables sharing both voice and data on the same cable. Bundled together with the network cable upgrade, we will also be re-locating the server room from first floor to ground floor. This move is required to help minimize noise and vibrations that are caused by the server equipment's in the existing location. The ground floor location has concrete flooring which provides better stability and support for the server equipment as well as better environment for cooling and humidity control.

District's server room air conditioner was also budgeted to be replaced this fiscal year. Instead of replacing the unit in the existing room, staff will be getting a new unit installed at the new server location. The existing air conditioning unit is about 8 years old and is a residential unit which is not the type to be used for server rooms. It has had numerous service calls to get the unit repaired. Staff has also been experiencing irregular climate control with the existing unit due to the inefficiency of the existing unit.

District solicited cost estimate from phone vendor that has experience in the phone and data network areas, and is available locally for support. We also wanted a vendor that has worked with public agencies, cities and special districts in the area.

The cost breakdown for the upgrade project are summarized in the following table:

	One-Time	Current Monthly	Proposed Monthly
Phone Hardware & Setup	\$14,877		
Existing Phone Charges		\$3,250	
Proposed Phone Charges			\$2,500
Network Cabling Upgrade	\$14,820		
Server Room Re-Location	\$9,934		
Server Room Air-Conditioner	\$10,000		
Projected Monthly Savings			\$750

This project could have a potential savings of \$750 or more per month in phone bills, which would pay for the new hardware & setup costs, and network cabling within 3 years. In addition, there are numerous other value added benefits for changing to the new system, such as unified communications, ability to answer desk phone calls using mobile phones while out of the office, ability to access voice mails through email. Also, District staff would not have to manage the phone lines or bills or schedule service calls with local carrier. It will be done through the phone vendor.

RECOMMENDATION: Staff recommends that the Board authorize expenditure of funds to purchase and upgrade the phone system, network cabling, server room relocation, and server room air conditioner at a not-to-exceed price of \$60,000. The approval of this item is contingent upon the adoption of FY 2018-2019 budget by the Board.

BACKGROUND: The Fiscal Year 2018-2019 Budget includes \$43,500 for the purchase and upgrade of the phone system, \$25,000 for server room re-location, and \$10,000 for server room air conditioner. The District's current phone system and network cabling are about 20 years old and is need of replacement. In addition to upgrading the phone system and network cables, server room will also be re-located from first floor to ground floor for noise and vibration reduction as well as provide more stable flooring to house the server equipment's.

EXHIBIT

5-A Phone & Network Upgrade Proposal



Monterey Peninsula Water Management District ***Cloud Unified Communications Proposal***

Prepared by Dean Maynard

06.06.18

Overview

MPWMD currently uses an older Nortel phone system and a 10mbps AT&T IP Flex at the main office and also has a couple staff at the Carmel Valley Field office and an ASR office. This proposal is implement an organization-wide communications system and Internet at all sites.

Primary Criteria for New Communications System

Based upon the initial consultative needs review, we have found that our company and the new communications system must meet the following criteria:

- We will serve as a single point of contact to coordinate all aspects of new phone system implementation, including AT&T services, transition of existing phone numbers, setup of hardware, audit of billing, and any other details. This will ensure that MPWMD has one accountable contact to manage all aspects of the project.
- Provide a phone system that is both powerful in capabilities and extremely easy to use. Features such as forwarding, hold, transfer and checking voicemail must be simple.
- Provide intuitive management portal so that day to day changes can easily be performed in house.
- Create custom system documentation so that all aspects of the system setup, instructions for use and telco circuits are recorded and easily accessible.
- Responsive Support – Our caring team is local and responsive. We provide 24/7 emergency support, are accountable and handle both AT&T and onsite hardware issues, and locally stock replacement parts.
- Training – We provide quality and thorough onsite training whenever it is needed, for new users and system administrators.





Scope of Project

- Coordinate with MPWMD IT Team for network configuration and POE Switching.
- Setup AT&T 4G wireless Voice redundancy for Harris Ct.
- Coordinate with AT&T to install multiple U-VERSE SDWAN in Seaside.
- Implement Viasat SDWAN (working with present Verizon) for Sleepy Hollow.
- Coordinate migration of existing phone numbers to managed Cloud VoIP service.
- Configure and Install VoIP- optimized Routers.
- Setup Cloud phone service for approximately 45 users, features to include:
 - ✓ Caller ID, Intercom, Call Transfer and Call Forward
 - ✓ Voice Mail Message Delivery to Email
 - ✓ Multi-party audio conferencing
 - ✓ Local and Long Distance Calling Included
 - ✓ Day/Night Auto Attendant with Professional Voice Recordings
 - ✓ Music on Hold
- Configure and install 45 VoIP desk phones.
 - ✓ Monterey 40, Carmel Valley 3, Sleepy Hollow 1, ASR 1
- Reuse and integrate to system existing conference phones and fax machines.
- Provide on-site user training.
- Provide 24/7 rapid replacement warranty and customer support.





Quote Summary



45 Color VoIP Phones



0 Basic VoIP Phones



2 Expansion Modules



Voicemail to Email



Reception Console App



Administrative Portal



3 PoE Switch



Wireless Backup



1 Wireless SDWAN





Primary Features Include

<p>Auto attendant with directory Browser-based system administration Caller ID name and number Call forward to another phone or offsite Call transfer Call park</p>	<p>Call history (placed, received, missed) Conference calling Do not Disturb Paging to all phones Voice Mail Voice Mail delivery to email</p>
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Service and Support Includes

<p>24/7 local emergency response</p> <p>Advance, same day replacement for any failed hardware.</p> <p>Help Desk and Tech Support</p> <p>Onsite moves, adds, changes</p> <p>Monitor tools for system up/down and performance.</p> <p>Phone bill review and audit for savings and cost reductions.</p>	<p>Repair of phones, hardware, applications, wiring and Internet connection.</p> <p>Software updates from manufacturer</p> <p>System documentation and management</p> <p>Training and orientation</p> <p>Troubleshooting and testing</p> <p>User guides - customized for the organization's users</p>
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Quote

QTY		Unified Communications System
3	Ubiquiti Edge ER-4 Gigabit VoIP Router	
1	Ubiquiti Edge Switch 48 Port Gigabit POE	
2	Ubiquiti Edge Switch 8 Port Gigabit POE	
45	Yealink T46S Color Gigabit VoIP phones	
2	Yealink EXP-40 Color Expansion Modules	
4	Interface for Fax or Conference Phone	
49	Program and configure VoIP phones, Fax or Conference Phone	
1	Administrator training	
1	Onsite User Training	
1	Project Manager	

QTY		Service and Support
1	24/7 Service and Support	
1	24/7 Remote Support	
1	No cost replacement of failed hardware	
1	Software updates: VoIP Router	
1	Software updates: PoE Switching - when included in project	

QTY		VoIP Services
45	Cloud Standard VoIP Users with Voice Messaging	
15	Cloud Desktop and Presence	
15	Cloud Mobile App with Presence	
2	Fax Connections	
2	Conference Phone Connections	
80	DID Numbers	
1	Auto Attendant with Directory	
4	System Status Monitoring Tool	





Hardware and Setup Cost	Cloud VoIP, Software Updates and Onsite Maintenance/Support
<p>\$312 Monthly x60 or \$14,877</p>	<p>\$925 Monthly - Replaces AT&T Costs</p>

Excludes taxes and fees. Quote assumes existing Broadband Internet and wiring is CAT5 or better





Options

Option	Description	Cost
	<p>Call Recording Records and stores audio from telephone calls. Calls may be searched by extension or Caller ID. A message must play on all calls alerting the caller that the conversation is being recorded.</p>	<p>\$220/month</p>
	<p>User Desktop Desktop control of phone Click to Dial from computer Call History on computer Instant messaging and chat User phone directory</p>	<p>\$3/month each</p>
	<p>Mobile App for iPhone or Android Place/receive calls through office phone system using mobile phone over Internet connection. Priced for customer self install Download from App store</p>	<p>\$3/month each</p>
	<p>IMAP Messaging Waiting Integration Custom integration to link messages stored in Cloud phone with IMAP compatible email service, so that a message stored in Cloud access is deleted at the same time a VM message is deleted from email.</p>	<p>\$145/month</p>





Cost and Savings Assessment

Description of Existing and Proposed Services	Current Monthly	Future Monthly
Existing Telecom Services		
AT&T 831 644-9560 337 - 10 lines	\$1,615.17	\$0.00
AT&T 831 659-6094 428 - 1 line	\$197.54	\$0.00
AT&T 171-797-9125 193 - IP Flex	\$803.80	\$0.00
Comcast 8155 10 024 0241582 - Carmel Vly 25Mbps, 3 Lines	\$248.05	\$140.00
City of Monterey 5480 (\$697.75 quarterly / 3 = \$232.58)	\$232.58	\$232.58
Nortel Maintenance (\$1,800 annual / 12)	\$150.00	\$0.00
New Telecom Services		
AT&T 20Mbps SDWAN - Budgetary- 1910 General Jim Moore Blvd		\$185.00
Viasat 35Mbps SDWAN (blend with customer Verizon) - Sleepy Hollow		\$225.00
AT&T 4G/LTE Backup - 5 Harris Ct		\$75.00
Cloud VoIP Includes Maintenance and Support		\$925.00
Cloud Hardware and Installation (\$14,877 financed for 60 months)		\$312.00
Wireless Alarm Budgetary		\$30.00
Estimated Tax		\$140.00
Budgetary for contingency, such as carrier construction		\$400.00
Total estimated charges	\$3,247.14	\$2,664.58
Comparative Data All amounts are estimates. Actual results will vary.		
Monthly difference		(\$582.56)





Option to Relocate Data/Communications Room

This is a quote for an optional project to relocate the servers and install new, Gigabit CAT6 cabling to a new location downstairs.

Scope of Project

- Install and anchor two 42U Data Racks in downstairs space.
- Install/extend connectivity from existing Fiber MPOE to new space.
- Install a CAT6 cable to each location - total of apprx 73 plus 5 wireless APs.
- Install new Gigabit patch cords
- Optionally coordinate with AT&T to move MPOE downstairs and HVAC vendor for climate control. Not included, budget apprx \$18,000 for this option.



2 Data Racks



2 48 Port Patch Panel



CAT6 Cable



78 CAT6 Jacks

Server Rack and Cable Hardware and Installation	
2	Rack Solutions 42U 4 Post Enclosure
2	Rack Shelves
2	Concrete Anchor Kit
2	48 Port Patch Panel
78	New CAT6 Cables, CAT6 Jacks, Faceplates
10	Panduit Wire Covering - per location. Estimated
78	1' CAT6 Patch Cables
78	10' CAT6 Patch Cables

Hardware and Setup Cost	
<p>\$512 Monthly x60 or \$24,754</p>	

Excludes taxes and fees.



ITEM: CONSENT CALENDAR**6. CONSIDER APPROVAL OF AMENDMENT NO. 2 TO AGREEMENT WITH REGIONAL GOVERNMENT SERVICES AUTHORITY FOR MANAGEMENT AND ADMINISTRATIVE SERVICES**

Meeting Date:	June 18, 2018	Budgeted:	Yes
From:	David J. Stoldt, General Manager	Program/ Line Item No. :	Professional Fees
Prepared By:	Suresh Prasad	Cost Estimate:	\$70,000

General Counsel Review: N/A**Committee Recommendation: The Administrative Committee reviewed this item on June 11, 2018 and recommended approval.****CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.**

SUMMARY: With the retirement of District's Human Resources Analyst, there was a need to find a replacement to fill that position. Based on the size of the District, the replacement of the full time Human Resources Analyst position can most effectively be filled with a part-time human resources consultant.

On December 12, 2016, the District entered in to an Agreement for Management and Administrative Services with Regional Government Services (RGS). The Agreement was for a period of six months that ended on June 30, 2017.

On June 19, 2017, the District entered in to Amendment No. 1 RGS. The Agreement was for a period of twelve months that will end on June 30, 2018.

Based on current experience for the past eighteen months, staff recommends extending the services of RGS for 12 months for a not-to-exceed price of \$70,000. This amendment will be from July 1, 2018 to June 30, 2019, attached as **Exhibit 6-A**.

RECOMMENDATION: Staff recommends that the Board authorize the General Manager or the Administrative Services Manager/CFO to sign Amendment No. 2 to existing Agreement with RGS to provide management and administrative services for an amount not to exceed \$70,000. The approval of this item is contingent upon the adoption of FY 2018-2019 budget by the Board.

BACKGROUND: With the retirement of the District's full time Human Resources Analyst, staff evaluated the District's human resources need and realized that the most efficient way to fill the position would be to contract part-time human resources services.

RGS is a governmental, joint powers authority, formed in 2001, who exclusively serves public sector agencies. RGS will serve as a consultant for management and administrative services to provide human resources support for the District on a part-time, continuous basis and will provide onsite office hours of two four-hour days per week.

RGS has been providing services to the District since December 12, 2016, and the existing Agreement is anticipated to remain in force through June 30, 2018. RGS will assign RGS employees to serve as the Human Resources Advisor(s) to the District and will provide support by performing District's human resources management practices, policies and systems and by providing ongoing weekly Human Resources Management services.

EXHIBIT

6-A Amendment No. 2 to Agreement for Management and Administrative Services



AMENDMENT NO. 2 TO AGREEMENT FOR MANAGEMENT AND ADMINISTRATIVE SERVICES FOR CONTINUATION OF SERVICES

This document constitutes the Continuation of Services Amendment No. 2 entered into as of the 21st day of May, 2018, to the Management and Administrative Services Agreement entered into as of the 20th day of December, 2016 by and between the **MONTEREY PENINSULA WATER MANAGEMENT DISTRICT**, hereinafter called "Agency", and Regional Government Services Authority, hereinafter called "RGS".

RECITALS

This Continuation of Services Amendment is entered into with reference to the following facts and circumstances:

- A. Agency desires to amend the provisions of the Management and Administrative Services Agreement to extend the Human Resources services.
- B. RGS is desirous of these changes as well.

Based upon the foregoing Recitals Agency and RGS agree to the terms of continued services set forth in Exhibit A.

- C. All other terms and conditions of the Agreement shall remain in force and effect.

IN WITNESS WHEREOF, the parties hereto have caused this Continuation of Services Amendment to be executed on the date first above written by their respective officers duly authorized in that behalf.

Dated: _____

Dated: _____

MONTEREY PENINSULA WATER
MANAGEMENT DISTRICT

REGIONAL GOVERNMENT SERVICES
AUTHORITY

Suresh Prasad

Richard H. Averett, RGS, Executive
Director

EXHIBIT A

The extension of the current services will be effective starting July 1, 2018, and this agreement is anticipated to remain in force through June 30, 2019, unless extended by mutual consent of both parties.

Hourly rates and “not to exceed” schedule are amended as follows:

RGS STAFF

CLASSIFICATION	HOURLY RATE*
Sr. Organizational Development Advisor	\$154
Sr. Human Resources Advisor	\$133
Human Resources Advisor	\$110
Technical Specialist	\$84

*The Hourly Rate does not include direct external costs which will be invoiced to the Agency with no markup.

The cost of services for the period July 1, 2018 – June 30, 2019 is estimated to not exceed seventy thousand dollars (\$70,000).

ITEM: CONSENT CALENDAR**7. CONSIDER EXPENDITURE FOR TEMPORARY AGENCY EMPLOYEE TO ASSIST WITH ELECTRONIC DOCUMENT STORAGE DURING FY 2018-2019**

Meeting Date:	June 18, 2018	Budgeted:	Yes
From:	David J. Stoldt, General Manager	Program/ Line Item No.:	Temporary Personnel
Prepared By:	Suresh Prasad	Cost Estimate:	\$25,000

General Counsel Approval: N/A**Committee Recommendation: The Administrative Committee reviewed this item on June 11, 2018 and recommended approval.****CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.**

SUMMARY: As part of the District's efforts to reduce physical storage needs of hard copy documents, archive historical documents, and efficiently manage these documents, all paper documents will need to be scanned, tagged and cataloged by a skilled temporary worker employed through a local staffing agency.

It is envisioned that all scanning, tagging and cataloging of District records would take approximately six months to complete.

RECOMMENDATION: Staff recommends that the Board authorize the expenditure of funds for a local staffing agency to provide an individual, or successive individuals if necessary, for six months to perform scanning project for the District. The approval of this item is contingent upon the adoption of FY 2018-2019 budget by the Board.

BACKGROUND: The District has many historical documents, personnel records, and environmental data across all divisions. Migrating these records into a document management system will preserve the data, increase efficiency for retrieval, and promote the workflow of certain tasks.

The assistance of a temporary worker to digitize these documents will allows staff to continue with their regular daily tasks. The temporary worker would focus on data scanning during the time of his or her assignment and would not provide other clerical or office assistance.

EXHIBIT

None

ITEM: CONSENT CALENDAR**8. CONSIDER APPROVAL OF AGREEMENT WITH LYNX TECHNOLOGIES FOR GEOGRAPHIC INFORMATION SYSTEM (GIS) SERVICES**

Meeting Date:	June 18, 2018	Budgeted:	Yes
From:	David J. Stoldt, General Manager	Program/ Line Item No.:	Professional Fees
Prepared By:	Suresh Prasad	Cost Estimate:	\$35,000

General Counsel Review: N/A**Committee Recommendation: The Administrative Committee reviewed this item on June 11, 2018 and recommended approval.****CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.**

SUMMARY: With the departure of District's full-time GIS Specialist, there was a need to find a replacement to fill that position. Based on the size of the District, the replacement of a full-time GIS position can most effectively be filled with a part-time GIS consultant.

On June, 2017, the District entered in to an Agreement for GIS Professional Services with Lynx Technologies. The Agreement was for a period of 12 months that will end on June 30, 2018.

A new scope of services for GIS Professional Services has been prepared by Lynx Technologies for the Board review. If approved, this Agreement will be effective from July 1, 2018 to June 30, 2019.

Currently, the Pebble Beach Community Services District is using services of Lynx Technologies to provide GIS services for their district on a part-time basis. In addition, several other cities are also utilizing the services of Lynx Technologies for their GIS needs.

RECOMMENDATION: Staff recommends that the Board authorize the General Manager or the Administrative Services Manager/CFO to enter into an agreement with Lynx Technologies to provide GIS services for an amount not-to-exceed \$35,000. The approval of this item is contingent upon the adoption of FY 2018-2019 budget by the Board.

BACKGROUND: With the resignation of the District's full time GIS Specialist, staff evaluated the District's GIS needs and realized that the most efficient way to fill the position would be to contract part-time GIS services.

Lynx Technologies will serve as a consultant for GIS services to provide support for the District on a part-time, continuous basis and will provide onsite office hours of 1-2 days per week based on the workload.

The Agreement with Lynx Technologies will be from July 1, 2018 to June 30, 2019. After which, these services may continue on a month-to-month basis. Lynx Technologies will assign an employee to serve as the GIS consultant to the District and will provide support by performing District's GIS services on an ongoing basis. Details of these functions being performed by Lynx Technologies are included in Scope of Services (**Exhibit 8-A**).

EXHIBIT

8-A GIS Professional Services Scope of Services

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June 6, 2018

Mr. Suresh Prasad
Chief Financial Officer
Monterey Peninsula Water Management District
5 Harris Court, Bldg. G
Monterey, CA 93942



Re: GIS Professional Services

Dear Suresh:

Thank-you for the opportunity to submit this scope of work to provide GIS professional services for the Monterey Peninsula Water Management District. Services will be performed as directed by you, and Lynx Technologies will provide appropriate staffing to conduct on- and offsite services on a time and materials basis.

The purpose of this agreement is to provide support for the District's Geographical Information System (GIS). Core tasks for the upcoming year include:

- Develop the ArcGIS Server environment to support the Accela Permitting software Web Mapping GUI and XAPO.
- Provide systematic updates of parcel feature data and Monterey County assessor data changes
- Continue to develop the GIS SQL/SDE Enterprise database to warehouse all spatial and tabular data to support the business functions of the organization.

Ongoing tasks and priorities will be determined after the initial discovery phase. Lynx staffing will be assigned commensurate with the required skill required. Subject matter vary but may involve any of the roles listed or related below:

- Base feature layer maintenance including parcels, streets, addresses, roadway, tract, and boundary changes, including associated tables and annotation.
- Data maintenance of other layers within the GIS such as utility networks, planning and engineering overlays.
- Onsite work to collect and capture data. For example, staff could be assigned to go through engineering data to infill missing data, or there may be a special project that District staff requires a GIS technician in which significant interaction is required.
- Field work as required, this may include field inspection, or high precision GPS capture of well data.
- Database design
- Produce maps for board presentation
- Ad hoc GIS analysis

- ArcGIS Desktop training for District staff

Each assignment will proceed with an estimate of required hours; a detailed scope of work will be provided for unusual or one-time projects. A simple email exchange of hours and approval is all that will be required for maintenance work.

The total annual budget will not exceed \$35,000. This would provide sufficient funds for onsite staff for up to 2 days per week.

All work will be billed on a time and materials basis according to the following rate schedule:

Project Manager/Analyst: \$75/hr.
GIS Technician: \$65/hr
Clerical: \$50/hr

If you have any questions regarding this proposal I can be reached on my cell phone at any time: (408) 482-3255, or by email: patrickk@lynxgis.com. Again, thank-you for the opportunity to submit this proposal and I look forward to working with you.

Sincerely,

Patrick Kelleher
Lynx Technologies

ITEM: CONSENT CALENDAR**9. AUTHORIZE FUNDS TO CONTRACT FOR LIMITED-TERM FIELD POSITIONS DURING FY 2018-2019**

Meeting Date:	June 18, 2018	Budgeted:	Yes
From:	David J. Stoldt, General Manager	Program/	Aquatic Resources Fisheries
		Line Item No.:	2-3-1 J, 2-3-2 B, C, F; 2-3-4 B & 2-3-7 / Hydrologic 2-5-1 D
Prepared By:	Suresh Prasad	Cost Estimate:	Up to \$46,500

General Counsel Approval: N/A**Committee Recommendation: The Administrative Committee reviewed this item on June 11, 2018 and recommended approval.****CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.**

SUMMARY: The District has funded limited-term positions to assist District staff in the completion of field activities for many years. These positions are not on the District organization chart and these incumbents are not included in the District bargaining units. The schedules for these positions are part-time and largely seasonal in nature. Contracts are for six-month periods of time or less. However, limited-term employees may be offered subsequent contracts. Funding for these positions is included in the proposed 2018-2019 Fiscal Year (FY) budget.

Authorization is requested to hire several part-time limited-term *Water Resources Assistants* for a total of 1,500 hours. The hours will be used for juvenile fish rescues and Carmel River and Lagoon water quality monitoring. These positions would prevent the accrual of excessive compensatory time and overtime for higher level regular full-time positions. The Water Resources Assistants would be paid \$14.75 to \$15.00 per hour and cost up to \$28,500.

Authorization is also requested to hire several part-time limited-term *Fisheries Aides* for up to a total of 1000 hours of work during FY 2018-2019. These individuals will assist staff with basic labor tasks in the intensive rescues of steelhead juveniles and smolts in the lower Carmel River, as well as performing other fisheries tasks required to prepare for rescues. The Fisheries Aides would be paid \$13.75 to \$14.00 per hour and cost up to \$18,000.

RECOMMENDATION: Staff recommends that the Board authorize the expenditure of funds to hire several limited-term Water Resources Assistants for up to a total of 1,500 hours of work, several Fisheries Aides for up to 1,000 between July 1, 2017 and June 30, 2018. The approval of this item is contingent upon the adoption of FY 2018-2019 budget by the Board.

IMPACTS TO STAFF/RESOURCES: The total cost of the limited-term contracts described above would not exceed \$46,500. It should also be noted that limited-term employees receive no District benefits. In addition to their hourly wages, additional costs to the District are limited to legally mandated payroll taxes and workers compensation insurance premiums. The FY 2018-2019 budget includes \$46,500 for these limited-term field positions. They are listed in the Project Expenditures section, under the Aquatic Resources Fisheries and Hydrologic Programs.

BACKGROUND:

- A. Water Resources Assistants: This job classification was created in December 1998 to assist staff in the Water Resources Division with field and administrative tasks, including rescuing of juvenile steelhead in the lower Carmel River, surveying of steelhead spawning habitat, and monitoring of groundwater and surface water resources within the Monterey Peninsula Water Resource System. It is needed to help ensure that tasks for the District's Fisheries Mitigation Program are completed on schedule. They have also been integral in conducting the California Stream Bioassessment Procedure (CSBP), developed by the Department of Fish and Game as a rapid bioassessment protocol and method to track overall stream health. Without the assistance of limited-term help, the ability to conduct these tasks would be severely impacted. Additionally, the Water Resources Assistants will support regular staff with lagoon water quality monitoring, well production and groundwater quality historical data compilation, and grant projects. These employees will work in the Water Resources Division and be supervised by the Senior Fisheries Biologist.
- C. Fisheries Aides: Over the past two decades, District staff has initiated rescues when streamflow receded below ten cubic feet per second at Highway One. This has occurred anytime between March and September. The District will be rescuing and transporting three groups of steelhead, including smolts, kelts (spawned-out adults) and juveniles. The smolts and kelts will be transported downstream to the lagoon or ocean, while juveniles will be transported upstream to permanent habitats above the Narrows. Additional help is needed to successfully perform this critical function. If staff attempted to conduct rescues with fewer workers, more fish would be lost because a smaller crew cannot effectively keep up with the number needing rescue and cannot work fast enough to keep up with the retreating river front. It would also increase the risk of on-the-job injuries for people working too strenuously as they attempt to complete two critical jobs in the same period of time. The incumbents of this position will work in the Water Resources Division and be supervised by the Senior Fisheries Biologist.

EXHIBIT

None

ITEM: CONSENT CALENDAR**10. CONSIDER APPROVAL OF THREE TEMPORARY FIELD STAFF POSITIONS FUNDED THROUGH THE INTERAGENCY CONTRACT BETWEEN MPWMD AND NMFS TO PROVIDE FOR A COOPERATIVE RESEARCH AND MONITORING PROJECTS**

Meeting Date:	June 18, 2018	Budgeted:	No
From:	David J. Stoldt, General Manager	Program/ Line Item No.:	
Prepared By:	Suresh Prasad	Cost Estimate:	Up to \$50,000 (reimbursable)

General Counsel Approval: N/A**Committee Recommendation: The Administrative Committee reviewed this item on June 11, 2018 and recommended approval.****CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.**

SUMMARY: In 2017, the District entered into an interagency contract with National Oceanographic and Atmospheric Agency's (NOAA) National Marine Fisheries Service-Southwest Fisheries Science Center (NMFS-SWFSC) for the purposes of conducting juvenile steelhead population studies. As part of the three-year contract, for fiscal year 2018-2019, MPWMD will provide local employees to support up to three positions. The positions will be filled at one of five levels, depending on increasing skill level, possession of specific certifiable skills in electrofishing, surgical fish tagging, and red-legged frog identification and avoidance. Field work will be conducted for three months from August through October for a total of 2,700 combined hours.

The contract is limited to \$50,000 per year. The funding for this contract comes from Cal-Am as a requirement of Water Rights Order 20016-0016. This field work will dovetail and complement the fall population sampling that MPWMD already does, and include the tagging of fish that we sample. The data collected will guide future steelhead management by the NMFS and California Department of Fish and Wildlife, and may contribute information needed in a future Water Allocations Supplemental Environmental Impact Report, envisioned for some time after 2020.

Authorization is requested to hire a combination of limited-term Water Resources Assistants, Fisheries Aides, Fish Rescue Crew Leader, Fisheries Technician, Field Biology Assistant not to exceed the allocated contract amount for the year. These positions would prevent the accrual of excessive compensatory time and overtime for higher level regular full-time positions.

RECOMMENDATION: Staff recommends that the Board approve three temporary field staff positions for cooperative research and monitoring projects with the NOAA/NMFS for fiscal year 2018-2019. This is fully reimbursed project so the impact to the District will be zero. This project

was not part of the FY 2018-2019 Budget so it will be included in the District's mid-year budget amendment.

IMPACTS TO STAFF/RESOURCES: The total cost of the limited-term staffing described above would not exceed the interagency contract amount. MPWMD will provide the administrative overhead for onboarding, payroll administration, and use of District's vehicles.

EXHIBIT

None

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ITEM: CONSENT CALENDAR**11. CONSIDER APPROVAL TO PURCHASE EXPENDABLE PIT TAGS AND OTHER DISPOSABLE TAGGING SUPPLIES FOR THE REMAINDER OF CALENDAR YEAR 2018**

Meeting Date:	June 18, 2018	Budgeted:	Yes
From:	Dave Stoldt, General Manager	Program/ Line Item No.:	Aquatic Resources/ Fisheries 2-3-1 H
Prepared By:	Kevan Urquhart	Cost Estimate:	\$20,000

General Counsel Approval: N/A**Committee Recommendation: The Administrative Committee reviewed this item on June 11, 2018 and recommended approval.****CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act guidelines section 15378.**

SUMMARY: The District has been cooperating with the National Marine Fisheries Service, Southwest Fisheries Science Center (NMFS-SWFSC) since 2013 to tag juvenile steelhead with half-duplex (HDX) Passive Integrated Transponder tags (PIT-tags). Additional tags, tag injectors, needles, scalpels and other such disposable/expendable field supplies are needed in order to tag juvenile fish this upcoming summer rescue season, and during fall population monitoring. We need up to a total of 6,000 PIT tags of two sizes (12 & 24 mm), ~3,000 of each size per year, as well as the associated tagging supplies. The tags alone run approximately \$1.70-\$2.25 each, plus tax and shipping, for an estimated \$12,000/year, that does not include additional supplies necessary to complete the tagging process.

In August 2017, the board approved a not-to-exceed amount of \$8,500, and then approved an additional \$3,200 in April 2018 solely for the purchase of major items of equipment, hardware and tags. These authorized amounts did not include ongoing minor supplies billed to the same Line Item. We have not had to purchase any PIT tags to date, as they were supplied by NMFS, but stocks of those tags are almost depleted, and we have begun the annual Fish Rescue Season. To date we have spent approximately \$19,000 of the \$65,000 budget on all items related to the program, leaving up to \$46,000 to be authorized. The additional expendable/disposable supplies needed to continue tagging fish this Calendar Year, is estimated at \$20,000, allocated as \$12,000 in the remainder of Fiscal Year (FY) 2017-2018, and \$8,000 in next FY 2018-2019. Any additional major hardware or equipment expenses for FY 2018-2019 will be proposed and documented in an additional Staff Note, next FY.

RECOMMENDATION: Staff recommends that the Board authorize additional expenditure of budgeted funds in the amount of \$12,000 for FY 2017-2018 and \$8,000 for FY 2018-2019 to cover solely the costs of expendable/disposable PIT tags and tagging supplies, not including other miscellaneous ongoing operational expenses to support the program.

IMPACT TO STAFF/RESOURCES: The Fiscal Year 2017-2018 Budget includes \$65,000 and the Fiscal Year 2018-2019 Budget is proposed to have \$45,000 for these ongoing studies to monitor steelhead related to our impending NMFS ESA Section 10(A)(1)(a) permit.

EXHIBIT

None

ITEM: CONSENT CALENDAR**12. CONSIDER RENEWAL OF STANDARD LICENSE AGREEMENT WITH CORELOGIC INFORMATION SOLUTIONS, INC.**

Meeting Date:	June 18, 2018	Budgeted:	Yes
From:	David J. Stoldt, General Manager	Program/ Line Item No.:	Services & Supplies 26-05-761000
Prepared By:	Stephanie Locke	Cost Estimate:	\$14,000

General Counsel Approval: N/A**Committee Recommendation: The Administrative Committee reviewed this item on June 11, 2018 and recommended approval.****CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.**

SUMMARY: The District uses CoreLogic Information Solutions to utilize its online RealQuest Professional services. The RealQuest service supports the District's programs by providing property information needed for researching and noticing properties, documenting ownership and use information for deed restriction preparation, and enforcement of the District's water efficiency standards. The service is utilized daily by the Water Demand Division, and occasionally by the Water Resources and Engineering Division. There are no other reasonably accessible alternative sources for the information provided by RealQuest.

The RealQuest license includes:

- Property Profile/Reports
- Street Map Search
- Parcel Maps
- Street Maps Plus
- User sign-on and passwords for eight staff (seven in Water Demand; one in Water Resources and Engineering)
- Access to recorded documents and associated document imaging

Staff is requesting authorization to spend \$14,000.00 to continue use of CoreLogic's RealQuest Professional services. Funding for this expenditure is included in the Fiscal Year 2018-2019 budget.

RECOMMENDATION: Staff recommends that the Board ratify this item with a recommendation that the Board authorize expenditure of up to \$14,000.00 for Fiscal Year 2018-2019 to obtain CoreLogic's RealQuest Professional.

IMPACT TO STAFF/RESOURCES: None.

EXHIBIT

None

ITEM: CONSENT CALENDAR**13. APPROVE EXPENDITURE TO CORPORATION SERVICE COMPANY - RECORDING FEES**

Meeting Date:	June 18, 2018	Budgeted:	No
From:	David J. Stoldt, General Manager	Program/ Line Item No.:	Recording Fees 26-05-781900
Prepared By:	Stephanie Locke	Cost Estimate:	\$40,000 (partially reimbursed)

General Counsel Review: N/A**Committee Recommendation: The Administrative Committee reviewed this item on June 11, 2018 and recommended approval.****CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.**

SUMMARY: The District records approximately 65 documents each month with average recording fees of around \$35. The documents are electronically recorded through Corporation Service Company (CSC). Electronic recording costs less than the former method of transmitting documents via courier to the Recorder's Office. Approximately 40 percent of the recording fees are reimbursed by the applicant. Recorded documents include deed restrictions related to access to water records, limitations on use, Well Confirmation of Exemptions, Water Distribution System Permits, and notices of compliance and removal.

CSC requires immediate payment at the time a document is recorded. To facilitate this, the District maintains a deposit account that is regularly refilled to cover recording costs. Staff is seeking approval of \$40,000 for document recording during Fiscal Year 2018-19.

RECOMMENDATION: Staff recommends that the Board approve the expenditure of up to \$40,000 for recording fees for the Fiscal Year 2018-2019.

IMPACT TO STAFF/RESOURCES: Funds for this expenditure are available in the Fiscal Year 2018-2019 budget.

EXHIBIT

None

IMPACT TO STAFF/RESOURCES: The FY 2018-19 Information Technology budget includes funds of \$97,600 in the District budget for these line item purchases.

BACKGROUND: The GIS platform serves many purposes for MPWMD data analysis needs that include: map production, spatial analysis in support of engineering, water resource management, fisheries, conservation, and rationing analysis. All of these functions require the examination of geographic data, management, and dissemination of these data throughout the District. The effectiveness of the GIS to better serve the MPWMD staff and the public is dependent on the ability of staff to analyze geospatial data.

The GIS software serve many purposes for MPWMD data analysis needs that include: map production, spatial analysis in support of engineering, water resource management, fisheries, conservation, and rationing analysis. In addition, it is a vital system for the District's ongoing surface and subsurface water modeling efforts.

The Information Technology and Financial Accounting programs require various software applications to allow staff to complete their day-to-day duties and tasks. These software allow providing support to both in-house staff and customers with real-time financial information of the District. The IT software's provide protection to District data with backup and network security including virus protection.

The District's Water Demand Division (WDD) is responsible for processing water permits, conducting inspections, managing conservation and rebate programs, and other water use regulatory functions affecting residential and non-residential properties within the District boundaries. The software program allows for providing the level of service needed to adequately manage, track and report on the District's current conservation and demand management programs.

The effectiveness of District tasks to better serve the MPWMD staff and the public is largely achieved through data management and analysis functions which are provided by the use of software's.

EXHIBITS

None

ITEM: CONSENT CALENDAR**15. CONSIDER EXPENDITURE FOR WATER CONSERVATION MESSAGING MATERIALS**

Meeting Date:	June 18, 2018	Budgeted:	Yes
From:	Dave Stoldt General Manager	Program:	Water Conservation
		Line Item:	4-2-2-M
Prepared By:	Stephanie Locke	Cost Estimate:	\$25,000

General Counsel Approval: N/A**Committee Recommendation: The Administrative Committee reviewed this item on June 11, 2018 and recommended approval.****CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines section 15378.**

SUMMARY: The District currently provides towel/linen reuse signs and restaurant table tents to the hospitality industry upon request. Replenishment of stock is now necessary and was planned in the Fiscal Year 2018-19 budget.

RECOMMENDATION: Staff recommends that the Board support an expenditure of up to \$25,000 to renew the District's stock of water conservation signage.

IMPACT TO STAFF/RESOURCES: Funds for this expenditure are available in the current and the new fiscal year 2018-2019 budget.

EXHIBIT

None

ITEM: CONSENT CALENDAR**16. CONSIDER FUNDING REBATES IN THE CALIFORNIA AMERICAN WATER SYSTEM BETWEEN JULY 1, 2018, AND THE AVAILABILITY OF FUNDING FROM THE CAL-AM GENERAL RATE CASE**

Meeting Date:	June 18, 2018	Budgeted:	No
From:	David J. Stoldt, General Manager	Program/ Line Item No.:	N/A
Prepared By:	Stephanie Locke	Cost Estimate:	\$700,000

General Counsel Review: N/A**Committee Recommendation: The Administrative Committee reviewed this item on June 11, 2018 and recommended approval.****CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines section 15378.**

SUMMARY: MPWMD, with California American Water’s (“Cal-Am”) agreement, has been front-funding the rebates so that the program is not suspended while awaiting Cal-Am’s General Rate Case (“GRC”) decision by the California Public Utilities Commission (“CPUC”). The Rebate Program is funded through a conservation surcharge that is considered every three years as part of Cal-Am’s budget process. The decision on the 2018-2020 GRC (filed in July 2016) has been significantly delayed and is not expected before the end of the year. The pending GRC conservation budget includes \$1.6 million for rebates.

On January 24, 2018, the Board authorized to spend \$270,000 towards front-funding of the rebate through June 30, 2018. The Board is being asked to continue front-funding the Rebate Program from the District’s General Fund until the GRC is finalized. At that time, MPWMD will invoice Cal-Am for the expenditure. The Board was informed in January 2018 that there is a slight risk that rebate funding will not be approved by the CPUC, although all previous requests for funding for the Rebate Program have been approved since 2007 and the CPUC’s Office of Ratepayer Advocates has been supportive of the Peninsula’s need to fund rebates during the Cease and Desist Order (“CDO”).

The Rebate Program on the Monterey Peninsula contributes significantly to water savings and compliance with the CDO. The program provides extensive and generous incentives for property owners/managers to replace older water-guzzling appliances and to install new water efficient equipment. Current programs, such as the multi-family retrofit requirement and the HEART Program promote and utilize the rebate program. An interruption in funding would jeopardize these programs and the associated water savings and would impact the current momentum to participate. In 2011, the program was suspended awaiting the 2012 GRC approval. After funding became available, it took approximately 18 months to return to current participation levels. Given the urgency of conservation and the CDO milestones, staff recommends the Board authorize interim funding.

RECOMMENDATION: Staff recommends that the Board should support the continued front-funding of rebates from the General Fund pending approval of Cal-Am's GRC budget. The proposed FY 2018-2019 budget includes \$700,000 for rebates over the course of the fiscal year.

EXHIBIT

None

ITEM: CONSENT CALENDAR**17. CONSIDER CONTINUANCE OF CONTRACT WITH ZONE 24X7 FOR WATER DEMAND DATABASE IMPROVEMENTS AND MAINTENANCE**

Meeting Date:	June 18, 2018	Budgeted:	Yes
From:	David J. Stoldt General Manager	Program:	Water Conservation
		Line Item No.:	26-05-781161
Prepared By:	Mark A. Dudley	Cost Estimate:	\$60,000

Administrative Services Division Manager/Chief Financial Officer Review: Yes
Committee Recommendation: The Administrative Committee reviewed this item on June 11, 2018 and recommended approval.
CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: Staff is requesting authorization to enter into an agreement with Zone 24x7 to continue software programming needs related to the District's Water Demand Division Database (WDD-DBS). The WDD-DBS was deployed in October 2009. Due to the complexity of the integrated database system and changes to District policy, additional programming is necessary to address refinements and conflicts related to the various processes. Since the October 2009 launch date, WDD-DBS support has been provided by Zone 24x7 (the contractor and designer of the system) and District staff.

On November 13, 2017, the Board authorized approval of contract with Accela Inc. for purchase and implementation of a new Water Demand Division Database. The new WDD-DBS has been ongoing and is scheduled to go live in December 2018. However, until the new WDD-DBS goes live, the District needs to maintain in parallel the existing database.

This contract with Zone 24x7 will ensure that the existing database is maintained and operational until the new database goes live. Once the new WDD-DBS is live, we will be able to cancel this contract with 30 day notice. The FY 2018-2019 budget includes \$30,000 for this effort and staff does not anticipate going through with the full term of this contract. In the event funds for this contract exceeds the budgeted amount, the change will be addressed with the District's mid-year budget amendment.

RECOMMENDATION: Staff recommends that the Board authorize the General Manager or the Chief Financial Officer to enter into an agreement with Zone 24x7 for an amount of \$60,000 for improvements and maintenance of Water Demand Database. The approval of this item is contingent upon the adoption of FY 2018-2019 budget by the Board.

BACKGROUND: As staff has worked with the system, it has been determined that some of the items originally programmed can be improved to provide better functionality, flexibility, responsiveness and ongoing maintenance of the database. These functional requirements are based

on staff feedback on the original design of the database system. In addition, implementation of water demand-related ordinances has complicated programming and functionality, as each change potentially affects more than one module in the WDD-DBS.

Additionally, this database will be phased out with the implementation of the new Accela database, however, the go live date for the new database is not until December 2018. This contract is an effort to continue operating the existing database and provide maintenance and operational support to the existing database. This will also ensure that all data from the existing system is migrated to the new system.

EXHIBIT

17-A Zone 24x7 Contract



**Maintenance Support
(2018 / 2019)**
Statement of Work (SOW)





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Executive Summary

This statement of work by Zone24x7 Inc., stipulates scope of work, deliverables (services) required to fulfill the contract, effort requirements and financial aspects of extending the allocation of the current team to continue providing development and maintenance support on Database System (WDDBS) of the Monterey Peninsula Water Management District during 2018 / 2019 period.

Zone24x7 Inc. is a leading global provider of technology consultancy and innovation services headquartered in San Jose, California with offices in the USA and Sri Lanka employing topnotch engineering talent.

Zone24x7 demonstrates considerable acumen in the judicious application of next generation technology in key business and industry verticals such as Retail, Banking/Finance, Healthcare, Logistics and Manufacturing. We deliver total end to end enterprise grade solutions encompassing ground-up custom hardware/software designs including embedded systems, critically evaluated distinctive algorithms and co-designed harmony of hardware, and software components which seamlessly integrate with existing enterprise IT infrastructures. We have been recognized by Asia Pacific ICT Alliance (APITCA) for our R&D products in 2012 and 2015.

Zone24x7s unique software development and delivery model 'ZoneWay' is centered on global best practices and in line with SEI CMMI Level 3 Standards. 'ZoneWay' ensures exceptional quality assurance and on-time delivery within budget to our valued clients.

1 Overview

THIS STATEMENT OF WORK ("SOW") dated June 04 , 2018 sets forth a scope and definition of the maintenance services, work and/or project (collectively, the "Services") to be provided by Zone24x7, Inc. ("Zone24x7") to Monterey Peninsula Water Management District ("Client" or "MPWMD").

1.1 Exposure to the Client

Under this agreement, Zone24x7 will extend the services of the current team (as specified in table 1.1.1) allocated to work on the WDDBS project of the Monterey Peninsula Water Management District for a period of 1 year (52 weeks, starting from 07/01/2018 to 06/30/2019). The total estimated effort cost for this allocation would be **US\$60,528.00 (NTE amount US\$60,000.00)** and invoicing would be done on monthly basis;

Category	Estimated Weekly Effort [Hrs.]	Hourly Rate	Cost [USD]
Project Coordinator	10.0	30.0	15,600.00
Software Engineer	20.0	28.0	29,080.00
QA Engineer	16.0	19.0	15,808.00
Total Cost [52 Weeks]			60,528.00

Table 1.1.1 – Resource / Cost Summary

1.2 Terms and Conditions

- Purpose of this allocation will be to assign a team of resources to support MPWMD on conducting following tasks;
 - Maintenance & Support work upon request.
 - Troubleshoot any issues reported by MPWMD and solve them to avoid any production blockers.
- MPWMD is responsible for utilizing these resources optimally and invoicing will be raised based on above resource allocation (Table 1.1.1) when there is no work to be performed by the team.
- Any support required for the transition to Accela will be evaluated separately and add resources based on the work scope. This will be covered by a change request.

Maintenance Support (2018 / 2019)

- Under this agreement, 3 resources will be allocated as the base resource structure to work solely on MPWMD WDDBS project according to the cost structure defined in the section 1.1 (Table 1.1.1). In addition, support of a Software Architect would be obtained (at a discretion of the Zone24x7 team) to provide technical guidance and review proposed technical solutions when required with no additional expense to the Client.
- Additional resources would be allocated as and when required after confirming with the MPWMD under the hourly¹ rate structure specified in table 1.1.1.
- Allocation of additional resources would require written (e-mail) approval from the Client and Zone24x7 will work in the best interest of Client requests for allocating additional resources within 2 weeks of the request provided that the type and level of resources requested and their availability.
- Allocation of the "base resource structure" as defined in the section 1.1. (Table 1.1.1 throughout the stipulated period is a necessity. However, additional resources will be allocated according to the terms and conditions stated herein.
- A project schedule will be prepared/updated by the Zone24x7 project responsible and any urgent requests will be accommodated by compromising current ongoing work (unless otherwise requires additional resources to cover the urgent requests are added to the project), hence updating/expanding project schedule/timeline of current work is required.
- Weekly project meetings are required to be conducted by the Zone24x7 team and the Client team for work planning and evaluation. Every meeting will be followed by meeting minutes. In addition, Zone24x7 Project Responsible would require compile and distribute the project status report on weekly basis.
- Zone24x7 team is responsible for managing requirements for the work/projects carried out by the team and Client responsible should verify and approve the same in a timely manner prior to starting any tasks.
- If any third-party equipment/accessories are required for the project work, Client is responsible for providing the same. All the equipment/accessories provided to Zone24x7 are on loan returnable basis and Client will be responsible for the shipping costs associated with providing the same.

¹ The same hourly rate would apply to the same category of resources (Electronic/Software Engineers)

Maintenance Support (2018 / 2019)

- A Client responsible who has full knowledge of the complete requirement of the work will be made contactable to assist with requirements gather/clarifications.
- All the invoices are subject to 30 NET payment term and Past due invoices are subject to a financial charge of 1.5% per month.
- Any additional specifics which not stated hereunder will be upon mutual agreement by and between Zone24x7 and the Client.

1.3 Agreement Extension & Termination

- This agreement can be extended after the stipulated period (1 Year) and additional resource requirements within the active period can also be accommodated upon Client's request for the agreed upon rate.
- Renewal of the agreement would be subjected to rate revisions after getting the consent of both parties (Zone24x7 and Client).
- In the event either party requires terminating this agreement, may terminate this agreement without penalty upon thirty (30) days advance written notice to the other party.

In the event of termination, Zone24x7 will hand over all the related software artifacts to the Client and Client is responsible for completing the fees earned by Zone24x7 through the date of termination.

2 Benefits of Zone24x7 Partnership

At Zone24x7, our goal is to offer our clients the ultimate technology and innovation edge with a unique combination of ingenuity, technical proficiency and business acumen.

True End-to-end Expertise

Our solutions are about experiences, defined by hardware & software working harmoniously together. Our solution capabilities cover a wide spectrum from ground up hardware designs to enterprise software applications development. We employ the finest engineering talent who have excelled over a decade across multiple business domains, in weaving hardware, software and services into compelling product strategies for leading global corporates including fortune 1000 companies.

Innovation Network

When you partner with Zone24x7, you have more than a team of engineers at your disposal. As our valued client, you will benefit from extensive access to a broad network of Zone24x7 technology partners, research & development partners and affiliations, leading universities and academia, industry thought leaders and leading industry bodies including standard bodies. Hence, we are uniquely positioned to offer you more value than what you would expect from a similar partnership with another vendor.

ZoneWay

ZoneWay, our own in-house project execution and delivery model offering the required visibility, control and consistency with the right degree of flexibility to meet ever increasing demands for high quality business solutions. ZoneWay was developed to be in line with CMMI Level III and other leading industry standards. In consultation with the client, our teams adapt ZoneWay to meet the explicit needs and challenges of the client's operating environment.

Centers of Excellence

Over the last decade, we have accumulated a wealth of experience, technology know how and invaluable business insights, catering to diverse business needs of our clients in multiple domains. Zone24x7 Centers of Excellence demonstrates some niche competences established and developed around specific problem domains specifically to drive business value and sustained competitive advantage for our clients.

Please visit www.zone24x7.com for more details.



Maintenance Support (2018 / 2019)

3 Signatories

MPWMD

[Monterey Peninsula Water Management District]

Zone24x7, Inc.

Signature:

Signature:

Name:

Name:

Title:

Title

Date:

Date:



Maintenance Support (2018 / 2019)

ITEM: CONSENT CALENDAR**18. CONSIDER EXPENDITURE TO AMEND CONTRACT WITH PUEBLO WATER RESOURCES TO PROVIDE HYDROGEOLOGIC REVIEW FOR WATER DISTRIBUTION SYSTEM PERMITS**

Meeting Date:	June 18, 2018	Budgeted:	Yes
From:	David J. Stoldt, General Manager	Program/ Line Item No.:	WDS Permitting 2-8-2
Prepared By:	Gabriela Ayala	Cost Estimate:	\$2,000 (reimbursable)

General Counsel Review: N/A**Committee Recommendation: The Administrative Committee reviewed this item on June 11, 2018 and recommended approval.****CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.**

SUMMARY: The Board will consider authorizing the General Manager to amend an existing contract with Pueblo Water Resources, Inc. (Pueblo) to authorize a maximum of \$2,000 for Fiscal Year (FY) 2018-2019 (July 1, 2018 through June 30, 2019) to continue to help District staff carry out MPWMD Rules and Regulations governing Water Distribution Systems (WDS), specifically in regards to hydrogeologic review of Well pumping test reports and related tasks. The \$2,000 limit would be tracked as follows:

Program 2-8-2, "Hydrologic Impact Review," with up to \$2,000 as 100% reimbursable from applicants.

Exhibit 18-A is the proposed scope of work and cost estimate from Pueblo for FY 2018-2019. The proposed \$2,000 total limit is the same of that budgeted in FY 2017-2018, based on actual work performed in FY 2017-2018. The hydrogeologic review will be primarily associated with Level 3 Permits under the current WDS rules. The applicant must show that a Well (or other water source) will reliably meet the applicant's needs, and will not adversely affect the Monterey Peninsula Water Resource System or Sensitive Environmental Receptors as defined in District Rule 11.

RECOMMENDATION: Staff recommends that the Board authorize the General Manager to amend the current District professional services contract with Pueblo for a not-to-exceed amount of \$2,000 for FY 2018-2019, which was recently adopted by the Board as part of the FY 2018-2019 budget. If this item is adopted along with the Consent Calendar, staff will execute a contract amendment with Pueblo.

BACKGROUND AND DISCUSSION: Pueblo has been retained since June 2006 to assist staff with WDS Permit processing on an as-needed basis. All amounts are maximums; only actual

hours of service are billed. Invoiced hours submitted by consultants for review of each application are reimbursed by the applicant before the applicant receives the signed WDS Permit. Pueblo's rates are competitive with other consulting firms with experienced, registered hydrogeologists. Pueblo is very knowledgeable about local hydrogeology and MPWMD procedures, and is considered to be cost-efficient for this work. Pueblo also has contracts with the District for Aquifer Storage and Recovery tasks in the Seaside Groundwater Basin.

Continued WDS applications are expected due to restrictions on the availability of California American Water supply for new construction and remodels. Consultant assistance is essential to adequately process permit applications in compliance with the State Permit Streamlining Act and to help the Water Resources Division address technical questions relating to the WDS process.

IMPACT TO DISTRICT RESOURCES: Pueblo's technical work is directed by the MPWMD Water Resources Division Manager, with logistics to be managed in the future by Water Demand Division staff as they take on responsibility for processing WDS Permits (currently performed by the Planning & Engineering Division). Pueblo's work product is used as evidence in preparing WDS Permit documents, including the required Findings of Approval.

EXHIBIT

18-A Pueblo Water Resources Scope of Work and Fee Schedule for FY 2018-2019

June 4, 2018
Project No. 15-0064

Monterey Peninsula Water Management District
Post Office Box 85
Monterey, California 93942

Attention: Ms. Gabby Ayala

Subject: Proposal for Continuing Professional Hydrogeologic Services; WDS Permitting Assistance, Fiscal Year 2018-2019

Dear Gabby:

Pursuant to your request, Pueblo Water Resources, Inc. (PWR) is pleased to submit this proposal for continuing assistance with the processing of Water Distribution Systems (WDS) permit applications during Fiscal Year 2018-2019 (FY 2018-2019). It is our understanding that the District desires PWR to provide continued technical assistance with the review and evaluation of Well Source and Pumping Impact Assessments (assessments) for compliance with District Technical Procedures. Presented in this proposal is a scope of services and associated budget to provide the requested services.

SCOPE OF SERVICES

Task 1 – Assist with Assessment Reports

This task consists of the review and evaluation of assessments submitted by applicants for compliance with District technical procedures, and providing written documentation summarizing our findings for each reviewed assessment. This task also includes providing assistance with the preparation of any hydrogeologic evaluations requested by the District related to the WDS program. Consistent with past practice, our work will be performed with direct oversight of the General Manager or his/her designee (e.g., the District Senior Hydrogeologist) on an as-needed / as-directed basis.

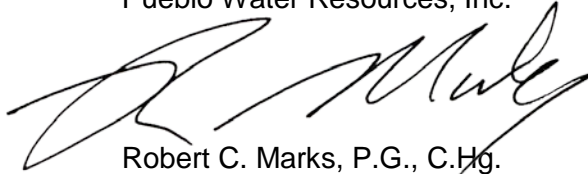
Fees

Our services will be billed on a time-plus expenses basis in accordance with our current Fee Schedule (attached) for a **not-to-exceed amount of \$2,000**. Consistent with past practice, we will track our costs associated with each WDS applicant separately to facilitate reimbursement by the applicants. In the event that the overall number or complexity of the assessments to be evaluated requires effort beyond the established budget, we will notify you in writing as soon as possible.

We appreciate the opportunity to provide assistance to the District, and look forward to the timely and successful performance of the work. As always, if you have any questions please call us.

Sincerely,

Pueblo Water Resources, Inc.

A handwritten signature in black ink, appearing to read "R. Marks", written in a cursive style.

Robert C. Marks, P.G., C.Hg.
Principal Hydrogeologist

RCM

Attachments: 2018 Fee Schedule

**PUEBLO WATER RESOURCES, INC
2018 FEE SCHEDULE**

Professional Services

Principal Professional.....	\$205/hr
Senior Professional.....	\$190/hr
Project Professional.....	\$175/hr
Staff Professional.....	\$145/hr
Technician.....	\$135/hr
Illustrator.....	\$120/hr
Word Processing.....	\$100/hr

Other Direct Charges

Subcontracted Services.....	Cost Plus 15%
Outside Reproduction.....	Cost Plus 15%
Travel Expenses.....	Cost Plus 15%
Per Diem*	\$150/day
Vehicle	\$75/day

Equipment Charges

Drilling Fluid Test Kit.....	\$100/day, \$400/week
Field Water Quality Meter (Hach DR890).....	\$75/day, \$275/week
Orion ORP/pH/Temp Probe.....	\$75/day, \$275/week
Water Level Probes (In-Situ Mini-Troll/Level Troll).....	\$100/day, \$300/week
Fuji Ultrasonic Flowmeter.....	\$200/day, \$750/week

*Regionally and seasonally specific to project.

ITEM: CONSENT CALENDAR**19. CONSIDER RENEWAL OF CONTRACT WITH JEA & ASSOCIATES FOR LEGISLATIVE AND ADMINISTRATIVE SERVICES**

Meeting Date:	June 18, 2018	Budgeted:	Yes
From:	David J. Stoldt, General Manager	Program/ Line Item No.:	Services & Supplies Professional Fees
Prepared By:	Arlene Tavani	Cost Estimate:	\$35,000

General Counsel Review: Approved.**Committee Recommendation: The Administrative Committee reviewed this item on June 11, 2018 and recommended approval.****CEQA Compliance: Action does not constitute a project as defined by CEQA Guidelines Section 15378.**

SUMMARY: John Arriaga of JEA & Associates has worked with the Water Management District since May 2008 in implementing its legislative goals. As proposed, JEA and Associates would continue to undertake legislative and administrative activities to support the District's priorities during Fiscal Year 2018-2019. See the Scope of Services attached as **Exhibit 19-A**.

RECOMMENDATION: Staff recommends that the Board approve the contract with JEA & Associates for a not-to-exceed amount of \$35,000 for Fiscal Year 2018-2019.

IMPACT TO DISTRICT RESOURCES: The estimate for services includes \$30,000 in monthly retainer fees of \$2,500 per month, and \$5,000 for chargeable expenses. The \$2,500 retainer has remained unchanged over the District's twelve-year relationship with JEA & Associates. Funds for this expenditure are included in the FY 2018-2019 budget under Services and Supplies, Professional Fees.

EXHIBIT**19-A JEA & Associates Scope of Services for FY 2018-19**



MEMO

Date: June 4, 2018

To: David Stoldt, General Manager
Monterey Peninsula Water Management District

From: John E. Arriaga, President
JEA & Associates

Subj: MPWMD Agreement

Pursuant to your request I am attaching an agreement which includes a Scope of Work and Fee Structure. If you approve the document please mail back a signed copy to my office at: 1225 8th Street, Suite 550, Sacramento, CA 95814.

Again, thank you again for providing our firm the opportunity to work with you.

Attachments

AGREEMENT

This AGREEMENT is entered into as of the date hereinafter specified by and between JEA & Associates and Monterey Peninsula Water Management District (MPWMD). WHEREAS MPWMD wishes to engage JEA & Associates to provide legislative and administrative services to MPWMD as outlined in the scope of services below.

NOW THEREFORE, the parties hereto do mutually agree to the following terms and conditions:

Scope of Services

1. JEA & Associates would propose to undertake legislative and administrative activities as directed and/or requested by the MPWMD, using our political and general experience to accomplish established goals. Specifically, working with the MPWMD on the State Water Resources Regional Control Board's (SWRCB's) Cease and Desist Order (CDO) for the California American Water (CAW) unauthorized diversions from the Carmel River and also working with the California Public Utilities Commission (CPUC) and other entities on this issue.
2. JEA & Associates would schedule, coordinate and participate in meetings with the Governor's Administration, the California Legislature, the CPUC, the SWRCB and others in addressing key issues and concerns regarding the CDO and attend public hearings of the CPUC, the SWRCB and of other agencies as requested and directed by the MPWMD.
3. Monitor Dept. of Water Resources (DWR) and SWRCB meetings/workshops and report to the MPWMD's staff on Commission policy and funding initiatives. Closely monitor the development of program criteria for Bond funds and assist the MPWMD staff with any project applications submitted for funding.
4. Recommend to MPWMD Board/staff program and project funding strategies and assist in the execution of the strategies with the DWR and SWRCB. Work with the MPWMD Board and appropriate staff in coordinating DWR and SWRCB tours of MPWMD projects and programs. Assist MPWMD in gaining legislative support for grant and funding applications before the DWR and SWRCB.
5. Monitor Legislature's policy and budget committee hearings on water, lobby/testify on behalf of the MPWMD on program allocation and budget earmarks as directed. Organize advocacy efforts with legislative leadership and political friends of the MPWMD to insure coordination of efforts on behalf of funding requests. Monitor and report on budget conference committee actions and advocate for budget "trailer" and/or "caboose" bill language for the MPWMD as may be required.
6. Recommend policy positions on specific pieces of legislation/budget items of importance/relevance to the MPWMD and advocate/lobby/testify on positions of the MPWMD before the Legislature, Governor's Office and any relevant state agency, board and commission. Provide copies of introduced or amended bills, committee analysis or reports and any relevant committee testimony on identified legislation/budget items. Obtain behind-the-scenes intelligence and vital information on legislative discussions/actions being contemplated by the Legislature, the Governor's Office or other interest groups.
7. Prepare and present written reports for the MPWMD as directed.

8. To enable JEA & Associates to carry out the prescribed scope of work, it is requested that the MPWMD provide our firm with technical assistance, expertise and information as may be necessary or required.
9. John Arriaga of JEA & Associates will be the principal contact from our firm and the responsible person in dealing with the MPWMD, its Board of Directors and staff as may be necessary. He will be assisted by Laurie Johnson and Erica Arriaga of the firm as may be required.

Fee Structure

JEA & Associates is prepared to provide the services as outlined in this proposal for a monthly retainer of \$2,500 a month, due & payable on the first day of each month plus chargeable expenses. This amount/retainer is based on our anticipation of the workload. We would like an understanding that should its level of activity exceed 25 hours per month on a regular basis, our firm and the MPWMD will mutually discuss any adjustments to this fee schedule as it determines the actual scope of activity and volume of work found to be required to carry out the goals of the MPWMD. Chargeable expenses include travel and work-related entertainment expenses, which shall be expressly authorized by the MPWMD prior to such expenses being incurred.

This contract will be in effect July 1, 2018. Either party may terminate this Agreement, for any reason, upon not less than 30 days of prior written notice to the other party.

Signature:

John E. Arriaga
President
JEA & Associates

Date

David Stoldt
General Manager
Monterey Peninsula Water Management District

Date

ITEM: CONSENT CALENDAR**20. CONSIDER RENEWAL OF CONTRACT WITH THE FERGUSON GROUP FOR LEGISLATIVE AND ADMINISTRATIVE SERVICES**

Meeting Date:	June 18, 2018	Budgeted:	N/A
From:	David J. Stoldt General Manager	Program/ Line Item No.:	N/A
Prepared By:	David J. Stoldt	Cost Estimate:	\$99,500

General Counsel Approval: N/A**Committee Recommendation: The Administrative Committee reviewed this item on June 11, 2018 and recommended approval.****CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.**

SUMMARY: At its April 16, 2018 meeting the District Board adopted the 2018-19 Legislative Advocacy Plan to establish District legislative and government affairs priorities for FY 2018-19. The first five items in the Plan are in regard to the District's Federal strategy, and includes a continued relationship with The Ferguson Group (TFG.) TFG has shown a deep understanding of the federal budget, legislative process, funding opportunities, and regulatory setting. TFG has helped the District and Monterey One Water advance relationships with both Congress and regulatory departments related to water, including but not limited to BLM, NOAA (NMFS), USBR, USDA, and EPA.

The FY 2018-19 scope of work will include, but is not limited to:

- Identifying legislation or proposed regulatory changes that may impact the District.
- Consult with staff to develop positions on relevant legislation.
- Advocate the District's position on bills and matters of interest.
- Represent the District in meetings with staff, directors, or independently with congressional members and staff, administration officials, regulatory agencies.
- Coordinate federal outreach with District's State governmental outreach
- Identify funding opportunities and notify of timing, requirements, and advocate on behalf of District
- Direct contact with associations including ACWA, WateReuse, etc.
- Prepare materials for briefing – talking points, briefing books, letters, as necessary
- Coordinate with other water district lobbyists and organizations
- Maintain close relationships with Monterey legislative delegation
- Organize timely trips as needed, but at least once a year separate from ACWA trip.
- Provide similar services for the District's project partner(s), as needed and at the direction of the District.
- Periodic reporting of activities

RECOMMENDATION: Staff recommends that the Board authorize the General Manager to enter into an agreement with TFG for FY 2018-19. The approval of this item is contingent upon the adoption of FY 2018-2019 budget by the Board.

DISCUSSION: In 2016, three consultants provided statements of qualifications that were evaluated with equal weight in 4 criteria: (i) Experience - with municipalities, special districts, agency's & other governmental entities; (ii) Experience - with specific federal agencies; (iii) Experience - with specific water-related issues; and (iv) Personnel assigned. The General Manager and each of the Legislative Advocacy Committee members were asked to perform their own evaluation, to inform the Committee recommendation. Additionally, qualitative factors such as professional appearance of the submittal, overall quality of the submittal, consultant familiarity with the District, outside third-party references, and so on were considered. Finally, the proposing firms' cost proposals were considered. TFG was the recommended firm.

EXHIBIT

20-A Form of Engagement Letter for TFG for FY 2018-19

June 5, 2018

Mr. David J. Stoldt
General Manager
Monterey Peninsula Water Management District
5 Harris Court, Building G
Monterey, CA 93940

RE: Letter of Agreement – July 1, 2018 – June 30, 2019

Dear Mr. Stoldt:

The Ferguson Group, LLC (TFG) is pleased to submit this letter of agreement to continue to provide Washington representation and consulting services to Monterey Peninsula Water Management District (MPWMD), as outlined in the TFG “Response to RFQ for Federal Legislative and Agency Lobbyist” services dated December 1, 2016, for the twelve-month period of July 1, 2018 through June 30, 2019. As described in the RFQ response, TFG will provide Washington representation services to MPWMD and perform such work as directed by MPWMD on a fixed fee basis, at the rate of \$8,000 per month. Among other things, TFG will continue to assist MPWMD in securing federal financial assistance, raising the visibility of the MPWMD projects, and securing congressional support for the activities of the MPWMD. TFG will also assist MPWMD with scheduling and preparing for advocacy meetings with the MPWMD congressional delegation, key House and Senate Committee offices and administration officials, and, perform such other tasks as directed by MPWMD.

In addition to the monthly fixed fee, MPWMD will be responsible for reimbursable expenses associated with carrying out the requested work, including long distance telephone calls, faxes, document production, overnight delivery, in-Town courier services, meals and out-of-Town travel (both pre-approved by MPWMD), and in-Town travel (taxicabs). Reimbursable expenses for the twelve-month contract period shall not exceed \$3,500, as indicated in the aforementioned RFQ response.

Either party may terminate this agreement at any time by giving the other party at least thirty (30) days prior notice, in writing, of such termination.

We greatly appreciate the opportunity to continue our work with MPWMD and look forward to a very productive year. If the terms of this letter of agreement are acceptable, please sign both originals, and return one to us at your earliest convenience.

Sincerely,

W. Roger Gwinn
CEO



ACKNOWLEDGED AND AGREED TO BY:

THE FERGUSON GROUP, LLC

MONTEREY PENINSULA WATER
MANAGEMENT DISTRICT

W. Roger Gwinn
CEO

David J. Stoldt
General Manager

06/05/2018
Date

Date

ITEM: CONSENT CALENDAR**21. CONSIDER ENTERING INTO AN AGREEMENT FOR AN ADDENDUM TO THE MPWMD AQUIFER STORAGE AND RECOVERY PROJECT ENVIRONMENTAL IMPACT REPORT/ENVIRONMENTAL ASSESSMENT**

Meeting Date:	June 18, 2018	Budgeted:	Yes
From:	David J. Stoldt General Manager	Program/ Line Item:	Water Supply Projects 35-04-786004
Prepared By:	Maureen Hamilton	Cost Estimate:	\$19,652

General Counsel Review: N/A**Committee Recommendation: The Administrative Committee reviewed this item on June 11, 2018 and recommended approval.****CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.**

SUMMARY: The backflush basin at MPWMD's Santa Margarita Aquifer Storage and Recovery (ASR) site located on General Jim Moore Boulevard (GJMB) south of Coe/Eucalyptus must be expanded to three times its current size in order to accommodate backflush water from Cal-Am's Seaside Middle School ASR site and Cal-Am's future Fitch Park ASR site.

Staff proposes to enter into a contract with Denise Duffy & Associates, Inc. (DD&A) to assist with the preparation of an Addendum to the Monterey Peninsula Water Management District Aquifer Storage and Recovery Project Environmental Impact Report/Environmental Assessment (ASR EIR/EA) for the proposed project to expand the Santa Margarita site percolation basin (Project). Based on a review of the preliminary plans, the Project is not expected to create new significant environmental impacts or substantially increase the severity of previously identified significant impacts.

RECOMMENDATION: Staff recommends that the Board authorize the General Manager to contract with Denise Duffy and Associates for preparation of an Addendum to the ASR EIR/EA for the proposed Project in an amount not-to-exceed (NTE) \$17,865, with a 10% contingency for a total authorization NTE \$19,652.

BACKGROUND: Injection wells must be backflushed weekly to maintain injection capacity. The ASR EIR/EA, adopted August 22, 2006, evaluated the environmental impact for the Phase 1 ASR Project located at MPWMD's Santa Margarita site, including a 240,000-gallon backflush basin. Mitigation measures to reduce the significant impacts to less-than-significant level were adopted.

Addendum 1 to the ASR EIR/EA, adopted April 23, 2012, evaluated environmental impact for the Phase 2 ASR Project located at the Seaside Middle School site and found that there would be no significant adverse effects on the environment with implementation of mitigation measures

presented in the ASR EIR/EA. Facilities evaluated in Addendum 1 included a backflush basin to be constructed at the Seaside Middle School site. Due to school district requirements, the backflush basin was never constructed at the Seaside Middle School site. Backflush water from Seaside Middle School site is conveyed to MPWMD's Santa Margarita backflush basin. The Santa Margarita backflush basin can accommodate the additional backflush water only if backflushing is performed on different days.

Cal-Am will construct two additional ASR wells at the Fitch Park site. The Fitch Park site does not have room to accommodate a backflush basin. The Fitch Park backflush water will be conveyed to the Santa Margarita backflush basin.

The backflush basin is not sized to accommodate backflush water from six wells and must be expanded. The Project will be constructed wholly within our existing land agreement limits.

Additionally, as the facility has been operated over the years and as new projects have been vetted, site requirements have evolved. Changes to the Santa Margarita site are required and will be included in the proposed Addendum, including:

- Second driveway onto General Jim Moore Boulevard to allow disinfectant delivery trucks to pull through the site.
- Sound walls

Based on a review of the proposed changes, the preliminary determination is that an Addendum would be appropriate because the Project is not expected to create new significant environmental impacts or substantially increase the severity of previously identified significant impacts. The Addendum sections and analysis will document the preliminary determination per CEQA Guidelines sections 15162 and 15164.

DD&A has extensive experience providing similar services in connection with a number of infrastructure related projects. DD&A prepared the Pure Water Monterey/Groundwater Replenishment Project Environmental Impact Report, which includes evaluating injection well facilities on the same Assessors Parcel Number (APN). The parcel has unique and complex requirements as a Munitions Response Area and as part of the Installation-Wide Multispecies Habitat Management Plan for Former Fort Ord, California. As a result, DD&A is uniquely qualified to assist MPWMD with the preparation of an Addendum for this project. The proposal is attached as **Exhibit 21-A**.

EXHIBIT

21-A Proposal for Environmental Services for Aquifer Storage and Recovery CEQA Addendum



Denise Duffy & Associates, Inc.

PLANNING AND ENVIRONMENTAL CONSULTING

Environmental Services

Monterey Peninsula Water Management District Aquifer Storage and Recovery CEQA Addendum

June 5, 2018

Background/Project Understanding

The Monterey Peninsula Water Management District (MPWMD or District) has requested that Denise Duffy & Associates (DD&A) prepare a CEQA addendum for the revision to a component of the District's Aquifer Storage and Recovery Project (ASR Project).

The proposed ASR Project involves the expansion of the existing Santa Margarita backflush pit, to accommodate the increased backflush water from California-American Water's (Cal-Am) desalination project. The Santa Margarita backflush pit is being expanded in lieu of constructing a separate 240,000-gallon backflush percolation pit at Seaside Middle School and Fitch Park sites¹. To accommodate the increased backflush water on a schedule that is operationally feasible, the Santa Margarita backflush pit would be expanded to increase backflush capacity to approximately 750,000-gallon capacity. New and revised facilities are identified below based upon details from the District and the basis of design information:

- Backflush basin expansion as noted above;
- Second driveway on General Jim Moore Boulevard;
- New front wall and two new sound walls;
- Treatment manifold may be located outdoors beside the chemical/electrical building (2006 EIR stated all equipment would be located indoors).

The above specifics are known at this time. The Addendum may evaluate additional facilities not yet identified with a basis of design, which may include:

- Updated chemical facility capacities and operating conditions
- An additional building and/or retaining walls
- Chemical delivery facilities
- Other site finishes

¹ Aquifer Storage and Recovery Project Draft Environmental Impact Report/Environmental Assessment (EIR/EA) dated March 2006 identifies a 240,000-gallon backflush percolation pit, located in the southwest corner of the Santa Margarita site. The Addendum to the MPWMD Aquifer Storage and Recovery Project Phase 1 EIR/EA, April 2012, identified a backflush facility at Seaside Middle School: The backflush pit was never built at the Middle School site. Backflush water is conveyed from the Middle School site to the existing Santa Margarita backflush pit. The proposed project would allow the backflush pit that was proposed at the Middle School to be built at the Santa Margarita site via an expansion of the existing backflush pit. The existing Santa Margarita backflush pit needs to be substantially expanded to accommodate the additional backflush water from the Middle School and Cal-Am's Fitch Park wells.

Previous environmental documentation

Pursuant to the California Environmental Quality Act, Public Resources Code Sections 21000 *et seq.* (“CEQA”) and the State CEQA Guidelines, Title 14, California Code of Regulations, Sections 15000 *et seq.* (“CEQA Guidelines”), the District has considered the following documents:

- Final Environmental Impact Report (FEIR), certified by the District in August 2006 for the Seaside Groundwater Basin (“SGB”) Aquifer Storage and Recovery (“ASR”) Project (or “ASR Project”);
- Addendum 1 to the FEIR for the ASR Project (collectively referred to herein as the “ASR EIR/EA and Addendum 1”), as amended by the District in April 2012 to address full implementation of Phase 2 ASR;
- Hilby Avenue Pump Station Addendum to the ASR EIR/EA and the Pure Water Monterey/Groundwater Replenishment Project (“PWM Project” or “PWM/GWR”) EIR, June 2016, (“the Pump Station Addendum”).
- Additional documentation for background information includes the Final EIR for the PWM/GWR EIR certified October 2015 and the Final Monterey Peninsula Water Supply Project EIR/EIS, April 2018.

Based on a review of the preliminary plans, an addendum would be appropriate because the proposed project is not expected to create new significant environmental impacts or substantially increase the severity of previously identified significant impacts per CEQA Guidelines sections 15162 and 15164. The following presents DD&A’s proposed scope of work for preparation of the Addendum.

Scope of Services

The following provides a scope of services and budget based on the preliminary project information provided by the District (May 2018) and information from conversations with the District.

Task 1. Project Initiation/Site Visit/Initial Checklist

DD&A will initiate the Addendum process by completing the following tasks necessary for ultimate preparation of a thorough and defensible addendum:

- DD&A will communicate with District staff to confirm project details and schedule needs, and to gather and review available information;
- DD&A staff will conduct one site visit and photograph existing conditions;
- DD&A will conduct an assessment of the existing relevant background reports. DD&A will collect data required to supplement the existing analysis consistent with CEQA;
- DD&A will review and edit the MPWMD provided project description for the Addendum; and

- DD&A will conduct initial evaluation by reviewing applicable CEQA regulations, existing CEQA documentation prepared for the project, and prepare an Initial Study checklist.

The Addendum will concisely describe and graphically depict the relevant site-specific features of the project.

Task 2. Prepare Administrative Draft Addendum

An Administrative Draft Addendum will be prepared in compliance with Section 15164 of the CEQA Guidelines to clearly and concisely describe the changes due to the proposed project. The Addendum will include a description of the changes to the project and itemize revisions to the projects compared to how they are described in the base environmental documentation. The administrative draft will be submitted in electronic form (in MS Word and PDF via email) to the District for review and comment. The Addendum will clearly and concisely describe the reasons for the Addendum determination. The following sections and analysis in the addendum will document the preliminary determination per CEQA Guidelines sections 15162 and 15164².

Sections of the Addendum may include the following:

- Introduction
 - Addendum Overview
 - Background on the Project
 - Addendum Requirements
 - Review of existing CEQA documentation
- Description of the Project
 - Location
 - Description of construction and operational characteristics
 - Comparison of Project to Facilities Evaluated in the existing CEQA documentation
- Impacts and Mitigation of the Project* (See Topical Analysis below)
- Comparison to the Conditions Listed in CEQA Guidelines Related to Addendum Preparation
 - Changes to the Project Considered Not Substantial
 - No New Information Leading to Environmental Effects
 - No Change in Project Circumstances
- Conclusions
- References/Acronyms/Appendices

*Topical Analysis: The addendum will include the following brief analyses, at a minimum:

Air Quality/Greenhouse Gasses. The Addendum will evaluate any potential changes to the previous impact analysis for air quality and greenhouse gasses based on the proposed increase in construction area. The environmental documentation previously prepared for the project concluded that project and cumulative air quality impacts are considered to be less-than-significant.

² Note: As noted above, a preliminary determination has been made that use of an addendum would be appropriate under CEQA and the proposed project would not create new significant environmental impacts or substantially increase the severity of previously identified significant impacts.

Biological Resources. The Addendum will evaluate whether the proposed revised construction area would result in any additional biological impacts. DD&A will review the existing biological reports for the Santa Margarita backflush pit and provide updated technical documentation related to biological resources as needed for the site. Based upon a preliminary review of relevant project documentation, no new significant impacts or a worsening of severity of significant impact is anticipated.

Cultural Resources. The Addendum will also evaluate potential impacts to cultural resources. More specifically, the Addendum will describe how the impacts on cultural resources will not be increased in severity when compared to the impacts identified in the previous environmental documentation.

Noise. The Addendum will describe the noise impacts on sensitive receptors when compared to the impacts identified in the previous environmental documentation and review applicable mitigation. Based upon a preliminary review of relevant project documentation, no new significant impacts or a worsening of severity of significant impact is anticipated.

Land Use and Planning. The Addendum will describe the existing land uses and project area compared to the base environmental documentation and address potential land use effects.

Traffic. The Addendum will evaluate any potential changes to construction traffic based on the proposed revised construction area. The environmental documentation previously prepared for the project concluded that project and cumulative traffic impacts are considered to be less-than-significant. It is assumed that only minor traffic modifications would be needed for the proposed project.

Topic by Topic Discussion. Other topics, including geotechnical, geology, hazards/hazardous materials, hydrology and water quality, population/housing, public services and recreation, and utilities and service systems will be briefly addressed to describe how the revised project will not create any new impacts and will not increase the severity of those impacts previously identified. No assessment of agricultural resources is needed.

Task 3. Prepare Draft Addendum

Based upon review comments from District staff, DD&A will prepare a Draft Addendum for the MPWMD Board packet. This scope of work assumes DD&A will receive two sets of comments from MPWMD. The Addendum will be prepared pursuant to the California CEQA Guidelines Section 15164, to describe the modifications to the Project and to evaluate whether the modifications present any new significant impacts not identified in the previously certified documentation or any increase in severity in any previously identified significant impacts.

Task 4. Prepare Final Addendum

Based upon comments on the Draft Addendum, DD&A will revise a Final Addendum to accompany the staff report.

Task 5. Prepare Draft and Final Resolution, CEQA Findings, and Mitigation Monitoring and Reporting Program

In preparation for the MPWMD Board action on the Addendum and project approval, DD&A will prepare a draft Board Resolution, including CEQA-required findings related to the conclusions of the addendum. Changes will be recommended based upon project description changes. Revisions to mitigation will be recommended, if necessary. Based upon comments on the draft MMRP and resolution, DD&A will revise a final resolution to accompany the staff report.

Task 6. Prepare Notices

After project approval, DD&A will prepare a draft and final notices, as needed, related to the project approval. DD&A will file notices with proper documentation of previous fee payment to the Monterey County Clerk, Office of Planning and Research (OPR), or others, if requested.³

Task 7. Meetings and Conference Calls

This task includes attendance/involvement in meetings and conference calls with the involved agencies and MPWMD. The budget assumes attendance by the Project Manager at up to one public hearing. In addition, DD&A's Project Manager will coordinate meeting and conference call scheduling and prepare and distribute meeting agendas and summaries of key discussion points, if requested.

Task 8. Project Management

This task consists of project management and communication responsibilities, including correspondence, schedule/budget tracking, project oversight, and document production. This task also includes coordination with MPWMD and others during preparation of the Addendum.

Schedule

Assuming this no changes to the proposed project described above, work performed under this scope of services will be completed within thirty (30) days of authorization by the District.

³ Filing a Notice of Determination is optional; thus DD&A would do this task only after confirmation by the MPWMD.

Budget

DENISE DUFFY & ASSOCIATES, INC.
Budget Estimate for the
CEQA Addendum for the ASR Backflush Project

Task #	Task Description	Denise Duffy Principal	Diana Staines, Assistant Project Manager	Associate Planner/Scientist	Graphics/GIS	Administrative	Total
	Rate	\$223	\$116	\$105	\$100	\$61	
1	Project Initiation/Site Visit	1	4	4		2	\$1,229
2	Prepare Administrative Draft Addendum	2	26	20	4	3	\$6,145
3	Prepare Draft Addendum	1	20	12	2	2	\$4,125
4	Prepare Final Addendum	1	4	4	3	1	\$1,468
5	Prepare Draft and Final Resolution/CEQA Findings/MMRP	2	12	2	0	1	\$2,109
6	Prepare Notices	0	1	3	0	2	\$553
7	Meetings and Conference Calls	2	4	2	0	0	\$1,120
8	Project Management	2	3	0	0	2	\$916
	<i>Total DD&A hours by person</i>	11	74	47	9	13	
	<i>Expenses*</i>						\$200
	TOTAL	\$ 2,453	\$8,584	\$4,935	\$900	\$793	\$17,865
Total Budget							\$17,865

*Please note that all deliverables will be provided electronically.

NOTES:

- 1. Approach.** This budget estimate is based on the current understanding of approach per consultation with District.
- 2. Responding to agency comments.** This budget estimate assumes an average number and length of comments from the reviewers with no new technical analysis. DD&A reserves the right to review the comments and adjust the estimated budget to accommodate responding to excessive comments. Specifically, responding to more than an average number of comments revising or conducting new analysis and/or excessively complex comments may require an amendment to the contract.
- 3. Direct Costs.** Estimate does not include any filing fee for Notice of Determination or photocopying costs. Unless otherwise noted or requested, DD&A assumes that all deliverables would be submitted electronically (in PDF format, or if needed, Microsoft Word) only.
- 4. New technical studies.** This task assumes assessment of the following issue areas based upon available information and assumes no new technical studies are needed: aesthetics/visual resources (visual simulations), air quality, biological resources, coastal act consistency, cultural resources, energy, geotechnical and geologic hazards, hazardous materials, hydrology and water quality, noise, traffic and transportation, and utilities/water supply.

ITEM: CONSENT CALENDAR**22. CONSIDER ENTERING INTO AGREEMENTS FOR ASR EXPANSION PROJECT STORM WATER POLLUTION PREVENTION PLAN DEVELOPMENT AND MONITORING SERVICES**

Meeting Date:	June 18, 2018	Budgeted:	Yes
From:	David J. Stoldt General Manager	Program/ Line Item:	Water Supply Projects 35-04-786004
Prepared By:	Maureen Hamilton	Cost Estimate:	\$44,000

General Counsel Review: N/A**Committee Recommendation: The Administrative Committee reviewed this item on June 11, 2018 and recommended approval.****CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.**

SUMMARY: MPWMD's Santa Margarita ASR site backflush basin must be expanded to accommodate backflush water from the Seaside Middle School and future Fitch Park ASR sites. Additionally, disinfection facilities must be constructed at the Santa Margarita site to treat production water from both ASR wells at that site and the two ASR wells at the Middle School site. The land agreement to accommodate these facilities was obtained on November 3, 2016.

The Project is required to have a Qualified SWPPP Developer (QSD) develop a Storm Water Pollution Prevention Plan (SWPPP) by Construction General Permit Order 2009-0009-DWQ.

A Qualified SWPPP Practitioner (QSP) must be designated and assume responsibility for SWPPP Best Management Practices (BMPs) implementation and monitoring.

RECOMMENDATION: Staff recommends that the Board authorize the General Manager to 1) enter into a contract with Schaaf and Wheeler for development of a SWPPP in an amount not-to-exceed (NTE) \$14,000 and 2) enter into a contract for Qualified Stormwater Practitioner services to assist in SWPPP BMP implementation and compliance monitoring in an amount NTE \$30,000.

BACKGROUND: During injection season, ASR wells must be backflushed weekly to maintain injection capacity. Backflush water from the Seaside Middle School site is conveyed to Santa Margarita backflush basin because a basin is not permitted on school grounds. Backflush water from two future Cal-Am ASR wells will be conveyed to the Santa Margarita backflush basin because the new ASR site does not have space for a backflush basin. The backflush basin is not sized to accommodate backflush water from six wells and must be expanded.

The backflush basin expansion will require the excavated soil to be stockpiled until a permanent disposition can be identified on the former Fort Ord Seaside Munitions Response Area (MRA),

in compliance with the Construction Support Plan for unexploded ordnance which must be approved by the EPA, Department of Toxic Substances Control, and Army.

Water recovered from the ASR wells must be disinfected prior to distribution. Currently disinfection facilities exist for one well at the Santa Margarita site, ASR1. Disinfection facilities are not allowed at the Middle School site. Disinfection facilities for all four ASR wells at the Santa Margarita and Middle School sites must be constructed at the Santa Margarita site. These facilities are being designed and are expected to be constructed in 2019.

The Project to expand the backflush basin and construct disinfection facilities will be constructed wholly within the existing land agreement limits.

Major components of the Project must be constructed outside of injection season, June 1 through November 30. Additionally, disinfection facility tie-in to the production system will interrupt production from the Santa Margarita site, and thus should be constructed early in the summer. Due to the limited construction period and land constraint, the backflush basin expansion is scheduled to be constructed this summer pending receipt of all permits. While the backflush basin expansion will disturb less than 1 acre, it is part of a larger common plan of development and the Construction General Permit Order 2009-0009-DWQ applies.

Schaaf and Wheeler developed the SWPPP for the Pure Water Monterey Injection Wells Facilities, located on the same assessor's parcel as the MPWMD's ASR site. The soil characteristics, local surface water bodies, and practicable controls on the parcel would be the same for Pure Water Monterey and the Project. Schaaf and Wheeler is uniquely qualified to develop the Project SWPPP.

A QSP must be designated and is assigned responsibility for the implementation of the SWPPP BMPs, including non-stormwater and stormwater visual observations. After construction begins, monitoring and QSP services will be required until the soil is permanently placed and the area is re-vegetated, a time period estimated to be 2 years. The NTE QSP contract would be issued after all project permits have been received and after the Project Notice to Proceed has been issued.

QSP services are provided on a time and material basis. The cost estimate is based on the contract price for the Pure Water Monterey Injection Wells Facilities QSP monitoring services. Because monitoring must take place while the site is inactive between construction contracts, the service will be managed directly by MPWMD.

EXHIBIT

22-A Proposal for Aquifer Storage and Recovery Site Expansion, Construction Storm Water Pollution Prevention Plan Services

Schaaf & Wheeler
CONSULTING CIVIL ENGINEERS

870 Market Street, Suite 1278
San Francisco, CA 94102-2906
415-433-4848
FAX 415-433-1029

June 8, 2018

Monterey Peninsula Water Management District
ATTN: Maureen Hamilton
5 Harris Court, Bldg G
Monterey, CA 93940

Dear Ms. Hamilton:

Re: Aquifer Storage and Recovery Site Expansion, Construction Storm Water Pollution Prevention Plan Services

Schaaf & Wheeler is pleased to submit this proposal to provide professional services for the development of a Storm Water Pollution Prevention Plan (SWPPP) for the proposed aquifer storage and recovery site expansion at Seaside, California. The project includes expansion of the existing percolation basin, adding an equipment building and adding on-site pipelines. The work will extend through at least one rain season.

Our scope of services will include one site visit for preliminary site walk, development of the SWPPP document, and upload of all project related data to the Water Boards Storm Water Multiple Application and Reports Tracking System (SMARTS) database to obtain and maintain coverage under the General Permit for Discharges of Storm Water Associated with Construction Activity (Construction General Permit Order 2009-0009-DWQ, as amended by 2012-0006-DWQ).

It is the owner/contractor's responsibility to ensure that all inspections related to the SWPPP document are performed and Best Management Practices (BMPs) are installed and maintained as indicated in the SWPPP. The owner/contractor shall provide inspection records to Schaaf and Wheeler for upload to the SMARTS after the inspection is performed.

Professional charges will be billed on a time and materials basis. The anticipated total not-to-exceed fee is \$14,000. Any additional services in excess of the proposed budget would require your approval. If you have any questions, or require additional information, please contact Andy Sterbenz at (831) 883-4848, or asterbenz@swsv.com.

Sincerely,
Schaaf & Wheeler



Daniel J. Schaaf, PE
Vice President, License C-57617

Scope of Services

Schaaf & Wheeler proposes the following scope of services for SWPPP development. Work will be completed on a time-and-materials basis for a not-to-exceed fee of **\$14,000**.

Task 1: Review Project Data and Site Plans

Schaaf & Wheeler will perform a thorough review of the project data and plans to determine the extent of soil disturbance and other potential impacts. These data include, but are not limited to, the geotechnical/soils report, grading plan, drainage plan, and erosion control plan. It is the owner's responsibility to supply Schaaf and Wheeler with all the available project data.

Task 2: Site Visit

Schaaf & Wheeler personnel will conduct a field visit to identify drainage patterns, location of existing drainage structures, and location of proposed improvements. It is understood that there are no known outfalls and receiving water bodies, and runoff generated during construction activities percolates into the sand present at the site. The site plans and site visit will be used in conjunction with the drainage reports (if available) to identify the location of BMPs to be used at the site.

An internal QA/QC review shall be performed by a senior level engineer to validate the findings and selection of BMPs that are most effective to mitigate the impacts of storms that may occur during construction of the project.

Task 3: SWPPP Development

Schaaf & Wheeler will prepare a draft and final SWPPP for the project site. The SWPPP will be prepared after careful review of all available data. A draft SWPPP will be provided to the client for initial review and comments, pending which the final document will be prepared.

Task 4: SMARTS Database Management

Schaaf & Wheeler will upload project data to the Water Boards SMARTS database. This will include processing project information and Notices of Intent (NOIs), reviewing, updating, terminating Notices of NOIs, annual reports, and maintaining the billing status of each discharger. It is assumed that the contractor/owner will perform the required inspections and transmit all data to Schaaf and Wheeler.

Items not Included in the Scope

The proposed scope of work does not include performing inspections that are required under the Construction General Permit. These inspection include, at a minimum, weekly BMP inspections, pre-storm inspections (within 48 hours before), post storm (within 48 hours after), during storms (every 24 hours), and quarterly inspection for non-stormwater flows. In addition, sampling is required for non-visible pollutants if triggered for all Risk Levels and discharge monitoring is required for traditional Risk Level 2 and 3 projects at least 3 times a day when there is a discharge. It is anticipated that there will be no discharge monitoring requirements because the site does not discharge into the receiving water body. Detailed evaluation of monitoring and sampling requirements can only be made once all project data is received.

Schedule

Below is an approximation of the duration of each task.

- Task 1 – 1 week
- Task 2 – 1 week
- Task 3 – 2 weeks
- Task 4 – Ongoing through the duration of the project

Pure Water Monterey Well Field		Senior Project Manager	Senior Engineer	Associate Engineer	Schaaf & Wheeler Subtotal
Fee Proposal December 2016 Schaaf & Wheeler					
SWPPP Services		\$220	\$205	\$185	
	Hourly Rate				
Task 1	Review Project Data and Site Plans	2	2	6	\$ 1,960
Task 2	Site Visit	-	-	2	\$ 370
Task 3	SWPPP Development	2	4	36	\$ 7,920
Task 4	SMARTS Database Management	-	-	20	\$ 3,700
ROUNDED TOTAL		4	6	64	\$ 14,000

ITEM: CONSENT CALENDAR**23. CONSIDER RENEWAL OF CONTRACT FOR DISTRICT PUBLIC OUTREACH AND COMMUNICATIONS SERVICES WITH TBC COMMUNICATIONS & MEDIA**

Meeting Date:	June 18, 2018	Budgeted:	Yes
From:	David J. Stoldt, General Manager	Program/ Line Item No.:	Professional Fees
Prepared By:	Stephanie Locke	Cost Estimate:	\$42,000

General Counsel Review: N/A**Committee Recommendation: The Administrative Committee reviewed this item on June 11, 2018 and recommended approval.****CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines section 15378.**

SUMMARY: Staff is requesting the Board renew a contract with TBC Communications & Media for work related to MPWMD outreach and communications. Funding for contractor assistance with public outreach and communication services was included in the District's budget. In addition to the retainer, funds were separately budgeted for services such as graphic design, printing, website upgrades, media buys, etc. TBC's proposed Scope of Work is attached as **Exhibit 23-A**.

The Public Outreach Plan for Fiscal Year 2018-19 will be like the previous year. The proposed Outreach Plan is attached as **Exhibit 23-B**.

RECOMMENDATION: Staff recommends that the Board approve the contract with TBC Communications & Media for outreach services for Fiscal Year 2018-19.

EXHIBITS**23-A** Proposed Scope of Work for Public Outreach & Communication Services, FY18-19**23-B** Draft Public Outreach Items and Deliverables



**Proposed Scope of Work
For Public Outreach &
Communication Services
FY18-19**

Prepared for:

Monterey Peninsula Water Management District

Submitted by:

TBC Communications & Media

183 Forest Avenue, Suite 4 • Pacific Grove, CA 93950
Tel: 831.920.1693 • Fax: 831.920.1729
www.tbccommunications.com
steve@thomasbrandconsulting.com

Introduction to the Proposed Scope of Work

In 2017, the Monterey Peninsula Water Management District achieved recognition as the region's authority on water at a level not previously seen. It also saw increased recognition for the environmental mitigation work performed on the Carmel River and the forward movement of water supply projects including Aquifer Storage and Recovery and Pure Water Monterey. In 2018-19, there will be an ongoing need to continue the promotion of its accomplishments and messaging in light of potential Measure H20 affiliated campaigning. This offers an additional opportunity to increase its top of mind position with the general public and local, state and federal elected officials and organizations.

TBC is a full service agency with expertise in multiple disciplines; because we examine a company or organization from a brand perspective, we are able to implement a strategic plan that takes into account many different aspects of current and future messaging. Laying the groundwork in this manner, will ultimately lead a more streamlined and cohesive voice and ensure that the district's key messages are consistent across all platforms.

By bringing this unique skill-set, an unwavering commitment to excellence and a true belief, both personally and professionally, in the goals of the District and this ongoing project, the TBC team is uniquely positioned to effectively manage and facilitate the needs of the MPWMD .

Scope of Work

Upon approval, TBC Communications & Media will continue to represent the MPWMD across several areas. These areas, as listed below, constitute the scope and type the work proposed. While there are no changes in the type of work being performed, the individual deliverables will be listed in detail.

- **Ongoing Internal Communications Representation**
 - Including Internal community outreach integration facilitated through communications with staff, board of directors, relevant partners and stakeholders to determine the need for publication and/or distribution

- **Ongoing Brand Management & Key Message Development**
 - Regular ongoing meetings with the Monterey Peninsula Water Management District (MPWMD) Board of Directors, its staff and relevant stakeholders to ensure approval of any new, revised or ongoing key message development, as well as branding issues

- **Public Relations Tactics**
 - Including but not limited to:
 - Press Release Development
 - Media Kit Development
 - Ongoing message-specific campaign to targeted media outlets
 - Updating of any relevant listings in trade, community and other member-based organizations, in which the MPWMD is active or represented
 - Targeted regions: additional local and regional outreach with a focus on areas of significance in relation to current resident or stakeholder base
 - Distribution of press releases to trade publications, trade/business organizations, community groups/advocates and general news outlets
 - Vetting of media inquiries, as well as facilitation and coordination of valuable media opportunities, interviews and FAM tours
 - Tracking, review and clipping of media coverage

- **Community Relations & Public Events**
 - Outreach and relationship building with current user base, targeted community groups/advocates, stakeholders, relevant local businesses, educational institutions and other potential partners
 - Outreach, introductions and relationship building with local, state and federal agencies

- Coordination of regular and special events and promotions geared towards locals and partners as a vehicle to garner increased exposure of your services, programs and projects.
 - Regular communication and dissemination of news and promotions to targeted locals, as well as District support groups/committees via email blast capabilities, advertising and in-person contact
 - Continued, regular communication, meetings and brainstorming with the MPWMD, its current partners, targeted stakeholders and the community at large
 - Identification and facilitation of new community, business and agency partnerships designed to further the goals of the District and support existing projects and programs
 - Facilitation of community workshops held in each district to establish an open line of communication between Directors and their constituents
-
- **Social Media**
 - Ongoing implementation of the social media communications strategy
 - Refreshed and additional content development and postings of relevant material and coverage from and of events, the media and the MPWMD
 - Management of your current Social Media presence to ensure consistent messaging and relevant content
 - Identification of new and viable platforms to utilize and integrate into the plan including YouTube, Twitter, Pinterest, Instagram, etc.
 - Outreach to, and integration with, industry blogs and information sources
-
- **Advertising**
 - Review existing advertising commitments, as well as research and provide strategic counsel as relevant advertising opportunities arise in alignment with agreed upon MPWMD based outreach.
 - Upon receipt from graphic designer/artist/producer, provide appropriate artwork and related materials/information to advertising outlets
 - Manage an advertising schedule to ensure proper placement, per agreed upon contracts
 - Post-buy analysis to ensure agreed upon audience composition, reach and frequency
-
- **Data/Contact Information Collection System**
 - Management of current Data Collection System, MailChimp
 - Continued creation of tactics and themes for future email marketing efforts and the outreach of the MPWMD
 - Continued creation and implementation of data collecting initiatives to increase database totals and targeted reach

- Creation of industry partnerships to ensure widespread reach of public outreach initiatives
- **Coordination of Annual Newsletter/Copywriting**
 - Utilizing agreed upon messaging and information, TBC will work with MPWMD staff to provide creative direction and copywriting as needed.
 - If desired TBC can also design the newsletter or work with your current graphic artist
 - TBC also recommends the coordination of key messages, language and style of the newsletter and your other publications or collateral material
- **Specific Initiatives Continued From FY: 17-18***
- **Specific Initiatives Initiated for FY: 18-19***
- **Regular attendance at Board of Directors Meetings & Relevant Events**
- **General Strategic Counsel & Regular Meetings/Communication with MPWMD Board of Directors, Staff, Shareholders, and Project Partners.**

Disclosure

Thomas Brand Consulting is not party to any former or current ongoing civil or criminal investigation or litigation. At no time has our company defaulted or failed to perform our duties leading to a legal termination of contract.

***Specific Deliverables**

Upon the agreement of both parties to the Scope of Work, a schedule of deliverables will be determined based upon an agreed to communications strategy and outreach plan. The tenants of which follow on a separate document. That draft schedule is included on a separate sheet

Budget

Per the above outlined Scope of Work, Thomas Brand Consulting, LLC proposes a contractual retainer for 12 months with a range of 30 to 32 hours per month. A \$3500 retainer is proposed for July 1, 2018 through June 30, 2019 totaling \$42,000. All out of scope work unless otherwise agreed upon in writing by both parties shall be billed at \$150 per hour. The costs of any associated media buys or collateral production that would fall under the proposed Scope of Work will be determined upon examination of current programs.

The proposed contract does not include creative expenses such as graphic design, web development, photography, video production, any and all media buys and out of pocket expenses including travel/mileage, printing, postage and items associated with the production of events. Thomas Brand Consulting requires client approval for outside expenses greater than \$150.00.

Upon the approval of the of the agreed upon contract and any additional budget stipulations, work will start on an agreed upon date with the first month's or portion of the first month's payment due. From that point forward, the client will be invoices on the 1st of each month, payable within 30 days unless otherwise agreed to by both parties. TBC will work within your established accounting practices to ensure a smooth process.

Additional contractual stipulations to include:

1. Monthly reporting of specific hours utilized per individual project.

Addendum:

INSURANCE

- A. Consultant shall obtain and keep insurance policies in full force and effect for the following forms of coverage:
 1. Automobile liability including property damage and bodily injury with a combined single limit of \$300,000.
 2. Comprehensive General Liability (CGL) with a combined single limit of \$1,000,000
3. Consultant shall add to his/her Comprehensive General Liability insurance policy a severability or interest clause or such similar wording if his/her policy does not automatically have this clause already written into it. Such language shall be similar to: "The insurance afforded applies separately to each insured against whom claim is made or suit is brought, including claims made or suits brought by any person included within the persons insured provision of this insurance against any other such person or organization."



**Monterey Peninsula Water Management District
Draft Public Outreach Items and Deliverables
July 1, 2018 – June 30, 2019**

Fiscal Year 2018-2019

- Monthly Deliverables
 - a. District Branding
 - Content Creation
 - Graphic Design
 - Placement
 - Specific Social Media
 - Eblast
 - Blog Post
 - b. Generic Outreach
 - Weekly Blog Posts on District & Monterey Water Info websites
 - Social Media Posts minimum
 - District Update Eblast

Current District Initiatives:

- Water Compliant Business Recognition
- Updates to collateral pieces
- Conservation Vignettes – Rain Barrel Installation, Leaks, Faucets Etc.

New Initiatives:

- Pressure Valve Program – Hotels, Restaurants, etc.
- Multi-Family Unit or HEART Program
- Vacation/STR Outreach & Table Tent
- Measure H2O Assistance
- MCCVB Sustainable Moments Campaign

General Ongoing Non-Date Specific Deliverables

- Award & Abstract Submission
- Rebate Outreach
- Conservation Event Outreach
- Website Updates
- Collateral Updates
- Editorials
- Letters to the Editor – District Support
- Press Releases & Media Relations

ITEM: CONSENT CALENDAR**24. CONSIDER ADOPTION OF RESOLUTION 2018-12 CERTIFYING COMPLIANCE WITH STATE LAW WITH RESPECT TO THE LEVYING OF GENERAL AND SPECIAL TAXES, ASSESSMENTS, AND PROPERTY-RELATED FEES AND CHARGES**

Meeting Date:	June 18, 2018	Budgeted:	Yes
From:	David J. Stoldt, General Manager	Program/ Line Item No.:	Revenues
Prepared By:	Suresh Prasad	Cost Estimate:	\$9,000

General Counsel Approval: Yes**Committee Recommendation: The Administrative Committee reviewed this item on June 11, 2018 and recommended approval.****CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.**

SUMMARY: At its February 23, 2012 meeting, the Board directed staff to implement a Proposition 218 process for the development of water supply fees and charges, including the hiring of a rate consultant and the development of the necessary ordinances, resolutions, and notices for implementation thereof.

At its April 16, 2012 meeting, the Board reviewed as an informational item two alternative draft resolutions for the collection mechanism of the proposed annual Water Supply Charge. At its June 27, 2012 meeting the Board reviewed and approved Resolution 2012-06 for collection of Water Supply Charge through County Assessor's Office. At this time, the Board is asked to adopt Resolution 2018-12 certifying compliance with State law with respect to the Water Supply Charge to allow the County of Monterey to continue collection of the Water Supply Charge on the property tax bill. This Resolution gets adopted by our Board annually.

The County will charge the District 0.25% of the amount that is collected by the County. The approximate collection fee for this fiscal year will be \$9,000.

RECOMMENDATION: Staff recommends that the Board review and adopt Resolution 2018-12 and authorize the County of Monterey for collection of Water Supply Charge on the property tax bill.

BACKGROUND: There were two alternatives for the water supply charge collection mechanism: Alternative A was bills sent directly by the District or through a third-party mailing house; Alternative B was the use of the semi-annual County Assessor's bill, similar to what is the current practice for Carmel Area Wastewater District and the water recipients under the Castroville Seawater intrusion Project. At its June 27, 2012 meeting the Board reviewed and approved Resolution 2012-06 for collection of Water Supply Charge on the County Assessor's Office.

EXHIBIT
24-A Resolution 2018-12

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EXHIBIT 24-A

RESOLUTION 2018-12

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
CERTIFYING COMPLIANCE WITH STATE LAW WITH RESPECT
TO THE LEVYING OF GENERAL AND SPECIAL TAXES, ASSESSMENTS,
AND PROPERTY-RELATED FEES AND CHARGES**

WHEREAS, Monterey Peninsula Water Management District (“Public Agency”) requests that the Monterey County Auditor-Controller enter those general or special taxes, assessments, or property-related Fees or charges identified in Exhibit “A” on the tax roll for collection and distribution by the Monterey County Treasurer-Tax Collector commencing with the property tax bills for fiscal year 2018-19;

NOW, THEREFORE, BE IT RESOLVED, as follows:

1. The Public Agency hereby certifies that it has, without limitation, complied with all legal procedures and requirements necessary for the levying and imposition of the general or special taxes, assessments, or property-related fees or charges identified in Exhibit “A”, regardless of whether those procedures and requirements are set forth in the Constitution of the State of California, in State statutes, or in the applicable decisional law of the State of California.

2. The Public Agency further certifies that, except for the sole negligence or misconduct of the County of Monterey, its officers, employees, and agents, with regards to the handling of the Cd or electronic file identified as Exhibit “A”, the Public Agency shall be solely liable and responsible for defending, at its sole expense, cost, and risk, each and every action, suit, or other proceeding brought against the County of Monterey, its officers, employees, and agents for every claim, demand, or challenge to the levying or imposition of the general or special taxes, assessments, or property-related fees or charges identified in Exhibit “A” and that it shall pay or satisfy any judgment rendered against the County of Monterey, its officers, employees, and agents on every such action, suit, or other proceeding, including all claims for refunds and interest thereon, legal fees and court costs, and administrative expenses of the County of Monterey to correct the tax rolls.

On motion of Director _____, and second by Director _____, the foregoing resolution is duly adopted this 18th day of June 2018 by the following votes:

AYES:

NAYS:

ABSENT:

I, David J. Stoldt, Secretary to the Board of Directors of the Monterey Peninsula Water Management District, hereby certify that the foregoing is a resolution duly adopted on the 18th day of June 2018.

Witness my hand and seal of the Board of Directors this ____ day of June 2018.

David J. Stoldt,
Secretary to the Board

EXHIBIT "A"
TO
RESOLUTION CERTIFYING COMPLIANCE WITH STATE LAW WITH RESPECT
TO THE LEVYING OF GENERAL AND SPECIAL TAXES, ASSESSMENTS, AND
PROPERTY-RELATED FEES AND CHARGES
FISCAL YEAR 2018-19

GENERAL TAXES:

SPECIAL TAXES:

ASSESSMENTS:

PROPERTY-RELATED FEES AND CHARGES:

The annual Water Supply Charge may only be used to fund District water supply activities, including capital acquisition and operational costs for Aquifer Storage and Recovery and Groundwater Replenishment purposes, as well as studies related to projects necessary to ensure sufficient water is available for present beneficial water use.

ITEM: CONSENT CALENDAR**25. CONSIDER ADOPTION OF RESOLUTION 2018-13 ESTABLISHING ARTICLE XIII (B) FISCAL YEAR 2018-2019 APPROPRIATIONS LIMIT**

Meeting Date:	June 18, 2018	Budgeted:	N/A
From:	David J. Stoldt General Manager	Program/ Line Item No.:	N/A
Prepared By:	Suresh Prasad	Cost Estimate:	N/A

General Counsel Review: N/A**Committee Recommendation: The Administrative Committee reviewed this item on June 11, 2018 and recommended approval.****CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.**

SUMMARY: Article XIII (B) of the California Constitution requires that an appropriations limit be calculated on an annual basis. Attached as **Exhibit 25-A** is Resolution 2018-13, A Resolution of the Board of Directors of the Monterey Peninsula Water Management District Establishing an Appropriations Limit for Fiscal Year 2018-2019. The resolution establishes an appropriations limit of \$1,718,220 for fiscal year 2018-2019 as calculated on the Property Tax Appropriations Limit worksheet, which is **Attachment 1** to the resolution. The worksheet also shows that District estimates that it will receive \$1,800,000 in property tax revenues during the fiscal year. After subtracting exempt appropriations of \$1,887,500 from the estimated property tax revenues, the appropriations subject to the limit are \$(87,500), which is under the appropriations limit calculated under the provisions of Article XIII (B), resulting in estimated excess tax revenue of \$0.00.

RECOMMENDATION: Staff recommends that the Board adopt Resolution 2018-13, A Resolution of the Board of Directors of the Monterey Peninsula Water Management District Establishing an Appropriations Limit for Fiscal Year 2018-2019 in the amount of \$1,718,220.

EXHIBIT**25-A** Resolution 2018-13

EXHIBIT 25-A

RESOLUTION 2018-13

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
ESTABLISHING AN APPROPRIATIONS LIMIT
FOR FISCAL YEAR 2018-2019**

WHEREAS, Article XIII (B) of the California Constitution requires that each local government agency annually establish an appropriations limit; and

WHEREAS, the Monterey Peninsula Water Management District desires to establish its appropriations limit for the purpose of setting its budget;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Monterey Peninsula Water Management District hereby determines that the 2018-2019 appropriations limit for the District is \$1,718,220 based on a 2018-2019 multiplier of 1.0378, as shown on Attachment 1.

On motion of Director _____, and second by Director _____, the foregoing resolution is duly adopted this 18th day of June 2018 by the following votes:

AYES:

NAYS:

ABSENT:

I, David J. Stoldt, Secretary to the Board of Directors of the Monterey Peninsula Water Management District, hereby certify that the foregoing is a resolution duly adopted on the 18th day of June 2018.

Witness my hand and seal of the Board of Directors this ____ day of June 2018.

David J. Stoldt,
Secretary to the Board

ATTACHMENT 1**PROPERTY TAX APPROPRIATION LIMIT
2018-2019 BUDGET**

Appropriations Limit for 2017-2018	\$1,655,573	
Multiplier	<u>1.0378</u>	note 1
Appropriations Limit for 2018-2019	\$1,718,220	
Appropriations Subject to Limit:		
Property Tax	\$1,800,000	note 2
Exempt Appropriations	<u>(\$1,887,500)</u>	
Total	<u><u>-\$87,500</u></u>	
Appropriations Limit for 2018-2019	<u><u>\$1,718,220</u></u>	
Estimated Excess Tax Revenue	<u><u>\$0</u></u>	

NOTES:

1. Source: Price and Population Data for Local Jurisdictions
Department of Finance, May 2017

Price 1.0367 x Population 1.0011 =	1.0378
Price	1.0367
Population	<u>1.0011</u>
Ratio of change	<u><u>1.0378</u></u>

2. Property tax revenue estimate \$1,800,000

ITEM: CONSENT CALENDAR**26. CONSIDER ADOPTION OF RESOLUTION 2018-14 UPDATE TO RULE 24, TABLE 3, CAPACITY FEE HISTORY**

Meeting Date:	June 18, 2018	Budgeted:	N/A
From:	David J. Stoldt General Manager	Program/ Line Item No.:	N/A
Prepared By:	Gabriela Ayala	Cost Estimate:	N/A

General Counsel Review: N/A**Committee Recommendation: The Administrative Committee considered this item on June 11, 2018 and recommended approval.****CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.**

SUMMARY: District Rule 24 requires that the Capacity Fee History Table shall be updated annually by Resolution of the Board to reflect the current year's Capacity Fee. Resolution 2018-14 (**Exhibit 26-A**) updates Rule 24, Table 3: Capacity Fee History, to reflect current's year capacity fee of the District. A marked up version of the proposed table is found as **Attachment 1**.

RECOMMENDATION: Staff recommends that the Board adopt Resolution 2018-14, A Resolution of the Board of Directors of the Monterey Peninsula Water Management District Update to Rule 24, Table 3, Capacity Fee History.

BACKGROUND: District's Rule 24, allows changes to the Capacity Fee History Table by resolution rather than by ordinance. The Capacity Fee History Table was last updated on June 19, 2017, by adoption by resolution.

EXHIBIT**26-A** Resolution No. 2018-14 and Attachment 1 – Table 3: Capacity Fee History



DRAFT

EXHIBIT 26-A

RESOLUTION NO. 2018-14

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
UPDATE RULE 24, TABLE 3: CAPACITY FEE HISTORY**

WHEREAS, Capacity Fee charges of the Monterey Peninsula Water Management District (MPWMD) are set forth in the MPWMD Rules and Regulations; and

WHEREAS, Rule 24 (C) of the District stipulates that the Capacity Fee History Table shall be updated annually by Resolution of the Board to reflect the current year's Capacity Fee;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of Monterey Peninsula Water Management District hereby shall update the Capacity Fee Table as set forth in **Attachment 1** to this Resolution; and that these changes shall become effective immediately.

On motion of Director _____, and second by Director _____, the foregoing resolution is duly adopted this 18th day of June 18, 2018, by the following votes:

AYES:

NAYES:

ABSENT:

I, David J. Stoldt, Secretary of the Board of Directors of the Monterey Peninsula Water Management District, hereby certify that the foregoing is a full, true and correct copy of a resolution duly adopted on the 18th day of June, 2018.

Witness my hand and seal of the Board of Directors, this ____ day of June, 2018.

David J. Stoldt, Secretary to the Board

TABLE 3: CAPACITY FEE HISTORY

YEAR	CAPACITY FEE
1985	\$10,623.20
1985-86	\$11,133.00
1986-87	\$11,433.59
1987-88	\$11,890.93
1988-89	\$12,295.22
1989-90	\$12,983.75
1990-91	\$13,529.07
1991-92	\$14,056.70
1992-93	\$14,661.00
1993-94	\$15,202.00
1994-95	\$15,325.00
1995-96	\$15,692.00
1996-97	\$15,960.00
1997-98	\$16,551.00
1998-99	\$17,048.00
1999-00	\$17,832.00
2000-01	\$18,492.00
2001-02	\$19,565.00
2002-03	\$19,976.00
2003-04	\$20,415.00
2004-05	\$20,517.00
2005-06	\$20,948.00
2006-07	\$21,618.00
2007-08	\$22,331.00
2008-09	\$22,979.00
2009-10	\$23,163.00
2010-11	\$23,567.00
2011-12	\$24,227.00
2012-13	\$24,735.00
2013-14	\$25,328.00
2014-15	\$26,037.00
2015-16	\$26,661.00
2016-17	\$27,380.00
2017-18	\$28,420.00
<i>2018-19</i>	<i>\$29,329.00</i>

ITEM: CONSENT CALENDAR**27. CONSIDER ADOPTION OF TREASURER'S REPORT FOR APRIL 2018**

Meeting Date:	June 18, 2018	Budgeted:	N/A
From:	David J. Stoldt, General Manager	Program/ Line Item No.:	N/A
Prepared By:	Suresh Prasad	Cost Estimate:	N/A

General Counsel Review: N/A**Committee Recommendation: The Administrative Committee considered this item on June 11, 2018 and recommended approval.****CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.**

SUMMARY: Exhibit 27-A comprises the Treasurer's Report for April 2018. Exhibit 27-B, Exhibit 27-C and Exhibit 27-D are listings of check disbursements for the period April 1-30, 2018. Check Nos. 31783 through 31971, the direct deposits of employee's paychecks, payroll tax deposits, and bank charges resulted in total disbursements for the period in the amount of \$706,747.44. That amount included \$21,773.68 for conservation rebates. Exhibit 27-E reflects the unaudited version of the financial statements for the month ending April 30, 2018.

RECOMMENDATION: Staff recommends that the Board adopt the April 2018 Treasurer's Report and financial statements, and ratification of the disbursements made during the month.

EXHIBITS

- 27-A** Treasurer's Report
- 27-B** Listing of Cash Disbursements-Regular
- 27-C** Listing of Cash Disbursements-Payroll
- 27-D** Listing of Other Bank Items
- 27-E** Financial Statements

**MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
TREASURER'S REPORT FOR APRIL 2018**

<u>Description</u>						PB	
	<u>Checking</u>	<u>MPWMD Money Market</u>	<u>L.A.I.F.</u>	<u>Wells Fargo Investments</u>	<u>MPWMD Total</u>	<u>Rabobank Line of Credit</u>	<u>Reclamation Money Market</u>
Beginning Balance	\$198,213.71	\$1,700,119.39	\$5,016,786.07	\$3,036,430.96	\$ 9,951,550.13	\$0.00	\$392,398.71
Fee Deposits	\$19,775.75	799,886.18			819,661.93		333,934.32
Line of Credit Draw/Payoff					0.00		
Interest		66.09	7,298.26	3,209.64	10,573.99		3.27
Transfer to/from LAIF					0.00		
Transfer-Money Market to Checking	\$600,000.00	(600,000.00)			0.00		
Transfer-Money Market to W/Fargo				-	0.00		
Transfer-W/Fargo to Money Market					0.00		
W/Fargo-Investment Purchase					0.00		
Transfer Ckg to MPWMD M/Mrkt					0.00		
MoCo Tax & WS Chg Installment Pymt		2,043,973.78			2,043,973.78		
Transfer to CAWD					0.00		(380,000.00)
Voided Cks					0.00		
Bank Corrections/Reversals/Errors					0.00		
Bank Charges/Rtn'd Deposits/Other	(\$352.86)	(46.35)			(399.21)		(3.00)
Payroll Tax/Benefit Deposits	(37,312.29)				(37,312.29)		
Payroll Checks/Direct Deposits	(136,043.14)				(136,043.14)		
General Checks	(445,571.62)				(445,571.62)		
Bank Draft Payments	(87,467.53)				(87,467.53)		
Ending Balance	\$111,242.02	\$3,943,999.09	\$5,024,084.33	\$3,039,640.60	\$12,118,966.04	\$0.00	\$346,333.30

Check Report

By Check Number

Date Range: 04/01/2018 - 04/30/2018



Monterey Peninsula Water Management Dist

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK	-Bank of America Checking					
16181	Paula Joy MacNab	04/03/2018	Regular	0.00	100.00	31783
16161	Andrew Clarke	04/06/2018	Regular	0.00	2,286.17	31784
00232	Balance Hydrologics, Inc	04/06/2018	Regular	0.00	8,062.50	31785
16180	BNI Publications, Inc.	04/06/2018	Regular	0.00	146.00	31786
12188	Brown and Caldwell	04/06/2018	Regular	0.00	12,543.75	31787
00252	Cal-Am Water	04/06/2018	Regular	0.00	114.10	31788
00252	Cal-Am Water	04/06/2018	Regular	0.00	84.48	31789
04043	Campbell Scientific, Inc.	04/06/2018	Regular	0.00	4,939.95	31790
00224	City of Monterey	04/06/2018	Regular	0.00	697.75	31791
06441	City of Pacific Grove	04/06/2018	Regular	0.00	59,743.92	31792
00758	FedEx	04/06/2018	Regular	0.00	24.17	31793
08990	Fort Ord Reuse Authority	04/06/2018	Regular	0.00	3,956.48	31794
00277	Home Depot Credit Services	04/06/2018	Regular	0.00	268.70	31795
04717	Inder Osahan	04/06/2018	Regular	0.00	1,183.47	31796
06999	KBA Docusys	04/06/2018	Regular	0.00	1,003.07	31797
15601	LSA Associates, Inc.	04/06/2018	Regular	0.00	4,088.75	31798
00259	Marina Coast Water District	04/06/2018	Regular	0.00	67.25	31799
00259	Marina Coast Water District	04/06/2018	Regular	0.00	168.46	31800
00223	Martins Irrigation Supply	04/06/2018	Regular	0.00	89.27	31801
10965	Molly Evans	04/06/2018	Regular	0.00	2,306.95	31802
00118	Monterey Bay Carpet & Janitorial Svc	04/06/2018	Regular	0.00	1,000.00	31803
16182	Monterey County Weekly Classifieds	04/06/2018	Regular	0.00	135.00	31804
00274	Monterey One Water	04/06/2018	Regular	0.00	152.71	31805
13396	Navia Benefit Solutions, Inc.	04/06/2018	Regular	0.00	80.00	31806
15816	NBS Government Finance Group	04/06/2018	Regular	0.00	1,000.00	31807
00154	Peninsula Messenger Service	04/06/2018	Regular	0.00	300.41	31808
00755	Peninsula Welding Supply, Inc.	04/06/2018	Regular	0.00	97.04	31809
00282	PG&E	04/06/2018	Regular	0.00	8,323.89	31810
00282	PG&E	04/06/2018	Regular	0.00	6,043.14	31811
04736	Pitney Bowes Global Financial Svc, LLC	04/06/2018	Regular	0.00	378.00	31812
00262	Pure H2O	04/06/2018	Regular	0.00	64.41	31813
04709	Sherron Forsgren	04/06/2018	Regular	0.00	715.47	31814
09989	Star Sanitation Services	04/06/2018	Regular	0.00	88.51	31815
00286	Stephanie L Locke	04/06/2018	Regular	0.00	229.42	31816
00258	TBC Communications & Media	04/06/2018	Regular	0.00	14,082.49	31817
04719	Telit lo T Platforms, LLC	04/06/2018	Regular	0.00	495.24	31818
00269	U.S. Bank	04/06/2018	Regular	0.00	4,081.18	31819
	Void	04/06/2018	Regular	0.00	0.00	31820
00207	Universal Staffing Inc.	04/06/2018	Regular	0.00	2,553.60	31821
07769	University Corporation at Monterey Bay	04/06/2018	Regular	0.00	1,596.45	31822
13080	West Marine Products	04/06/2018	Regular	0.00	499.12	31823
00994	Whitson Engineers	04/06/2018	Regular	0.00	1,190.50	31824
00010	Access Monterey Peninsula	04/13/2018	Regular	0.00	240.00	31840
00767	AFLAC	04/13/2018	Regular	0.00	1,275.04	31841
00760	Andy Bell	04/13/2018	Regular	0.00	678.00	31842
16235	California Department of Tax and Fee Administrat	04/13/2018	Regular	0.00	1,472.00	31843
16120	California State University, Sacramento	04/13/2018	Regular	0.00	37,872.68	31844
00243	CalPers Long Term Care Program	04/13/2018	Regular	0.00	50.06	31845
00028	Colantuono, Highsmith, & Whatley, PC	04/13/2018	Regular	0.00	1,170.11	31846
04041	Cynthia Schmidlin	04/13/2018	Regular	0.00	682.59	31847
00758	FedEx	04/13/2018	Regular	0.00	40.94	31848
05825	Grainger	04/13/2018	Regular	0.00	76.80	31849
00768	ICMA	04/13/2018	Regular	0.00	5,485.09	31850
03857	Joe Oliver	04/13/2018	Regular	0.00	1,183.47	31851

EXHIBIT 27-B

Check Report

Date Range: 04/01/2018 - 04/30/2018

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
00094	John Arriaga	04/13/2018	Regular	0.00	2,500.00	31852
00259	Marina Coast Water District	04/13/2018	Regular	0.00	60.51	31853
00259	Marina Coast Water District	04/13/2018	Regular	0.00	304.39	31854
01002	Monterey County Clerk	04/13/2018	Regular	0.00	50.00	31855
00278	Monterey Tire Service	04/13/2018	Regular	0.00	22.73	31856
13396	Navia Benefit Solutions, Inc.	04/13/2018	Regular	0.00	852.51	31857
00755	Peninsula Welding Supply, Inc.	04/13/2018	Regular	0.00	173.55	31858
00283	SHELL	04/13/2018	Regular	0.00	936.11	31859
00990	Smith-Root, Inc.	04/13/2018	Regular	0.00	181.79	31860
03979	Special Districts Association of Monterey County	04/13/2018	Regular	0.00	30.00	31861
00258	TBC Communications & Media	04/13/2018	Regular	0.00	2,005.00	31862
09425	The Ferguson Group LLC	04/13/2018	Regular	0.00	331.09	31863
00269	U.S. Bank	04/13/2018	Regular	0.00	3,674.15	31864
	Void	04/13/2018	Regular	0.00	0.00	31865
00271	UPEC, Local 792	04/13/2018	Regular	0.00	1,153.17	31866
00994	Whitson Engineers	04/13/2018	Regular	0.00	4,916.00	31867
15399	Accela Inc.	04/20/2018	Regular	0.00	53,184.47	31914
00253	AT&T	04/20/2018	Regular	0.00	801.94	31915
16236	Brian Sours	04/20/2018	Regular	0.00	25.26	31916
04721	Carlons Fire Extinguisher Svc., Inc.	04/20/2018	Regular	0.00	436.44	31917
01001	CDW Government	04/20/2018	Regular	0.00	82.79	31918
00028	Colantuono, Highsmith, & Whatley, PC	04/20/2018	Regular	0.00	12,725.75	31919
11220	Craig Evans	04/20/2018	Regular	0.00	225.00	31920
08109	David Olson, Inc.	04/20/2018	Regular	0.00	727.00	31921
00761	Delores Cofer	04/20/2018	Regular	0.00	347.00	31922
00225	Escalon Services c/o Palace Business Solutions	04/20/2018	Regular	0.00	394.70	31923
00192	Extra Space Storage	04/20/2018	Regular	0.00	793.00	31924
02833	Greg James	04/20/2018	Regular	0.00	46.60	31925
00986	Henrietta Stern	04/20/2018	Regular	0.00	1,183.47	31926
00277	Home Depot Credit Services	04/20/2018	Regular	0.00	15.00	31927
00117	Marina Backflow Company	04/20/2018	Regular	0.00	75.00	31928
03977	Pacific Crest Engineering, Inc.	04/20/2018	Regular	0.00	7,200.00	31929
00282	PG&E	04/20/2018	Regular	0.00	9.53	31930
00282	PG&E	04/20/2018	Regular	0.00	64.27	31931
00234	Rapid Printers	04/20/2018	Regular	0.00	67.43	31932
01020	Sara Reyes - Petty Cash Custodian	04/20/2018	Regular	0.00	218.92	31933
00176	Sentry Alarm Systems	04/20/2018	Regular	0.00	309.25	31934
15399	Accela Inc.	04/27/2018	Regular	0.00	1,485.84	31936
01188	Alhambra	04/27/2018	Regular	0.00	154.30	31937
00236	AT&T Long Distance	04/27/2018	Regular	0.00	37.89	31938
00983	Beverly Chaney	04/27/2018	Regular	0.00	500.64	31939
00036	Bill Parham	04/27/2018	Regular	0.00	650.00	31940
00243	CalPers Long Term Care Program	04/27/2018	Regular	0.00	50.06	31941
08926	Capitol Enquiry	04/27/2018	Regular	0.00	42.53	31942
00024	Central Coast Exterminator	04/27/2018	Regular	0.00	104.00	31943
00237	Chevron	04/27/2018	Regular	0.00	383.53	31944
00230	Cisco WebEx, LLC	04/27/2018	Regular	0.00	118.60	31945
06268	Comcast	04/27/2018	Regular	0.00	270.15	31946
00281	CoreLogic Information Solutions, Inc.	04/27/2018	Regular	0.00	992.65	31947
00046	De Lay & Laredo	04/27/2018	Regular	0.00	23,011.53	31948
00041	Denise Duffy & Assoc. Inc.	04/27/2018	Regular	0.00	1,818.55	31949
00993	Harris Court Business Park	04/27/2018	Regular	0.00	721.26	31950
00277	Home Depot Credit Services	04/27/2018	Regular	0.00	123.41	31951
00768	ICMA	04/27/2018	Regular	0.00	5,485.09	31952
00100	J M Electric	04/27/2018	Regular	0.00	2,000.00	31953
06745	KBA Docusys - Lease Payments	04/27/2018	Regular	0.00	947.22	31954
13431	Lynx Technologies, Inc	04/27/2018	Regular	0.00	1,050.00	31955
13396	Navia Benefit Solutions, Inc.	04/27/2018	Regular	0.00	852.51	31956
15816	NBS Government Finance Group	04/27/2018	Regular	0.00	2,000.00	31957
00282	PG&E	04/27/2018	Regular	0.00	6,654.89	31958
00282	PG&E	04/27/2018	Regular	0.00	9.59	31959

EXHIBIT 27-B

Check Report

Date Range: 04/01/2018 - 04/30/2018

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
00282	PG&E	04/27/2018	Regular	0.00	20.41	31960
00282	PG&E	04/27/2018	Regular	0.00	8,222.34	31961
00752	Professional Liability Insurance Service	04/27/2018	Regular	0.00	36.30	31962
00159	Pueblo Water Resources, Inc.	04/27/2018	Regular	0.00	33,875.85	31963
13394	Regional Government Services	04/27/2018	Regular	0.00	5,203.25	31964
00251	Rick Dickhaut	04/27/2018	Regular	0.00	1,030.00	31965
00766	Standard Insurance Company	04/27/2018	Regular	0.00	1,607.89	31966
00258	TBC Communications & Media	04/27/2018	Regular	0.00	15,735.00	31967
09351	Tetra Tech, Inc.	04/27/2018	Regular	0.00	35.21	31968
09425	The Ferguson Group LLC	04/27/2018	Regular	0.00	16,279.99	31969
00221	Verizon Wireless	04/27/2018	Regular	0.00	613.09	31970
00754	Zone24x7	04/27/2018	Regular	0.00	342.00	31971

Payment Type	Bank Code APBNK		Summary	
	Payable Count	Payment Count	Discount	Payment
Regular Checks	191	125	0.00	423,797.94
Manual Checks	0	0	0.00	0.00
Voided Checks	0	2	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	191	127	0.00	423,797.94

EXHIBIT 27-B

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Check Report

Date Range: 04/01/2018 - 04/30/2018

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: REBATES-02-Rebates: Use Only For Rebates						
11653	HILARIO VERA	04/24/2018	Regular	0.00	-500.00	29279
16176	Amanda Aleman	04/06/2018	Regular	0.00	417.99	31825
16166	DUANE DYKEMA	04/06/2018	Regular	0.00	75.00	31826
16174	Ecology Action of Santa Cruz	04/06/2018	Regular	0.00	500.00	31827
16172	Ecology Action of Santa Cruz	04/06/2018	Regular	0.00	500.00	31828
16175	Ecology Action of Santa Cruz	04/06/2018	Regular	0.00	500.00	31829
16171	Ecology Action of Santa Cruz	04/06/2018	Regular	0.00	500.00	31830
16173	Ecology Action of Santa Cruz	04/06/2018	Regular	0.00	500.00	31831
16178	GLORIA ANN SOUZA	04/06/2018	Regular	0.00	500.00	31832
16170	JANET BUECHNER	04/06/2018	Regular	0.00	125.00	31833
16168	JENNIFER BICKET	04/06/2018	Regular	0.00	150.00	31834
16169	KATHLEEN BONNER	04/06/2018	Regular	0.00	125.00	31835
16179	LEON ANDERLE	04/06/2018	Regular	0.00	2,175.00	31836
16165	MICHELE JAYSON	04/06/2018	Regular	0.00	75.00	31837
16167	URSULA H JAMES	04/06/2018	Regular	0.00	75.00	31838
16177	Wade Langill	04/06/2018	Regular	0.00	500.00	31839
16232	ALEX SEDILLOS	04/16/2018	Regular	0.00	625.00	31868
16191	ALEXIS COPELAND	04/16/2018	Regular	0.00	75.00	31869
16233	AMBROSE POLLOCK	04/16/2018	Regular	0.00	2,475.00	31870
16214	ANTHONY WALKER	04/16/2018	Regular	0.00	500.00	31871
16205	BARRINGTON C CONLEY	04/16/2018	Regular	0.00	500.00	31872
16186	CHOUNG SHERWOOD	04/16/2018	Regular	0.00	150.00	31873
16209	DARREL DUQUE	04/16/2018	Regular	0.00	500.00	31874
16207	DONALD DAVIS	04/16/2018	Regular	0.00	500.00	31875
16199	ELIZABETH WILLIAMS	04/16/2018	Regular	0.00	125.00	31876
16190	FATIMA M MELO	04/16/2018	Regular	0.00	75.00	31877
16185	FRED & LETA FRIEDLANDER	04/16/2018	Regular	0.00	150.00	31878
16211	GARY BRIANT	04/16/2018	Regular	0.00	500.00	31879
16184	Gregory de Silva	04/16/2018	Regular	0.00	300.00	31880
16208	Jacob Shafer	04/16/2018	Regular	0.00	500.00	31881
16192	JOHN N JETT	04/16/2018	Regular	0.00	225.00	31882
16212	Julia Jenkins	04/16/2018	Regular	0.00	500.00	31883
16194	KATHERINE NG	04/16/2018	Regular	0.00	75.00	31884
16222	KEEBOM & REENAH KANG	04/16/2018	Regular	0.00	950.00	31885
16198	LEWIS HENDERSON	04/16/2018	Regular	0.00	125.00	31886
16210	Lisa Hathaway	04/16/2018	Regular	0.00	499.99	31887
16195	LYNDA DUNBAR	04/16/2018	Regular	0.00	125.00	31888
16223	Maria Escobar	04/16/2018	Regular	0.00	500.00	31889
16193	MARSHALL BRICKER	04/16/2018	Regular	0.00	75.00	31890
16196	Mary Bristow	04/16/2018	Regular	0.00	125.00	31891
16200	MELINDA CHANDLER	04/16/2018	Regular	0.00	125.00	31892
16197	MICHAEL EVANS	04/16/2018	Regular	0.00	125.00	31893
16213	Michael Minasian	04/16/2018	Regular	0.00	500.00	31894
16221	NORRIS VANDENBERG	04/16/2018	Regular	0.00	675.00	31895
16189	PATRICK HEFFERNAN	04/16/2018	Regular	0.00	90.00	31896
16219	Paul Jacobs	04/16/2018	Regular	0.00	99.00	31897
16215	Robert Cowdrey	04/16/2018	Regular	0.00	500.00	31898
16201	ROBERT YOUNG	04/16/2018	Regular	0.00	125.00	31899
16183	RON & JAN GHIO	04/16/2018	Regular	0.00	125.00	31900
16204	SCOTT LYONS	04/16/2018	Regular	0.00	500.00	31901
16216	SHIRLEE B SMITH TR	04/16/2018	Regular	0.00	497.70	31902
16188	STEVE & CYNTHIA VAGNINI	04/16/2018	Regular	0.00	150.00	31903
16202	STEVEN & JO DILDINE	04/16/2018	Regular	0.00	125.00	31904
16206	SUSAN HAWTHORNE	04/16/2018	Regular	0.00	500.00	31905
16220	SUSAN SCHIAVONE	04/16/2018	Regular	0.00	65.00	31906
16187	TERRIA ODOM-WOLFER	04/16/2018	Regular	0.00	75.00	31907
16203	THEODORE WHITNEY	04/16/2018	Regular	0.00	125.00	31908
16217	TODD STRATTON	04/16/2018	Regular	0.00	500.00	31909

EXHIBIT 27-B

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Check Report

Date Range: 04/01/2018 - 04/30/2018

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
16218	WILLIAM NURGE	04/16/2018	Regular	0.00	479.00	31910

Bank Code REBATES-02 Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	58	58	0.00	22,273.68
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	-500.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	58	59	0.00	21,773.68

EXHIBIT 27-B

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Check Report

Date Range: 04/01/2018 - 04/30/2018

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	249	183	0.00	446,071.62
Manual Checks	0	0	0.00	0.00
Voided Checks	0	3	0.00	-500.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	249	186	0.00	445,571.62

Fund Summary

Fund	Name	Period	Amount
99	POOL CASH FUND	4/2018	445,571.62
			445,571.62



Monterey Peninsula Water Management Dist

By Payment Number

Date: 4/1/2018 - 4/30/2018

Payroll Set: 01 - Monterey Peninsula Water Management District

Payment Number	Payment Date	Payment Type	Employee Number	Employee Name	Check Amount	Direct Deposit Amount	Total Payment
3660	04/13/2018	Regular	1024	Stoldt, David J	0.00	5,636.77	5,636.77
3661	04/13/2018	Regular	1025	Tavani, Arlene M	0.00	2,088.28	2,088.28
3662	04/13/2018	Regular	1044	Bennett, Corryn D	0.00	1,567.13	1,567.13
3663	04/13/2018	Regular	1006	Dudley, Mark A	0.00	2,846.76	2,846.76
3664	04/13/2018	Regular	1039	Flores, Elizabeth	0.00	1,907.80	1,907.80
3665	04/13/2018	Regular	1018	Prasad, Suresh	0.00	4,250.68	4,250.68
3666	04/13/2018	Regular	1019	Reyes, Sara C	0.00	1,815.30	1,815.30
3667	04/13/2018	Regular	1045	Atkins, Daniel	0.00	1,699.03	1,699.03
3668	04/13/2018	Regular	1002	Bekker, Mark	0.00	1,896.70	1,896.70
3669	04/13/2018	Regular	1005	Christensen, Thomas T	0.00	3,188.65	3,188.65
3670	04/13/2018	Regular	1042	Hamilton, Maureen C.	0.00	3,117.02	3,117.02
3671	04/13/2018	Regular	1008	Hampson, Larry M	0.00	3,081.69	3,081.69
3672	04/13/2018	Regular	1009	James, Gregory W	0.00	3,289.54	3,289.54
3673	04/13/2018	Regular	1011	Lear, Jonathan P	0.00	3,723.15	3,723.15
3674	04/13/2018	Regular	1012	Lindberg, Thomas L	0.00	2,745.72	2,745.72
3675	04/13/2018	Regular	1023	Stern, Henrietta L	0.00	997.79	997.79
3676	04/13/2018	Regular	1004	Chaney, Beverly M	0.00	2,492.42	2,492.42
3677	04/13/2018	Regular	1007	Hamilton, Cory R	0.00	2,231.74	2,231.74
3678	04/13/2018	Regular	1043	Suwada, Joseph	0.00	1,709.58	1,709.58
3679	04/13/2018	Regular	1026	Urquhart, Kevan A	0.00	2,217.49	2,217.49
3680	04/13/2018	Regular	1001	Ayala, Gabriela D	0.00	2,323.38	2,323.38
3681	04/13/2018	Regular	1041	Gonnerman, Maryan C	0.00	1,051.18	1,051.18
3682	04/13/2018	Regular	1010	Kister, Stephanie L	0.00	2,545.58	2,545.58
3683	04/13/2018	Regular	1017	Locke, Stephanie L	0.00	3,469.67	3,469.67
3684	04/13/2018	Regular	1014	Martin, Debra S	0.00	2,542.82	2,542.82
3685	04/13/2018	Regular	1040	Smith, Kyle	0.00	1,939.87	1,939.87
3686	04/20/2018	Regular	7015	Adams, Mary L	0.00	347.75	347.75
3687	04/20/2018	Regular	7013	Clarke, Andrew	0.00	544.65	544.65
3688	04/20/2018	Regular	7014	Evans, Molly F	0.00	812.38	812.38
3689	04/20/2018	Regular	7003	Lewis, Brenda	0.00	363.71	363.71
3690	04/27/2018	Regular	1024	Stoldt, David J	0.00	5,636.77	5,636.77
3691	04/27/2018	Regular	1025	Tavani, Arlene M	0.00	2,088.29	2,088.29
3692	04/27/2018	Regular	1044	Bennett, Corryn D	0.00	1,567.13	1,567.13
3693	04/27/2018	Regular	1006	Dudley, Mark A	0.00	2,846.76	2,846.76
3694	04/27/2018	Regular	1039	Flores, Elizabeth	0.00	2,105.61	2,105.61
3695	04/27/2018	Regular	1018	Prasad, Suresh	0.00	4,250.68	4,250.68
3696	04/27/2018	Regular	1019	Reyes, Sara C	0.00	1,815.30	1,815.30
3697	04/27/2018	Regular	1045	Atkins, Daniel	0.00	1,679.72	1,679.72
3698	04/27/2018	Regular	1002	Bekker, Mark	0.00	1,896.70	1,896.70
3699	04/27/2018	Regular	1005	Christensen, Thomas T	0.00	3,188.65	3,188.65
3700	04/27/2018	Regular	1042	Hamilton, Maureen C.	0.00	3,117.03	3,117.03
3701	04/27/2018	Regular	1008	Hampson, Larry M	0.00	3,081.69	3,081.69
3702	04/27/2018	Regular	1009	James, Gregory W	0.00	3,289.54	3,289.54
3703	04/27/2018	Regular	1011	Lear, Jonathan P	0.00	3,723.15	3,723.15
3704	04/27/2018	Regular	1004	Chaney, Beverly M	0.00	2,492.41	2,492.41
3705	04/27/2018	Regular	1007	Hamilton, Cory R	0.00	2,231.75	2,231.75
3706	04/27/2018	Regular	1043	Suwada, Joseph	0.00	1,709.57	1,709.57
3707	04/27/2018	Regular	1026	Urquhart, Kevan A	0.00	2,217.51	2,217.51
3708	04/27/2018	Regular	1001	Ayala, Gabriela D	0.00	2,323.38	2,323.38
3709	04/27/2018	Regular	1041	Gonnerman, Maryan C	0.00	1,971.53	1,971.53
3710	04/27/2018	Regular	1010	Kister, Stephanie L	0.00	2,545.60	2,545.60
3711	04/27/2018	Regular	1017	Locke, Stephanie L	0.00	3,469.67	3,469.67
3712	04/27/2018	Regular	1014	Martin, Debra S	0.00	2,542.83	2,542.83
3713	04/27/2018	Regular	1040	Smith, Kyle	0.00	1,939.88	1,939.88
31911	04/20/2018	Regular	7006	Brower, Sr., Robert S	623.36	0.00	623.36
31912	04/20/2018	Regular	7007	Byrne, Jeannie	249.34	0.00	249.34
31913	04/20/2018	Regular	7016	Rubio, Ralph S	249.34	0.00	249.34

EXHIBIT 27-C

Payment Number	Payment Date	Payment Type	Employee Number	Employee Name	Check Amount	Direct Deposit Amount	Total Payment
31935	04/27/2018	Regular	1012	Lindberg, Thomas L	2,745.72	0.00	2,745.72
Totals:					3,867.76	132,175.38	136,043.14



Monterey Peninsula Water Management Dist

Bank Transaction Report

Transaction Detail

Issued Date Range: 04/01/2018 - 04/30/2018

Cleared Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
Accounts Payable							
04/13/2018	04/30/2018	DFT0001118	I.R.S.	Accounts Payable	Cleared	Bank Draft	-11,040.03
04/13/2018	04/30/2018	DFT0001119	I.R.S.	Accounts Payable	Cleared	Bank Draft	-2,658.42
04/13/2018	04/30/2018	DFT0001120	Employment Development Dept.	Accounts Payable	Cleared	Bank Draft	-4,478.72
04/13/2018	04/30/2018	DFT0001121	I.R.S.	Accounts Payable	Cleared	Bank Draft	-183.70
04/13/2018	04/30/2018	DFT0001122	PERS Retirement	Accounts Payable	Cleared	Bank Draft	-15,063.92
04/13/2018	04/30/2018	DFT0001123	PERS Retirement	Accounts Payable	Cleared	Bank Draft	-15,063.94
04/16/2018	04/30/2018	DFT0001129	PERS Retirement	Accounts Payable	Cleared	Bank Draft	-14,845.06
04/16/2018	04/30/2018	DFT0001130	PERS Retirement	Accounts Payable	Cleared	Bank Draft	-15,134.61
04/16/2018	04/30/2018	DFT0001142	Laborers Trust Fund of Northern CA	Accounts Payable	Cleared	Bank Draft	-27,360.00
04/20/2018	04/30/2018	DFT0001125	I.R.S.	Accounts Payable	Cleared	Bank Draft	-159.74
04/20/2018	04/30/2018	DFT0001126	I.R.S.	Accounts Payable	Cleared	Bank Draft	-105.72
04/20/2018	04/30/2018	DFT0001127	Employment Development Dept.	Accounts Payable	Cleared	Bank Draft	-15.88
04/20/2018	04/30/2018	DFT0001128	I.R.S.	Accounts Payable	Cleared	Bank Draft	-451.98
04/27/2018	04/30/2018	DFT0001132	I.R.S.	Accounts Payable	Cleared	Bank Draft	-10,670.18
04/27/2018	04/30/2018	DFT0001133	I.R.S.	Accounts Payable	Cleared	Bank Draft	-2,662.90
04/27/2018	04/30/2018	DFT0001134	Employment Development Dept.	Accounts Payable	Cleared	Bank Draft	-4,304.96
04/27/2018	04/30/2018	DFT0001135	I.R.S.	Accounts Payable	Cleared	Bank Draft	-353.50
04/27/2018	04/30/2018	DFT0001136	Employment Development Dept.	Accounts Payable	Cleared	Bank Draft	-226.56
Accounts Payable Total: (18)							-124,779.82
General Ledger							
04/16/2018	04/30/2018	SVC0000149	04/2018 To Post Bank Service Charge	General Ledger	Cleared	Service Charge	-352.86
General Ledger Total: (1)							-352.86
Report Total: (19)							-125,132.68

EXHIBIT 27-D

Bank Transaction Report

156
Issued Date Range: -

Summary

Bank Account	Count	Amount
111 Bank of America Checking - 0000 8170 8210	19	-125,132.68
Report Total:	19	-125,132.68

Cash Account	Count	Amount
99 99-10-100100 Pool Cash Account	19	-125,132.68
Report Total:	19	-125,132.68

Transaction Type	Count	Amount
Bank Draft	18	-124,779.82
Service Charge	1	-352.86
Report Total:	19	-125,132.68



Monterey Peninsula Water Management Dist

Statement of Revenue Over Expense - No Decimals
Group Summary

For Fiscal: 2017-2018 Period Ending: 04/30/2018

Level...	April Activity	April Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
Revenue								
R100 - Water Supply Charge	1,287,379	283,220	1,004,159	454.55 %	3,347,036	3,400,000	-52,964	98.44 %
R120 - Property Taxes Revenues	777,297	145,775	631,522	533.22 %	1,835,234	1,750,000	85,234	104.87 %
R130 - User Fees	716,846	341,136	375,710	210.14 %	3,573,146	4,095,000	-521,854	87.26 %
R140 - Connection Charges	51,661	24,992	26,670	206.71 %	464,118	300,000	164,118	154.71 %
R150 - Permit Processing Fee	26,503	14,578	11,926	181.81 %	215,657	175,000	40,657	123.23 %
R160 - Well Registration Fee	50	0	50	0.00 %	2,275	0	2,275	0.00 %
R180 - River Work Permit Application	0	0	0	0.00 %	25	0	25	0.00 %
R190 - WDS Permits Rule 21	0	4,665	-4,665	0.00 %	17,010	56,000	-38,990	30.38 %
R200 - Recording Fees	3,411	2,466	945	138.30 %	18,926	29,600	-10,674	63.94 %
R210 - Legal Fees	1,407	1,333	74	105.57 %	5,142	16,000	-10,858	32.14 %
R220 - Copy Fee	8	0	8	0.00 %	99	0	99	0.00 %
R230 - Miscellaneous - Other	0	1,666	-1,666	0.00 %	16,899	20,000	-3,101	84.49 %
R250 - Interest Income	7,364	2,499	4,865	294.65 %	24,514	30,000	-5,486	81.71 %
R260 - CAW - ASR	0	52,929	-52,929	0.00 %	0	635,400	-635,400	0.00 %
R265 - CAW - Los Padres Reimbursement	0	54,983	-54,983	0.00 %	0	660,000	-660,000	0.00 %
R270 - CAW - Rebates	0	21,650	-21,650	0.00 %	281,445	260,000	21,445	108.25 %
R290 - CAW - Miscellaneous	0	6,707	-6,707	0.00 %	0	80,500	-80,500	0.00 %
R300 - Watermaster	0	6,214	-6,214	0.00 %	41,133	74,600	-33,467	55.14 %
R308 - Reclamation Project	0	1,666	-1,666	0.00 %	0	20,000	-20,000	0.00 %
R309 - GWR Project Reimbursements	0	342,708	-342,708	0.00 %	4,112,541	4,112,500	41	100.00 %
R310 - Other Reimbursements	19,776	2,441	17,335	810.25 %	19,776	29,300	-9,524	67.49 %
R320 - Grants	0	37,458	-37,458	0.00 %	38,043	450,000	-411,957	8.45 %
R510 - Operating Reserve	0	71,130	-71,130	0.00 %	0	853,900	-853,900	0.00 %
Total Revenue:	2,891,702	1,420,215	1,471,487	203.61 %	14,013,019	17,047,800	-3,034,781	82.20 %

EXHIBIT 27-E

Statement of Revenue Over Expense - No Decimals

For Fiscal: 2017-2018 Period Ending: 04/30/2018

Level...	April Activity	April Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
Expense								
Level1: 100 - Personnel Costs								
1100 - Salaries & Wages	193,737	208,417	14,680	92.96 %	2,027,346	2,502,000	474,654	81.03 %
1110 - Manager's Auto Allowance	462	500	38	92.34 %	3,461	6,000	2,539	57.69 %
1120 - Manager's Deferred Comp	677	700	23	96.74 %	5,077	8,400	3,323	60.44 %
1130 - Unemployment Compensation	0	250	250	0.00 %	0	3,000	3,000	0.00 %
1150 - Temporary Personnel	3,405	4,415	1,010	77.12 %	40,472	53,000	12,528	76.36 %
1160 - PERS Retirement	18,854	37,443	18,589	50.35 %	438,408	449,500	11,092	97.53 %
1170 - Medical Insurance	26,664	27,531	867	96.85 %	266,430	330,500	64,070	80.61 %
1180 - Medical Insurance - Retirees	7,529	6,747	-781	111.58 %	77,477	81,000	3,523	95.65 %
1190 - Workers Compensation	3,741	4,240	499	88.23 %	41,909	50,900	8,991	82.34 %
1200 - Life Insurance	354	450	96	78.59 %	3,310	5,400	2,091	61.29 %
1210 - Long Term Disability Insurance	1,126	1,200	74	93.86 %	11,327	14,400	3,073	78.66 %
1220 - Short Term Disability Insurance	227	275	48	82.47 %	2,252	3,300	1,048	68.23 %
1230 - Other Benefits	80	100	20	80.03 %	1,237	1,200	-37	103.04 %
1260 - Employee Assistance Program	59	125	66	47.02 %	576	1,500	924	38.38 %
1270 - FICA Tax Expense	217	566	349	38.38 %	4,791	6,800	2,009	70.45 %
1280 - Medicare Tax Expense	2,690	3,107	417	86.58 %	30,196	37,300	7,104	80.95 %
1290 - Staff Development & Training	0	3,074	3,074	0.00 %	9,095	36,900	27,805	24.65 %
1300 - Conference Registration	0	283	283	0.00 %	3,571	3,400	-171	105.04 %
1310 - Professional Dues	0	258	258	0.00 %	1,375	3,100	1,725	44.35 %
1320 - Personnel Recruitment	188	167	-21	112.73 %	695	2,000	1,305	34.74 %
Total Level1: 100 - Personnel Costs:	260,007	299,847	39,840	86.71 %	2,969,003	3,599,600	630,597	82.48 %
Level1: 200 - Supplies and Services								
2000 - Board Member Compensation	2,025	3,782	1,757	53.55 %	23,085	45,400	22,315	50.85 %
2020 - Board Expenses	0	666	666	0.00 %	10,932	8,000	-2,932	136.66 %
2040 - Rent	1,838	1,933	95	95.11 %	18,657	23,200	4,543	80.42 %
2060 - Utilities	1,788	3,232	1,444	55.31 %	25,726	38,800	13,074	66.30 %
2120 - Insurance Expense	4,186	3,749	-437	111.66 %	44,251	45,000	749	98.33 %
2130 - Membership Dues	668	2,882	2,214	23.18 %	31,297	34,600	3,303	90.45 %
2140 - Bank Charges	399	333	-66	119.81 %	3,983	4,000	17	99.58 %
2150 - Office Supplies	1,366	1,716	350	79.59 %	11,490	20,600	9,110	55.78 %
2160 - Courier Expense	470	675	205	69.66 %	4,351	8,100	3,749	53.72 %
2170 - Printing/Photocopy	0	783	783	0.00 %	490	9,400	8,910	5.21 %
2180 - Postage & Shipping	24	533	509	4.57 %	4,828	6,400	1,572	75.43 %
2190 - IT Supplies/Services	4,920	8,330	3,410	59.07 %	106,254	100,000	-6,254	106.25 %
2200 - Professional Fees	15,105	29,280	14,175	51.59 %	252,732	351,500	98,768	71.90 %
2220 - Equipment Repairs & Maintenance	1,003	625	-378	160.56 %	3,931	7,500	3,569	52.41 %
2235 - Equipment Lease	947	1,166	219	81.22 %	10,806	14,000	3,194	77.18 %
2240 - Telephone	4,938	3,798	-1,140	130.01 %	36,522	45,600	9,078	80.09 %
2260 - Facility Maintenance	3,298	3,565	267	92.50 %	28,624	42,800	14,176	66.88 %
2270 - Travel Expenses	456	2,882	2,427	15.81 %	14,094	34,600	20,506	40.73 %

EXHIBIT 27-E

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Statement of Revenue Over Expense - No Decimals**For Fiscal: 2017-2018 Period Ending: 04/30/2018**

Level...	April Activity	April Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
2280 - Transportation	1,595	2,216	621	71.99 %	24,773	26,600	1,827	93.13 %
2300 - Legal Services	22,137	33,320	11,183	66.44 %	266,979	400,000	133,021	66.74 %
2380 - Meeting Expenses	143	575	432	24.82 %	1,869	6,900	5,031	27.08 %
2420 - Legal Notices	135	308	173	43.80 %	135	3,700	3,565	3.65 %
2460 - Public Outreach	185	473	288	39.07 %	2,593	5,700	3,107	45.49 %
2480 - Miscellaneous	119	250	131	47.43 %	516	3,000	2,484	17.21 %
2500 - Tax Administration Fee	20,727	1,666	-19,061	1,244.12 %	20,727	20,000	-727	103.64 %
2900 - Operating Supplies	1,122	1,599	478	70.14 %	11,391	19,200	7,809	59.33 %
Total Level1: 200 - Supplies and Services:	89,594	110,338	20,744	81.20 %	961,035	1,324,600	363,565	72.55 %
Level1: 300 - Other Expenses								
3000 - Project Expenses	118,373	476,760	358,387	24.83 %	2,214,243	5,723,700	3,509,457	38.69 %
4000 - Fixed Asset Purchases	1,486	72,254	70,769	2.06 %	177,140	867,400	690,260	20.42 %
5000 - Debt Service	0	19,159	19,159	0.00 %	67,019	230,000	162,981	29.14 %
5500 - Election Expenses	0	583	583	0.00 %	6,863	7,000	137	98.04 %
6000 - Contingencies	0	6,248	6,248	0.00 %	0	75,000	75,000	0.00 %
6500 - Reserves	0	435,026	435,026	0.00 %	0	5,220,500	5,220,500	0.00 %
Total Level1: 300 - Other Expenses:	119,859	1,010,031	890,171	11.87 %	2,465,265	12,123,600	9,658,335	20.33 %
Total Expense:	469,460	1,420,215	950,755	33.06 %	6,395,303	17,047,800	10,652,497	37.51 %
Report Total:	2,422,242	0	2,422,242		7,617,716	0	7,617,716	

EXHIBIT 27-E**Statement of Revenue Over Expense - No Decimals**

For Fiscal: 2017-2018 Period Ending: 04/30/2018

Fund Summary

Fund	April Activity	April Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
24 - MITIGATION FUND	409,111	0	409,111		739,116	0	739,116	
26 - CONSERVATION FUND	796,204	0	796,204		1,209,179	0	1,209,179	
35 - WATER SUPPLY FUND	1,216,927	0	1,216,927		5,669,421	0	5,669,421	
Report Total:	2,422,242	0.02	2,422,242		7,617,716	0	7,617,716	



Monterey Peninsula Water Management Dist

Statement of Revenue Over Expense - No Decimals
Group Summary

For Fiscal: 2017-2018 Period Ending: 04/30/2018

Level...	April Activity	April Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
Fund: 24 - MITIGATION FUND								
Revenue								
R120 - Property Taxes Revenues	127,777	41,645	86,132	306.83 %	524,353	500,000	24,353	104.87 %
R130 - User Fees	411,164	196,006	215,157	209.77 %	2,058,385	2,353,000	-294,615	87.48 %
R160 - Well Registration Fee	50	0	50	0.00 %	2,275	0	2,275	0.00 %
R180 - River Work Permit Application	0	0	0	0.00 %	25	0	25	0.00 %
R190 - WDS Permits Rule 21	0	4,665	-4,665	0.00 %	17,010	56,000	-38,990	30.38 %
R230 - Miscellaneous - Other	0	833	-833	0.00 %	15,000	10,000	5,000	150.00 %
R250 - Interest Income	1,722	417	1,306	413.40 %	5,530	5,000	530	110.60 %
R290 - CAW - Miscellaneous	0	633	-633	0.00 %	0	7,600	-7,600	0.00 %
R310 - Other Reimbursements	19,776	2,357	17,418	838.88 %	19,776	28,300	-8,524	69.88 %
R320 - Grants	0	12,468	-12,468	0.00 %	18,043	150,000	-131,957	12.03 %
R510 - Operating Reserve	0	8,538	-8,538	0.00 %	0	102,500	-102,500	0.00 %
Total Revenue:	560,489	267,563	292,926	-209.48 %	2,660,396	3,212,400	-552,004	82.82 %

EXHIBIT 27-E

Statement of Revenue Over Expense - No Decimals

For Fiscal: 2017-2018 Period Ending: 04/30/2018

Level...	April Activity	April Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
Expense								
Level1: 100 - Personnel Costs								
1100 - Salaries & Wages	76,666	82,034	5,368	93.46 %	811,636	984,800	173,164	82.42 %
1110 - Manager's Auto Allowance	92	100	8	92.34 %	692	1,200	508	57.69 %
1120 - Manager's Deferred Comp	135	142	6	95.60 %	1,015	1,700	685	59.73 %
1130 - Unemployment Compensation	0	100	100	0.00 %	0	1,200	1,200	0.00 %
1150 - Temporary Personnel	0	267	267	0.00 %	2,970	3,200	230	92.80 %
1160 - PERS Retirement	7,505	15,627	8,122	48.03 %	182,254	187,600	5,346	97.15 %
1170 - Medical Insurance	10,517	11,204	687	93.87 %	107,093	134,500	27,407	79.62 %
1180 - Medical Insurance - Retirees	3,011	2,699	-312	111.58 %	31,083	32,400	1,317	95.93 %
1190 - Workers Compensation	2,187	2,499	312	87.52 %	25,530	30,000	4,470	85.10 %
1200 - Life Insurance	145	200	55	72.63 %	1,455	2,400	945	60.63 %
1210 - Long Term Disability Insurance	448	483	35	92.78 %	4,577	5,800	1,224	78.91 %
1220 - Short Term Disability Insurance	92	108	16	85.18 %	912	1,300	388	70.15 %
1230 - Other Benefits	32	42	10	76.83 %	474	500	26	94.88 %
1260 - Employee Assistance Program	24	50	26	47.88 %	233	600	367	38.84 %
1270 - FICA Tax Expense	119	242	122	49.31 %	3,659	2,900	-759	126.17 %
1280 - Medicare Tax Expense	1,098	1,216	118	90.29 %	12,705	14,600	1,895	87.02 %
1290 - Staff Development & Training	0	991	991	0.00 %	3,859	11,900	8,041	32.43 %
1300 - Conference Registration	0	117	117	0.00 %	1,177	1,400	223	84.04 %
1310 - Professional Dues	0	67	67	0.00 %	532	800	268	66.49 %
1320 - Personnel Recruitment	188	67	-121	281.81 %	345	800	455	43.08 %
Total Level1: 100 - Personnel Costs:	102,262	118,253	15,991	86.48 %	1,192,199	1,419,600	227,401	83.98 %
Level1: 200 - Supplies and Services								
2000 - Board Member Compensation	810	1,516	706	53.43 %	9,234	18,200	8,966	50.74 %
2020 - Board Expenses	0	267	267	0.00 %	4,373	3,200	-1,173	136.66 %
2040 - Rent	840	883	43	95.10 %	8,508	10,600	2,092	80.26 %
2060 - Utilities	721	1,299	579	55.47 %	10,584	15,600	5,016	67.85 %
2120 - Insurance Expense	1,674	1,499	-175	111.66 %	17,700	18,000	300	98.33 %
2130 - Membership Dues	0	908	908	0.00 %	10,179	10,900	721	93.38 %
2140 - Bank Charges	160	133	-26	119.81 %	1,683	1,600	-83	105.20 %
2150 - Office Supplies	541	675	134	80.11 %	4,475	8,100	3,625	55.25 %
2160 - Courier Expense	188	267	79	70.53 %	1,740	3,200	1,460	54.39 %
2170 - Printing/Photocopy	0	150	150	0.00 %	56	1,800	1,744	3.13 %
2180 - Postage & Shipping	10	217	207	4.50 %	1,999	2,600	601	76.87 %
2190 - IT Supplies/Services	1,779	3,332	1,553	53.38 %	41,668	40,000	-1,668	104.17 %
2200 - Professional Fees	6,042	11,712	5,670	51.59 %	99,957	140,600	40,643	71.09 %
2220 - Equipment Repairs & Maintenance	401	250	-151	160.56 %	1,572	3,000	1,428	52.41 %
2235 - Equipment Lease	407	466	59	87.32 %	4,647	5,600	953	82.97 %
2240 - Telephone	2,046	1,516	-530	134.93 %	15,423	18,200	2,777	84.74 %
2260 - Facility Maintenance	1,334	1,449	116	92.02 %	11,600	17,400	5,800	66.66 %
2270 - Travel Expenses	181	791	610	22.88 %	2,777	9,500	6,723	29.23 %

EXHIBIT 27-E

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Statement of Revenue Over Expense - No Decimals**For Fiscal: 2017-2018 Period Ending: 04/30/2018**

Level...	April Activity	April Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
2280 - Transportation	1,516	858	-658	176.73 %	23,256	10,300	-12,956	225.79 %
2300 - Legal Services	7,160	10,662	3,502	67.15 %	32,043	128,000	95,957	25.03 %
2380 - Meeting Expenses	57	217	160	26.35 %	703	2,600	1,897	27.04 %
2420 - Legal Notices	54	133	79	40.52 %	54	1,600	1,546	3.38 %
2460 - Public Outreach	74	191	117	38.73 %	889	2,300	1,411	38.66 %
2480 - Miscellaneous	47	100	53	47.44 %	199	1,200	1,001	16.58 %
2500 - Tax Administration Fee	3,537	483	-3,054	732.09 %	3,537	5,800	2,263	60.98 %
2900 - Operating Supplies	27	183	156	14.79 %	556	2,200	1,644	25.26 %
Total Level1: 200 - Supplies and Services:	29,605	40,158	10,553	73.72 %	309,412	482,100	172,688	64.18 %
Level1: 300 - Other Expenses								
3000 - Project Expenses	19,289	71,699	52,410	26.90 %	388,233	861,100	472,867	45.09 %
4000 - Fixed Asset Purchases	223	16,443	16,221	1.36 %	28,692	197,400	168,708	14.53 %
5500 - Election Expenses	0	233	233	0.00 %	2,745	2,800	55	98.04 %
6000 - Contingencies	0	2,499	2,499	0.00 %	0	30,000	30,000	0.00 %
6500 - Reserves	0	18,277	18,277	0.00 %	0	219,400	219,400	0.00 %
Total Level1: 300 - Other Expenses:	19,512	109,151	89,640	17.88 %	419,669	1,310,700	891,031	32.02 %
Total Expense:	151,378	267,563	116,184	56.58 %	1,921,280	3,212,400	1,291,120	59.81 %
Total Revenues	560,489	267,563	292,926	-209.48 %	2,660,396	3,212,400	-552,004	-82.82 %
Total Fund: 24 - MITIGATION FUND:	409,111	0	409,111		739,116	0	739,116	

EXHIBIT 27-E

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Statement of Revenue Over Expense - No Decimals**For Fiscal: 2017-2018 Period Ending: 04/30/2018**

Level...	April Activity	April Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
Fund: 26 - CONSERVATION FUND								
Revenue								
R120 - Property Taxes Revenues	669,348	104,131	565,217	642.79 %	1,310,881	1,250,000	60,881	104.87 %
R130 - User Fees	202,353	97,046	105,307	208.51 %	932,873	1,165,000	-232,127	80.07 %
R150 - Permit Processing Fee	26,503	14,578	11,926	181.81 %	215,657	175,000	40,657	123.23 %
R200 - Recording Fees	3,411	2,466	945	138.30 %	18,926	29,600	-10,674	63.94 %
R210 - Legal Fees	1,407	1,333	74	105.57 %	5,142	16,000	-10,858	32.14 %
R250 - Interest Income	1,892	417	1,475	454.11 %	8,636	5,000	3,636	172.72 %
R270 - CAW - Rebates	0	21,650	-21,650	0.00 %	281,445	260,000	21,445	108.25 %
R320 - Grants	0	18,326	-18,326	0.00 %	20,000	220,000	-200,000	9.09 %
R510 - Operating Reserve	0	200	-200	0.00 %	0	2,400	-2,400	0.00 %
Total Revenue:	904,914	260,146	644,767	-347.85 %	2,793,560	3,123,000	-329,440	89.45 %

EXHIBIT 27-E

Statement of Revenue Over Expense - No Decimals

For Fiscal: 2017-2018 Period Ending: 04/30/2018

Level...	April Activity	April Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
Expense								
Level1: 100 - Personnel Costs								
1100 - Salaries & Wages	44,349	53,662	9,313	82.65 %	477,836	644,200	166,364	74.18 %
1110 - Manager's Auto Allowance	92	100	8	92.34 %	692	1,200	508	57.69 %
1120 - Manager's Deferred Comp	135	142	6	95.60 %	1,015	1,700	685	59.73 %
1130 - Unemployment Compensation	0	67	67	0.00 %	0	800	800	0.00 %
1150 - Temporary Personnel	3,405	3,932	527	86.60 %	35,127	47,200	12,073	74.42 %
1160 - PERS Retirement	4,180	8,747	4,566	47.80 %	97,557	105,000	7,443	92.91 %
1170 - Medical Insurance	6,965	7,597	632	91.68 %	68,843	91,200	22,357	75.49 %
1180 - Medical Insurance - Retirees	2,108	1,891	-217	111.48 %	21,647	22,700	1,053	95.36 %
1190 - Workers Compensation	170	225	55	75.45 %	1,899	2,700	801	70.34 %
1200 - Life Insurance	85	100	15	85.39 %	766	1,200	434	63.80 %
1210 - Long Term Disability Insurance	274	325	50	84.46 %	2,801	3,900	1,099	71.83 %
1220 - Short Term Disability Insurance	55	75	20	72.74 %	557	900	343	61.85 %
1230 - Other Benefits	22	25	3	89.64 %	332	300	-32	110.69 %
1260 - Employee Assistance Program	15	33	18	45.20 %	149	400	251	37.24 %
1270 - FICA Tax Expense	35	83	48	42.20 %	401	1,000	599	40.07 %
1280 - Medicare Tax Expense	641	800	158	80.20 %	7,196	9,600	2,404	74.96 %
1290 - Staff Development & Training	0	1,191	1,191	0.00 %	3,797	14,300	10,503	26.55 %
1300 - Conference Registration	0	67	67	0.00 %	1,454	800	-654	181.70 %
1310 - Professional Dues	0	125	125	0.00 %	763	1,500	737	50.90 %
1320 - Personnel Recruitment	0	50	50	0.00 %	273	600	327	45.46 %
Total Level1: 100 - Personnel Costs:	62,533	79,235	16,702	78.92 %	723,104	951,200	228,096	76.02 %
Level1: 200 - Supplies and Services								
2000 - Board Member Compensation	567	1,058	491	53.60 %	6,464	12,700	6,236	50.90 %
2020 - Board Expenses	0	183	183	0.00 %	3,061	2,200	-861	139.14 %
2040 - Rent	222	233	11	95.20 %	2,298	2,800	502	82.07 %
2060 - Utilities	485	883	398	54.89 %	6,612	10,600	3,988	62.38 %
2120 - Insurance Expense	1,172	1,050	-122	111.66 %	12,390	12,600	210	98.33 %
2130 - Membership Dues	668	1,250	581	53.47 %	12,980	15,000	2,021	86.53 %
2140 - Bank Charges	112	92	-20	121.99 %	1,005	1,100	95	91.36 %
2150 - Office Supplies	398	491	93	81.06 %	3,422	5,900	2,478	58.00 %
2160 - Courier Expense	132	192	60	68.69 %	1,257	2,300	1,043	54.67 %
2170 - Printing/Photocopy	0	508	508	0.00 %	39	6,100	6,061	0.65 %
2180 - Postage & Shipping	7	142	135	4.82 %	1,309	1,700	391	77.00 %
2190 - IT Supplies/Services	904	2,332	1,429	38.75 %	28,786	28,000	-786	102.81 %
2200 - Professional Fees	4,229	8,197	3,967	51.60 %	69,893	98,400	28,507	71.03 %
2220 - Equipment Repairs & Maintenance	281	175	-106	160.56 %	1,101	2,100	999	52.41 %
2235 - Equipment Lease	227	325	98	69.98 %	2,628	3,900	1,272	67.39 %
2240 - Telephone	1,353	1,016	-336	133.09 %	10,094	12,200	2,106	82.74 %
2260 - Facility Maintenance	916	933	17	98.20 %	7,896	11,200	3,304	70.50 %
2270 - Travel Expenses	127	1,416	1,289	8.95 %	4,353	17,000	12,647	25.60 %

EXHIBIT 27-E

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Statement of Revenue Over Expense - No Decimals**For Fiscal: 2017-2018 Period Ending: 04/30/2018**

Level...	April Activity	April Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
2280 - Transportation	0	500	500	0.00 %	588	6,000	5,412	9.80 %
2300 - Legal Services	3,576	5,998	2,421	59.63 %	26,910	72,000	45,090	37.38 %
2380 - Meeting Expenses	40	183	143	21.80 %	563	2,200	1,637	25.61 %
2420 - Legal Notices	38	58	21	64.83 %	38	700	662	5.40 %
2460 - Public Outreach	52	133	81	38.97 %	826	1,600	774	51.60 %
2480 - Miscellaneous	33	67	33	49.80 %	139	800	661	17.41 %
2500 - Tax Administration Fee	8,843	475	-8,368	1,862.43 %	8,843	5,700	-3,143	155.14 %
2900 - Operating Supplies	1,095	1,266	171	86.46 %	10,446	15,200	4,754	68.73 %
Total Level1: 200 - Supplies and Services:	25,476	29,155	3,679	87.38 %	223,942	350,000	126,058	63.98 %
Level1: 300 - Other Expenses								
3000 - Project Expenses	19,661	104,386	84,726	18.83 %	514,980	1,253,100	738,120	41.10 %
4000 - Fixed Asset Purchases	1,040	42,150	41,110	2.47 %	120,435	506,000	385,565	23.80 %
5500 - Election Expenses	0	167	167	0.00 %	1,922	2,000	78	96.08 %
6000 - Contingencies	0	1,749	1,749	0.00 %	0	21,000	21,000	0.00 %
6500 - Reserves	0	3,305	3,305	0.00 %	0	39,700	39,700	0.00 %
Total Level1: 300 - Other Expenses:	20,701	151,757	131,056	13.64 %	637,336	1,821,800	1,184,464	34.98 %
Total Expense:	108,710	260,146	151,437	41.79 %	1,584,382	3,123,000	1,538,618	50.73 %
Total Revenues	904,914	260,146	644,767	-347.85 %	2,793,560	3,123,000	-329,440	-89.45 %
Total Fund: 26 - CONSERVATION FUND:	796,204	0	796,204		1,209,179	0	1,209,179	

EXHIBIT 27-E

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Statement of Revenue Over Expense - No Decimals**For Fiscal: 2017-2018 Period Ending: 04/30/2018**

Level...	April Activity	April Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
Fund: 35 - WATER SUPPLY FUND								
Revenue								
R100 - Water Supply Charge	1,287,379	283,220	1,004,159	454.55 %	3,347,036	3,400,000	-52,964	98.44 %
R120 - Property Taxes Revenues	-19,829	-1	-19,828	19,152.29 %	0	0	0	0.00 %
R130 - User Fees	103,329	48,083	55,246	214.90 %	581,888	577,000	4,888	100.85 %
R140 - Connection Charges	51,661	24,992	26,670	206.71 %	464,118	300,000	164,118	154.71 %
R220 - Copy Fee	8	0	8	0.00 %	99	0	99	0.00 %
R230 - Miscellaneous - Other	0	833	-833	0.00 %	1,899	10,000	-8,101	18.99 %
R250 - Interest Income	3,751	1,666	2,084	225.10 %	10,348	20,000	-9,652	51.74 %
R260 - CAW - ASR	0	52,929	-52,929	0.00 %	0	635,400	-635,400	0.00 %
R265 - CAW - Los Padres Reimbursement	0	54,983	-54,983	0.00 %	0	660,000	-660,000	0.00 %
R290 - CAW - Miscellaneous	0	6,074	-6,074	0.00 %	0	72,900	-72,900	0.00 %
R300 - Watermaster	0	6,214	-6,214	0.00 %	41,133	74,600	-33,467	55.14 %
R308 - Reclamation Project	0	1,666	-1,666	0.00 %	0	20,000	-20,000	0.00 %
R309 - GWR Project Reimbursements	0	342,708	-342,708	0.00 %	4,112,541	4,112,500	41	100.00 %
R310 - Other Reimbursements	0	83	-83	0.00 %	0	1,000	-1,000	0.00 %
R320 - Grants	0	6,664	-6,664	0.00 %	0	80,000	-80,000	0.00 %
R510 - Operating Reserve	0	62,392	-62,392	0.00 %	0	749,000	-749,000	0.00 %
Total Revenue:	1,426,299	892,506	533,793	-159.81 %	8,559,063	10,712,400	-2,153,338	79.90 %

EXHIBIT 27-E

Statement of Revenue Over Expense - No Decimals

For Fiscal: 2017-2018 Period Ending: 04/30/2018

Level...	April Activity	April Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
Expense								
Level1: 100 - Personnel Costs								
1100 - Salaries & Wages	72,721	72,721	0	100.00 %	737,875	873,000	135,125	84.52 %
1110 - Manager's Auto Allowance	277	300	23	92.34 %	2,077	3,600	1,523	57.69 %
1120 - Manager's Deferred Comp	406	417	10	97.52 %	3,046	5,000	1,954	60.92 %
1130 - Unemployment Compensation	0	83	83	0.00 %	0	1,000	1,000	0.00 %
1150 - Temporary Personnel	0	217	217	0.00 %	2,376	2,600	224	91.37 %
1160 - PERS Retirement	7,168	13,070	5,901	54.85 %	158,597	156,900	-1,697	101.08 %
1170 - Medical Insurance	9,181	8,730	-451	105.17 %	90,494	104,800	14,306	86.35 %
1180 - Medical Insurance - Retirees	2,409	2,157	-252	111.66 %	24,747	25,900	1,153	95.55 %
1190 - Workers Compensation	1,384	1,516	132	91.30 %	14,479	18,200	3,721	79.56 %
1200 - Life Insurance	123	150	27	81.99 %	1,089	1,800	711	60.49 %
1210 - Long Term Disability Insurance	403	392	-12	102.98 %	3,950	4,700	750	84.03 %
1220 - Short Term Disability Insurance	80	92	12	87.22 %	783	1,100	317	71.19 %
1230 - Other Benefits	26	33	8	76.83 %	430	400	-30	107.51 %
1260 - Employee Assistance Program	20	42	22	47.44 %	194	500	306	38.75 %
1270 - FICA Tax Expense	63	242	178	26.13 %	731	2,900	2,169	25.21 %
1280 - Medicare Tax Expense	951	1,091	141	87.12 %	10,295	13,100	2,805	78.59 %
1290 - Staff Development & Training	0	891	891	0.00 %	1,440	10,700	9,260	13.46 %
1300 - Conference Registration	0	100	100	0.00 %	941	1,200	259	78.44 %
1310 - Professional Dues	0	67	67	0.00 %	79	800	721	9.92 %
1320 - Personnel Recruitment	0	50	50	0.00 %	77	600	523	12.91 %
Total Level1: 100 - Personnel Costs:	95,212	102,359	7,147	93.02 %	1,053,700	1,228,800	175,100	85.75 %
Level1: 200 - Supplies and Services								
2000 - Board Member Compensation	648	1,208	560	53.65 %	7,387	14,500	7,113	50.95 %
2020 - Board Expenses	0	217	217	0.00 %	3,498	2,600	-898	134.55 %
2040 - Rent	776	816	40	95.09 %	7,851	9,800	1,949	80.11 %
2060 - Utilities	582	1,050	467	55.48 %	8,529	12,600	4,071	67.69 %
2120 - Insurance Expense	1,339	1,200	-140	111.66 %	14,160	14,400	240	98.33 %
2130 - Membership Dues	0	725	725	0.00 %	8,139	8,700	561	93.55 %
2140 - Bank Charges	128	108	-19	117.97 %	1,295	1,300	5	99.61 %
2150 - Office Supplies	427	550	123	77.64 %	3,593	6,600	3,007	54.45 %
2160 - Courier Expense	150	217	66	69.44 %	1,353	2,600	1,247	52.05 %
2170 - Printing/Photocopy	0	125	125	0.00 %	394	1,500	1,106	26.26 %
2180 - Postage & Shipping	8	175	167	4.46 %	1,520	2,100	580	72.39 %
2190 - IT Supplies/Services	2,238	2,666	427	83.96 %	35,800	32,000	-3,800	111.88 %
2200 - Professional Fees	4,834	9,371	4,538	51.58 %	82,882	112,500	29,618	73.67 %
2220 - Equipment Repairs & Maintenance	321	200	-121	160.55 %	1,258	2,400	1,142	52.41 %
2235 - Equipment Lease	313	375	62	83.39 %	3,531	4,500	969	78.47 %
2240 - Telephone	1,540	1,266	-274	121.65 %	11,005	15,200	4,195	72.40 %
2260 - Facility Maintenance	1,048	1,183	135	88.61 %	9,128	14,200	5,072	64.28 %
2270 - Travel Expenses	148	675	527	21.91 %	6,965	8,100	1,135	85.98 %

EXHIBIT 27-E

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Statement of Revenue Over Expense - No Decimals**For Fiscal: 2017-2018 Period Ending: 04/30/2018**

Level...	April Activity	April Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
2280 - Transportation	79	858	779	9.19 %	929	10,300	9,371	9.02 %
2300 - Legal Services	11,401	16,660	5,259	68.43 %	208,026	200,000	-8,026	104.01 %
2380 - Meeting Expenses	46	175	129	26.09 %	602	2,100	1,498	28.69 %
2420 - Legal Notices	43	117	73	37.04 %	43	1,400	1,357	3.09 %
2460 - Public Outreach	59	150	90	39.60 %	878	1,800	922	48.80 %
2480 - Miscellaneous	38	83	45	45.53 %	178	1,000	822	17.81 %
2500 - Tax Administration Fee	8,347	708	-7,639	1,178.87 %	8,347	8,500	153	98.20 %
2900 - Operating Supplies	0	150	150	0.00 %	389	1,800	1,411	21.60 %
Total Level1: 200 - Supplies and Services:	34,513	41,025	6,512	84.13 %	427,682	492,500	64,818	86.84 %
Level1: 300 - Other Expenses								
3000 - Project Expenses	79,424	300,675	221,251	26.42 %	1,311,031	3,609,500	2,298,469	36.32 %
4000 - Fixed Asset Purchases	223	13,661	13,438	1.63 %	28,013	164,000	135,987	17.08 %
5000 - Debt Service	0	19,159	19,159	0.00 %	67,019	230,000	162,981	29.14 %
5500 - Election Expenses	0	183	183	0.00 %	2,196	2,200	4	99.82 %
6000 - Contingencies	0	1,999	1,999	0.00 %	0	24,000	24,000	0.00 %
6500 - Reserves	0	413,444	413,444	0.00 %	0	4,961,400	4,961,400	0.00 %
Total Level1: 300 - Other Expenses:	79,647	749,122	669,475	10.63 %	1,408,259	8,991,100	7,582,841	15.66 %
Total Expense:	209,372	892,506	683,134	23.46 %	2,889,641	10,712,400	7,822,759	26.97 %
Total Revenues	1,426,299	892,506	533,793	-159.81 %	8,559,063	10,712,400	-2,153,338	-79.90 %
Total Fund: 35 - WATER SUPPLY FUND:	1,216,927	0	1,216,927		5,669,421	0	5,669,421	
Report Total:	2,422,242	0	2,422,242		7,617,716	0	7,617,716	

EXHIBIT 27-E

Statement of Revenue Over Expense - No Decimals

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For Fiscal: 2017-2018 Period Ending: 04/30/2018

Fund Summary

Fund	April Activity	April Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
24 - MITIGATION FUND	409,111	0	409,111		739,116	0	739,116	
26 - CONSERVATION FUND	796,204	0	796,204		1,209,179	0	1,209,179	
35 - WATER SUPPLY FUND	1,216,927	0	1,216,927		5,669,421	0	5,669,421	
Report Total:	2,422,242	0.02	2,422,242		7,617,716	0	7,617,716	

ITEM: PUBLIC HEARING

31. CONSIDER ADOPTION OF JULY THROUGH SEPTEMBER 2018 QUARTERLY WATER SUPPLY STRATEGY AND BUDGET

Meeting Date: June 18, 2018 **Budgeted: N/A**

From: David J. Stoldt, General Manager **Program/ Line Item No.: N/A**

Prepared By: Jonathan Lear **Cost Estimate: N/A**

General Counsel Review: N/A

Committee Recommendation: N/A

CEQA Compliance: Notice of Exemption, CEQA, Article 19, Section 15301 (Class 1) ESA Compliance: Consistent with the September 2001 and February 2009 Conservation Agreements between the National Marine Fisheries Service and California American Water to minimize take of listed steelhead in the Carmel River and Consistent with SWRCB WR Order Nos. 95-10, 98-04, 2002-0002, and 2016-0016.

SUMMARY: The Board will accept public comment and take action on the **July through September 2018** Quarterly Water Supply Strategy and Budget for California American Water's (CalAm's) Main and Satellite Water Distribution Systems (WDS), which are within the Monterey Peninsula Water Resources System (MPWRS). The proposed budgets, which are included as **Exhibits 31-A** and **31-B**, show monthly production by source of supply that is required to meet projected customer demand in CalAm's Main and Laguna Seca Subarea systems, i.e., Ryan Ranch, Bishop, and Hidden Hills, during the **July through September 2018** period. The proposed strategy and budget is designed to maximize the long-term production potential and protect the environmental quality of the Seaside Groundwater and Carmel River Basins.

Exhibit 31-A shows the anticipated production by CalAm's Main system for each production source and the actual production values for the water year to date through the end of **May 2018**. Cal-Am's annual Main system production for Water Year (WY) 2018 will not exceed 10,130 acre-feet (AF). Sources available to meet customer demand are 1,820 AF from the Coastal Subareas of the Seaside Groundwater Basin as set by the Seaside Basin Adjudication Decision and 8,310 AF from the Carmel River as set by WRO 2016-16. Additional water projects and water rights available are an estimated 1,320 AF from ASR Phase 1 and 2 recovery, 300 AF from the Sand City Desalination Plant, and an average of 225 AF from CalAm's Table 13 water rights. Under Table 13 water rights, CalAm is allowed to produce water for in-basin uses when bypass flows are in excess of permit conditions. The schedule of production from the Carmel Valley Alluvial Aquifer is consistent with State Water Resources Control Board (SWRCB) Order Nos. 95-10, 98-04, 2002-0002, and 2016-0016. In compliance with WRO 2016-0016, any water diverted under these rights must be used to reduce unlawful diversion from the Carmel River Basin.

Exhibit 31-B shows the anticipated production by CalAm's Laguna Seca Subarea systems for

each production source, and the actual production values for WY 2018 to date through the end of **May 2018**. According to the Seaside Basin Adjudication Decision, CalAm's production has been reduced to 0 AF. It is recognized that CalAm will need to produce water to serve its customers and this table is produced as a ministerial component of tracking the implementation of the Adjudication Decision. CalAm has filed in the most recent general rate case with the California Public Utility Commission to intertie the main system and satellite systems to solve this issue.

RECOMMENDATION: The Board should receive public input, close the Public Hearing, and discuss the proposed quarterly water supply budget. District staff recommends adoption of the proposed budget. The budget is described in greater detail in **Exhibit 31-C, Quarterly Water Supply Strategy Report: July – September 2018**.

BACKGROUND: The Water Supply Strategy and Budget prescribes production within CalAm's Main and Laguna Seca Subarea systems and is developed on a quarterly schedule. Staff from the District, CalAm, the National Marine Fisheries Services (NMFS), State Water Resources Control Board's Division of Water Rights (SWRCB-DWR), and the California Department of Fish and Wildlife (CDFW) cooperatively develop this strategy to comply with regulatory requirements and maximize the environmental health of the resource system while meeting customer demand. To the greatest extent pumping in the Carmel Valley is minimized in the summer months and the Seaside wells are used to meet demand by recovering native water and banked Carmel River water. Also, it was agreed that CalAm will operate its wells in the Lower Carmel Valley in a downstream to upstream order.

If flows exceed 20 cfs at the District's Don Juan Gage, CalAm is allowed to produce from its Upper Carmel Valley Wells, which are used to supply water for injection into the Seaside Groundwater Basin. The permitted diversion season for ASR is between December 1 and May 31. Diversions to storage for ASR will be initiated whenever flows in the river are above permit threshold values. For planning purposes, the QWB group schedules diversions to ASR storage based on operational days that would occur in an average streamflow year. CalAm may also divert under Table 13 Water Rights for in-basin use within Carmel Valley when flows are adequate. This schedule is estimated with average year streamflow conditions and daily demand for Carmel Valley. There is also a projected goal of producing 25 AF of treated brackish groundwater from the Sand City Desalination Plant in each of these three months.

Rule 101, Section B of the District Rules and Regulations requires that a Public Hearing be held at the time of determination of the District water supply management strategy. Adoption of the quarterly water supply strategy and budget is categorically exempt from the California Environmental Quality Act (CEQA) requirements as per Article 19, Section 15301 (Class 1). A Notice of Exemption will be filed with the Monterey County Clerk's office, pending Board action on this item.

EXHIBITS

- 31-A** Quarterly Water Supply Strategy and Budget for Cal-Am Main System: July-September 2018
- 31-B** Quarterly Water Supply Strategy and Budget for Cal-Am Subsystems: July-September 2018
- 31-C** Quarterly Water Supply Strategy and Budget Report: July-September 2018

EXHIBIT 31-A

**California American Water Main Distribution System
Quarterly Water Supply Strategy and Budget: July - September 2018
Proposed Production Targets by Source and Projected Use in Acre-Feet**

SOURCE/USE	MONTH			YEAR-TO-DATE		
	Jul-18	Aug-18	Sep-18	Oct-17 - May-18	% of YTD	% of Annual
Source						
Carmel Valley Aquifer						
Upper Subunits	0	0	0	889		
Lower Subunits (95-10)	819	822	747	5,129	98.2%	65.3%
ASR Diversion	0	0	0			
Table 13 Diversion (Service)	0	0	0			
Total	819	822	747	6,018		
Seaside Groundwater Basin						
Coastal Subareas	40	40	40	1,484	134.9%	81.5%
ASR Recovery	440	440	440	0	0.0%	
Sand City Desalination	<u>25</u>	<u>25</u>	<u>25</u>	165	82.7%	55.1%
Total	1,324	1,327	1,252	1,649		
Use						
Customer Service	1,324	1,327	1,252	7,667	119.3%	
Table 13 in Basin Use	<u>0</u>	<u>0</u>	<u>0</u>			
Total Customer Use	1,324	1,327	1,252	7,667		
ASR Injection	<u>0</u>	<u>0</u>	<u>0</u>			
Total	1,324	1,327	1,252			

Notes:

1. The annual budget period corresponds to the Water Year, which begins on October 1 and ends on September 30 of the following Calendar Year.
2. Total monthly production for "Customer Service" in CAW's main system was calculated by multiplying total annual production (10,131 AF) times the average percentage of annual production for July, August, and September (9.8%, 9.7%, and 9.0%, respectively). According to District Rule 160, the annual production total was based on the assumption that production from the Coastal Subareas of the Seaside Groundwater Basin would not exceed 1,820 AF and production from Carmel River sources, without adjustments for water produced from water resources projects, would not exceed 8,310 AF in WY 2018. The average production percentages were based on monthly data for customer service from WY 2014 and 2015.
3. The production targets for CAW's wells in the Seaside Coastal Subareas are based on the need for CAW to produce its full Standard Allocation to be in compliance with SWRCB WRO No. 2016-0016.
4. It should be noted that monthly totals for Carmel Valley Aquifer sources may be different than those shown in MPWMD Rule 160, Table XV-3. These differences result from monthly target adjustments needed to be consistent with SWRCB WRO 98-04, which describes how Cal-Am Seaside well field is to be used to offset production in Carmel Valley during low-flow periods. Adjustments are also made to the Quarterly Budgets to ensure that compliance is achieved on an annual basis with MPWMD Rule 160 totals.
5. ASR recovery values will be evaluated and adjusted according to climate and River conditions.

**California American Water Laguna Seca Subarea Distribution Systems
Quarterly Water Supply Strategy and Budget: July - September 2018**

Proposed Production Targets by Source and Projected Use in Acre-Feet

SOURCE/USE	MONTH			YEAR-TO-DATE		
	Jul-18	Aug-18	Sep-18	Oct-17 - May-18	% YTD	% of Annual Budget
Source						
Seaside Groundwater Basin						
Laguna Seca Subarea	0	0	0	168		
Other	0	0	0	0	0.0%	0.0%
Use						
Customer Service	0	0	0			
Total	0	0	0	168		

Notes:

1. The annual budget period corresponds to the Water Year, which begins on October 1 and ends on September 30 of the following Calendar Year.
2. Total monthly production for "Customer Service" in CAW's Laguna Seca Subarea systems was calculated by multiplying total annual production (48 AF) times the average percentage of annual production for July, August, and September (10.7%, 10.1%, and 9.7%, respectively). The annual production total was based on the assumption that production from the Laguna Seca Subarea of the Seaside Groundwater Basin would not exceed 0 AF. The 0 AF annual production limit is specified in the Seaside Basin Adjudication Decision and is subject to change.
3. It should be noted that, based on recent historical use, actual monthly use will likely exceed the proposed monthly production target. In this context, the production targets represent the maximum monthly production that should occur so that CAW remains within its Standard Production Allocation for the Laguna Seca Subarea specified in the Seaside Decision. Accordingly, actual production beyond these production targets will be subject to replenishment assessment by the Seaside Basin Watermaster.
4. "Other" production sources refer to supplies transferred to Laguna Seca Subarea customers from CAW's Carmel River sources or water rights acquired from other producers in the Seaside Basin to produce additional water. For example, under emergency conditions, water can be transferred from sources that serve customers in CAW's main system, via an existing interconnection, to customers in CAW's Ryan Ranch system.
5. The production targets for CAW's wells in the Seaside Coastal Subareas are based on the need for CAW to produce its full Standard Allocation to be in compliance with SWRCB WRO No. 2016-0016.
6. Year to date production numbers are estimated pending finalization of CAW production data.
7. As approved by MPWMD Board, allocations of 3.17 AF and 1.088 AF of metered sales has been transferred to CHOMP within the Ryan Ranch Unit of CalAm (in the Laguna Seca Sub-Area) from Cypress Pacific from DBO

EXHIBIT 31-C

Quarterly Water Supply Strategy and Budget Report California American Water Main Water Distribution System: July – September 2018

1. Management Objectives

The Monterey Peninsula Water Management District (District) desires to maximize the long-term production potential and protect the environmental quality of the Carmel River and Seaside Groundwater Basins. In addition, the District desires to maximize the amount of water that can be diverted from the Carmel River Basin and injected into the Seaside Groundwater Basin while complying with the instream flow requirements recommended by the National Marine Fisheries Service (NMFS) to protect the Carmel River steelhead population. To accomplish these goals, a water supply strategy and budget for production within California American Water's (CalAm's) Main and Laguna Seca Subarea water distribution systems is reviewed quarterly to determine the optimal strategy for operations, given the current hydrologic and system conditions, and legal constraints on the sources and amounts of water to be produced.

2. Quarterly Water Supply Strategy: July - September 2018

On June 7, 2018 staff from the District, CalAm, the National Marine Fisheries Services (NMFS), State Water Resources Control Board's Division of Water Rights (SWRCB-DWR), and the California Department of Fish and Wildlife (CDFW) met and discussed the proposed water supply strategy and related topics for upcoming quarter.

Carmel River Basin CalAm will operate its wells in the Lower Carmel Valley in a downstream to upstream sequence, as needed to meet customer demand. For this quarterly water budget, it was agreed that CalAm would plan to cease any Upper Valley production when the River enters the "Low Flow" regime. To the maximum extent, pumping will be shifted away from the river wells and Seaside native and banked ASR water will be used to meet demand in the summer months. Any new sources of water reduce the water available to be pumped from the river on a one to one basis consistent with SBO 2016-0016.

Seaside Groundwater Basin CalAm will continue to produce water from the Coastal Subareas of the Seaside Basin during this period, as necessary to meet system demand and facilitate ASR recovery. There is also a goal to produce 25 AF of treated brackish groundwater from the Sand City Desalination Plant in each of these three months. It is recognized that, based on recent historical use, CalAm's production from the Laguna Seca Subarea during this period cannot be reduced to zero, as is set by CalAm's allocation specified in the Seaside Basin Adjudication Decision. In this context, the production targets represent the maximum monthly production that should occur so that CalAm remains within its adjudicated allocation for the Laguna Seca Subarea. Under the amended Seaside Basin Decision, CalAm is allowed to use production savings in the Coastal Subareas to offset over-production in the Laguna Seca

Subarea. However, the quarterly budget was developed so that CalAm would produce all native groundwater in the Coastal Subareas and Laguna Seca production would be over the Adjudication allotment.

ITEM: PUBLIC HEARING**32. CONSIDER ADOPTION OF PROPOSED FY 2018-2019 MPWMD BUDGET AND RESOLUTION 2018-10**

Meeting Date:	June 18, 2018	Budgeted:	N/A
From:	David J. Stoldt, General Manager	Program/ Line Item No.:	N/A
Prepared By:	Suresh Prasad	Cost Estimate:	N/A

General Counsel Review: N/A**Committee Recommendation: N/A****CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.**

SUMMARY: At the May 21, 2018 Board meeting, staff presented the proposed budget for Fiscal Year 2018-2019. After receiving staff's presentation and responses to questions regarding the proposed budget, the Board requested comments and changes have been incorporated in this version of the budget. Staff has reviewed the budget and made further adjustments to the proposed budget. The latest version of the proposed budget for Fiscal Year (FY) 2018-2019 is attached as **Exhibit 32-B**. While preparing the proposed budget, District staff was mindful of the continued economic conditions as well as the current status of the District's three main funding sources (User Fee Revenue, Property Tax Revenue, and Water Supply Charge). This budget assumes continuation of the adopted annual Water Supply Charge and the User Fee revenue from ratepayers of California American Water in FY 2018-2019. This budget also takes into account District's existing Rabobank ASR loan debt obligation. Proposed expenditures and revenues each total \$15,989,300, which is slightly less for expenditures and revenues from the amount budgeted in FY 2017-2018. A more detailed justification of the proposed budget is provided in the transmittal letter which is part of the budget document. This proposed budget does not include the use of reserves to balance the proposed budget. The FY 2018-2019 Budget also assumes payment of \$230,000 towards debt service (interest and principal) for the Rabobank ASR Loan. The budget document has been presented in same format as in prior years.

RECOMMENDATION: Staff recommends that the Board adopt Resolution No. 2018-10, A Resolution of the Board of Directors of the Monterey Peninsula Water Management District Adopting the Budget for Fiscal Year 2018-2019.

BACKGROUND: After compilation of the original requests from all Divisions, a detailed review and several adjustments by Division Managers and the General Manager, culminated this budget with proposed expenditures and revenues for FY 2018-2019 totaling \$15,989,300, of which \$3,864,800 or 24% includes reimbursement funds from grants, California American Water and other agencies.

In the past, District budgets had been balanced by use of previously accumulated reserves. At the District's strategic planning session on September 29, 2004, staff recommended that a balanced budget be prepared for FY 2005-2006 using a combination of revenue and expenditure adjustments to eliminate the use of reserve funds. At the January 19, 2005 budget workshop, the Board adopted an eight-part strategy for balancing the FY 2005-2006 Budget. In being mindful of the 2005 Board adopted strategy, every effort was made to balance this proposed budget without the use of reserves. This proposed FY 2018-2019 Budget was balanced without the use of reserves to maintain all of District's programs and services. This budget assumes the continued collection of the annual Water Supply Charge and the User Fee revenues from ratepayers of the California American Water.

EXHIBITS**32-A** Draft Resolution No. 2018-10**32-B** Draft Fiscal Year 2018-2019 Proposed Budget

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EXHIBIT 32-A

RESOLUTION NO. 2018-10

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
ADOPTING THE BUDGET FOR FISCAL YEAR 2018-2019**

WHEREAS, the General Manager has proposed a budget for Fiscal Year 2018-2019, a copy of which is on file at the District's office.

WHEREAS, the Board of Directors has examined, and deliberated on, the budget during meetings held on May 21, 2018 and June 18, 2018.

NOW, THEREFORE BE IT RESOLVED by the Board of Directors of the Monterey Peninsula as follows:

1. That the said budget as approved at the June 18, 2018 Board of Directors Meeting is hereby approved and adopted as the budget for the Monterey Peninsula Water Management District for Fiscal Year 2018-2019.
2. That the General Manager may delegate the authority to implement this resolution to the Administrative Services Manager/Chief Financial Officer.
3. That the General Manager is authorized and directed to transfer funds from one activity to another within a given fund, and from one Division to another Division, as such times are appropriate, in accordance with generally-accepted accounting principles and consistent with the objectives outlined in the approved budget.
4. That any contract for professional services, or other expenditures for procuring equipment, supplies or services, included in the budget that exceeds \$15,000 shall be executed by the General Manager only upon approval by the Board of Directors at a meeting of the Board of Directors.

On a motion by Director _____ and seconded by Director _____ the foregoing resolution is duly adopted this 18th day of June 2018 by the following votes:

Ayes:

Nays:

Absent:

I, David J. Stoldt, Secretary to the Board of Directors of the Monterey Peninsula Water Management District, hereby certify that the foregoing is a resolution duly adopted on the 18th day of June 2018.

Witness my hand and seal of the Board of Directors this 18th day of June 2018.

David J. Stoldt
Secretary to the Board

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Fiscal Year 2018-2019 Budget

June 18, 2018



2018-2019 BUDGET

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RESOLUTION NO. 2018-10

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
ADOPTING THE BUDGET FOR FISCAL YEAR 2018-2019**

WHEREAS, the General Manager has proposed a budget for Fiscal Year 2018-2019, a copy of which is on file at the District’s office.

WHEREAS, the Board of Directors has examined, and deliberated on, the budget during meetings held on May 21, 2018 and June 18, 2018.

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1. That the said budget as approved at the June 18, 2018 Board of Directors Meeting is hereby approved and adopted as the budget for the Monterey Peninsula Water Management District for Fiscal Year 2018-2019.
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3. That the General Manager is authorized and directed to transfer funds from one activity to another within a given fund, and from one Division to another Division, as such times are appropriate, in accordance with generally-accepted accounting principles and consistent with the objectives outlined in the approved budget.
4. That any contract for professional services, or other expenditures for procuring equipment, supplies or services, included in the budget that exceeds \$15,000 shall be executed by the General Manager only upon approval by the Board of Directors at a meeting of the Board of Directors.

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Witness my hand and seal of the Board of Directors this 18th day of June 2018.

David J. Stoldt
Secretary to the Board



June 18, 2018

Chairperson Clarke and Board Members
 Monterey Peninsula Water Management District
 5 Harris Court, Building G
 Monterey, California 93940

Dear Chairperson Clarke and Board Members:

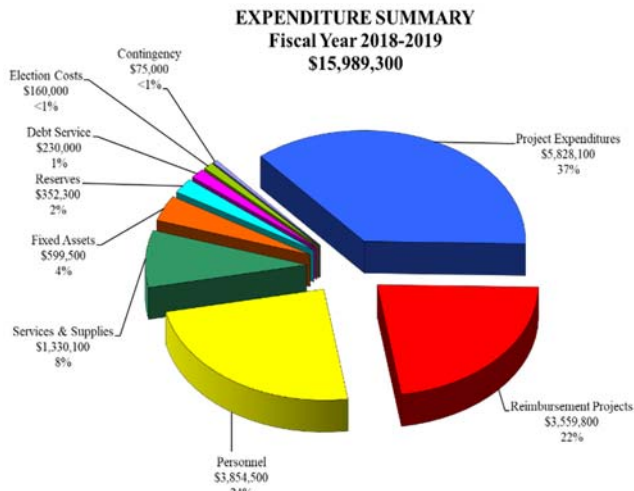
Budget Overview

This letter transmits the recommended budget for Fiscal Year (FY) 2018-2019. While preparing the budget, District staff was mindful of the continuing uncertain economic conditions as well as the current status of the District’s existing funding sources, including the user fee revenue. In preparing this year’s budget, staff adhered to the strategy to adopt balanced budgets as directed by the Board of Directors in 2005. The FY 2018-2019 Budget does not include use of reserves in order to maintain District programs and services, and it does assume continued collection of the previously adopted Water Supply Charge. This budget also includes continued collection of the User Fee revenue from ratepayers of California American Water.

After compilation of the original requests from all Divisions, a detailed review, and several adjustments by Division Managers and the General Manager, culminated this budget with proposed expenditures and revenues for FY 2018-2019 totaling \$15,989,300, of which \$3,864,800 or 24% includes reimbursement funds from grants, California American Water ratepayers and other agencies.

Expenditures

As shown in the graph on the right and in the expenditures portion of the FY 2018-2019 Budget, the budgeted expenditures of \$15,989,300 slightly less from the amount budgeted in FY 2017-2018. The project expenditures portion of the budget includes \$3,579,000 towards water supply projects (Water Projects 1 & 2 or Aquifer Storage Recovery Project), Pure Water Monterey (Groundwater Replenishment Project), Local Water Projects, and other Water Supply Projects), \$1,668,600 towards mitigation projects, \$580,500 towards non-reimbursable conservation & rebate program activities, and



Chairperson Clarke and Board Members
 Page 2 of 3
 June 18, 2018

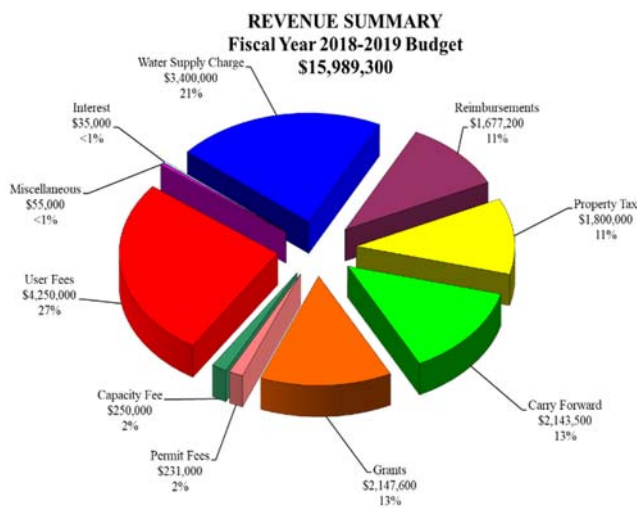
\$3,559,800 towards reimbursement project costs. The reimbursable project expenditure budget includes funds for the operation of Water Projects 1 & 2, Los Padres Dam Alternative Study, Sleepy Hollow Intake construction, grant funded projects, and conservation & rebate program costs. The budget was prepared with the assumption that Cal-Am would continue to reimburse the District for the operation of Water Project 1 & 2.

Other large project expenditures include \$905,500 for riparian and erosion control activities which includes \$800,000 for San Carlos restoration project, \$403,700 for the operation of the Sleepy Hollow fish rearing facility and related fish rescue activities, \$126,400 for lagoon and hydrologic monitoring, \$620,500 for conservation related activities, and \$700,000 for water conservation rebates. The rebate amount is reimbursable by Cal-Am ratepayers. The expenditure budget also includes \$275,000 for design, permitting, construction and operation of a new fish counting weir for fisheries program.

The budget for legal expenses is \$400,000 which is maintained at the same level from last fiscal year. The budget also assumes payment of \$230,000 for debt service (interest and principal) towards the Rabobank ASR loan. The budget also includes \$599,500 for fixed assets purchases, of which \$350,000 is for new database system for Water Demand Division. The FY 2018-2019 Budget also includes a Capital Improvement Project Forecast as requested by the Board of Directors in 2005.

Revenues

The FY 2018-2019 revenue budget totals \$15,989,300 which is slightly less from the amount budgeted in FY 2017-2018. This budget assumes collection of the previously adopted Water Supply Charge for FY 2018-2019. This budget also includes continued collection of the User Fee revenue in the amount of \$4,250,000 from ratepayers of California American Water. This User Fee revenue projection is based on an estimated collection of revenues by California American Water. Property tax revenues are projected to be \$1,800,000 which is slightly higher than the amount budgeted in FY 2017-2018 as property values have been increasing over the last few years. Capacity Fees are estimated to be \$250,000, permit revenues are budgeted at \$231,000 are both projected at the same level as prior fiscal year. Projected revenues also include reimbursements of \$491,600 from Cal-Am for ASR 1 and ASR 2 operational costs, \$970,000 from Cal-Am ratepayers for rebates, \$54,600 for services provided to the Seaside Basin Watermaster, and \$2,147,600 in grant funds for projects as detailed in the expenditure section of the budget.



Reserves

The following table summarizes the ending balances in the reserve accounts. There are changes to reserve balances as a result of the proposed budget:

Chairperson Clarke and Board Members

Page 3 of 3

June 18, 2018

Reserve Description	Projected Balance 06/30/18	FY 2018-2019 Change	Projected Balance 06/30/19
Insurance/Litigation Reserve	\$250,000	\$0	\$250,000
Flood/Drought Reserve	328,944	0	328,944
Capital Equipment Reserve	332,000	100,000	432,000
Debt Reserve Fund	221,214	0	221,214
Pension Reserve Fund	0	100,000	100,000
OPEB Reserve Fund	0	100,000	100,000
General Operating Reserve	9,575,449	(2,091,200)	7,484,249
Totals	\$10,707,607	(\$1,791,200)	\$8,916,407

As the above table indicates the total reserve is expected to have a balance of approximately \$8,916,407, or 74% of the operating budget. The reserve change column has carry-over in the amount of \$2,143,500 and \$352,300 in reserves set aside for the current fiscal year. The \$352,300 includes \$200,000 set aside for pension/other post-employment benefit reserve accounts. The carry-over is money that was not spent in prior fiscal year for projects and so the projects are rolled forward to the current fiscal year.

Summary

The 2018-2019 Budget was prepared using the strategies adopted in 2005 by the Board of Directors to adopt balanced budgets on an annual basis. The FY 2018-2019 Budget does not include use of reserves to balance the budget. This budget assumes continued collection of the District's three main sources of revenues (Water Supply Charge, User Fee, and Property Tax), which will allow the District to maintain its service levels currently provided by the District, and sustain its ability to achieve the objectives in the District's Strategic Plan, including Mission and Vision Statements. The District Management Team would like to thank the Board of Director's and other District employees for their contributions and participation in the development of the FY 2018-2019 Budget. They have made contribution to the development of the budget under difficult circumstances and we acknowledge their efforts. As always, this challenging process has produced an excellent document worthy of recognition.

Respectfully submitted:

David J. Stoldt
General Manager

Suresh Prasad
Administrative Services Manager/
Chief Financial Officer

Larry Hampson
Planning & Engineering Manager/
District Engineer

Stephanie Locke
Water Demand Manager



MISSION STATEMENT

The mission of the Monterey Peninsula Water Management District is to promote or provide for long-term sustainable water supply, and to manage and protect water resources for the benefit of the community and the environment.

VISION STATEMENT

The MPWMD:

- 1) will strive to ensure a public role in development, ownership, and oversight of water supply solutions in collaboration with private or other public entities, resulting in sustainable, legal, affordable, and environmentally responsible water supply, consistent with adopted general plans;*
- 2) shall carry out its leadership role in water resource management in a fiscally responsible and professional manner.*

EXPENDITURE SUMMARY

Fiscal Year 2018-2019

\$15,989,300

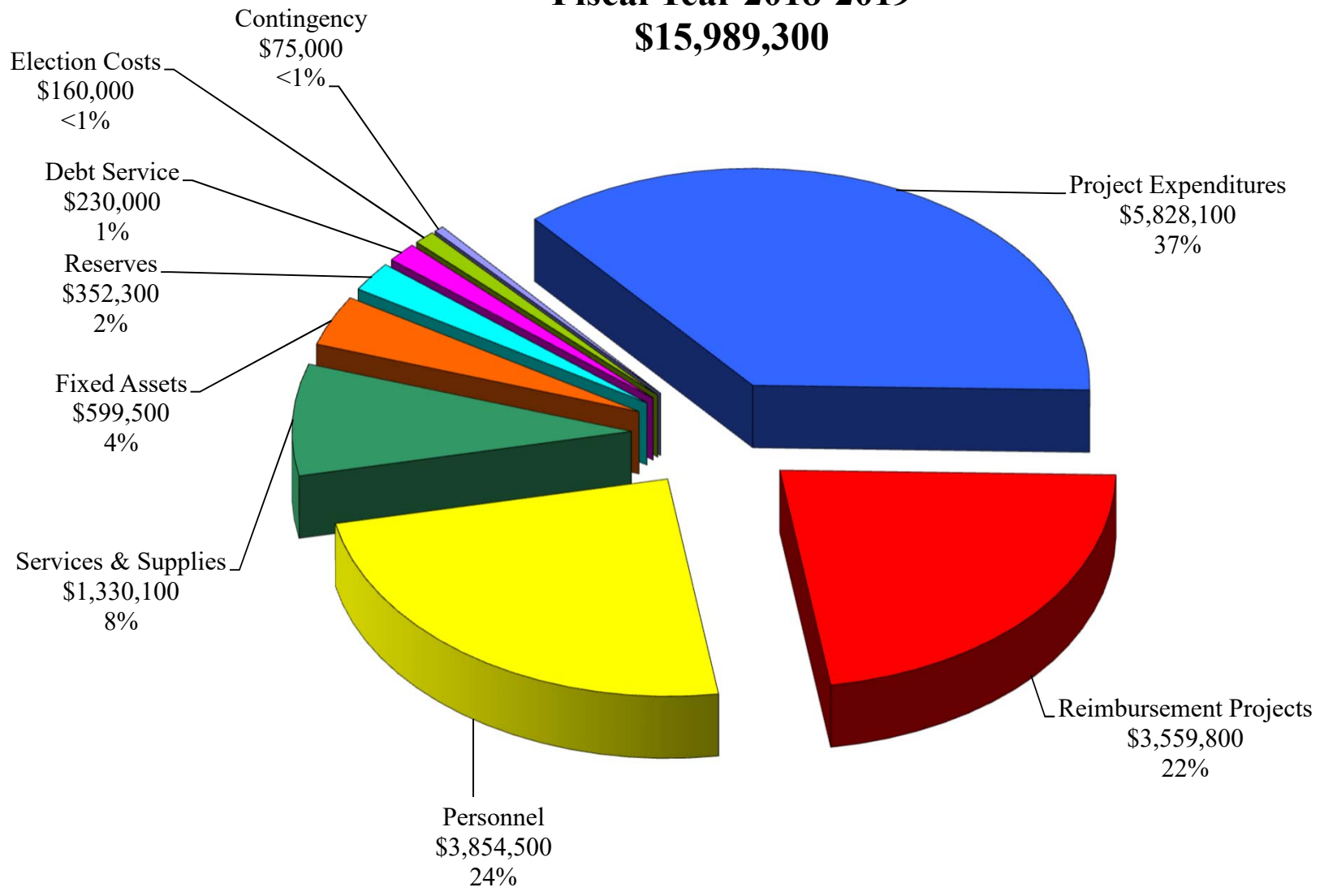


EXHIBIT 32-B

**Monterey Peninsula Water Management District
Expenditures Comparison by Year
Fiscal Year 2018-2019 Budget**

	FY 2016-2017 <u>Revised</u>	FY 2017-2018 <u>Revised</u>	FY 2018-2019 <u>Proposed</u>	Change From <u>Previous Year</u>	Percentage <u>Change</u>
<u>PERSONNEL</u>					
Salaries	\$2,406,700	\$2,502,000	\$2,684,600	\$182,600	7.30%
Retirement	407,600	449,500	528,900	79,400	17.66%
Unemployment Compensation	3,000	3,000	3,000	0	0.00%
Auto Allowance	6,000	6,000	6,000	0	0.00%
Deferred Compensation	8,400	8,400	9,100	700	8.33%
Temporary Personnel	41,200	53,000	35,000	(18,000)	-33.96%
Workers Comp. Ins.	48,600	50,900	55,800	4,900	9.63%
Employee Insurance	427,600	437,300	448,400	11,100	2.54%
Medicare & FICA Taxes	41,500	44,100	44,600	500	1.13%
Personnel Recruitment	6,500	2,000	3,000	1,000	50.00%
Other Benefits	0	0	1,500	1,500	100.00%
Staff Development	34,700	43,400	34,600	(8,800)	-20.28%
Subtotal	\$3,431,800	\$3,599,600	\$3,854,500	\$254,900	7.08%
<u>SERVICES & SUPPLIES</u>					
Board Member Comp	\$37,000	\$45,400	\$34,000	(\$11,400)	-25.11%
Board Expenses	10,000	8,000	10,000	2,000	25.00%
Rent	23,200	23,200	23,200	-	0.00%
Utilities	38,200	38,800	33,000	(5,800)	-14.95%
Telephone	42,900	45,600	40,600	(5,000)	-10.96%
Facility Maintenance	37,900	42,800	41,200	(1,600)	-3.74%
Bank Charges	4,000	4,000	4,000	-	0.00%
Office Supplies	21,800	20,600	17,000	(3,600)	-17.48%
Courier Expense	7,800	8,100	8,000	(100)	-1.23%
Postage & Shipping	6,400	6,400	6,700	300	4.69%
Equipment Lease	14,000	14,000	14,000	-	0.00%
Equip. Repairs & Maintenance	7,500	7,500	7,000	(500)	-6.67%
Printing/Duplicating/Binding	9,900	9,400	500	(8,900)	-94.68%
IT Supplies/Services	90,400	100,000	130,000	30,000	30.00%
Operating Supplies	18,800	19,200	19,100	(100)	-0.52%
Legal Services	400,000	400,000	400,000	-	0.00%
Professional Fees	210,000	351,500	358,000	6,500	1.85%
Transportation	23,600	26,600	34,000	7,400	27.82%
Travel	32,100	34,600	24,600	(10,000)	-28.90%
Meeting Expenses	7,100	6,900	5,900	(1,000)	-14.49%
Insurance	45,100	45,000	52,000	7,000	15.56%
Legal Notices	4,300	3,700	3,100	(600)	-16.22%
Membership Dues	29,100	34,600	35,700	1,100	3.18%
Public Outreach	3,500	5,700	5,500	(200)	-3.51%
Assessors Administration Fee	20,000	20,000	20,000	-	0.00%
Miscellaneous	3,600	3,000	3,000	-	0.00%
Subtotal	\$1,148,200	\$1,324,600	\$1,330,100	\$5,500	0.42%
FIXED ASSETS	121,500	893,500	599,500	(\$294,000)	-32.90%
PROJECT EXPENDITURES					
Water Supply	3,979,195	2,050,500	3,579,000	1,528,500	74.54%
Mitigation	439,800	715,400	1,668,600	953,200	133.24%
Conservation	179,500	751,300	580,500	(170,800)	-22.73%
Reimbursement Projects	2,587,900	2,180,400	3,559,800	1,379,400	63.26%
DEBT SERVICE	230,000	230,000	230,000	0	0.00%
FLOOD/DROUGHT RESERVE	66,600	0	0	0	0.00%
CAPITAL EQUIP. RESERVE	0	188,000	100,000	(88,000)	-46.81%
GENERAL FUND BALANCE	783,050	5,032,500	52,300	(4,980,200)	-98.96%
PENSION RESERVE	0	0	100,000	100,000	100.00%
OPEB RESERVE	0	0	100,000	100,000	100.00%
ELECTION EXPENSE	0	7,000	160,000	153,000	2185.71%
CONTINGENCY	75,000	75,000	75,000	0	0.00%
EXPENDITURE TOTAL	\$13,042,545	\$17,047,800	\$15,989,300	(\$1,058,500)	-6.21%

**Monterey Peninsula Water Management District
Expenditures by Operating Fund
Fiscal Year 2018-2019 Budget**

	<u>Mitigation</u>	<u>Water Supply</u>	<u>Conservation</u>	<u>Total</u>
<u>PERSONNEL</u>				
Salaries	\$1,067,100	\$937,000	\$680,500	\$2,684,600
Retirement	212,000	191,100	125,800	528,900
Unemployment Compensation	1,200	1,000	800	3,000
Auto Allowance	1,200	3,600	1,200	6,000
Deferred Compensation	1,400	5,400	2,300	9,100
Temporary Personnel	14,000	11,200	9,800	35,000
Workers Comp. Ins.	33,200	19,600	3,000	55,800
Employee Insurance	189,500	138,500	120,400	448,400
Medicare & FICA Taxes	17,800	16,000	10,800	44,600
Personnel Recruitment	1,200	1,000	800	3,000
Other Benefits	600	500	400	1,500
Staff Development	10,500	9,400	14,700	34,600
Subtotal	\$1,549,700	\$1,334,300	\$970,500	\$3,854,500
<u>SERVICES & SUPPLIES</u>				
Board Member Comp	13,600	10,900	9,500	34,000
Board Expenses	4,000	3,200	2,800	10,000
Rent	10,600	9,800	2,800	23,200
Utilities	13,300	10,700	9,000	33,000
Telephone	16,200	13,600	10,800	40,600
Facility Maintenance	16,600	13,400	11,200	41,200
Bank Charges	1,600	1,300	1,100	4,000
Office Supplies	6,600	5,400	5,000	17,000
Courier Expense	3,200	2,600	2,200	8,000
Postage & Shipping	2,700	2,200	1,800	6,700
Equipment Lease	5,600	4,500	3,900	14,000
Equip. Repairs & Maintenance	2,800	2,200	2,000	7,000
Printing/Duplicating/Binding	200	200	100	500
IT Supplies/Services	52,000	41,600	36,400	130,000
Operating Supplies	1,300	1,100	16,700	19,100
Legal Services	140,000	200,000	60,000	400,000
Professional Fees	143,200	114,600	100,200	358,000
Transportation	13,700	13,500	6,800	34,000
Travel	7,700	6,400	10,500	24,600
Meeting Expenses	2,400	1,900	1,600	5,900
Insurance	20,800	16,600	14,600	52,000
Legal Notices	1,300	1,100	700	3,100
Membership Dues	10,900	8,700	16,100	35,700
Public Outreach	2,200	1,800	1,500	5,500
Assessors Administration Fee	5,800	8,500	5,700	20,000
Miscellaneous	1,200	1,000	800	3,000
Subtotal	\$499,500	\$496,800	\$333,800	\$1,330,100
FIXED ASSETS	166,600	124,000	308,900	599,500
PROJECT EXPENDITURES				0
Water Supply	0	3,579,000	0	3,579,000
Mitigation	1,618,100	50,500	0	1,668,600
Conservation	0	0	580,500	580,500
Reimbursement Projects	1,988,000	679,200	892,600	3,559,800
DEBT SERVICE	0	230,000	0	230,000
CAPITAL EQUIP. RESERVE	50,000	25,000	25,000	100,000
GENERAL FUND BALANCE	32,100	19,000	1,200	52,300
PENSION RESERVE	40,000	32,000	28,000	100,000
OPEB RESERVE	40,000	32,000	28,000	100,000
ELECTION EXPENSE	64,000	51,200	44,800	160,000
CONTINGENCY	30,000	24,000	21,000	75,000
EXPENDITURE TOTAL	\$6,078,000	\$6,677,000	\$3,234,300	\$15,989,300

**Monterey Peninsula Water Management District
Labor Allocation by Operating Funds
Fiscal Year 2018-2019**

	<u>Mitigation</u>	<u>Water Supply</u>	<u>Conservation</u>	<u>Total</u>
<u>General Manager's Office</u>				
General Manager	15%	60%	25%	100%
Executive Assistant	25%	50%	25%	100%
<u>Administrative Services</u>				
ASD Mgr/CFO	33%	34%	33%	100%
Accountant	33%	34%	33%	100%
Human Resources Analyst	33%	34%	33%	100%
Office Services Supervisor	33%	34%	33%	100%
Accounting/Office Speaciliat	33%	34%	33%	100%
Information Technology Manager	33%	34%	33%	100%
GIS Specialist	33%	34%	33%	100%
<u>Planning & Engineering</u>				
P&E Mgr/District Engineer	50%	50%	0%	100%
Water Resources Engineer	25%	75%	0%	100%
Riparian Projects Coordinator	80%	20%	0%	100%
River Maintenance Specialist	100%	0%	0%	100%
Environmental Programs Specialist	100%	0%	0%	100%
<u>Water Demand</u>				
Water Demand Manager	0%	20%	80%	100%
Conservation Rep II	0%	75%	25%	100%
Conservation Rep II	0%	25%	75%	100%
Conservation Rep I	0%	0%	100%	100%
Conservation Rep I	0%	0%	100%	100%
Conservation Technician II	0%	0%	100%	100%
<u>Water Resources</u>				
Water Resources Manager	0%	0%	0%	0%
Senior Hydrogeologist	10%	90%	0%	100%
Hydrography Programs Coordinator	90%	10%	0%	100%
Associate Hydrologist	8%	92%	0%	100%
Hydrology Technician	50%	50%	0%	100%
Senior Fisheries Biologist	95%	5%	0%	100%
Associate Fisheries Biologist	100%	0%	0%	100%
Associate Fisheries Biologist	100%	0%	0%	100%
Average Percentage	40%	32%	28%	100%

**Monterey Peninsula Water Management District
Expenditures by Division
Fiscal Year 2018-2019 Budget**

	General Manger's Office	Administrative Services	Planning & Engineering	Water Demand	Water Resources	Total
<u>PERSONNEL</u>						
Salaries	\$303,800	\$495,800	\$530,100	\$568,300	\$786,600	\$2,684,600
Retirement	71,500	92,200	94,600	107,200	163,400	528,900
Unemployment Compensation	0	3,000	0	0	0	3,000
Auto Allowance	6,000	0	0	0	0	6,000
Deferred Compensation	9,100	0	0	0	0	9,100
Temporary Personnel	0	35,000	0	0	0	35,000
Workers' Comp.	1,500	2,100	20,100	2,400	29,700	55,800
Employee Insurance	29,200	152,500	70,500	83,900	112,300	448,400
Medicare & FICA Taxes	4,400	10,100	8,700	8,300	13,100	44,600
Personnel Recruitment	0	3,000	0	0	0	3,000
Other Benefits	0	1,500	0	0	0	1,500
Staff Development	4,900	10,000	4,400	10,500	4,800	34,600
Subtotal	\$430,400	\$805,200	\$728,400	\$780,600	\$1,109,900	\$3,854,500
<u>SERVICES & SUPPLIES</u>						
Board Member Comp	\$0	\$34,000	\$0	\$0	\$0	34,000
Board Expenses	10,000	0	0	0	0	10,000
Rent	0	10,000	6,600	0	6,600	23,200
Utilities	0	32,000	600	0	400	33,000
Telephone	1,400	30,000	4,600	2,000	2,600	40,600
Facility Maintenance	0	40,000	600	0	600	41,200
Bank Charges	0	4,000	0	0	0	4,000
Office Supplies	800	15,000	600	600	0	17,000
Courier Expense	0	8,000	0	0	0	8,000
Postage & Shipping	300	6,000	0	0	400	6,700
Equipment Lease	0	14,000	0	0	0	14,000
Equip. Repairs & Maintenance	0	7,000	0	0	0	7,000
Printing/Duplicating/Binding	500	0	0	0	0	500
IT Supplies/Services	0	130,000	0	0	0	130,000
Operating Supplies	300	2,000	400	16,000	400	19,100
Legal Services	0	400,000	0	0	0	400,000
Professional Fees	185,000	173,000	0	0	0	358,000
Transportation	0	3,000	8,000	6,000	17,000	34,000
Travel	10,000	6,000	600	6,000	2,000	24,600
Meeting Expenses	1,200	4,500	200	0	0	5,900
Insurance	0	52,000	0	0	0	52,000
Legal Notices	500	2,000	0	0	600	3,100
Membership Dues	26,000	1,000	200	8,500	0	35,700
Public Outreach	5,500	0	0	0	0	5,500
Assessors Administration Fee	0	20,000	0	0	0	20,000
Miscellaneous	500	2,500	0	0	0	3,000
Subtotal	\$242,000	\$996,000	\$22,400	\$39,100	\$30,600	\$1,330,100
FIXED ASSETS	0	569,500	0	5,000	25,000	599,500
<u>PROJECT EXPENDITURES</u>						
Water Supply	625,000	0	1,693,000	0	1,261,000	3,579,000
Mitigation	0	0	985,500	0	683,100	1,668,600
Conservation	0	0	0	580,500	0	580,500
Reimbursement Projects	95,000	0	142,000	892,600	2,430,200	3,559,800
DEBT SERVICE	0	230,000	0	0	0	230,000
CAPITAL EQUIPMENT RES.	0	100,000	0	0	0	100,000
GENERAL FUND BALANCE	0	52,300	0	0	0	52,300
PENSION RESERVE	0	100,000	0	0	0	100,000
OPEB RESERVE	0	100,000	0	0	0	100,000
ELECTION EXPENSE	0	160,000	0	0	0	160,000
CONTINGENCY	0	75,000	0	0	0	75,000
Expenditure Total	\$1,392,400	\$3,188,000	\$3,571,300	\$2,297,800	\$5,539,800	\$15,989,300

**Monterey Peninsula Water Management District
Project Expenditures
Fiscal Year 2018-2019 Budget**

Objective	Timeline	Total	Account	Division	Reimbursable	Source
AUGMENT WATER SUPPLY						
Operations Modeling						
1-1-1 CRBHM Development (formerly CVSIM)	June	26,000	35-03-782900	P&E		
1-1-2 Los Padres Dam Long Term Plan						
A. Fish Passage	Ongoing	15,000	35-03-786015	P&E		
B. Alternatives Analysis and Sediment Management	June	350,000	35-03-786015	P&E		
C. Reservoir Expansion Simulation (CRBHM)	June	25,000	35-03-786015	P&E		
D. GSFLOW for Alternatives Analysis	June	50,000	35-03-786015	P&E		
1-1-3 PWM/MPWSP Operations Model (CRBHM & SGBM)	June	50,000	35-03-786038	P&E		
Water Supply Projects						
1-2-1 Water Project 1 (Aquifer Storage Recovery 1)						
A. Santa Margarita Site						
1. Site work						
a. FORA / regulatory agency compliance	Ongoing	160,000	35-04-786004	WRD		
b. Site expansion engineering	Ongoing	288,000	35-04-786004	WRD		
c. Site expansion construction - (phase I)	Spring/Summer	555,000	35-04-786004	WRD		
d. Contingency (10%)	Fall/Winter	55,000	35-04-786004	WRD		
2. Operations and Maintenance						
a. Operations support	Ongoing	70,000	35-04-786005	WRD	70,000	CAW
b. Water quality lab analysis	Ongoing	50,000	35-04-786005	WRD	50,000	CAW
c. Electrical power	Ongoing	150,000	35-04-786005	WRD	150,000	CAW
d. Supplemental Sampling and Analysis Plan (SSAP)	Ongoing	120,000	35-04-786005	WRD	120,000	CAW
e. Security and Monitoring	Ongoing	17,000	35-04-786005	WRD	17,000	CAW
B. Water Project 2 (Aquifer Storage Recover 2)						
1. Operations & Maintenance						
a. Operations support	Ongoing	10,000	35-04-786005	WRD	10,000	CAW
b. Water quality lab analysis	Ongoing	18,800	35-04-786005	WRD	18,800	CAW
c. Electrical power	Ongoing	46,900	35-04-786005	WRD	46,900	CAW
d. Facility building maintenance	Ongoing	1,200	35-04-786005	WRD	1,200	CAW
e. Contingency (15%)	Ongoing	7700	35-04-786005	WRD	7,700	CAW
1-4-1 Water Rights Permits Fees	Ongoing	5,000	35-03-781200	P&E		
1-5-1 Ground Water Replenishment Project (PWM)	Ongoing	800,000	35-03-786010	GMO/P&E		
A. Geochemical Mixing Study	Ongoing	70,000	35-03-786010	WRD	25,000	Cal-Am/MOW
B. Update Seaside Basin Model	Ongoing	55,000	35-03-786010	WRD	27,000	Watermaster/MOW
1-7-1 A. Permit 20808B Alternatives Analysis	Ongoing	130,000	35-04-786016	WRD		
1-8-1 A. Other Water Supply Projects - IFIM feasibility studies	Ongoing	20,000	35-03-786019	P&E		
B. Monterey Pipeline MMRP Compliance	Ongoing	35,000	35-03-786025	P&E		
1-9-1 Cal-Am Desal Project	Ongoing	300,000	35-01-786025	GMO		
1-10-1 Local Water Projects	Ongoing	482,000	35-03-786033	P&E		
1-12-1 Carmel River Basin Study (Bureau of Reclamation)	Ongoing	35,000	35-03-786022	P&E		
1-13-1 Drought Contingency Plan	Ongoing	220,000	35-01-786012	GMO	95,000	Rec Bureau
AUGMENT WATER SUPPLY TOTAL		4,217,600			638,600	

**Monterey Peninsula Water Management District
Project Expenditures
Fiscal Year 2018-2019 Budget**

Objective	Timeline	Total	Account	Division	Reimbursable	Source
PROTECT ENVIRONMENTAL QUALITY						
Riparian Mitigations						
2-1-1 Irrigation Program						
A. Operate and maintain 4 well systems	Ongoing	10,000	24-03-785011	P&E		
B. Operate and maintain District project systems	Ongoing	15,000	24-03-785012	P&E		
2-1-2 Riparian Corridor Management						
A. Maintain and diversify plantings at District projects						
1. Seed collection and propagation	Ongoing	2,000	24-03-787030	P&E		
2. Supplemental planting	Ongoing	2,000	24-03-787033	P&E		
B. Riparian corridor maintenance (projects/equipment)	Ongoing	1,000	24-03-787080	P&E		
2-1-3 Riparian Monitoring Program						
A. Vegetation and soil moisture monitoring	Ongoing	500	24-03-787021	P&E		
2-1-4 Address Vegetation Hazards and Remove Trash	Ongoing	20,000	24-03-787040	P&E		
2-1-5 Carmel River Annual Aerial Photography	Ongoing	30,000	24-03-787022	P&E		
Erosion Protection						
2-2-1 Repair Bank Damage at District Restoration Projects						
A. Work at lower San Carlos restoration project	June	800,000	24-03-789541	P&E		
2-2-2 Carmel Riverbed Topographic Data	Ongoing	25,000	24-03-787023	P&E		
Aquatic Resources Fisheries						
2-3-1 Sleepy Hollow Facility Operations						
A. General operations and maintenance	Ongoing	42,000	24-04-785813	WRD		
B. Power	Ongoing	22,500	24-04-785816	WRD		
C. Road maintenance	June	3,000	24-04-785813	WRD		
D. Replacement of standby generator fuel	Ongoing	700	24-04-785813	WRD		
E. Generator maintenance service	Spring	5,900	24-04-785813	WRD		
F. Facility upgrade (construction)	2018	2,000,000	24-04-785812	WRD	1,800,000	Coastal Conservancy
G. ESA Section 10 SHSRF Evaluations	Ongoing	45,000	24-04-785811	WRD		
H. Intake/cold well repair & maintenance	Ongoing	10,000	24-04-785813	WRD		
I. Rearing channel bird netting & frame replacement	July	1,000	24-04-785813	WRD		
J. Water Resources Assitant for Weekend Shift	Jun.-Jan.	14,800	24-04-785814	WRD		
2-3-2 Conduct Juvenile Rescues						
A. Miscellaneous fish rescue supplies	Ongoing	10,500	24-04-785822	WRD		
B. Water Resources Assistant	Ongoing	11,200	24-04-785814	WRD		
C. Seasonal Fish Rescue Workers	Ongoing	16,700	24-04-785814	WRD		
D. Recalibrate backpack electro-fisher	Ongoing	900	24-04-785822	WRD		
E. Waders	Ongoing	2,000	24-04-785822	WRD		
F. On-call weekend fish rescue crew leader	Ongoing	6,700	24-04-785814	WRD		
2-3-3 Rescue & Transport Smolts						
A. Smolt rescue supplies	Feb-May	2,000	24-04-785833	WRD		
B. Water Resources Assistant	March-May	9,000	24-04-785834	WRD		
C. Seasonal Fish Rescue Worker	March-May	9,000	24-04-785834	WRD		
2-3-4 Monitoring of Adult Steelhead Counts - San Clemente Dam						
A. DIDSON Steelhead counting station components	Fall-Spring	4,000	24-04-785851	WRD		
B. Water Resources Assistant - DIDSON Review	Jan.-June	9,900	24-04-785814	WRD		
C. Resistance Board Weir Construction (Permitting)	Winter 2018	10,000	24-04-785851	WRD		
D. Resistance Board Weir Construction/Training/Installation	Winter 2018	103,000	24-04-785851	WRD		
E. Water Resources Assistants - Weekend Weir Operations	Dec.-May	8,000	24-04-785814	WRD		
F. Fishereis Aides - 7-day Weir Operations	Dec.-May	26,300	24-04-785814	WRD		
G. Wier Surveillance Camera	2018	12,300	24-04-785851	WRD		
2-3-5 Adult & kelt rescue and transport	Ongoing	1,000	24-04-785840	WRD		
2-3-6 Contracted Aquatic Invertebrate Identification & Retraining	Oct.	4,400	24-04-785860	WRD		
2-3-7 Carmel River & Lagoon Water Quality Monitoring Samples						
Water Resources Assistant	Ongoing	5,000	24-04-785870	WRD		
	Ongoing	6,900	24-04-785814	WRD		
2-3-8 CDO/Cal-Am Spawning Gravel Replenishment						
A. Planning & Permitting	Ongoing	45,000	24-04-785852	WRD	45,000	Cal-Am

Monterey Peninsula Water Management District
 Project Expenditures
 Fiscal Year 2018-2019 Budget

Objective	Timeline	Total	Account	Division	Reimbursable	Source
Lagoon Mitigation Activities						
2-4-1 Monitoring						
A. Bi-annual inter-agency cooperative Steelhead survey	June/Dec	500	24-04-785871	WRD		
B. YSI Automatic Vertical Water Quality Profiler	Ongoing	4,000	24-04-782203	WRD		
Hydrologic						
2-5-1 Carmel Valley						
A. Monitor Carmel River near Carmel (USGS)	Ongoing	16,000	35-04-785600	WRD		
B. Water quality chemical analyses	Ongoing	1,600	35-04-781510	WRD		
C. Fractured rock well monitoring	Ongoing	4,000	xx-04-785507	WRD		
D. Water resources intern (WQ)	Ongoing	4,500	35-04-781570	WRD		
2-5-2 Seaside Basin Watermaster						
A. MMP implementation (non-labor portion, + \$35k for labor)	Ongoing	35,000	35-04-786003	WRD	35,000	S./Side Watermaster
B. MPWMD monitor well maintenance (pumps)	Ongoing	1,000	35-04-786003	WRD	1,000	S./Side Watermaster
C. Replace LS Driving range well with QED pump (SCS-Deep)	Ongoing	3,100	35-04-786003	WRD	3,100	S./Side Watermaster
D. ROE renewal for Ft Ord Dunes State Park access	Ongoing	500	35-04-786003	WRD	500	S./Side Watermaster
2-5-3 District Wide						
A. Stream flow monitoring program						
1. Miscellaneous equipment	Ongoing	10,000	xx-04-785603	WRD		
2. Data line rental - 7 sites	Ongoing	3,000	xx-04-785603	WRD		
3. Hydstra Time Series Software Annual Support	Ongoing	2,500	xx-04-785603	WRD		
4. Hydstra consulting - report customization/website	Summer-Fall	6,000	xx-04-785603	WRD		
5. Purchase (5) RV50 Cellular Modems	Summer-Fall	5,000	xx-04-785603	WRD		
6. Upgrade MPWMD Gaging Stations						
A. Upgrade MPWMD Gaging Station	Summer-Fall	10,000	xx-04-785623	WRD		
B. Other Hydrologic Monitoring						
1. Monitor well conversions	Ongoing	2,000	xx-04-785502	WRD	2,000	Applicant
2. Annual Well Reporting	Ongoing	2,600	xx-04-781602	WRD		
3. Misc. equipment (2 well probes)	Ongoing	1,500	xx-04-781602	WRD		
4. Replacement rain/temp stations (incl site fencing)	Ongoing	1,000	xx-04-781602	WRD		
5. PCA-West monitor replacement XD's and rugged cables	Ongoing	5,200	xx-04-781602	WRD		
6. Analysis Software (AQ/QA Rockworks)	Ongoing	2,000	xx-04-785502	WRD		
Integrated Regional Water Management						
2-6-1 Integrated Regional Water Management						
A. Prop 1 coordination	Ongoing	80,000	24-03-785505	P&E		
B. DAC needs assessment	Ongoing	100,000	24-03-7855XX	P&E	100,000	DWR
Water Distribution System Permitting						
2-8-1 Permit Processing Assistance	Ongoing	15,000	24-03-785503	WDD	15,000	Applicant
2-8-2 Hydrogeologic Impact Review	Ongoing	5,000	24-03-785503	WDD	5,000	Applicant
2-8-3 County Fees - CEQA Posting and Recording	Ongoing	6,000	24-03-785503	WDD	6,000	Applicant
2-8-4 WDS Permit Package Review (MPWMD Counsel)	Ongoing	16,000	24-03-785503	WDD	16,000	Applicant
PROTECT ENVIRONMENTAL QUALITY TOTAL		3,697,200			2,028,600	

**Monterey Peninsula Water Management District
Project Expenditures
Fiscal Year 2018-2019 Budget**

Objective	Timeline	Total	Account	Division	Reimbursable	Source
WATER DEMAND						
Demand Management						
4-1-1 Rule Implementation/Enforcement						
A. Deed Restriction recording	Ongoing	100,000	26-05-781900	WDD	40,000	Applicant (40%)
B. CEQA Compliance	Fall	15,000	26-05-780100	WDD		
4-1-2 Database Project						
A. Maintenance & Programming	Ongoing	20,000	26-05-781161	WDD		
Water Conservation						
4-2-1 Conservation Outreach						
A. Outreach and communication	Ongoing	42,000	26-05-781140	WDD		
B. CII Outreach	Ongoing	5,000	26-05-781130	WDD		
C. PRV Outreach	Ongoing		26-05-781140	WDD		
D. Sponsorship/Support Community Events	Ongoing	7,500	26-05-781140	WDD		
E. Brochures	Ongoing	2,500	26-05-781140	WDD		
4-2-2 Conservation Programs (non-reimbursable)						
A. Best management practices	Ongoing	10,000	26-05-781155	WDD		
B. Advertising/Webvertising	Ongoing	25,000	26-05-781115	WDD		
C. Conservation Website Maintenance	Ongoing	2,000	26-05-781160	WDD		
D. Conservation devices - nonreimbursable	Ongoing	65,000	26-05-781187	WDD		
E. Conservation & efficiency workshops/training	Ongoing	25,000	26-05-781182	WDD		
F. Graywater/Rainwater Demo Project	Ongoing	101,500	26-05-781185	WDD		
G. School Water Education	Ongoing	1,000	26-05-781178	WDD		
H. School Retrofits	Ongoing	35,000	26-05-781184	WDD		
I. CIMIS Stations	Ongoing	2,000	26-05-781111	WDD		
J. GardenSoft WateWise Gardening	Ongoing	5,000	26-05-781186	WDD		
L. Pressure Reducing Valve Program	Ongoing	15,000	26-05-781190	WDD		
M. Linen/Towel Program	Ongoing	25,000	26-05-781180	WDD		
N. Conservation printed material	Ongoing	5,000	26-05-781188	WDD		
O. Rain Barrell Giveaway Program	Ongoing	5,000	26-05-7811XX	WDD		
4-2-3 Rebate Program						
A. CAW	Ongoing	700,000	26-05-781412	WDD	700,000	CAW
B. Seaside Municipal	Ongoing	0	26-05-781499	WDD	0	
C. Non-CAW (MPWMD funded)	Ongoing	50,000	26-05-781499	WDD		
D. DAC Direct Install Grant	Ongoing	152,600	26-05-781490	WDD	152,600	Prop 1 Funds
E. DAC Turf Replacement	Ongoing	57,000	26-05-781490	WDD		
F. Rebate & Other Forms	Ongoing	0	26-05-781400	WDD		
WATER DEMAND TOTAL		1,473,100			892,600	
PROJECT EXPENDITURES TOTAL		9,387,900			3,559,800	

**Monterey Peninsula Water Management District
Large Projects and Capital Improvement Plan
Fiscal Year 2018-2019 Budget**

<u>Division</u>	<u>Project Description</u>	<u>FY 2018-2019</u>	<u>FY 2019-2020</u>	<u>FY 2020-2021</u>	<u>Funding Source</u>
Funded From District Revenues					
P&E/GMO	Pure Water Monterey	\$800,000	\$0	\$0	District Revenues
P&E/GMO	GWR Operating Reserve Fund	0		559,000	District Revenues
P&E/GMO	GWR Drought Reserve Fund	0	344,000	344,000	District Revenues
WRD	Phase 1 Aquifer Storage & Recovery	1,058,000	200,000	0	District Revenues
WRD	ASR Expansion	0	50,000	50,000	District Revenues
WRD	Geochemical Mixing Study	70,000	0	0	District Revenues
WRD	Update Seaside Basin Model	55,000	0	0	District Revenues
WRD	Sleepy Hollow Facility Raw Water Intake Retrofit	200,000	0	0	District Revenues
P&E	Cal-Am Desal Project - Public Financing	300,000	200,000	0	District Revenues
P&E	Local Water Projects	482,000	100,000	100,000	District Revenues
P&E	Operations Modeling - IFIM/CRBHM	26,000	75,000	75,000	District Revenues
P&E	Carmel & Salinas Rivers Basin Study	35,000	95,000	75,000	District Revenues
P&E	Los Padres Dam Long Term Plan	440,000	200,000	100,000	District Revenues
P&E	PWM/MPWSP Operations Model	50,000	0	0	District Revenues
P&E/WRD	Water Rights/Permit 20808B Alternatives	130,000	125,000	0	District Revenues
WDD/ASD	New Water Demand Database - Accela	350,000	0	0	District Revenues
P&E/GMO	Drought Contingency Plan	125,000	0	0	District Revenues
All	Capital Asset Purchases	249,500	100,000	100,000	District Revenues
GMO	Water Allocation Process	0	900,000	400,000	District Revenues
	SUBTOTAL	\$4,370,500	\$2,389,000	\$1,803,000	
Reimbursed from Grants or Reimbursements					
P&E/GMO	Drought Contingency Plan	95,000	70,000	0	USBR
WRD	Phase 1 & 2 Aquifer Storage & Recovery	491,600	0	0	CAW
WRD	Sleepy Hollow Facility Raw Water Intake Retrofit	1,800,000	0	0	SCC Grant
	SUBTOTAL	\$2,386,600	\$70,000	\$0	
	TOTAL CIP	\$6,757,100	\$2,459,000	\$1,803,000	

**Monterey Peninsula Water Management District
Capital Asset Purchases
Fiscal Year 2018-2019 Budget**

	<u>Division</u>	<u>Cost</u>	<u>Account Number</u>
<u>Capital Assets</u>			
Ford F150 4x4 Truck (Weir Program)	WRD	25,000	24-04-914000
Replacement Laptops Staff Use (Surface)	ASD	2,000	99-02-916000
AV-System Conference Room	ASD	49,000	99-02-916000
Server Refresh	ASD	13,000	99-02-916000
Workstation Refresh	ASD	5,000	99-02-916000
GIS Workstation Refresh	ASD	2,000	99-02-916000
Field Tablets (WDD Staff)	ASD	5,000	26-05-916000
ACCELA Database	ASD	350,000	99-02-916000
Phone Replacement	ASD	43,500	99-02-917000
Server Room replacement air conditioner	ASD	10,000	99-02-918000
Server Room Re-Location	ASD	25,000	99-02-918000
Admin Building Backup Generator	ASD	70,000	99-02-918000
Total Capital Assets		\$599,500	

**MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
CAPITAL ASSET REPLACEMENT/REPAIR SCHEDULE
FISCAL YEAR 2018-2019 BUDGET**

<u>Item</u>	<u>Asset Cost</u>	<u>Replacement Cost</u>	<u>Asset In Service (Year)</u>	<u>Replace In Fiscal Year</u>	<u>Years to Purchase</u>	<u>Prior Years Accrual</u>	<u>Balance Left to Accrue</u>	<u>Accrual This Fiscal Year</u>	<u>Remarks</u>
Server Room Air Conditioner	\$10,000	\$10,000	2000-2001	2018-2019	0	\$0	\$10,000	\$0	Air Conditioner
Telephone System	\$51,000	\$51,000		2018-2019	0	\$51,000	\$0	\$0	Nortel IS 3-00
Board Room A/V Equipment	\$50,000	\$50,000		2018-2019	0	\$0	\$50,000	\$0	A/V Equipment
1/2 Ton Pickup	\$25,000	\$25,000		2018-2019	0	\$0	\$25,000	\$0	Fishries Division (WEIR Pr
Information System	\$120,000	\$120,000	2006-2008	2019-2020	1	\$40,700	\$79,300	\$0	In Service 06/08
1 Ton Pickup	\$50,000	\$50,000		2019-2020	1	\$31,300	\$18,700	\$6,400	Unit 3, '97 3500 D 4x4
Harris Court A/C Unit #2	\$15,000	\$15,000	2000-2001	2019-2020	1	\$7,500	\$7,500	\$2,600	Air Conditioner
1/2 Ton Pickup	\$30,000	\$30,000		2019-2020	1	\$15,000	\$15,000	\$5,100	Unit 1, '03 Ram 1500
3/4 Ton Pickup	\$35,000	\$35,000		2019-2020	1	\$17,500	\$17,500	\$6,000	Unit 9, '03 Ram 2500
3/4 Ton Pickup	\$40,000	\$40,000		2019-2020	1	\$20,000	\$20,000	\$6,800	Unit 8, '05 F250 D
1/2 Ton Pickup	\$30,000	\$30,000		2019-2020	1	\$15,000	\$15,000	\$5,100	Unit 10, '95 F150
Orthoimagery	\$66,000	\$66,000		2019-2020	1	\$33,000	\$33,000	\$0	Updated 10/08
1 Ton Pickup	\$50,000	\$50,000		2019-2020	1	\$16,700	\$33,300	\$11,400	Unit 11, '03 Ram D 3500
Ford Escape	\$25,000	\$25,000		2019-2020	1	\$8,300	\$16,700	\$5,700	Unit 14, '09 Ford Escape
Chipper	\$25,000	\$25,000		2019-2020	1	\$8,300	\$16,700	\$5,700	Chipper (P&E Dept)
Harris Court A/C Unit #3	\$15,000	\$15,000	2000-2001	2019-2020	1	\$5,000	\$10,000	\$3,400	Air Conditioner
Multifunction Plotter/Scanner	\$25,000	\$25,000		2020-2021	2	\$8,600	\$16,400	\$3,700	Replace 2 separate units
1/2 Ton Pickup	\$30,000	\$30,000		2020-2021	2	\$13,500	\$16,500	\$3,700	Unit 7, '14 F150 4x4
Honda Insight	\$25,000	\$25,000		2020-2021	2	\$6,300	\$18,700	\$4,200	Unit 5, '10 Honda Insight Hy
1/2 Ton Pickup	\$34,500	\$34,500		2020-2021	2	\$8,600	\$25,900	\$5,900	Unit 4, '99 F150 4x4
Harris Court A/C Unit #4	\$15,000	\$15,000	2000-2001	2020-2021	2	\$3,800	\$11,200	\$2,500	Air Conditioner
1 Ton Pickup (Dump/Auto-Cra	\$66,000	\$66,000	2015-2016	2021-2022	3	\$10,000	\$56,000	\$9,500	Unit 6, '96 F350 D 4x4
Harris Court A/C Unit #5	\$15,000	\$15,000	2000-2001	2021-2022	3	\$3,000	\$12,000	\$2,000	Air Conditioner
Chevy Bolt EV	\$40,000	\$40,000	2016-2017	2023-2024	5	\$5,700	\$34,300	\$3,900	Unit 17-01, 2017 Chevy Bol
Chevy Bolt EV	\$40,000	\$40,000	2016-2017	2023-2024	5	\$5,700	\$34,300	\$3,900	Unit 17-02, 2017 Chevy Bol
Harris Court A/C Unit #1	\$15,000	\$15,000	2015-2016	2025-2026	9	\$1,800	\$13,200	\$900	Air Conditioner
1/2 Ton Pickup (4 Door 4X4)	\$31,000	\$31,000	2017-2018	2026-2027	10	\$5,600	\$25,400	\$1,600	Unit 18-01 Pool Vehicle
Totals	<u>\$973,500</u>	<u>\$973,500</u>				<u>\$341,900</u>	<u>\$631,600</u>	<u>\$100,000</u>	

REVENUE SUMMARY

Fiscal Year 2018-2019 Budget

\$15,989,300

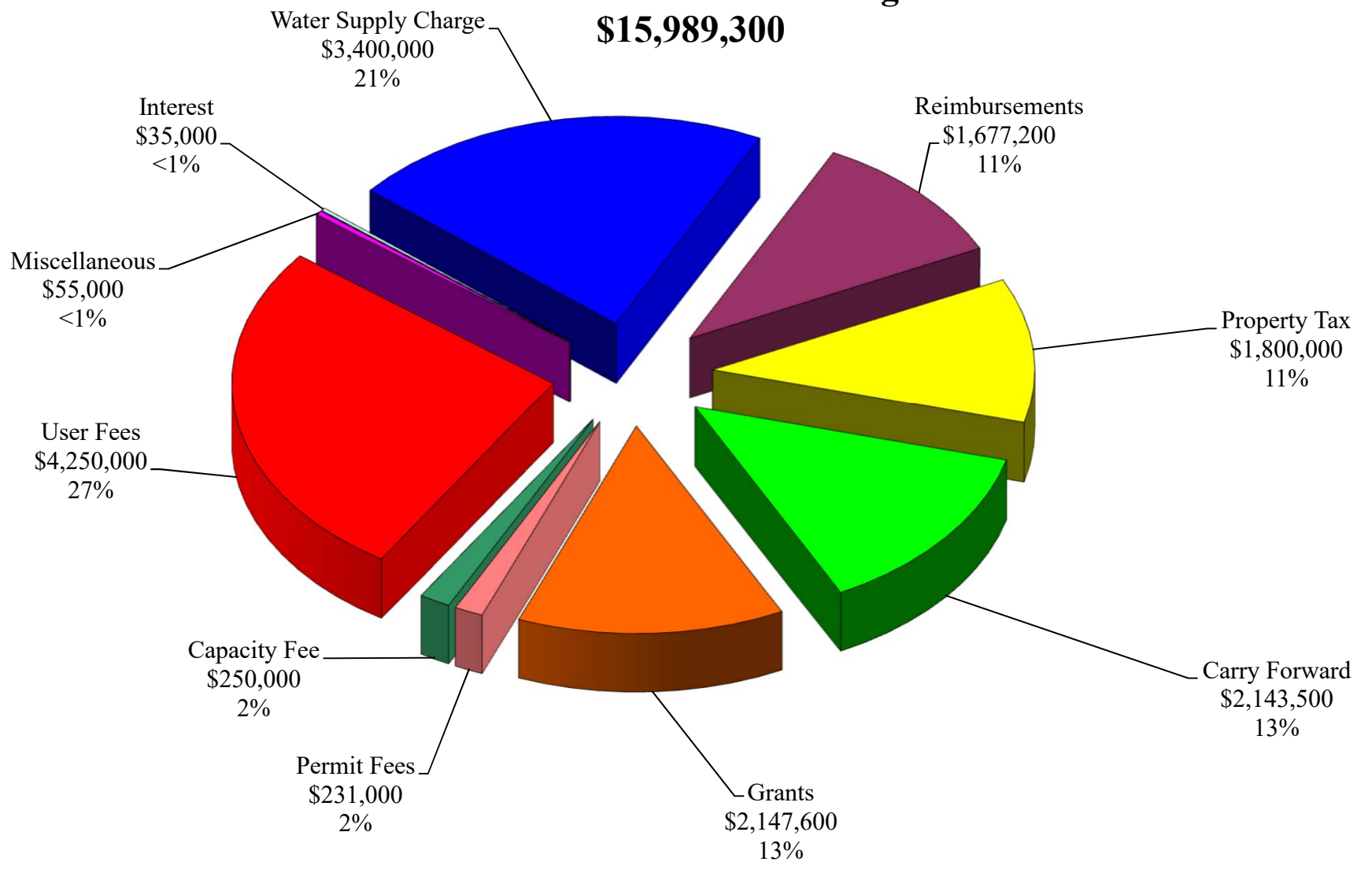


EXHIBIT 32-B

**Monterey Peninsula Water Management District
Revenues Comparison by Year
Fiscal Year 2018-2019 Budget**

	FY 2016-2017 <u>Revised</u>	FY 2017-2018 <u>Revised</u>	FY 2018-2019 <u>Proposed</u>	Change From <u>Previous Year</u>	Percentage <u>Change</u>
Property Taxes	\$1,600,000	\$1,750,000	\$1,800,000	\$50,000	2.86%
Permit Fees - WDD	175,000	175,000	175,000	0	0.00%
Permit Fees - PED	56,000	56,000	56,000	0	0.00%
Capacity Fee	212,500	300,000	250,000	-50,000	-16.67%
User Fees	95,000	4,095,000	4,250,000	155,000	3.79%
Water Supply Charge	3,400,000	3,400,000	3,400,000	0	0.00%
Mitigation Revenue	2,518,500	0	0	0	0.00%
Interest	20,000	30,000	35,000	5,000	16.67%
Other	20,000	20,000	15,000	-5,000	-25.00%
Subtotal District Revenues	<u>8,097,000</u>	<u>9,826,000</u>	<u>9,981,000</u>	<u>155,000</u>	<u>1.58%</u>
Reimbursements - CAW	\$2,045,300	\$1,635,900	\$1,506,600	-\$129,300	-7.90%
Reimbursements - PWM Project	\$0	\$4,112,500	0	-\$4,112,500	-100.00%
Reimbursements - Watermaster	74,600	74,600	54,600	-20,000	-26.81%
Reimbursements - Reclamation	20,000	20,000	20,000	0	0.00%
Reimbursements - Other	36,000	29,300	80,000	50,700	173.04%
Reimbursements - Recording Fees	8,000	29,600	40,000	10,400	35.14%
Reimbursements - Legal Fees	10,000	16,000	16,000	0	0.00%
Grants	330,400	450,000	2,147,600	1,697,600	377.24%
Subtotal Reimbursements	<u>2,524,300</u>	<u>6,367,900</u>	<u>3,864,800</u>	<u>-2,503,100</u>	<u>-39.31%</u>
Carry Forward From Prior Year	1,508,510	853,900	2,143,500	1,289,600	151.02%
From Capital Equip. Reserve	0	0	0	0	0.00%
From Fund Balance	912,735	0	0	0	0.00%
Other Financing Sources:					
Transfers In	1,001,600	1,750,000	1,670,000	-80,000	-4.57%
Transfers Out	-1,001,600	-1,750,000	-1,670,000	80,000	-4.57%
Revenue Totals	<u>\$13,042,545</u>	<u>\$17,047,800</u>	<u>\$15,989,300</u>	<u>-\$1,058,500</u>	<u>-6.21%</u>

**Monterey Peninsula Water Management District
Revenues by Operating Fund
Fiscal Year 2018-2019 Budget**

	<u>Mitigation</u>	<u>Water Supply</u>	<u>Conservation</u>	<u>Total</u>
Property Taxes	\$0	\$1,800,000	\$0	\$1,800,000
Permit Fees - WDD	0	0	175,000	175,000
Permit Fees - PED	56,000	0	0	56,000
Capacity Fee	0	250,000	0	250,000
User Fees	2,650,000	600,000	1,000,000	4,250,000
Water Supply Charge	0	3,400,000	0	3,400,000
Mitigation Revenue	0	0	0	0
Interest	10,000	15,000	10,000	35,000
Other	5,000	5,000	5,000	15,000
Subtotal District Revenues	<u>2,721,000</u>	<u>6,070,000</u>	<u>1,190,000</u>	<u>9,981,000</u>
Reimbursements - CAW	\$45,000	\$491,600	\$970,000	\$1,506,600
Reimbursements - PWM Project	0	0	0	0
Reimbursements - Watermaster	0	54,600	0	54,600
Reimbursements - Reclamation	0	20,000	0	20,000
Reimbursements - Other	27,000	53,000	0	80,000
Reimbursements - Recording Fees	0	0	40,000	40,000
Reimbursements - Legal Fees	0	0	16,000	16,000
Grants	1,900,000	95,000	152,600	2,147,600
Subtotal Reimbursements	<u>1,972,000</u>	<u>714,200</u>	<u>1,178,600</u>	<u>3,864,800</u>
Carry Forward From Prior Year	285,000	1,562,800	295,700	2,143,500
Other Financing Sources:				
Transfers In	1,100,000	0	570,000	1,670,000
Transfers Out	0	-1,670,000	0	-1,670,000
Revenue Totals	<u>\$6,078,000</u>	<u>\$6,677,000</u>	<u>\$3,234,300</u>	<u>\$15,989,300</u>

**Monterey Peninsula Water Management District
Reimbursable Amounts & Grants
Fiscal Year 2018-2019 Budget**

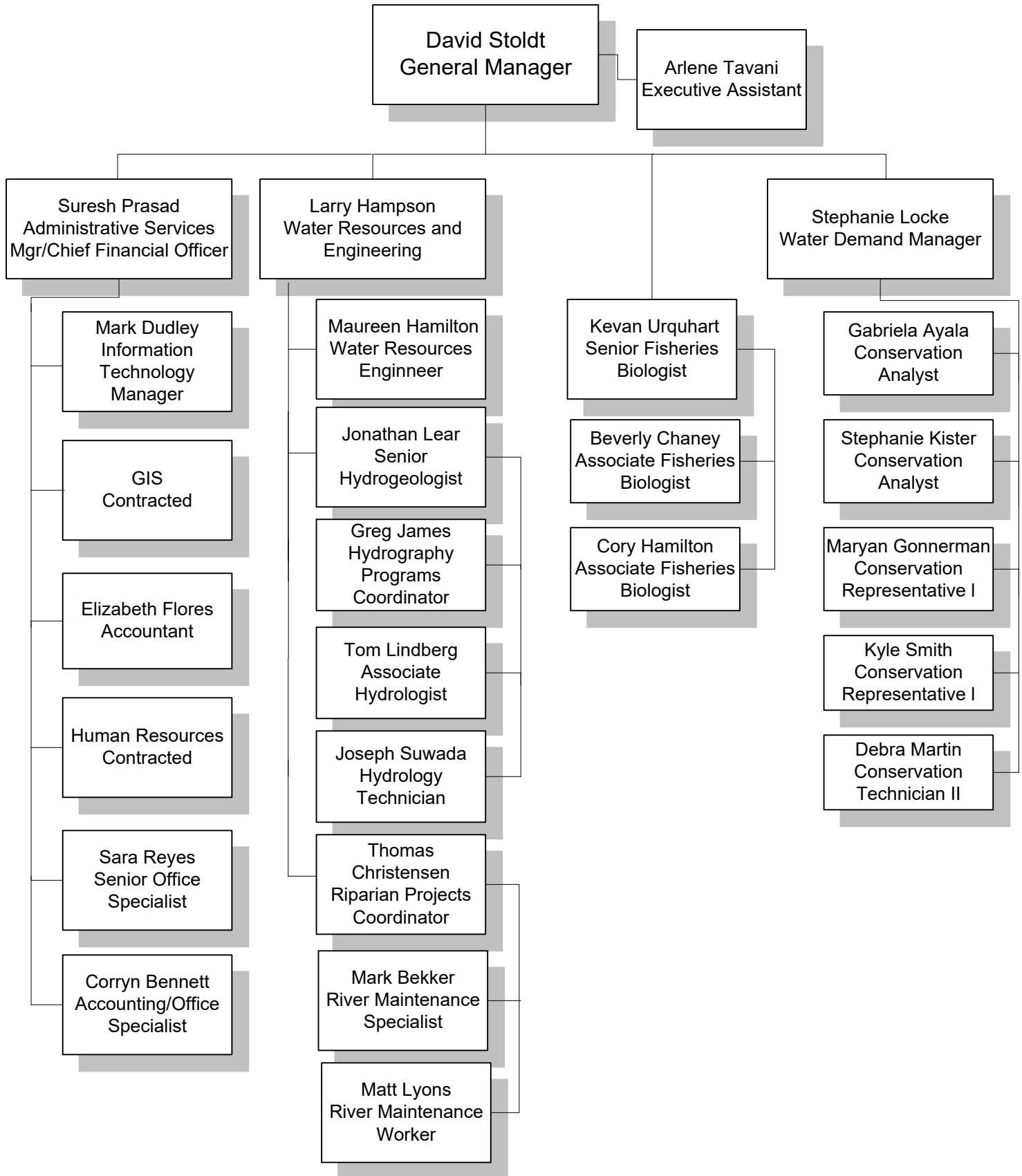
<u>Reimbursement Source</u>	<u>Amount</u>
CAW - ASR 1 Operation	407,000
CAW - ASR 2 Operation	84,600
CAW - Conservation Rebates	700,000
CAW - Conservation Rebates (Prior Year)	270,000
CAW - Gravel Replenishment	45,000
CAW/MOW Reimbursements	52,000
Watermaster (non labor \$39,600, plus \$15,000 in labor)	54,600
Reclamation Project (labor & legal)	20,000
Grants - Sleepy Hollow Intake Upgrade (Coastal Conservancy)	1,800,000
Grants - DAC Direct Install Grant (Prop 1 Funds)	152,600
Grants - DAC Needs Assesment (Prop 1 Funds)	100,000
Grants - Drought Contingency Plan (Bureau Reclamation)	95,000
Direct Bill - Deed Restriction	40,000
Direct Bill - Well Monitoring Conversions	2,000
Direct Bill - WDS Permitting, Hydrogeologic Analysis, etc.	26,000
Direct Bill - Legal Reimbursement	16,000
Total Reimbursements	\$3,864,800

**Monterey Peninsula Water Management District
Analysis of Reserves
Fiscal Year 2018-2019 Budget**

<u>Estimated Reserves as of 06/30/2018</u>	Mitigation Fund	Water Supply Fund	Conservation Fund	Totals
Prepaid Expenses	\$0	\$0	\$0	\$0
Litigation/Insurance Reserve	66,740	171,354	11,906	250,000
Capital Equipment Reserve	236,401	25,966	69,633	332,000
Flood/Drought Reserve	328,944	0	0	328,944
Debt Reserve	0	221,214	0	221,214
Pension Reserve	0	0	0	0
OPEB Reserve	0	0	0	0
General Operating Reserve	1,815,009	5,610,213	2,150,227	9,575,449
Totals	<u>\$2,447,094</u>	<u>\$6,028,747</u>	<u>\$2,231,766</u>	<u>\$10,707,607</u>
 <u>Litigation/Insurance Reserve Analysis</u>				
06/30/2018 Balance (above)	\$66,740	\$171,354	\$11,906	\$250,000
Fiscal Year 2018-2019 Budgeted	0	0	0	0
06/30/2019 Budgeted Balance	<u>\$66,740</u>	<u>\$171,354</u>	<u>\$11,906</u>	<u>\$250,000</u>
 <u>Capital Equipment Reserve Analysis</u>				
06/30/2018 Balance (above)	\$236,401	\$25,966	\$69,633	\$332,000
Fiscal Year 2018-2019 Budgeted	67,050	17,650	15,300	100,000
06/30/2019 Budgeted Balance	<u>\$303,451</u>	<u>\$43,616</u>	<u>\$84,933</u>	<u>\$432,000</u>
 <u>Flood/Drought Reserve Analysis</u>				
06/30/2018 Balance (above)	\$328,944	\$0	\$0	\$328,944
Fiscal Year 2018-2019 Budgeted	0	0	0	0
06/30/2019 Budgeted Balance	<u>\$328,944</u>	<u>\$0</u>	<u>\$0</u>	<u>\$328,944</u>
 <u>Debt Reserve Analysis</u>				
06/30/2018 Balance (above)	\$0	\$221,214	\$0	\$221,214
Fiscal Year 2018-2019 Budgeted	0	0	0	0
06/30/2019 Budgeted Balance	<u>\$0</u>	<u>\$221,214</u>	<u>\$0</u>	<u>\$221,214</u>
 <u>Pension Reserve Analysis</u>				
06/30/2018 Balance (above)	\$0	\$0	\$0	\$0
Fiscal Year 2018-2019 Budgeted	40,000	32,000	28,000	100,000
06/30/2019 Budgeted Balance	<u>\$40,000</u>	<u>\$32,000</u>	<u>\$28,000</u>	<u>\$100,000</u>
 <u>OPEB Reserve Analysis</u>				
06/30/2018 Balance (above)	\$0	\$0	\$0	\$0
Fiscal Year 2018-2019 Budgeted	40,000	32,000	28,000	100,000
06/30/2019 Budgeted Balance	<u>\$40,000</u>	<u>\$32,000</u>	<u>\$28,000</u>	<u>\$100,000</u>
 <u>General Operating Reserve Analysis</u>				
06/30/2018 Balance (above)	\$1,815,009	\$5,610,213	\$2,150,227	\$9,575,449
Fiscal Year 2018-2019 Carry-Over	(285,000)	(1,562,800)	(295,700)	(2,143,500)
Fiscal Year 2018-2019 Budgeted	32,100	19,000	1,200	52,300
06/30/2019 Budgeted Balance	<u>\$1,562,109</u>	<u>\$4,066,413</u>	<u>\$1,855,727</u>	<u>\$7,484,249</u>
Budgeted Reserves as of 06/30/2018	\$2,341,244	\$4,566,597	\$2,008,566	\$8,916,407

ORGANIZATION CHART

FY 2017-2018



Monterey Peninsula Water Management District
Divisions
Fiscal Year 2018-2019 Budget

General Manager's Office

The General Manager's Office activities include strategic planning, oversight of divisional activities and execution, public outreach, coordination and oversight of budget and financial activities, management of the District's legal strategies, support for the Board of Directors and Committees. Priorities for the past and next fiscal year include development of a secure and reliable revenue stream and implementation of permanent water supply resources.

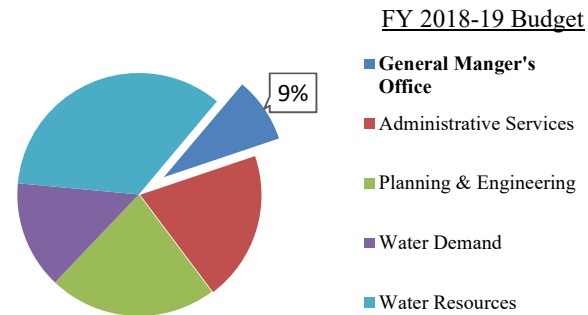
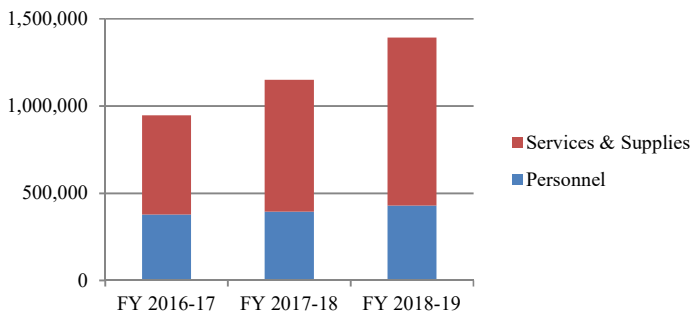
The services provided include general management of District activities on a day-to-day basis, strategic planning, program and activity evaluation, staff meetings and evaluations, meeting with jurisdictions and interest groups, regular interaction and direction with financial personnel, regular interaction and review of performance of District legal team, coordination of Board schedule and activities, preparation of Board packages and minutes.

Classification	FY 2016-17 Revised	FY 2017-18 Revised	FY 2018-19 Revised	FY 2018-19 Change
General Manager	1	1	1	0
Executive Assistant	1	1	1	0
Community Relations Liaison	0	0	0	0
TOTAL POSITIONS	2	2	2	0
TOTAL DISTRICT-WIDE POSITIONS	29	28	27	-1

Monterey Peninsula Water Management District
Divisions
Fiscal Year 2018-2019 Budget

General Manager's Office

	FY 2016-17 Revised	FY 2017-18 Revised	FY 2018-19 Revised	FY 2018-19 Change
<u>Personnel</u>				
Salaries	\$274,900	\$282,200	\$303,800	\$21,600
Retirement	50,800	58,000	71,500	13,500
Unemployment Compensation	0	0	0	-
Auto Allowance	6,000	6,000	6,000	-
Deferred Compensation	8,400	8,400	9,100	700
Temporary Personnel	0	0	0	-
Workers' Comp.	1,400	1,300	1,500	200
Employee Insurance	28,600	29,400	29,200	(200)
Medicare & FICA Taxes	4,100	4,200	4,400	200
Personnel Recruitment	0	0	0	-
Pre-Employment Physicals	0			-
Staff Development	4,000	4,900	4,900	-
Sub-total Personnel Costs	378,200	394,400	430,400	36,000
<u>Services & Supplies</u>				
Services & Supplies	175,400	240,500	242,000	1,500
Fixed Assets	-	-	-	-
Project Expenditures	392,900	515,000	720,000	205,000
Debt Service	-	-	-	-
Election Expense	-	-	-	-
Contingency	-	-	-	-
Sub-total	568,300	755,500	962,000	206,500
TOTAL EXPENDITURES	946,500	1,149,900	1,392,400	278,500



Monterey Peninsula Water Management District
Divisions
Fiscal Year 2018-2019 Budget

Administrative Services

The Administrative Services Department activities include revenue and debt management, procurement, payroll, safety, risk management, human resources, records management, rules and regulations updates and distribution, building services and repairs, administrative support for the Board of Directors, administrative work in support of District-wide program and activities, and information technology services.

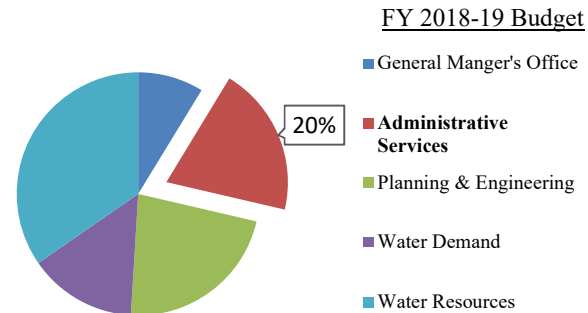
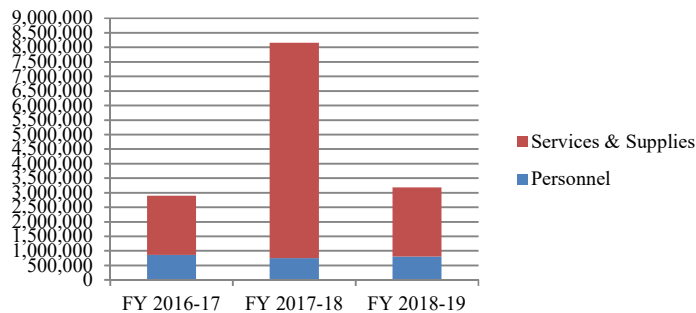
The services provided include cash and investment management, day-to-day accounting operations for the District and Pebble Beach Reclamation Project, internal and external financial reporting, grant administration, debt administration, overseeing District's financial obligations, management of assets, payroll administration, acquisition and payment of all goods and services, financial aspect of risk management, administering safety training programs, accident investigation, recruitment, selection, development and maintenance of personnel policies and procedures, employee development/training, employee recognition, legal issues and labor relations activities, and fulfilling public records requests. Additional services provided are the administration of benefit programs, overseeing workers compensation and ensuring compliance with DMV requirements. This department also maintains the District wide records management program, the repair & maintenance and improvements of the District's information and communication technology systems.

Classification	FY 2016-17 Revised	FY 2017-18 Revised	FY 2018-19 Revised	FY 2018-19 Change
Administrative Services Manager/CFO	1	1	1	0
Information Technology Manager	1	1	1	0
GIS Specialist (Contracted)	1	0.5	0.5	0
Accountant	1	1	1	0
Human Resources Analyst (Contracted)	1	0.5	0.5	0
Senior Office Specialist	1	1	1	0
Accounting/Office Specialist	1	1	1	0
TOTAL POSITIONS	7	6	6	0
TOTAL DISTRICT-WIDE POSITIONS	29	28	27	-1

Monterey Peninsula Water Management District
Divisions
Fiscal Year 2018-2019 Budget

Administrative Services

	FY 2016-17 Revised	FY 2017-18 Revised	FY 2018-19 Revised	FY 2018-19 Change
<u>Personnel</u>				
Salaries	\$581,700	\$477,900	\$495,800	\$17,900
Retirement	99,200	78,800	92,200	13,400
Unemployment Compensation	3,000	3,000	3,000	-
Auto Allowance	0	0	0	-
Deferred Compensation	0	0	0	-
Temporary Personnel	1,200	8,000	35,000	27,000
Workers' Comp.	2,300	2,000	2,100	100
Employee Insurance	151,100	152,800	152,500	(300)
Medicare & FICA Taxes	12,200	10,600	10,100	(500)
Other Benefits	0	0	1,500	1,500
Personnel Recruitment	6,500	2,000	3,000	1,000
Pre-Employment Physicals	0	0	0	-
Staff Development	10,000	13,500	10,000	(3,500)
Sub-total Personnel Costs	867,200	748,600	805,200	56,600
<u>Services & Supplies</u>				
Services & Supplies	836,400	982,500	996,000	13,500
Fixed Assets	42,200	893,500	569,500	(324,000)
Project Expenditures	-	-	-	-
Debt Service	230,000	230,000	230,000	-
Election Expense	-	7,000	160,000	153,000
Reserves	849,650	5,220,500	352,300	(4,868,200)
Contingency	75,000	75,000	75,000	-
Sub-total	2,033,250	7,408,500	2,382,800	(5,025,700)
TOTAL EXPENDITURES	2,900,450	8,157,100	3,188,000	(4,912,500)



Monterey Peninsula Water Management District
Divisions
Fiscal Year 2018-2019 Budget

Planning & Engineering

The Planning and Engineering Division activities include review and investigation of proposed water supply projects, evaluation of proposed Carmel River water rights decisions, preservation of existing District water rights, coordination of Water Distribution System permits, implementation of portions of the Carmel River Mitigation Program, and coordination of water resource management throughout the District.

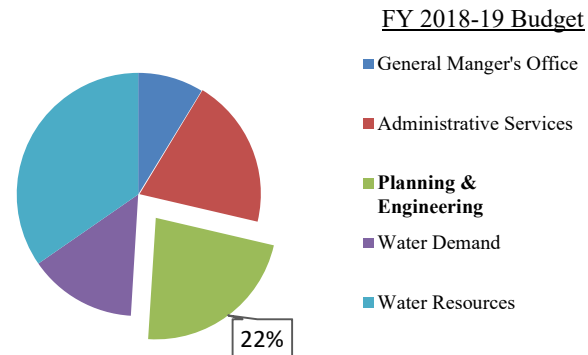
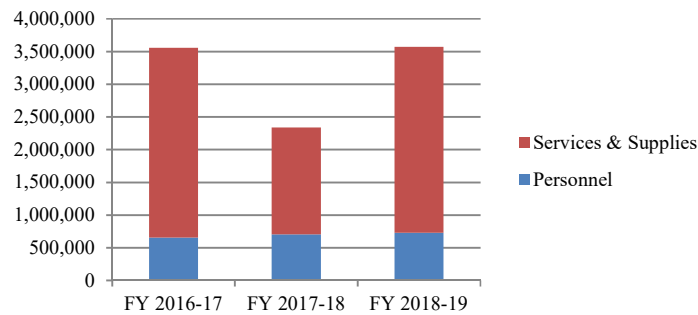
- Water Supply – Analysis of impacts and benefits of proposed water supply projects; review and completion of environmental compliance documents under the California Environmental Quality Act and National Environmental Policy Act); completion of Engineer’s Reports;
- Water Rights – Coordinate District review of proposed Carmel River water rights issued by the State Water Resources Control Board; track and preserve existing District water rights; prepare applications for changes to District water rights;
- Water Distribution System (WDS) permits – Review and process applications for WDS permits; make determinations of level of review; coordinate staff, consultant, and District Counsel work on WDS permits; prepare findings; issue WDS permits;
- Carmel River Mitigation Program – Conduct Carmel River restoration projects, including problem assessment, design, bid preparation, permit acquisition, construction management, and project monitoring; install, operate, and maintain high-volume irrigation systems along 15 miles of the lower Carmel River; monitor and assess streamside conditions; provide technical assistance to river front property owners; determine erosion potential; enforce District rules for the Carmel River; assist the Water Resources Division with steelhead rescues and Sleepy Hollow Steelhead Rearing Facility operations; provide technical analysis and advice to agencies responsible for Carmel River lagoon management;
- Integrated Regional Water Management (IRWM) – facilitate the development and implementation of a comprehensive IRWM Plan for the Monterey Peninsula region, including projects involving Carmel River resources, groundwater, recycled water, desalination, stormwater, flood control, ecosystem restoration, water conservation, and public recreation; conduct stakeholder outreach; prepare grant applications for specific projects; administer grant funds on behalf of the District and local area project proponents.

Classification	FY 2016-17 Revised	FY 2017-18 Revised	FY 2018-19 Revised	FY 2018-19 Change
Planning & Engineering Manager	1	1	1	0
Project Manager	1	0	0	0
Riparian Projects Coordinator	1	1	1	0
Water Resources Engineer	0	1	1	0
Environmental Program Specialist	1	1	1	0
River Maintenance Specialist	1	1	1	0
Field Biology Assistant (limited term)	0.5	0.5	0.5	0
TOTAL POSITIONS	5.5	5.5	5.5	0
TOTAL DISTRICT-WIDE POSITIONS	29	28	27	-1

Monterey Peninsula Water Management District
Divisions
Fiscal Year 2018-2019 Budget

Planning & Engineering

	FY 2016-17 Revised	FY 2017-18 Revised	FY 2018-19 Revised	FY 2018-19 Change
<u>Personnel</u>				
Salaries	\$479,400	\$508,500	\$530,100	\$21,600
Retirement	73,500	89,500	94,600	5,100
Unemployment Compensation	0	0	0	-
Auto Allowance	0	0	0	-
Deferred Compensation	0	0	0	-
Temporary Personnel	0	0	0	-
Workers' Comp.	18,200	19,300	20,100	800
Employee Insurance	69,300	71,300	70,500	(800)
Medicare & FICA Taxes	7,000	8,700	8,700	-
Personnel Recruitment	0	0	0	-
Pre-Employment Physicals	0	0	0	-
Staff Development	8,600	8,600	4,400	(4,200)
Sub-total Personnel Costs	656,000	705,900	728,400	22,500
<u>Services & Supplies</u>				
Services & Supplies	21,200	22,600	22,400	(200)
Fixed Assets	-	-	-	-
Project Expenditures	2,881,400	1,609,200	2,820,500	1,211,300
Debt Service	-	-	-	-
Election Expense	-	-	-	-
Contingency	-	-	-	-
Sub-total	2,902,600	1,631,800	2,842,900	1,211,100
TOTAL EXPENDITURES	3,558,600	2,337,700	3,571,300	1,256,100



Monterey Peninsula Water Management District
Divisions
Fiscal Year 2018-2019 Budget

Water Demand

The Water Demand Division provides information and programs to achieve efficient water use and maximize available supplies. This is achieved through community education and outreach, development of incentives and training programs, and by implementing and enforcing permitting and conservation regulations, thereby reducing the community's need for potable water. The Water Demand Division strives to provide responsive and accurate customer service that exceeds the expectations of the people we serve.

Services include customer service related to permit review and processing, conservation program administration and reporting, site visits and inspections, water waste and rationing enforcement, rebate program administration, and data management and data systems design related to demand management. Other services include project and program coordination and training with eight local cities and county, local water purveyors, local and statewide agencies, builders, contractors, architects, Realtors and others. The Water Demand Division also reviews projects for environmental compliance related to water supply, collaborates with jurisdictions to develop and track efficiency standards and conditions for development projects, assists with ratemaking and proposes policies and programs to encourage and promote indoor and outdoor water efficiency, conservation, reuse, alternative water sources, and non-residential best management practices.

Classification	FY 2016-17 Revised	FY 2017-18 Revised	FY 2018-19 Revised	FY 2018-19 Change
Water Demand Manager	1	1	1	0
Conservation Analyst	0	2	2	0
Conservation Representative II	2	0	0	0
Conservation Representative I	2	2	2	0
Conservation Technician II	1	1	1	0
Data Entry (temporary)	1	1	0	-1
TOTAL POSITIONS	7	7	6	-1
TOTAL DISTRICT-WIDE POSITIONS	29	28	27	-1

Monterey Peninsula Water Management District
Divisions
Fiscal Year 2018-2019 Budget

Water Demand

	FY 2016-17 Revised	FY 2017-18 Revised	FY 2018-19 Revised	FY 2018-19 Change
<u>Personnel</u>				
Salaries	\$414,800	\$543,300	\$568,300	\$25,000
Retirement	62,900	90,500	107,200	16,700
Unemployment Compensation	0	0	0	-
Auto Allowance	0	0	0	-
Deferred Compensation	0	0	0	-
Temporary Personnel	40,000	45,000	0	(45,000)
Workers' Comp.	1,800	2,300	2,400	100
Employee Insurance	81,700	84,800	83,900	(900)
Medicare & FICA Taxes	6,100	7,900	8,300	400
Personnel Recruitment	0	0	0	-
Pre-Employment Physicals	0	0	0	-
Staff Development	7,500	11,400	10,500	(900)
Sub-total Personnel Costs	614,800	785,200	780,600	(4,600)
<u>Services & Supplies</u>				
Services & Supplies	42,400	47,600	39,100	(8,500)
Fixed Assets	73,300	0	5,000	5,000
Project Expenditures	1,391,700	1,240,900	1,473,100	232,200
Debt Service	0	0	0	-
Election Expense	0	0	0	-
Contingency	0	0	0	-
Sub-total	1,507,400	1,288,500	1,517,200	228,700
TOTAL EXPENDITURES	2,122,200	2,073,700	2,297,800	219,500

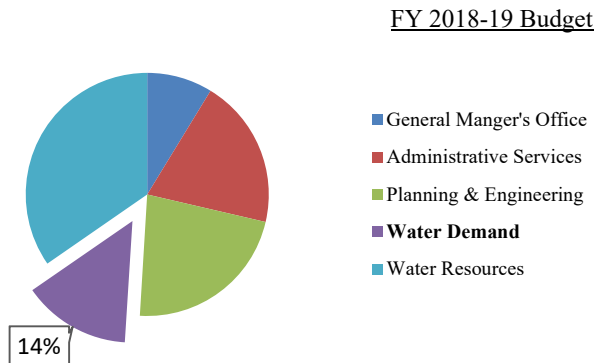
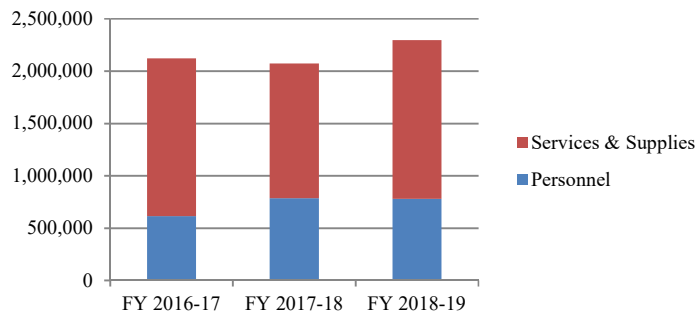


EXHIBIT 32-B

Monterey Peninsula Water Management District
Divisions
Fiscal Year 2018-2019 Budget

Water Resources

The Water Resources Division (WRD) is comprised of two staff functionary units, the Hydrologic unit and the Fisheries unit. Program responsibilities and services provided include surface and groundwater data collection and reporting programs, fishery protection activities in the Carmel River basin, quarterly water supply strategies and budgets for Cal-Am’s main and satellite water distribution systems, and the annual Carmel River Memorandum of Agreement among Cal-Am, CDFG and the District that governs reservoir releases to the lower Carmel River during the low-flow season. WRD staff coordinates closely with the Planning & Engineering and Water Demand Divisions on certain activities to more efficiently share internal staff resources and expertise.

Water Supply – Develop and implement plans for water supply augmentation projects; design, permit, construct, operate Seaside Basin ASR projects; analyze water supply project alternatives; operate water resources simulation models.

Fisheries Resource Program - Rescue stranded steelhead from the Carmel River; rear rescued fish at the Sleepy Hollow Rearing Facility (SHSRF); rescue downstream migrant smolts in spring and transport them to a holding facility or the ocean; prevent stranding of early fall and winter migrant juvenile steelhead; rescue steelhead kelts and transport them to a holding facility or the ocean; support future interagency captive brood-stock program for landlocked steelhead during successive years of drought; prepare designs, retain contractors and manage construction contracts for SHSRF projects.

Hydrologic Monitoring Program - Conduct: (a) precipitation monitoring, (b) streamflow monitoring, (c) reservoir and groundwater storage monitoring, (d) surface water and groundwater production monitoring,(e) surface water and groundwater quality monitoring, and (f) Carmel River lagoon water level, quality, bathymetric and habitat

Water Resources Management – Prepare quarterly water supply strategy budgets; participate in annual Carmel River Low Flow Memorandum of Agreement process; conduct monitoring and management functions as part of Seaside Basin Watermaster Monitoring & Management Plan; provide technical assistance and expert testimony on Cal-Am rate cases before the CPUC; prepare annual Mitigation Program reports.

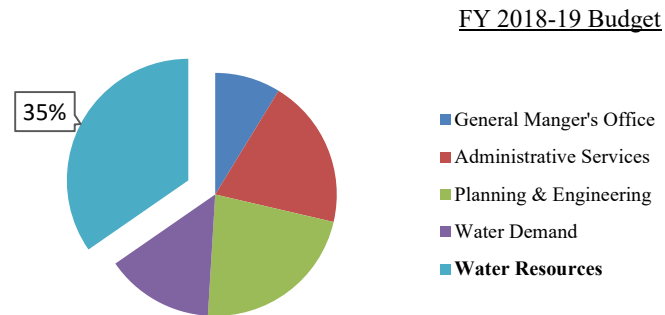
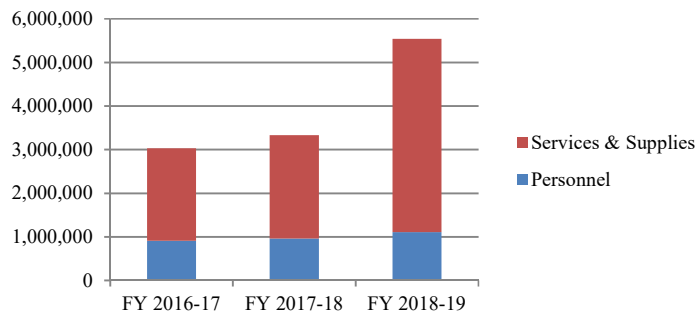
Water Use and Permitting – Collect, analyze and report data from approximately 1,000 wells and other sources for annual District-wide water production summary; coordinate with Planning & Engineering and Water Demand Divisions on Water Distribution System permitting.

Classification	FY 2016-17 Revised	FY 2017-18 Revised	FY 2018-19 Revised	FY 2018-19 Change
Water Resources Manager	1	0	0	0
Senior Hydrogeologist	1	1	1	0
Hydrography Programs Coordinator	1	1	1	0
Associate Hydrogeologist	1	1	1	0
Hydrology Technician	0	1	1	0
Senior Fisheries Biologist	1	1	1	0
Associate Fisheries Biologist	1	1	1	0
Associate Fisheries Biologist	1	1	1	0
Water Resources Assistant (limited term)	0.5	0.5	0.5	0
TOTAL POSITIONS	7.5	7.5	7.5	0
TOTAL DISTRICT-WIDE POSITIONS	29	28	27	-1

Monterey Peninsula Water Management District
Divisions
Fiscal Year 2018-2019 Budget

Water Resources

	FY 2016-17 Revised	FY 2017-18 Revised	FY 2018-19 Revised	FY 2018-19 Change
<u>Personnel</u>				
Salaries	\$655,900	\$690,100	\$786,600	\$96,500
Retirement	121,200	132,700	163,400	30,700
Unemployment Compensation	0	0	0	-
Auto Allowance	0	0	0	-
Deferred Compensation	0	0	0	-
Temporary Personnel	0	0	0	-
Workers' Comp.	24,900	26,000	29,700	3,700
Employee Insurance	96,900	99,000	112,300	13,300
Medicare & FICA Taxes	12,100	12,700	13,100	400
Personnel Recruitment	0	0	0	-
Pre-Employment Physicals	0	0	0	-
Staff Development	4,600	5,000	4,800	(200)
Sub-total Personnel Costs	915,600	965,500	1,109,900	144,400
<u>Services & Supplies</u>				
Services & Supplies	33,200	31,400	30,600	(800)
Fixed Assets	0	0	25,000	25,000
Project Expenditures	2,084,100	2,332,500	4,374,300	2,041,800
Debt Service	0	0	0	-
Election Expense	0	0	0	-
Contingency	0	0	0	-
Sub-total	2,117,300	2,363,900	4,429,900	2,066,000
TOTAL EXPENDITURES	3,032,900	3,329,400	5,539,800	2,354,800





BUDGET PROCESS CALENDAR

FISCAL YEAR 2018-2019

<i>2018 Target Dates</i>	<i>Action</i>	<i>Responsibility</i>
April 22	Budget Memorandum and Forms Distributed	Administrative Services
April 30	Budget Request Forms Due to ASD	Division Managers
May 4	Budget Review Session	Team Management
May 11	Budget Review Session – Follow Up	Team Management
May 14	Draft Budget Distributed	Administrative Services
May 21	Proposed Budget Presented to Board	Board of Directors
June 18	Board Adopts Budget Board Sets Appropriation Limit	Board of Directors

Glossary

Article XIII (B):

Article XIII (B) is a section of the California State Constitution relating to the amount of a public entities tax revenues that may be expended in a given fiscal year. In the instance of the MPWMD, the article limits the amount of property tax revenue that may be spent in a fiscal year. It is calculated based upon the prior year's limit multiplied by a factor representing annual growth in population and consumer prices. The latter is furnished by the State Treasurer's Office. The calculation, required since the passage of Proposition 13 in 1978, is contained in each District budget and is identified as "Property Tax Appropriation."

Budget Assumptions:

The budget assumptions are generally accepted statements, which if untrue, would materially alter the financial planning and budget of the agency.

Capital Assets:

Capital assets are equipment and components that have a useful life greater than one year and with an initial, individual cost of more than \$1,000 for equipment and \$5,000 for facilities and improvements.

Contingency:

The contingency is a nominal amount budgeted for expenditure for unforeseen emergencies or special purposes requiring Board approval.

Designated Reserves:

Designated reserves are funds set aside by the Board for specific, restricted uses. Examples include capital equipment, litigation, flood/drought, and pre-paid expenses.

Expenditures:

Expenditures are associated with each operating fund, as well with each program category. Personnel costs, services and supplies, capital assets and project expenditures are the principal categories. A pie chart graphically shows percentages of expenditures by line item.

Fiscal Year:

The fiscal year is the twelve-month period beginning July 1 and ending June 30 of the following year. The District uses the fiscal year as the basis for reporting financial information a twelve-month accounting period.

General Operating Reserves:

General operating reserves are the balances in each operating fund of the District that remain after all budgeted expenses are paid. Normally, the general operating reserve balance is carried forward from one fiscal year to the next. The value is verified annually by the independent auditor and reported in the annual audit report.

Labor Allocation by Operating Funds:

The Labor Allocation by Operating Funds is a budget schedule that relates employee output to the three operating funds. It shows the output of each employee as a percentage of total time by

operating fund. This percentage is used throughout the budget as the basis of allocating general and administrative (overhead) costs to the operating funds.

Labor Allocation by Program Category:

The Labor Allocation by Program Category is a budget schedule that relates employee output to the budgeted program categories. It shows the output of each employee as a percentage of total time by program category. This percentage is used throughout the budget as the basis of allocating general and administrative (overhead) costs to the program categories.

Mitigation Revenue:

This is the revenue derived from the Agreement for Carmel River Mitigation Program between California American Water and Monterey Peninsula Water Management District.

Program Categories:

Program Categories are major service programs that have been identified. All expenditures, including labor costs, are allocated to each program category in order to identify what each program actually costs.

Project Expenditures:

The Summary of Project Expenditures is a listing of costs for the coming year that are projected as a result of specific projects and programs carried-out by the staff, consultants and contractors. Project expenditures do not include staff compensation for regular employees.

Reimbursement Revenues:

Reimbursement revenues are received from various sources and allocated to offset expenditures related to the revenue source. These reimbursements received by the District are for projects carried-out by the District. Some of these reimbursements include grants, Cal-Am Water Conservation & Rebate Program funds, ASR operations reimbursement, direct-billed reimbursements, etc. All of the reimbursement revenues collected within the fiscal year is related to the expenses in the same fiscal year.

Revenues:

Revenues are derived from various sources and allocated to each operating fund. Property taxes, permits fees, water connection charges, water supply charge, mitigation program revenue, user fees, interest on investments, reimbursements to the District for projects carried-out by the District and grants are the principal revenue sources. Revenues may include a portion of the prior-year fund balance used to offset expenditures. A pie chart graphically shows percentages of revenues according to source.

User Fees:

The User Fee is a percentage of Cal-Am ratepayers water bill that is collected and remitted by Cal-Am monthly. The proceeds of the User Fee have been used to support the District's environmental mitigation, conservation and rationing, water supply, and any other purposes.

Water Supply Charge:

The Water Supply Charge is a rate or charge that funds costs related to the provision of water. This annual charge raised by the District, 100% of which will support District water supply activities, including capital acquisition and operational costs for Aquifer Storage and Recovery, Groundwater Replenishment, and related water supply purposes for the general benefit of the District as a whole.

ITEM: ACTION ITEM**33. CONSIDER AUTHORIZATION OF FUNDS TO MONTEREY ONE WATER FOR THE PURE WATER MONTEREY PROJECT**

Meeting Date:	June 18, 2018	Budgeted:	No
From:	David J. Stoldt General Manager	Program/ Line Item No.:	N/A
Prepared By:	Suresh Prasad	Cost Estimate:	\$2,000,000

General Counsel Approval: N/A**Committee Recommendation: The Administrative Committee reviewed this item on June 11, 2018 and recommended approval.****CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.**

SUMMARY: In May 2013, the District entered into a Cost-Sharing Agreement with the Monterey Regional Water Pollution Control Agency (now Monterey One Water) to fund the Groundwater Replenishment (now Pure Water Monterey) Project planning and development costs. In July 2016, the District entered into Amendment 1 to the Cost Sharing Agreement. In September 2017, District entered into Amendment 2 to the Agreement.

Monterey One Water (M1W) will exhaust all of its 4% contingency set aside for the project and estimates it will need of an additional \$8 million towards the contingency part of the project. This additional \$8 million will set the total contingency level at around 10% of the total project cost.

Monterey One Water is in the process of increasing the amount of the State Revolving Fund loan by an additional \$12 million. \$6 million of the loan proceeds will go towards the contingency line item, while the other \$6 million will go towards the reimbursement of pre-construction costs incurred by both M1W and MPWMD. Based on the reimbursement sharing formula stated in Amendment No. 2 of the Agreement, M1W will get \$1,321,609 and MPWMD will get \$4,678,391 of the \$6 million proceeds.

In order to keep the water cost down, M1W has asked the District to potentially contribute an additional \$2 million from its share of the \$4.7 million reimbursement proceeds to help increase the contingency line item of the project, if needed. The District will ensure that the following contingencies are met:

- Additional \$2 million will come from the proceeds of second reimbursement from the SRF loan. If the reimbursement does not happen, the District will not be obligated to fund the \$2 million.

- The District's \$2 million proceeds will be disbursed to Monterey One Water towards the end of the project which would determine if proceeds are needed to either meet project expenses or reduce the cost of the water by reducing the loan amount.

RECOMMENDATION: Staff requests that the Board approve authorization of \$2 million from reimbursement of preconstruction costs to be reserved as contingency for Monterey One Water to be used towards the Pure Water Monterey Project.

FISCAL IMPACT: Funding an additional \$2 million towards the PWM project will come from the proceeds received from SRF loan toward reimbursement of planning and development costs.

EXHIBIT

None



EXHIBIT 35-A

FINAL MINUTES

**Monterey Peninsula Water Management District
Administrative Committee
May 14, 2018**

Call to Order

The meeting was called to order at 3:30 PM in the District Conference Room.

Committee members present: Brenda Lewis - Chair
Andrew Clarke
Molly Evans

Staff present: David Stoldt, General Manager
Suresh Prasad, Administrative Services Manager/Chief Financial Officer
Larry Hampson, Water Resources & Engineering Manager/District Engineer
Kevan Urquhart, Sr. Fisheries Biologist
Jonathan Lear, Senior Hydrologist
Thomas Christensen, Riparian Projects Coordinator
Sara Reyes, Sr. Office Specialist

Oral Communications

None

Items on Board Agenda for May 21, 2018

1. **Consider Adoption of Minutes of April 9, 2018 Committee Meeting**
On a motion by Clarke and second by Evans, the minutes of the April 9, 2018 meeting were approved on a vote of 3 – 0 by Clarke, Evans and Lewis.
 2. **Consider Two-Year Extension for Use of Local Water Project Grant Funds – City of Seaside**
On a motion by Clarke and second by Evans, the committee recommended the Board approve the request from the City of Seaside for a two-year extension of the Local Water Project Grant to June 30, 2020. The motion was approved on a vote of 3 – 0 by Clarke, Evans and Lewis.
 3. **Consider Approval for Repair and Maintenance of the Sleepy Hollow Steelhead Rearing Facility Cooling Tower**
On a motion by Evans and second by Clarke, the committee recommend the Board authorize the General Manager to enter into an agreement with Cooling Tower Technologies for cooling tower repair work for a not-to-exceed amount of \$51,000 for materials and labor. The motion was approved on a vote of 3 – 0 by Evans, Clarke and Lewis.
- 3A Ratify Emergency Expenditure to Zim Industries to Rewind Pump at Aquifer Storage and Recovery Well Number 1**
On a motion by Clarke and second by Evans, the committee voted to add this emergency item to the May 14 Administrative Committee agenda. The motion was approved on a 3 – 0 vote by Clarke, Evans and Lewis.

On a motion by Evans and second by Clarke, the committee voted to recommend the Board ratify emergency expenditure of \$23,600 to Zim Industries to repair pump motor at ASR 1. The motion was approved on a 3 – 0 vote by Evans, Clarke and Lewis.

4. Consider Authorizing the General Manager to Enter into Access and Maintenance Agreements for the Carmel River Bank Stabilization Project at Rancho San Carlos Road

On a motion by Clarke and second by Evans, the committee voted to recommend the Board authorize the General Manager to make non-substantive changes to the sample access and maintenance agreement and to enter into agreement for the Carmel River Bank Stabilization Project at Rancho San Carlos Road. The motion was approved on a 3 – 0 vote by Clarke, Evans and Lewis.

5. Authorize the General Manager to Enter into an Agreement with the Carmel Valley Trail and Saddle Club to Use an Irrigation Well for Mitigation Plantings and to Make Non Substantive Changes to the Draft Agreement

On a motion by Evans and second by Clarke, the committee voted to recommend the Board authorize the General Manager to enter into an agreement with the Trail and Saddle Club to use the Trail and Saddle Club Irrigation Well for irrigation of riparian mitigation plantings and to make non substantive changes to the Draft Carmel Valley Trail and Saddle Club Well Use Agreement. The motion was approved on a 3 – 0 vote by Evans, Clarke and Lewis.

6. Declaration of Surplus Assets

On a motion by Clarke and second by Evans, the committee voted to recommend the Board declare the items presented as surplus assets to be either donated or disposed at the Monterey Regional Waste Management District. The motion was approved on a 3 – 0 vote by Clarke, Evans and Lewis.

7. Consider Adoption of Treasurer’s Report for March 2018

On a motion by Evans and second by Clarke, the committee voted to recommend the Board adopt the March 2018 Treasurer’s Report and financial statements, and ratification of the disbursements made during the month. The motion was approved on a 3 – 0 vote by Evans, Clarke and Lewis.

8. Receive and File Third Quarter Financial Activity Report for Fiscal Year 2017-18

On a motion by Clarke and second by Evans, the committee voted to recommend the Board receive and file the Third Quarter Financial activity report for fiscal year 2017-18. The motion was approved on a 3 – 0 vote by Clarke, Evans and Lewis.

9. Consider Approval of Third Quarter Fiscal Year 2017-18 Investment Report

On a motion by Evans and second by Clarke, the committee voted to recommend the Board approve the Third Quarter Fiscal Year 2017-18 Investment Report. The motion was approved on a 3 – 0 vote by Evans, Clarke and Lewis.

10. Discuss and Recommend Creating Reserves for Pension Retirement and Other Post-Employment Benefits (OPEB) Unfunded Liability

On a motion by Clarke and second by Evans, the committee voted to recommend the Board approve creating Pension Reserve and OPEB Reserve and to fund \$100,000 to each reserve as seed money to

start funding the District’s pension/OPEB obligations. The motion was approved on a 3 – 0 vote by Clarke, Evans and Lewis.

11. Review Third Quarter Legal Services Activity Report for Fiscal Year 2017-18

This was presented as an informational item. No action was taken by the committee.

12. Review Draft May 21, 2018 Board Meeting Agenda

Closed session to be added for 6:30, plus new item sent by DS (see email). No action was taken by the committee.

Adjournment

The meeting was adjourned at 4:38 PM.

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**EXHIBIT 35-B**

FINAL MINUTES
Monterey Peninsula Water Management District
Public Outreach Committee
March 21, 2018

Call to Order

The meeting was called to order at 3:35 pm in the Water Management District conference room.

Committee members present: Robert S. Brower, Sr. - Alternate
 Molly Evans
 Brenda Lewis

Committee members absent: Jeanne Byrne - Chair

District staff members present: David Stoldt, General Manager
 Arlene Tavani, Executive Assistant
 Stephanie Locke, Water Demand Manager

Others present: Steve Thomas, Thomas Brand Consulting

Comments from the Public: Dan Turner recounted a conversation he had with a member of the public about the Public Water Now petition regarding public ownership of California American Water. Mr. Turner noted that he was able to provide satisfactory evidence of the need for public ownership, so the person he was speaking with signed the petition.

Action Items

1. **Consider Adoption of November April 12, 2017 Committee Meeting Minutes**
 On a motion by Evans and second of Lewis, minutes of the April 12, 2017 committee meeting were approved on a vote of 2 - 1 by Evans and Lewis. Brower abstained.
2. **Consider Development of Recommendation to the Board of Directors re Approval of the Draft 2017 MPWMD Annual Report**
 Lewis offered a motion that was seconded by Evans, to recommend that the Board of Directors approve the Annual Report text with clarifications in the section titled Proposition 1 Integrated Regional Water Management Program. The motion was adopted on a vote of 3 – 0 by Lewis, Evans and Brower.

During the public comment period on this item, Dan Turner addressed the committee. He asked if all the topics covered in the report were necessary. Stoldt explained that state law dictates the topics that should be addressed in the report.

Discussion Items

3. **Update on MPWMD Local Branding Ad Campaign**
 The committee reviewed a series of advertisements developed by the District that were published in local newspapers between June 2017 and March 2018. In addition, the committee reviewed an advertisement that would be published in the future that promoted the District's

achievements over the past ten years. The committee members expressed support for publication of the advertisement.

Dan Turner addressed the committee during the public comment period on this item. He asked for clarification of outdoor watering regulations. He also stated the District should expect that Cal-Am will circulate negative information about the District if an election is called regarding public ownership of the water system.

Schedule Next Meeting Date

No meeting date was set. One topic of discussion at a future meeting will be the District’s response to a ballot measure on public ownership of the water system.

Adjournment

The meeting was adjourned at 4:15 pm.

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ITEM: INFORMATIONAL ITEM/STAFF REPORTS**36. MONTHLY ALLOCATION REPORT**

Meeting Date:	June 18, 2018	Budgeted:	N/A
From:	David J. Stoldt, General Manager	Program:	N/A
		Line Item No.:	
Prepared By:	Gabriela Ayala	Cost Estimate:	N/A

General Counsel Review: N/A**Committee Recommendation: N/A****CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.**

SUMMARY: As of May 31, 2018, a total of **24.831** acre-feet (**7.2%**) of the Paralta Well Allocation remained available for use by the Jurisdictions. Pre-Paralta water in the amount of **35.923** acre-feet is available to the Jurisdictions, and **28.932** acre-feet is available as public water credits.

Exhibit 36-A shows the amount of water allocated to each Jurisdiction from the Paralta Well Allocation, the quantities permitted in May 2018 (“changes”), and the quantities remaining. The Paralta Allocation had two debits in May 2018.

Exhibit 36-A also shows additional water available to each of the Jurisdictions and the information regarding the Community Hospital of the Monterey Peninsula (Holman Highway Facility). Additional water from expired or canceled permits that were issued before January 1991 are shown under “PRE-Paralta.” Water credits used from a Jurisdiction’s “public credit” account are also listed. Transfers of Non-Residential Water Use Credits into a Jurisdiction’s Allocation are included as “public credits.” **Exhibit 36-B** shows water available to Pebble Beach Company and Del Monte Forest Benefited Properties, including Macomber Estates, Griffin Trust. Another table in this exhibit shows the status of Sand City Water Entitlement and the Malpaso Water Entitlement.

BACKGROUND: The District’s Water Allocation Program, associated resource system supply limits, and Jurisdictional Allocations have been modified by a number of key ordinances. These key ordinances are listed in **Exhibit 36-C**.

EXHIBITS**36-A** Monthly Allocation Report**36-B** Monthly Entitlement Report**36-C** District’s Water Allocation Program Ordinances

EXHIBIT 36-A
MONTHLY ALLOCATION REPORT
Reported in Acre-Feet
For the month of May 2018

Jurisdiction	Paralta Allocation*	Changes	Remaining	PRE-Paralta Credits	Changes	Remaining	Public Credits	Changes	Remaining	Total Available
Airport District	8.100	0.000	5.197	0.000	0.000	0.000	0.000	0.000	0.000	5.197
Carmel-by-the-Sea	19.410	0.000	1.397	1.081	0.000	1.081	0.910	0.000	0.182	2.660
Del Rey Oaks	8.100	0.000	0.000	0.440	0.000	0.000	0.000	0.000	0.000	0.000
Monterey	76.320	0.000	0.263	50.659	0.000	0.030	38.121	0.000	2.325	2.618
Monterey County	87.710	0.000	10.717	13.080	0.000	0.352	7.827	0.000	1.775	12.844
Pacific Grove	25.770	0.000	0.000	1.410	0.000	0.022	15.874	0.000	0.133	0.155
Sand City	51.860	0.000	0.000	0.838	0.000	0.000	24.717	0.000	23.373	23.373
Seaside	65.450	0.463	7.257	34.438	0.000	34.438	2.693	0.000	1.144	42.839
TOTALS	342.720	0.463	24.831	101.946	0.000	35.923	90.142	0.000	28.932	89.686

Allocation Holder	Water Available	Changes this Month	Total Demand from Water Permits Issued	Remaining Water Available
Quail Meadows	33.000	0.000	32.320	0.680
Water West	12.760	0.000	9.372	3.388

* Does not include 15.280 Acre-Feet from the District Reserve prior to adoption of Ordinance No. 73.

EXHIBIT 36-B
MONTHLY ALLOCATION REPORT
ENTITLEMENTS
Reported in Acre-Feet
For the month of May 2018

Recycled Water Project Entitlements

Entitlement Holder	Entitlement	Changes this Month	Total Demand from Water Permits Issued	Remaining Entitlement/and Water Use Permits Available
Pebble Beach Co. ¹	228.860	0.100	31.431	197.429
Del Monte Forest Benefited Properties ² (Pursuant to Ord No. 109)	136.140	0.287	50.146	85.994
Macomber Estates	10.000	0.000	9.595	0.405
Griffin Trust	5.000	0.000	4.829	0.171
CAWD/PBCSD Project Totals	380.000	0.387	96.001	283.999

Entitlement Holder	Entitlement	Changes this Month	Total Demand from Water Permits Issued	Remaining Entitlement/and Water Use Permits Available
City of Sand City	206.000	0.000	4.353	201.647
Malpaso Water Company	80.000	0.210	9.237	70.763
D.B.O. Development No. 30	13.950	0.000	1.088	12.862
City of Pacific Grove	66.000	0.000	0.000	66.000
Cypress Pacific	3.170	0.000	3.170	0.000

Increases in the Del Monte Forest Benefited Properties Entitlement will result in reductions in the Pebble Beach Co. Entitlement.

EXHIBIT 36-C

District's Water Allocation Program Ordinances

Ordinance No. 1 was adopted in September 1980 to establish interim municipal water allocations based on existing water use by the jurisdictions. Resolution 81-7 was adopted in April 1981 to modify the interim allocations and incorporate projected water demands through the year 2000. Under the 1981 allocation, Cal-Am's annual production limit was set at 20,000 acre-feet.

Ordinance No. 52 was adopted in December 1990 to implement the District's water allocation program, modify the resource system supply limit, and to temporarily limit new uses of water. As a result of Ordinance No. 52, a moratorium on the issuance of most water permits within the District was established. Adoption of Ordinance No. 52 reduced Cal-Am's annual production limit to 16,744 acre-feet.

Ordinance No. 70 was adopted in June 1993 to modify the resource system supply limit, establish a water allocation for each of the jurisdictions within the District, and end the moratorium on the issuance of water permits. Adoption of Ordinance No. 70 was based on development of the Paralta Well in the Seaside Groundwater Basin and increased Cal-Am's annual production limit to **17,619** acre-feet. More specifically, Ordinance No. 70 allocated 308 acre-feet of water to the jurisdictions and 50 acre-feet to a District Reserve for regional projects with public benefit.

Ordinance No. 73 was adopted in February 1995 to eliminate the District Reserve and allocate the remaining water equally among the eight jurisdictions. Of the original 50 acre-feet that was allocated to the District Reserve, 34.72 acre-feet remained and was distributed equally (4.34 acre-feet) among the jurisdictions.

Ordinance No. 74 was adopted in March 1995 to allow the reinvestment of toilet retrofit water savings on single-family residential properties. The reinvested retrofit credits must be repaid by the jurisdiction from the next available water allocation and are limited to a maximum of 10 acre-feet. This ordinance sunset in July 1998.

Ordinance No. 75 was adopted in March 1995 to allow the reinvestment of water saved through toilet retrofits and other permanent water savings methods at publicly owned and operated facilities. Fifteen percent of the savings are set aside to meet the District's long-term water conservation goal and the remainder of the savings are credited to the jurisdictions allocation. This ordinance sunset in July 1998.

Ordinance No. 83 was adopted in April 1996 and set Cal-Am's annual production limit at **17,621** acre-feet and the non-Cal-Am annual production limit at **3,046** acre-feet. The modifications to the production limit were made based on the agreement by non-Cal-Am water users to permanently reduce annual water production from the Carmel Valley Alluvial Aquifer in exchange for water service from Cal-Am. As part of the agreement, fifteen percent of the historical non-Cal-Am production was set aside to meet the District's long-term water conservation goal.

Ordinance No. 87 was adopted in February 1997 as an urgency ordinance establishing a community benefit allocation for the planned expansion of the Community Hospital of the Monterey Peninsula (CHOMP). Specifically, a special reserve allocation of 19.60 acre-feet of production was created exclusively for the benefit of CHOMP. With this new allocation, Cal-Am's annual production limit was increased to **17,641** acre-feet and the non-Cal-Am annual production limit remained at **3,046** acre-feet.

Ordinance No. 90 was adopted in June 1998 to continue the program allowing the reinvestment of toilet retrofit water savings on single-family residential properties for 90-days following the expiration of Ordinance No. 74. This ordinance sunset in September 1998.

Ordinance No. 91 was adopted in June 1998 to continue the program allowing the reinvestment of water saved through toilet retrofits and other permanent water savings methods at publicly owned and operated facilities.

Ordinance No. 90 and No. 91 were challenged for compliance with CEQA and nullified by the Monterey Superior Court in December 1998.

Ordinance No. 109 was adopted on May 27, 2004, revised Rule 23.5 and adopted additional provisions to facilitate the financing and expansion of the CAWD/PBCSD Recycled Water Project.

Ordinance No. 132 was adopted on January 24, 2008, established a Water Entitlement for Sand City and amended the rules to reflect the process for issuing Water Use Permits.

Ordinance No. 165 was adopted on August 17, 2015, established a Water Entitlement for Malpas Water Company and amended the rules to reflect the process for issuing Water Use Permits.

Ordinance No. 166 was adopted on December 15, 2015, established a Water Entitlement for D.B.O. Development No. 30.

Ordinance No. 168 was adopted on January 27, 2016, established a Water Entitlement for the City of Pacific Grove.

ITEM: INFORMATIONAL ITEM/STAFF REPORTS**37. WATER CONSERVATION PROGRAM REPORT**

Meeting Date: June 18, 2018 **Budgeted:** N/A

From: David J. Stoldt,
General Manager **Program/
Line Item No.:** N/A

Prepared By: Kyle Smith **Cost Estimate:** N/A

Committee Recommendation: N/A

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

I. MANDATORY WATER CONSERVATION RETROFIT PROGRAM

District Regulation XIV requires the retrofit of water fixtures upon Change of Ownership or Use with High Efficiency Toilets (HET) (1.28 gallons-per-flush), 2.0 gallons-per-minute (gpm) Showerheads, 1.2 gpm Washbasin faucets, 1.8 gpm kitchen, utility and bar sink faucets, and Rain Sensors on all automatic Irrigation Systems. Property owners must certify the Site meets the District's water efficiency standards by submitting a Water Conservation Certification Form (WCC), and a Site inspection is often conducted to verify compliance.

A. Changes of Ownership

Information is obtained monthly from *Realquest.com* on properties transferring ownership within the District. The information compared against the properties that have submitted WCCs. Details on **152** property transfers that occurred in May 2018 were added to the database.

B. Certification

The District received **51** WCCs between May 1, 2018, and May 31, 2018. Data on ownership, transfer date, and status of water efficiency standard compliance were entered into the database.

C. Verification

In May, **118** properties were verified compliant with Rule 144 (Retrofit Upon Change of Ownership or Use). Of the **118** verifications, **71** properties verified compliance by submitting certification forms and/or receipts. District staff completed **74** Site inspections. Of the **74** properties inspected, **47 (63%)** passed inspection. **None** of the properties that passed inspection involved more than one visit to verify compliance with all water efficiency standards.

Savings Estimate

Water savings from HET retrofits triggered by Rule 144 verified in May 2018 are estimated at **0.980** Acre-Feet Annually (AFA). Water savings from retrofits that exceeded the requirement (i.e., HETs to Ultra High Efficiency Toilets) is estimated at **0.110** AFA (11 toilets). Year-to-date estimated savings from toilet retrofits is **5.390** AFA.

D. CII Compliance with Water Efficiency Standards

Effective January 1, 2014, all Non-Residential properties were required to meet Rule 143, Water Efficiency Standards for Existing Non-Residential Uses. To verify compliance with these

requirements, property owners and businesses are being sent notification of the requirements and a date that inspectors will be on Site to check the property. This month, District inspectors performed **7** inspections. Of the **7** inspections certified, **7 (100%)** were in compliance. **None** of the properties that passed inspection involved more than one visit to verify compliance with all water efficiency standards; the remainder complied without a reinspection.

MPWMD is forwarding its CII inspection findings to California American Water (Cal-Am) for their verification with the Rate Best Management Practices (Rate BMPs) that are used to determine the appropriate non-residential rate division. Compliance with MPWMD's Rule 143 achieves Rate BMPs for indoor water uses, however, properties with landscaping must also comply with Cal-Am's outdoor Rate BMPs to avoid Division 4 (Non-Rate BMP Compliant) rates. In addition to sharing information about indoor Rate BMP compliance, MPWMD notifies Cal-Am of properties with landscaping. Cal-Am then conducts an outdoor audit to verify compliance with the Rate BMPs. During May 2018, MPWMD referred **seven** properties to Cal-Am for verification of outdoor Rate BMPs.

E. Water Waste Enforcement

In response to the State's drought emergency conservation regulation effective June 1, 2016, the District has increased its Water Waste enforcement. The District has a Water Waste Hotline 831-658-5653 or an online form to report Water Waster occurrences at www.mpwmd.net or www.montereywaterinfo.org. There were **four** Water Waste responses during the past month. There were **no** repeated incidents that resulted in a fine.

II. WATER DEMAND MANAGEMENT

A. Permit Processing

District Rule 23 requires a Water Permit application for all properties that propose to expand or modify water use on a Site, including New Construction and Remodels. District staff processed and issued **73** Water Permits in May 2018. **Ten** Water Permits were issued using Water Entitlements (Pebble Beach Company, Malpas Water, etc.). **No** Water Permits involved a debit to a Public Water Credit Account.

All Water Permits have a disclaimer informing applicants of the Cease and Desist Order against California American Water and that MPWMD reports Water Permit details to California American Water. All Water Permit recipients with property supplied by a California American Water Distribution System will continue to be provided with the disclaimer.

District Rule 24-3-A allows the addition of a second bathroom in an existing Single-Family Dwelling on a Single-Family Residential Site. Of the **73** Water Permits issued in May, **six** were issued under this provision.

B. Permit Compliance

District staff completed **70** Water Permit final inspections during May 2018. **Thirteen** of the final inspections failed due to unpermitted fixtures. Of the **50** passing properties, **32** passed inspection on the first visit. In addition, **four** pre-inspection were conducted in response to Water Permit applications received by the District.

C. Deed Restrictions

District staff prepares deed restrictions that are recorded on the property title to provide notice of District Rules and Regulations, enforce Water Permit conditions, and provide notice of public access to water records. In April 2001, the District Board of Directors adopted a policy regarding the processing of deed restrictions. In the month of May, the District prepared **50** deed restrictions. Of the **73** Water Permits issued in May, **33 (45%)** required deed restrictions. District staff provided Notary services for **57** Water Permits with deed restrictions.

III. JOINT MPWMD/CAW REBATE PROGRAM

Participation in the rebate program is detailed in the following chart. The table below indicates the program summary for Rebates for California American Water Company customers.

REBATE PROGRAM SUMMARY		May-2018				2018 YTD	1997 - Present	
		Number of devices	Rebate Paid	Estimated AF	Gallons Saved	2018 YTD Quantity	2018 YTD Paid	2018 YTD Estimated AF
I. <u>Application Summary</u>								
A.	Applications Received	116				617	25,466	
B.	Applications Approved	76				452	19,885	
C.	Single Family Applications	103				568	23,062	
D.	Multi-Family Applications	4				30	1,261	
E.	Non-Residential Applications	9				16	341	
II. <u>Type of Devices Rebated</u>								
A.	High Efficiency Toilet (HET)	7	525.00	0.292236	95,225	52	4,075.00	2.170896
B.	Ultra Low Flush to HET	18	1350.00	0.180000	58,653	118	8,925.00	1.18
C.	Ultra HET	1	125.00	0.010000	3,259	11	1,399.00	0.11
D.	Toilet Flapper	0	0.00	0.000000	0	3	45.00	0
E.	High Efficiency Dishwasher	16	2000.00	0.048000	15,641	84	13,250.00	0.252
F.	High Efficiency Clothes Washer	37	18495.40	0.595700	194,109	202	102,193.06	3.2522
G.	Instant-Access Hot Water System	1	200.00	0.000000	0	8	1,599.99	0
H.	On Demand Systems	0	0.00	0.000000	0	1	100.00	0
I.	Zero Use Urinals	0	0.00	0.000000	0	0	0.00	0
J.	High Efficiency Urinals	0	0.00	0.000000	0	0	0.00	0
K.	Pint Urinals	0	0.00	0.000000	0	0	0.00	0
L.	Cisterns	0	0.00	0.000000	0	12	20,640.00	0
M.	Smart Controllers	2	240.00	0.000000	0	5	659.00	0
N.	Rotating Sprinkler Nozzles	0	0.00	0.000000	0	0	0.00	0
O.	Moisture Sensors	0	0.00	0.000000	0	0	0.00	0
P.	Lawn Removal & Replacement	0	0.00	0.000000	0	2	2,435.00	0.19967
Q.	Graywater	0	0.00	0.000000	0	0	0.00	0
R.	Ice Machines	0	0.00	0.000000	0	0	0.00	0
III. <u>Totals: Month; AF; Gallons; YTD</u>		82	22935.40	1.125936	366,887	498	155,321.05	7.164766
							2018 YTD	1997 - Present
IV. <u>Total Rebated: YTD; Program</u>							155,321.05	6,093,313.64
V. <u>Estimated Water Savings in Acre-Feet Annually*</u>							7.164766	549.490341

* Retrofit savings are estimated at 0.041748 AF/HET; 0.01 AF/UHET; 0.01 AF/ULF to HET; 0.003 AF/dishwasher; 0.0161 AF/residential washer; 0.0082 AF/100 square feet of lawn removal.

ITEM: INFORMATIONAL ITEMS/STAFF REPORTS**38. CARMEL RIVER FISHERY REPORT FOR MAY 2018**

Meeting Date:	June 18, 2018	Budgeted:	N/A
From:	David J. Stoldt, General Manager	Program/ Line Item No.:	N/A
Prepared By:	Beverly Chaney	Cost Estimate:	N/A

General Counsel Review: N/A**Committee Recommendation:** N/A

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

AQUATIC HABITAT AND FLOW CONDITIONS: Cool and damp May weather worked to keep river flows above the long-term daily median in the lower river, maintaining excellent rearing conditions and fair migration conditions for juvenile steelhead.

Mean daily streamflow at the Sleepy Hollow Weir dropped from 50 to 28 cfs (monthly mean 36.7 cfs) resulting in 2,260 acre-feet (AF) of runoff, while mean daily streamflow at the Highway 1 gage dropped from 52 to 23 cfs (monthly mean 33.3 cfs), resulting in 2,050 AF of runoff.

There were 0.10 inches of rainfall in May as recorded at Cal-Am's San Clemente gauge. The rainfall total for WY 2018 (which started on October 1, 2017) is 13.52 inches, or 65% of the long-term year-to-date average of 20.93 inches.

CARMEL RIVER LAGOON: Aside from one major closure mid-month, the lagoon mouth opened and closed with the tides as the water surface level ranged from 3.5 to 11.3 feet above mean-sea-level (see graph below).

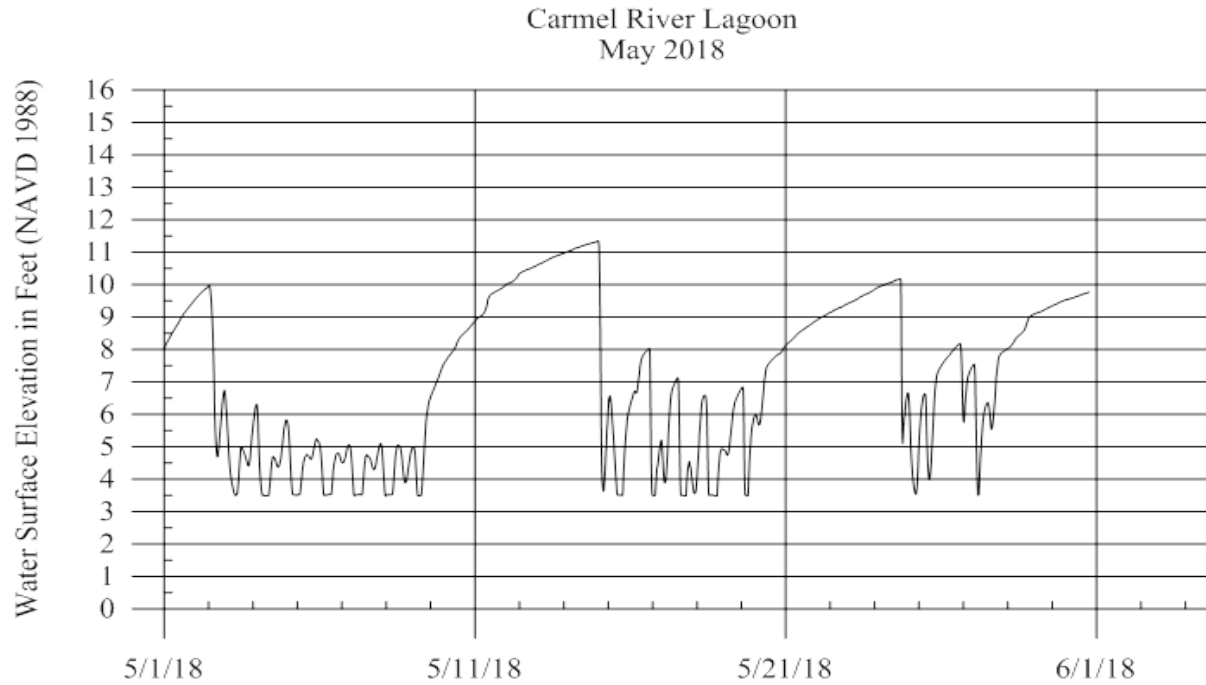
Water quality depth-profiles were conducted at five sites on May 11 while the lagoon was closed and filling with a river inflow of 74 cfs and seawater over-wash. Salinity increased with depth (0.5-28 ppt), temperature was variable with location (upper south arm was warmest) ranging from (57-67 degrees F), and dissolved oxygen (DO) levels were fairly consistent at (7-10 mg/l) resulting in "fair to good" steelhead rearing conditions.

LIFE CYCLE MONITORING:

Los Padres Dam Adult Counts - Cal-Am maintains a fish ladder and trap at the Los Padres Dam (LPD) site. All adult steelhead and resident trout captured in the trap are trucked to the reservoir and released. As of May 31, 28 sea-run adult steelhead (20 came in April) and nine resident adult trout have been captured and moved above the dam. The downstream smolt bypass facility was activated on February 8, 2018.

Rescues – Staff conducted fish rescues in four tributaries in May, collecting a total of 253 juvenile fish that were released into the Carmel River.

Tagging – Rescued fish larger than 65 mm are now being tagged with Passive Integrated Transponder (PIT) tags. District staff is currently operating four PIT tag arrays on the Carmel River in a partnership between the District and the National Marine Fisheries Service (NMFS). Data is being collected for future analysis and reporting.



ITEM: INFORMATIONAL ITEMS/STAFF REPORT**39. MONTHLY WATER SUPPLY AND CALIFORNIA AMERICAN WATER PRODUCTION REPORT**

Meeting Date:	June 18, 2018	Budgeted:	N/A
From:	David J. Stoldt, General Manager	Program/ Line Item No.:	N/A
Prepared By:	Jonathan Lear	Cost Estimate:	N/A

General Counsel Review: N/A**Committee Recommendation:** N/A

CEQA Compliance: Exempt from environmental review per SWRCB Order Nos. 95-10 and 2016-0016, and the Seaside Basin Groundwater Basin adjudication decision, as amended and Section 15268 of the California Environmental Quality Act (CEQA) Guidelines, as a ministerial project; Exempt from Section 15307, Actions by Regulatory Agencies for Protection of Natural Resources.

Exhibit 39-A shows the water supply status for the Monterey Peninsula Water Resources System (MPWRS) as of **May 1, 2018**. This system includes the surface water resources in the Carmel River Basin, the groundwater resources in the Carmel Valley Alluvial Aquifer and the Seaside Groundwater Basin. **Exhibit 39-A** is for Water Year (WY) 2018 and focuses on four factors: rainfall, runoff, and storage. The rainfall and Streamflow values are based on measurements in the upper Carmel River Basin at Sleepy Hollow Weir.

Water Supply Status: Rainfall through **May** 2018 totaled **0.1 inches** and brings the cumulative rainfall total for WY 2018 to **13.52 inches**, which is **65%** of the long-term average through **May**. Estimated unimpaired runoff during **May** totaled **2,301 acre-feet (AF)** and brings the cumulative runoff total for WY 2018 to **30,240 AF**, which is **47%** of the long-term average through **May**. Usable storage for the MRWPRS was **30,180 acre-feet**, which is **96%** of average through **May**, and equates to **80%** percent of system capacity

Production Compliance: Under State Water Resources Control Board (SWRCB) Cease and Desist Order No. 2016-0016 (CDO), California American Water (Cal-Am) is allowed to produce no more than 8,310 AF of water from the Carmel River in WY 2018. Through **May**, using the CDO accounting method, Cal-Am has produced **4,542 AF** from the Carmel River (including ASR capped at 600 AF, Table 13, and Mal Paso.) In addition, under the Seaside Basin Decision, Cal-Am is allowed to produce 1,820 AF of water from the Coastal Subareas and 0 AF from the Laguna Seca Subarea of the Seaside Basin in WY 2018. Through **May**, Cal-Am has produced **1,800 AF** from the Seaside Groundwater Basin. Through **May**, **532 AF** of Carmel River Basin groundwater have been diverted for Seaside Basin injection; **0 AF** have been recovered for customer use, and **153 AF** have been diverted under Table 13 water rights. Cal-Am has produced **6,152 AF** for customer use from all sources through **May**. **Exhibit 39-C** shows production by source. Some of the values in this report may be revised in the future as Cal-Am finalizes their production values and monitoring data. The 12 month moving average of production for customer service is **9,935 AF**, which is below the rationing trigger of **10,130 AF** for WY 2018.

EXHIBITS**39-A** Water Supply Status: **June 1, 2018****39-B** Monthly Cal-Am Diversions from Carmel River and Seaside Groundwater Basins: WY 2018**39-C** Monthly Cal-Am production by source: WY 2018

EXHIBIT 39-A

**Monterey Peninsula Water Management District
Water Supply Status
June 1, 2018**

Factor	Oct to May 2018	Average To Date	Percent of Average	Water Year 2017
Rainfall (Inches)	13.52	20.83	65%	32.19
Runoff (Acre-Feet)	30,240	64,800	47%	189,743
Storage ⁵ (Acre-Feet)	30,180	31,53	96%	31,960

Notes:

1. Rainfall and runoff estimates are based on measurements at San Clemente Dam. Annual rainfall and runoff at Sleepy Hollow Weir average 21.1 inches and 67,246 acre-feet, respectively. Annual values are based on the water year that runs from October 1 to September 30 of the following calendar year. The rainfall and runoff averages at the Sleepy Hollow Weir site are based on records for the 1922-2017 and 1902-2017 periods respectively.
2. The rainfall and runoff totals are based on measurements through the dates referenced in the table.
3. Storage estimates refer to usable storage in the Monterey Peninsula Water Resources System (MPWRS) that includes surface water in Los Padres and San Clemente Reservoirs and ground water in the Carmel Valley Alluvial Aquifer and in the Coastal Subareas of the Seaside Groundwater Basin. The storage averages are end-of-month values and are based on records for the 1989-2017 period. The storage estimates are end-of-month values for the dates referenced in the table.
4. The maximum storage capacity for the MPWRS is currently 37,639 acre-feet.

Production vs. CDO and Adjudication to Date: WY 2018

(All values in Acre-Feet)

Year-to-Date Values	MPWRS				Water Projects and Rights				
	Carmel River Basin ^{2, 6}	Seaside Groundwater Basin		MPWRS Total	ASR Recovery	Table 13 ⁷	Sand City ³	Water Projects and Rights Total	
		Coastal	Laguna Seca						Ajudication Compliance
Target	5,056	1,100	0	1,100	6,156	0	211	175	386
Actual ⁴	4,542	1,800	189	1,988	6,531	0	153	117	270
Difference	514	-700	-189	-888	-375	0	58	58	116
WY 2017 Actual	4,272	1,484	168	1,652	5,924	305	491	165	961

1. This table is current through the date of this report.
2. For CDO compliance, ASR, Mal Paso, and Table 13 diversions are included in River production per State Board.
3. Sand City Desal, Table 13, and ASR recovery are also tracked as water resources projects.
4. To date, 530 AF and 153 AF have been produced from the River for ASR and Table 13 respectively.
5. All values are rounded to the nearest Acre-Foot.
6. For CDO Tracking Purposes, ASR production for injection is capped at 600 AFY.
7. Table 13 diversions are reported under water rights but counted as production from the River for CDO tracking.

Monthly Production from all Sources for Customer Service: WY 2018

(All values in Acre-Feet)

	Carmel River Basin	Seaside Basin	ASR Recovery	Table 13	Sand City	Mal Paso	Total
Oct-17	532	396	0	0	14	3	945
Nov-17	421	331	0	0	3	3	758
Dec-17	399	339	0	0	26	1	765
Jan-18	400	267	0	0	25	7	699
Feb-18	413	264	0	0	21	7	704
Mar-18	374	189	0	98	0	7	667
Apr-18	579	91	0	55	3	7	735
May-18	740	113	0	0	25	0	878
Jun-18							
Jul-18							
Aug-18							
Sep-18							
Total	3,859	1,988	0	153	117	35	6,152
WY 2017	3,182	1,652	305	491	165	61	5,856

1. This table is produced as a proxy for customer demand.
2. Numbers are provisional and are subject to correction.

Rationing Trigger: WY 2018

12 Month Moving Average ¹	9,935	10,130	Rule 160 Production Limit
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1. Average includes production from Carmel River, Seaside Basin, Sand City Desal, and ASR recovery produced for Customer Service.

California American Water Production by Source: Water Year 2018

	Carmel Valley Wells ¹						Seaside Wells ²						Total Wells			Sand City Desal		
	Actual		Anticipated ³		Under Target		Actual		Anticipated		Under Target		Actual	Anticipated	Acre-Foot Under Target	Actual	Anticipated	Under Target
	Upper acre-feet	Lower acre-feet	Upper acre-feet	Lower acre-feet	Upper acre-feet	Lower acre-feet	Coastal acre-feet	LagunaSeca acre-feet	Coastal acre-feet	LagunaSeca acre-feet	Coastal acre-feet	LagunaSeca acre-feet	acre-feet	acre-feet	acre-feet	acre-feet	acre-feet	acre-feet
Oct-17	0	532	0	550	0	18	368	29	350	0	-18	-29	928	900	-28	14	25	11
Nov-17	0	421	0	383	0	-38	301	30	350	0	49	-30	752	733	-19	3	25	22
Dec-17	0	399	0	728	0	329	315	24	100	0	-215	-24	738	828	90	26	25	-1
Jan-18	0	400	0	673	0	273	247	19	100	0	-147	-19	667	773	106	25	25	0
Feb-18	0	413	0	559	0	146	242	22	100	0	-142	-22	677	659	-18	21	25	4
Mar-18	183	630	0	716	-183	86	170	18	100	0	-70	-18	1002	816	-186	0	25	25
Apr-18	0	824	0	881	0	58	71	20	100	0	29	-20	914	981	67	3	25	22
May-18	0	740	0	985	0	245	85	28	100	0	15	-28	853	1,085	232	25	25	0
Jun-18																		
Jul-18																		
Aug-18																		
Sep-18																		
To Date	183	4,359	0	5,475	-183	1,116	1,800	189	1,300	0	-500	-189	6,531	6,775	244	117	200	83

Total Production: Water Year 2018

	Actual	Anticipated	Acre-Foot Under Target
Oct-17	942	925	-17
Nov-17	755	758	3
Dec-17	764	853	89
Jan-18	692	798	106
Feb-18	698	684	-14
Mar-18	1,002	841	-161
Apr-18	917	1,006	89
May-18	878	1,110	232
Jun-18			
Jul-18			
Aug-18			
Sep-18			
To Date	6,648	6,975	327

1. Carmel Valley Wells include upper and lower valley wells. Anticipate production from this source includes monthly production volumes associated with SBO 2009-60, 20808A, and 20808C water rights. Under these water rights, water produced from the Carmel Valley wells is delivered to customers or injected into the Seaside Groundwater Basin for storage.
2. Seaside wells anticipated production is associated with pumping native Seaside Groundwater (which is regulated by the Seaside Groundwater Basin Adjudication Decision) and recovery of stored ASR water (which is prescribed in a MOA between MPWMD, Cal-Am, California Department of Fish and Game, National Marine Fisheries Service, and as regulated by 20808C water right).
3. Negative values for Acre-Foot under target indicates production over targeted value.



Supplement to 6/18/18 MPWMD Board Packet

Attached are copies of letters received between May 12, 2018 and June 10, 2018. These letters are listed in the June 18, 2018 Board packet under Letters Received.

Author	Addressee	Date	Topic
Erik Ekdahl	David J. Stoldt	5/17/18	SWRCB Order WR 2009-0060 Condition No. 2
Julie Vance	David J. Stoldt	5/1/18	2018 Operation of Sleepy Hollow Steelhead Rearing Facility

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State Water Resources Control Board

MAY 17 2018

RECEIVED

MAY 22 2018

MPWMD

Mr. David Stoldt, General Manager
Monterey Peninsula Water Management District
5 Harris Court, Bldg. G
P.O. Box 85
Monterey, CA 93940

Dear Mr. Stoldt:

On March 19, 2018, the Monterey Peninsula Water Management District adopted Resolution 2018-05, purporting to interpret a term in a 2009 State Water Resources Control Board (State Water Board) Cease and Desist Order (CDO) regarding unlawful diversions from the Carmel River - State Water Board Order WR 2009-0060, Condition 2. The District undertook this action without notifying the State Water Board, and against our request for postponement, which we made after receiving the proposed resolution from a third party during the weekend prior to the District's Monday adoption meeting.

Condition 2 prohibits diversion of Carmel River water for "new service connections or for any increased use of water at existing service addresses resulting from a change in zoning or use" (emphasis added). Resolution 2018-05's interpretation of the italicized language improperly eliminates the Condition's specification of service addresses as the proper unit of measure for increases in use by adopting a "credit/debit/entitlement" system for calculating compliance across different service addresses. Additionally, the resolution's action in purporting to establish the baseline for analysis of a service address's usage as a generalized fixture unit or water use factors method, rather than looking at actual water use, is a strained reading of a requirement that targets increased use at existing service addresses.

As we reminded you prior to adoption, the resolution's interpretation is directly contrary to the State Water Board's formal interpretive letters issued on April 9, 2012 and May 31, 2013.

As you are aware, there have been stalled conversations regarding potential changes to the interpretation of Condition 2. In these conversations, District staff put forth proposals for both a credit/debit/entitlement system and a "capacity for use" baseline, and State Water Board staff indicated that the language and intent of Condition 2 did not permit such an interpretation. The formal interpretation letters of April 9, 2012 and May 31, 2013 specifically reject these interpretations.

Because the resolution would permit distribution of water in a manner contrary to State Water Board Order WR 2009-0060, the resolution creates a substantial threat of violation of the CDO.

Investigation and prosecution of Condition 2 violations have the potential to distract energy from implementation of a new water supplier on the Peninsula. Staff is surprised and disappointed by this unilateral action. If you would like to meet to discuss a path forward in light of this conflict, please contact Jule Rizzardo at (916) 341-5368 or Jule.Rizzardo@waterboards.ca.gov.

Sincerely,



Erik Ekdahl
Deputy Director
Division of Water Rights



State of California – Natural Resources Agency
DEPARTMENT OF FISH AND WILDLIFE
Central Region
1234 East Shaw Avenue
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EDMUND G. BROWN JR., Governor
CHARLTON H. BONHAM, Director

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MPWMD

May 1, 2018

David J. Stoldt
General Manager
Monterey Peninsula Water Management District
5 Harris Court – Bldg G
Monterey, CA 93940

Dear Mr. Stoldt:

Subject: 2018 Operation of Sleepy Hollow Steelhead Rearing Facility (SHSRF)

The Department is aware of Monterey Peninsula Water Management District's (District) successful efforts to secure funding for the infrastructure improvements to SHSRF. The Department wrote a letter of support last fall to the State Coastal Conservancy to support the funding of this project, because it is a priority to improve reliability and flexibility in facility operation. Last fall the Department understood that it was MPWMD's intention to undertake the construction in 2018 and that MPWMD would be seeking approval from the Department to not operate the facility during construction.

Department staff have been in informal communication regarding the District's preference not to operate the facility during construction. The Department approves of the District not operating the facility during 2018. This is based on a number of factors. During the five-year drought, when steelhead had no or limited access to the river, there have been fewer juvenile fish in the river to rescue, both during the drought and in the last two years since the drought ended. During the 2016/17 winter, even though a record rainfall year, there were few adults documented in the river, resulting in fewer juveniles. Furthermore, until recent March storm activity, this year the lagoon has only exhibited a typical open and closed cycle during March, which is later in the immigration season. Timing to not operate the facility is optimum, when there are fewer fish in the river, and juveniles which can be rescued and moved to areas of perennial flow, as they were during the multi-year drought.

Making infrastructure improvements at the facility is critical to improving the increased flexibility of operation, increased water quality at the facility, increased ability to operate during drought years, increased reliability of operation at lower river flows and increased sediment loads as a result of the San Clemente Dam removal. These long term benefits are supported by the Department, with the understanding that the most efficient and timely way to affect these improvements is by not operating the facility when drought impacts are still apparent in the river.

David J. Stoldt
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If you have any fisheries questions, please contact Dean Marston, Environmental Program Manager, at (559) 243-4005, extension 122, or by email at dean.marston@wildlife.ca.gov; or Margaret Paul, Senior Environmental Scientist Supervisor, at (831) 649-2882, or by email at margaret.paul@wildlife.ca.gov. If you have general questions you may reach me at (559) 243-4005 ext. 154, or by email at julie.vance@wildlife.ca.gov.

Sincerely,



Julie Vance
Regional Manager

cc: Amanda Morrison, NOAA Fisheries West Coast Region
amanda.morrison@noaa.gov

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