

This meeting has been noticed according to the Brown Act rules. This agenda was posted on Friday, January 12, 2018



**Administrative Committee**

**Members:**

Andrew Clarke  
Brenda Lewis, Chair  
Jeanne Byrne

**Alternate:**

Molly Evans

**Staff Contact:**

Suresh Prasad

AGENDA  
**Administrative Committee  
of the Monterey Peninsula Water Management District**

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**Wednesday, January 17, 2018, 3:30 pm**

MPWMD Conference Room, 5 Harris Court, Building G, Monterey, CA

**Call to Order**

**Comments from Public** – *The public may comment on any item within the District's jurisdiction. Please limit your comments to three minutes in length.*

**Items on Board Agenda for January 24, 2018**

1. Consider Adoption of Minutes of December 5, 2017 Committee Meeting
2. Consider Authorizing Pueblo Water Resources to Provide Aquifer Storage and Recovery Operational Support
3. Consider Authorization of Repairs and Alterations to the DeDampierre Irrigation Well
4. Consider Converting the River Maintenance Worker Position to Environmental Programs Specialist
5. Consider Approval of Reclassification of the Associate Hydrologist Position
6. Consider Approval of Resolution 2018-01 in Support of an Application for Steelhead Monitoring to the California Department of Fish and Game Fisheries Restoration Grant Program
7. Consider Funding Rebates in the California American Water System between January 1, 2018 and the Availability of Funding from the General Rate Case
8. Consider Approval of Budget for Groundwater Models for Seaside Groundwater Basin
9. Consider Approval of Annual Update of Investment Policy
10. Receive Semi-Annual Financial Report on the CAWD/PBCSD Wastewater Reclamation Project
11. Consider Approval of Treasurer's Report for October 2017
12. Consider Approval of Treasurer's Report for November 2017

**Other Business**

13. Review Draft January 24, 2018 Board Meeting Agenda

*After staff reports have been distributed, if additional documents are produced by the District and provided to the Committee regarding any item on the agenda, they will be made available at 5 Harris Court, Building G, Monterey, CA during normal business hours. In addition, such documents may be posted on the District website at [www.mpwmd.net](http://www.mpwmd.net).*

*Documents distributed at the meeting will be made available in the same manner.*

**Adjournment**

Upon request, MPWMD will make a reasonable effort to provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please submit a written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service by 5 PM on January 15, 2018. Requests should be sent to the Board Secretary, MPWMD, P.O. Box 85, Monterey, CA, 93942. You may also fax your request to the Administrative Services Division at 831-644-9560, or call 831-658-5600.

<b>2018 Administrative Committee Meeting Schedule</b>	
<i>Wednesday, February 21, 2018 (to be rescheduled)</i>	<i>3:30 PM</i>

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## **ADMINISTRATIVE COMMITTEE**

### **1. ADOPT MINUTES OF DECEMBER 5, 2017 COMMITTEE MEETING**

**Meeting Date:** January 17, 2018

**From:** David J. Stoldt,  
General Manager

**Prepared By:** Sara Reyes

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**SUMMARY:** Draft minutes of the December 5, 2017 Administrative Committee meeting are attached as **Exhibit 1-A**.

**RECOMMENDATION:** The Committee should review the minutes and adopt them by motion.

#### **EXHIBIT**

**1-A** Draft Minutes of December 5, 2017 Committee Meeting





**EXHIBIT 1-A**

**DRAFT MINUTES**  
**Monterey Peninsula Water Management District**  
**Administrative Committee**  
*December 5, 2017*

**Call to Order**

The meeting was called to order at 3:36 PM in the District Conference Room.

Committee members present: Brenda Lewis - Chair  
 Jeanne Byrne  
 Andrew Clarke

Staff present: Suresh Prasad, Administrative Services Manager/Chief Financial Officer  
 Sara Reyes, Sr. Office Specialist

**Oral Communications**

None

**Items on Board Agenda for December 11, 2017**

1. **Consider Adoption of Minutes of November 6, 2017 Committee Meeting**  
On a motion by Byrne and second by Clarke, the minutes of the November 6, 2017 meeting were approved on a vote of 3 – 0 by Byrne, Clarke and Lewis.
  
2. **Consider Approval of Expenditure for Purchase of Ford F-150 4x4 Crew Cab Truck**  
On a motion by Byrne and second by Clarke, the committee recommended that the Board authorize expenditure of funds to purchase a Ford-150 4x4 crew cab truck from Salinas valley Ford at a not-to-exceed price of \$31,000. The motion was approved on a vote of 3 – 0 by Byrne, Clarke and Lewis.
  
3. **Consider Authorization to Renew Vehicle Maintenance Services Agreement with the City of Monterey for Five Years**  
On a motion by Clarke and second by Byrne, the committee recommended that the Board authorize the General manager or the Chief Financial Officer to execute a vehicle maintenance agreement with the City of Monterey for five years from August 7, 2017 through August 8, 2022. The motion was approved on a vote of 3 – 0 by Clarke, Byrne and Lewis.
  
4. **Consider Adopting Revised MPWMD Board Expense Reimbursement Policy**  
On a motion by Byrne and second by Clarke, the committee recommended that the Board adopt the revised MPWMD Board Expense Reimbursement Policy. The motion was approved on a vote of 3 – 0 by Byrne, Clarke and Lewis.

**5. Receive Pension Reporting Standards Government Accounting Standards Board Statement No. 68 Accounting Valuation Report**

The committee received the report and took no further action.

**6. Receive Alternative Measurement Method Report for Determining Annual Costs for Post-Employment Medical Benefits**

The committee received the report and took no further action.

**7. Consider Approval of Treasurer’s Report for September 2017**

On a motion by Byrne and second by Clarke the committee recommended the Board adopt the September 2017 Treasurer’s Report and financial statements, and ratification of the disbursements made during the month. The motion was approved on a vote of 3 – 0 by Byrne, Clarke and Lewis.

**8. Receive and File First Quarter Financial Activity Report for Fiscal Year 2017-2018**

The committee received the report and took no further action.

**9. Consider Approval of First Quarter Fiscal Year 2017-18 Investment Report**

On a motion by Clarke and second by Byrne the committee recommended the Board approve the First Quarter Fiscal Year 2017-18 Investment Report. The motion was approved on a vote of 3 – 0 by Clarke, Byrne and Lewis.

**Other Business**

**10. Review First Quarter Legal Services Activity Report for Fiscal Year 2017-2018**

This report was presented for informational purposes only. No action was taken by the committee.

**11. Review Draft December 11, 2017 Board Meeting Agenda**

The committee reviewed the draft December 11, 2017 agenda and made no changes.

**Adjournment**

The meeting was adjourned at 4:19 PM.

## ADMINISTRATIVE COMMITTEE

### 2. CONSIDER AUTHORIZING PUEBLO WATER RESOURCES TO PROVIDE AQUIFER STORAGE AND RECOVERY OPERATIONAL SUPPORT

<b>Meeting Date:</b>	<b>January 17, 2018</b>	<b>Budgeted:</b>	<b>Yes</b>
<b>From:</b>	<b>David J. Stoldt General Manager</b>	<b>Program/ Line Item No.:</b>	<b>Water Supply Projects 1-2-1</b>
<b>Prepared By:</b>	<b>Jonathan Lear</b>	<b>Cost Estimate:</b>	<b>\$70,000</b>

**General Counsel Review:** N/A

**CEQA Compliance:** This action does not constitute a project as defined by the California Environmental Quality Act Guidelines section 15378.

**SUMMARY:** The District's Carmel River Aquifer Storage and Recovery (ASR) project is operated under a cooperative agreement between the District and California American Water (Cal-Am.) Under this agreement, the District operates the wells during the injection season and collects the data required to meet permit requirements for the State Water Resources Control Board (SWRCB) and the Regional Water Quality Control Board. The District also provides data to the Seaside Watermaster related to the Storage and Recovery agreement between Cal-Am and the Watermaster. Pueblo Water Resources (PWR) is used to support District Staff with the field work, data collection, and report preparation to operate the wells while injecting and comply with permit requirements.

**DISCUSSION:** Due to the seasonal nature of work associated with ASR operations, the District has opted to not hire full time operators, but to hire PWR as support staff on an as-needed basis. PWR will assist in field work, support data networks, and assist in the preparation of compliance reports. PWR has 15 years of experience in supporting this project and is familiar with the ASR procedures and regulations. Staff proposes to retain Pueblo Water Resources to support the District with operations on an as-needed basis for the WY 2018 ASR season.

**RECOMMENDATION:** Staff recommends the Board authorize the General Manager to enter into an agreement on an as-needed basis, not to exceed \$70,000 with PWR to support the District with WY 2018 ASR operations.

**BACKGROUND:** The District completes annual water quality monitoring at the ASR facilities as outlined in the ASR Sample and Analysis Plan, which is a requirement for project operations by the Regional Water Quality Control Board. The District also monitors and reports streamflow and diversion volumes to the SWRCB, NOAA fisheries, and State Department of Fish and Wildlife for permit compliance. In addition, the District reports volumes of water injected and recovered to the Seaside Watermaster as required by the Storage and Recovery agreement between Cal-Am and the Watermaster. The District has used PWR for 15 years to support the development and operation of the Carmel River ASR project.

**IMPACT TO STAFF/RESOURCES:** Funds for this project are included in the FY 2017-18 budget under “Water Supply Projects,” line item 1-2-1. Funds expended to complete this work will be shared between the District and Cal-Am through the ASR Management and Operations agreement between the District and Cal-Am. Staff time will be utilized to aid consultant in sample collection.

**EXHIBIT**

**2-A** Sample and Analysis Plan outlining annual ASR project monitoring as required by the Regional Water Quality Control Board





**MONTEREY PENINSULA  
AQUIFER STORAGE AND RECOVERY PROJECT  
SAMPLING AND ANALYSIS PLAN**

Prepared for:



December 2017

**MONTEREY PENINSULA  
AQUIFER STORAGE AND RECOVERY PROJECT  
GROUNDWATER SAMPLING AND ANALYSIS PLAN**

**INTRODUCTION**

This Groundwater Sampling and Analysis Plan (SAP) has been developed for the Monterey Peninsula Aquifer Storage and Recovery (ASR) Project. The project is cooperatively implemented by the Monterey Peninsula Water Management District (MPWMD or District) and California American Water (CAW), and generally involves the diversion of excess winter/spring flows from the Carmel River system for recharge, storage and subsequent recovery in the Seaside Groundwater Basin (SGB). Treated (potable) drinking water from the CAW distribution system is injected into the Santa Margarita Sandstone aquifer in the SGB via four existing ASR wells located at two ASR facilities in the SGB. The injected water is stored within the aquifer and subsequently recovered into the CAW distribution system during dry periods. The overall objective of the project is to facilitate the conjunctive use of water supplies in the Carmel River system and SGB that will benefit the resources of both systems.

ASR operations generally consist of three components or phases: (1) injection of drinking-quality water into the aquifer through the ASR wells; (2) storage of the injected water within the aquifer; and, (3) recovery of the stored water by pumping at one or more of the ASR wells. Periodic samples of the injected, stored, and recovered waters are to be collected from the ASR wells and associated monitoring wells and analyzed for a variety of water-quality constituents pursuant to requirements of the Central Coast Regional Water Quality Control Board (RWQCB) for the project.

The purpose of this SAP is to identify the locations, sample collection frequency, and parameters to be monitored as part of the project's ongoing water-quality data collection program. The project location and associated wells in the SGB are shown on **Figure 1**.

**GROUNDWATER MONITORING****Groundwater Monitoring Wells**

**ASR Project On-Site Wells.** There are two ASR facilities located in the SGB; the Santa Margarita and Seaside Middle School ASR Facilities. Groundwater monitoring wells for collection of on-site water-quality samples include four ASR wells and two associated monitoring wells that have been constructed at the two ASR facilities.

All four existing ASR wells are completed solely within the Santa Margarita Sandstone (Tsm) aquifer. Two of the ASR wells are located at the Santa Margarita (SM) ASR Facility and are designated as ASR-1 and ASR-2 and two are located at the Seaside Middle School (SMS) ASR Facility and are designated as ASR-3 and ASR-4.

In addition to four ASR wells, there are two on-site monitoring wells (one located at each ASR facility) that are also completed solely within the Tsm aquifer. SM MW-1 is located at the SM ASR Facility and SMS Deep MW is located at the SMS ASR Facility. An additional monitoring well is located at the SMS ASR Facility that is completed within the overlying Paso Robles aquifer, designated as SMS Shallow MW. This well is instrumented with a submersible water-level transducer/data logger unit to observe the water-level response of this aquifer to ASR operations (it is not designed or equipped for collection of water-quality samples).

The locations of the ASR wells and on-site monitoring wells are shown on **Figure 2**. A summary of the on-site wells is presented in **Table 1** below:

**Table 1. On-Site Wells Summary**

Well ID	Distance from ASR Well (feet)				Aquifer Completed
	ASR-1	ASR-2	ASR-3	ASR-4	
ASR-1	--	280	1,380	1,760	Tsm
ASR-2	280	--	1,235	1,600	Tsm
SM MW-1	90	190	1,325	1,700	Tsm
ASR-3	1,380	1,235	--	385	Tsm
ASR-4	1,760	1,600	385	--	Tsm
SMS Deep MW	1,380	1,240	20	385	Tsm
SMS Shallow MW	1,415	1,265	25	350	QTp

**Table 1 Notes:**

Tsm: Santa Margarita Sandstone aquifer

QTp: Paso Robles aquifer

**Off-Site SGB Wells.** In addition to the on-site wells at the two ASR facility sites, submersible water-level transducer/data logger units have been installed at seven off-site District monitoring well sites in the SGB to observe the water-level response of the aquifer system to ASR operations. The locations of the off-site monitoring wells are shown on **Figure 1**. The distances from each of the ASR facilities and aquifers monitored by the off-site wells are summarized in **Table 2** below:

**Table 2. Off-site Monitoring Wells Summary**

Well ID	Distance from ASR Facility (feet)		Aquifer Monitored
	SM	SMS	
Paralta Test	680	740	QTp & Tsm
Ord Grove Test	1,540	2,535	QTp & Tsm
Ord Terrace (Deep)	2,275	2,910	Tsm
FO-7 (Deep)	4,265	3,700	Tsm
FO-7 (Shallow)			QTp
PCA East (Deep)	6,390	6,200	Tsm
PCA East (Shallow)			QTp
FO-9 (Deep)	7,290	6,125	Tsm
FO-8 (Deep)	7,585	6,450	Tsm

**Table 2 Notes:**

Monitoring well distances are measured to centroid of each ASR site.

Tsm: Santa Margarita Sandstone aquifer

QTp: Paso Robles aquifer

In addition to water-level monitoring at the above off-site monitoring wells, CAW's Paralta municipal production well and PCA East Deep monitoring well have been designated as off-site monitoring wells for periodic water-quality sampling as part of this SAP (refer to **Table 4**).

### Groundwater Monitoring Equipment

The equipment required to perform the groundwater monitoring as prescribed in the SAP includes:

- Sampling Pumps
- Pressure Transducers/Data Loggers
- Electric Water Level Sounder
- Field Water Quality Monitoring Devices
- Flow-Thru Cell Device(s)
- Sample Containers
- Coolers and Ice

Each of the on-site wells is equipped with a dedicated pump. The ASR wells are equipped with water-lubricated, vertical line-shaft turbine pumps. SM MW-1, SMS Deep MW, and PCA East Deep are equipped with submersible sampling pumps. Paralta is equipped with a submersible production pump. The flow rates for each monitored wells are measured using

in-line totalizing flow meters. Sampling ports on the well-head piping at each well allow for the collection of grab samples during injection and pumping operations.

Field water-quality monitoring is to be performed using various instruments that allow for the field analysis of a variety of constituents, including but not limited to: chlorine residual, conductivity, dissolved oxygen, pH, temperature, redox/ORP, and Silt Density Index (SDI). The field water-quality monitoring devices are to be routinely calibrated as prescribed in the operating procedures manual for each device.

All of the ASR and monitoring wells are instrumented with dedicated pressure/level transducers and dataloggers. Reference-point elevations have been established by surveying on each of the monitored wells. Static water-levels in each of the wells are to be measured with an electric sounder on a quarterly basis (minimum) and the transducers calibrated accordingly. The transducers are to be programmed with the reference static water-level and the data-collection interval, which will measure and record the water level in each of the wells a minimum of four times per day.

### **Purging and Sampling**

During injection periods, samples of the injectate are to be collected directly at one of the ASR wellheads while active injection is occurring. During storage periods, each of the ASR wells that has been utilized for injection during the season will be periodically purged and sampled. During recovery periods, one or more of the ASR well pumps will be operating and purging is continuous and sustained. Groundwater samples are also to be collected routinely during all three ASR periods (i.e., injection, storage and recovery) from both the on-site monitoring wells (SM MW-1 and SMS Deep MW) and periodically from the far-field off-site monitoring wells (Paralta and PCA-E Deep).

The existing pumps will be used to purge a volume equivalent to a minimum of three (3) casing volumes from the well prior to sampling. Purge water from the ASR wells during backflushing and sampling is to be discharged to the backflush pit at the SM ASR Facility and percolated back into the SGB. Water produced by the ASR well(s) during recovery period operations is to be pumped into the CAW potable water supply system for distribution (in accordance with Department of Drinking Water approvals). Purge water from the monitoring wells will be directed to either the SM backflush pit or to the ground away from the wellheads and percolated back into the SGB.

During purging and prior to sampling, field water-quality parameters of temperature, pH and specific conductance are to be monitored. Stabilization of these water-quality parameters will indicate when collection of a representative sample is obtainable.

### **Chain-of-Custody, Sample Handling, and Transport**

All samples collected will be labeled in a clear and precise way for proper identification in the field and for tracking in the laboratory. All sample shipments for analyses will be accompanied by a chain-of-custody record. Forms will be completed and sent with the samples

for each shipment. The chain-of-custody form will identify the contents of each shipment and maintain the custodial integrity of the samples. Samples will be placed in a cooler for delivery to the laboratory.

### **Documentation Procedures**

Field data will be recorded by field personnel and routinely submitted to the Project Manager for review and QA/QC. Field data will include the completed field sampling-log form and chain-of-custody records. At a minimum, documentation of each monitoring and sampling event will include the following information:

- Sample location and description
- Sampler's name(s)
- Date and time of sample collection
- Type of sampling equipment used
- Field instrument calibration procedures and results
- Field instrument readings
- Field observations and details related to analysis or integrity of samples (e.g., weather conditions, noticeable odors, colors, etc.)
- Sample preservation
- Shipping arrangements
- Name(s) of recipient laboratory
- Any deviations from SAP procedures

Project information will be filed by Water Year. The project file will contain project field data, correspondence, survey reports, laboratory reports, charts, tables, permits, and other project-related information. This information will be utilized in the preparation of the annual Summary of Operations Reports for the project.

### **LABORATORY PROGRAM**

A complete list of constituents and constituent "groups" to be monitored as part of the ASR Project for injected, stored, and recovered waters is presented in **Table 3** below. **Table 4** summarizes the planned sample constituent group frequencies for each source for the injection, storage, and recovery periods.

Table 3. Analytic Testing Program Constituent Summary

Constituent	PQL	General Parameters	Disinfection Byproducts	Supplemental	Field <sup>1</sup>
Group ID		G-1	DBP	S-1	F-1
<b>Major Cations</b>					
Calcium (Ca)	1 mg/L	✓			
Magnesium (Mg)	1 mg/L	✓			
Sodium (Na)	1 mg/L	✓			
Potassium (K)	0.5 mg/L	✓			
<b>Major Anions</b>					
Total Alkalinity (as CaCO <sub>3</sub> )	10 mg/L	✓			
Sulfate (SO <sub>4</sub> )	1 mg/L	✓			
Chloride	1 mg/L	✓	✓		
Nitrate as (NO <sub>3</sub> )	1 mg/L	✓			
Nitrite as (Nitrogen)	0.1 mg/L	✓			
<b>General Physical</b>					
pH	0.1 units	✓			✓
Temperature	0.5 °C				✓
Specific Conductance (EC)	10 uS	✓			✓
ORP (redox potential / Eh) <sup>2</sup>	10 mV				✓
Total Dissolved Solids (TDS)	10 mg/L	✓			
<b>Metals</b>					
Aluminum (Al)	10 ug/L			✓	
Antimony (Sb)	1 ug/L			✓	
Arsenic (As)	1 ug/L			✓	
Barium (Ba)	0.5 mg/L			✓	
Beryllium (Be)	1 ug/L			✓	
Cadmium (Cd)	0.5 ug/L			✓	
Chromium (Cr) (Total)	2 ug/L			✓	
Fluoride (F)	0.1 mg/L			✓	
Iron (Fe) (Total and Dissolved)	50 ug/L	✓			
Lithium (Li)	5 ug/L			✓	
Manganese (Mn) (Total and Dissolved)	10 ug/L	✓			
Molybdenum (Mo)	5 ug/L			✓	
Mercury (Hg) (Total and Dissolved)	0.5 ug/L			✓	
Nickel (Ni)	10 ug/L			✓	
Selenium (Se)	5 ug/L			✓	
Strontium (Sr)	5 ug/L			✓	

Constituent	PQL	General Parameters	Disinfection Byproducts	Supplemental	Field <sup>1</sup>
Group ID		G-1	DBP	S-1	F-1
Thallium (Tl)	1 ug/L			✓	
Uranium (U)	1 pCi/L			✓	
Vanadium (V)	5 ug/L			✓	
Zinc (Zn)	0.5 ug/L			✓	
<b>Miscellaneous</b>					
Ammonia (as N)	0.05 mg/L	✓			
Boron (B)	0.05 mg/L	✓			
Chlorine residual (free)	0.1 mg/L				✓
Chloramines	50 ug/L		✓		
Cyanide	5 ug/L			✓	
Dissolved Methane	0.5 ug/L			✓	
Dissolved Oxygen (DO) <sup>2</sup>	0.025 mg/L				✓
Gross Alpha	1 pCi/L			✓	
Hydrogen Sulfide (H <sub>2</sub> S)	0.05 mg/L				✓
Total Nitrogen (N)	0.2 mg/L	✓			
Perchlorate	2 ug/L			✓	
Total Phosphorous	0.05 mg/L	✓			
Orthophosphate as P	0.05 mg/L	✓			
Radium 226	1 pCi/L			✓	
Silt Density Index (SDI)	0.1 units				✓
Total Kjeldahl N (TKN)	0.2 mg/L	✓			
<b>Organic Analyses</b>					
Total Trihalomethanes (TTHM)	1 ug/L		✓		
Bromodichloromethane	1 ug/L		✓		
Bromoform	1 ug/L		✓		
Chloroform	1 ug/L		✓		
Dibromochloromethane	1 ug/L		✓		
Haloacetic Acids (HAA)	1 ug/L		✓		
Monobromoacetic Acid	1 ug/L		✓		
Monochloroacetic Acid	1 ug/L		✓		
Dibromoacetic Acid	1 ug/L		✓		
Dichloroacetic Acid	1 ug/L		✓		
Trichloroacetic Acid	1 ug/L		✓		
Organic Carbon (Total and Dissolved)	0.1 mg/L	✓			

**Table 3 Notes:**

1 – Field Parameters (Group F-1) must be taken concurrently with collection of all laboratory samples.

2 – ORP and DO must be analyzed utilizing a flow-thru cell device.



**Table 4. Analytic Testing Program Schedule**

<b>INJECTION PERIOD (active injection)</b>			
<b>Analyte Group</b>	<b>Injectate</b>	<b>On-Site MWs</b>	<b>Off-Site MWs</b>
F-1	Bi-Weekly	Bi-Weekly	Semiannually
DBP	Monthly	Monthly	Semiannually
G-1	Quarterly	Quarterly	Semiannually
S-1	Quarterly	Quarterly	Semiannually
<b>STORAGE PERIOD</b>			
<b>Analyte Group</b>	<b>ASR Wells</b>	<b>On-Site MWs</b>	<b>Off-Site MWs</b>
F-1	Monthly	Monthly	Semiannually
DBP	Monthly	Monthly	Semiannually
G-1	Quarterly	Quarterly	Semiannually
S-1	Quarterly	Quarterly	Semiannually
<b>RECOVERY PERIODS</b>			
<b>Analyte Group</b>	<b>ASR Wells</b>	<b>On-Site MWs</b>	<b>Off-Site MWs</b>
F-1	Bi-Weekly <sup>1</sup>	Bi-Weekly	Semiannually <sup>2</sup>
DBP	Monthly	Monthly	Semiannually <sup>2</sup>
G-1	Quarterly	Quarterly	Semiannually <sup>2</sup>
S-1	Quarterly	Quarterly	Semiannually <sup>2</sup>

**Table 4 Notes:**

1 – During active recovery for any given ASR well.

2 – Near the beginning and end of the SGB production/recovery season (e.g., in June and November).



**FIGURE 1. PROJECT LOCATION MAP  
Monterey Peninsula ASR Project  
Sampling and Analysis Plan**



FIGURE 2. SITE LOCATION MAP  
Monterey Peninsula ASR Project  
Sampling and Analysis Plan



## ADMINISTRATIVE COMMITTEE

### 3. CONSIDER AUTHORIZATION OF REPAIRS AND ALTERATIONS TO THE DEDAMPIERRE IRRIGATION WELL

<b>Meeting Date:</b>	<b>January 17, 2018</b>	<b>Budgeted:</b>	<b>Yes</b>
<b>From:</b>	<b>David J. Stoldt General Manager</b>	<b>Program/ Line Item No.:</b>	<b>Irrigation Program 2-1-1</b>
<b>Prepared By:</b>	<b>Thomas Christensen</b>	<b>Cost Estimate:</b>	<b>\$7,000</b>

**General Counsel Approval:** N/A

**Committee Recommendation:** The Administrative Committee reviewed this item on January 17, 2018 and recommended \_\_\_\_\_.

**CEQA Compliance:** This action does not constitute a project as defined by the California Environmental Quality Act Guidelines section 15378.

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**SUMMARY:** The DeDampierre Well is owned and operated by the Monterey Peninsula Water Management District and is located on Monterey Peninsula Regional Park District property at the DeDampiere Ball Fields. When this well was first installed in 1988 to help with restoration work along the Carmel River it was placed in an underground vault. After 30 years this vault is now failing and the moisture in the underground environment has been creating problems with the electrical components of the well. District staff would like to raise the well above ground, fill the vault with soil, and put a removable cover over the well so that moisture and high flows do not impact the electric controllers of the well. **The estimated cost for the project is \$6,141.76.** I would also like to include an additional \$858.24 for contingency.

Carmel Valley Pump and Back Flow Cost ( <b>Exhibit 3-A</b> )	= \$1,341.76
David Casarez Excavating Cost ( <b>Exhibit 3-B</b> )	= \$4,800.00
<b>Total</b>	<b>= \$6,141.76</b>
Contingency	= \$858.24
<b>Total with Contingency</b>	<b>= \$7,000</b>

**RECOMMENDATION:** Authorize staff to contract with Carmel Valley Pump and Backflow Service to raise the casing and column of the well above ground and reconnect to control panels, as well as contract with David Casarez Excavating to fill the old pit with soil and to pour a concrete pad around the well.

**DISCUSSION:** In recent years, the District has been using the DeDampierre Irrigation Well to irrigate mitigation plantings that compensate for vegetation management activities in the Carmel River. New plantings are typically irrigated for up to five years before they are established enough

to endure the summer months. These plantings are monitored and are reported in Mitigation Reports to the regulatory agencies.

**IMPACT TO STAFF/RESOURCES:** Funds for this project are included in the FY 2017-18 budget under “Riparian Mitigations,” line item 2-1-1 Refurnish DeDampierre Well Vault, Account 24-03-785012.

**EXHIBIT**

**3-A** Proposal from Carmel Valley Pump and Backflow Service

**3-B** Proposal from David Casarez Excavating

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**EXHIBIT 3-A**

**CARMEL VALLEY PUMP  
& BACKFLOW SERVICE**  
 38510 Madrone Road  
 Carmel Valley CA 93924-9339  
**PHONE/FAX (831) 659-1627**  
**CA LIC 718517**

# PROPOSAL

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To: Monterey Peninsula Water Management

PO Box 85  
 Monterey CA 93942

Job Name/No. _____	
Job Location Dampiere Well PO Box 85 Monterey CA 93942	
Phone 238-2547	Date 1/5/2018

We hereby submit specifications and estimates for:  
 1) Extend existing well casing from subteranean pit to 24" above grade, set a pressure treated backboard with a subpanel, PumpSaver and Motor control box. \$1,191.76

2) I recommend pulling the pump to determine where the current bottom is since the well is shallow and the pumping rate is moderate, it may have sanded in since the pump was set. This will allow enough space between the well bottom and the suction intake of the pump to prevent sand from being pulled into the pump. \$150.00

**WE PROPOSE** hereby to furnish material and labor -- complete in accordance with these specifications, for the sum of: \_\_\_\_\_ dollars (\$ 1,341.76 )

Payable as follows:  
**Net 30 Days.**

Authorized  
 Signature \_\_\_\_\_

Note: This proposal may be withdrawn by us if not accepted  
 within 21 days.

Signature \_\_\_\_\_ Date \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_





**EXHIBIT 3-B**

DAVID CASAREZ EXCAVATING, INC. GENERAL ENGINEERING CONTRACTOR  
LIC. 697323 316 MID-VALLEY CENTER CARMEL CA 93923 PH/FAX 831-625-3235

January 4, 2018

M.P.W.M.D.  
P.O. Box 85  
Monterey, CA 93942-0085

Attn: Thomas Christensen

PROPOSAL –

Job Description: Demo the existing wood top above the well and haul it to the Marina dump. Backfill hole at 18" lifts with compaction to finish grade. Build wood form for the 5ft x 5ft concrete slab @ 4" thick. Clean up job site upon completion.

Price includes:

- Move-in & out small tractor
- Move-in & out water trailer to mix concrete
- Demo and off-haul wood top
- Dump truck and dirt 20 cubic yards
- Compaction equipment
- Wood for forming concrete pad
- Concrete and ½ rebar for 5ft x 5ft pad
- Job clean up upon completion

Bid \$4,800.00



## ADMINISTRATIVE COMMITTEE

### 4. CONSIDER CONVERTING THE RIVER MAINTENANCE WORKER POSITION TO ENVIRONMENTAL PROGRAMS SPECIALST

<b>Meeting Date:</b>	<b>January 17, 2018</b>	<b>Budgeted:</b>	<b>FY 2017-2018 Operating Budget</b>
<b>From:</b>	<b>David J. Stoldt, General Manager</b>	<b>Program/ Line Item No.:</b>	<b>Salary &amp; Benefits</b>
<b>Prepared By:</b>	<b>Thomas Christensen</b>	<b>Cost Estimate:</b>	<b>\$5,800 (for 6 months)</b>

**General Counsel Approval:** N/A

**Committee Recommendation:** The Administrative Committee reviewed this item on January 17, 2018 and recommended \_\_\_\_\_.

**CEQA Compliance:** This action does not constitute a project as defined by the California Environmental Quality Act Guidelines section 15378.

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**SUMMARY:** The District's River Maintenance Worker, Matt Lyons, recently retired after 27 years of service. In addition to the basic field tasks assigned to this position, the Water Resources and Engineering department has determined that a position with additional skills in field data collection, environmental database management, and administrative support would better meet the needs of the District. Much of the impetus for change in this position is due to additional mitigation and monitoring requirements placed on permits issued to the District for various activities within the Carmel River streamside corridor.

Staff proposes to convert the River Maintenance Worker position to Environmental Programs Specialist. The Environmental Programs Specialist position is a journey level classification and will continue to report directly to the Riparian Projects Coordinator. This position will continue to provide field support to environmental management programs and activities, but also include technical support in field data collection, environmental database management, and administrative tasks. A job description for this converted position is attached as **Exhibit 4-A**.

The position would be placed at Range 22 on the District's current salary schedule. The salary range is consistent with comparable positions found at similar agencies in the area.

**RECOMMENDATION:** Authorize the conversion of the River Maintenance Worker position to Environmental Programs Specialist and associated salary range.

**IMPACTS TO STAFF/RESOURCES:** The cost differential between salary range 17 (River Maintenance Worker) and salary range 22 (Environmental Programs Specialist) will be \$8,100 in salary plus \$3,500 in benefits.

## EXHIBITS

**4-A** Environmental Programs Specialist job description





## **EXHIBIT 4-A**

### **ENVIRONMENTAL PROGRAMS SPECIALIST**

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job.*

#### **DEFINITION**

To provide field assistance to environmental management programs and activities; to maintain and enhance District projects along the Carmel River; assist with fisheries related projects; and to perform a variety of field data collection, environmental database management and administrative support of assigned area of responsibility.

#### **DISTINGUISHING CHARACTERISTICS**

This is a journey level class that performs field work, data collection, and data management, support for a variety of environmental management programs. Employees at this level are required to be fully trained in all procedures related to assigned area of responsibility. Successful performance of the work requires the ability to exercise sound independent judgment, coordinate several activities, gather and evaluate data. This position may work a non-standard week (i.e., weekend work may be part of a normal schedule).

#### **SUPERVISION RECEIVED AND EXERCISED**

Receives general direction from the Riparian Projects Coordinator. Also may receive direction from other District staff assigned as lead workers on specific tasks. May provide direction to contract, seasonal and volunteer staff.

#### **ESSENTIAL AND MARGINAL FUNCTION STATEMENTS**

*The following duties are typical for positions in this classification. Any single position may not perform all of these duties and/or may perform similar related duties not listed here:*

##### **Essential Functions:**

1. Assist and perform field work for river maintenance including erosion protection and planting, irrigation management, and maintenance of new and existing riparian vegetation projects.
2. Clean river channel of vegetation, wood, plastics, metal, tires, furniture and other organics and refuse; identify constricted areas in the active channel; maintain access trails to irrigation and monitoring sites; cut new trails in and around poison oak as necessary.
3. Identify species listed as threatened under the Federal Endangered Species Act; take steps to avoid removal of these species or their habitats; identify and remove weedy and/or non-native vegetation from the riparian corridor; identify and transplant native riparian vegetation.

**MONTEREY PENINSULA WATER MANAGEMENT DISTRICT  
ENVIRONMENTAL PROGRAMS SPECIALIST (Continued)**

4. Assist fisheries personnel with fish rescue, holding, rearing, and population survey activities.
5. Assist and perform collection of environmental data for water quality, topographic surveys, vegetation surveys, moisture stress, plant growth, vegetation distribution, percent cover and other ecological parameters.
6. Enter and manage field data in computer databases and geographic information system; develop reports, maps, graphs, and tables. Collect and organize photo documentation of District projects.
7. Train assigned employees in their areas of work including irrigation and vegetation monitoring methods, procedures and techniques; verify the work for accuracy, proper work methods, techniques, and compliance with applicable standards and specifications.
8. Work with contractors in well maintenance, the planting of native riparian vegetation, and structural protection to control erosion of river banks.
9. Note and report ordinance violations.
10. Monitor District projects during storms.
11. Operate and maintain a variety of equipment including trucks and trailers, mini-loaders, chain saws, brush chippers, trenchers, winches and cranes, data collection equipment and sensors, and fisheries equipment.
12. Respond to public inquiries; provide information within the area of assignment; resolve complaints in an efficient and timely manner.
13. Estimate time, materials and equipment required for jobs assigned; requisition materials as required.
14. Perform related duties and responsibilities as required.

**QUALIFICATIONS**

**Knowledge of:**

Theory, operations, services and activities of riparian restoration and enhancement program.

Fish rescue and conservation methods, techniques, and procedures.

Riparian system ecology, hydrology, and soils, biological and earth sciences.

Knowledge of irrigation techniques and methods.

Scientific equipment and data collection techniques relating to water quality, soil, vegetation, climate and river processes.

Methods and techniques of field biologic, hydrologic climatologic data collection and database management.

Mathematics and statistics.

Geographical information systems mapping and database management software.

Scientific research principles and report writing techniques.

Operational characteristics of fisheries equipment and tools.

Vehicle operation and maintenance.

Safe and effective use of a variety of hand and power tools.

Modern office equipment including computers and copiers.

Occupational hazards and standard safety practices.

**MONTEREY PENINSULA WATER MANAGEMENT DISTRICT  
ENVIRONMENTAL PROGRAMS SPECIALIST (Continued)**

Principles of supervision and training  
Pertinent federal, state, and local laws, codes, and regulations.

**Ability to:**

Participate in the work of other District staff in the area of work assigned.  
Independently perform the most difficult riparian maintenance duties.  
Operate a variety of hand tools, fisheries equipment and power equipment in a safe and effective manner.  
Assist with a variety of riparian and stream bed restoration efforts.  
Monitor riparian vegetation for growth, stress and disease.  
Design and install a variety of irrigation systems.  
Perform heavy manual labor for extended periods of time.  
Safely operate a vehicle in off-road conditions.  
Identify weed species and native riparian vegetation.  
Identify federally threatened species.  
Operate basic computer applications (spreadsheets, word processing, email).  
Work independently in the absence of supervision.  
Understand and follow oral and written instructions.  
Communicate clearly and concisely, both orally and in writing.  
Establish and maintain effective working relationships with those contacted in the course of work.  
Maintain physical condition appropriate to the performance of assigned duties and responsibilities.  
Clearly communicate task objectives and demonstrate appropriate techniques to District staff, contractors, interns, and volunteers.

**Experience and Training Guidelines** — *Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:*

**Experience**

Two years of increasingly responsible environmental restoration, fisheries conservation (experience with species listed under the Endangered Species Act preferable), and irrigation maintenance experience including some administrative responsibility.

**Training**

Equivalent to a Bachelor's degree from an accredited college or university with major course work in environmental science, fisheries, biology, soil science, forestry, water resources management or a related field.

**License or Certificate:**

Possession of, or ability to obtain, an appropriate, valid driver's license.

**WORKING CONDITIONS**

*The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.*

**Environmental Conditions:**

Office and field environment; work closely with others; exposure to computer screens, atmospheric conditions, radiant energy, poisonous animals and/or insects, poison oak, and slippery and uneven conditions; work in and around moving water for long periods of time.

**MONTEREY PENINSULA WATER MANAGEMENT DISTRICT  
ENVIRONMENTAL PROGRAMS SPECIALIST (*Continued*)**

**Physical Conditions:**

Essential and marginal functions may require maintaining physical condition necessary for walking standing and sitting for long periods of time in and around brush and river beds; moderately heavy lifting and carrying; use of both hands; repetitive motion; operating motorized vehicles; speaking and hearing to exchange information.

**Vision:**

See in the normal visual range with or without correction; specific vision abilities required by this job include close and distance vision, color perception and depth perception.

**Hearing:**

Hear in the normal audio range with or without correction.

**Department:** Water Resources and Engineering

**Exempt:** No

**Approved Date:**

**Revised Date:**

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## ADMINISTRATIVE COMMITTEE

### 5. CONSIDER APPROVAL OF RECLASSIFICATION OF THE ASSOCIATE HYDROLOGIST POSITION

<b>Meeting Date:</b>	<b>January 17, 2018</b>	<b>Budgeted:</b>	<b>No</b>
<b>From:</b>	<b>David J. Stoldt, General Manager</b>	<b>Program/ Line Item No.:</b>	<b>Salaries &amp; Benefits N/A</b>
<b>Prepared By:</b>	<b>Suresh Prasad</b>	<b>Cost Estimate:</b>	<b>\$7,400 for 5 months</b>

**General Counsel Approval:** N/A

**Committee Recommendation:** The Administrative Committee reviewed this item on January 17, 2018 and recommended \_\_\_\_\_.

**CEQA Compliance:** This action does not constitute a project as defined by the California Environmental Quality act Guidelines section 15378.

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**SUMMARY:** On May 24, 2017, Tom Lindberg submitted, to the General Manager, a request that his position of Associate Hydrologist be reclassified due to a change in job demands and increase in responsibilities. The General Manager evaluated Mr. Lindberg's request. He determined that a reclassification job analysis was justified, and assigned the task to the Human Resources Consultant. The following is that analysis.

**DISCUSSION:** The Associate Hydrologist's responsibilities have changed over the past several years. The current job description is focused primarily on managing surface water resources, stream flow monitoring, and flow gauging station maintenance. A significant portion of duties now include the operation and monitoring of ASR wells, tracking of production wells for compliance, and groundwater monitoring.

The Associate Hydrologist spends approximately thirty percent of his time operating and maintaining the Aquifer, Storage and Recover (ASR) project facilities. This includes scheduling of backflush and water quality sampling based on sampling plan and regulatory mandates, determining appropriate injection rates, coordinating with outside agencies, troubleshooting operations issues, ensuring compliance with permit criteria, and assuming a lead role to the Water Resources Technician. These are relatively new duties not reflected in the current job descriptions. Scope and responsibilities related to the ASR project have developed over the years as the ASR project has expanded.

Additional thirty percent of his time is dedicated to overseeing and handling complex issues related to tracking, monitoring production wells for compliance and water production data. This includes enforcing complex regulations pertaining to well registration, metering, and permitting. Although this particular essential job duty is not new, it has developed in complexities over the years as new regulations have been implemented.

**DETERMINATION:** The current job description of the Associate Hydrologist no longer reflects the responsibilities and scope of work performed by the position. A salary survey of comparable

classifications was conducted utilizing the same agencies and methodology as the June 2016 Salary and Benefit. After adjusting for cost of labor and removing Alameda County Water District, the 95% of the median top monthly salary was calculated at \$8492.42. This would put the proposed salary at range 37 of the 2017/2018 MPWMD salary schedule.

**RECOMMENDATION:** Modify the job description to reflect current duties perform by the Associate Hydrologist. Move the Associate Hydrologist to Range 37, Step E on the District's salary schedule.

**IMPACTS TO STAFF RESOURCES:** Moving the Associate Hydrologist to Range 37, Step E, effective February 1, 2018, would cost approximately \$7,400 in salary & benefits. That would be equal to \$13,920 in salary plus \$3,700 in benefits over a 12 month period.

#### **EXHIBITS**

**5-A** Current Associate Hydrologist Job Description

**5-B** Proposed Associate Hydrologist Job Description

**MONTEREY PENINSULA WATER MANAGEMENT DISTRICT**

**ASSOCIATE HYDROLOGIST**

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job.*

**DEFINITION**

To develop and maintain complex and difficult programs related to managing the District's surface water resources including the stream flow monitoring program; to design, install and maintain stream flow gauging stations; and to perform a variety of technical tasks relative to assigned areas of responsibility.

**DISTINGUISHING CHARACTERISTICS**

This is the advanced journey level class in the professional Hydrologist series. Positions at this level are distinguished from other classes within the series by the level of responsibility assumed and the complexity of duties assigned. Employees perform the most difficult and responsible types of duties assigned to classes within this series and function with minimal supervision and guidance. Employees at this level are required to be fully trained in all procedures related to assigned area of responsibility.

**SUPERVISION RECEIVED AND EXERCISED**

Receives direction from the Water Resources Manager.

May exercise functional and technical supervision over lower level staff.

**ESSENTIAL AND MARGINAL FUNCTION STATEMENTS**

*The following duties are typical for positions in this classification. Any single position may not perform all of these duties and/or may perform similar related duties not listed here:*

**Essential Functions:**

1. Design and perform complex hydrologic related research studies; establish methodology and standards; perform data analyses and interpretation relating to surface water quality and quantity; guide technical field staff in data collection, analyses, storage, retrieval and reporting.
2. Provide technical support for long-term and interim water supply projects, water rights studies, river erosion and sedimentation processes, fisheries, riparian vegetation and surface water modeling projects.
3. Inspect river to identify erosion hazards; perform erosion control and revegetation project design and implementation, including surveying, drafting, and cost estimation; present projects to community groups and prepare permit applications.
4. Conduct hydrologic analyses of proposed water supply projects including effects on river channel geometry, flood elevations, riparian vegetation and sediment transport; assist in the preparation of off-site mitigation plans.
5. Design, install and maintain stream flow gauging stations; perform stream flow measuring and analysis; calibrate, troubleshoot and maintain ALERT stream flow monitoring base stations.
6. Operate, maintain and repair stream flow measuring equipment including survey equipment and stream flow measuring gear.
7. Manage computer database and filing system, compute stream flow records, tabulate rainfall records and prepare technical reports; produce computerized graphics of hydrologic data collected.
8. Administer contracts for construction projects and hydrologic studies and inspect work activities of contractors; prepare "as built" drawings.
9. Attend and participate in professional group meetings; stay abreast of new trends and innovations in the field of surface and ground water resource management and stream flow monitoring.
10. Hike into remote areas to make inspections, measurements and observations and to conduct studies.

11. Operate and maintain the fish counter logging system; assist with fish population surveys and fish rescues as necessary.
12. Ensure adherence to safe work practices and procedures.
13. Respond to public inquiries in a courteous manner; provide information within the area of assignment; resolve complaints in an efficient and timely manner.
14. Estimate time, materials and equipment required for jobs assigned; requisition materials as required.
15. Perform related duties and responsibilities as required.

## **QUALIFICATIONS**

### **Knowledge of:**

Operations, services and activities of a stream flow monitoring program.  
Advanced principles and practices of hydrologic, climatic and geologic science.  
Advanced field hydrologic, climatologic and biologic data collection techniques.  
Stream sedimentation and erosion processes.  
Methods and techniques of land surveying.  
Computer equipment and software including ALERT instrumentation, software and data collection platforms.  
Basic construction skills including carpentry and cement work.  
Intermediate mathematics and statistics.  
Basic electronics.  
Operational characteristics of power and hand tools.  
Water quality sampling protocols.  
Global positioning satellite systems for mapping.  
Chain of custody forms.  
Occupational hazards and standard safety practices.

### **Ability to:**

Perform professional-level hydrologic and environmental work studies.  
Accurately quantify surface water resources.  
Design, locate, install, operate and maintain stream flow gauging stations.  
Measure all ranges of stream flow and compute continuous stream flow records.  
Independently perform the most difficult stream flow calculations.  
Conduct meetings and serve as District representative.  
Compile and analyze difficult technical and statistical information and data.  
Utilize a computer terminal for data management, data processing and word processing.  
Interpret, explain and enforce department policies and procedures.  
Operate a vehicle and equipment in a safe and effective manner.  
Perform instrument calibration.  
Use proper techniques to acquire water quality samples.  
Complete chain of custody forms for water quality and biological samples.  
Operate GPS equipment to locate wells and other monitoring sites.  
Work independently in the absence of supervision.  
Understand and follow oral and written instructions.  
Communicate clearly and concisely, both orally and in writing.  
Establish and maintain effective working relationships with those contacted in the course of work.  
Maintain physical condition appropriate to the performance of assigned duties and responsibilities.

**Experience and Training Guidelines** —- *Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:*

**Experience**

Five years of increasingly responsible surface water resource management experience.

**Training**

Equivalent to a Bachelor's degree from an accredited college or university with major course work in hydrology, geology, environmental sciences, engineering or a related field.

**License or Certificate:**

Possession of, or ability to obtain, an appropriate, valid driver's license.

**WORKING CONDITIONS**

*The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.*

**Environmental Conditions:**

Office and field environment with some travel to attend meetings; work in and around water; exposure to all types of weather and temperature conditions; exposure to poisonous plants, animals, and/or insects; work closely with others and work alone; irregular work hours; exposure to computer screens, atmospheric conditions, and slippery and uneven conditions; working with machinery.

**Physical Conditions:**

Essential and marginal functions may require maintaining physical condition necessary for moderate to heavy lifting and carrying; walking, standing and sitting for prolonged periods of time; bending, climbing and reaching; operating motorized vehicles and equipment.

**Vision:**

See in the normal visual range with or without correction; specific vision abilities required by this job include close and distance vision, color perception and depth perception.

**Hearing:**

Hear in the normal audio range with or without correction.





## **EXHIBIT 5-B**

### **ASSOCIATE HYDROLOGIST**

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job.*

#### **DEFINITION**

To develop and maintain complex and difficult programs related to managing the District's groundwater resources including operation and maintenance of Aquifer Storage and Recovery (ASR) facilities, collection of water quality data, water production data and groundwater elevation data; perform a wide variety of technical tasks relative to assigned areas of responsibility.

#### **DISTINGUISHING CHARACTERISTICS**

This is the advanced journey level class in the professional Hydrologist series. Positions at this level are distinguished from other classes within the series by the level of responsibility assumed and the complexity of duties assigned. Employees perform the most difficult and responsible types of duties assigned to classes within this series and function with minimal supervision and guidance. Employees at this level are required to be fully trained in all procedures related to assigned area of responsibility.

#### **SUPERVISION RECEIVED AND EXERCISED**

Receives direction from the Water Resources and Engineering Manager and Senior Hydrogeologist.

May assume lead responsibilities over lower level staff.

#### **ESSENTIAL AND MARGINAL FUNCTION STATEMENTS**

*The following duties are typical for positions in this classification. Any single position may not perform all of these duties and/or may perform similar related duties not listed here:*

##### **Essential Functions:**

1. Design and perform complex hydrologic related research studies; establish methodology and standards; perform data analyses and interpretation relating to groundwater quality and quantity; guide technical field staff in data collection, analyses, storage, retrieval and reporting
2. Schedule maintenance, establish schedules for backflush and water quality sampling frequencies in accordance with ASR Sampling and Analysis Plans and regulatory mandates; determine appropriate injection rates compliant with water rights permits; coordinate activities with California American Water Company and other agencies.
3. Provide technical support for long-term and interim water supply projects, water rights studies, ASR, fisheries, riparian vegetation and groundwater modeling projects.
4. Maintain networks of dedicated monitor wells for collection of water quality and water elevation data. Deploy, maintain and utilize data logging instrumentation in monitor wells.
5. Operate, maintain and repair equipment including groundwater sounders, pressure transducers, data-loggers, and water quality measuring equipment.

6. Maintain groundwater elevation records, tabulate water quality records and prepare water production reports in support of modeling and permitting efforts; produce graphics of collected hydrologic data. Locate and plot facilities in GIS.
7. Manage computer database and filing system for production wells. Track network of production wells and status of owners; contact owners; distribute, collect and compile reports from all well owners; enforce Rules pertaining to Well Registration, Metering and Water Distribution System permitting. Prepare historical production reports, read and inspect meters, contact owners regarding violations or discrepancies.
8. Collect water quality and water level data from networks of wells.
9. Prepare Board Packet Staff Notes for Water Production and Water Quality reports.
10. Review, evaluate and make recommendations regarding Water Distribution System applications and Requests for Exemptions; assist with review and evaluation of EIRs and other studies.
11. Oversee and administer contracts for construction projects and hydrologic studies and inspect work activities of contractors involved in well construction and maintenance projects; document progress, evaluate cuttings, assist with set up and clean-up of sites.
12. Conduct biological surveys of wetland flora to determine status of habitat. Manage complex data in computer.
13. Attend and participate in professional group meetings; stay abreast of new trends and innovations in the field of surface and groundwater resource management.
14. Assist Hydrography Programs Coordinator in collection of surface water data (stream gauging, surveys, maintenance of stations) and bathymetric surveys.
15. Hike into remote areas to make inspections, measurements and observations and to conduct studies.
16. Assist with fish population surveys, fish rescues and bio-assessment of benthic macroinvertebrate sampling as necessary.
17. Ensure adherence to safe work practices and procedures.
18. Respond to public inquiries in a courteous manner; provide information within the area of assignment; resolve complaints in an efficient and timely manner.
19. Participate in budget process for planning and requisitions; estimate time, materials and equipment required for jobs assigned; requisition materials as required.
20. Perform related duties and responsibilities as required.

## QUALIFICATIONS

### **Knowledge of:**

Principles of ASR best operations (rates of injection, frequency and rate of back-flushing, draw-up limits).

Operation of Variable Frequency Drives for ASR well pump motors and Programmable Logic Controllers, SCADA.

Hydraulics and operation of valves, including gate valves, pressure sustaining and pressure reducing Cla-Vals, and inflatable flow control valves; operation and maintenance of gas regulators and pressurized gas cylinders.

Various field and laboratory water quality sampling and analysis procedures, techniques, protocols and devices for measuring dissolved chemistry and physical priorities of water (including general mineral, oxidation-reduction potential, dissolved oxygen, chlorine, turbidity, metals, disinfection byproducts and so forth for regulatory compliance and special studies).

Chain of custody forms.

Computer hardware and software including ARC GIS, GPS, Microsoft Office (Excel and Word), Win-Situ, Solinst and Campbell-Scientific instrumentation, and data collection platforms including laptops, notebooks and specialized



handheld computers.

Advanced principles and practices of hydrology, climatology, biology, chemistry and geology.

Advanced field hydrologic, climatologic and biologic data collection techniques.

Well construction and development; State and local regulations regarding construction and operation of wells and water systems.

Stream flow measuring techniques.

Methods and techniques of land surveying.

Construction management on water projects.

Basic construction skills including carpentry and cement work.

Intermediate mathematics and statistics.

Basic electronics.

Operational characteristics of power and hand tools.

Occupational hazards and standard safety practices.

**Ability to:**

Perform professional-level hydrologic and environmental work studies.

Accurately quantify groundwater resources.

Operate pumps, valves and appurtenances related to ASR.

Install, operate and maintain groundwater monitoring facilities.

Measure stream flow and compute stream flow records.

Follow established methods in data collection and analyses; maintain records.

Compile, analyze and interpret difficult technical and statistical information and data.

Utilize a computer terminal for data management, data processing and word processing.

Interpret, explain and enforce District policies and procedures.

Operate a vehicle and equipment in a safe and effective manner.

Perform instrument calibration.

Use proper techniques to acquire water quality samples.

Complete chain of custody forms for water quality and biological samples.

Operate GPS equipment to locate wells and other monitoring sites; prepare maps, import and export data, edit features, attribute tables and shapefiles in GIS.

Conduct meetings and serve as District representative.

Work independently in the absence of supervision.

Understand and follow oral and written instructions.

Communicate clearly and concisely, both orally and in writing.

Establish and maintain effective working relationships with those contacted in the course of work.

Understand and interpret complex regulatory mandates pertaining to ASR operations, Water Distribution System permitting, and well permitting.

Interact diplomatically with property owners in the field on issues related to well registration, metering, production reporting and permitting status.

Respond to requests and inquiries from other agencies, property owners and the general public.

Maintain professional licenses (water treatment operator's certificate) through participation in appropriate continuing education programs.

Maintain physical condition appropriate to the performance of assigned duties and responsibilities.

**Experience and Training Guidelines** --- *Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:*

**Experience**

Five years of increasingly responsible surface water resource management experience.

**Training**

Equivalent to a Bachelor's degree from an accredited college or university with major course work in hydrology, geology, environmental sciences, engineering or a related field.

**License or Certificate:**

Possession of, or ability to obtain, a valid driver's license. T1 or D1 license from California State Water Resources Control Board Drinking Water Operator Certification Program highly desirable

**WORKING CONDITIONS**

*The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.*

**Environmental Conditions:**

Office and field environment with some travel to attend meetings; work in and around water; exposure to all types of weather and temperature conditions, often in the rain; exposure to poisonous plants, animals, and/or insects; work closely with others and work alone; irregular work hours; exposure to computer screens, atmospheric conditions, and slippery and uneven conditions; working with machinery, including high voltage motor controls, high horsepower and high volume motors and high water pressure. May be required to wear a wetsuit or chest waders for work in river.

**Physical Conditions:**

Essential and marginal functions may require maintaining physical condition necessary for moderate to heavy lifting and carrying; walking, standing and sitting for prolonged periods of time; bending, climbing and reaching; operating motorized vehicles and equipment.

**Vision:**

See in the normal visual range with or without correction; specific vision abilities required by this job include close and distance vision, color perception and depth perception.

**Hearing:**

Hear in the normal audio range with or without correction.

**Department:** Water Resources

**Exempt:** Yes

**Approved Date:**

**Revised Date:**

## ADMINISTRATIVE COMMITTEE

### 6. CONSIDER APPROVAL OF RESOLUTION 2018-01 IN SUPPORT OF AN APPLICATION FOR STEELHEAD MONITORING TO THE CALIFORNIA DEPARTMENT OF FISH AND GAME FISHERIES RESTORATION GRANT PROGRAM

<b>Meeting Date:</b>	<b>January 24, 2018</b>	<b>Budgeted:</b>	<b>N/A</b>
<b>From:</b>	<b>Dave Stoldt, General Manager</b>	<b>Program/ Line Item No.:</b>	<b>N/A</b>
<b>Prepared By:</b>	<b>Kevan Urquhart</b>	<b>Cost Estimate:</b>	<b>N/A</b>

**General Counsel Approval:** N/A

**Committee Recommendation:** The Administrative Committee reviewed this item on January 24, 2018 and recommended \_\_\_\_\_.

**CEQA Compliance:** This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

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**SUMMARY:** The California Department of Fish and Wildlife (CDFW) Fisheries Restoration Grant Program (FRGP) solicits proposals annually in the spring of each year for projects that restore, enhance, or protect anadromous salmonid habitat in the coastal watersheds of California or projects that lead to restoration, enhancement, or protection of anadromous salmonid habitat. The Monterey Peninsula Water Management District identified an expansion of our existing monitoring efforts that may be eligible to receive grant funds from this program. Applications for grant funds were due to CDFW on or before April 8, 2017. The application process initially blocked the District from applying, but due to intervention by the General Manager with the State Secretary of Resources, John Laird, artificial barriers to our application were modified, and an application was developed on short notice, precluding prior Board approval. Authorization from the District Board is required to enter into a contract with CDFW if we receive the grant, or to reapply again in 2018 if our application is not funded in the current grant cycle (see **Exhibit 6-A**, Resolution 2018-01).

**RECOMMENDATION:** If this item is approved as part of the Consent Calendar, the Board will adopt Resolution 2010-01 to apply for grant funding from the FRGP and will authorize the General Manager to enter into a contract with the CDFW to receive grant funds.

**BACKGROUND:** Monitoring Status and Trends (MD) was a focus area for projects that can be funded in 2017-18. The majority of FRGP funds are derived from Federal Endangered Species Act disbursements for salmonid recovery. The Carmel River is considered a priority watershed for recovery and monitoring within the South Central Coast, Distinct Population Segment of steelhead. Applications for funds are received on a statewide basis, and will be judged competitively.

District staff propose to apply to the FRGP for an expansion of the District's existing monitoring efforts, in order to make our program meet the CDFW's and National Marine Fisheries Service's (NMFS) standards for a Life Cycle Monitoring Station (LCMS), under their joint Coastal Monitoring Program (CMP). No local funding match is required for these projects; however the value of staff time contributed by MPWMD to project management and field project oversight will be identified for credit as a local funding match. The FRGP also allows a grantee to be reimbursed for administrative overhead up to 15% of the amount requested. Administrative overhead includes but is not limited to utilities, offices space rental, phone and copying, which is directly related to completion of the proposed project. The amount of grant funds to be requested for these projects in the three years of 2018-2020 is budgeted at \$641,316 (\$213,772/year), in support of a total three-year program cost estimated at \$960,062 (\$320,021/year).

Local matches are encouraged and rank higher projects that are in the competitive portion of the FRGP. The District proposed a local match consisting of our staff time and resources to manage the project. CDFW intends to award grant contracts for all funded projects in early 2018, for implementation in fall 2018 through 2020.

Installation of a New Resistance Board Fish Counting Weir in the Lower Carmel River, Supplemented by Two DIDSON Sonic Fish Counting Devices Upstream. Steelhead migrating upstream were counted at the San Clemente Dam (SCD) fish ladder at River Mile 18.6 until 2015, and continue to be so at the Los Padres Dam (LPD) trap at River Mile 24.8. However, an unknown but a potentially large and significant number of fish (estimated at more than 40% of the annual run) likely spawn in the lower river, but were never counted as part of the annual run at either dam. A Dual Frequency Identification Sonar [DIDSON] device was installed at a location in the lower three miles of the Carmel River, under a prior FRGP grant in Water Year 2013, to count immigrating adult steelhead. However, the entry of large numbers of striped bass into the river, which cannot be distinguished from steelhead, has rendered that monitoring ineffective. The District proposes to replace it with a physical weir that will guide all adult fish into a trap to be counted, weighed, measured, and their sex determined. The exiting DIDSON installation will be retained and operated about 2.5 miles upstream as a short-term research effort to calibrate DIDSON counts with Weir counts, then discontinued. A new second DIDSON will be installed and operated at the Sleepy Hollow Ford Bridge to recreate the time line of the historic counts at SCD, interrupted by dam removal in 2015. These efforts would allow the District to enumerate the whole Carmel River steelhead run, and partition it into three subsets of the watershed: Highway 1 to SCD, SCD to LPD, and above LPD. Doing so can a) document the amount of spawning occurring below San Clemente Dam, b) whether those steelhead are numerous enough to alter the annual trends in abundance previously derived only from SCD counts; c) conclusively document increased utilization of, and spawning in, the Lower Carmel River that likely resulted from decades of the District's riparian and stream restoration projects, and d) to irrefutably document progress towards Endangered Species Act Recovery goals.

Expansion of Steelhead Spawning Substrate and Redd Surveys. The grant will expand the District's current redd surveys that occur only on the main-stem river downstream from LPD. We are only able to conduct these surveys once or twice a year with existing staff. The grant will expand the effort into the tributaries, and expand it to as much as a monthly, watershed-wide repetitive survey from December through May. This effort is necessary to meet the CDFW and

NMFS standards for a LCMS compatible with their interagency CMP.

Expansion of Passive Integrative Tag (PIT) Monitoring of Juvenile and Adult Steelhead. The grant will help the District expand its cooperative efforts in support of the NMFS' Southwest Fisheries Science Center to estimate freshwater survival and return rates of wild fish, with the intent of eventually developing a bioenergetics life history model that better explains the trends and fluctuations in the annual abundance of juvenile and adult steelhead, in the Carmel River. This work can also inform and beneficially focus future restoration efforts to increase freshwater survival and production of juvenile steelhead. The grant will help support the installation, upgrade, or replacement of PIT tag detection arrays at up to six sites, and the tagging of wild fish.

Initiate Emigrating Juvenile Steelhead Smolt Monitoring. We will use the District's existing screw trap, currently on loan to Monterey County Water Resources Agency in the Salinas River, supplemented with floating fyke traps at flows too low to run the screw trap, when needed. We will trap and mark emigrating juvenile steelhead to estimate emigration timing, watershed wide juvenile smolt production, and the proportion of PIT tagged emigrating smolts that come from various areas in the watershed. This type of data has never been collected on the Carmel River before, and is an essential component of a LCMS to be compatible with the interagency CMP.

**IMPACT ON FISCAL AND STAFF RESOURCES:** Funds in the form of staff time are proposed to be used by MPWMD as a local match in grant applications, but the grant will also reimburse a fraction of existing permanent staff time up to \$34,463 over three years. The grant will cover the hiring of one new full time Fisheries Technician as a three year position, whose continuation is subject to grant renewal. The grant will cover all additional temporary staff time need for the expanded field work. The District's Senior Fisheries Biologist would be involved in the development of grant applications and managing grant contracts if the District is successful in obtaining grants, and both Associate Biologists would be lead-persons over various elements of the grant. Costs for their time, and proportions of selected Administrative Services Division support staff will be documented and are proposed for credit as the local funding match. In addition, the District may be eligible for reimbursement of up to 15% of the requested amount of grant funding for administrative overhead.

## **EXHIBIT**

### **6-A** MPWMD Board Resolution 2018-01





**EXHIBIT 6-A**

**RESOLUTION 2018-01**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
MONTEREY PENINSULA WATER MANAGEMENT DISTRICT  
TO APPLY FOR FISHERIES RESTORATION GRANT PROGRAM FUNDING AND  
AUTHORIZE THE GENERAL MANAGER TO ENTER INTO CONTRACTS WITH THE  
CALIFORNIA DEPARTMENT OF FISH AND WILDLIFE**

Resolved by the Board of Directors of the Monterey Peninsula Water Management District, that the application made to the California Department of Fish and Game to obtain Fisheries Restoration Grant Program funds for projects to monitor Steelhead in the Carmel River. The General Manager of the Monterey Peninsula Water Management District is hereby authorized and directed to prepare the necessary data, conduct investigations, file such applications, and enter into an agreement to receive a grant for such Projects and to execute a grant agreement with California Department of Fish and Wildlife.

On motion of Director \_\_\_\_\_, and second by Director \_\_\_\_\_, the foregoing resolution is duly adopted this 24<sup>th</sup> day of January 2018 by the following votes:

AYES:

NAYS:

ABSENT:

I, David J. Stoldt, General Manager of the Monterey Peninsula Water Management District, hereby certify that the foregoing is a resolution duly adopted on the 24<sup>th</sup> day of January 2018.

Witness my hand and seal of the Board of Directors this \_\_\_\_ day of January 2018.

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David J. Stoldt,  
General Manager





## ADMINISTRATIVE COMMITTEE

### 7. CONSIDER FUNDING REBATES IN THE CALIFORNIA AMERICAN WATER SYSTEM BETWEEN JANUARY 1, 2018 AND THE AVAILABILITY OF FUNDING FROM THE GENERAL RATE CASE

<b>Meeting Date:</b>	<b>January 17, 2018</b>	<b>Budgeted:</b>	<b>No</b>
<b>From:</b>	<b>David J. Stoldt, General Manager</b>	<b>Program/ Line Item No.:</b>	<b>N/A</b>
<b>Prepared By:</b>	<b>Stephanie Locke</b>	<b>Cost Estimate:</b>	<b>\$270,000</b>

**General Counsel Review:** N/A

**Committee Recommendation:** The Administrative Committee reviewed this item on January 17, 2018 and recommended \_\_\_\_\_.

**CEQA Compliance:** This action does not constitute a project as defined by the California Environmental Quality Act Guidelines section 15378.

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**SUMMARY:** The District and California American Water's (Cal-Am) Rebate Program is funded through a customer surcharge that is renewed as part of Cal-Am's General Rate Cases (GRC) every three years. The 2015-2017 GRC ended December 31, 2017, and all Rebate funding in that GRC had been expended. The decision on the 2018-2020 GRC that was filed in July 2016 is anticipated between now and June 2018.

The pending GRC includes \$1.6 million in Rebate funding for the three-year period. From January 1, 2018 until the GRC is approved with funding for the Rebate Program, Cal-Am is unable to pay out for Rebates and will not be collecting the conservation surcharge for the next cycle. Rather than shutting the Rebate Program down, staff is requesting the Board authorize advance funding for the program until Cal-Am's GRC is approved and funds are available. When the GRC is approved with funding for the Rebate Program, Cal-Am will agree to approve reimbursement for MPWMD's expenditures. There is minimal risk that the CPUC will approve a conservation budget that does not include Rebate Program funding, although all requests for funding for the rebates since 2007 have been approved.

District will be funding these rebate advances from its general reserve fund until Cal-Am reimburses the District. The District is in the process of securing a letter of agreement to these terms from Cal-Am. During the interim, the District will process and pay rebates up to a maximum of \$270,000 and invoice Cal-Am for the expenditures.

The District/Cal-Am Rebate Program is credited with a significant portion of the water savings since the Cease and Desist Order in 2009. The program offers extensive and generous Rebates that motivate customers to purchase and install water efficient appliances. Shutting the program down until funding is available would negatively impact the community and the vendors. In 2011, the program was suspended awaiting the 2012 GRC approval. Once funding became available, it took approximately 18 months to achieve current participation levels. Given the urgency of

conservation and the Cease and Desist Order (CDO) milestones, staff recommends the Board authorize interim funding.

**RECOMMENDATION:** The Administrative Committee should support interim funding up to \$270,000 for the Rebate Program from the District's general reserve fund until Cal-Am's GRC is approved and Cal-Am is directly funding the program. All District expenditures will be reimbursable by Cal-Am when a rebate fund is approved in the GRC.

**EXHIBIT**

None

## ADMINISTRATIVE COMMITTEE

### 8. CONSIDER APPROVAL OF BUDGET FOR GROUNDWATER MODELS FOR SEASIDE GROUNDWATER BASIN

<b>Meeting Date:</b>	<b>January 17, 2018</b>	<b>Budgeted:</b>	<b>Yes</b>
<b>From:</b>	<b>David J. Stoldt, General Manager</b>	<b>Program/ Line Item No.:</b>	<b>Water Supply Projects 1-2-1</b>
<b>Prepared By:</b>	<b>Suresh Prasad</b>	<b>Cost Estimate:</b>	<b>\$73,000</b>

**General Counsel Review:** N/A

**Committee Recommendation:** The Administrative Committee reviewed this item on January 17, 2018 and recommended \_\_\_\_\_.

**CEQA Compliance:** This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

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**SUMMARY:** There are two pending efforts to model the Seaside Groundwater Basin for which District funding will be required: Geochemical Modeling and Recalibration and Updating of the Basin Model. Each is summarized below. On August 21, 2017, the MPWMD Board authorized for this work, however, the cost estimates are now higher than the previously authorized amount.

**Geochemical Modeling:** There are potential changes in groundwater quality as a result of the introduction of new sources of water to the Seaside Basin from the Monterey Peninsula Water Supply Project (MPWSP.) In its original form, wells from the Seaside Basin draw from “ancient” water that has resided for many years, as well as some natural replenishment from precipitation. Since 1998, Aquifer Storage and Recovery (ASR) has injected Carmel River water for later recovery. With the expected completion of the MPWSP in a few years, Pure Water Monterey water and desalinated water will be injected in the basin for later recovery. The potential interactions of these various sources of water needs to be investigated in order to ensure the long-term integrity of the basin. For example, a few years ago, arsenic concentrations in groundwater in Orange County spiked in a transient fashion later determined to be linked to injection of reverse osmosis water manufactured by the Orange County Water District Groundwater Replenishment Project. The geochemical model to be developed will examine the interactions of the different water types and the aquifer mineralogy. Such a modeling effort is expected to cost up to \$70,000 and should be cost-shared by the District, Monterey One Water, and California American Water Company. A cost-sharing arrangement will be determined to share the costs of this effort. If each party, was responsible for 1/3<sup>rd</sup> of the estimated cost, the District’s share would be \$23,333. The District will also be responsible for its portion of the Pure Water Monterey cost (75% of 33% of the cost), an additional \$17,500 would be required, for a total of \$40,833. Additional contingency of \$4,167 is also requested. Previous Board action authorized \$30,000 for this effort.

**Recalibration and Updating of the Basin Model:** The Seaside Basin Watermaster is considering recalibrating and updating its Seaside Groundwater Basin Model in 2018. The Model was developed for the Watermaster by its consultant, HydroMetrics WRI, and was provided to Pure

Water Monterey for use in performing modeling studies for the Pure Water Monterey groundwater replenishment project. The Watermaster has asked that the District and Monterey One Water participate in cost-sharing. Such a modeling effort is expected to cost \$54,370 and should be cost-shared by the District and Monterey One Water. The cost sharing proposed by the Watermaster would have the Watermaster pay 50% of the costs (\$27,185), the District cover 25% of the costs directly (\$13,593), as well as the District's portion of the Pure Water Monterey cost (75% of the other 25% of the cost \$10,195), for a total of \$23,788. Additional contingency of \$4,212 is also requested. Previously the Board action authorized \$18,170 for this effort.

Adequate funds for both studies have been identified in the adopted Fiscal Year 2017-18 budget.

**RECOMMENDATION:** Staff recommends that the Committee recommend Administrative Committee approval of a not-to-exceed amount of \$45,000 for the District's share of geochemical modeling in FY 2017-18 and an amount not-to-exceed \$28,000 for the District's share of recalibration and updating the basin model. On August 8, 2017, the Water Supply Planning Committee voted 3 – 0 to recommend approval. On August 21, 2017, the Board authorized for this work at no-to-exceed cost of \$50,000.

#### **EXHIBIT**

None

## ADMINISTRATIVE COMMITTEE

### 9. CONSIDER APPROVAL OF ANNUAL UPDATE OF INVESTMENT POLICY

**Meeting Date:** January 17, 2018                      **Budgeted:** N/A

**From:** David J. Stoldt,  
General Manager                      **Program/  
Line Item No.:** N/A

**Prepared By:** Suresh Prasad                      **Cost Estimate:** N/A

**General Counsel Review:** N/A

**Committee Recommendation:** The Administrative Committee reviewed this item on January 17, 2018 and recommended \_\_\_\_\_.

**CEQA Compliance:** N/A

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**SUMMARY:** The State of California Government Code requires the District Board to annually review and approve the District Investment Policy. The District's current investment policy, included as **Exhibit 9-A**, was adopted by the Board on September 20, 1997 and has been reviewed and approved annually by the Board. The policy provides guidance for the District Treasurer, who acts on behalf of the Board in all investment matters. The policy was last reviewed and approved by the Board on January 25, 2017. District staff has again reviewed the investment policy and determined that it complies with the current Government Code; and that it is adequate for protecting safety and providing liquidity while yielding a reasonable rate of return given current market conditions.

**RECOMMENDATION:** District staff recommends that the Board review and approve the District's Investment Policy. This item will be approved if adopted along with the Consent Calendar.

**BACKGROUND:** The State of California Government Code requires the District Board to annually review and approve the District Investment Policy. The District's current policy was adopted on September 20, 1997 and has been reviewed and approved annually by the Board since that time. Additionally, State law, as well as District policy, requires that each quarter the Board receive and approve a report of investments held by the District. This requirement has been met as the Board has received quarterly reports on the contents and performance of the investment portfolio since adoption of the investment policy.

## EXHIBIT

### 9-A Monterey Peninsula Water Management District Investment Policy



**EXHIBIT 9-A****MONTEREY PENINSULA WATER MANAGEMENT DISTRICT  
INVESTMENT POLICY**

Approved by the MPWMD Board on January 24, 2018



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## **MONTEREY PENINSULA WATER MANAGEMENT DISTRICT**

### **INVESTMENT POLICY**

#### 1 Introduction

This policy governs the investment of District funds. The purpose of the policy is to provide guidance to the District Treasurer to invest funds in a manner that provides for the protection of principal (safety), meets the cash flow (liquidity) demands of the District and earns a reasonable yield. It shall be the policy of the District to invest all funds in strict conformance with all state statutes governing the investment of public monies. Moreover, it shall be the policy to manage investments under the prudent investor rule. This rule affords the District a broad spectrum of investment opportunities so long as the investment is deemed prudent and is allowable under State of California Government Code section 53600 et. seq., the investment policy of Monterey County and Section 118-507 (West's Annotated Government Code) of the District's enabling legislation.

#### 2 Prudence

The District Treasurer is a trustee and therefore a fiduciary subject to the prudent investor standard. When investing, reinvesting, purchasing, acquiring, exchanging, selling and managing public funds, the treasurer shall act with the care, skill, prudence and diligence under the circumstances then prevailing that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of investments of a like character and with like aims to safeguard the principal and maintain the liquidity needs of the District. Within the limitation of this policy and considering individual investments as part of an overall investment strategy, a trustee is authorized to acquire investments as authorized by law.

#### 3 Investment and Risk

The objectives of the District's investment program in order of priority are:

- 1) Safety of invested funds – The Treasurer shall ensure the safety of the District's invested funds by limiting, as much as possible, credit and interest rate risk. Credit risk is the risk of loss due to failure of the security issuer or backer. Interest rate risk is the risk that the market value of investments will fall due to an increase in the general level of interest rates.
- 2) Maintenance of sufficient liquidity to meet cash flow requirements – Attainment of a market average rate of return during budgetary and economic cycles, taking into account the District's investment risk constraints and cash requirements. The Treasurer, acting in accordance with District procedures and this policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price change, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

#### 4 Types of Investments

District funds may be placed in any instrument or medium approved by the State of California as enumerated in Government Code Section 53651, and not otherwise limited by the Monterey County Investment Policy. A listing of currently eligible securities shall be maintained. The Treasurer shall submit any proposed changes to the list of eligible investments to the Administrative Committee and Board of Directors. The Administrative Committee shall approve investment in a class of securities included on the list, but in which the District has not previously invested. The Board of Directors shall approve changes to the list of eligible securities. The currently approved list of securities is incorporated as Attachment I.

#### 5 Prohibited Investments

The District shall not be authorized to invest in any security that has the possibility of returning a zero or negative yield if held to maturity except that investment in U. S. Treasury Certificates of indebtedness ("SLUGS") issued by the U. S. Bureau of Public debt is authorized. Prohibited investments shall include inverse floaters, range notes and interests only strips derived from a pool of mortgages.

#### 6 Access to Funds

The premise underlying the District's investment policy is to ensure that money is available when needed. To this end, the District will maintain funds on deposit in a local bank or other federal or state regulated depository sufficient to meet expenditure requirements for the following six months as represented in the most recent budget adopted by the Board of Directors.

#### 7 Authority

The Treasurer of the Board of Directors of the Monterey Peninsula Water Management District is responsible for the custody and management of District investments. Management activity will adhere to applicable state law, provisions of the District's enabling legislation and this policy. The Treasurer may delegate ministerial duties related to the investment program to other District staff, but shall retain responsibility for all transactions undertaken and shall establish a system of internal control to regulate activity of subordinate personnel.

#### 8 Reports

Pursuant to Government Code Section 53646 the Treasurer shall provide quarterly investment reports to the Board of Directors. Each report shall include a listing of all securities held in the portfolio. It shall list investments by type, issuer, maturity, par value, market value, and dollar amount invested. The report shall contain a citation of compliance with this policy, an explanation for any non-compliance and a statement as to the ability or inability to meet expenditure requirements for the following six months. District monies over which the Treasurer does not exercise control or safekeeping e.g., does not determine how the funds are to be invested or banked,

need not be included in the report. Agency contributions to the Public Employees Retirement System need not be included. Deferred compensation funds (Section 457) held by third-party administrators and invested at the direction of program participants need not be included pursuant to PL 104-188.

#### 9 Audits

The District's portfolio, quarterly reports, policy, internal control procedures and investment practices shall be the subject of scrutiny in the course of annual audits performed by external independent auditors selected by the Board of Directors and approved by the Monterey County Auditor-Controller.

#### 10 Policy Review

The Board of Directors shall review this policy at least annually.

11 Attachment I

**ALLOWABLE INVESTMENT INSTRUMENTS PER STATE GOVERNMENT CODE  
AS OF JANUARY 1, 2017**

<b>INVESTMENT TYPE</b>	<b>MAXIMUM SECURITY</b>	<b>MAXIMUM SPECIFIED % OF PORTFOLIO</b>	<b>MINIMUM QUALITY REQUIREMENTS</b>
Local Agency Bonds	5 years	None	None
U.S. Treasury Obligations	5 years	None	None
State Obligations – CA and Others	5 years	None	None
CA Local Agency Obligations	5 years	None	None
U.S. Agency Obligations	5 years	None	None
Bankers' Acceptances	180 days	40%	None
Commercial Paper – Pooled Funds	270 days	40% of the agency's money	Highest letter and number rating by an NRSRO
Commercial Paper – Non-Pooled Funds	270 days	25% of the agency's money	Highest letter and number rating by an NRSRO
Negotiable Certificates of Deposits	5 years	30%	None
Non-negotiable Certificates of Deposits	5 years	None	None
Placement Service Deposits	5 years	30%	None
Placement Service Certificates of Deposits	5 years	30%	None
Repurchase Agreements	1 year	None	None
Reverse Repurchase Agreements and Securities Lending Agreements	92 days	20% of the base value of the portfolio	None
Medium-Term Notes	5 years	30%	"A" rating category or its equivalent or better
Mutual Funds And Money Market Mutual Funds	N/A	20%	Multiple
Collateralized Bank Deposits	5 years	None	None
Mortgage Pass-Through Securities	5 years	20%	"AA" rating category or its equivalent or better
County Pooled Investment Funds	N/A	None	None
Joint Powers Authority Pool	N/A	None	Multiple
Local Agency Investment Fund (LAIF)	N/A	None	None
Voluntary Investment Program Fund	N/A	None	None
Supranational Obligations	5 years	30%	"AA" rating category or its equivalent or better

**ADMINISTRATIVE COMMITTEE**

**10. RECEIVE SEMI-ANNUAL FINANCIAL REPORT ON THE CAWD/PBCSD WASTEWATER RECLAMATION PROJECT**

**Meeting Date:** January 17, 2018                      **Budgeted:** N/A

**From:** David J. Stoldt,  
General Manager                      **Program/** N/A  
**Line Item No.:**

**Prepared By:** Suresh Prasad                      **Cost Estimate:** N/A

**General Counsel Review:** N/A

**Committee Recommendation:** The Administrative Committee reviewed this item on January 17, 2018 and recommended \_\_\_\_\_.

**CEQA Compliance:** This action does not constitute a project as defined by the California Environmental Quality Act Guidelines section 15378.

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This report relates to the original CAWD/PBCSD Wastewater Reclamation Project (Phase I) only and does not contain any information related to the CAWD/PBCSD Recycled Water Expansion Project (Phase II). On December 10, 1992, the Monterey Peninsula Water Management District (MPWMD or District) sold \$33,900,000 worth of variable rate certificates of participation to finance the wastewater reclamation project in Pebble Beach. The tables below summarize the investment information on funds held for future use, disbursements, and interest rate trends on the outstanding certificates for the period July 1, 2017 through December 31, 2017. During the first reporting period in 2006, the Wastewater Reclamation Project's (Project) Operations and Maintenance Reserve and Renewal and Replacement Reserve accounts were transferred to the Carmel Area Wastewater District in accordance with the Project's Amended Construction and Operations Agreement dated December 15, 2004. The Project's Operations and Maintenance account (Bank of America) and Certificate of Participation accounts (U.S. Bank) remain under the control of the District and will continue to be reported on this report and future reports.

<u>Par of 1992 Certificates</u>	\$33,900,000
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Investments as of December 31, 2017:

<u>Description</u>	<u>Institution</u>	<u>Market Value</u>	<u>Rate/Yield</u>	<u>Term</u>
Interest Fund	U.S. Bank	\$327	0.00%	Daily
Certificate Payment Fund	U.S. Bank	\$792	0.00%	Daily
Acquisition/Rebate Funds	U.S. Bank	\$19	0.00%	Daily
Water Sales Revenue Acct.	Bank of America	\$580,110	0.03%	Daily

### Operation and Maintenance Disbursements:

MPWMD transferred advances in the amount of \$3,540,000 from the Water Sales Revenue Account to the Carmel Area Wastewater District during this reporting period. Advance payments are provided in accordance with the terms and conditions of Section 5.5 (a) of the Operation and Maintenance Agreement.

As provided in the Water Purchase Agreement, the obligation of the District to make disbursements is a special obligation of the District, payable solely from net operating revenues of the project, monies in the Revenue Fund, and other funds described in the Trust Agreement. In no event, will disbursements be payable out of any funds or properties of the District other than such sources.

### Principal and Interest on Certificates:

A principal payment of \$2,000,000 was made by the Project during this reporting period. The outstanding balance on the Certificates is currently \$11,900,000. .

The interest rate on the Series 1992 Certificates was set initially at 2.30 percent per annum until December 16, 1992. On that date and weekly thereafter, so long as the certificates are in the variable mode, the Remarketing Agent, Stone & Youngberg, determines the rate of interest. Interest rates for this reporting period fluctuated between 0.75% and 1.70%.

On June 7, 2000, the Reclamation Management Committee noted that the Capital Interest Fund, used for payment of monthly interest on the outstanding certificates, would soon be exhausted. The Committee discussed the use of water sales revenue to make future interest payments. On July 3, 2000, the Reclamation Technical Advisory Committee affirmed the use of water sales revenue for interest payments when excess funds are available.

Effective July 1, 2013, the Reclamation Project water rates have been delinked from the California American Water Company potable rates. The rates are now set based on revenue requirement for the Project.

## ADMINISTRATIVE COMMITTEE

### 11. CONSIDER ADOPTION OF TREASURER'S REPORT FOR OCTOBER 2017

<b>Meeting Date:</b>	<b>January 17, 2018</b>	<b>Budgeted:</b>	<b>N/A</b>
<b>From:</b>	<b>David J. Stoldt, General Manager</b>	<b>Program/ Line Item No.:</b>	<b>N/A</b>
<b>Prepared By:</b>	<b>Suresh Prasad</b>	<b>Cost Estimate:</b>	<b>N/A</b>

**General Counsel Review:** N/A

**Committee Recommendation:** The Administrative Committee considered this item on January 17, 2018 and recommended \_\_\_\_\_.

**CEQA Compliance:** This action does not constitute a project as defined by the California Environmental Quality Act Guidelines section 15378.

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**SUMMARY:** Exhibit 11-A comprises the Treasurer's Report for October 2017. Exhibit 11-B, Exhibit 11-C and Exhibit 11-D are listings of check disbursements for the period October 1-31, 2017. Check Nos. 30283 through 30597, the direct deposits of employee's paychecks, payroll tax deposits, and bank charges resulted in total disbursements for the period in the amount of \$691,158.94. That amount included \$54,738.62 for conservation rebates. Exhibit 11-E reflects the unaudited version of the financial statements for the month ending October 31, 2017.

**RECOMMENDATION:** District staff recommends adoption of the October 2017 Treasurer's Report and financial statements, and ratification of the disbursements made during the month. The Administrative Committee reviewed this item at its January 17, 2018 meeting and voted \_\_\_ to \_\_\_ to recommend \_\_\_\_\_.

#### EXHIBITS

- 11-A** Treasurer's Report
- 11-B** Listing of Cash Disbursements-Regular
- 11-C** Listing of Cash Disbursements-Payroll
- 11-D** Listing of Other Bank Items
- 11-E** Financial Statements





**MONTEREY PENINSULA WATER MANAGEMENT DISTRICT  
TREASURER'S REPORT FOR OCTOBER 2017**

<u>Description</u>						<b>PB</b>	
	<u>Checking</u>	<u>MPWMD Money Market</u>	<u>L.A.I.F.</u>	<u>Wells Fargo Investments</u>	<u>MPWMD Total</u>	<u>Rabobank Line of Credit</u>	<u>Reclamation Money Market</u>
Beginning Balance	(\$124,702.85)	\$774,002.19	\$1,009,755.33	\$1,526,610.54	\$3,185,665.21	\$0.00	\$553,766.33
Fee Deposits		695,659.61			695,659.61		773,790.43
Line of Credit Draw/Payoff					0.00		
Interest		18.48	3,953.64	3,424.00	7,396.12		27.25
Transfer to/from LAIF	\$623,826.08	(623,826.08)	-		0.00		
Transfer-Money Market to Checking	\$0.00	-			0.00		
Transfer-Money Market to W/Fargo					0.00		
Transfer-W/Fargo to Money Market					0.00		
W/Fargo-Investment Purchase					0.00		
Transfer Ckg to MPWMD M/Mrkt					0.00		
MoCo Tax & WS Chg Installment Pymt					0.00		
Transfer to CAWD					0.00		(490,000.00)
Voided Cks					0.00		
Bank Corrections/Reversals/Errors					0.00		
Bank Charges/Rtn'd Deposits/Other	(\$313.34)	(38.70)			(352.04)		(10.00)
Payroll Tax/Benefit Deposits	(42,147.11)				(42,147.11)		
Payroll Checks/Direct Deposits	(135,406.05)				(135,406.05)		
General Checks	(431,588.57)				(431,588.57)		
Bank Draft Payments	(81,703.87)				(81,703.87)		
<b>Ending Balance</b>	<b>(\$192,035.71)</b>	<b>\$845,815.50</b>	<b>\$1,013,708.97</b>	<b>\$1,530,034.54</b>	<b>\$3,197,523.30</b>	<b>\$0.00</b>	<b>\$837,574.01</b>



## Check Report

By Check Number

Date Range: 10/01/2017 - 10/31/2017



Monterey Peninsula Water Management Dist

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: APBNK</b>	<b>-Bank of America Checking</b>					
00763	ACWA-JPIA	10/03/2017	Regular	0.00	429.90	30283
00767	AFLAC	10/03/2017	Regular	0.00	917.78	30284
00253	AT&T	10/03/2017	Regular	0.00	773.50	30285
00243	CalPers Long Term Care Program	10/03/2017	Regular	0.00	50.06	30286
00237	Chevron	10/03/2017	Regular	0.00	368.09	30287
06268	Comcast	10/03/2017	Regular	0.00	248.41	30288
00758	FedEx	10/03/2017	Regular	0.00	124.06	30289
06745	KBA Docusys - Lease Payments	10/03/2017	Regular	0.00	947.22	30290
00769	Laborers Trust Fund of Northern CA	10/03/2017	Regular	0.00	28,550.00	30291
00769	Laborers Trust Fund of Northern CA	10/04/2017	Regular	0.00	-28,550.00	30291
00282	PG&E	10/03/2017	Regular	0.00	2,576.82	30292
04736	Pitney Bowes Global Financial Svc, LLC	10/03/2017	Regular	0.00	378.00	30293
13430	Premier Global Services	10/03/2017	Regular	0.00	94.85	30294
00752	Professional Liability Insurance Service	10/03/2017	Regular	0.00	52.40	30295
07627	Purchase Power	10/03/2017	Regular	0.00	500.00	30296
00176	Sentry Alarm Systems	10/03/2017	Regular	0.00	125.50	30297
00221	Verizon Wireless	10/03/2017	Regular	0.00	628.16	30298
00760	Andy Bell	10/04/2017	Regular	0.00	699.00	30299
14567	Applicant Information	10/04/2017	Regular	0.00	182.00	30300
00232	Balance Hydrologics, Inc	10/04/2017	Regular	0.00	2,557.50	30301
00036	Bill Parham	10/04/2017	Regular	0.00	650.00	30302
14669	BMCH California, LLC	10/04/2017	Regular	0.00	2,288.00	30303
01001	CDW Government	10/04/2017	Regular	0.00	268.98	30304
00024	Central Coast Exterminator	10/04/2017	Regular	0.00	104.00	30305
00230	Cisco WebEx, LLC	10/04/2017	Regular	0.00	49.00	30306
01352	Dave Stoldt	10/04/2017	Regular	0.00	2,567.09	30307
00761	Delores Cofer	10/04/2017	Regular	0.00	356.00	30308
00041	Denise Duffy & Assoc. Inc.	10/04/2017	Regular	0.00	28,103.50	30309
00225	Escalon Services c/o Palace Business Solutions	10/04/2017	Regular	0.00	799.95	30310
00192	Extra Space Storage	10/04/2017	Regular	0.00	779.00	30311
12191	Gutierrez Consultants	10/04/2017	Regular	0.00	976.50	30312
00993	Harris Court Business Park	10/04/2017	Regular	0.00	721.26	30313
08929	HDR Engineering, Inc.	10/04/2017	Regular	0.00	25,371.16	30314
00768	ICMA	10/04/2017	Regular	0.00	6,185.09	30315
05371	June Silva	10/04/2017	Regular	0.00	580.86	30316
13431	Lynx Technologies, Inc	10/04/2017	Regular	0.00	1,950.00	30317
00242	MBAS	10/04/2017	Regular	0.00	3,700.00	30318
00254	MoCo Recorder	10/04/2017	Regular	0.00	12.00	30319
01002	Monterey County Clerk	10/04/2017	Regular	0.00	50.00	30320
01002	Monterey County Clerk	10/04/2017	Regular	0.00	25.00	30321
13396	Navia Benefit Solutions, Inc.	10/04/2017	Regular	0.00	975.38	30322
00262	Pure H2O	10/04/2017	Regular	0.00	64.41	30323
00251	Rick Dickhaut	10/04/2017	Regular	0.00	1,030.00	30324
01351	Staples Credit Plan	10/04/2017	Regular	0.00	73.46	30325
00258	TBC Communications & Media	10/04/2017	Regular	0.00	16,224.44	30326
04719	Telit lo T Platforms, LLC	10/04/2017	Regular	0.00	221.60	30327
14340	Towill, Inc.	10/04/2017	Regular	0.00	30,000.00	30328
00229	Tyler Technologies	10/04/2017	Regular	0.00	1,693.65	30329
00207	Universal Staffing Inc.	10/04/2017	Regular	0.00	1,702.40	30330
07769	University Corporation at Monterey Bay	10/04/2017	Regular	0.00	3,129.06	30331
08105	Yolanda Munoz	10/04/2017	Regular	0.00	540.00	30332
00754	Zone24x7	10/04/2017	Regular	0.00	5,347.00	30333
00249	A.G. Davi, LTD	10/13/2017	Regular	0.00	395.00	30334
01188	Alhambra	10/13/2017	Regular	0.00	192.65	30335

**EXHIBIT 11-B**

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## Check Report

Date Range: 10/01/2017 - 10/31/2017

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
01015	American Lock & Key	10/13/2017	Regular	0.00	107.66	30336
00253	AT&T	10/13/2017	Regular	0.00	1,538.46	30337
06821	AVTECH Software, Inc.	10/13/2017	Regular	0.00	270.33	30338
12188	Brown and Caldwell	10/13/2017	Regular	0.00	6,688.75	30339
00252	Cal-Am Water	10/13/2017	Regular	0.00	84.51	30340
00252	Cal-Am Water	10/13/2017	Regular	0.00	282.21	30341
00252	Cal-Am Water	10/13/2017	Regular	0.00	120.09	30342
00243	CalPers Long Term Care Program	10/13/2017	Regular	0.00	50.06	30343
00224	City of Monterey	10/13/2017	Regular	0.00	4,248.82	30344
00281	CoreLogic Information Solutions, Inc.	10/13/2017	Regular	0.00	941.62	30345
00073	Grindstone Sharpening	10/13/2017	Regular	0.00	60.15	30346
00083	Hayashi & Wayland Accountancy Corp.	10/13/2017	Regular	0.00	2,700.00	30347
00768	ICMA	10/13/2017	Regular	0.00	6,185.09	30348
04717	Inder Osahan	10/13/2017	Regular	0.00	1,183.47	30349
00094	John Arriaga	10/13/2017	Regular	0.00	2,500.00	30350
06999	KBA Docusys	10/13/2017	Regular	0.00	1,121.74	30351
00238	Lee & Assoc. Rescue	10/13/2017	Regular	0.00	1,500.00	30352
00259	Marina Coast Water District	10/13/2017	Regular	0.00	179.02	30353
00259	Marina Coast Water District	10/13/2017	Regular	0.00	58.62	30354
00242	MBAS	10/13/2017	Regular	0.00	555.00	30355
00118	Monterey Bay Carpet & Janitorial Svc	10/13/2017	Regular	0.00	1,000.00	30356
00274	MRWPCA	10/13/2017	Regular	0.00	152.71	30357
13396	Navia Benefit Solutions, Inc.	10/13/2017	Regular	0.00	975.38	30358
00154	Peninsula Messenger Service	10/13/2017	Regular	0.00	627.00	30359
00755	Peninsula Welding Supply, Inc.	10/13/2017	Regular	0.00	49.50	30360
00282	PG&E	10/13/2017	Regular	0.00	11.71	30361
00282	PG&E	10/13/2017	Regular	0.00	271.59	30362
00282	PG&E	10/13/2017	Regular	0.00	20.06	30363
00282	PG&E	10/13/2017	Regular	0.00	73.00	30364
04736	Pitney Bowes Global Financial Svc, LLC	10/13/2017	Regular	0.00	25.41	30365
13430	Premier Global Services	10/13/2017	Regular	0.00	92.66	30366
01020	Sara Reyes - Petty Cash Custodian	10/13/2017	Regular	0.00	245.95	30367
03979	Special Districts Association of Monterey County	10/13/2017	Regular	0.00	60.00	30368
00286	Stephanie L Locke	10/13/2017	Regular	0.00	78.65	30369
04720	Teletec Communications, Inc.	10/13/2017	Regular	0.00	400.00	30370
04719	Telit IoT Platforms, LLC	10/13/2017	Regular	0.00	235.32	30371
09351	Tetra Tech, Inc.	10/13/2017	Regular	0.00	2,743.35	30372
06005	Trucksis Flag & Banner	10/13/2017	Regular	0.00	427.38	30373
00207	Universal Staffing Inc.	10/13/2017	Regular	0.00	851.20	30374
00271	UPEC, Local 792	10/13/2017	Regular	0.00	1,083.18	30375
00994	Whitson Engineers	10/13/2017	Regular	0.00	5,916.50	30376
00763	ACWA-JPIA	10/27/2017	Regular	0.00	441.45	30540
00760	Andy Bell	10/27/2017	Regular	0.00	699.00	30541
00253	AT&T	10/27/2017	Regular	0.00	802.06	30542
00236	AT&T Long Distance	10/27/2017	Regular	0.00	446.88	30543
00983	Beverly Chaney	10/27/2017	Regular	0.00	27.72	30544
00036	Bill Parham	10/27/2017	Regular	0.00	650.00	30545
00243	CalPers Long Term Care Program	10/27/2017	Regular	0.00	50.06	30546
00024	Central Coast Exterminator	10/27/2017	Regular	0.00	104.00	30547
00237	Chevron	10/27/2017	Regular	0.00	378.63	30548
00230	Cisco WebEx, LLC	10/27/2017	Regular	0.00	120.80	30549
04041	Cynthia Schmidlin	10/27/2017	Regular	0.00	630.67	30550
00046	De Lay & Laredo	10/27/2017	Regular	0.00	19,827.56	30551
13989	Del Rey Oaks Gardens	10/27/2017	Regular	0.00	552.05	30552
00225	Escalon Services c/o Palace Business Solutions	10/27/2017	Regular	0.00	166.45	30553
00268	ESRI, Inc.	10/27/2017	Regular	0.00	10,830.31	30554
00192	Extra Space Storage	10/27/2017	Regular	0.00	779.00	30555
00993	Harris Court Business Park	10/27/2017	Regular	0.00	721.26	30556
00083	Hayashi & Wayland Accountancy Corp.	10/27/2017	Regular	0.00	2,500.00	30557
08929	HDR Engineering, Inc.	10/27/2017	Regular	0.00	10,253.67	30558
00986	Henrietta Stern	10/27/2017	Regular	0.00	1,183.47	30559

**EXHIBIT 11-B**

Check Report

Date Range: 10/01/2017 - 10/31/2017

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
00277	Home Depot Credit Services	10/27/2017	Regular	0.00	461.21	30560
00768	ICMA	10/27/2017	Regular	0.00	6,185.09	30561
03965	Irrigation Association	10/27/2017	Regular	0.00	375.00	30562
03965	Irrigation Association	10/27/2017	Regular	0.00	50.00	30563
00084	Iverson Tree Service	10/27/2017	Regular	0.00	1,800.00	30564
09990	Joseph Suwada	10/27/2017	Regular	0.00	78.15	30565
05371	June Silva	10/27/2017	Regular	0.00	396.12	30566
06999	KBA Docusys	10/27/2017	Regular	0.00	350.16	30567
13431	Lynx Technologies, Inc	10/27/2017	Regular	0.00	750.00	30568
00222	M.J. Murphy	10/27/2017	Regular	0.00	140.06	30569
00242	MBAS	10/27/2017	Regular	0.00	2,165.00	30570
12658	McCampbell Analytical, Inc.	10/27/2017	Regular	0.00	267.00	30571
00078	Michael Hutnak	10/27/2017	Regular	0.00	1,660.00	30572
01002	Monterey County Clerk	10/27/2017	Regular	0.00	50.00	30573
01353	Monterey Peninsula Chamber of Commerce	10/27/2017	Regular	0.00	325.00	30574
13396	Navia Benefit Solutions, Inc.	10/27/2017	Regular	0.00	975.38	30575
04032	Normandeau Associates, Inc.	10/27/2017	Regular	0.00	58.50	30576
00755	Peninsula Welding Supply, Inc.	10/27/2017	Regular	0.00	31.19	30577
00282	PG&E	10/27/2017	Regular	0.00	19,621.19	30578
00282	PG&E	10/27/2017	Regular	0.00	10,203.73	30579
00282	PG&E	10/27/2017	Regular	0.00	31.99	30580
00282	PG&E	10/27/2017	Regular	0.00	2,117.11	30581
00752	Professional Liability Insurance Service	10/27/2017	Regular	0.00	46.87	30582
00159	Pueblo Water Resources, Inc.	10/27/2017	Regular	0.00	26,340.01	30583
13394	Regional Government Services	10/27/2017	Regular	0.00	9,847.40	30584
00251	Rick Dickhaut	10/27/2017	Regular	0.00	1,030.00	30585
00228	Ryan Ranch Printers	10/27/2017	Regular	0.00	219.77	30586
00176	Sentry Alarm Systems	10/27/2017	Regular	0.00	309.25	30587
04709	Sherron Forsgren	10/27/2017	Regular	0.00	650.33	30588
00766	Standard Insurance Company	10/27/2017	Regular	0.00	3,222.54	30589
09989	Star Sanitation Services	10/27/2017	Regular	0.00	88.19	30590
00258	TBC Communications & Media	10/27/2017	Regular	0.00	3,500.00	30591
09351	Tetra Tech, Inc.	10/27/2017	Regular	0.00	8,450.00	30592
03967	U.S. Green Building Council	10/27/2017	Regular	0.00	300.00	30593
00207	Universal Staffing Inc.	10/27/2017	Regular	0.00	2,553.60	30594
07769	University Corporation at Monterey Bay	10/27/2017	Regular	0.00	14,368.10	30595
11451	Western Weather Group	10/27/2017	Regular	0.00	7,106.38	30596
00754	Zone24x7	10/27/2017	Regular	0.00	5,064.75	30597

	Bank Code APBNK	Summary			
Payment Type	Payable Count	Payment Count	Discount	Payment	
Regular Checks	197	152	0.00	405,399.95	
Manual Checks	0	0	0.00	0.00	
Voided Checks	0	1	0.00	-28,550.00	
Bank Drafts	0	0	0.00	0.00	
EFT's	0	0	0.00	0.00	
	<b>197</b>	<b>153</b>	<b>0.00</b>	<b>376,849.95</b>	

**EXHIBIT 11-B**

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Check Report

Date Range: 10/01/2017 - 10/31/2017

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: REBATES-02-Rebates: Use Only For Rebates</b>						
15135	AARON & MALORY VIANA	10/27/2017	Regular	0.00	500.00	30380
15131	AARON ROSENBLATT	10/27/2017	Regular	0.00	500.00	30381
15230	ADRIENNE BERRY	10/27/2017	Regular	0.00	200.00	30382
15201	Aiga Auclua	10/27/2017	Regular	0.00	500.00	30383
15136	ALANNA YOUNGBLOOD	10/27/2017	Regular	0.00	500.00	30384
15096	ALLAN BATES	10/27/2017	Regular	0.00	100.00	30385
15134	Amanda Sciberras	10/27/2017	Regular	0.00	500.00	30386
15188	Amy & Tim Riley	10/27/2017	Regular	0.00	125.00	30387
15124	ANGELA BRUNO	10/27/2017	Regular	0.00	500.00	30388
15112	ANITA HOOD	10/27/2017	Regular	0.00	499.99	30389
15214	ANN SCHRADER	10/27/2017	Regular	0.00	500.00	30390
15198	APPLE & JONATHAN H ROETMAN	10/27/2017	Regular	0.00	500.00	30391
15236	Ashleigh Hutchison	10/27/2017	Regular	0.00	497.70	30392
15167	ASHLEY LOW	10/27/2017	Regular	0.00	100.00	30393
14671	BARBARA BECK	10/27/2017	Regular	0.00	100.00	30394
15200	Barbara Hert	10/27/2017	Regular	0.00	500.00	30395
15144	BARBARA JACKSON	10/27/2017	Regular	0.00	100.00	30396
15141	Barbara Pond	10/27/2017	Regular	0.00	100.00	30397
15093	Barbara Pond	10/27/2017	Regular	0.00	100.00	30398
15229	BILL LEONE	10/27/2017	Regular	0.00	200.00	30399
15158	BOUTAINA ROUISSI	10/27/2017	Regular	0.00	500.00	30400
15165	Brandon & Rebecca Wolf	10/27/2017	Regular	0.00	500.00	30401
15223	BRENDA HUBBARD	10/27/2017	Regular	0.00	500.00	30402
15184	BRETT SEFICK	10/27/2017	Regular	0.00	200.00	30403
15091	BRIAN & ANGOLEE BODE	10/27/2017	Regular	0.00	200.00	30404
15237	Brian Gonzalez	10/27/2017	Regular	0.00	500.00	30405
15098	BRUCE SILVERBLATT	10/27/2017	Regular	0.00	100.00	30406
15117	Brynn Bate	10/27/2017	Regular	0.00	500.00	30407
15110	CARINA STALLCUP	10/27/2017	Regular	0.00	125.00	30408
14674	CARLA CONIGLIO	10/27/2017	Regular	0.00	479.99	30409
15199	CAROL RANDLE	10/27/2017	Regular	0.00	500.00	30410
15090	CAROL SMITH	10/27/2017	Regular	0.00	186.00	30411
15168	CELESTE COSENTINO CAPUTO	10/27/2017	Regular	0.00	100.00	30412
15213	CHARLES ESHLEMAN	10/27/2017	Regular	0.00	498.00	30413
15185	CHERYL KINNEY	10/27/2017	Regular	0.00	100.00	30414
15121	CHERYL MERRITT	10/27/2017	Regular	0.00	500.00	30415
15215	Chris Peck	10/27/2017	Regular	0.00	500.00	30416
15202	Christian Mendelsohn	10/27/2017	Regular	0.00	500.00	30417
15143	CHUCK BOOGAY	10/27/2017	Regular	0.00	100.00	30418
15154	CLIFFORD HOGAN	10/27/2017	Regular	0.00	79.00	30419
15162	CONLON KEATOR	10/27/2017	Regular	0.00	449.99	30420
15107	CRAIG FORBELL	10/27/2017	Regular	0.00	499.99	30421
15233	C-SQUARED PROPERTIES LLC	10/27/2017	Regular	0.00	125.00	30422
14670	CUSTOM HOUSE REALTY	10/27/2017	Regular	0.00	200.00	30423
15156	Dale Kuska	10/27/2017	Regular	0.00	125.00	30424
14672	DANIEL & ALYSSA RUNNOE	10/27/2017	Regular	0.00	125.00	30425
15113	DARLA WELCH	10/27/2017	Regular	0.00	125.00	30426
15224	DAVID GILBERT	10/27/2017	Regular	0.00	479.99	30427
15209	David Morgan	10/27/2017	Regular	0.00	500.00	30428
15222	DAVID PARKER	10/27/2017	Regular	0.00	500.00	30429
15178	DAVID TUBMAN	10/27/2017	Regular	0.00	100.00	30430
15195	Deanna Hare	10/27/2017	Regular	0.00	125.00	30431
15118	DEANNA L MACDONALD TRUST	10/27/2017	Regular	0.00	500.00	30432
15207	DEBRA JOHNSON	10/27/2017	Regular	0.00	500.00	30433
15105	DENNIS ALLION	10/27/2017	Regular	0.00	125.00	30434
15139	DENNIS RILEY	10/27/2017	Regular	0.00	2,000.00	30435
15106	DOLORES JEREZ-MOYA	10/27/2017	Regular	0.00	500.00	30436
15152	DOROTHY CABRAL	10/27/2017	Regular	0.00	196.00	30437
15172	DOUG & JULIET TOBY	10/27/2017	Regular	0.00	125.00	30438
15142	DOUGLAS HARRIS	10/27/2017	Regular	0.00	100.00	30439

**EXHIBIT 11-B**

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## Check Report

Date Range: 10/01/2017 - 10/31/2017

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
15218	EDWARD WAGGONER	10/27/2017	Regular	0.00	499.00	30440
15177	ELIZABETH CHEN	10/27/2017	Regular	0.00	300.00	30441
15147	ELIZABETH PAPP MONTALVO	10/27/2017	Regular	0.00	325.00	30442
15150	ESTELA BONILLA	10/27/2017	Regular	0.00	100.00	30443
15130	FELIX BACHOFNER	10/27/2017	Regular	0.00	500.00	30444
15119	Felix Caraballo	10/27/2017	Regular	0.00	500.00	30445
15125	FOREST M PAUL	10/27/2017	Regular	0.00	500.00	30446
15189	FRANK & BRANDY RIVERA	10/27/2017	Regular	0.00	625.00	30447
15089	FRANK GRAZIANO	10/27/2017	Regular	0.00	100.00	30448
15216	FRANK KALAUCH & GISELA WELCH	10/27/2017	Regular	0.00	500.00	30449
15126	GAIL ZUG	10/27/2017	Regular	0.00	500.00	30450
15228	GARY BROWN	10/27/2017	Regular	0.00	500.00	30451
15111	GARY MCCLUSKEY	10/27/2017	Regular	0.00	125.00	30452
15239	GEORGE NIMRI	10/27/2017	Regular	0.00	100.00	30453
15159	GRACE WHITMORE	10/27/2017	Regular	0.00	500.00	30454
15220	GUS PREMUTATI	10/27/2017	Regular	0.00	500.00	30455
15157	GUS TARANTINO	10/27/2017	Regular	0.00	500.00	30456
15227	GWEN KATAYAMA	10/27/2017	Regular	0.00	500.00	30457
15197	GWEN KATAYAMA	10/27/2017	Regular	0.00	125.00	30458
15173	GWENDOLYN FOSTER	10/27/2017	Regular	0.00	700.00	30459
15174	HELEN J BIRDSONG	10/27/2017	Regular	0.00	98.00	30460
15101	HELGA MALMSTEDT	10/27/2017	Regular	0.00	200.00	30461
15194	HENRY MAUZ	10/27/2017	Regular	0.00	125.00	30462
15187	JAMES MESSERSMITH	10/27/2017	Regular	0.00	100.00	30463
15182	JAMES W & BRENDA K SHAKAL	10/27/2017	Regular	0.00	149.00	30464
15231	JAMES W & BRENDA K SHAKAL	10/27/2017	Regular	0.00	298.00	30465
15160	Jamie LeMaire	10/27/2017	Regular	0.00	500.00	30466
15205	JANE BARRETO	10/27/2017	Regular	0.00	500.00	30467
15128	JEAN FERNANDEZ	10/27/2017	Regular	0.00	500.00	30468
15100	JERRY UNGERMAN	10/27/2017	Regular	0.00	100.00	30469
15232	JOANNE MAY	10/27/2017	Regular	0.00	100.00	30470
15133	JOHANNA WHITE	10/27/2017	Regular	0.00	499.00	30471
15137	JOHN KRATCHMER	10/27/2017	Regular	0.00	100.00	30472
15238	John L. Polli	10/27/2017	Regular	0.00	499.99	30473
15140	JOHN LLOYD-JONES	10/27/2017	Regular	0.00	500.00	30474
15181	JOHN SILVESTRINI	10/27/2017	Regular	0.00	200.00	30475
15166	JOSEPH MOELLER	10/27/2017	Regular	0.00	500.00	30476
15193	JULIE SINGLETON	10/27/2017	Regular	0.00	125.00	30477
15145	KAREN EWING	10/27/2017	Regular	0.00	200.00	30478
15179	KEEBOM KANG	10/27/2017	Regular	0.00	100.00	30479
15122	KENNETH A NORTON	10/27/2017	Regular	0.00	500.00	30480
15151	KEVIN WOLF	10/27/2017	Regular	0.00	100.00	30481
15203	KIM C. WIGTON	10/27/2017	Regular	0.00	500.00	30482
15095	KING CHUN LOR	10/27/2017	Regular	0.00	100.00	30483
15211	Kristin & Daniel Cain	10/27/2017	Regular	0.00	500.00	30484
15109	KURT BUSH	10/27/2017	Regular	0.00	125.00	30485
15127	Kyle Burritt	10/27/2017	Regular	0.00	500.00	30486
15092	LADD STRNAD	10/27/2017	Regular	0.00	100.00	30487
15114	LEON GARDEN	10/27/2017	Regular	0.00	125.00	30488
15103	LINDA SATCHELL	10/27/2017	Regular	0.00	100.00	30489
15208	LOIS FROST	10/27/2017	Regular	0.00	500.00	30490
15146	LYDIA REMOND	10/27/2017	Regular	0.00	100.00	30491
15234	MANGOLD PROPERTY MANAGEMENT	10/27/2017	Regular	0.00	500.00	30492
15170	MARGARET NICOLE TESTERMAN	10/27/2017	Regular	0.00	500.00	30493
15108	MARGERY McMENAMIN	10/27/2017	Regular	0.00	125.00	30494
15217	MARILYN STRANDBERG	10/27/2017	Regular	0.00	500.00	30495
15153	MARTIN & VICKIE SCHWIRZKE	10/27/2017	Regular	0.00	100.00	30496
15186	MARTIN MOSS, MOSS WESTERN PROPERTIES LLC	10/27/2017	Regular	0.00	100.00	30497
15148	MICHAEL HENDERSON	10/27/2017	Regular	0.00	100.00	30498
15221	NANCY DAWSON	10/27/2017	Regular	0.00	500.00	30499
15129	PATRICIA BASCO	10/27/2017	Regular	0.00	500.00	30500

**EXHIBIT 11-B**

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## Check Report

Date Range: 10/01/2017 - 10/31/2017

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
14675	PATRICIA PADUA	10/27/2017	Regular	0.00	500.00	30501
15086	PAUL CAHALAN	10/27/2017	Regular	0.00	100.00	30502
15226	Raul Quezada	10/27/2017	Regular	0.00	500.00	30503
15088	RAYMOND A GROO TRUST	10/27/2017	Regular	0.00	200.00	30504
15171	RICHARD ABEND	10/27/2017	Regular	0.00	825.00	30505
15204	RICHARD FREITAS	10/27/2017	Regular	0.00	500.00	30506
15115	RICHARD LUNDY	10/27/2017	Regular	0.00	125.00	30507
15219	RITA WOODLIEF	10/27/2017	Regular	0.00	500.00	30508
15155	ROBERT McCLURG	10/27/2017	Regular	0.00	125.00	30509
15169	ROBERT CANETE	10/27/2017	Regular	0.00	98.00	30510
15175	ROBERT M YOUNG	10/27/2017	Regular	0.00	200.00	30511
15192	ROBERT MILLER	10/27/2017	Regular	0.00	125.00	30512
15212	Robert Ott	10/27/2017	Regular	0.00	500.00	30513
15191	ROGER O'SULLIVAN	10/27/2017	Regular	0.00	125.00	30514
15196	ROLF LANGLAND	10/27/2017	Regular	0.00	125.00	30515
15116	RONALD PETERSON	10/27/2017	Regular	0.00	625.00	30516
15206	Ryan Sawko	10/27/2017	Regular	0.00	500.00	30517
15149	SALVATORE MASTERS	10/27/2017	Regular	0.00	100.00	30518
15104	SARA HARTESVELDT	10/27/2017	Regular	0.00	125.00	30519
15087	SGD PROPERTIES LP	10/27/2017	Regular	0.00	100.00	30520
15102	Stacey Teague	10/27/2017	Regular	0.00	200.00	30521
15097	STANLEY ROGALSKY	10/27/2017	Regular	0.00	100.00	30522
15138	STEPHANIE GARDNER	10/27/2017	Regular	0.00	2,500.00	30523
15180	STEVE ANDERSON	10/27/2017	Regular	0.00	100.00	30524
15120	Steve Kahlenberg	10/27/2017	Regular	0.00	500.00	30525
15190	SUMMER HENNESSY	10/27/2017	Regular	0.00	125.00	30526
15225	TANDY JOHNSON	10/27/2017	Regular	0.00	500.00	30527
15123	TERRENCE L RUSSEY	10/27/2017	Regular	0.00	500.00	30528
14673	THEODORE KIER	10/27/2017	Regular	0.00	479.99	30529
15235	Thomas Moss	10/27/2017	Regular	0.00	500.00	30530
15099	Timothy Herbst	10/27/2017	Regular	0.00	100.00	30531
15164	TONY RIDDER	10/27/2017	Regular	0.00	500.00	30532
15163	Travis Rainey	10/27/2017	Regular	0.00	500.00	30533
15183	VERONICA M ZEBUTIS	10/27/2017	Regular	0.00	176.00	30534
15161	WARREN CHANG	10/27/2017	Regular	0.00	499.99	30535
15176	William & Vickie Grant	10/27/2017	Regular	0.00	100.00	30536
15210	WILLIAM & VICKIE GRANT	10/27/2017	Regular	0.00	500.00	30537
15094	WILLIAM FARR	10/27/2017	Regular	0.00	100.00	30538
15132	ZACH KAUFMAN	10/27/2017	Regular	0.00	500.00	30539

## Bank Code REBATES-02 Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	160	160	0.00	54,738.62
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>160</b>	<b>160</b>	<b>0.00</b>	<b>54,738.62</b>



**All Bank Codes Check Summary**

<b>Payment Type</b>	<b>Payable Count</b>	<b>Payment Count</b>	<b>Discount</b>	<b>Payment</b>
Regular Checks	357	312	0.00	460,138.57
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	-28,550.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>357</b>	<b>313</b>	<b>0.00</b>	<b>431,588.57</b>

**Fund Summary**

<b>Fund</b>	<b>Name</b>	<b>Period</b>	<b>Amount</b>
99	POOL CASH FUND	10/2017	431,588.57
			<b>431,588.57</b>



**EXHIBIT 11-C**

**Payroll Bank Transaction Report - MPWMD**



Monterey Peninsula Water Management Dist

By Payment Number

Date: 10/1/2017 - 10/31/2017

Payroll Set: 01 - Monterey Peninsula Water Management District

Payment Number	Payment Date	Payment Type	Employee Number	Employee Name	Check Amount	Direct Deposit Amount	Total Payment
3285	10/13/2017	Regular	1024	Stoldt, David J	0.00	5,482.14	5,482.14
3286	10/13/2017	Regular	1025	Tavani, Arlene M	0.00	2,028.71	2,028.71
3287	10/13/2017	Regular	1044	Bennett, Corryn D	0.00	1,562.16	1,562.16
3288	10/13/2017	Regular	1006	Dudley, Mark A	0.00	2,732.62	2,732.62
3289	10/13/2017	Regular	1039	Flores, Elizabeth	0.00	1,803.69	1,803.69
3290	10/13/2017	Regular	1018	Prasad, Suresh	0.00	3,912.01	3,912.01
3291	10/13/2017	Regular	1019	Reyes, Sara C	0.00	1,750.05	1,750.05
3292	10/13/2017	Regular	1002	Bekker, Mark	0.00	1,822.01	1,822.01
3293	10/13/2017	Regular	1005	Christensen, Thomas T	0.00	3,069.86	3,069.86
3294	10/13/2017	Regular	1042	Hamilton, Maureen C.	0.00	2,912.75	2,912.75
3295	10/13/2017	Regular	1008	Hampson, Larry M	0.00	2,967.57	2,967.57
3296	10/13/2017	Regular	1009	James, Gregory W	0.00	3,230.09	3,230.09
3297	10/13/2017	Regular	1011	Lear, Jonathan P	0.00	3,561.14	3,561.14
3298	10/13/2017	Regular	1012	Lindberg, Thomas L	0.00	2,298.85	2,298.85
3299	10/13/2017	Regular	1013	Lyons, Matthew J	0.00	1,699.37	1,699.37
3300	10/13/2017	Regular	1023	Stern, Henrietta L	0.00	329.78	329.78
3301	10/13/2017	Regular	6028	Atkins, Daniel N	0.00	977.52	977.52
3302	10/13/2017	Regular	6035	Besson, Jordan C.	0.00	882.34	882.34
3303	10/13/2017	Regular	1004	Chaney, Beverly M	0.00	2,380.49	2,380.49
3304	10/13/2017	Regular	1007	Hamilton, Cory R	0.00	2,139.98	2,139.98
3305	10/13/2017	Regular	6013	Malloway, Joshua R	0.00	190.02	190.02
3306	10/13/2017	Regular	6041	Rachman, Alixandra P	0.00	920.77	920.77
3307	10/13/2017	Regular	1043	Suwada, Joseph	0.00	1,641.72	1,641.72
3308	10/13/2017	Regular	1026	Urquhart, Kevan A	0.00	2,156.73	2,156.73
3309	10/13/2017	Regular	1001	Ayala, Gabriela D	0.00	2,273.25	2,273.25
3310	10/13/2017	Regular	1041	Gonnerman, Maryan C	0.00	1,820.68	1,820.68
3311	10/13/2017	Regular	1010	Kister, Stephanie L	0.00	2,478.67	2,478.67
3312	10/13/2017	Regular	1017	Locke, Stephanie L	0.00	3,323.24	3,323.24
3313	10/13/2017	Regular	1014	Martin, Debra S	0.00	2,474.71	2,474.71
3314	10/13/2017	Regular	1040	Smith, Kyle	0.00	1,860.82	1,860.82
3315	10/25/2017	Regular	7015	Adams, Mary L	0.00	120.02	120.02
3316	10/25/2017	Regular	7013	Clarke, Andrew	0.00	533.45	533.45
3317	10/25/2017	Regular	7014	Evans, Molly F	0.00	366.79	366.79
3318	10/25/2017	Regular	7003	Lewis, Brenda	0.00	246.76	246.76
3319	10/27/2017	Regular	1024	Stoldt, David J	0.00	5,482.14	5,482.14
3320	10/27/2017	Regular	1025	Tavani, Arlene M	0.00	2,028.72	2,028.72
3321	10/27/2017	Regular	1044	Bennett, Corryn D	0.00	1,562.16	1,562.16
3322	10/27/2017	Regular	1006	Dudley, Mark A	0.00	2,732.62	2,732.62
3323	10/27/2017	Regular	1039	Flores, Elizabeth	0.00	1,992.52	1,992.52
3324	10/27/2017	Regular	1018	Prasad, Suresh	0.00	3,912.01	3,912.01
3325	10/27/2017	Regular	1019	Reyes, Sara C	0.00	1,750.05	1,750.05
3326	10/27/2017	Regular	1002	Bekker, Mark	0.00	1,822.01	1,822.01
3327	10/27/2017	Regular	1005	Christensen, Thomas T	0.00	3,069.86	3,069.86
3328	10/27/2017	Regular	1042	Hamilton, Maureen C.	0.00	2,912.74	2,912.74
3329	10/27/2017	Regular	1008	Hampson, Larry M	0.00	2,967.57	2,967.57
3330	10/27/2017	Regular	1009	James, Gregory W	0.00	3,230.09	3,230.09
3331	10/27/2017	Regular	1011	Lear, Jonathan P	0.00	3,561.14	3,561.14
3332	10/27/2017	Regular	1012	Lindberg, Thomas L	0.00	2,298.85	2,298.85
3333	10/27/2017	Regular	1013	Lyons, Matthew J	0.00	1,699.37	1,699.37
3334	10/27/2017	Regular	1023	Stern, Henrietta L	0.00	363.61	363.61
3335	10/27/2017	Regular	6028	Atkins, Daniel N	0.00	933.75	933.75
3336	10/27/2017	Regular	6035	Besson, Jordan C.	0.00	795.52	795.52
3337	10/27/2017	Regular	1004	Chaney, Beverly M	0.00	2,380.50	2,380.50
3338	10/27/2017	Regular	1007	Hamilton, Cory R	0.00	2,139.97	2,139.97
3339	10/27/2017	Regular	6041	Rachman, Alixandra P	0.00	792.88	792.88
3340	10/27/2017	Regular	1043	Suwada, Joseph	0.00	1,641.72	1,641.72
3341	10/27/2017	Regular	1026	Urquhart, Kevan A	0.00	2,156.74	2,156.74

**EXHIBIT 11-C**

<b>Payment Number</b>	<b>Payment Date</b>	<b>Payment Type</b>	<b>Employee Number</b>	<b>Employee Name</b>	<b>Check Amount</b>	<b>Direct Deposit Amount</b>	<b>Total Payment</b>
3342	10/27/2017	Regular	1001	Ayala, Gabriela D	0.00	2,273.25	2,273.25
3343	10/27/2017	Regular	1041	Gonnerman, Maryan C	0.00	1,820.68	1,820.68
3344	10/27/2017	Regular	1010	Kister, Stephanie L	0.00	2,478.67	2,478.67
3345	10/27/2017	Regular	1017	Locke, Stephanie L	0.00	3,323.24	3,323.24
3346	10/27/2017	Regular	1014	Martin, Debra S	0.00	2,474.71	2,474.71
3347	10/27/2017	Regular	1040	Smith, Kyle	0.00	1,860.82	1,860.82
30377	10/25/2017	Regular	7006	Brower, Sr., Robert S	374.02	0.00	374.02
30378	10/25/2017	Regular	7007	Byrne, Jeannie	374.02	0.00	374.02
30379	10/25/2017	Regular	7016	Rubio, Ralph S	249.34	0.00	249.34
<b>Totals:</b>					<b>997.38</b>	<b>134,408.67</b>	<b>135,406.05</b>



Monterey Peninsula Water Management Dist

# Bank Transaction Report

## Transaction Detail

Issued Date Range: 10/01/2017 - 10/31/2017

Cleared Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
<b>Bank Account: 111 - Bank of America Checking - 0000 8170 8210</b>							
10/02/2017	10/31/2017	<a href="#">DFT0000998</a>	PERS Retirement	Accounts Payable	Cleared	Bank Draft	-15,286.38
10/05/2017	10/31/2017	<a href="#">DFT0000999</a>	Laborers Trust Fund of Northern CA	Accounts Payable	Cleared	Bank Draft	-28,550.00
10/13/2017	10/31/2017	<a href="#">DFT0001001</a>	I.R.S.	Accounts Payable	Cleared	Bank Draft	-13,087.91
10/13/2017	10/31/2017	<a href="#">DFT0001002</a>	I.R.S.	Accounts Payable	Cleared	Bank Draft	-2,767.92
10/13/2017	10/31/2017	<a href="#">DFT0001003</a>	Employment Development Dept.	Accounts Payable	Cleared	Bank Draft	-4,469.74
10/13/2017	10/31/2017	<a href="#">DFT0001004</a>	I.R.S.	Accounts Payable	Cleared	Bank Draft	-516.94
10/16/2017	10/31/2017	<a href="#">SVC0000129</a>	10/2017 To Post Bank Service Charge	General Ledger	Cleared	Service Charge	-313.34
10/20/2017		<a href="#">DFT0001005</a>	Goodin,MacBride,Squeri,Day,Lamprey	Accounts Payable	Outstanding	Bank Draft	-5,145.95
10/20/2017		<a href="#">DFT0001006</a>	Goodin,MacBride,Squeri,Day,Lamprey	Accounts Payable	Outstanding	Bank Draft Reversal	396.00
10/20/2017		<a href="#">DFT0001007</a>	Goodin,MacBride,Squeri,Day,Lamprey	Accounts Payable	Outstanding	Bank Draft Reversal	11,450.80
10/25/2017	10/31/2017	<a href="#">DFT0001009</a>	I.R.S.	Accounts Payable	Cleared	Bank Draft	-98.69
10/25/2017	10/31/2017	<a href="#">DFT0001010</a>	I.R.S.	Accounts Payable	Cleared	Bank Draft	-74.40
10/25/2017	10/31/2017	<a href="#">DFT0001011</a>	Employment Development Dept.	Accounts Payable	Cleared	Bank Draft	-5.68
10/25/2017	10/31/2017	<a href="#">DFT0001012</a>	I.R.S.	Accounts Payable	Cleared	Bank Draft	-318.06
10/25/2017	10/31/2017	<a href="#">DFT0001018</a>	Laborers Trust Fund of Northern CA	Accounts Payable	Cleared	Bank Draft	-28,550.00
10/27/2017	10/31/2017	<a href="#">DFT0001014</a>	I.R.S.	Accounts Payable	Cleared	Bank Draft	-13,106.51
10/27/2017	10/31/2017	<a href="#">DFT0001015</a>	I.R.S.	Accounts Payable	Cleared	Bank Draft	-2,762.00
10/27/2017	10/31/2017	<a href="#">DFT0001016</a>	Employment Development Dept.	Accounts Payable	Cleared	Bank Draft	-4,487.30
10/27/2017	10/31/2017	<a href="#">DFT0001017</a>	I.R.S.	Accounts Payable	Cleared	Bank Draft	-451.96
10/27/2017	11/30/2017	<a href="#">DFT0001020</a>	SHELL	Accounts Payable	Cleared	Bank Draft	-731.97
10/30/2017	11/30/2017	<a href="#">DFT0001021</a>	PERS Retirement	Accounts Payable	Cleared	Bank Draft	-15,286.37
<b>Bank Account 111 Total: (21)</b>							<b>-124,164.32</b>
<b>Report Total: (21)</b>							<b>-124,164.32</b>

**EXHIBIT 11-D**

**Bank Transaction Report**

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Issued Date Range: -

**Summary**

Bank Account	Count	Amount
<a href="#">111 Bank of America Checking - 0000 8170 8210</a>	21	-124,164.32
<b>Report Total:</b>	<b>21</b>	<b>-124,164.32</b>

Cash Account	Count	Amount
<a href="#">99 99-10-100100 Pool Cash Account</a>	21	-124,164.32
<b>Report Total:</b>	<b>21</b>	<b>-124,164.32</b>

Transaction Type	Count	Amount
Bank Draft	18	-135,697.78
Bank Draft Reversal	2	11,846.80
Service Charge	1	-313.34
<b>Report Total:</b>	<b>21</b>	<b>-124,164.32</b>



Monterey Peninsula Water Management Dist

**Statement of Revenue Over Expense - No Decimals**  
**Group Summary**

For Fiscal: 2017-2018 Period Ending: 10/31/2017

Level...	October Activity	October Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
<b>Revenue</b>								
R100 - Water Supply Charge	0	283,220	-283,220	0.00 %	0	3,400,000	-3,400,000	0.00 %
R120 - Property Taxes Revenues	0	145,775	-145,775	0.00 %	0	1,750,000	-1,750,000	0.00 %
R130 - User Fees	515,293	285,303	229,991	-180.61 %	1,057,143	3,425,000	-2,367,857	-30.87 %
R140 - Connection Charges	25,358	20,825	4,533	-121.77 %	149,137	250,000	-100,863	-59.65 %
R150 - Permit Processing Fee	22,157	14,578	7,580	-151.99 %	79,694	175,000	-95,306	-45.54 %
R160 - Well Registration Fee	500	0	500	0.00 %	900	0	900	0.00 %
R180 - River Work Permit Application	25	0	25	0.00 %	25	0	25	0.00 %
R190 - WDS Permits Rule 21	600	4,665	-4,065	-12.86 %	4,200	56,000	-51,800	-7.50 %
R200 - Recording Fees	771	800	-29	-96.41 %	3,489	9,600	-6,111	-36.34 %
R210 - Legal Fees	207	1,333	-1,126	-15.53 %	1,128	16,000	-14,872	-7.05 %
R220 - Copy Fee	0	0	0	0.00 %	40	0	40	0.00 %
R230 - Miscellaneous - Other	0	1,666	-1,666	0.00 %	226	20,000	-19,774	-1.13 %
R250 - Interest Income	7,396	1,666	5,730	-443.94 %	7,206	20,000	-12,794	-36.03 %
R260 - CAW - ASR	0	52,929	-52,929	0.00 %	0	635,400	-635,400	0.00 %
R265 - CAW - Los Padres Reimbursement	0	43,733	-43,733	0.00 %	0	525,000	-525,000	0.00 %
R270 - CAW - Rebates	65,292	41,650	23,642	-156.76 %	153,879	500,000	-346,121	-30.78 %
R290 - CAW - Miscellaneous	0	2,582	-2,582	0.00 %	0	31,000	-31,000	0.00 %
R300 - Watermaster	0	6,214	-6,214	0.00 %	18,805	74,600	-55,795	-25.21 %
R308 - Reclamation Project	0	1,666	-1,666	0.00 %	0	20,000	-20,000	0.00 %
R310 - Other Reimbursements	0	2,441	-2,441	0.00 %	0	29,300	-29,300	0.00 %
R320 - Grants	0	104,125	-104,125	0.00 %	0	1,250,000	-1,250,000	0.00 %
R510 - Operating Reserve	0	71,130	-71,130	0.00 %	0	853,900	-853,900	0.00 %
<b>Total Revenue:</b>	<b>637,599</b>	<b>1,086,299</b>	<b>-448,700</b>	<b>-58.69 %</b>	<b>1,475,872</b>	<b>13,040,800</b>	<b>-11,564,928</b>	<b>-11.32 %</b>

**EXHIBIT 11-E**

**Statement of Revenue Over Expense - No Decimals**

**For Fiscal: 2017-2018 Period Ending: 10/31/2017**

Level...	October Activity	October Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
<b>Expense</b>								
<b>Level1: 100 - Personnel Costs</b>								
1100 - Salaries & Wages	193,408	208,417	15,008	92.80 %	770,102	2,502,000	1,731,898	30.78 %
1110 - Manager's Auto Allowance	462	500	38	92.34 %	462	6,000	5,538	7.69 %
1120 - Manager's Deferred Comp	677	700	23	96.74 %	677	8,400	7,723	8.06 %
1130 - Unemployment Compensation	0	250	250	0.00 %	0	3,000	3,000	0.00 %
1150 - Temporary Personnel	4,256	3,915	-341	108.71 %	21,448	47,000	25,552	45.63 %
1160 - PERS Retirement	18,998	37,443	18,445	50.74 %	316,701	449,500	132,799	70.46 %
1170 - Medical Insurance	27,250	27,531	280	98.98 %	106,288	330,500	224,212	32.16 %
1180 - Medical Insurance - Retirees	6,213	6,747	534	92.08 %	31,801	81,000	49,199	39.26 %
1190 - Workers Compensation	3,946	4,240	294	93.07 %	17,341	50,900	33,559	34.07 %
1200 - Life Insurance	378	450	72	84.03 %	1,125	5,400	4,275	20.83 %
1210 - Long Term Disability Insurance	1,151	1,200	49	95.95 %	4,531	14,400	9,869	31.47 %
1220 - Short Term Disability Insurance	228	275	46	83.11 %	899	3,300	2,401	27.25 %
1230 - Other Benefits	0	100	100	0.00 %	85	1,200	1,115	7.08 %
1260 - Employee Assistance Program	59	125	66	47.02 %	229	1,500	1,271	15.28 %
1270 - FICA Tax Expense	627	566	-60	110.65 %	2,164	6,800	4,636	31.82 %
1280 - Medicare Tax Expense	2,798	3,107	309	90.06 %	12,415	37,300	24,885	33.28 %
1290 - Staff Development & Training	79	3,074	2,995	2.57 %	4,528	36,900	32,372	12.27 %
1300 - Conference Registration	555	283	-272	195.96 %	1,781	3,400	1,619	52.40 %
1310 - Professional Dues	873	258	-615	338.07 %	1,091	3,100	2,009	35.18 %
1320 - Personnel Recruitment	0	167	167	0.00 %	182	2,000	1,818	9.10 %
<b>Total Level1: 100 - Personnel Costs:</b>	<b>261,959</b>	<b>299,347</b>	<b>37,388</b>	<b>87.51 %</b>	<b>1,293,851</b>	<b>3,593,600</b>	<b>2,299,749</b>	<b>36.00 %</b>
<b>Level1: 200 - Supplies and Services</b>								
2000 - Board Member Compensation	2,295	3,782	1,487	60.69 %	8,640	45,400	36,760	19.03 %
2020 - Board Expenses	1,758	666	-1,092	263.86 %	1,788	8,000	6,212	22.35 %
2040 - Rent	1,824	1,933	109	94.38 %	7,657	23,200	15,543	33.00 %
2060 - Utilities	2,638	3,232	594	81.62 %	11,663	38,800	27,137	30.06 %
2120 - Insurance Expense	304	3,749	3,445	8.10 %	304	45,000	44,696	0.67 %
2130 - Membership Dues	12,296	2,882	-9,414	426.62 %	15,046	34,600	19,554	43.49 %
2140 - Bank Charges	379	333	-46	113.66 %	1,539	4,000	2,461	38.47 %
2150 - Office Supplies	1,099	1,716	616	64.07 %	4,399	20,600	16,201	21.35 %
2160 - Courier Expense	467	675	208	69.21 %	1,773	8,100	6,327	21.89 %
2170 - Printing/Photocopy	0	783	783	0.00 %	349	9,400	9,051	3.71 %
2180 - Postage & Shipping	73	533	460	13.63 %	2,365	6,400	4,035	36.96 %
2190 - IT Supplies/Services	1,225	8,330	7,105	14.70 %	48,213	100,000	51,787	48.21 %
2200 - Professional Fees	20,954	29,280	8,326	71.56 %	86,198	351,500	265,302	24.52 %
2220 - Equipment Repairs & Maintenance	1,122	625	-497	179.55 %	1,988	7,500	5,512	26.50 %
2235 - Equipment Lease	1,034	1,166	132	88.69 %	4,281	14,000	9,719	30.58 %
2240 - Telephone	4,111	3,798	-312	108.22 %	13,978	45,600	31,622	30.65 %
2260 - Facility Maintenance	3,312	3,565	254	92.88 %	10,861	42,800	31,939	25.38 %
2270 - Travel Expenses	1,719	2,882	1,163	59.66 %	4,805	34,600	29,795	13.89 %



**EXHIBIT 11-E**

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**Statement of Revenue Over Expense - No Decimals****For Fiscal: 2017-2018 Period Ending: 10/31/2017**

Level...	October Activity	October Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
2280 - Transportation	4,204	2,216	-1,988	189.73 %	10,670	26,600	15,930	40.11 %
2300 - Legal Services	10,943	33,320	22,377	32.84 %	43,283	400,000	356,717	10.82 %
2380 - Meeting Expenses	252	533	281	47.29 %	844	6,400	5,556	13.19 %
2420 - Legal Notices	0	308	308	0.00 %	0	3,700	3,700	0.00 %
2460 - Public Outreach	273	3,807	3,534	7.18 %	1,393	45,700	44,307	3.05 %
2480 - Miscellaneous	0	250	250	0.00 %	0	3,000	3,000	0.00 %
2500 - Tax Administration Fee	0	1,666	1,666	0.00 %	0	20,000	20,000	0.00 %
2900 - Operating Supplies	1,238	1,599	361	77.40 %	4,208	19,200	14,992	21.91 %
<b>Total Level1: 200 - Supplies and Services:</b>	<b>73,520</b>	<b>113,630</b>	<b>40,110</b>	<b>64.70 %</b>	<b>286,245</b>	<b>1,364,100</b>	<b>1,077,855</b>	<b>20.98 %</b>
<b>Level1: 300 - Other Expenses</b>								
3000 - Project Expenses	252,540	536,968	284,429	47.03 %	892,193	6,446,200	5,554,007	13.84 %
4000 - Fixed Asset Purchases	0	72,254	72,254	0.00 %	8,483	867,400	858,918	0.98 %
5000 - Debt Service	0	19,159	19,159	0.00 %	0	230,000	230,000	0.00 %
5500 - Election Expenses	0	0	0	0.00 %	6,863	0	-6,863	0.00 %
6000 - Contingencies	0	6,248	6,248	0.00 %	0	75,000	75,000	0.00 %
6500 - Reserves	0	38,693	38,693	0.00 %	0	464,500	464,500	0.00 %
<b>Total Level1: 300 - Other Expenses:</b>	<b>252,540</b>	<b>673,322</b>	<b>420,782</b>	<b>37.51 %</b>	<b>907,538</b>	<b>8,083,100</b>	<b>7,175,562</b>	<b>11.23 %</b>
<b>Total Expense:</b>	<b>588,018</b>	<b>1,086,299</b>	<b>498,280</b>	<b>54.13 %</b>	<b>2,487,634</b>	<b>13,040,800</b>	<b>10,553,166</b>	<b>19.08 %</b>
<b>Report Total:</b>	<b>49,580</b>	<b>0</b>	<b>49,580</b>		<b>-1,011,763</b>	<b>0</b>	<b>-1,011,763</b>	

**EXHIBIT 11-E**

**Statement of Revenue Over Expense - No Decimals**

**Fund Summary**

<b>Fund</b>	<b>October Activity</b>	<b>October Budget</b>	<b>Variance Favorable (Unfavorable)</b>	<b>Percent Used</b>	<b>YTD Activity</b>	<b>Total Budget</b>	<b>Variance Favorable (Unfavorable)</b>	<b>Percent Used</b>
24 - MITIGATION FUND	136,490	0	136,490		-165,386	0	-165,386	
26 - CONSERVATION FUND	76,478	0	76,478		-136,766	0	-136,766	
35 - WATER SUPPLY FUND	-163,388	0	-163,389		-709,610	0	-709,610	
<b>Report Total:</b>	<b>49,580</b>	<b>0.02</b>	<b>49,580</b>		<b>-1,011,763</b>	<b>0</b>	<b>-1,011,763</b>	



Monterey Peninsula Water Management Dist

**Statement of Revenue Over Expense - No Decimals**  
**Group Summary**

For Fiscal: 2017-2018 Period Ending: 10/31/2017

Level...	October Activity	October Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
<b>Fund: 24 - MITIGATION FUND</b>								
<b>Revenue</b>								
R120 - Property Taxes Revenues	0	54,645	-54,645	0.00 %	0	656,000	-656,000	0.00 %
R130 - User Fees	295,558	192,215	103,344	-153.76 %	610,131	2,307,500	-1,697,369	-26.44 %
R160 - Well Registration Fee	500	0	500	0.00 %	900	0	900	0.00 %
R180 - River Work Permit Application	25	0	25	0.00 %	25	0	25	0.00 %
R190 - WDS Permits Rule 21	600	4,665	-4,065	-12.86 %	4,200	56,000	-51,800	-7.50 %
R230 - Miscellaneous - Other	0	833	-833	0.00 %	0	10,000	-10,000	0.00 %
R250 - Interest Income	1,776	208	1,568	-853.00 %	991	2,500	-1,509	-39.66 %
R290 - CAW - Miscellaneous	0	633	-633	0.00 %	0	7,600	-7,600	0.00 %
R310 - Other Reimbursements	0	2,357	-2,357	0.00 %	0	28,300	-28,300	0.00 %
R320 - Grants	0	79,135	-79,135	0.00 %	0	950,000	-950,000	0.00 %
R510 - Operating Reserve	0	8,538	-8,538	0.00 %	0	102,500	-102,500	0.00 %
<b>Total Revenue:</b>	<b>298,460</b>	<b>343,229</b>	<b>-44,769</b>	<b>-86.96 %</b>	<b>616,247</b>	<b>4,120,400</b>	<b>-3,504,153</b>	<b>-14.96 %</b>

**EXHIBIT 11-E**

**Statement of Revenue Over Expense - No Decimals**

For Fiscal: 2017-2018 Period Ending: 10/31/2017

Level...	October Activity	October Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
<b>Expense</b>								
<b>Level1: 100 - Personnel Costs</b>								
1100 - Salaries & Wages	77,457	82,034	4,576	94.42 %	313,217	984,800	671,583	31.81 %
1110 - Manager's Auto Allowance	92	100	8	92.34 %	92	1,200	1,108	7.69 %
1120 - Manager's Deferred Comp	135	142	6	95.60 %	135	1,700	1,565	7.96 %
1130 - Unemployment Compensation	0	100	100	0.00 %	0	1,200	1,200	0.00 %
1150 - Temporary Personnel	0	67	67	0.00 %	2,927	800	-2,127	365.92 %
1160 - PERS Retirement	7,788	15,627	7,839	49.83 %	133,730	187,600	53,870	71.28 %
1170 - Medical Insurance	11,150	11,204	54	99.52 %	43,760	134,500	90,740	32.54 %
1180 - Medical Insurance - Retirees	2,485	2,699	214	92.08 %	12,800	32,400	19,600	39.51 %
1190 - Workers Compensation	2,463	2,499	36	98.58 %	10,846	30,000	19,154	36.15 %
1200 - Life Insurance	172	200	28	85.95 %	516	2,400	1,884	21.50 %
1210 - Long Term Disability Insurance	470	483	13	97.33 %	1,876	5,800	3,924	32.35 %
1220 - Short Term Disability Insurance	93	108	15	86.21 %	372	1,300	928	28.65 %
1230 - Other Benefits	0	42	42	0.00 %	34	500	466	6.80 %
1260 - Employee Assistance Program	24	50	26	48.22 %	95	600	505	15.78 %
1270 - FICA Tax Expense	525	242	-284	217.50 %	1,751	2,900	1,149	60.38 %
1280 - Medicare Tax Expense	1,206	1,216	10	99.15 %	5,321	14,600	9,279	36.44 %
1290 - Staff Development & Training	0	991	991	0.00 %	1,960	11,900	9,940	16.47 %
1300 - Conference Registration	222	117	-105	190.36 %	713	1,400	687	50.90 %
1310 - Professional Dues	72	67	-5	107.44 %	289	800	511	36.17 %
1320 - Personnel Recruitment	0	67	67	0.00 %	73	800	727	9.10 %
<b>Total Level1: 100 - Personnel Costs:</b>	<b>104,356</b>	<b>118,053</b>	<b>13,697</b>	<b>88.40 %</b>	<b>530,509</b>	<b>1,417,200</b>	<b>886,691</b>	<b>37.43 %</b>
<b>Level1: 200 - Supplies and Services</b>								
2000 - Board Member Compensation	918	1,516	598	60.55 %	3,456	18,200	14,744	18.99 %
2020 - Board Expenses	703	267	-437	263.85 %	715	3,200	2,485	22.35 %
2040 - Rent	834	883	49	94.46 %	3,481	10,600	7,119	32.84 %
2060 - Utilities	1,062	1,299	238	81.72 %	4,693	15,600	10,907	30.08 %
2120 - Insurance Expense	121	1,499	1,378	8.10 %	121	18,000	17,879	0.67 %
2130 - Membership Dues	4,798	908	-3,890	528.48 %	5,102	10,900	5,799	46.80 %
2140 - Bank Charges	151	133	-18	113.66 %	726	1,600	874	45.40 %
2150 - Office Supplies	440	675	235	65.18 %	1,760	8,100	6,340	21.72 %
2160 - Courier Expense	187	267	80	70.08 %	709	3,200	2,491	22.16 %
2170 - Printing/Photocopy	0	150	150	0.00 %	0	1,800	1,800	0.00 %
2180 - Postage & Shipping	29	217	188	13.42 %	946	2,600	1,654	36.39 %
2190 - IT Supplies/Services	490	3,332	2,842	14.70 %	18,621	40,000	21,379	46.55 %
2200 - Professional Fees	8,422	11,712	3,290	71.91 %	33,334	140,600	107,266	23.71 %
2220 - Equipment Repairs & Maintenance	449	250	-199	179.55 %	795	3,000	2,205	26.50 %
2235 - Equipment Lease	445	466	22	95.34 %	1,841	5,600	3,759	32.88 %
2240 - Telephone	1,731	1,516	-215	114.15 %	5,983	18,200	12,217	32.87 %
2260 - Facility Maintenance	1,339	1,449	110	92.39 %	4,393	17,400	13,007	25.25 %
2270 - Travel Expenses	493	791	299	62.26 %	893	9,500	8,607	9.40 %

**EXHIBIT 11-E**

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**Statement of Revenue Over Expense - No Decimals****For Fiscal: 2017-2018 Period Ending: 10/31/2017**

Level...	October Activity	October Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
2280 - Transportation	4,026	858	-3,168	469.20 %	9,847	10,300	453	95.60 %
2300 - Legal Services	-4,396	10,662	15,059	-41.23 %	4,247	128,000	123,753	3.32 %
2380 - Meeting Expenses	101	200	99	50.45 %	308	2,400	2,092	12.85 %
2420 - Legal Notices	0	133	133	0.00 %	0	1,600	1,600	0.00 %
2460 - Public Outreach	29	1,524	1,495	1.92 %	429	18,300	17,871	2.34 %
2480 - Miscellaneous	0	100	100	0.00 %	0	1,200	1,200	0.00 %
2500 - Tax Administration Fee	0	483	483	0.00 %	0	5,800	5,800	0.00 %
2900 - Operating Supplies	37	183	146	20.45 %	37	2,200	2,163	1.70 %
<b>Total Level1: 200 - Supplies and Services:</b>	<b>22,409</b>	<b>41,475</b>	<b>19,066</b>	<b>54.03 %</b>	<b>102,438</b>	<b>497,900</b>	<b>395,462</b>	<b>20.57 %</b>
<b>Level1: 300 - Other Expenses</b>								
3000 - Project Expenses	35,205	149,199	113,994	23.60 %	142,548	1,791,100	1,648,552	7.96 %
4000 - Fixed Asset Purchases	0	16,443	16,443	0.00 %	3,393	197,400	194,007	1.72 %
5500 - Election Expenses	0	0	0	0.00 %	2,745	0	-2,745	0.00 %
6000 - Contingencies	0	2,499	2,499	0.00 %	0	30,000	30,000	0.00 %
6500 - Reserves	0	15,560	15,560	0.00 %	0	186,800	186,800	0.00 %
<b>Total Level1: 300 - Other Expenses:</b>	<b>35,205</b>	<b>183,701</b>	<b>148,497</b>	<b>19.16 %</b>	<b>148,686</b>	<b>2,205,300</b>	<b>2,056,614</b>	<b>6.74 %</b>
<b>Total Expense:</b>	<b>161,969</b>	<b>343,229</b>	<b>181,260</b>	<b>47.19 %</b>	<b>781,633</b>	<b>4,120,400</b>	<b>3,338,767</b>	<b>18.97 %</b>
<b>Total Revenues</b>	<b>298,460</b>	<b>343,229</b>	<b>-44,769</b>	<b>-86.96 %</b>	<b>616,247</b>	<b>4,120,400</b>	<b>-3,504,153</b>	<b>-14.96 %</b>
<b>Total Fund: 24 - MITIGATION FUND:</b>	<b>136,490</b>	<b>0</b>	<b>136,490</b>		<b>-165,386</b>	<b>0</b>	<b>-165,386</b>	

**EXHIBIT 11-E****Statement of Revenue Over Expense - No Decimals**

For Fiscal: 2017-2018 Period Ending: 10/31/2017

Level...	October Activity	October Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
<b>Fund: 26 - CONSERVATION FUND</b>								
<b>Revenue</b>								
R120 - Property Taxes Revenues	0	88,398	-88,398	0.00 %	0	1,061,200	-1,061,200	0.00 %
R130 - User Fees	145,458	93,088	52,370	-156.26 %	225,052	1,117,500	-892,448	-20.14 %
R150 - Permit Processing Fee	22,157	14,578	7,580	-151.99 %	79,694	175,000	-95,306	-45.54 %
R200 - Recording Fees	771	800	-29	-96.41 %	3,489	9,600	-6,111	-36.34 %
R210 - Legal Fees	207	1,333	-1,126	-15.53 %	1,128	16,000	-14,872	-7.05 %
R250 - Interest Income	2,294	292	2,003	-786.91 %	3,425	3,500	-75	-97.86 %
R270 - CAW - Rebates	65,292	41,650	23,642	-156.76 %	153,879	500,000	-346,121	-30.78 %
R320 - Grants	0	18,326	-18,326	0.00 %	0	220,000	-220,000	0.00 %
R510 - Operating Reserve	0	200	-200	0.00 %	0	2,400	-2,400	0.00 %
<b>Total Revenue:</b>	<b>236,179</b>	<b>258,663</b>	<b>-22,484</b>	<b>-91.31 %</b>	<b>466,667</b>	<b>3,105,200</b>	<b>-2,638,533</b>	<b>-15.03 %</b>

**EXHIBIT 11-E****Statement of Revenue Over Expense - No Decimals**

For Fiscal: 2017-2018 Period Ending: 10/31/2017

Level...	October Activity	October Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
<b>Expense</b>								
<b>Level1: 100 - Personnel Costs</b>								
1100 - Salaries & Wages	45,437	53,662	8,224	84.67 %	184,186	644,200	460,014	28.59 %
1110 - Manager's Auto Allowance	92	100	8	92.34 %	92	1,200	1,108	7.69 %
1120 - Manager's Deferred Comp	135	142	6	95.60 %	135	1,700	1,565	7.96 %
1130 - Unemployment Compensation	0	67	67	0.00 %	0	800	800	0.00 %
1150 - Temporary Personnel	4,256	3,798	-458	112.04 %	16,179	45,600	29,421	35.48 %
1160 - PERS Retirement	4,252	8,747	4,495	48.61 %	70,109	105,000	34,891	66.77 %
1170 - Medical Insurance	6,977	7,597	620	91.83 %	27,011	91,200	64,189	29.62 %
1180 - Medical Insurance - Retirees	1,740	1,891	151	92.00 %	8,865	22,700	13,835	39.05 %
1190 - Workers Compensation	174	225	50	77.56 %	776	2,700	1,924	28.72 %
1200 - Life Insurance	85	100	15	85.43 %	253	1,200	947	21.10 %
1210 - Long Term Disability Insurance	282	325	42	86.93 %	1,109	3,900	2,791	28.43 %
1220 - Short Term Disability Insurance	56	75	19	74.88 %	220	900	680	24.48 %
1230 - Other Benefits	0	25	25	0.00 %	24	300	276	7.93 %
1260 - Employee Assistance Program	15	33	18	45.26 %	58	400	342	14.60 %
1270 - FICA Tax Expense	40	83	43	47.83 %	150	1,000	850	15.00 %
1280 - Medicare Tax Expense	658	800	142	82.23 %	2,938	9,600	6,662	30.61 %
1290 - Staff Development & Training	79	1,191	1,112	6.63 %	2,360	14,300	11,940	16.51 %
1300 - Conference Registration	155	67	-89	233.19 %	499	800	301	62.35 %
1310 - Professional Dues	744	125	-619	595.53 %	744	1,500	756	49.61 %
1320 - Personnel Recruitment	0	50	50	0.00 %	51	600	549	8.49 %
<b>Total Level1: 100 - Personnel Costs:</b>	<b>65,178</b>	<b>79,102</b>	<b>13,923</b>	<b>82.40 %</b>	<b>315,760</b>	<b>949,600</b>	<b>633,840</b>	<b>33.25 %</b>
<b>Level1: 200 - Supplies and Services</b>								
2000 - Board Member Compensation	643	1,058	415	60.74 %	2,419	12,700	10,281	19.05 %
2020 - Board Expenses	492	183	-309	268.65 %	501	2,200	1,699	22.76 %
2040 - Rent	218	233	15	93.52 %	973	2,800	1,827	34.77 %
2060 - Utilities	720	883	163	81.53 %	3,191	10,600	7,409	30.11 %
2120 - Insurance Expense	85	1,050	965	8.10 %	85	12,600	12,515	0.67 %
2130 - Membership Dues	3,659	1,250	-2,409	292.83 %	5,867	15,000	9,133	39.12 %
2140 - Bank Charges	106	92	-14	115.74 %	330	1,100	771	29.95 %
2150 - Office Supplies	308	491	184	62.64 %	1,232	5,900	4,668	20.88 %
2160 - Courier Expense	131	192	61	68.25 %	496	2,300	1,804	21.58 %
2170 - Printing/Photocopy	0	508	508	0.00 %	0	6,100	6,100	0.00 %
2180 - Postage & Shipping	20	142	121	14.36 %	662	1,700	1,038	38.96 %
2190 - IT Supplies/Services	343	2,332	1,989	14.70 %	13,019	28,000	14,981	46.50 %
2200 - Professional Fees	5,847	8,197	2,350	71.33 %	23,268	98,400	75,132	23.65 %
2220 - Equipment Repairs & Maintenance	314	175	-139	179.55 %	557	2,100	1,543	26.50 %
2235 - Equipment Lease	248	325	77	76.41 %	1,040	3,900	2,860	26.66 %
2240 - Telephone	1,102	1,016	-86	108.42 %	3,707	12,200	8,493	30.39 %
2260 - Facility Maintenance	920	933	13	98.61 %	3,017	11,200	8,183	26.93 %
2270 - Travel Expenses	410	1,416	1,006	28.94 %	1,612	17,000	15,388	9.48 %

**EXHIBIT 11-E****Statement of Revenue Over Expense - No Decimals**

For Fiscal: 2017-2018 Period Ending: 10/31/2017

Level...	October Activity	October Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
2280 - Transportation	77	500	423	15.38 %	410	6,000	5,590	6.83 %
2300 - Legal Services	2,600	5,998	3,398	43.35 %	8,840	72,000	63,160	12.28 %
2380 - Meeting Expenses	73	175	102	41.86 %	262	2,100	1,838	12.50 %
2420 - Legal Notices	0	58	58	0.00 %	0	700	700	0.00 %
2460 - Public Outreach	120	1,066	946	11.30 %	472	12,800	12,328	3.69 %
2480 - Miscellaneous	0	67	67	0.00 %	0	800	800	0.00 %
2500 - Tax Administration Fee	0	475	475	0.00 %	0	5,700	5,700	0.00 %
2900 - Operating Supplies	1,186	1,266	80	93.70 %	4,156	15,200	11,044	27.34 %
<b>Total Level1: 200 - Supplies and Services:</b>	<b>19,623</b>	<b>30,080</b>	<b>10,457</b>	<b>65.24 %</b>	<b>76,118</b>	<b>361,100</b>	<b>284,982</b>	<b>21.08 %</b>
<b>Level1: 300 - Other Expenses</b>								
3000 - Project Expenses	74,900	96,886	21,986	77.31 %	207,259	1,163,100	955,841	17.82 %
4000 - Fixed Asset Purchases	0	42,150	42,150	0.00 %	2,375	506,000	503,625	0.47 %
5500 - Election Expenses	0	0	0	0.00 %	1,922	0	-1,922	0.00 %
6000 - Contingencies	0	1,749	1,749	0.00 %	0	21,000	21,000	0.00 %
6500 - Reserves	0	8,697	8,697	0.00 %	0	104,400	104,400	0.00 %
<b>Total Level1: 300 - Other Expenses:</b>	<b>74,900</b>	<b>149,482</b>	<b>74,582</b>	<b>50.11 %</b>	<b>211,555</b>	<b>1,794,500</b>	<b>1,582,945</b>	<b>11.79 %</b>
<b>Total Expense:</b>	<b>159,701</b>	<b>258,663</b>	<b>98,963</b>	<b>61.74 %</b>	<b>603,433</b>	<b>3,105,200</b>	<b>2,501,767</b>	<b>19.43 %</b>
<b>Total Revenues</b>	<b>236,179</b>	<b>258,663</b>	<b>-22,484</b>	<b>-91.31 %</b>	<b>466,667</b>	<b>3,105,200</b>	<b>-2,638,533</b>	<b>-15.03 %</b>
<b>Total Fund: 26 - CONSERVATION FUND:</b>	<b>76,478</b>	<b>0</b>	<b>76,478</b>		<b>-136,766</b>	<b>0</b>	<b>-136,766</b>	



**EXHIBIT 11-E**

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**Statement of Revenue Over Expense - No Decimals**

For Fiscal: 2017-2018 Period Ending: 10/31/2017

Level...	October Activity	October Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
<b>Fund: 35 - WATER SUPPLY FUND</b>								
<b>Revenue</b>								
R100 - Water Supply Charge	0	283,220	-283,220	0.00 %	0	3,400,000	-3,400,000	0.00 %
R120 - Property Taxes Revenues	0	2,732	-2,732	0.00 %	0	32,800	-32,800	0.00 %
R130 - User Fees	74,276	0	74,276	0.00 %	221,960	0	221,960	0.00 %
R140 - Connection Charges	25,358	20,825	4,533	-121.77 %	149,137	250,000	-100,863	-59.65 %
R220 - Copy Fee	0	0	0	0.00 %	40	0	40	0.00 %
R230 - Miscellaneous - Other	0	833	-833	0.00 %	226	10,000	-9,774	-2.26 %
R250 - Interest Income	3,326	1,166	2,159	-285.16 %	2,789	14,000	-11,211	-19.92 %
R260 - CAW - ASR	0	52,929	-52,929	0.00 %	0	635,400	-635,400	0.00 %
R265 - CAW - Los Padres Reimbursement	0	43,733	-43,733	0.00 %	0	525,000	-525,000	0.00 %
R290 - CAW - Miscellaneous	0	1,949	-1,949	0.00 %	0	23,400	-23,400	0.00 %
R300 - Watermaster	0	6,214	-6,214	0.00 %	18,805	74,600	-55,795	-25.21 %
R308 - Reclamation Project	0	1,666	-1,666	0.00 %	0	20,000	-20,000	0.00 %
R310 - Other Reimbursements	0	83	-83	0.00 %	0	1,000	-1,000	0.00 %
R320 - Grants	0	6,664	-6,664	0.00 %	0	80,000	-80,000	0.00 %
R510 - Operating Reserve	0	62,392	-62,392	0.00 %	0	749,000	-749,000	0.00 %
<b>Total Revenue:</b>	<b>102,960</b>	<b>484,406</b>	<b>-381,446</b>	<b>-21.25 %</b>	<b>392,957</b>	<b>5,815,200</b>	<b>-5,422,243</b>	<b>-6.76 %</b>

**EXHIBIT 11-E****Statement of Revenue Over Expense - No Decimals**

For Fiscal: 2017-2018 Period Ending: 10/31/2017

Level...	October Activity	October Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
<b>Expense</b>								
<b>Level1: 100 - Personnel Costs</b>								
1100 - Salaries & Wages	70,513	72,721	2,208	96.96 %	272,698	873,000	600,302	31.24 %
1110 - Manager's Auto Allowance	277	300	23	92.34 %	277	3,600	3,323	7.69 %
1120 - Manager's Deferred Comp	406	417	10	97.52 %	406	5,000	4,594	8.12 %
1130 - Unemployment Compensation	0	83	83	0.00 %	0	1,000	1,000	0.00 %
1150 - Temporary Personnel	0	50	50	0.00 %	2,342	600	-1,742	390.31 %
1160 - PERS Retirement	6,959	13,070	6,111	53.25 %	112,861	156,900	44,039	71.93 %
1170 - Medical Insurance	9,124	8,730	-394	104.51 %	35,517	104,800	69,283	33.89 %
1180 - Medical Insurance - Retirees	1,988	2,157	169	92.15 %	10,137	25,900	15,763	39.14 %
1190 - Workers Compensation	1,308	1,516	208	86.30 %	5,720	18,200	12,480	31.43 %
1200 - Life Insurance	121	150	29	80.54 %	356	1,800	1,444	19.77 %
1210 - Long Term Disability Insurance	398	392	-7	101.74 %	1,546	4,700	3,154	32.90 %
1220 - Short Term Disability Insurance	79	92	13	86.17 %	307	1,100	793	27.87 %
1230 - Other Benefits	0	33	33	0.00 %	27	400	373	6.80 %
1260 - Employee Assistance Program	20	42	22	46.99 %	76	500	424	15.21 %
1270 - FICA Tax Expense	61	242	180	25.45 %	262	2,900	2,638	9.05 %
1280 - Medicare Tax Expense	935	1,091	156	85.66 %	4,156	13,100	8,944	31.72 %
1290 - Staff Development & Training	0	891	891	0.00 %	208	10,700	10,492	1.94 %
1300 - Conference Registration	178	100	-78	177.67 %	570	1,200	630	47.51 %
1310 - Professional Dues	57	67	9	85.95 %	57	800	743	7.16 %
1320 - Personnel Recruitment	0	50	50	0.00 %	58	600	542	9.71 %
<b>Total Level1: 100 - Personnel Costs:</b>	<b>92,425</b>	<b>102,192</b>	<b>9,768</b>	<b>90.44 %</b>	<b>447,582</b>	<b>1,226,800</b>	<b>779,218</b>	<b>36.48 %</b>
<b>Level1: 200 - Supplies and Services</b>								
2000 - Board Member Compensation	734	1,208	473	60.80 %	2,765	14,500	11,735	19.07 %
2020 - Board Expenses	563	217	-346	259.80 %	572	2,600	2,028	22.01 %
2040 - Rent	772	816	45	94.54 %	3,203	9,800	6,597	32.68 %
2060 - Utilities	856	1,050	193	81.58 %	3,779	12,600	8,821	29.99 %
2120 - Insurance Expense	97	1,200	1,102	8.10 %	97	14,400	14,303	0.67 %
2130 - Membership Dues	3,839	725	-3,114	529.69 %	4,077	8,700	4,623	46.86 %
2140 - Bank Charges	121	108	-13	111.91 %	483	1,300	817	37.14 %
2150 - Office Supplies	352	550	198	64.00 %	1,408	6,600	5,192	21.33 %
2160 - Courier Expense	149	217	67	69.00 %	567	2,600	2,033	21.82 %
2170 - Printing/Photocopy	0	125	125	0.00 %	349	1,500	1,151	23.25 %
2180 - Postage & Shipping	23	175	152	13.29 %	757	2,100	1,343	36.04 %
2190 - IT Supplies/Services	392	2,666	2,274	14.70 %	16,573	32,000	15,427	51.79 %
2200 - Professional Fees	6,685	9,371	2,686	71.34 %	29,596	112,500	82,904	26.31 %
2220 - Equipment Repairs & Maintenance	359	200	-159	179.55 %	636	2,400	1,764	26.50 %
2235 - Equipment Lease	341	375	34	91.06 %	1,401	4,500	3,099	31.13 %
2240 - Telephone	1,278	1,266	-12	100.96 %	4,287	15,200	10,913	28.21 %
2260 - Facility Maintenance	1,052	1,183	130	88.97 %	3,451	14,200	10,749	24.30 %
2270 - Travel Expenses	817	675	-142	121.07 %	2,300	8,100	5,800	28.39 %

**EXHIBIT 11-E****Statement of Revenue Over Expense - No Decimals**

For Fiscal: 2017-2018 Period Ending: 10/31/2017

Level...	October Activity	October Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
2280 - Transportation	102	858	756	11.83 %	413	10,300	9,887	4.01 %
2300 - Legal Services	12,740	16,660	3,920	76.47 %	30,197	200,000	169,803	15.10 %
2380 - Meeting Expenses	78	158	80	49.30 %	273	1,900	1,627	14.39 %
2420 - Legal Notices	0	117	117	0.00 %	0	1,400	1,400	0.00 %
2460 - Public Outreach	123	1,216	1,093	10.15 %	491	14,600	14,109	3.37 %
2480 - Miscellaneous	0	83	83	0.00 %	0	1,000	1,000	0.00 %
2500 - Tax Administration Fee	0	708	708	0.00 %	0	8,500	8,500	0.00 %
2900 - Operating Supplies	14	150	136	9.39 %	14	1,800	1,786	0.78 %
<b>Total Level1: 200 - Supplies and Services:</b>	<b>31,488</b>	<b>42,075</b>	<b>10,587</b>	<b>74.84 %</b>	<b>107,689</b>	<b>505,100</b>	<b>397,411</b>	<b>21.32 %</b>
<b>Level1: 300 - Other Expenses</b>								
3000 - Project Expenses	142,436	290,884	148,448	48.97 %	542,386	3,492,000	2,949,614	15.53 %
4000 - Fixed Asset Purchases	0	13,661	13,661	0.00 %	2,714	164,000	161,286	1.66 %
5000 - Debt Service	0	19,159	19,159	0.00 %	0	230,000	230,000	0.00 %
5500 - Election Expenses	0	0	0	0.00 %	2,196	0	-2,196	0.00 %
6000 - Contingencies	0	1,999	1,999	0.00 %	0	24,000	24,000	0.00 %
6500 - Reserves	0	14,436	14,436	0.00 %	0	173,300	173,300	0.00 %
<b>Total Level1: 300 - Other Expenses:</b>	<b>142,436</b>	<b>340,139</b>	<b>197,703</b>	<b>41.88 %</b>	<b>547,296</b>	<b>4,083,300</b>	<b>3,536,004</b>	<b>13.40 %</b>
<b>Total Expense:</b>	<b>266,348</b>	<b>484,406</b>	<b>218,058</b>	<b>54.98 %</b>	<b>1,102,568</b>	<b>5,815,200</b>	<b>4,712,632</b>	<b>18.96 %</b>
<b>Total Revenues</b>	<b>102,960</b>	<b>484,406</b>	<b>-381,446</b>	<b>-21.25 %</b>	<b>392,957</b>	<b>5,815,200</b>	<b>-5,422,243</b>	<b>-6.76 %</b>
<b>Total Fund: 35 - WATER SUPPLY FUND:</b>	<b>-163,388</b>	<b>0</b>	<b>-163,389</b>		<b>-709,610</b>	<b>0</b>	<b>-709,610</b>	
<b>Report Total:</b>	<b>49,580</b>	<b>0</b>	<b>49,580</b>		<b>-1,011,763</b>	<b>0</b>	<b>-1,011,763</b>	

**EXHIBIT 11-E**

**Statement of Revenue Over Expense - No Decimals**

**For Fiscal: 2017-2018 Period Ending: 10/31/2017**

**Fund Summary**

<b>Fund</b>	<b>October Activity</b>	<b>October Budget</b>	<b>Variance Favorable (Unfavorable)</b>	<b>Percent Used</b>	<b>YTD Activity</b>	<b>Total Budget</b>	<b>Variance Favorable (Unfavorable)</b>	<b>Percent Used</b>
24 - MITIGATION FUND	136,490	0	136,490		-165,386	0	-165,386	
26 - CONSERVATION FUND	76,478	0	76,478		-136,766	0	-136,766	
35 - WATER SUPPLY FUND	-163,388	0	-163,389		-709,610	0	-709,610	
<b>Report Total:</b>	<b>49,580</b>	<b>0.02</b>	<b>49,580</b>		<b>-1,011,763</b>	<b>0</b>	<b>-1,011,763</b>	

## ADMINISTRATIVE COMMITTEE

### 12. CONSIDER ADOPTION OF TREASURER'S REPORT FOR NOVEMBER 2017

<b>Meeting Date:</b>	<b>January 17, 2018</b>	<b>Budgeted:</b>	<b>N/A</b>
<b>From:</b>	<b>David J. Stoldt, General Manager</b>	<b>Program/ Line Item No.:</b>	<b>N/A</b>
<b>Prepared By:</b>	<b>Suresh Prasad</b>	<b>Cost Estimate:</b>	<b>N/A</b>

**General Counsel Review:** N/A

**Committee Recommendation:** The Administrative Committee considered this item on January 17, 2018 and recommended \_\_\_\_\_.

**CEQA Compliance:** N/A

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**SUMMARY:** Exhibit 12-A comprises the Treasurer's Report for November 2017. Exhibit 12-B, Exhibit 12-C and Exhibit 12-D are listings of check disbursements for the period November 1-30, 2017. Check Nos. 30598 through 30770, the direct deposits of employee's paychecks, payroll tax deposits, and bank charges resulted in total disbursements for the period in the amount of \$660,809.60. That amount included \$21,377.84 for conservation rebates. Exhibit 12-E reflects the unaudited version of the financial statements for the month ending November 30, 2017.

**RECOMMENDATION:** District staff recommends adoption of the November 2017 Treasurer's Report and financial statements, and ratification of the disbursements made during the month. The Administrative Committee reviewed this item at its January 17, 2018 meeting and voted \_\_\_ to \_\_\_ to recommend \_\_\_\_\_.

#### EXHIBITS

- 12-A** Treasurer's Report
- 12-B** Listing of Cash Disbursements-Regular
- 12-C** Listing of Cash Disbursements-Payroll
- 12-D** Listing of Other Bank Items
- 12-E** Financial Statements



**MONTEREY PENINSULA WATER MANAGEMENT DISTRICT  
TREASURER'S REPORT FOR NOVEMBER 2017**

<u>Description</u>						<b>PB</b>	
	<u>Checking</u>	<u>MPWMD Money Market</u>	<u>L.A.I.F.</u>	<u>Wells Fargo Investments</u>	<u>MPWMD Total</u>	<u>Rabobank Line of Credit</u>	<u>Reclamation Money Market</u>
Beginning Balance	(\$192,035.71)	\$845,815.50	\$1,013,708.97	\$1,530,034.54	\$ 3,197,523.30	\$0.00	\$837,574.01
Fee Deposits		1,106,220.41			1,106,220.41		743,440.20
Line of Credit Draw/Payoff					0.00		
Interest		9.87	-	580.90	590.77		22.47
Transfer to/from LAIF	\$0.00	0.00	-		0.00		
Transfer-Money Market to Checking	\$924,063.56	(924,063.56)			0.00		
Transfer-Money Market to W/Fargo					0.00		
Transfer-W/Fargo to Money Market					0.00		
W/Fargo-Investment Purchase					0.00		
Transfer Ckg to MPWMD M/Mrkt					0.00		
MoCo Tax & WS Chg Installment Pymt					0.00		
Transfer to CAWD					0.00		(1,000,000.00)
Voided Cks					0.00		
Bank Corrections/Reversals/Errors					0.00		
Bank Charges/Rtn'd Deposits/Other	(\$394.20)	(30.60)			(424.80)		(6.00)
Payroll Tax/Benefit Deposits	(42,243.78)				(42,243.78)		
Payroll Checks/Direct Deposits	(135,259.34)				(135,259.34)		
General Checks	(423,702.58)				(423,702.58)		
Bank Draft Payments	(59,209.70)				(59,209.70)		
<b>Ending Balance</b>	<b>\$71,218.25</b>	<b>\$1,027,951.62</b>	<b>\$1,013,708.97</b>	<b>\$1,530,615.44</b>	<b>\$3,643,494.28</b>	<b>\$0.00</b>	<b>\$581,030.68</b>





**Check Report**

By Check Number

Date Range: 11/01/2017 - 11/30/2017



Monterey Peninsula Water Management Dist

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: APBNK</b>	<b>-Bank of America Checking</b>					
00249	A.G. Davi, LTD	11/03/2017	Regular	0.00	395.00	30637
14037	AECOM Technical Services, Inc.	11/03/2017	Regular	0.00	51,223.00	30638
00767	AFLAC	11/03/2017	Regular	0.00	917.78	30639
04349	American Water Resources Assoc.	11/03/2017	Regular	0.00	179.00	30640
00263	Arlene Tavani	11/03/2017	Regular	0.00	1,014.76	30641
00232	Balance Hydrologics, Inc	11/03/2017	Regular	0.00	3,573.75	30642
12188	Brown and Caldwell	11/03/2017	Regular	0.00	12,073.07	30643
00252	Cal-Am Water	11/03/2017	Regular	0.00	84.51	30644
00252	Cal-Am Water	11/03/2017	Regular	0.00	118.72	30645
01001	CDW Government	11/03/2017	Regular	0.00	428.00	30646
00028	Colantuono, Highsmith, & Whatley, PC	11/03/2017	Regular	0.00	227.00	30647
06268	Comcast	11/03/2017	Regular	0.00	257.36	30648
08109	David Olson, Inc.	11/03/2017	Regular	0.00	727.00	30649
00758	FedEx	11/03/2017	Regular	0.00	204.57	30650
08990	Fort Ord Reuse Authority	11/03/2017	Regular	0.00	6,683.03	30651
00073	Grindstone Sharpening	11/03/2017	Regular	0.00	77.00	30652
04717	Inder Osahan	11/03/2017	Regular	0.00	1,183.47	30653
00094	John Arriaga	11/03/2017	Regular	0.00	2,500.00	30654
06745	KBA Docusys - Lease Payments	11/03/2017	Regular	0.00	1,983.54	30655
01002	Monterey County Clerk	11/03/2017	Regular	0.00	50.00	30656
00278	Monterey Tire Service	11/03/2017	Regular	0.00	795.53	30657
13292	Pacific Global Services, Inc.	11/03/2017	Regular	0.00	93.76	30658
00154	Peninsula Messenger Service	11/03/2017	Regular	0.00	467.00	30659
00755	Peninsula Welding Supply, Inc.	11/03/2017	Regular	0.00	60.42	30660
00282	PG&E	11/03/2017	Regular	0.00	288.72	30661
00159	Pueblo Water Resources, Inc.	11/03/2017	Regular	0.00	1,480.00	30662
07627	Purchase Power	11/03/2017	Regular	0.00	65.22	30663
05994	Robert Brower Sr.	11/03/2017	Regular	0.00	1,728.33	30664
02838	Solinst Canada Ltd	11/03/2017	Regular	0.00	2,346.64	30665
00203	ThyssenKrup Elevator	11/03/2017	Regular	0.00	603.48	30666
00269	U.S. Bank	11/03/2017	Regular	0.00	3,035.17	30667
	**Void**	11/03/2017	Regular	0.00	0.00	30668
00221	Verizon Wireless	11/03/2017	Regular	0.00	624.45	30669
04364	Western City	11/03/2017	Regular	0.00	39.00	30670
01188	Alhambra	11/09/2017	Regular	0.00	186.32	30674
04732	AM Conservation Group, Inc.	11/09/2017	Regular	0.00	14,559.49	30675
00253	AT&T	11/09/2017	Regular	0.00	197.54	30676
00252	Cal-Am Water	11/09/2017	Regular	0.00	342.93	30677
02840	California Conservation Corps	11/09/2017	Regular	0.00	8,790.00	30678
01009	Cory Hamilton	11/09/2017	Regular	0.00	449.51	30679
11220	Craig Evans	11/09/2017	Regular	0.00	250.00	30680
01352	Dave Stoldt	11/09/2017	Regular	0.00	2,335.94	30681
00046	De Lay & Laredo	11/09/2017	Regular	0.00	18,474.50	30682
00986	Henrietta Stern	11/09/2017	Regular	0.00	1,183.47	30683
00277	Home Depot Credit Services	11/09/2017	Regular	0.00	28.32	30684
00222	M.J. Murphy	11/09/2017	Regular	0.00	8.05	30685
00278	Monterey Tire Service	11/09/2017	Regular	0.00	378.11	30686
00755	Peninsula Welding Supply, Inc.	11/09/2017	Regular	0.00	49.50	30687
00282	PG&E	11/09/2017	Regular	0.00	60.23	30688
00282	PG&E	11/09/2017	Regular	0.00	9.67	30689
00988	SDRMA - Workers Comp. Insurance	11/09/2017	Regular	0.00	9,037.72	30690
00258	TBC Communications & Media	11/09/2017	Regular	0.00	8,712.90	30691
09425	The Ferguson Group LLC	11/09/2017	Regular	0.00	24,018.79	30692
00207	Universal Staffing Inc.	11/09/2017	Regular	0.00	1,702.40	30693

**EXHIBIT 12-B**

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## Check Report

Date Range: 11/01/2017 - 11/30/2017

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
07769	University Corporation at Monterey Bay	11/09/2017	Regular	0.00	890.06	30694
04039	American Water Works Association	11/17/2017	Regular	0.00	1,706.00	30695
00760	Andy Bell	11/17/2017	Regular	0.00	699.00	30696
00253	AT&T	11/17/2017	Regular	0.00	1,626.87	30697
00036	Bill Parham	11/17/2017	Regular	0.00	650.00	30698
04045	California Society of Municipal Finance Officers	11/17/2017	Regular	0.00	110.00	30699
04362	Costco Membership	11/17/2017	Regular	0.00	180.00	30700
11822	CSC	11/17/2017	Regular	0.00	2,000.00	30701
00761	Delores Cofer	11/17/2017	Regular	0.00	356.00	30702
00041	Denise Duffy & Assoc. Inc.	11/17/2017	Regular	0.00	866.25	30703
00225	Escalon Services c/o Palace Business Solutions	11/17/2017	Regular	0.00	170.48	30704
00277	Home Depot Credit Services	11/17/2017	Regular	0.00	826.50	30705
00768	ICMA	11/17/2017	Regular	0.00	6,185.09	30706
03857	Joe Oliver	11/17/2017	Regular	0.00	2,366.94	30707
00222	M.J. Murphy	11/17/2017	Regular	0.00	19.88	30708
00117	Marina Backflow Company	11/17/2017	Regular	0.00	180.00	30709
00259	Marina Coast Water District	11/17/2017	Regular	0.00	819.43	30710
00259	Marina Coast Water District	11/17/2017	Regular	0.00	61.97	30711
01002	Monterey County Clerk	11/17/2017	Regular	0.00	50.00	30712
00278	Monterey Tire Service	11/17/2017	Regular	0.00	974.46	30713
13396	Navia Benefit Solutions, Inc.	11/17/2017	Regular	0.00	975.38	30714
04032	Normandeau Associates, Inc.	11/17/2017	Regular	0.00	2,574.00	30715
00282	PG&E	11/17/2017	Regular	0.00	1,884.55	30716
00282	PG&E	11/17/2017	Regular	0.00	21.72	30717
00282	PG&E	11/17/2017	Regular	0.00	3,304.43	30718
00282	PG&E	11/17/2017	Regular	0.00	28.14	30719
00752	Professional Liability Insurance Service	11/17/2017	Regular	0.00	42.89	30720
07627	Purchase Power	11/17/2017	Regular	0.00	200.00	30721
00176	Sentry Alarm Systems	11/17/2017	Regular	0.00	215.50	30722
00283	SHELL	11/17/2017	Regular	0.00	670.75	30723
09425	The Ferguson Group LLC	11/17/2017	Regular	0.00	8,000.00	30724
14680	Tope Tree Service	11/17/2017	Regular	0.00	311.44	30725
04708	Tyler Business Forms	11/17/2017	Regular	0.00	618.90	30726
00994	Whitson Engineers	11/17/2017	Regular	0.00	1,932.00	30727
14679	Arbitrage Compliance Specialists, Inc.	11/22/2017	Regular	0.00	3,000.00	30748
01001	CDW Government	11/22/2017	Regular	0.00	2,929.10	30749
00237	Chevron	11/22/2017	Regular	0.00	306.90	30750
00224	City of Monterey	11/22/2017	Regular	0.00	1,859.50	30751
00281	CoreLogic Information Solutions, Inc.	11/22/2017	Regular	0.00	1,174.09	30752
00046	De Lay & Laredo	11/22/2017	Regular	0.00	54,429.61	30753
00761	Delores Cofer	11/22/2017	Regular	0.00	356.00	30754
04356	Government Finance Officers Association	11/22/2017	Regular	0.00	160.00	30755
00083	Hayashi & Wayland Accountancy Corp.	11/22/2017	Regular	0.00	17,200.00	30756
08929	HDR Engineering, Inc.	11/22/2017	Regular	0.00	13,241.50	30757
00768	ICMA	11/22/2017	Regular	0.00	6,185.09	30758
11223	In-Situ	11/22/2017	Regular	0.00	1,667.94	30759
13431	Lynx Technologies, Inc	11/22/2017	Regular	0.00	1,650.00	30760
00242	MBAS	11/22/2017	Regular	0.00	2,400.00	30761
07417	Monterey County Elections Department	11/22/2017	Regular	0.00	6,862.69	30762
13396	Navia Benefit Solutions, Inc.	11/22/2017	Regular	0.00	975.38	30763
00282	PG&E	11/22/2017	Regular	0.00	228.18	30764
13394	Regional Government Services	11/22/2017	Regular	0.00	5,183.50	30765
00258	TBC Communications & Media	11/22/2017	Regular	0.00	3,708.80	30766
09351	Tetra Tech, Inc.	11/22/2017	Regular	0.00	37,616.16	30767
09425	The Ferguson Group LLC	11/22/2017	Regular	0.00	8,000.00	30768
06009	yourservicesolution.com	11/22/2017	Regular	0.00	468.00	30769

**EXHIBIT 12-B**

Check Report

Date Range: 11/01/2017 - 11/30/2017

<b>Vendor Number</b>	<b>Vendor Name</b>	<b>Payment Date</b>	<b>Payment Type</b>	<b>Discount Amount</b>	<b>Payment Amount</b>	<b>Number</b>
00754	Zone24x7	11/22/2017	Regular	0.00	4,900.00	30770

<b>Payment Type</b>	<b>Bank Code APBNK</b>		<b>Summary</b>	
	<b>Payable Count</b>	<b>Payment Count</b>	<b>Discount</b>	<b>Payment</b>
Regular Checks	147	110	0.00	402,324.74
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>147</b>	<b>111</b>	<b>0.00</b>	<b>402,324.74</b>

**EXHIBIT 12-B**

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Check Report

Date Range: 11/01/2017 - 11/30/2017

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: REBATES-02-Rebates: Use Only For Rebates</b>						
15113	DARLA WELCH	11/15/2017	Regular	0.00	-125.00	30426
15397	AMRISH G PATEL	11/03/2017	Regular	0.00	500.00	30598
15395	ANN EZZO	11/03/2017	Regular	0.00	500.00	30599
15380	ANN PENNINGTON	11/03/2017	Regular	0.00	125.00	30600
15361	BOBI & KATHY EYERMAN	11/03/2017	Regular	0.00	98.00	30601
15374	BRENT BUCHE	11/03/2017	Regular	0.00	125.00	30602
15363	BUENA VISTA LAND COMPANY	11/03/2017	Regular	0.00	100.00	30603
15372	CHARLES A BESTOR	11/03/2017	Regular	0.00	100.00	30604
15392	Crystal Vasalech	11/03/2017	Regular	0.00	500.00	30605
15376	DANIEL C FIELD	11/03/2017	Regular	0.00	625.00	30606
15367	DAVID MOORE	11/03/2017	Regular	0.00	200.00	30607
15391	David Rice	11/03/2017	Regular	0.00	500.00	30608
15370	David Russell	11/03/2017	Regular	0.00	200.00	30609
15364	Diane Henn	11/03/2017	Regular	0.00	200.00	30610
15359	ENRICO RICCI	11/03/2017	Regular	0.00	140.00	30611
15369	FRANK ZABROWSKI	11/03/2017	Regular	0.00	200.00	30612
15365	HARI SAHDEO	11/03/2017	Regular	0.00	84.99	30613
15383	JACK WANG	11/03/2017	Regular	0.00	500.00	30614
15362	JAN ALDEN CORNISH	11/03/2017	Regular	0.00	100.00	30615
15390	Janet Bryan	11/03/2017	Regular	0.00	499.99	30616
15371	JIAYING HOWARD	11/03/2017	Regular	0.00	200.00	30617
15386	JONINA MEYERS	11/03/2017	Regular	0.00	500.00	30618
15387	JOYCE ELISHA	11/03/2017	Regular	0.00	500.00	30619
15393	KATHLEEN TALBERT-HILL	11/03/2017	Regular	0.00	479.99	30620
15396	KLAUS LOPEZ-GEORIS	11/03/2017	Regular	0.00	500.00	30621
15379	LESLIE ZABALA	11/03/2017	Regular	0.00	125.00	30622
15388	LI FU MEI	11/03/2017	Regular	0.00	500.00	30623
15375	LIBBY HAGMAN	11/03/2017	Regular	0.00	125.00	30624
15360	MARIELENA CARRIGLIO	11/03/2017	Regular	0.00	100.00	30625
15385	MICHAEL DEPAOLA	11/03/2017	Regular	0.00	500.00	30626
15368	Pamela Mary Lawther	11/03/2017	Regular	0.00	100.00	30627
15373	RAMONA REED	11/03/2017	Regular	0.00	100.00	30628
15389	Robert S. Phelan	11/03/2017	Regular	0.00	500.00	30629
15377	ROBYN HAMILTON	11/03/2017	Regular	0.00	125.00	30630
15382	RODNEY HOWARD	11/03/2017	Regular	0.00	500.00	30631
15378	MARK & ROSSLYN WHITE	11/03/2017	Regular	0.00	125.00	30632
15384	SCOTT KETCHAM	11/03/2017	Regular	0.00	500.00	30633
15394	SUNG CHA SEARLE	11/03/2017	Regular	0.00	500.00	30634
15366	URMILA SINGH	11/03/2017	Regular	0.00	100.00	30635
15381	WILLIAM CARLYLE	11/03/2017	Regular	0.00	500.00	30636
15413	ARTHUR HORNING	11/22/2017	Regular	0.00	500.00	30728
15402	CHARLES PARSONS	11/22/2017	Regular	0.00	500.00	30729
15113	DARLA WELCH	11/22/2017	Regular	0.00	125.00	30730
15405	ERIK & KRISTIN CUSHMAN	11/22/2017	Regular	0.00	500.00	30731
15418	FRED SCHWANTES	11/22/2017	Regular	0.00	500.00	30732
15401	GEOFFREY & JANICE WHITE	11/22/2017	Regular	0.00	500.00	30733
15412	Joseph J Shammass	11/22/2017	Regular	0.00	500.00	30734
15407	KEN & ALLYN SCHOENTHAL	11/22/2017	Regular	0.00	500.00	30735
15417	KIM ELLIS	11/22/2017	Regular	0.00	500.00	30736
15403	KIMBERLY CHAPPELL	11/22/2017	Regular	0.00	500.00	30737
15404	LYLE E ABRAHAM	11/22/2017	Regular	0.00	499.99	30738
15414	MARIANNE TOWERSEY	11/22/2017	Regular	0.00	499.88	30739
15411	MARY RILE	11/22/2017	Regular	0.00	500.00	30740
15416	Norman Naylor	11/22/2017	Regular	0.00	500.00	30741
15408	PATRICIA CLARKE	11/22/2017	Regular	0.00	500.00	30742
15409	PATRICIA MERRIFIELD	11/22/2017	Regular	0.00	500.00	30743
15415	PETER DE GROOT	11/22/2017	Regular	0.00	500.00	30744
15406	RICHARD OLSEN	11/22/2017	Regular	0.00	500.00	30745
15400	STEPHEN CARDINALI	11/22/2017	Regular	0.00	500.00	30746

**EXHIBIT 12-B**

Check Report

Date Range: 11/01/2017 - 11/30/2017

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
15410	TERRY B & DONALD G GLASCO	11/22/2017	Regular	0.00	500.00	30747

Bank Code REBATES-02 Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	59	59	0.00	21,502.84
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	-125.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>59</b>	<b>60</b>	<b>0.00</b>	<b>21,377.84</b>

**All Bank Codes Check Summary**

<b>Payment Type</b>	<b>Payable Count</b>	<b>Payment Count</b>	<b>Discount</b>	<b>Payment</b>
Regular Checks	206	169	0.00	423,827.58
Manual Checks	0	0	0.00	0.00
Voided Checks	0	2	0.00	-125.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>206</b>	<b>171</b>	<b>0.00</b>	<b>423,702.58</b>

**Fund Summary**

<b>Fund</b>	<b>Name</b>	<b>Period</b>	<b>Amount</b>
99	POOL CASH FUND	11/2017	423,702.58
			<b>423,702.58</b>

**EXHIBIT 12-C**

**Payroll Bank Transaction Report -1MPWMD**



Monterey Peninsula Water Management Dist

By Payment Number

Date: 11/1/2017 - 11/30/2017

Payroll Set: 01 - Monterey Peninsula Water Management District

Payment Number	Payment Date	Payment Type	Employee Number	Employee Name	Check Amount	Direct Deposit Amount	Total Payment
3348	11/09/2017	Regular	1024	Stoldt, David J	0.00	5,428.18	5,428.18
3349	11/09/2017	Regular	1025	Tavani, Arlene M	0.00	2,028.72	2,028.72
3350	11/09/2017	Regular	1044	Bennett, Corryn D	0.00	1,562.16	1,562.16
3351	11/09/2017	Regular	1006	Dudley, Mark A	0.00	2,732.62	2,732.62
3352	11/09/2017	Regular	1039	Flores, Elizabeth	0.00	1,992.52	1,992.52
3353	11/09/2017	Regular	1018	Prasad, Suresh	0.00	3,912.01	3,912.01
3354	11/09/2017	Regular	1019	Reyes, Sara C	0.00	1,750.05	1,750.05
3355	11/09/2017	Regular	1002	Bekker, Mark	0.00	1,822.01	1,822.01
3356	11/09/2017	Regular	1005	Christensen, Thomas T	0.00	3,069.86	3,069.86
3357	11/09/2017	Regular	1042	Hamilton, Maureen C.	0.00	2,912.74	2,912.74
3358	11/09/2017	Regular	1008	Hampson, Larry M	0.00	2,967.57	2,967.57
3359	11/09/2017	Regular	1009	James, Gregory W	0.00	3,230.09	3,230.09
3360	11/09/2017	Regular	1011	Lear, Jonathan P	0.00	3,561.14	3,561.14
3361	11/09/2017	Regular	1012	Lindberg, Thomas L	0.00	2,298.85	2,298.85
3362	11/09/2017	Regular	1013	Lyons, Matthew J	0.00	1,699.37	1,699.37
3363	11/09/2017	Regular	1023	Stern, Henrietta L	0.00	439.70	439.70
3364	11/09/2017	Regular	6028	Atkins, Daniel N	0.00	906.41	906.41
3365	11/09/2017	Regular	6035	Besson, Jordan C.	0.00	826.16	826.16
3366	11/09/2017	Regular	1004	Chaney, Beverly M	0.00	2,380.49	2,380.49
3367	11/09/2017	Regular	1007	Hamilton, Cory R	0.00	2,139.97	2,139.97
3368	11/09/2017	Regular	6013	Malloway, Joshua R	0.00	190.02	190.02
3369	11/09/2017	Regular	6041	Rachman, Alixandra P	0.00	807.92	807.92
3370	11/09/2017	Regular	1043	Suwada, Joseph	0.00	1,641.72	1,641.72
3371	11/09/2017	Regular	1026	Urquhart, Kevan A	0.00	2,156.73	2,156.73
3372	11/09/2017	Regular	1001	Ayala, Gabriela D	0.00	2,273.25	2,273.25
3373	11/09/2017	Regular	1041	Gonnerman, Maryan C	0.00	1,843.44	1,843.44
3374	11/09/2017	Regular	1010	Kister, Stephanie L	0.00	2,478.67	2,478.67
3375	11/09/2017	Regular	1017	Locke, Stephanie L	0.00	3,323.24	3,323.24
3376	11/09/2017	Regular	1014	Martin, Debra S	0.00	2,474.71	2,474.71
3377	11/09/2017	Regular	1040	Smith, Kyle	0.00	1,860.82	1,860.82
3378	11/09/2017	Regular	7015	Adams, Mary L	0.00	120.02	120.02
3379	11/09/2017	Regular	7013	Clarke, Andrew	0.00	249.34	249.34
3380	11/09/2017	Regular	7014	Evans, Molly F	0.00	249.34	249.34
3381	11/09/2017	Regular	7003	Lewis, Brenda	0.00	246.76	246.76
3382	11/22/2017	Regular	1024	Stoldt, David J	0.00	5,401.12	5,401.12
3383	11/22/2017	Regular	1025	Tavani, Arlene M	0.00	2,028.72	2,028.72
3384	11/22/2017	Regular	1044	Bennett, Corryn D	0.00	1,562.16	1,562.16
3385	11/22/2017	Regular	1006	Dudley, Mark A	0.00	2,732.62	2,732.62
3386	11/22/2017	Regular	1039	Flores, Elizabeth	0.00	1,992.52	1,992.52
3387	11/22/2017	Regular	1018	Prasad, Suresh	0.00	3,912.01	3,912.01
3388	11/22/2017	Regular	1019	Reyes, Sara C	0.00	1,750.05	1,750.05
3389	11/22/2017	Regular	1002	Bekker, Mark	0.00	1,822.01	1,822.01
3390	11/22/2017	Regular	1005	Christensen, Thomas T	0.00	3,069.86	3,069.86
3391	11/22/2017	Regular	1042	Hamilton, Maureen C.	0.00	2,912.75	2,912.75
3392	11/22/2017	Regular	1008	Hampson, Larry M	0.00	2,967.57	2,967.57
3393	11/22/2017	Regular	1009	James, Gregory W	0.00	3,230.09	3,230.09
3394	11/22/2017	Regular	1011	Lear, Jonathan P	0.00	3,561.14	3,561.14
3395	11/22/2017	Regular	1012	Lindberg, Thomas L	0.00	2,298.85	2,298.85
3396	11/22/2017	Regular	1013	Lyons, Matthew J	0.00	1,699.36	1,699.36
3397	11/22/2017	Regular	1023	Stern, Henrietta L	0.00	329.78	329.78
3398	11/22/2017	Regular	6028	Atkins, Daniel N	0.00	840.75	840.75
3399	11/22/2017	Regular	6035	Besson, Jordan C.	0.00	739.36	739.36
3400	11/22/2017	Regular	1004	Chaney, Beverly M	0.00	2,380.49	2,380.49
3401	11/22/2017	Regular	1007	Hamilton, Cory R	0.00	2,139.98	2,139.98
3402	11/22/2017	Regular	6041	Rachman, Alixandra P	0.00	767.80	767.80
3403	11/22/2017	Regular	1043	Suwada, Joseph	0.00	1,641.73	1,641.73
3404	11/22/2017	Regular	1026	Urquhart, Kevan A	0.00	2,156.74	2,156.74

**EXHIBIT 12-C**

<b>Payment Number</b>	<b>Payment Date</b>	<b>Payment Type</b>	<b>Employee Number</b>	<b>Employee Name</b>	<b>Check Amount</b>	<b>Direct Deposit Amount</b>	<b>Total Payment</b>
3405	11/22/2017	Regular	1001	Ayala, Gabriela D	0.00	2,467.21	2,467.21
3406	11/22/2017	Regular	1041	Gonnerman, Maryan C	0.00	1,896.53	1,896.53
3407	11/22/2017	Regular	1010	Kister, Stephanie L	0.00	2,478.67	2,478.67
3408	11/22/2017	Regular	1017	Locke, Stephanie L	0.00	3,323.24	3,323.24
3409	11/22/2017	Regular	1014	Martin, Debra S	0.00	2,474.71	2,474.71
3410	11/22/2017	Regular	1040	Smith, Kyle	0.00	1,860.82	1,860.82
30671	11/09/2017	Regular	7006	Brower, Sr., Robert S	745.41	0.00	745.41
30672	11/09/2017	Regular	7007	Byrne, Jeannie	374.02	0.00	374.02
30673	11/09/2017	Regular	7016	Rubio, Ralph S	124.67	0.00	124.67
<b>Totals:</b>					<b>1,244.10</b>	<b>134,015.24</b>	<b>135,259.34</b>





Monterey Peninsula Water Management Dist

**Bank Transaction Report**

**Transaction Detail**

Issued Date Range: 11/01/2017 - 11/30/2017

Cleared Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
<b>Accounts Payable</b>							
11/06/2017	11/30/2017	<a href="#">DFT0001032</a>	PERS Retirement	Accounts Payable	Cleared	Bank Draft	-15,327.39
11/09/2017	11/30/2017	<a href="#">DFT0001023</a>	I.R.S.	Accounts Payable	Cleared	Bank Draft	-13,155.04
11/09/2017	11/30/2017	<a href="#">DFT0001024</a>	I.R.S.	Accounts Payable	Cleared	Bank Draft	-2,827.46
11/09/2017	11/30/2017	<a href="#">DFT0001025</a>	Employment Development Dept.	Accounts Payable	Cleared	Bank Draft	-4,497.76
11/09/2017	11/30/2017	<a href="#">DFT0001026</a>	I.R.S.	Accounts Payable	Cleared	Bank Draft	-496.36
11/09/2017	11/30/2017	<a href="#">DFT0001028</a>	I.R.S.	Accounts Payable	Cleared	Bank Draft	-8.23
11/09/2017	11/30/2017	<a href="#">DFT0001029</a>	I.R.S.	Accounts Payable	Cleared	Bank Draft	-66.60
11/09/2017	11/30/2017	<a href="#">DFT0001030</a>	Employment Development Dept.	Accounts Payable	Cleared	Bank Draft	-1.62
11/09/2017	11/30/2017	<a href="#">DFT0001031</a>	I.R.S.	Accounts Payable	Cleared	Bank Draft	-284.58
11/14/2017	11/30/2017	<a href="#">DFT0001034</a>	Laborers Trust Fund of Northern CA	Accounts Payable	Cleared	Bank Draft	-28,500.00
11/16/2017	11/30/2017	<a href="#">DFT0001033</a>	PERS Retirement	Accounts Payable	Cleared	Bank Draft	-15,332.31
11/16/2017	11/30/2017	<a href="#">DFT0001067</a>	Laborers Trust Fund of Northern CA	Accounts Payable	Cleared	Bank Draft	-50.00
11/22/2017	11/30/2017	<a href="#">DFT0001036</a>	I.R.S.	Accounts Payable	Cleared	Bank Draft	-13,130.38
11/22/2017	11/30/2017	<a href="#">DFT0001037</a>	I.R.S.	Accounts Payable	Cleared	Bank Draft	-2,846.00
11/22/2017	11/30/2017	<a href="#">DFT0001038</a>	Employment Development Dept.	Accounts Payable	Cleared	Bank Draft	-4,513.65
11/22/2017	11/30/2017	<a href="#">DFT0001039</a>	I.R.S.	Accounts Payable	Cleared	Bank Draft	-416.10
<b>Accounts Payable Total: (16)</b>							<b>-101,453.48</b>
<b>General Ledger</b>							
11/15/2017	11/30/2017	<a href="#">SVC0000132</a>	11/2017 To post bank service charge	General Ledger	Cleared	Service Charge	-394.20
<b>General Ledger Total: (1)</b>							<b>-394.20</b>
<b>Report Total: (17)</b>							<b>-101,847.68</b>

**EXHIBIT 12-D**

**Bank Transaction Report**

**Summary**

<b>Bank Account</b>	<b>Count</b>	<b>Amount</b>
<a href="#">111 Bank of America Checking - 0000 8170 8210</a>	17	-101,847.68
<b>Report Total:</b>	<b>17</b>	<b>-101,847.68</b>

<b>Cash Account</b>	<b>Count</b>	<b>Amount</b>
<a href="#">99 99-10-100100 Pool Cash Account</a>	17	-101,847.68
<b>Report Total:</b>	<b>17</b>	<b>-101,847.68</b>

<b>Transaction Type</b>	<b>Count</b>	<b>Amount</b>
Bank Draft	16	-101,453.48
Service Charge	1	-394.20
<b>Report Total:</b>	<b>17</b>	<b>-101,847.68</b>



Monterey Peninsula Water Management Dist

**Statement of Revenue Over Expense - No Decimals**  
**Group Summary**

For Fiscal: 2017-2018 Period Ending: 11/30/2017

Level...	November Activity	November Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
<b>Revenue</b>								
R100 - Water Supply Charge	0	283,220	-283,220	0.00 %	0	3,400,000	-3,400,000	0.00 %
R120 - Property Taxes Revenues	0	145,775	-145,775	0.00 %	0	1,750,000	-1,750,000	0.00 %
R130 - User Fees	551,376	285,303	266,074	-193.26 %	1,608,519	3,425,000	-1,816,481	-46.96 %
R140 - Connection Charges	77,564	20,825	56,739	-372.46 %	226,701	250,000	-23,299	-90.68 %
R150 - Permit Processing Fee	23,172	14,578	8,595	-158.96 %	102,866	175,000	-72,134	-58.78 %
R160 - Well Registration Fee	400	0	400	0.00 %	1,300	0	1,300	0.00 %
R180 - River Work Permit Application	0	0	0	0.00 %	25	0	25	0.00 %
R190 - WDS Permits Rule 21	2,400	4,665	-2,265	-51.45 %	6,600	56,000	-49,400	-11.79 %
R200 - Recording Fees	753	800	-47	-94.16 %	4,242	9,600	-5,358	-44.19 %
R210 - Legal Fees	450	1,333	-883	-33.76 %	1,578	16,000	-14,422	-9.86 %
R220 - Copy Fee	10	0	10	0.00 %	50	0	50	0.00 %
R230 - Miscellaneous - Other	15,000	1,666	13,334	-900.36 %	15,226	20,000	-4,774	-76.13 %
R250 - Interest Income	591	1,666	-1,075	-35.46 %	7,797	20,000	-12,203	-38.98 %
R260 - CAW - ASR	0	52,929	-52,929	0.00 %	0	635,400	-635,400	0.00 %
R265 - CAW - Los Padres Reimbursement	0	43,733	-43,733	0.00 %	0	525,000	-525,000	0.00 %
R270 - CAW - Rebates	9,500	41,650	-32,150	-22.81 %	163,378	500,000	-336,622	-32.68 %
R290 - CAW - Miscellaneous	0	2,582	-2,582	0.00 %	0	31,000	-31,000	0.00 %
R300 - Watermaster	0	6,214	-6,214	0.00 %	18,805	74,600	-55,795	-25.21 %
R308 - Reclamation Project	0	1,666	-1,666	0.00 %	0	20,000	-20,000	0.00 %
R310 - Other Reimbursements	0	2,441	-2,441	0.00 %	0	29,300	-29,300	0.00 %
R320 - Grants	0	104,125	-104,125	0.00 %	0	1,250,000	-1,250,000	0.00 %
R510 - Operating Reserve	0	71,130	-71,130	0.00 %	0	853,900	-853,900	0.00 %
<b>Total Revenue:</b>	<b>681,216</b>	<b>1,086,299</b>	<b>-405,083</b>	<b>-62.71 %</b>	<b>2,157,087</b>	<b>13,040,800</b>	<b>-10,883,713</b>	<b>-16.54 %</b>

**EXHIBIT 12-E**

**Statement of Revenue Over Expense - No Decimals**

**For Fiscal: 2017-2018 Period Ending: 11/30/2017**

Level...	November Activity	November Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
<b>Expense</b>								
<b>Level1: 100 - Personnel Costs</b>								
1100 - Salaries & Wages	194,627	208,417	13,790	93.38 %	964,729	2,502,000	1,537,271	38.56 %
1110 - Manager's Auto Allowance	462	500	38	92.34 %	923	6,000	5,077	15.38 %
1120 - Manager's Deferred Comp	677	700	23	96.74 %	1,354	8,400	7,046	16.12 %
1130 - Unemployment Compensation	0	250	250	0.00 %	0	3,000	3,000	0.00 %
1150 - Temporary Personnel	2,894	3,915	1,021	73.92 %	24,342	47,000	22,658	51.79 %
1160 - PERS Retirement	19,030	37,443	18,413	50.82 %	335,731	449,500	113,769	74.69 %
1170 - Medical Insurance	27,250	27,531	280	98.98 %	133,539	330,500	196,961	40.41 %
1180 - Medical Insurance - Retirees	7,654	6,747	-907	113.44 %	39,456	81,000	41,544	48.71 %
1190 - Workers Compensation	3,931	4,240	309	92.72 %	21,273	50,900	29,627	41.79 %
1200 - Life Insurance	378	450	72	84.03 %	1,503	5,400	3,897	27.83 %
1210 - Long Term Disability Insurance	1,155	1,200	45	96.25 %	5,686	14,400	8,714	39.48 %
1220 - Short Term Disability Insurance	229	275	46	83.36 %	1,129	3,300	2,171	34.20 %
1230 - Other Benefits	0	100	100	0.00 %	85	1,200	1,115	7.08 %
1260 - Employee Assistance Program	59	125	66	47.02 %	288	1,500	1,212	19.19 %
1270 - FICA Tax Expense	607	566	-40	107.14 %	2,771	6,800	4,030	40.74 %
1280 - Medicare Tax Expense	2,805	3,107	303	90.26 %	15,220	37,300	22,080	40.80 %
1290 - Staff Development & Training	0	3,074	3,074	0.00 %	4,528	36,900	32,372	12.27 %
1300 - Conference Registration	630	283	-347	222.44 %	2,411	3,400	989	70.93 %
1310 - Professional Dues	0	258	258	0.00 %	1,091	3,100	2,009	35.18 %
1320 - Personnel Recruitment	0	167	167	0.00 %	182	2,000	1,818	9.10 %
<b>Total Level1: 100 - Personnel Costs:</b>	<b>262,387</b>	<b>299,347</b>	<b>36,959</b>	<b>87.65 %</b>	<b>1,556,239</b>	<b>3,593,600</b>	<b>2,037,361</b>	<b>43.31 %</b>
<b>Level1: 200 - Supplies and Services</b>								
2000 - Board Member Compensation	2,430	3,782	1,352	64.25 %	11,070	45,400	34,330	24.38 %
2020 - Board Expenses	0	666	666	0.00 %	1,788	8,000	6,212	22.35 %
2040 - Rent	1,824	1,933	109	94.38 %	9,481	23,200	13,719	40.87 %
2060 - Utilities	2,450	3,232	782	75.80 %	14,113	38,800	24,687	36.37 %
2120 - Insurance Expense	0	3,749	3,749	0.00 %	304	45,000	44,696	0.67 %
2130 - Membership Dues	10,968	2,882	-8,086	380.55 %	26,014	34,600	8,586	75.18 %
2140 - Bank Charges	425	333	-92	127.49 %	1,963	4,000	2,037	49.09 %
2150 - Office Supplies	1,932	1,716	-216	112.60 %	6,331	20,600	14,269	30.73 %
2160 - Courier Expense	582	675	93	86.26 %	2,355	8,100	5,745	29.07 %
2170 - Printing/Photocopy	140	783	643	17.87 %	489	9,400	8,911	5.20 %
2180 - Postage & Shipping	329	533	204	61.66 %	2,694	6,400	3,706	42.09 %
2190 - IT Supplies/Services	3,158	8,330	5,172	37.91 %	51,371	100,000	48,629	51.37 %
2200 - Professional Fees	40,204	29,280	-10,924	137.31 %	126,402	351,500	225,098	35.96 %
2220 - Equipment Repairs & Maintenance	0	625	625	0.00 %	1,988	7,500	5,512	26.50 %
2235 - Equipment Lease	1,032	1,166	134	88.52 %	5,314	14,000	8,686	37.96 %
2240 - Telephone	3,474	3,798	324	91.46 %	17,452	45,600	28,148	38.27 %
2260 - Facility Maintenance	3,188	3,565	377	89.43 %	14,049	42,800	28,751	32.83 %
2270 - Travel Expenses	3,716	2,882	-833	128.92 %	8,521	34,600	26,079	24.63 %

**EXHIBIT 12-E**

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**Statement of Revenue Over Expense - No Decimals****For Fiscal: 2017-2018 Period Ending: 11/30/2017**

Level...	November Activity	November Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
2280 - Transportation	2,566	2,216	-350	115.80 %	13,236	26,600	13,364	49.76 %
2300 - Legal Services	54,430	33,320	-21,110	163.35 %	97,713	400,000	302,287	24.43 %
2380 - Meeting Expenses	485	533	48	91.06 %	1,330	6,400	5,070	20.77 %
2420 - Legal Notices	0	308	308	0.00 %	0	3,700	3,700	0.00 %
2460 - Public Outreach	0	3,807	3,807	0.00 %	1,393	45,700	44,307	3.05 %
2480 - Miscellaneous	379	250	-129	151.61 %	379	3,000	2,621	12.63 %
2500 - Tax Administration Fee	0	1,666	1,666	0.00 %	0	20,000	20,000	0.00 %
2900 - Operating Supplies	948	1,599	651	59.28 %	5,156	19,200	14,044	26.85 %
<b>Total Level1: 200 - Supplies and Services:</b>	<b>134,660</b>	<b>113,630</b>	<b>-21,030</b>	<b>118.51 %</b>	<b>420,905</b>	<b>1,364,100</b>	<b>943,195</b>	<b>30.86 %</b>
<b>Level1: 300 - Other Expenses</b>								
3000 - Project Expenses	242,072	536,968	294,897	45.08 %	1,134,265	6,446,200	5,311,935	17.60 %
4000 - Fixed Asset Purchases	0	72,254	72,254	0.00 %	8,483	867,400	858,918	0.98 %
5000 - Debt Service	67,019	19,159	-47,860	349.80 %	67,019	230,000	162,981	29.14 %
5500 - Election Expenses	0	0	0	0.00 %	6,863	0	-6,863	0.00 %
6000 - Contingencies	0	6,248	6,248	0.00 %	0	75,000	75,000	0.00 %
6500 - Reserves	0	38,693	38,693	0.00 %	0	464,500	464,500	0.00 %
<b>Total Level1: 300 - Other Expenses:</b>	<b>309,091</b>	<b>673,322</b>	<b>364,231</b>	<b>45.91 %</b>	<b>1,216,629</b>	<b>8,083,100</b>	<b>6,866,471</b>	<b>15.05 %</b>
<b>Total Expense:</b>	<b>706,138</b>	<b>1,086,299</b>	<b>380,161</b>	<b>65.00 %</b>	<b>3,193,772</b>	<b>13,040,800</b>	<b>9,847,028</b>	<b>24.49 %</b>
<b>Report Total:</b>	<b>-24,922</b>	<b>0</b>	<b>-24,922</b>		<b>-1,036,685</b>	<b>0</b>	<b>-1,036,685</b>	

**EXHIBIT 12-E****Statement of Revenue Over Expense - No Decimals**

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For Fiscal: 2017-2018 Period Ending: 11/30/2017

**Fund Summary**

<b>Fund</b>	<b>November Activity</b>	<b>November Budget</b>	<b>Variance Favorable (Unfavorable)</b>	<b>Percent Used</b>	<b>YTD Activity</b>	<b>Total Budget</b>	<b>Variance Favorable (Unfavorable)</b>	<b>Percent Used</b>
24 - MITIGATION FUND	108,817	0	108,817		-56,569	0	-56,569	
26 - CONSERVATION FUND	67,472	0	67,472		-69,294	0	-69,294	
35 - WATER SUPPLY FUND	-201,211	0	-201,211		-910,822	0	-910,822	
<b>Report Total:</b>	<b>-24,922</b>	<b>0.02</b>	<b>-24,922</b>		<b>-1,036,685</b>	<b>0</b>	<b>-1,036,685</b>	



Monterey Peninsula Water Management Dist

**Statement of Revenue Over Expense - No Decimals**  
**Group Summary**

For Fiscal: 2017-2018 Period Ending: 11/30/2017

Level...	November Activity	November Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
<b>Fund: 24 - MITIGATION FUND</b>								
<b>Revenue</b>								
R120 - Property Taxes Revenues	0	54,645	-54,645	0.00 %	0	656,000	-656,000	0.00 %
R130 - User Fees	318,362	192,215	126,148	-165.63 %	928,493	2,307,500	-1,379,007	-40.24 %
R160 - Well Registration Fee	400	0	400	0.00 %	1,300	0	1,300	0.00 %
R180 - River Work Permit Application	0	0	0	0.00 %	25	0	25	0.00 %
R190 - WDS Permits Rule 21	2,400	4,665	-2,265	-51.45 %	6,600	56,000	-49,400	-11.79 %
R230 - Miscellaneous - Other	15,000	833	14,167	-1,800.72 %	15,000	10,000	5,000	-150.00 %
R250 - Interest Income	324	208	116	-155.69 %	1,316	2,500	-1,184	-52.63 %
R290 - CAW - Miscellaneous	0	633	-633	0.00 %	0	7,600	-7,600	0.00 %
R310 - Other Reimbursements	0	2,357	-2,357	0.00 %	0	28,300	-28,300	0.00 %
R320 - Grants	0	79,135	-79,135	0.00 %	0	950,000	-950,000	0.00 %
R510 - Operating Reserve	0	8,538	-8,538	0.00 %	0	102,500	-102,500	0.00 %
<b>Total Revenue:</b>	<b>336,487</b>	<b>343,229</b>	<b>-6,743</b>	<b>-98.04 %</b>	<b>952,734</b>	<b>4,120,400</b>	<b>-3,167,666</b>	<b>-23.12 %</b>

**EXHIBIT 12-E**

**Statement of Revenue Over Expense - No Decimals**

**For Fiscal: 2017-2018 Period Ending: 11/30/2017**

Level...	November Activity	November Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
<b>Expense</b>								
<b>Level1: 100 - Personnel Costs</b>								
1100 - Salaries & Wages	78,100	82,034	3,934	95.20 %	391,317	984,800	593,483	39.74 %
1110 - Manager's Auto Allowance	92	100	8	92.34 %	185	1,200	1,015	15.38 %
1120 - Manager's Deferred Comp	135	142	6	95.60 %	271	1,700	1,429	15.93 %
1130 - Unemployment Compensation	0	100	100	0.00 %	0	1,200	1,200	0.00 %
1150 - Temporary Personnel	0	67	67	0.00 %	2,927	800	-2,127	365.92 %
1160 - PERS Retirement	7,805	15,627	7,822	49.95 %	141,535	187,600	46,065	75.45 %
1170 - Medical Insurance	11,159	11,204	45	99.60 %	54,919	134,500	79,581	40.83 %
1180 - Medical Insurance - Retirees	3,062	2,699	-363	113.45 %	15,862	32,400	16,538	48.96 %
1190 - Workers Compensation	2,449	2,499	50	98.02 %	13,295	30,000	16,705	44.32 %
1200 - Life Insurance	172	200	28	85.98 %	688	2,400	1,712	28.66 %
1210 - Long Term Disability Insurance	471	483	12	97.59 %	2,348	5,800	3,453	40.47 %
1220 - Short Term Disability Insurance	94	108	15	86.43 %	466	1,300	834	35.85 %
1230 - Other Benefits	0	42	42	0.00 %	34	500	466	6.80 %
1260 - Employee Assistance Program	24	50	26	48.24 %	119	600	481	19.80 %
1270 - FICA Tax Expense	499	242	-257	206.48 %	2,250	2,900	650	77.58 %
1280 - Medicare Tax Expense	1,203	1,216	14	98.88 %	6,523	14,600	8,077	44.68 %
1290 - Staff Development & Training	0	991	991	0.00 %	1,960	11,900	9,940	16.47 %
1300 - Conference Registration	0	117	117	0.00 %	713	1,400	687	50.90 %
1310 - Professional Dues	0	67	67	0.00 %	289	800	511	36.17 %
1320 - Personnel Recruitment	0	67	67	0.00 %	73	800	727	9.10 %
<b>Total Level1: 100 - Personnel Costs:</b>	<b>105,264</b>	<b>118,053</b>	<b>12,788</b>	<b>89.17 %</b>	<b>635,773</b>	<b>1,417,200</b>	<b>781,427</b>	<b>44.86 %</b>
<b>Level1: 200 - Supplies and Services</b>								
2000 - Board Member Compensation	972	1,516	544	64.11 %	4,428	18,200	13,772	24.33 %
2020 - Board Expenses	0	267	267	0.00 %	715	3,200	2,485	22.35 %
2040 - Rent	834	883	49	94.46 %	4,315	10,600	6,285	40.71 %
2060 - Utilities	986	1,299	313	75.91 %	5,679	15,600	9,921	36.40 %
2120 - Insurance Expense	0	1,499	1,499	0.00 %	121	18,000	17,879	0.67 %
2130 - Membership Dues	4,115	908	-3,207	453.23 %	9,217	10,900	1,683	84.56 %
2140 - Bank Charges	170	133	-37	127.49 %	896	1,600	704	56.02 %
2150 - Office Supplies	765	675	-91	113.42 %	2,525	8,100	5,575	31.17 %
2160 - Courier Expense	233	267	34	87.33 %	942	3,200	2,258	29.44 %
2170 - Printing/Photocopy	56	150	94	37.33 %	56	1,800	1,744	3.11 %
2180 - Postage & Shipping	209	217	8	96.38 %	1,155	2,600	1,445	44.42 %
2190 - IT Supplies/Services	1,263	3,332	2,069	37.91 %	19,884	40,000	20,116	49.71 %
2200 - Professional Fees	16,083	11,712	-4,371	137.32 %	49,417	140,600	91,183	35.15 %
2220 - Equipment Repairs & Maintenance	0	250	250	0.00 %	795	3,000	2,205	26.50 %
2235 - Equipment Lease	444	466	23	95.16 %	2,285	5,600	3,315	40.80 %
2240 - Telephone	1,479	1,516	37	97.55 %	7,462	18,200	10,738	41.00 %
2260 - Facility Maintenance	1,275	1,449	174	87.99 %	5,669	17,400	11,731	32.58 %
2270 - Travel Expenses	147	791	644	18.62 %	1,040	9,500	8,460	10.95 %



**EXHIBIT 12-E**

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**Statement of Revenue Over Expense - No Decimals****For Fiscal: 2017-2018 Period Ending: 11/30/2017**

Level...	November Activity	November Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
2280 - Transportation	2,439	858	-1,581	284.25 %	12,286	10,300	-1,986	119.28 %
2300 - Legal Services	2,449	10,662	8,213	22.97 %	6,696	128,000	121,304	5.23 %
2380 - Meeting Expenses	179	200	21	89.54 %	487	2,400	1,913	20.30 %
2420 - Legal Notices	0	133	133	0.00 %	0	1,600	1,600	0.00 %
2460 - Public Outreach	0	1,524	1,524	0.00 %	429	18,300	17,871	2.34 %
2480 - Miscellaneous	152	100	-52	151.62 %	152	1,200	1,048	12.63 %
2500 - Tax Administration Fee	0	483	483	0.00 %	0	5,800	5,800	0.00 %
2900 - Operating Supplies	46	183	137	25.24 %	84	2,200	2,116	3.81 %
<b>Total Level1: 200 - Supplies and Services:</b>	<b>34,297</b>	<b>41,475</b>	<b>7,178</b>	<b>82.69 %</b>	<b>136,735</b>	<b>497,900</b>	<b>361,165</b>	<b>27.46 %</b>
<b>Level1: 300 - Other Expenses</b>								
3000 - Project Expenses	88,108	149,199	61,090	59.05 %	230,657	1,791,100	1,560,443	12.88 %
4000 - Fixed Asset Purchases	0	16,443	16,443	0.00 %	3,393	197,400	194,007	1.72 %
5500 - Election Expenses	0	0	0	0.00 %	2,745	0	-2,745	0.00 %
6000 - Contingencies	0	2,499	2,499	0.00 %	0	30,000	30,000	0.00 %
6500 - Reserves	0	15,560	15,560	0.00 %	0	186,800	186,800	0.00 %
<b>Total Level1: 300 - Other Expenses:</b>	<b>88,108</b>	<b>183,701</b>	<b>95,593</b>	<b>47.96 %</b>	<b>236,795</b>	<b>2,205,300</b>	<b>1,968,505</b>	<b>10.74 %</b>
<b>Total Expense:</b>	<b>227,669</b>	<b>343,229</b>	<b>115,560</b>	<b>66.33 %</b>	<b>1,009,303</b>	<b>4,120,400</b>	<b>3,111,097</b>	<b>24.50 %</b>
<b>Total Revenues</b>	<b>336,487</b>	<b>343,229</b>	<b>-6,743</b>	<b>-98.04 %</b>	<b>952,734</b>	<b>4,120,400</b>	<b>-3,167,666</b>	<b>-23.12 %</b>
<b>Total Fund: 24 - MITIGATION FUND:</b>	<b>108,817</b>	<b>0</b>	<b>108,817</b>		<b>-56,569</b>	<b>0</b>	<b>-56,569</b>	

**EXHIBIT 12-E**

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**Statement of Revenue Over Expense - No Decimals****For Fiscal: 2017-2018 Period Ending: 11/30/2017**

Level...	November Activity	November Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
<b>Fund: 26 - CONSERVATION FUND</b>								
<b>Revenue</b>								
R120 - Property Taxes Revenues	0	88,398	-88,398	0.00 %	0	1,061,200	-1,061,200	0.00 %
R130 - User Fees	154,659	93,088	61,571	-166.14 %	379,711	1,117,500	-737,789	-33.98 %
R150 - Permit Processing Fee	23,172	14,578	8,595	-158.96 %	102,866	175,000	-72,134	-58.78 %
R200 - Recording Fees	753	800	-47	-94.16 %	4,242	9,600	-5,358	-44.19 %
R210 - Legal Fees	450	1,333	-883	-33.76 %	1,578	16,000	-14,422	-9.86 %
R250 - Interest Income	3	292	-288	-1.08 %	3,428	3,500	-72	-97.95 %
R270 - CAW - Rebates	9,500	41,650	-32,150	-22.81 %	163,378	500,000	-336,622	-32.68 %
R320 - Grants	0	18,326	-18,326	0.00 %	0	220,000	-220,000	0.00 %
R510 - Operating Reserve	0	200	-200	0.00 %	0	2,400	-2,400	0.00 %
<b>Total Revenue:</b>	<b>188,537</b>	<b>258,663</b>	<b>-70,126</b>	<b>-72.89 %</b>	<b>655,204</b>	<b>3,105,200</b>	<b>-2,449,996</b>	<b>-21.10 %</b>

**EXHIBIT 12-E**

**Statement of Revenue Over Expense - No Decimals**

For Fiscal: 2017-2018 Period Ending: 11/30/2017

Level...	November Activity	November Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
<b>Expense</b>								
<b>Level1: 100 - Personnel Costs</b>								
1100 - Salaries & Wages	45,776	53,662	7,886	85.30 %	229,962	644,200	414,238	35.70 %
1110 - Manager's Auto Allowance	92	100	8	92.34 %	185	1,200	1,015	15.38 %
1120 - Manager's Deferred Comp	135	142	6	95.60 %	271	1,700	1,429	15.93 %
1130 - Unemployment Compensation	0	67	67	0.00 %	0	800	800	0.00 %
1150 - Temporary Personnel	2,894	3,798	904	76.19 %	19,073	45,600	26,527	41.83 %
1160 - PERS Retirement	4,269	8,747	4,477	48.81 %	74,378	105,000	30,622	70.84 %
1170 - Medical Insurance	6,977	7,597	620	91.83 %	33,988	91,200	57,212	37.27 %
1180 - Medical Insurance - Retirees	2,143	1,891	-252	113.34 %	11,008	22,700	11,692	48.49 %
1190 - Workers Compensation	176	225	49	78.19 %	951	2,700	1,749	35.24 %
1200 - Life Insurance	85	100	15	85.41 %	339	1,200	861	28.22 %
1210 - Long Term Disability Insurance	284	325	40	87.54 %	1,393	3,900	2,507	35.72 %
1220 - Short Term Disability Insurance	57	75	18	75.42 %	277	900	623	30.77 %
1230 - Other Benefits	0	25	25	0.00 %	24	300	276	7.93 %
1260 - Employee Assistance Program	15	33	18	45.23 %	73	400	327	18.37 %
1270 - FICA Tax Expense	42	83	41	50.65 %	192	1,000	808	19.22 %
1280 - Medicare Tax Expense	663	800	137	82.92 %	3,601	9,600	5,999	37.52 %
1290 - Staff Development & Training	0	1,191	1,191	0.00 %	2,360	14,300	11,940	16.51 %
1300 - Conference Registration	630	67	-563	945.38 %	1,129	800	-329	141.10 %
1310 - Professional Dues	0	125	125	0.00 %	744	1,500	756	49.61 %
1320 - Personnel Recruitment	0	50	50	0.00 %	51	600	549	8.49 %
<b>Total Level1: 100 - Personnel Costs:</b>	<b>64,239</b>	<b>79,102</b>	<b>14,862</b>	<b>81.21 %</b>	<b>380,000</b>	<b>949,600</b>	<b>569,600</b>	<b>40.02 %</b>
<b>Level1: 200 - Supplies and Services</b>								
2000 - Board Member Compensation	680	1,058	378	64.32 %	3,100	12,700	9,600	24.41 %
2020 - Board Expenses	0	183	183	0.00 %	501	2,200	1,699	22.76 %
2040 - Rent	218	233	15	93.52 %	1,192	2,800	1,608	42.56 %
2060 - Utilities	668	883	215	75.64 %	3,859	10,600	6,741	36.41 %
2120 - Insurance Expense	0	1,050	1,050	0.00 %	85	12,600	12,515	0.67 %
2130 - Membership Dues	3,561	1,250	-2,311	284.97 %	9,428	15,000	5,572	62.85 %
2140 - Bank Charges	119	92	-27	129.48 %	448	1,100	652	40.74 %
2150 - Office Supplies	536	491	-44	109.00 %	1,767	5,900	4,133	29.96 %
2160 - Courier Expense	163	192	29	85.06 %	659	2,300	1,641	28.67 %
2170 - Printing/Photocopy	39	508	469	7.71 %	39	6,100	6,061	0.64 %
2180 - Postage & Shipping	56	142	86	39.55 %	718	1,700	982	42.25 %
2190 - IT Supplies/Services	884	2,332	1,448	37.91 %	13,903	28,000	14,097	49.65 %
2200 - Professional Fees	11,257	8,197	-3,060	137.33 %	34,525	98,400	63,875	35.09 %
2220 - Equipment Repairs & Maintenance	0	175	175	0.00 %	557	2,100	1,543	26.50 %
2235 - Equipment Lease	248	325	77	76.26 %	1,287	3,900	2,613	33.01 %
2240 - Telephone	923	1,016	94	90.78 %	4,630	12,200	7,570	37.95 %
2260 - Facility Maintenance	893	933	40	95.68 %	3,909	11,200	7,291	34.91 %
2270 - Travel Expenses	177	1,416	1,239	12.52 %	1,790	17,000	15,210	10.53 %

**EXHIBIT 12-E**

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**Statement of Revenue Over Expense - No Decimals****For Fiscal: 2017-2018 Period Ending: 11/30/2017**

Level...	November Activity	November Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
2280 - Transportation	58	500	442	11.66 %	468	6,000	5,532	7.80 %
2300 - Legal Services	3,351	5,998	2,647	55.87 %	12,191	72,000	59,809	16.93 %
2380 - Meeting Expenses	148	175	27	84.65 %	411	2,100	1,689	19.55 %
2420 - Legal Notices	0	58	58	0.00 %	0	700	700	0.00 %
2460 - Public Outreach	0	1,066	1,066	0.00 %	472	12,800	12,328	3.69 %
2480 - Miscellaneous	106	67	-39	159.18 %	106	800	694	13.26 %
2500 - Tax Administration Fee	0	475	475	0.00 %	0	5,700	5,700	0.00 %
2900 - Operating Supplies	902	1,266	364	71.23 %	5,058	15,200	10,142	33.28 %
<b>Total Level1: 200 - Supplies and Services:</b>	<b>24,986</b>	<b>30,080</b>	<b>5,094</b>	<b>83.07 %</b>	<b>101,104</b>	<b>361,100</b>	<b>259,996</b>	<b>28.00 %</b>
<b>Level1: 300 - Other Expenses</b>								
3000 - Project Expenses	31,839	96,886	65,047	32.86 %	239,098	1,163,100	924,002	20.56 %
4000 - Fixed Asset Purchases	0	42,150	42,150	0.00 %	2,375	506,000	503,625	0.47 %
5500 - Election Expenses	0	0	0	0.00 %	1,922	0	-1,922	0.00 %
6000 - Contingencies	0	1,749	1,749	0.00 %	0	21,000	21,000	0.00 %
6500 - Reserves	0	8,697	8,697	0.00 %	0	104,400	104,400	0.00 %
<b>Total Level1: 300 - Other Expenses:</b>	<b>31,839</b>	<b>149,482</b>	<b>117,642</b>	<b>21.30 %</b>	<b>243,395</b>	<b>1,794,500</b>	<b>1,551,105</b>	<b>13.56 %</b>
<b>Total Expense:</b>	<b>121,065</b>	<b>258,663</b>	<b>137,598</b>	<b>46.80 %</b>	<b>724,498</b>	<b>3,105,200</b>	<b>2,380,702</b>	<b>23.33 %</b>
<b>Total Revenues</b>	<b>188,537</b>	<b>258,663</b>	<b>-70,126</b>	<b>-72.89 %</b>	<b>655,204</b>	<b>3,105,200</b>	<b>-2,449,996</b>	<b>-21.10 %</b>
<b>Total Fund: 26 - CONSERVATION FUND:</b>	<b>67,472</b>	<b>0</b>	<b>67,472</b>		<b>-69,294</b>	<b>0</b>	<b>-69,294</b>	

**EXHIBIT 12-E**

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**Statement of Revenue Over Expense - No Decimals****For Fiscal: 2017-2018 Period Ending: 11/30/2017**

Level...	November Activity	November Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
<b>Fund: 35 - WATER SUPPLY FUND</b>								
<b>Revenue</b>								
R100 - Water Supply Charge	0	283,220	-283,220	0.00 %	0	3,400,000	-3,400,000	0.00 %
R120 - Property Taxes Revenues	0	2,732	-2,732	0.00 %	0	32,800	-32,800	0.00 %
R130 - User Fees	78,355	0	78,355	0.00 %	300,315	0	300,315	0.00 %
R140 - Connection Charges	77,564	20,825	56,739	-372.46 %	226,701	250,000	-23,299	-90.68 %
R220 - Copy Fee	10	0	10	0.00 %	50	0	50	0.00 %
R230 - Miscellaneous - Other	0	833	-833	0.00 %	226	10,000	-9,774	-2.26 %
R250 - Interest Income	263	1,166	-903	-22.59 %	3,053	14,000	-10,947	-21.81 %
R260 - CAW - ASR	0	52,929	-52,929	0.00 %	0	635,400	-635,400	0.00 %
R265 - CAW - Los Padres Reimbursement	0	43,733	-43,733	0.00 %	0	525,000	-525,000	0.00 %
R290 - CAW - Miscellaneous	0	1,949	-1,949	0.00 %	0	23,400	-23,400	0.00 %
R300 - Watermaster	0	6,214	-6,214	0.00 %	18,805	74,600	-55,795	-25.21 %
R308 - Reclamation Project	0	1,666	-1,666	0.00 %	0	20,000	-20,000	0.00 %
R310 - Other Reimbursements	0	83	-83	0.00 %	0	1,000	-1,000	0.00 %
R320 - Grants	0	6,664	-6,664	0.00 %	0	80,000	-80,000	0.00 %
R510 - Operating Reserve	0	62,392	-62,392	0.00 %	0	749,000	-749,000	0.00 %
<b>Total Revenue:</b>	<b>156,192</b>	<b>484,406</b>	<b>-328,214</b>	<b>-32.24 %</b>	<b>549,150</b>	<b>5,815,200</b>	<b>-5,266,050</b>	<b>-9.44 %</b>

**EXHIBIT 12-E**

**Statement of Revenue Over Expense - No Decimals**

For Fiscal: 2017-2018 Period Ending: 11/30/2017

Level...	November Activity	November Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
<b>Expense</b>								
<b>Level1: 100 - Personnel Costs</b>								
1100 - Salaries & Wages	70,751	72,721	1,969	97.29 %	343,450	873,000	529,550	39.34 %
1110 - Manager's Auto Allowance	277	300	23	92.34 %	554	3,600	3,046	15.38 %
1120 - Manager's Deferred Comp	406	417	10	97.52 %	812	5,000	4,188	16.25 %
1130 - Unemployment Compensation	0	83	83	0.00 %	0	1,000	1,000	0.00 %
1150 - Temporary Personnel	0	50	50	0.00 %	2,342	600	-1,742	390.31 %
1160 - PERS Retirement	6,956	13,070	6,114	53.22 %	119,817	156,900	37,083	76.37 %
1170 - Medical Insurance	9,115	8,730	-385	104.41 %	44,632	104,800	60,168	42.59 %
1180 - Medical Insurance - Retirees	2,449	2,157	-292	113.53 %	12,586	25,900	13,314	48.60 %
1190 - Workers Compensation	1,306	1,516	210	86.14 %	7,026	18,200	11,174	38.60 %
1200 - Life Insurance	121	150	29	80.51 %	477	1,800	1,323	26.47 %
1210 - Long Term Disability Insurance	399	392	-7	101.83 %	1,945	4,700	2,755	41.38 %
1220 - Short Term Disability Insurance	79	92	13	86.25 %	386	1,100	714	35.06 %
1230 - Other Benefits	0	33	33	0.00 %	27	400	373	6.80 %
1260 - Employee Assistance Program	20	42	22	46.99 %	96	500	404	19.12 %
1270 - FICA Tax Expense	66	242	176	27.28 %	328	2,900	2,572	11.32 %
1280 - Medicare Tax Expense	939	1,091	152	86.04 %	5,095	13,100	8,005	38.89 %
1290 - Staff Development & Training	0	891	891	0.00 %	208	10,700	10,492	1.94 %
1300 - Conference Registration	0	100	100	0.00 %	570	1,200	630	47.51 %
1310 - Professional Dues	0	67	67	0.00 %	57	800	743	7.16 %
1320 - Personnel Recruitment	0	50	50	0.00 %	58	600	542	9.71 %
<b>Total Level1: 100 - Personnel Costs:</b>	<b>92,884</b>	<b>102,192</b>	<b>9,309</b>	<b>90.89 %</b>	<b>540,466</b>	<b>1,226,800</b>	<b>686,334</b>	<b>44.05 %</b>
<b>Level1: 200 - Supplies and Services</b>								
2000 - Board Member Compensation	778	1,208	430	64.38 %	3,542	14,500	10,958	24.43 %
2020 - Board Expenses	0	217	217	0.00 %	572	2,600	2,028	22.01 %
2040 - Rent	772	816	45	94.54 %	3,974	9,800	5,826	40.55 %
2060 - Utilities	796	1,050	254	75.81 %	4,574	12,600	8,026	36.30 %
2120 - Insurance Expense	0	1,200	1,200	0.00 %	97	14,400	14,303	0.67 %
2130 - Membership Dues	3,292	725	-2,567	454.27 %	7,369	8,700	1,331	84.70 %
2140 - Bank Charges	136	108	-28	125.81 %	619	1,300	681	47.62 %
2150 - Office Supplies	631	550	-81	114.80 %	2,039	6,600	4,561	30.89 %
2160 - Courier Expense	186	217	30	85.99 %	754	2,600	1,846	28.98 %
2170 - Printing/Photocopy	45	125	80	35.85 %	394	1,500	1,106	26.24 %
2180 - Postage & Shipping	64	175	111	36.59 %	821	2,100	1,279	39.09 %
2190 - IT Supplies/Services	1,011	2,666	1,655	37.91 %	17,584	32,000	14,416	54.95 %
2200 - Professional Fees	12,865	9,371	-3,494	137.28 %	42,461	112,500	70,039	37.74 %
2220 - Equipment Repairs & Maintenance	0	200	200	0.00 %	636	2,400	1,764	26.50 %
2235 - Equipment Lease	341	375	34	90.88 %	1,741	4,500	2,759	38.70 %
2240 - Telephone	1,073	1,266	194	84.72 %	5,360	15,200	9,840	35.26 %
2260 - Facility Maintenance	1,020	1,183	163	86.25 %	4,471	14,200	9,729	31.49 %
2270 - Travel Expenses	3,391	675	-2,716	502.57 %	5,691	8,100	2,409	70.26 %

**EXHIBIT 12-E**

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**Statement of Revenue Over Expense - No Decimals****For Fiscal: 2017-2018 Period Ending: 11/30/2017**

Level...	November Activity	November Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
2280 - Transportation	69	858	789	8.02 %	482	10,300	9,818	4.68 %
2300 - Legal Services	48,629	16,660	-31,969	291.89 %	78,826	200,000	121,174	39.41 %
2380 - Meeting Expenses	158	158	0	100.07 %	432	1,900	1,468	22.72 %
2420 - Legal Notices	0	117	117	0.00 %	0	1,400	1,400	0.00 %
2460 - Public Outreach	0	1,216	1,216	0.00 %	491	14,600	14,109	3.37 %
2480 - Miscellaneous	121	83	-38	145.55 %	121	1,000	879	12.12 %
2500 - Tax Administration Fee	0	708	708	0.00 %	0	8,500	8,500	0.00 %
2900 - Operating Supplies	0	150	150	0.00 %	14	1,800	1,786	0.78 %
<b>Total Level1: 200 - Supplies and Services:</b>	<b>75,377</b>	<b>42,075</b>	<b>-33,302</b>	<b>179.15 %</b>	<b>183,066</b>	<b>505,100</b>	<b>322,034</b>	<b>36.24 %</b>
<b>Level1: 300 - Other Expenses</b>								
3000 - Project Expenses	122,124	290,884	168,760	41.98 %	664,510	3,492,000	2,827,490	19.03 %
4000 - Fixed Asset Purchases	0	13,661	13,661	0.00 %	2,714	164,000	161,286	1.66 %
5000 - Debt Service	67,019	19,159	-47,860	349.80 %	67,019	230,000	162,981	29.14 %
5500 - Election Expenses	0	0	0	0.00 %	2,196	0	-2,196	0.00 %
6000 - Contingencies	0	1,999	1,999	0.00 %	0	24,000	24,000	0.00 %
6500 - Reserves	0	14,436	14,436	0.00 %	0	173,300	173,300	0.00 %
<b>Total Level1: 300 - Other Expenses:</b>	<b>189,143</b>	<b>340,139</b>	<b>150,996</b>	<b>55.61 %</b>	<b>736,439</b>	<b>4,083,300</b>	<b>3,346,861</b>	<b>18.04 %</b>
<b>Total Expense:</b>	<b>357,404</b>	<b>484,406</b>	<b>127,002</b>	<b>73.78 %</b>	<b>1,459,971</b>	<b>5,815,200</b>	<b>4,355,229</b>	<b>25.11 %</b>
<b>Total Revenues</b>	<b>156,192</b>	<b>484,406</b>	<b>-328,214</b>	<b>-32.24 %</b>	<b>549,150</b>	<b>5,815,200</b>	<b>-5,266,050</b>	<b>-9.44 %</b>
<b>Total Fund: 35 - WATER SUPPLY FUND:</b>	<b>-201,211</b>	<b>0</b>	<b>-201,211</b>		<b>-910,822</b>	<b>0</b>	<b>-910,822</b>	
<b>Report Total:</b>	<b>-24,922</b>	<b>0</b>	<b>-24,922</b>		<b>-1,036,685</b>	<b>0</b>	<b>-1,036,685</b>	

**EXHIBIT 12-E****Statement of Revenue Over Expense - No Decimals**

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For Fiscal: 2017-2018 Period Ending: 11/30/2017

**Fund Summary**

<b>Fund</b>	<b>November Activity</b>	<b>November Budget</b>	<b>Variance Favorable (Unfavorable)</b>	<b>Percent Used</b>	<b>YTD Activity</b>	<b>Total Budget</b>	<b>Variance Favorable (Unfavorable)</b>	<b>Percent Used</b>
24 - MITIGATION FUND	108,817	0	108,817		-56,569	0	-56,569	
26 - CONSERVATION FUND	67,472	0	67,472		-69,294	0	-69,294	
35 - WATER SUPPLY FUND	-201,211	0	-201,211		-910,822	0	-910,822	
<b>Report Total:</b>	<b>-24,922</b>	<b>0.02</b>	<b>-24,922</b>		<b>-1,036,685</b>	<b>0</b>	<b>-1,036,685</b>	



This meeting has been noticed according to the Brown Act rules. The Board of Directors meets regularly on the third Monday of each month, except in January, February. The meetings begin at 7:00 PM.



DRAFT AGENDA (1/11/18)

**Regular Meeting**

**Board of Directors**

**Monterey Peninsula Water Management District**

\*\*\*\*\*

**Wednesday, January 24, 2018, 7:00 pm**

Conference Room, Monterey Peninsula Water Management District  
5 Harris Court, Building G, Monterey, CA

Staff notes will be available on the District web site at

<http://www.mpwmd.net/who-we-are/board-of-directors/bod-meeting-agendas-calendar/>

by 5 PM on Friday, January 19, 2018

The 7:00 PM Meeting will be televised on Comcast Channels 25 & 28. Refer to broadcast schedule on page 2.

## CALL TO ORDER/ROLL CALL

## PLEDGE OF ALLEGIANCE

**ADDITIONS AND CORRECTIONS TO AGENDA** - The Clerk of the Board will announce agenda corrections and proposed additions, which may be acted on by the Board as provided in Sections 54954.2 of the California Government Code.

**ORAL COMMUNICATIONS** - Anyone wishing to address the Board on Consent Calendar, Information Items, Closed Session items, or matters not listed on the agenda may do so only during Oral Communications. Please limit your comment to three (3) minutes. The public may comment on all other items at the time they are presented to the Board.

**CONSENT CALENDAR:** The Consent Calendar consists of routine items for which staff has prepared a recommendation. Approval of the Consent Calendar ratifies the staff recommendation. Consent Calendar items may be pulled for separate consideration at the request of a member of the public, or a member of the Board. Following adoption of the remaining Consent Calendar items, staff will give a brief presentation on the pulled item. Members of the public are requested to limit individual comment on pulled Consent Items to three (3) minutes.

1. Consider Adoption of Minutes of the December 11, 2017 Regular Board Meeting and October 16, 2017 Special Meeting
2. Ratify Board Committee Assignments for Calendar Year 2018

### Board of Directors

Andrew Clarke, Chair – Division 2  
Ralph Rubio, Vice Chair - Mayoral Representative  
Brenda Lewis – Division 1  
Molly Evans – Division 3  
Jeanne Byrne – Division 4  
Robert S. Brower, Sr. – Division 5  
Mary Adams, Monterey County Board of Supervisors Representative

### General Manager

David J. Stoldt

This agenda was posted at the District office at 5 Harris Court, Bldg. G Monterey on \_\_\_\_\_, 2018. Staff reports regarding these agenda items will be available for public review on 1/19/2018, at the District office and at the Carmel, Carmel Valley, Monterey, Pacific Grove and Seaside libraries. After staff reports have been distributed, if additional documents are produced by the District and provided to a majority of the Board regarding any item on the agenda, they will be available at the District office during normal business hours, and posted on the District website at [www.mpwmd.net/who-we-are/board-of-directors/bod-meeting-agendas-calendar/](http://www.mpwmd.net/who-we-are/board-of-directors/bod-meeting-agendas-calendar/). Documents distributed at the meeting will be made available in the same manner. The next regular meeting of the Board of Directors is scheduled for February 22, 2018 at 7 pm.

3. Consider Authorizing Pueblo Water Resources to Provide Aquifer Storage and Recovery Operational Support
4. Consider Approval of Budget for Groundwater Models for Seaside Groundwater Basin
5. Consider Authorization of Repairs and Alterations to the DeDampierre Irrigation Well
6. Consider Converting the River Maintenance Worker Position to Environmental Programs Specialist
7. Consider Reclassification of the Associate Hydrologist Position
8. Consider Approval of Resolution 2018-01 in Support of an Application for Steelhead Monitoring to the California Department of Fish and Game Fisheries Restoration Grant Program
9. Consider Approval of Annual Update on Investment Policy
10. Receive Semi-Annual Financial Report on the CAWD/PBCSD Wastewater Reclamation Project
11. Consider Adoption of Treasurer's Report for October 2017
12. Consider Adoption of Treasurer's Report for November 2017

### **PRESENTATION TO ROBERT S. BROWER SR, 2017 BOARD CHAIR**

#### **GENERAL MANAGER'S REPORT**

13. Status Report on California American Water Compliance with State Water Resources Control Board Order 2016-0016 and Seaside Groundwater Basin Adjudication Decision
14. Update on Development of Water Supply Projects

#### **DIRECTORS' REPORTS (INCLUDING AB 1234 REPORTS ON TRIPS, CONFERENCE ATTENDANCE AND MEETINGS)**

15. Oral Reports on Activities of County, Cities, Other Agencies/Committees/Associations

**PUBLIC HEARINGS** – Public comment will be received on each of these items. Please limit your comment to three (3) minutes per item.

16. **Consider Adoption of January through March 2018 Quarterly Water Supply Strategy and Budget (Notice of Exemption, CEQA, Article 19, Section 15301 (Class 1))**  
*Action: The Board will consider approval of a proposed production strategy for the California American Water Distribution Systems for the three-month period of January through March 2018. The strategy sets monthly goals for surface and groundwater production from various sources within the California American Water systems.*

**ACTION ITEMS** - Public comment will be received on each of these items. Please limit your comment to three (3) minutes per item.

17. **Consider Funding Rebates in the California American Water System between January 1, 2018 and the Availability of Funding from the General Rate Case**  
*Action: The Board will consider authorizing funding to continue the Rebate Program during the interim while Cal-Am awaits a decision on rebate funding in its General Rate Case. A decision is anticipated in the first half of 2018.*

**INFORMATIONAL ITEMS/STAFF REPORTS** The public may address the Board on Information Items and Staff Reports during the Oral Communications portion of the meeting. Please limit your comments to three minutes.

18. Letters Received
19. Committee Reports
20. Monthly Allocation Report
21. Water Conservation Program Report
22. Quarterly Water Use Credit Transfer Status Report
23. Carmel River Fishery Report for December 2017
24. Monthly Water Supply and California American Water Production Report
25. Quarterly Carmel River Riparian Corridor Management Program Report
26. Semi-Annual Groundwater Quality Monitoring Report

### **ADJOURNMENT**

Board Meeting Broadcast Schedule – Comcast Channels 25 & 28	
View Live Webcast at <a href="http://Ampmedia.org">Ampmedia.org</a>	
Ch. 25, Mondays, 7 PM	Monterey, Del Rey Oaks, Pacific Grove, Sand City, Seaside
Ch. 25, Mondays, 7 PM	Carmel, Carmel Valley, Del Rey Oaks, Monterey, Pacific Grove, Pebble Beach, Sand City, Seaside
Ch. 28, Mondays, 7 PM	Carmel, Carmel Valley, Del Rey Oaks, Monterey, Pacific Grove, Pebble Beach, Sand City, Seaside
Ch. 28, Fridays, 9 AM	Carmel, Carmel Valley, Del Rey Oaks, Monterey, Pacific Grove, Pebble Beach, Sand City, Seaside

Upcoming Board Meetings			
Thursday, Feb. 22, 2018	Regular Board Meeting	7:00 pm	District conference room
Monday, March 19, 2018	Regular Board Meeting	7:00 pm	District conference room

Upon request, MPWMD will make a reasonable effort to provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. MPWMD will also make a reasonable effort to provide translation services upon request. Please submit a written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service by 5:00 PM on Friday, January 19, 2018. Requests should be sent to the Board Secretary, MPWMD, P.O. Box 85, Monterey, CA, 93942. You may also fax your request to the Administrative Services Division at 831-644-9560, or call 831-658-5600.

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