

This meeting has been noticed according to the Brown Act rules. This agenda was posted on Thursday, February 8, 2018.



Administrative Committee

Members:

Andrew Clarke
Brenda Lewis, Chair
Molly Evans

Alternate:

Ralph Rubio

Staff Contact:

Suresh Prasad

After staff reports have been distributed, if additional documents are produced by the District and provided to the Committee regarding any item on the agenda, they will be made available at 5 Harris Court, Building G, Monterey, CA during normal business hours. In addition, such documents may be posted on the District website at www.mpwmd.net. Documents distributed at the meeting will be made available in the same manner.

AGENDA
**Administrative Committee
of the Monterey Peninsula Water Management District**

Tuesday, February 13, 2018, 3:30 pm

MPWMD Conference Room, 5 Harris Court, Building G, Monterey, CA

Call to Order

Comments from Public – *The public may comment on any item within the District's jurisdiction. Please limit your comments to three minutes in length.*

Items on Board Agenda for February 22, 2018

1. Consider Adoption of Minutes of January 17, 2018 Committee Meeting
2. Consider Approval of Purchase of Internet License for Water Wise Gardening in Monterey County
3. Consider Approval of Expenditure for Increased County Recording Fees and Increased Recording Activity
4. Consider Adoption of Resolution No. 2018-02 in Support of Entering into an Agreement with the California State Coastal Conservancy to Upgrade the Intake for the Sleepy Hollow Steelhead Rearing Facility
5. Consider Adoption of Treasurer's Report for December 2017
6. Receive and File Second Quarter Financial Activity Report for Fiscal Year 2017-2018
7. Consider Approval of Second Quarter FY 2017-2018 Investment Report

Other Business

8. Approve 2018 Committee Meeting Schedule
9. Review Second Quarter Legal Services Activity Report for Fiscal Year 2017-2018
10. Review Draft February 22, 2018 Board Meeting Agenda

Adjournment

Upon request, MPWMD will make a reasonable effort to provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please submit a written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or

service by 5 PM on February 12, 2018. Requests should be sent to the Board Secretary, MPWMD, P.O. Box 85, Monterey, CA, 93942. You may also fax your request to the Administrative Services Division at 831-644-9560, or call 831-658-5600.

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ADMINISTRATIVE COMMITTEE**1. ADOPT MINUTES OF JANUARY 17, 2018 COMMITTEE MEETING****Meeting Date: February 13, 2018****From: David J. Stoldt,
General Manager****Prepared By: Sara Reyes**

SUMMARY: Draft minutes of the January 17, 2018 Administrative Committee meeting are attached as **Exhibit 1-A**.

RECOMMENDATION: The Committee should review the minutes and adopt them by motion.

EXHIBIT**1-A** Draft Minutes of January 17, 2018 Committee Meeting



EXHIBIT 1-A

DRAFT MINUTES
Monterey Peninsula Water Management District
Administrative Committee
January 17, 2018

Call to Order

The meeting was called to order at 3:30 PM in the District Conference Room.

Committee members present: Brenda Lewis - Chair
 Jeanne Byrne
 Andrew Clarke

Staff present: David Stoldt, General Manager
 Suresh Prasad, Administrative Services Manager/Chief Financial Officer
 Jonathan Lear, Senior Hydrogeologist
 Thomas Christensen, Riparian Projects Coordinator
 Stephanie Locke, Water Demand Manager
 Sara Reyes, Sr. Office Specialist

Oral Communications

General Manager Stoldt presented an emergency action item for the committee to take action on. Since the item was being presented as an emergency item, the committee should vote to add this as Item 14 to the January 17 Administrative Committee meeting agenda. On a motion by Byrne and second by Clarke, the committee approved adding the emergency action item to the agenda. The motion was approved on a vote of 3 – 0 by Byrne, Clarke and Lewis.

Items on Board Agenda for January 24, 2018

1. **Consider Adoption of Minutes of December 5, 2017 Committee Meeting**
On a motion by Clarke and second by Byrne, the minutes of the December 5, 2017 meeting were approved on a vote of 3 – 0 by and Clarke, Byrne and Lewis.

2. **Consider Authorizing Pueblo Water Resources to Provide Aquifer Storage and Recovery Operational Support**
On a motion by Byrne and second by Clarke, the committee recommended the Board authorize the General Manager to enter into an agreement on an as-needed basis, not-to-exceed \$70,000 with Pueblo Water Resources to support the District with WY 2018 ASR operations. The motion was approved on a vote of 3 – 0 by Byrne, Clarke and Lewis.

3. **Consider Authorization of Repairs and Alterations to the DeDampierre Irrigation Well**
On a motion by Byrne and second by Clarke, the committee recommended the Board authorize staff to contract with Carmel Valley Pump and Backflow Service to raise the casing and column of the well above ground and reconnect to control panels, as well as contract with David Casarez Excavating to fill the old pit with soil and to pour a concrete pad around the well. The motion was approved on a vote of 3 – 0 by Byrne, Clarke, and Lewis.

4. Consider Converting the River Maintenance Worker Position to Environmental Programs Specialist

On a motion by Byrne and second by Clarke, the committee recommended that the Board authorize the conversion of the of the River Maintenance Worker position to Environmental Programs Specialist and associated salary range. The motion was approved on a vote of 3 – 0 by Byrne, Clarke and Lewis.

5. Consider Approval of Reclassification of the Associate Hydrologist Position

On a motion by Clarke and second by Byrne, the committee recommended that the Board approve modifying the Associate Hydrologist to Range 37, Step E, effective February 1, 2018. The approximate cost would be \$7,400 in salary & benefits. The motion was approved on a vote of 3 – 0 by Clarke, Byrne and Lewis.

6. Consider Approval of Resolution 2018-01 in Support of an Application for Steelhead Monitoring to the California Department of Fish and Game Fisheries Restoration Grant Program

On a motion by Byrne and second by Clarke, the committee recommended the Board adopt Resolution 2018-01 to apply for grant funding from the Fisheries Restoration Grant Program and authorize the General Manager to enter into a contract with the California Department of fish and Wildlife.

7. Consider Funding Rebates in the California American Water System between January 1, 2018 and the Availability of Funding from the General Rate Case

On a motion by Byrne and second by Clarke, the committee recommended the Board support interim funding up to \$270,000 for the Rebate Program from the District’s general reserve fund until Cal-Am’s General Rate Case is approved and Cal-Am is directly funding the program. All District expenditures will be reimbursable by Cal-Am when a rebate fund is approved in the General Rate Case. The motion was approved on a vote of 3 – 0 by Byrne, Clarke and Lewis.

8. Consider Approval of Budget for Groundwater Models for Seaside Groundwater Basin

On a motion by Byrne and second by Clarke, the committee recommended the Board approve an amount not-to-exceed 445,000 for the District’s share of geochemical modeling in FY 2017-18 and an amount not-to-exceed \$28,000 for the District’s share of recalibration and updating the basin model. The motion was approved on a vote of 3 – 0 by Byrne, Clarke and Lewis.

9. Consider Approval of Annual Update of Investment Policy

On a motion by Byrne and second by Clarke, the committee recommended the Board review and approve the District’s Investment Policy. The motion was approved on a vote of 3 – 0 by Byrne, Clarke and Lewis.

10. Receive Semi-Annual Financial Report on the CAWD/PBCSD Wastewater Reclamation Project

This report was presented for informational purposes only. No action was taken by the committee.

11. Consider Approval of Treasurer’s Report for October 2017

On a motion by Clarke and second by Byrne, the committee recommended the Board adopt the October 2017 Treasurer’s Report and financial statements, and ratification of the disbursements made during the month. The motion was approved on a vote of 3 – 0 by Clarke, Byrne and Lewis.

12. Consider Approval of Treasurer’s Report for November 2017

On a motion by Clarke and second by Byrne, the committee recommended the Board adopt the November 2017 Treasurer’s Report and financial statements, and ratification of the disbursements made during the month. The motion was approved on a vote of 3 – 0 by Clarke, Byrne and Lewis.

13. Review Draft January 24, 2018 Board Meeting Agenda

General Manager Stoldt reported that the emergency Item 14 presented to the committee will be added

to the Consent Calendar. No additional changes were made by the committee.

14. Consider Authorization of Expenditure for Financial Consultant to Evaluate Expansion of Pure Water Monterey Project

On a motion by Byrne and second by Clarke, the committee recommended the Board approve the expenditure of up to \$50,000 for a financial consultant to evaluate expansion of the Pure Water Monterey project. The motion was approved on a vote of 3 – 0 by Byrne, Clarke and Lewis.

Adjournment

The meeting was adjourned at 4:28 PM.

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ADMINISTRATIVE COMMITTEE

2. CONSIDER APPROVAL OF PURCHASE OF INTERNET LICENSE FOR WATER WISE GARDENING IN MONTEREY COUNTY

Meeting Date:	February 13, 2018	Budgeted:	Yes
From:	David J. Stoldt, General Manager	Program/ Line Item No.:	Conservation Program 4-2-2 C
Prepared By:	Stephanie Locke	Cost Estimate:	\$5,000

General Counsel Approval: N/A

Committee Recommendation: The Administrative Committee considered this item on February 13, 2018 and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: The District currently provides a web link for Monterey County Water Wise Landscaping to assist in landscape planning and design. Since landscape irrigation generates the largest water usage on residential properties, the information provided by the software helps property owners be “garden smart” by providing information and photographs of water efficient plants and by allowing the user to create a landscape “shopping list.” During 2017, 3,659 unique visitors used the software.

District staff is requesting authorization to renew its one-year license to continue use of the Monterey County Water Wise Landscaping software on the District’s conservation program website. The license allows unlimited links to the host website. The Water Awareness Committee (WAC) of Monterey County (the District is a founding member) links to MPWMD’s website.

RECOMMENDATION: Staff recommends approval of an expenditure of \$5,000 and authorization for the General Manager to renew the contract with GardenSoft to purchase a web license for the Monterey County Water Wise Landscaping software.

IMPACT TO STAFF/RESOURCES: Funds for this expenditure are available in items 4-2-2-J in the Fiscal Year 2017-2018 budget.

EXHIBIT

None

ADMINISTRATIVE COMMITTEE

3. CONSIDER APPROVAL OF EXPENDITURE FOR INCREASED COUNTY RECORDING FEES AND INCREASED RECORDING ACTIVITY

Meeting Date:	February 13, 2018	Budgeted:	No
From:	David J. Stoldt, General Manager	Program/ Line Item No.:	Recording Fees 26-05-781900
Prepared By:	Stephanie Locke	Cost Estimate:	\$50,000 (partially reimbursed)

General Counsel Review: N/A

Committee Recommendation: The Administrative Committee reviewed this item on February 13, 2018 and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: On January 1, 2018, Senate Bill 2 (SB-2) enacted the Building Homes and Jobs Act to establish permanent, ongoing sources of funding dedicated to affordable housing development. The Act imposes a fee of \$75 to be paid at the time of the recording of every real estate instrument, paper, or notice required or permitted by law to be recorded, per each single transaction per single parcel of real property, not to exceed \$225. The Act requires that a county recorder quarterly send revenues from this fee to the Controller for deposit in the Building Homes and Jobs Fund. MPWMD was not informed of the new fee until the first business day of 2018.

The District records an average of 65 documents each month. On average, the total recording fee now is approximately \$110 per recording, which includes the new \$75 fee. Corporation Service Company (CSC) electronically records the District's documents. Electronic recording costs the District and the customer less than the former method of transmitting documents via courier to the Recorder's Office. Approximately 40 percent of the recording fees are reimbursed by the applicant. Recorded documents include deed restrictions related to access to water records, limitations on use, Well Confirmation of Exemptions, Water Distribution System permits, and notices of compliance and removal.

CSC requires immediate payment at the time a document is recorded. To facilitate this, the District maintains a deposit account that is regularly refilled to cover recording costs. During preparation of the Fiscal Year 2017-2018 budget, staff estimated recordings based on past activity. However, there has been a significant increase in the number of permits issued due to the availability of Malpas Water. Add to that the new \$75 fee, and the approved budget for document recording (\$24,000 for FY 2017-18) is now significantly short.

Staff is seeking approval of an additional \$50,000 for document recording for the remainder of the fiscal year. This change will be reflected in the proposed mid-year budget.

RECOMMENDATION: Staff recommends the Administrative Committee approve an increase in funding to accommodate an increase in the number of deed restrictions being recorded and the increase in the recording fees due to AB-2.

EXHIBIT

None

ADMINISTRATIVE COMMITTEE

4. CONSIDER ADOPTION OF RESOLUTION NO. 2018-02 IN SUPPORT OF ENTERING INTO AN AGREEMENT WITH THE CALIFORNIA STATE COASTAL CONSERVANCY TO UPGRADE THE INTAKE FOR THE SLEEPY HOLLOW STEELHEAD REARING FACILITY

Meeting Date:	February 13, 2018	Budgeted:	Yes
From:	David J. Stoldt, General Manager	Program/ Line Item No.:	Protect Environmental Quality 2-3-1- G
Prepared By:	Larry Hampson	Cost Estimate:	\$1,800,000 (100% Reimbursed)

General Counsel Review: N/A

Committee Recommendation: The Administrative Committee reviewed this item on February 13, 2018 and recommended _____.

CEQA Compliance: The District adopted a Mitigated Negative Declaration for this project on November 14, 2016.

SUMMARY: The California State Coast Conservancy (SCC) is proposing to disburse up to \$1,800,000 as a grant to the District from California American Water (Cal-Am) Settlement Agreement funds to construct improvements at the Sleepy Hollow Steelhead Rearing Facility located along the Carmel River downstream of the former San Clemente Dam. The improvements are necessary to prevent catastrophic failure in the plumbing system when fine sediment moves through the river or when river flow is too low to allow once-through use at the facility. Construction of the improvements is tentatively scheduled to begin in late spring or early summer of 2018 and may not be complete until fall of 2019.

At its November 30, 2017 meeting, the SCC Board of Directors approved entering into a funding agreement with the District for the project, subject to meeting requirements for the work. **Exhibit 4-A** is a Resolution to enter into an agreement with the SCC for funds to complete the work. Project work is expected to take approximately one year to complete.

RECOMMENDATION: If this item is approved as part of the Consent Calendar, the Board will adopt Resolution 2018-02, which authorizes the General Manager to enter into an agreement with the California State Coastal Conservancy (SCC) to receive up to \$1,800,000 in grant funds to improve the Sleepy Hollow Steelhead Rearing Facility intake.

DISCUSSION:

Existing Facilities Description: One of the projects proposed in the 1990 Allocation EIR Mitigation Program was to construct a facility to raise steelhead rescued each year from the dewatered portions of the river. In 1996, the District built and began operating the Sleepy Hollow Steelhead Rearing Facility (SHSRF) to raise juvenile steelhead rescued from the Carmel River. MPWMD rescues an average of about 16,000 fish each year, with just over 84,000

rescued in 2008 (note: high numbers of fish rescues correlate with low water conditions and vice-versa). A portion of the rescued fish are placed into the SHSRF, where approximately 50% survive the dry season and are then released to the river in the fall or early winter, normally after wet season rains begin.

The SHSRF, which is located about 0.6 miles downstream of San Clemente Dam, consists of an instream river diversion, a pump station, two large circular holding tanks, eight rearing troughs, an 800-foot long simulated natural rearing channel, and miscellaneous support systems. The facility was upgraded in 2000 with a cooling system and pump improvements to handle river water that is heated as it passes through Los Padres and San Clemente Reservoirs.

The original design of the project was based on three key assumptions: 1) clear water (i.e., free of sediment and debris) would be available during the rearing season; and 2) the facility would be operated only during the dry season when river diversions reduce the amount of rearing habitat in the main stem; and 3) a design flow-through rate of one cubic foot per second (cfs). Currently, the intake is not filtered and pumps are not designed to handle gritty material. Another weakness with the current design is that organic material (mostly leaves in the late summer and fall) can clog the drum screen in the bottom of the river channel at low flows. Even with frequent cleaning, reduced flow through the screen can cause pump cavitation and lead to failure. Subsequent to the initial construction, the flow-through rate was doubled to 2 cfs in order to improve water quality; however, when releases from storage at Los Padres Reservoir are cut back to a minimum (as happened this past year), the pump system is subject to failure from cavitation. Flow through the facility is by gravity, so an interruption in flow of more than a few hours can result in fish stress and/or mortality.

Changed Conditions: California Department of Fish and Wildlife (CDFW) and the National Marine Fisheries Service (NMFS) have requested that MPWMD rear fish at the SHSRF later into the year, in order to allow the re-watered Carmel River to more fully recover, and provide a more restored food chain, prior to the reintroduction of the rescued native fish to their previously dewatered habitat. Doing so requires the SHSRF to operate through the fall at very low river flows and into initial winter storms of the year, which cover the existing intake screen and pump gallery, denying access for maintenance and repairs. After removal of San Clemente Dam in 2015, a significant amount of bedload sediment (sand, silt, and gravel) has flowed through the river channel that, if entrained at the intake, will cause the intake pumps to fail suddenly and catastrophically.

Need for Project: The water intake for the SHSRF must be modified to ensure an uninterrupted supply of water to the facility during future adverse Carmel River conditions that include increased sediment flow, organic loading, and both very low and very high river flows.

The SHSRF will likely stay in full operation as a mitigation for Cal-Am's Carmel River diversions until replacement water supply projects are completed and fully operational (currently scheduled for late 2021). After replacement water supplies are completed, operation of SHSRF may still be required in order to mitigate for Carmel River diversions that are likely to continue to impact aquatic habitat in the dry season. In addition, there may be a long-term need for the facility, as it does not appear that the Carmel River steelhead population will be recovered in the foreseeable future to the self-sustaining population level proposed in the NMFS South-Central California Coast Steelhead Recovery Plan.

In 2014, MPWMD entered into a funding agreement with SCC for project design, preparation of environmental documents, and permit acquisition. Final design plans and permits are expected to be completed in the second quarter of 2018.

Project Funding: In 2009, the California Department of Fish and Game (now CDFW) entered into a Settlement Agreement with the U.S. Department of Commerce, National Oceanic and Atmospheric Administration (NOAA), and California American Water (Cal-Am) for the purpose of disbursing funds paid by Cal-Am to mitigate for impacts to steelhead from unauthorized water diversions along the Carmel River. Cal-Am conveyed \$3.5 million to CDFG in July 2009 and annual installments of an additional \$1.1 million are paid each July 1 through 2016 for a total of \$11.2 million. Project improvements at the SHSRF will be funded by funds already paid by Cal-Am.

NMFS, the agent for NOAA, Cal-Am and SCC recently executed an amended Settlement Agreement to enable Cal-Am to continue funding additional projects with \$1.1 million per year through 2021.

Project goals:

- Prevent silt, sand, and organic material from entering the rearing channel.
- Improve the District’s ability to maintain the river water pumps.
- Reduce wear damage to pumps.
- Allow the SHSRF to operate for longer periods.
- Improve water quality and increase flows in the rearing channel.

Work Plan, Budget, and Schedule: MPWMD will work with SCC on a Work Plan that will include development and review and a budget for construction bids for the proposed improvements and proposals for professional services. A detailed schedule will be developed for inclusion in an agreement with SCC. MPWMD will provide project review and be responsible for overall grant administration.

At a future meeting, the MPWMD Board of Directors will be requested to consider construction bids and proposals for services and approve entering into agreements for construction and services. Grant funding for these services is capped at \$450,000.

IMPACT ON FISCAL AND STAFF RESOURCES: The 2017-18 mid-year budget adjustment shows \$50,000 in line item 2-3-1 G “Facility Upgrade (construction),” which would be reimbursed. The balance of the grant would be budgeted in FY2018-19 with most of the expenses for the project occurring in that fiscal year. Several District staff would be involved in managing the project and in carrying out certain mitigation measures. MPWMD is not proposing to be reimbursed for these services unless project costs are less than grant funding.

EXHIBIT

4-A MPWMD Board Resolution 2018-02

EXHIBIT 4-A
RESOLUTION 2018-02

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
TO AUTHORIZE THE GENERAL MANAGER TO ENTER INTO A CONTRACT WITH THE
CALIFORNIA STATE COASTAL CONSERVANCY FOR
REIMBURSEMENT OF EXPENSES TO CARRY OUT CONSTRUCTION OF THE
SLEEPY HOLLOW STEELHEAD REARING FACILITY INTAKE UPGRADE**

Resolved by the Board of Directors of the Monterey Peninsula Water Management District to obtain reimbursement of expenses from the California State Coastal Conservancy for construction to upgrade the Sleepy Hollow Steelhead Rearing Facility intake (Project). The Project will be constructed to enhance and protect the anadromous salmonid fishery in the Carmel River. The General Manager of the Monterey Peninsula Water Management District is hereby authorized and directed to enter into an agreement to receive funds for such a Project with the California State Coastal Conservancy.

On a motion by Director _____ and second by Director _____ the foregoing resolution is duly adopted this ___ day of _____ 2018 by the following votes.

Ayes: Directors

Nays:

Absent:

I, David J. Stoldt, Secretary to the Board of Directors of the Monterey Peninsula Water Management District, hereby certify that the foregoing is a resolution duly adopted on the ___ day of _____ 2018.

Witness my hand and seal of the Board of Directors this ___ day of _____ 2018.

David J. Stoldt,
Secretary to the Board of Directors

ADMINISTRATIVE COMMITTEE

5. CONSIDER ADOPTION OF TREASURER'S REPORT FOR DECEMBER 2017

Meeting Date:	February 13, 2018	Budgeted:	N/A
From:	David J. Stoldt, General Manager	Program/ Line Item No.:	N/A
Prepared By:	Suresh Prasad	Cost Estimate:	N/A

General Counsel Review: N/A

Committee Recommendation: The Administrative Committee considered this item on February 13, 2018 and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378

SUMMARY: Exhibit 5-A comprises the Treasurer's Report for December 2017. Exhibit 5-B, Exhibit 5-C and Exhibit 5-D are listings of check disbursements for the period December 1-31, 2017. Check Nos. 30771 through 31040, the direct deposits of employee's paychecks, payroll tax deposits, and bank charges resulted in total disbursements for the period in the amount of \$725,027.17. That amount included \$40,056.29 for conservation rebates. Exhibit 5-E reflects the unaudited version of the financial statements for the month ending December 31, 2017.

RECOMMENDATION: District staff recommends adoption of the December 2017 Treasurer's Report and financial statements, and ratification of the disbursements made during the month.

EXHIBITS

- 5-A** Treasurer's Report
- 5-B** Listing of Cash Disbursements-Regular
- 5-C** Listing of Cash Disbursements-Payroll
- 5-D** Listing of Other Bank Items
- 5-E** Financial Statements

**MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
TREASURER'S REPORT FOR DECEMBER 2017**

<u>Description</u>						PB	
	<u>Checking</u>	<u>MPWMD Money Market</u>	<u>L.A.I.F.</u>	<u>Wells Fargo Investments</u>	<u>MPWMD Total</u>	<u>Rabobank Line of Credit</u>	<u>Reclamation Money Market</u>
Beginning Balance	\$71,218.25	\$1,027,951.62	\$1,013,708.97	\$1,530,615.44	\$ 3,643,494.28	\$0.00	\$581,030.68
Fee Deposits		3,746,086.26			3,746,086.26		499,068.90
Line of Credit Draw/Payoff					0.00		
Interest		59.91	3,077.10	2,501.63	5,638.64		13.45
Transfer to/from LAIF					0.00		
Transfer-Money Market to Checking	\$900,000.00	(900,000.00)			0.00		
Transfer-Money Market to W/Fargo					0.00		
Transfer-W/Fargo to Money Market					0.00		
W/Fargo-Investment Purchase					0.00		
Transfer Ckg to MPWMD M/Mrkt					0.00		
MoCo Tax & WS Chg Installment Pymt					0.00		
Transfer to CAWD					0.00		(500,000.00)
Voided Cks					0.00		
Bank Corrections/Reversals/Errors					0.00		
Bank Charges/Rtn'd Deposits/Other	(\$333.63)	(44.10)			(377.73)		(3.00)
Payroll Tax/Benefit Deposits	(42,445.34)				(42,445.34)		
Payroll Checks/Direct Deposits	(135,839.67)				(135,839.67)		
General Checks	(501,924.31)				(501,924.31)		
Bank Draft Payments	(44,484.22)				(44,484.22)		
Ending Balance	\$246,191.08	\$3,874,053.69	\$1,016,786.07	\$1,533,117.07	\$6,670,147.91	\$0.00	\$580,110.03

Check Report

By Check Number

Date Range: 12/01/2017 - 12/31/2017



Monterey Peninsula Water Management Dist

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK	-Bank of America Checking					
00763	ACWA-JPIA	12/01/2017	Regular	0.00	436.75	30771
00767	AFLAC	12/01/2017	Regular	0.00	917.78	30772
01188	Alhambra	12/01/2017	Regular	0.00	173.07	30773
01347	ARC	12/01/2017	Regular	0.00	139.96	30774
00253	AT&T	12/01/2017	Regular	0.00	802.91	30775
00253	AT&T	12/01/2017	Regular	0.00	117.39	30776
00236	AT&T Long Distance	12/01/2017	Regular	0.00	120.26	30777
09127	Ben Meadows	12/01/2017	Regular	0.00	106.92	30778
00243	CalPers Long Term Care Program	12/01/2017	Regular	0.00	100.12	30779
01001	CDW Government	12/01/2017	Regular	0.00	130.46	30780
00230	Cisco WebEx, LLC	12/01/2017	Regular	0.00	49.00	30781
06268	Comcast	12/01/2017	Regular	0.00	257.40	30782
02660	Forestry Suppliers Inc.	12/01/2017	Regular	0.00	139.24	30783
00993	Harris Court Business Park	12/01/2017	Regular	0.00	721.26	30784
00277	Home Depot Credit Services	12/01/2017	Regular	0.00	73.65	30785
06999	KBA Docusys	12/01/2017	Regular	0.00	293.63	30786
06745	KBA Docusys - Lease Payments	12/01/2017	Regular	0.00	1,032.32	30787
00222	M.J. Murphy	12/01/2017	Regular	0.00	29.67	30788
00755	Peninsula Welding Supply, Inc.	12/01/2017	Regular	0.00	29.24	30789
00256	PERS Retirement	12/01/2017	Regular	0.00	700.00	30790
00282	PG&E	12/01/2017	Regular	0.00	1,800.01	30791
00233	Rana Creek Habitat	12/01/2017	Regular	0.00	135.77	30792
00251	Rick Dickhaut	12/01/2017	Regular	0.00	1,030.00	30793
00987	SDRMA - Prop & Liability Pkg	12/01/2017	Regular	0.00	303.65	30794
04709	Sherron Forsgren	12/01/2017	Regular	0.00	650.33	30795
01351	Staples Credit Plan	12/01/2017	Regular	0.00	98.31	30796
09989	Star Sanitation Services	12/01/2017	Regular	0.00	105.69	30797
04719	Telit IoT Platforms, LLC	12/01/2017	Regular	0.00	269.85	30798
09425	The Ferguson Group LLC	12/01/2017	Regular	0.00	2,020.30	30799
00269	U.S. Bank	12/01/2017	Regular	0.00	2,757.24	30800
	Void	12/01/2017	Regular	0.00	0.00	30801
00207	Universal Staffing Inc.	12/01/2017	Regular	0.00	1,532.16	30802
00271	UPEC, Local 792	12/01/2017	Regular	0.00	1,128.68	30803
12181	Val Strough Honda	12/01/2017	Regular	0.00	637.73	30804
00221	Verizon Wireless	12/01/2017	Regular	0.00	630.54	30805
08105	Yolanda Munoz	12/01/2017	Regular	0.00	1,080.00	30806
00249	A.G. Davi, LTD	12/08/2017	Regular	0.00	395.00	30816
14037	AECOM Technical Services, Inc.	12/08/2017	Regular	0.00	15,806.00	30817
04039	American Water Works Association	12/08/2017	Regular	0.00	269.00	30818
00253	AT&T	12/08/2017	Regular	0.00	1,607.05	30819
12188	Brown and Caldwell	12/08/2017	Regular	0.00	20,542.43	30820
00252	Cal-Am Water	12/08/2017	Regular	0.00	110.72	30821
04350	California Special Districts Assoc.	12/08/2017	Regular	0.00	6,842.00	30822
04351	Carmel Chamber of Commerce	12/08/2017	Regular	0.00	680.00	30823
04041	Cynthia Schmidlin	12/08/2017	Regular	0.00	630.67	30824
00225	Escalon Services c/o Palace Business Solutions	12/08/2017	Regular	0.00	627.95	30825
00192	Extra Space Storage	12/08/2017	Regular	0.00	779.00	30826
05825	Grainger	12/08/2017	Regular	0.00	1,565.01	30827
00986	Henrietta Stern	12/08/2017	Regular	0.00	1,183.47	30828
00277	Home Depot Credit Services	12/08/2017	Regular	0.00	212.39	30829
00768	ICMA	12/08/2017	Regular	0.00	6,385.09	30830
04717	Inder Osahan	12/08/2017	Regular	0.00	1,183.47	30831
05371	June Silva	12/08/2017	Regular	0.00	396.12	30832
05830	Larry Hampson	12/08/2017	Regular	0.00	274.90	30833

EXHIBIT 5-B

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Check Report

Date Range: 12/01/2017 - 12/31/2017

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
00222	M.J. Murphy	12/08/2017	Regular	0.00	40.92	30834
00242	MBAS	12/08/2017	Regular	0.00	3,280.00	30835
13396	Navia Benefit Solutions, Inc.	12/08/2017	Regular	0.00	975.38	30836
04347	Oregon RFID	12/08/2017	Regular	0.00	2,201.76	30837
13292	Pacific Global Services, Inc.	12/08/2017	Regular	0.00	118.07	30838
00154	Peninsula Messenger Service	12/08/2017	Regular	0.00	582.00	30839
00755	Peninsula Welding Supply, Inc.	12/08/2017	Regular	0.00	80.69	30840
00159	Pueblo Water Resources, Inc.	12/08/2017	Regular	0.00	45,111.80	30841
07627	Purchase Power	12/08/2017	Regular	0.00	500.00	30842
00262	Pure H2O	12/08/2017	Regular	0.00	128.82	30843
00234	Rapid Printers	12/08/2017	Regular	0.00	467.63	30844
14676	Scardina Builders	12/08/2017	Regular	0.00	25,392.00	30845
04709	Sherron Forsgren	12/08/2017	Regular	0.00	650.33	30846
00258	TBC Communications & Media	12/08/2017	Regular	0.00	10,606.17	30847
00269	U.S. Bank	12/08/2017	Regular	0.00	6,672.91	30848
	Void	12/08/2017	Regular	0.00	0.00	30849
00994	Whitson Engineers	12/08/2017	Regular	0.00	5,358.50	30850
00760	Andy Bell	12/18/2017	Regular	0.00	699.00	30851
04042	Cabelas Government Outfitters	12/18/2017	Regular	0.00	328.49	30852
00252	Cal-Am Water	12/18/2017	Regular	0.00	84.51	30853
00252	Cal-Am Water	12/18/2017	Regular	0.00	217.52	30854
00243	CalPers Long Term Care Program	12/18/2017	Regular	0.00	50.06	30855
08704	Carmel Valley Trail and Saddle Club	12/18/2017	Regular	0.00	2,305.06	30856
00225	Escalon Services c/o Palace Business Solutions	12/18/2017	Regular	0.00	12.38	30857
05825	Grainger	12/18/2017	Regular	0.00	695.93	30858
08929	HDR Engineering, Inc.	12/18/2017	Regular	0.00	8,114.38	30859
00277	Home Depot Credit Services	12/18/2017	Regular	0.00	10.86	30860
00094	John Arriaga	12/18/2017	Regular	0.00	2,500.00	30861
07622	KISTERS North America, Inc.	12/18/2017	Regular	0.00	4,907.00	30862
00259	Marina Coast Water District	12/18/2017	Regular	0.00	58.57	30863
00242	MBAS	12/18/2017	Regular	0.00	1,540.00	30864
00118	Monterey Bay Carpet & Janitorial Svc	12/18/2017	Regular	0.00	2,450.00	30865
00274	MRWPCA	12/18/2017	Regular	0.00	152.71	30866
04347	Oregon RFID	12/18/2017	Regular	0.00	4,458.38	30867
00282	PG&E	12/18/2017	Regular	0.00	21.07	30868
00282	PG&E	12/18/2017	Regular	0.00	38.33	30869
00282	PG&E	12/18/2017	Regular	0.00	16.29	30870
00282	PG&E	12/18/2017	Regular	0.00	9.86	30871
00234	Rapid Printers	12/18/2017	Regular	0.00	174.00	30872
13394	Regional Government Services	12/18/2017	Regular	0.00	3,803.00	30873
01020	Sara Reyes - Petty Cash Custodian	12/18/2017	Regular	0.00	217.52	30874
00269	U.S. Bank	12/18/2017	Regular	0.00	5.00	30875
00207	Universal Staffing Inc.	12/18/2017	Regular	0.00	1,361.92	30876
00271	UPEC, Local 792	12/18/2017	Regular	0.00	1,128.68	30877
00754	Zone24x7	12/18/2017	Regular	0.00	4,717.00	30878
00249	A.G. Davi, LTD	12/22/2017	Regular	0.00	395.00	30993
03966	ACWA (Memberships/Conferences/Publications)	12/22/2017	Regular	0.00	10,290.00	30994
00263	Arlene Tavani	12/22/2017	Regular	0.00	80.00	30995
00253	AT&T	12/22/2017	Regular	0.00	802.06	30996
00253	AT&T	12/22/2017	Regular	0.00	182.54	30997
00036	Bill Parham	12/22/2017	Regular	0.00	650.00	30998
12188	Brown and Caldwell	12/22/2017	Regular	0.00	11,250.40	30999
00024	Central Coast Exterminator	12/22/2017	Regular	0.00	104.00	31000
00237	Chevron	12/22/2017	Regular	0.00	163.34	31001
06268	Comcast	12/22/2017	Regular	0.00	247.40	31002
00281	CoreLogic Information Solutions, Inc.	12/22/2017	Regular	0.00	901.93	31003
11822	CSC	12/22/2017	Regular	0.00	2,000.00	31004
00041	Denise Duffy & Assoc. Inc.	12/22/2017	Regular	0.00	1,136.05	31005
00225	Escalon Services c/o Palace Business Solutions	12/22/2017	Regular	0.00	261.89	31006
00192	Extra Space Storage	12/22/2017	Regular	0.00	779.00	31007
05825	Grainger	12/22/2017	Regular	0.00	305.90	31008

EXHIBIT 5-B

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Check Report

Date Range: 12/01/2017 - 12/31/2017

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
00083	Hayashi & Wayland Accountancy Corp.	12/22/2017	Regular	0.00	8,400.00	31009
00277	Home Depot Credit Services	12/22/2017	Regular	0.00	518.79	31010
00768	ICMA	12/22/2017	Regular	0.00	6,385.09	31011
03857	Joe Oliver	12/22/2017	Regular	0.00	1,183.47	31012
13431	Lynx Technologies, Inc	12/22/2017	Regular	0.00	450.00	31013
00223	Martins Irrigation Supply	12/22/2017	Regular	0.00	50.50	31014
04729	Monterey Commercial Property Owners Associati	12/22/2017	Regular	0.00	400.00	31015
04034	Monterey County Tax Collector	12/22/2017	Regular	0.00	189.44	31016
04034	Monterey County Tax Collector	12/22/2017	Regular	0.00	189.44	31017
13396	Navia Benefit Solutions, Inc.	12/22/2017	Regular	0.00	975.38	31018
04032	Normandeau Associates, Inc.	12/22/2017	Regular	0.00	7,583.25	31019
05053	Pacific Smog	12/22/2017	Regular	0.00	79.50	31020
00282	PG&E	12/22/2017	Regular	0.00	263.41	31021
00282	PG&E	12/22/2017	Regular	0.00	4,702.11	31022
00282	PG&E	12/22/2017	Regular	0.00	9,409.50	31023
00752	Professional Liability Insurance Service	12/22/2017	Regular	0.00	38.47	31024
00159	Pueblo Water Resources, Inc.	12/22/2017	Regular	0.00	11,608.60	31025
00759	RaboBank,N.A.	12/22/2017	Regular	0.00	109,568.00	31026
00251	Rick Dickhaut	12/22/2017	Regular	0.00	1,030.00	31027
00176	Sentry Alarm Systems	12/22/2017	Regular	0.00	125.50	31028
02838	Solinst Canada Ltd	12/22/2017	Regular	0.00	2,387.10	31029
00766	Standard Insurance Company	12/22/2017	Regular	0.00	1,611.27	31030
09989	Star Sanitation Services	12/22/2017	Regular	0.00	88.19	31031
15422	Stocker & Allaire, Inc.	12/22/2017	Regular	0.00	900.00	31032
00258	TBC Communications & Media	12/22/2017	Regular	0.00	5,505.00	31033
04719	Telit lo T Platforms, LLC	12/22/2017	Regular	0.00	247.95	31034
09351	Tetra Tech, Inc.	12/22/2017	Regular	0.00	25,560.15	31035
09425	The Ferguson Group LLC	12/22/2017	Regular	0.00	8,050.92	31036
00269	U.S. Bank	12/22/2017	Regular	0.00	26.68	31037
07769	University Corporation at Monterey Bay	12/22/2017	Regular	0.00	1,420.74	31038
08105	Yolanda Munoz	12/22/2017	Regular	0.00	540.00	31039
06009	yourservicesolution.com	12/22/2017	Regular	0.00	544.00	31040

Payment Type	Bank Code APBNK		Summary	
	Payable Count	Payment Count	Discount	Payment
Regular Checks	220	145	0.00	461,868.02
Manual Checks	0	0	0.00	0.00
Voided Checks	0	2	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	220	147	0.00	461,868.02

EXHIBIT 5-B

Check Report

Date Range: 12/01/2017 - 12/31/2017

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: REBATES-02-Rebates: Use Only For Rebates						
15451	Abraham Mosqueda	12/22/2017	Regular	0.00	500.00	30879
15484	AGNES FRASER GUMP	12/22/2017	Regular	0.00	300.00	30880
15437	ALEX SEDILLOS	12/22/2017	Regular	0.00	100.00	30881
15510	ALEXANDER CORNISH	12/22/2017	Regular	0.00	500.00	30882
15488	ALI GOLDOUST	12/22/2017	Regular	0.00	614.05	30883
15457	ALLEN SICKLER	12/22/2017	Regular	0.00	500.00	30884
15513	Andrw & Kelsey Barrier	12/22/2017	Regular	0.00	500.00	30885
15466	ANN B. MCLEOD	12/22/2017	Regular	0.00	3,025.00	30886
15530	ANNE LARSON	12/22/2017	Regular	0.00	600.00	30887
15472	April Canto	12/22/2017	Regular	0.00	500.00	30888
15517	ARLEN GROSSMAN	12/22/2017	Regular	0.00	500.00	30889
15456	BENJAMIN & RACHEL MURADYAN	12/22/2017	Regular	0.00	500.00	30890
15443	BERNARDINO VENINI	12/22/2017	Regular	0.00	125.00	30891
15516	Bethany Banakos	12/22/2017	Regular	0.00	500.00	30892
15521	BRITTANY ALKONIS	12/22/2017	Regular	0.00	500.00	30893
15442	CAROL MAEHR	12/22/2017	Regular	0.00	125.00	30894
15502	CATHERINE HARLAN	12/22/2017	Regular	0.00	125.00	30895
15509	CATHERINE REICHHOLD	12/22/2017	Regular	0.00	500.00	30896
15424	CATHERINE STEDMAN	12/22/2017	Regular	0.00	500.00	30897
15427	CHAD ROYAL	12/22/2017	Regular	0.00	100.00	30898
15495	CINDA ROSSI	12/22/2017	Regular	0.00	125.00	30899
15498	CLEMENTINE KLEIN	12/22/2017	Regular	0.00	125.00	30900
15506	CORINNE ROFFLER	12/22/2017	Regular	0.00	500.00	30901
15468	DALE BOUST	12/22/2017	Regular	0.00	100.00	30902
15481	David Harper	12/22/2017	Regular	0.00	598.00	30903
15465	DAVID HORINE	12/22/2017	Regular	0.00	140.00	30904
15433	DAVID MOORE	12/22/2017	Regular	0.00	200.00	30905
15496	DAVID SIMONSEN	12/22/2017	Regular	0.00	125.00	30906
15526	DAVID YAMADA	12/22/2017	Regular	0.00	1,450.00	30907
15485	DENNIS FARBER	12/22/2017	Regular	0.00	75.00	30908
15486	DIANE L WINANT	12/22/2017	Regular	0.00	150.00	30909
15444	ELIZABETH MAURUTTO	12/22/2017	Regular	0.00	125.00	30910
15441	ERNESTINE ALBRECHT	12/22/2017	Regular	0.00	125.00	30911
15449	ESTELA GEORGIU	12/22/2017	Regular	0.00	500.00	30912
15476	FELIX BACHOFNER	12/22/2017	Regular	0.00	4.81	30913
15487	FLORA P SMITH	12/22/2017	Regular	0.00	75.00	30914
15497	FRANCES E MAJORS	12/22/2017	Regular	0.00	125.00	30915
15508	GIUSEPPE SAVONA	12/22/2017	Regular	0.00	500.00	30916
15464	GREGORY MIGDALE	12/22/2017	Regular	0.00	140.00	30917
15447	JAMELLE ANGELELO	12/22/2017	Regular	0.00	500.00	30918
15491	JAMES HALPERN	12/22/2017	Regular	0.00	125.00	30919
15455	JANE DUBETS	12/22/2017	Regular	0.00	500.00	30920
15439	JANE HEIDER	12/22/2017	Regular	0.00	169.98	30921
15490	JASON BROWN	12/22/2017	Regular	0.00	499.99	30922
15425	JEAN PREMUTATI	12/22/2017	Regular	0.00	500.00	30923
15471	JEFFERSON DEMARCO	12/22/2017	Regular	0.00	125.00	30924
15434	JOANNE MARY JOSELYN	12/22/2017	Regular	0.00	100.00	30925
15528	JOANNE MAY	12/22/2017	Regular	0.00	200.00	30926
15431	JOHN D HEANEY	12/22/2017	Regular	0.00	300.00	30927
15458	JORDAN CHROMAN	12/22/2017	Regular	0.00	500.00	30928
15504	JOSEPH & CINDA ROSSI	12/22/2017	Regular	0.00	500.00	30929
15428	JUDITH SHEELER	12/22/2017	Regular	0.00	100.00	30930
15507	KATHRYN CLEARY	12/22/2017	Regular	0.00	500.00	30931
15482	KATHY HIGH	12/22/2017	Regular	0.00	100.00	30932
15524	KENNETH GOLDMAN & SUSAN VALERIOTE	12/22/2017	Regular	0.00	500.00	30933
15438	KENNETH ROSE	12/22/2017	Regular	0.00	100.00	30934
15429	KENNETH T DELUCA	12/22/2017	Regular	0.00	100.00	30935
15520	KIMBERLY MOIR	12/22/2017	Regular	0.00	500.00	30936
15461	LAURIE JOHNSON	12/22/2017	Regular	0.00	500.00	30937
15480	LESTER TUCKER	12/22/2017	Regular	0.00	100.00	30938

EXHIBIT 5-B

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Check Report

Date Range: 12/01/2017 - 12/31/2017

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
15515	Linda Bynoe	12/22/2017	Regular	0.00	500.00	30939
15453	Lisa Crummey	12/22/2017	Regular	0.00	497.70	30940
15492	LISA LEOPOLD	12/22/2017	Regular	0.00	125.00	30941
15474	LISA WALLING	12/22/2017	Regular	0.00	500.00	30942
15489	LIZ KLEINSORG	12/22/2017	Regular	0.00	625.00	30943
15452	LORETTA SMITH	12/22/2017	Regular	0.00	500.00	30944
15445	Lynn Sakasegawa	12/22/2017	Regular	0.00	500.00	30945
15529	Mangold Property Management	12/22/2017	Regular	0.00	600.00	30946
15478	MANOJ RAMAKRISHNAN	12/22/2017	Regular	0.00	300.00	30947
15503	MANOJ RAMAKRISHNAN	12/22/2017	Regular	0.00	500.00	30948
15462	MARGARET ROBBINS	12/22/2017	Regular	0.00	500.00	30949
15475	MARIA G MORALES	12/22/2017	Regular	0.00	84.99	30950
15467	MARILYNN DUNN GUSTAFSON	12/22/2017	Regular	0.00	100.00	30951
15494	MARISA JANG	12/22/2017	Regular	0.00	125.00	30952
15435	MARK & ROXANNE TERRELL	12/22/2017	Regular	0.00	200.00	30953
15469	MARSHALL BRICKER	12/22/2017	Regular	0.00	100.00	30954
15459	Matthew Robinson	12/22/2017	Regular	0.00	499.00	30955
15505	MELVIN J DURAO JR	12/22/2017	Regular	0.00	500.00	30956
15501	MICHAEL TAORMINA	12/22/2017	Regular	0.00	125.00	30957
15493	NEIL GLUSKIN	12/22/2017	Regular	0.00	125.00	30958
15519	NORMAN EDWARDS	12/22/2017	Regular	0.00	500.00	30959
15518	PATRICIA A SHAPLEY	12/22/2017	Regular	0.00	500.00	30960
15499	PATRICIA HUBBLE	12/22/2017	Regular	0.00	625.00	30961
15483	PATRICIA HUBBLE	12/22/2017	Regular	0.00	125.00	30962
15450	PAUL & REBECCA TAG	12/22/2017	Regular	0.00	500.00	30963
15440	PETER BRUNO	12/22/2017	Regular	0.00	100.00	30964
15525	PETER DEW	12/22/2017	Regular	0.00	500.00	30965
15500	PETER HOEGEMEIER	12/22/2017	Regular	0.00	125.00	30966
15511	RACHELLE THOMPSON	12/22/2017	Regular	0.00	500.00	30967
15446	RALPH & DIANE HUBER	12/22/2017	Regular	0.00	500.00	30968
15523	RANDY SCIANNA & KIM ANH NGUYEN	12/22/2017	Regular	0.00	500.00	30969
15436	REV FR RONALD L D KAWCZYNSKI	12/22/2017	Regular	0.00	100.00	30970
15527	ROBIN WHITE	12/22/2017	Regular	0.00	75.00	30971
15514	Ronald Cohen	12/22/2017	Regular	0.00	500.00	30972
15463	Russell Butts	12/22/2017	Regular	0.00	500.00	30973
15473	SAMARA ALLEN	12/22/2017	Regular	0.00	500.00	30974
15448	SHAHIN SHARIFZADEH	12/22/2017	Regular	0.00	482.77	30975
15430	STEPHAN LIGAS & JEAN MURPHY	12/22/2017	Regular	0.00	300.00	30976
15479	STEVE & SUZANNE ELLZEY	12/22/2017	Regular	0.00	100.00	30977
15432	SUSAN FOX	12/22/2017	Regular	0.00	200.00	30978
15477	TANYA SMITH	12/22/2017	Regular	0.00	800.00	30979
15426	THOMAS C CARR	12/22/2017	Regular	0.00	100.00	30980
15460	TINGJIAO DAI	12/22/2017	Regular	0.00	500.00	30981
15454	TODD LUEDERS	12/22/2017	Regular	0.00	500.00	30982
15470	VICTORIA PHILLIPS	12/22/2017	Regular	0.00	100.00	30983
15512	VIRGINIA KANE	12/22/2017	Regular	0.00	500.00	30984
15531	Vy Pham	12/22/2017	Regular	0.00	500.00	30985

EXHIBIT 5-B

Check Report

Date Range: 12/01/2017 - 12/31/2017

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
15522	WAYNE & KRISTI CLARK	12/22/2017	Regular	0.00	500.00	30986

Bank Code REBATES-02 Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	108	108	0.00	40,056.29
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	108	108	0.00	40,056.29

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	328	253	0.00	501,924.31
Manual Checks	0	0	0.00	0.00
Voided Checks	0	2	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	328	255	0.00	501,924.31

Fund Summary

Fund	Name	Period	Amount
99	POOL CASH FUND	12/2017	501,924.31
			501,924.31

EXHIBIT 5-C

Payroll Bank Transaction Report - MPWMD



Monterey Peninsula Water Management Dist

By Payment Number

Date: 12/1/2017 - 12/31/2017

Payroll Set: 01 - Monterey Peninsula Water Management District

Payment Number	Payment Date	Payment Type	Employee Number	Employee Name	Check Amount	Direct Deposit Amount	Total Payment
3411	12/08/2017	Regular	1024	Stoldt, David J	0.00	5,401.12	5,401.12
3412	12/08/2017	Regular	1025	Tavani, Arlene M	0.00	2,028.72	2,028.72
3413	12/08/2017	Regular	1006	Dudley, Mark A	0.00	2,732.62	2,732.62
3414	12/08/2017	Regular	1039	Flores, Elizabeth	0.00	1,992.52	1,992.52
3415	12/08/2017	Regular	1018	Prasad, Suresh	0.00	3,912.01	3,912.01
3416	12/08/2017	Regular	1002	Bekker, Mark	0.00	1,822.01	1,822.01
3417	12/08/2017	Regular	1005	Christensen, Thomas T	0.00	3,069.86	3,069.86
3418	12/08/2017	Regular	1042	Hamilton, Maureen C.	0.00	2,912.75	2,912.75
3419	12/08/2017	Regular	1008	Hampson, Larry M	0.00	2,967.57	2,967.57
3420	12/08/2017	Regular	1009	James, Gregory W	0.00	3,230.09	3,230.09
3421	12/08/2017	Regular	1012	Lindberg, Thomas L	0.00	2,298.85	2,298.85
3422	12/08/2017	Regular	1013	Lyons, Matthew J	0.00	1,699.37	1,699.37
3423	12/08/2017	Regular	1023	Stern, Henrietta L	0.00	507.35	507.35
3424	12/08/2017	Regular	6035	Besson, Jordan C.	0.00	692.14	692.14
3425	12/08/2017	Regular	1007	Hamilton, Cory R	0.00	2,139.97	2,139.97
3426	12/08/2017	Regular	1026	Urquhart, Kevan A	0.00	2,156.73	2,156.73
3427	12/08/2017	Regular	1041	Gonnerman, Maryan C	0.00	1,896.53	1,896.53
3428	12/08/2017	Regular	1010	Kister, Stephanie L	0.00	2,478.68	2,478.68
3429	12/08/2017	Regular	1014	Martin, Debra S	0.00	2,474.72	2,474.72
3430	12/08/2017	Regular	1040	Smith, Kyle	0.00	1,860.82	1,860.82
3431	12/22/2017	Regular	1024	Stoldt, David J	0.00	5,401.12	5,401.12
3432	12/22/2017	Regular	1025	Tavani, Arlene M	0.00	2,028.72	2,028.72
3433	12/22/2017	Regular	1044	Bennett, Corryn D	0.00	1,562.16	1,562.16
3434	12/22/2017	Regular	1006	Dudley, Mark A	0.00	2,732.63	2,732.63
3435	12/22/2017	Regular	1039	Flores, Elizabeth	0.00	1,992.52	1,992.52
3436	12/22/2017	Regular	1018	Prasad, Suresh	0.00	3,912.01	3,912.01
3437	12/22/2017	Regular	1019	Reyes, Sara C	0.00	1,750.05	1,750.05
3438	12/22/2017	Regular	1002	Bekker, Mark	0.00	1,822.01	1,822.01
3439	12/22/2017	Regular	1005	Christensen, Thomas T	0.00	3,069.85	3,069.85
3440	12/22/2017	Regular	1042	Hamilton, Maureen C.	0.00	2,912.75	2,912.75
3441	12/22/2017	Regular	1008	Hampson, Larry M	0.00	2,967.57	2,967.57
3442	12/22/2017	Regular	1009	James, Gregory W	0.00	3,230.09	3,230.09
3443	12/22/2017	Regular	1011	Lear, Jonathan P	0.00	3,411.14	3,411.14
3444	12/22/2017	Regular	1012	Lindberg, Thomas L	0.00	2,298.86	2,298.86
3445	12/22/2017	Regular	1013	Lyons, Matthew J	0.00	1,699.36	1,699.36
3446	12/22/2017	Regular	1023	Stern, Henrietta L	0.00	498.89	498.89
3447	12/22/2017	Regular	6028	Atkins, Daniel N	0.00	944.70	944.70
3448	12/22/2017	Regular	6035	Besson, Jordan C.	0.00	785.31	785.31
3449	12/22/2017	Regular	1004	Chaney, Beverly M	0.00	2,380.49	2,380.49
3450	12/22/2017	Regular	1007	Hamilton, Cory R	0.00	2,139.97	2,139.97
3451	12/22/2017	Regular	6041	Rachman, Alixandra P	0.00	888.17	888.17
3452	12/22/2017	Regular	1043	Suwada, Joseph	0.00	1,641.72	1,641.72
3453	12/22/2017	Regular	1026	Urquhart, Kevan A	0.00	2,156.74	2,156.74
3454	12/22/2017	Regular	1001	Ayala, Gabriela D	0.00	2,273.25	2,273.25
3455	12/22/2017	Regular	1041	Gonnerman, Maryan C	0.00	1,876.67	1,876.67
3456	12/22/2017	Regular	1010	Kister, Stephanie L	0.00	2,478.67	2,478.67
3457	12/22/2017	Regular	1017	Locke, Stephanie L	0.00	3,323.24	3,323.24
3458	12/22/2017	Regular	1014	Martin, Debra S	0.00	2,474.72	2,474.72
3459	12/22/2017	Regular	1040	Smith, Kyle	0.00	1,860.82	1,860.82
3460	12/22/2017	Regular	7015	Adams, Mary L	0.00	120.02	120.02
3461	12/22/2017	Regular	7013	Clarke, Andrew	0.00	423.77	423.77
3462	12/22/2017	Regular	7014	Evans, Molly F	0.00	249.34	249.34
3463	12/22/2017	Regular	7003	Lewis, Brenda	0.00	246.76	246.76
3464	12/22/2017	Regular	7013	Clarke, Andrew	0.00	316.79	316.79
3465	12/22/2017	Regular	7014	Evans, Molly F	0.00	124.67	124.67
3466	12/22/2017	Regular	7003	Lewis, Brenda	0.00	246.76	246.76
30807	12/08/2017	Regular	1044	Bennett, Corryn D	1,562.16	0.00	1,562.16

EXHIBIT 5-C

Payment Number	Payment Date	Payment Type	Employee Number	Employee Name	Check Amount	Direct Deposit Amount	Total Payment
30808	12/08/2017	Regular	1019	Reyes, Sara C	1,750.05	0.00	1,750.05
30809	12/08/2017	Regular	1011	Lear, Jonathan P	3,411.14	0.00	3,411.14
30810	12/08/2017	Regular	6028	Atkins, Daniel N	758.67	0.00	758.67
30811	12/08/2017	Regular	1004	Chaney, Beverly M	2,380.49	0.00	2,380.49
30812	12/08/2017	Regular	6041	Rachman, Alixandra P	476.82	0.00	476.82
30813	12/08/2017	Regular	1043	Suwada, Joseph	1,641.72	0.00	1,641.72
30814	12/08/2017	Regular	1001	Ayala, Gabriela D	2,273.25	0.00	2,273.25
30815	12/08/2017	Regular	1017	Locke, Stephanie L	3,323.24	0.00	3,323.24
30987	12/22/2017	Regular	7006	Brower, Sr., Robert S	249.34	0.00	249.34
30988	12/22/2017	Regular	7007	Byrne, Jeannie	623.36	0.00	623.36
30989	12/22/2017	Regular	7016	Rubio, Ralph S	249.34	0.00	249.34
30990	12/22/2017	Regular	7006	Brower, Sr., Robert S	124.67	0.00	124.67
30991	12/22/2017	Regular	7007	Byrne, Jeannie	249.34	0.00	249.34
30992	12/22/2017	Regular	7016	Rubio, Ralph S	249.34	0.00	249.34
Totals:					19,322.93	116,516.74	135,839.67



Monterey Peninsula Water Management Dist

Bank Transaction Report

Transaction Detail

Issued Date Range: 12/01/2017 - 12/31/2017

Cleared Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
Accounts Payable							
12/01/2017	12/31/2017	DFT0001051	PERS Retirement	Accounts Payable	Cleared	Bank Draft	-15,343.79
12/08/2017	12/31/2017	DFT0001041	I.R.S.	Accounts Payable	Cleared	Bank Draft	-13,012.02
12/08/2017	12/31/2017	DFT0001042	I.R.S.	Accounts Payable	Cleared	Bank Draft	-2,829.74
12/08/2017	12/31/2017	DFT0001043	Employment Development Dept.	Accounts Payable	Cleared	Bank Draft	-4,483.83
12/08/2017	12/31/2017	DFT0001044	I.R.S.	Accounts Payable	Cleared	Bank Draft	-379.30
12/15/2017	12/31/2017	DFT0001045	Laborers Trust Fund of Northern CA	Accounts Payable	Cleared	Bank Draft	-28,550.00
12/22/2017	12/31/2017	DFT0001047	I.R.S.	Accounts Payable	Cleared	Bank Draft	-13,138.62
12/22/2017	12/31/2017	DFT0001048	I.R.S.	Accounts Payable	Cleared	Bank Draft	-2,855.38
12/22/2017	12/31/2017	DFT0001049	Employment Development Dept.	Accounts Payable	Cleared	Bank Draft	-4,512.21
12/22/2017	12/31/2017	DFT0001050	I.R.S.	Accounts Payable	Cleared	Bank Draft	-493.20
12/22/2017	12/31/2017	DFT0001053	I.R.S.	Accounts Payable	Cleared	Bank Draft	-77.96
12/22/2017	12/31/2017	DFT0001054	I.R.S.	Accounts Payable	Cleared	Bank Draft	-70.52
12/22/2017	12/31/2017	DFT0001055	Employment Development Dept.	Accounts Payable	Cleared	Bank Draft	-4.19
12/22/2017	12/31/2017	DFT0001056	I.R.S.	Accounts Payable	Cleared	Bank Draft	-301.32
12/22/2017	12/31/2017	DFT0001058	I.R.S.	Accounts Payable	Cleared	Bank Draft	-59.81
12/22/2017	12/31/2017	DFT0001059	I.R.S.	Accounts Payable	Cleared	Bank Draft	-43.10
12/22/2017	12/31/2017	DFT0001060	I.R.S.	Accounts Payable	Cleared	Bank Draft	-184.14
12/22/2017	12/31/2017	DFT0001061	SHELL	Accounts Payable	Cleared	Bank Draft	-590.43
Accounts Payable Total: (18)							-86,929.56
General Ledger							
12/15/2017	12/31/2017	SVC0000136	To post bank service fee	General Ledger	Cleared	Service Charge	-333.63
General Ledger Total: (1)							-333.63
Report Total: (19)							-87,263.19

EXHIBIT 5-D

Bank Transaction Report

Summary

Bank Account	Count	Amount
111 Bank of America Checking - 0000 8170 8210	19	-87,263.19
Report Total:	19	-87,263.19

Cash Account	Count	Amount
99 99-10-100100 Pool Cash Account	19	-87,263.19
Report Total:	19	-87,263.19

Transaction Type	Count	Amount
Bank Draft	18	-86,929.56
Service Charge	1	-333.63
Report Total:	19	-87,263.19



Monterey Peninsula Water Management Dist

Statement of Revenue Over Expense - No Decimals
Group Summary

For Fiscal: 2017-2018 Period Ending: 12/31/2017

Level...	December Activity	December Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
Revenue								
R100 - Water Supply Charge	2,059,657	283,220	1,776,437	-727.23 %	2,059,657	3,400,000	-1,340,343	-60.58 %
R120 - Property Taxes Revenues	1,057,937	145,775	912,162	-725.73 %	1,057,937	1,750,000	-692,063	-60.45 %
R130 - User Fees	467,649	285,303	182,346	-163.91 %	2,076,168	3,425,000	-1,348,832	-60.62 %
R140 - Connection Charges	26,195	20,825	5,370	-125.79 %	252,896	250,000	2,896	-101.16 %
R150 - Permit Processing Fee	17,704	14,578	3,127	-121.45 %	120,570	175,000	-54,430	-68.90 %
R160 - Well Registration Fee	125	0	125	0.00 %	1,425	0	1,425	0.00 %
R180 - River Work Permit Application	0	0	0	0.00 %	25	0	25	0.00 %
R190 - WDS Permits Rule 21	2,610	4,665	-2,055	-55.95 %	9,210	56,000	-46,790	-16.45 %
R200 - Recording Fees	642	800	-158	-80.28 %	4,884	9,600	-4,716	-50.88 %
R210 - Legal Fees	0	1,333	-1,333	0.00 %	1,578	16,000	-14,422	-9.86 %
R220 - Copy Fee	17	0	17	0.00 %	67	0	67	0.00 %
R230 - Miscellaneous - Other	1,468	1,666	-198	-88.13 %	16,695	20,000	-3,305	-83.47 %
R250 - Interest Income	5,639	1,666	3,973	-338.45 %	13,435	20,000	-6,565	-67.18 %
R260 - CAW - ASR	0	52,929	-52,929	0.00 %	0	635,400	-635,400	0.00 %
R265 - CAW - Los Padres Reimbursement	0	43,733	-43,733	0.00 %	0	525,000	-525,000	0.00 %
R270 - CAW - Rebates	61,947	41,650	20,297	-148.73 %	225,326	500,000	-274,674	-45.07 %
R290 - CAW - Miscellaneous	0	2,582	-2,582	0.00 %	0	31,000	-31,000	0.00 %
R300 - Watermaster	0	6,214	-6,214	0.00 %	18,805	74,600	-55,795	-25.21 %
R308 - Reclamation Project	0	1,666	-1,666	0.00 %	0	20,000	-20,000	0.00 %
R310 - Other Reimbursements	0	2,441	-2,441	0.00 %	0	29,300	-29,300	0.00 %
R320 - Grants	18,043	104,125	-86,082	-17.33 %	18,043	1,250,000	-1,231,957	-1.44 %
R510 - Operating Reserve	0	71,130	-71,130	0.00 %	0	853,900	-853,900	0.00 %
Total Revenue:	3,719,633	1,086,299	2,633,334	-342.41 %	5,876,720	13,040,800	-7,164,080	-45.06 %

EXHIBIT 5-E**Statement of Revenue Over Expense - No Decimals**

For Fiscal: 2017-2018 Period Ending: 12/31/2017

Level...	December Activity	December Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
Expense								
Level1: 100 - Personnel Costs								
1100 - Salaries & Wages	194,238	208,417	14,179	93.20 %	1,158,967	2,502,000	1,343,033	46.32 %
1110 - Manager's Auto Allowance	462	500	38	92.34 %	1,385	6,000	4,615	23.08 %
1120 - Manager's Deferred Comp	677	700	23	96.74 %	2,031	8,400	6,369	24.18 %
1130 - Unemployment Compensation	0	250	250	0.00 %	0	3,000	3,000	0.00 %
1150 - Temporary Personnel	2,829	3,915	1,086	72.27 %	27,172	47,000	19,828	57.81 %
1160 - PERS Retirement	19,031	37,443	18,412	50.83 %	354,762	449,500	94,738	78.92 %
1170 - Medical Insurance	27,250	27,531	280	98.98 %	160,789	330,500	169,711	48.65 %
1180 - Medical Insurance - Retirees	6,471	6,747	276	95.91 %	45,927	81,000	35,073	56.70 %
1190 - Workers Compensation	3,905	4,240	335	92.10 %	25,178	50,900	25,722	49.46 %
1200 - Life Insurance	378	450	72	84.03 %	1,881	5,400	3,519	34.83 %
1210 - Long Term Disability Insurance	1,155	1,200	45	96.29 %	6,841	14,400	7,559	47.50 %
1220 - Short Term Disability Insurance	229	275	46	83.40 %	1,358	3,300	1,942	41.15 %
1230 - Other Benefits	85	100	15	85.03 %	170	1,200	1,030	14.17 %
1260 - Employee Assistance Program	59	125	66	47.02 %	347	1,500	1,153	23.11 %
1270 - FICA Tax Expense	528	566	38	93.27 %	3,299	6,800	3,501	48.51 %
1280 - Medicare Tax Expense	2,783	3,107	324	89.57 %	18,003	37,300	19,297	48.26 %
1290 - Staff Development & Training	0	3,074	3,074	0.00 %	4,528	36,900	32,372	12.27 %
1300 - Conference Registration	0	283	283	0.00 %	2,411	3,400	989	70.93 %
1310 - Professional Dues	105	258	153	40.66 %	1,196	3,100	1,904	38.57 %
1320 - Personnel Recruitment	0	167	167	0.00 %	182	2,000	1,818	9.10 %
Total Level1: 100 - Personnel Costs:	260,186	299,347	39,161	86.92 %	1,816,424	3,593,600	1,777,176	50.55 %
Level1: 200 - Supplies and Services								
2000 - Board Member Compensation	1,485	3,782	2,297	39.27 %	12,555	45,400	32,845	27.65 %
2020 - Board Expenses	1,454	666	-788	218.24 %	3,243	8,000	4,757	40.53 %
2040 - Rent	2,219	1,933	-286	114.82 %	11,700	23,200	11,500	50.43 %
2060 - Utilities	2,520	3,232	712	77.96 %	16,632	38,800	22,168	42.87 %
2120 - Insurance Expense	0	3,749	3,749	0.00 %	304	45,000	44,696	0.67 %
2130 - Membership Dues	400	2,882	2,482	13.88 %	26,414	34,600	8,186	76.34 %
2140 - Bank Charges	382	333	-49	114.56 %	2,409	4,000	1,591	60.22 %
2150 - Office Supplies	1,057	1,716	659	61.59 %	7,397	20,600	13,203	35.91 %
2160 - Courier Expense	467	675	208	69.21 %	2,822	8,100	5,278	34.84 %
2170 - Printing/Photocopy	0	783	783	0.00 %	489	9,400	8,911	5.20 %
2180 - Postage & Shipping	500	533	33	93.79 %	3,194	6,400	3,206	49.91 %
2190 - IT Supplies/Services	1,091	8,330	7,239	13.09 %	52,532	100,000	47,468	52.53 %
2200 - Professional Fees	26,768	29,280	2,512	91.42 %	153,171	351,500	198,329	43.58 %
2220 - Equipment Repairs & Maintenance	0	625	625	0.00 %	1,988	7,500	5,512	26.50 %
2235 - Equipment Lease	1,325	1,166	-159	113.64 %	6,639	14,000	7,361	47.42 %
2240 - Telephone	3,643	3,798	155	95.91 %	21,095	45,600	24,505	46.26 %
2260 - Facility Maintenance	1,951	3,565	1,614	54.72 %	16,000	42,800	26,800	37.38 %
2270 - Travel Expenses	1,287	2,882	1,595	44.65 %	9,810	34,600	24,790	28.35 %

EXHIBIT 5-E

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Statement of Revenue Over Expense - No Decimals

For Fiscal: 2017-2018 Period Ending: 12/31/2017

Level...	December Activity	December Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
2280 - Transportation	1,013	2,216	1,202	45.73 %	14,249	26,600	12,351	53.57 %
2300 - Legal Services	33,223	33,320	97	99.71 %	130,936	400,000	269,064	32.73 %
2380 - Meeting Expenses	80	533	453	15.01 %	1,410	6,400	4,990	22.02 %
2420 - Legal Notices	0	308	308	0.00 %	0	3,700	3,700	0.00 %
2460 - Public Outreach	34	3,807	3,773	0.89 %	1,427	45,700	44,273	3.12 %
2480 - Miscellaneous	0	250	250	0.00 %	379	3,000	2,621	12.63 %
2500 - Tax Administration Fee	0	1,666	1,666	0.00 %	0	20,000	20,000	0.00 %
2900 - Operating Supplies	1,096	1,599	503	68.53 %	6,252	19,200	12,948	32.56 %
Total Level1: 200 - Supplies and Services:	81,995	113,630	31,635	72.16 %	503,044	1,364,100	861,056	36.88 %
Level1: 300 - Other Expenses								
3000 - Project Expenses	211,570	536,968	325,398	39.40 %	1,346,281	6,446,200	5,099,919	20.88 %
4000 - Fixed Asset Purchases	0	72,254	72,254	0.00 %	8,483	867,400	858,918	0.98 %
5000 - Debt Service	0	19,159	19,159	0.00 %	67,019	230,000	162,981	29.14 %
5500 - Election Expenses	0	0	0	0.00 %	6,863	0	-6,863	0.00 %
6000 - Contingencies	0	6,248	6,248	0.00 %	0	75,000	75,000	0.00 %
6500 - Reserves	0	38,693	38,693	0.00 %	0	464,500	464,500	0.00 %
Total Level1: 300 - Other Expenses:	211,570	673,322	461,752	31.42 %	1,428,645	8,083,100	6,654,455	17.67 %
Total Expense:	553,751	1,086,299	532,548	50.98 %	3,748,114	13,040,800	9,292,686	28.74 %
Report Total:	3,165,882	0	3,165,882		2,128,607	0	2,128,607	

EXHIBIT 5-E

Statement of Revenue Over Expense - No Decimals

For Fiscal: 2017-2018 Period Ending: 12/31/2017

Fund Summary

Fund	December Activity	December Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
24 - MITIGATION FUND	516,935	0	516,935		460,309	0	460,309	
26 - CONSERVATION FUND	703,877	0	703,877		634,506	0	634,506	
35 - WATER SUPPLY FUND	1,945,070	0	1,945,070		1,033,791	0	1,033,791	
Report Total:	3,165,882	0.02	3,165,882		2,128,607	0	2,128,607	



Monterey Peninsula Water Management Dist

Statement of Revenue Over Expense - No Decimals
Group Summary

For Fiscal: 2017-2018 Period Ending: 12/31/2017

Level...	December Activity	December Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
Fund: 24 - MITIGATION FUND								
Revenue								
R120 - Property Taxes Revenues	396,575	54,645	341,930	-725.73 %	396,575	656,000	-259,425	-60.45 %
R130 - User Fees	269,348	192,215	77,133	-140.13 %	1,197,841	2,307,500	-1,109,659	-51.91 %
R160 - Well Registration Fee	125	0	125	0.00 %	1,425	0	1,425	0.00 %
R180 - River Work Permit Application	0	0	0	0.00 %	25	0	25	0.00 %
R190 - WDS Permits Rule 21	2,610	4,665	-2,055	-55.95 %	9,210	56,000	-46,790	-16.45 %
R230 - Miscellaneous - Other	0	833	-833	0.00 %	15,000	10,000	5,000	-150.00 %
R250 - Interest Income	1,462	208	1,254	-702.24 %	2,778	2,500	278	-111.12 %
R290 - CAW - Miscellaneous	0	633	-633	0.00 %	0	7,600	-7,600	0.00 %
R310 - Other Reimbursements	0	2,357	-2,357	0.00 %	0	28,300	-28,300	0.00 %
R320 - Grants	18,043	79,135	-61,092	-22.80 %	18,043	950,000	-931,957	-1.90 %
R510 - Operating Reserve	0	8,538	-8,538	0.00 %	0	102,500	-102,500	0.00 %
Total Revenue:	688,163	343,229	344,934	-200.50 %	1,640,897	4,120,400	-2,479,503	-39.82 %

EXHIBIT 5-E**Statement of Revenue Over Expense - No Decimals**

For Fiscal: 2017-2018 Period Ending: 12/31/2017

Level...	December Activity	December Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
Expense								
Level1: 100 - Personnel Costs								
1100 - Salaries & Wages	77,852	82,034	4,181	94.90 %	469,169	984,800	515,631	47.64 %
1110 - Manager's Auto Allowance	92	100	8	92.34 %	277	1,200	923	23.08 %
1120 - Manager's Deferred Comp	135	142	6	95.60 %	406	1,700	1,294	23.89 %
1130 - Unemployment Compensation	0	100	100	0.00 %	0	1,200	1,200	0.00 %
1150 - Temporary Personnel	42	67	24	63.39 %	2,970	800	-2,170	371.20 %
1160 - PERS Retirement	7,806	15,627	7,821	49.95 %	149,341	187,600	38,259	79.61 %
1170 - Medical Insurance	11,161	11,204	43	99.61 %	66,079	134,500	68,421	49.13 %
1180 - Medical Insurance - Retirees	2,588	2,699	111	95.91 %	18,450	32,400	13,950	56.94 %
1190 - Workers Compensation	2,426	2,499	73	97.07 %	15,721	30,000	14,279	52.40 %
1200 - Life Insurance	172	200	28	86.02 %	860	2,400	1,540	35.83 %
1210 - Long Term Disability Insurance	472	483	12	97.61 %	2,819	5,800	2,981	48.60 %
1220 - Short Term Disability Insurance	94	108	15	86.46 %	560	1,300	740	43.05 %
1230 - Other Benefits	34	42	8	81.63 %	68	500	432	13.60 %
1260 - Employee Assistance Program	24	50	26	48.44 %	143	600	457	23.83 %
1270 - FICA Tax Expense	450	242	-208	186.26 %	2,700	2,900	200	93.10 %
1280 - Medicare Tax Expense	1,191	1,216	25	97.97 %	7,715	14,600	6,885	52.84 %
1290 - Staff Development & Training	0	991	991	0.00 %	1,960	11,900	9,940	16.47 %
1300 - Conference Registration	0	117	117	0.00 %	713	1,400	687	50.90 %
1310 - Professional Dues	105	67	-38	157.56 %	394	800	406	49.29 %
1320 - Personnel Recruitment	0	67	67	0.00 %	73	800	727	9.10 %
Total Level1: 100 - Personnel Costs:	104,645	118,053	13,408	88.64 %	740,418	1,417,200	676,782	52.25 %
Level1: 200 - Supplies and Services								
2000 - Board Member Compensation	594	1,516	922	39.18 %	5,022	18,200	13,178	27.59 %
2020 - Board Expenses	582	267	-315	218.24 %	1,297	3,200	1,903	40.53 %
2040 - Rent	1,032	883	-149	116.83 %	5,346	10,600	5,254	50.44 %
2060 - Utilities	1,014	1,299	286	78.01 %	6,693	15,600	8,907	42.90 %
2120 - Insurance Expense	0	1,499	1,499	0.00 %	121	18,000	17,879	0.67 %
2130 - Membership Dues	160	908	748	17.62 %	9,377	10,900	1,523	86.02 %
2140 - Bank Charges	153	133	-19	114.56 %	1,074	1,600	526	67.15 %
2150 - Office Supplies	371	675	304	55.01 %	2,900	8,100	5,200	35.80 %
2160 - Courier Expense	187	267	80	70.08 %	1,129	3,200	2,071	35.28 %
2170 - Printing/Photocopy	0	150	150	0.00 %	56	1,800	1,744	3.11 %
2180 - Postage & Shipping	200	217	17	92.34 %	1,355	2,600	1,245	52.11 %
2190 - IT Supplies/Services	439	3,332	2,893	13.17 %	20,351	40,000	19,649	50.88 %
2200 - Professional Fees	10,716	11,712	996	91.49 %	60,133	140,600	80,467	42.77 %
2220 - Equipment Repairs & Maintenance	0	250	250	0.00 %	795	3,000	2,205	26.50 %
2235 - Equipment Lease	570	466	-103	122.16 %	2,855	5,600	2,745	50.98 %
2240 - Telephone	1,538	1,516	-22	101.44 %	9,000	18,200	9,200	49.45 %
2260 - Facility Maintenance	780	1,449	669	53.84 %	6,449	17,400	10,951	37.06 %
2270 - Travel Expenses	515	791	277	65.05 %	1,555	9,500	7,945	16.37 %

EXHIBIT 5-E**Statement of Revenue Over Expense - No Decimals**

For Fiscal: 2017-2018 Period Ending: 12/31/2017

Level...	December Activity	December Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
2280 - Transportation	919	858	-61	107.09 %	13,204	10,300	-2,904	128.20 %
2300 - Legal Services	3,167	10,662	7,495	29.70 %	9,863	128,000	118,137	7.71 %
2380 - Meeting Expenses	26	200	174	13.01 %	513	2,400	1,887	21.39 %
2420 - Legal Notices	0	133	133	0.00 %	0	1,600	1,600	0.00 %
2460 - Public Outreach	13	1,524	1,511	0.88 %	443	18,300	17,857	2.42 %
2480 - Miscellaneous	0	100	100	0.00 %	152	1,200	1,048	12.63 %
2500 - Tax Administration Fee	0	483	483	0.00 %	0	5,800	5,800	0.00 %
2900 - Operating Supplies	25	183	158	13.85 %	109	2,200	2,091	4.96 %
Total Level1: 200 - Supplies and Services:	23,000	41,475	18,475	55.45 %	159,792	497,900	338,108	32.09 %
Level1: 300 - Other Expenses								
3000 - Project Expenses	43,584	149,199	105,615	29.21 %	274,240	1,791,100	1,516,860	15.31 %
4000 - Fixed Asset Purchases	0	16,443	16,443	0.00 %	3,393	197,400	194,007	1.72 %
5500 - Election Expenses	0	0	0	0.00 %	2,745	0	-2,745	0.00 %
6000 - Contingencies	0	2,499	2,499	0.00 %	0	30,000	30,000	0.00 %
6500 - Reserves	0	15,560	15,560	0.00 %	0	186,800	186,800	0.00 %
Total Level1: 300 - Other Expenses:	43,584	183,701	140,118	23.73 %	280,378	2,205,300	1,924,922	12.71 %
Total Expense:	171,229	343,229	172,001	49.89 %	1,180,588	4,120,400	2,939,812	28.65 %
Total Revenues	688,163	343,229	344,934	-200.50 %	1,640,897	4,120,400	-2,479,503	-39.82 %
Total Fund: 24 - MITIGATION FUND:	516,935	0	516,935		460,309	0	460,309	

EXHIBIT 5-E**Statement of Revenue Over Expense - No Decimals**

For Fiscal: 2017-2018 Period Ending: 12/31/2017

Level...	December Activity	December Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
Fund: 26 - CONSERVATION FUND								
Revenue								
R120 - Property Taxes Revenues	641,533	88,398	553,135	-725.73 %	641,533	1,061,200	-419,667	-60.45 %
R130 - User Fees	131,487	93,088	38,399	-141.25 %	511,198	1,117,500	-606,302	-45.74 %
R150 - Permit Processing Fee	17,704	14,578	3,127	-121.45 %	120,570	175,000	-54,430	-68.90 %
R200 - Recording Fees	642	800	-158	-80.28 %	4,884	9,600	-4,716	-50.88 %
R210 - Legal Fees	0	1,333	-1,333	0.00 %	1,578	16,000	-14,422	-9.86 %
R250 - Interest Income	1,798	292	1,507	-616.72 %	5,226	3,500	1,726	-149.32 %
R270 - CAW - Rebates	61,947	41,650	20,297	-148.73 %	225,326	500,000	-274,674	-45.07 %
R320 - Grants	0	18,326	-18,326	0.00 %	0	220,000	-220,000	0.00 %
R510 - Operating Reserve	0	200	-200	0.00 %	0	2,400	-2,400	0.00 %
Total Revenue:	855,111	258,663	596,448	-330.59 %	1,510,315	3,105,200	-1,594,885	-48.64 %

EXHIBIT 5-E

Statement of Revenue Over Expense - No Decimals

For Fiscal: 2017-2018 Period Ending: 12/31/2017

Level...	December Activity	December Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
Expense								
Level1: 100 - Personnel Costs								
1100 - Salaries & Wages	45,766	53,662	7,896	85.29 %	275,728	644,200	368,472	42.80 %
1110 - Manager's Auto Allowance	92	100	8	92.34 %	277	1,200	923	23.08 %
1120 - Manager's Deferred Comp	135	142	6	95.60 %	406	1,700	1,294	23.89 %
1130 - Unemployment Compensation	0	67	67	0.00 %	0	800	800	0.00 %
1150 - Temporary Personnel	2,753	3,798	1,045	72.49 %	21,827	45,600	23,773	47.87 %
1160 - PERS Retirement	4,272	8,747	4,474	48.85 %	78,651	105,000	26,349	74.91 %
1170 - Medical Insurance	6,977	7,597	620	91.83 %	40,964	91,200	50,236	44.92 %
1180 - Medical Insurance - Retirees	1,812	1,891	79	95.82 %	12,820	22,700	9,880	56.48 %
1190 - Workers Compensation	175	225	50	77.86 %	1,126	2,700	1,574	41.72 %
1200 - Life Insurance	85	100	15	85.42 %	424	1,200	776	35.33 %
1210 - Long Term Disability Insurance	285	325	40	87.69 %	1,678	3,900	2,222	43.03 %
1220 - Short Term Disability Insurance	57	75	18	75.52 %	334	900	566	37.06 %
1230 - Other Benefits	24	25	1	95.24 %	48	300	252	15.87 %
1260 - Employee Assistance Program	15	33	18	45.41 %	89	400	311	22.15 %
1270 - FICA Tax Expense	26	83	58	30.95 %	218	1,000	782	21.80 %
1280 - Medicare Tax Expense	659	800	141	82.42 %	4,261	9,600	5,339	44.38 %
1290 - Staff Development & Training	0	1,191	1,191	0.01 %	2,360	14,300	11,940	16.51 %
1300 - Conference Registration	0	67	67	0.00 %	1,129	800	-329	141.10 %
1310 - Professional Dues	0	125	125	0.00 %	744	1,500	756	49.61 %
1320 - Personnel Recruitment	0	50	50	0.00 %	51	600	549	8.49 %
Total Level1: 100 - Personnel Costs:	63,134	79,102	15,968	79.81 %	443,133	949,600	506,467	46.67 %
Level1: 200 - Supplies and Services								
2000 - Board Member Compensation	416	1,058	642	39.30 %	3,515	12,700	9,185	27.68 %
2020 - Board Expenses	407	183	-224	222.21 %	908	2,200	1,292	41.27 %
2040 - Rent	218	233	15	93.52 %	1,410	2,800	1,390	50.35 %
2060 - Utilities	689	883	194	78.01 %	4,548	10,600	6,052	42.91 %
2120 - Insurance Expense	0	1,050	1,050	0.00 %	85	12,600	12,515	0.67 %
2130 - Membership Dues	112	1,250	1,138	8.96 %	9,540	15,000	5,460	63.60 %
2140 - Bank Charges	107	92	-15	116.64 %	573	1,100	527	52.07 %
2150 - Office Supplies	389	491	103	79.09 %	2,159	5,900	3,741	36.59 %
2160 - Courier Expense	131	192	61	68.25 %	790	2,300	1,510	34.35 %
2170 - Printing/Photocopy	0	508	508	0.00 %	39	6,100	6,061	0.64 %
2180 - Postage & Shipping	140	142	2	98.86 %	858	1,700	842	50.49 %
2190 - IT Supplies/Services	304	2,332	2,028	13.04 %	14,227	28,000	13,773	50.81 %
2200 - Professional Fees	7,491	8,197	706	91.39 %	42,016	98,400	56,384	42.70 %
2220 - Equipment Repairs & Maintenance	0	175	175	0.00 %	557	2,100	1,543	26.50 %
2235 - Equipment Lease	329	325	-5	101.39 %	1,617	3,900	2,283	41.46 %
2240 - Telephone	973	1,016	43	95.79 %	5,604	12,200	6,596	45.93 %
2260 - Facility Maintenance	546	933	387	58.54 %	4,456	11,200	6,744	39.78 %
2270 - Travel Expenses	360	1,416	1,056	25.45 %	2,150	17,000	14,850	12.65 %

EXHIBIT 5-E**Statement of Revenue Over Expense - No Decimals**

For Fiscal: 2017-2018 Period Ending: 12/31/2017

Level...	December Activity	December Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
2280 - Transportation	63	500	437	12.61 %	531	6,000	5,469	8.85 %
2300 - Legal Services	2,969	5,998	3,029	49.50 %	15,160	72,000	56,840	21.06 %
2380 - Meeting Expenses	27	175	148	15.43 %	438	2,100	1,662	20.84 %
2420 - Legal Notices	0	58	58	0.00 %	0	700	700	0.00 %
2460 - Public Outreach	9	1,066	1,057	0.89 %	482	12,800	12,318	3.76 %
2480 - Miscellaneous	0	67	67	0.00 %	106	800	694	13.26 %
2500 - Tax Administration Fee	0	475	475	0.00 %	0	5,700	5,700	0.00 %
2900 - Operating Supplies	993	1,266	274	78.40 %	6,051	15,200	9,149	39.81 %
Total Level1: 200 - Supplies and Services:	16,674	30,080	13,406	55.43 %	117,817	361,100	243,283	32.63 %
Level1: 300 - Other Expenses								
3000 - Project Expenses	71,427	96,886	25,459	73.72 %	310,562	1,163,100	852,538	26.70 %
4000 - Fixed Asset Purchases	0	42,150	42,150	0.00 %	2,375	506,000	503,625	0.47 %
5500 - Election Expenses	0	0	0	0.00 %	1,922	0	-1,922	0.00 %
6000 - Contingencies	0	1,749	1,749	0.00 %	0	21,000	21,000	0.00 %
6500 - Reserves	0	8,697	8,697	0.00 %	0	104,400	104,400	0.00 %
Total Level1: 300 - Other Expenses:	71,427	149,482	78,054	47.78 %	314,858	1,794,500	1,479,642	17.55 %
Total Expense:	151,235	258,663	107,428	58.47 %	875,809	3,105,200	2,229,391	28.20 %
Total Revenues	855,111	258,663	596,448	-330.59 %	1,510,315	3,105,200	-1,594,885	-48.64 %
Total Fund: 26 - CONSERVATION FUND:	703,877	0	703,877		634,506	0	634,506	

EXHIBIT 5-E**Statement of Revenue Over Expense - No Decimals**

For Fiscal: 2017-2018 Period Ending: 12/31/2017

Level...	December Activity	December Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
Fund: 35 - WATER SUPPLY FUND								
Revenue								
R100 - Water Supply Charge	2,059,657	283,220	1,776,437	-727.23 %	2,059,657	3,400,000	-1,340,343	-60.58 %
R120 - Property Taxes Revenues	19,829	2,732	17,097	-725.73 %	19,829	32,800	-12,971	-60.45 %
R130 - User Fees	66,814	0	66,814	0.00 %	367,129	0	367,129	0.00 %
R140 - Connection Charges	26,195	20,825	5,370	-125.79 %	252,896	250,000	2,896	-101.16 %
R220 - Copy Fee	17	0	17	0.00 %	67	0	67	0.00 %
R230 - Miscellaneous - Other	1,468	833	635	-176.27 %	1,695	10,000	-8,305	-16.95 %
R250 - Interest Income	2,378	1,166	1,212	-203.93 %	5,431	14,000	-8,569	-38.79 %
R260 - CAW - ASR	0	52,929	-52,929	0.00 %	0	635,400	-635,400	0.00 %
R265 - CAW - Los Padres Reimbursement	0	43,733	-43,733	0.00 %	0	525,000	-525,000	0.00 %
R290 - CAW - Miscellaneous	0	1,949	-1,949	0.00 %	0	23,400	-23,400	0.00 %
R300 - Watermaster	0	6,214	-6,214	0.00 %	18,805	74,600	-55,795	-25.21 %
R308 - Reclamation Project	0	1,666	-1,666	0.00 %	0	20,000	-20,000	0.00 %
R310 - Other Reimbursements	0	83	-83	0.00 %	0	1,000	-1,000	0.00 %
R320 - Grants	0	6,664	-6,664	0.00 %	0	80,000	-80,000	0.00 %
R510 - Operating Reserve	0	62,392	-62,392	0.00 %	0	749,000	-749,000	0.00 %
Total Revenue:	2,176,358	484,406	1,691,952	-449.28 %	2,725,508	5,815,200	-3,089,692	-46.87 %

EXHIBIT 5-E

Statement of Revenue Over Expense - No Decimals

For Fiscal: 2017-2018 Period Ending: 12/31/2017

Level...	December Activity	December Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
Expense								
Level1: 100 - Personnel Costs								
1100 - Salaries & Wages	70,620	72,721	2,101	97.11 %	414,069	873,000	458,931	47.43 %
1110 - Manager's Auto Allowance	277	300	23	92.34 %	831	3,600	2,769	23.08 %
1120 - Manager's Deferred Comp	406	417	10	97.52 %	1,218	5,000	3,782	24.37 %
1130 - Unemployment Compensation	0	83	83	0.00 %	0	1,000	1,000	0.00 %
1150 - Temporary Personnel	34	50	16	67.63 %	2,376	600	-1,776	395.94 %
1160 - PERS Retirement	6,953	13,070	6,117	53.20 %	126,770	156,900	30,130	80.80 %
1170 - Medical Insurance	9,113	8,730	-383	104.39 %	53,745	104,800	51,055	51.28 %
1180 - Medical Insurance - Retirees	2,071	2,157	87	95.98 %	14,657	25,900	11,243	56.59 %
1190 - Workers Compensation	1,304	1,516	212	86.03 %	8,330	18,200	9,870	45.77 %
1200 - Life Insurance	121	150	29	80.46 %	597	1,800	1,203	33.18 %
1210 - Long Term Disability Insurance	399	392	-7	101.79 %	2,344	4,700	2,356	49.86 %
1220 - Short Term Disability Insurance	79	92	13	86.22 %	465	1,100	635	42.24 %
1230 - Other Benefits	27	33	6	81.63 %	54	400	346	13.60 %
1260 - Employee Assistance Program	19	42	22	46.60 %	115	500	385	23.01 %
1270 - FICA Tax Expense	53	242	189	21.77 %	381	2,900	2,519	13.14 %
1280 - Medicare Tax Expense	933	1,091	159	85.45 %	6,027	13,100	7,073	46.01 %
1290 - Staff Development & Training	0	891	891	0.00 %	208	10,700	10,492	1.94 %
1300 - Conference Registration	0	100	100	0.00 %	570	1,200	630	47.51 %
1310 - Professional Dues	0	67	67	0.00 %	57	800	743	7.16 %
1320 - Personnel Recruitment	0	50	50	0.00 %	58	600	542	9.71 %
Total Level1: 100 - Personnel Costs:	92,407	102,192	9,785	90.42 %	632,873	1,226,800	593,927	51.59 %
Level1: 200 - Supplies and Services								
2000 - Board Member Compensation	475	1,208	733	39.34 %	4,018	14,500	10,482	27.71 %
2020 - Board Expenses	465	217	-249	214.88 %	1,038	2,600	1,562	39.91 %
2040 - Rent	969	816	-153	118.73 %	4,944	9,800	4,856	50.45 %
2060 - Utilities	817	1,050	233	77.84 %	5,391	12,600	7,209	42.79 %
2120 - Insurance Expense	0	1,200	1,200	0.00 %	97	14,400	14,303	0.67 %
2130 - Membership Dues	128	725	597	17.66 %	7,497	8,700	1,203	86.18 %
2140 - Bank Charges	122	108	-14	112.78 %	761	1,300	539	58.57 %
2150 - Office Supplies	297	550	253	54.01 %	2,339	6,600	4,261	35.43 %
2160 - Courier Expense	149	217	67	69.00 %	903	2,600	1,697	34.73 %
2170 - Printing/Photocopy	0	125	125	0.00 %	394	1,500	1,106	26.24 %
2180 - Postage & Shipping	160	175	15	91.47 %	981	2,100	1,119	46.71 %
2190 - IT Supplies/Services	348	2,666	2,318	13.05 %	17,954	32,000	14,046	56.11 %
2200 - Professional Fees	8,562	9,371	810	91.36 %	51,022	112,500	61,478	45.35 %
2220 - Equipment Repairs & Maintenance	0	200	200	0.00 %	636	2,400	1,764	26.50 %
2235 - Equipment Lease	426	375	-51	113.64 %	2,167	4,500	2,333	48.16 %
2240 - Telephone	1,132	1,266	134	89.39 %	6,492	15,200	8,708	42.71 %
2260 - Facility Maintenance	624	1,183	559	52.77 %	5,096	14,200	9,104	35.88 %
2270 - Travel Expenses	412	675	263	61.04 %	6,105	8,100	1,995	75.37 %

EXHIBIT 5-E**Statement of Revenue Over Expense - No Decimals**

For Fiscal: 2017-2018 Period Ending: 12/31/2017

Level...	December Activity	December Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
2280 - Transportation	32	858	826	3.67 %	514	10,300	9,786	4.99 %
2300 - Legal Services	27,087	16,660	-10,427	162.59 %	105,913	200,000	94,087	52.96 %
2380 - Meeting Expenses	27	158	131	17.06 %	459	1,900	1,441	24.14 %
2420 - Legal Notices	0	117	117	0.00 %	0	1,400	1,400	0.00 %
2460 - Public Outreach	11	1,216	1,205	0.89 %	502	14,600	14,098	3.44 %
2480 - Miscellaneous	0	83	83	0.00 %	121	1,000	879	12.12 %
2500 - Tax Administration Fee	0	708	708	0.00 %	0	8,500	8,500	0.00 %
2900 - Operating Supplies	78	150	72	52.02 %	92	1,800	1,708	5.12 %
Total Level1: 200 - Supplies and Services:	42,321	42,075	-246	100.59 %	225,436	505,100	279,664	44.63 %
Level1: 300 - Other Expenses								
3000 - Project Expenses	96,559	290,884	194,325	33.20 %	761,479	3,492,000	2,730,521	21.81 %
4000 - Fixed Asset Purchases	0	13,661	13,661	0.00 %	2,714	164,000	161,286	1.66 %
5000 - Debt Service	0	19,159	19,159	0.00 %	67,019	230,000	162,981	29.14 %
5500 - Election Expenses	0	0	0	0.00 %	2,196	0	-2,196	0.00 %
6000 - Contingencies	0	1,999	1,999	0.00 %	0	24,000	24,000	0.00 %
6500 - Reserves	0	14,436	14,436	0.00 %	0	173,300	173,300	0.00 %
Total Level1: 300 - Other Expenses:	96,559	340,139	243,580	28.39 %	833,408	4,083,300	3,249,892	20.41 %
Total Expense:	231,287	484,406	253,119	47.75 %	1,691,716	5,815,200	4,123,484	29.09 %
Total Revenues	2,176,358	484,406	1,691,952	-449.28 %	2,725,508	5,815,200	-3,089,692	-46.87 %
Total Fund: 35 - WATER SUPPLY FUND:	1,945,070	0	1,945,070		1,033,791	0	1,033,791	
Report Total:	3,165,882	0	3,165,882		2,128,607	0	2,128,607	

Fund Summary**EXHIBIT 5-E****Statement of Revenue Over Expense - No Decimals**

Fund	December Activity	December Budget	Variance Favorable (Unfavorable)	Percent Used	YTD Activity	Total Budget	Variance Favorable (Unfavorable)	Percent Used
24 - MITIGATION FUND	516,935	0	516,935		460,309	0	460,309	
26 - CONSERVATION FUND	703,877	0	703,877		634,506	0	634,506	
35 - WATER SUPPLY FUND	1,945,070	0	1,945,070		1,033,791	0	1,033,791	
Report Total:	3,165,882	0.02	3,165,882		2,128,607	0	2,128,607	

ADMINISTRATIVE COMMITTEE

6. RECEIVE AND FILE SECOND QUARTER FINANCIAL ACTIVITY REPORT FOR FISCAL YEAR 2017-2018

Meeting Date: February 13, 2018 **Budgeted:** N/A

From: David J. Stoldt,
General Manager **Program/** N/A
Line Item No.:

Prepared By: Suresh Prasad **Cost Estimate:** N/A

General Counsel Review: N/A

Committee Recommendation: The Administrative Committee reviewed this item on February 13, 2018 and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: The second quarter of Fiscal Year (FY) 2017-2018 came to a conclusion on December 31, 2017. A table comparing budgeted and actual year-to-date revenues and expenditures for the period is included as **Exhibit 6-A**. The **Exhibits 6-B and 6-C** present the same information in bar graph format. The following comments summarize District staff's observations:

REVENUES

The revenue table compares amounts received through the second quarter and conclusion of FY 2017-2018 to the amounts budgeted for that same time period. Total revenues collected were \$5,876,721, or 90.1% of the budgeted amount of \$6,520,400. Variances within the individual revenue categories are described below:

- Water Supply Charge revenues were \$2,059,657, or 121.2% of the budget for the period. The first installment of this revenue was received in December 2017.
- Property tax revenues were \$1,057,937, or 120.9% of the budget for the period. The first installment of this revenue was received in December 2017.
- User fee revenues were \$2,076,168, or about 121.2% of the amount budgeted. This is the higher than budgeted as the District did not have historical figures on collection.
- Connection Charge revenues were \$252,896, or 202.3% of the budget for the period. Actual collection was higher than anticipated budgeted figure as the forecasted figures are based on estimated number of customers pulling permits. There was more connection charge received than budgeted for the first six months.
- Permit Fees revenues were \$131,230, or 113.6% of the budget for the period. Actual collection was higher than anticipated budgeted figure as the forecasted figures are based on estimated number of customers pulling permits. There was more permit fees received than budgeted for the first six months.
- Interest revenues were 13,435, or 134.4% of the budget for the period. Actual interest received was slightly higher than budgeted for the first six months.

- Reimbursements of \$244,131, or 26.9% of the budget. This is based on actual spending and collection of reimbursement project funds. This is considerably less than the budgeted amount as many projects were deferred and continued to next quarter.
- Grant revenue of 18,043, or 2.9% of the budget. This is due to grant funded projects being deferred and continued to next quarter.
- The Other revenue category totaled \$23,224 or about 101.9% of the budgeted amount. This category includes reimbursement revenues from legal and other miscellaneous services.
- The Reserves category totaled \$0 or about 0.00% of the budgeted amount. This category includes potential use of reserves and the water supply carry forward balance during the fiscal year for which adjustments will be made at the conclusion of the fiscal year.

EXPENDITURES

Expenditure activity as depicted on the expenditure table is similar to patterns seen in past fiscal years. Total expenditures of \$3,748,114 were about 57.5% of the budgeted amount of \$6,520,400 for the period. Variances within the individual expenditure categories are described below:

- Personnel costs of \$1,816,424 were about 101.1% of the budget. This was slightly higher than the anticipated budget.
- Expenditures for supplies and services were \$503,044, or about 73.8% of the budgeted amount. This was lower than the anticipated budget due to the professional fees and legal expenses coming in lower than the expected budgeted numbers.
- Fixed assets purchases of \$8,483 represented around 2.0% of the budgeted amount as most of the purchases were deferred to next quarter. The largest portion of this line item is the Water Demand Division database project which will start in February 2018.
- Funds spent for project expenditures were \$1,346,281, or approximately 41.8% of the amount budgeted for the period. This is due to most projects spending being deferred to next quarter.
- Debt Service included costs of \$67,019, or 58.3% of the budget for the period. Debt service is paid semi-annually, in December and June.
- Contingencies/Other expenditures \$0, or 0% of the budgeted amount. This was due to the contingency budget not spent during this fiscal year.
- Reserve expenditures of \$0, or 0% of the budgeted amount. This was due to the adjustments made at the conclusion of the fiscal year.

EXHIBITS

6-A Revenue and Expenditure Table

6-B Revenue Graph

6-C Expenditure Graph

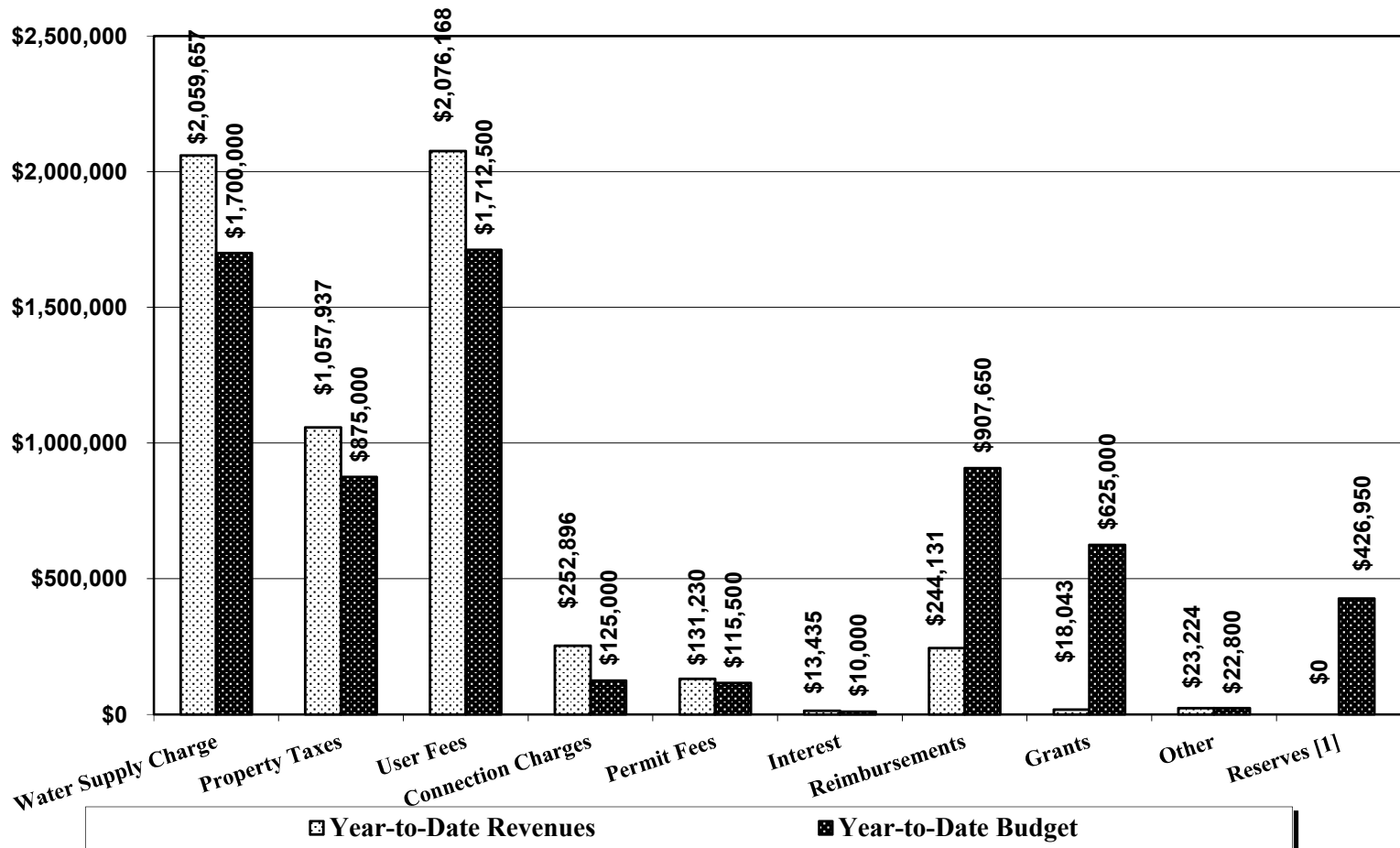
**Monterey Peninsula Water Management District
Fourth Quarter Report on Financial Activity
Fiscal Year 2017-2018**

	Year-to-Date <u>Revenues</u>	Year-to-Date <u>Budget</u>	<u>Variance</u>	Percent of <u>Budget</u>
Water Supply Charge	\$2,059,657	\$1,700,000	(\$359,657)	121.2%
Property Taxes	\$1,057,937	\$875,000	(\$182,937)	120.9%
User Fees	\$2,076,168	\$1,712,500	(\$363,668)	121.2%
Connection Charges	\$252,896	\$125,000	(\$127,896)	202.3%
Permit Fees	\$131,230	\$115,500	(\$15,730)	113.6%
Interest	\$13,435	\$10,000	(\$3,435)	134.4%
Reimbursements	\$244,131	\$907,650	\$663,519	26.9%
Grants	\$18,043	\$625,000	\$606,957	2.9%
Other	\$23,224	\$22,800	(\$424)	101.9%
Reserves [1]	\$0	\$426,950	\$426,950	0.0%
Total Revenues	\$5,876,721	\$6,520,400	\$643,679	90.1%

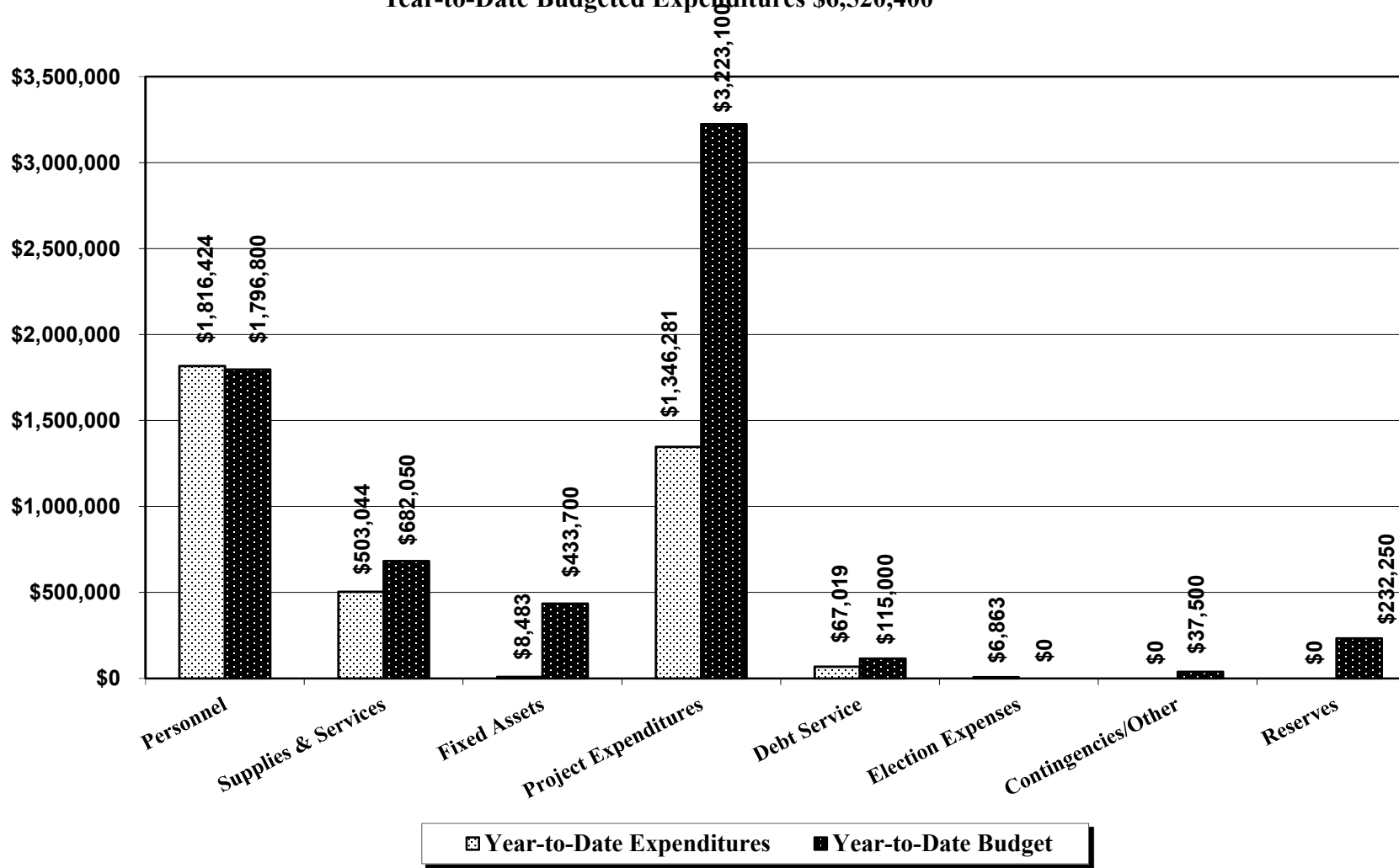
	Year-to-Date <u>Expenditures</u>	Year-to-Date <u>Budget</u>	<u>Variance</u>	Percent of <u>Budget</u>
Personnel	\$1,816,424	\$1,796,800	(\$19,624)	101.1%
Supplies & Services	\$503,044	\$682,050	\$179,006	73.8%
Fixed Assets	\$8,483	\$433,700	\$425,217	2.0%
Project Expenditures	\$1,346,281	\$3,223,100	\$1,876,819	41.8%
Debt Service	\$67,019	\$115,000	\$47,981	58.3%
Election Expenses	\$6,863	\$0	(\$6,863)	100.0%
Contingencies/Other	\$0	\$37,500	\$37,500	0.0%
Reserves	\$0	\$232,250	\$232,250	0.0%
Total Expenditures	\$3,748,114	\$6,520,400	\$2,772,286	57.5%

[1] Budget column includes fund balance, water supply carry forward, and reserve fund

REVENUES
Fiscal Year Ended December 31, 2017
 Year-to-Date Actual Revenues \$5,876,721
 Year-to-Date Budgeted Revenues \$6,520,400



EXPENDITURES
Fiscal Year Ended December 31, 2017
 Year-to-Date Actual Expenditures \$3,748,114
 Year-to-Date Budgeted Expenditures \$6,520,400



ADMINISTRATIVE COMMITTEE

7. CONSIDER APPROVAL OF SECOND QUARTER FISCAL YEAR 2017-2018 INVESTMENT REPORT

Meeting Date:	February 13, 2018	Budgeted:	N/A
From:	David J. Stoldt, General Manager	Program/ Line Item No.:	N/A
Prepared By:	Suresh Prasad	Cost Estimate:	N/A

General Counsel Review: N/A

Committee Recommendation: The Administrative Committee considered this item on February 13, 2017 and recommended _____.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378

SUMMARY: The District's investment policy requires that each quarter the Board of Directors receive and approve a report on investments held by the District. **Exhibit 7-A** is the report for the quarter ending December 31, 2017. District staff has determined that these investments do include sufficient liquid funds to meet anticipated expenditures for the next six months and as a result this portfolio is in compliance with the current District investment policy. This portfolio is in compliance with the California Government Code, and the permitted investments of Monterey County.

RECOMMENDATION: The Administrative Committee considered this item at its February 13, 2018 meeting and voted _ to _ to recommend _____.

EXHIBIT

7-A Investment Report as of December 31, 2017

EXHIBIT 7-A
MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
INVESTMENT REPORT AS OF DECEMBER 31, 2017

MPWMD

Issuing Institution Security Description	Purchase Date	Maturity Date	Cost Basis	Par Value	Market Value	Annual Rate of Return	Portfolio Distribution
Local Agency Investment Fund	12/31/17	01/01/18	\$1,016,786	\$1,016,786	\$1,016,786	1.200%	15.24%
Bank of America:							
Money Market	12/31/17	01/01/18	3,874,054	3,874,054	3,874,054	0.037%	
Checking	12/31/17	01/01/18	246,191	246,191	246,191	0.000%	
			<u>\$4,120,245</u>	<u>\$4,120,245</u>	<u>\$4,120,245</u>		61.77%
Wells Fargo Money Market	12/31/17	01/01/18	283,117	283,117	283,117	0.010%	
Wells Fargo Institutional Securities:							
Interest Bearing Certificate of Deposit	03/27/15	03/27/18	\$250,000	\$250,000	\$249,857	1.150%	
Interest Bearing Certificate of Deposit	06/17/15	06/18/18	\$250,000	\$250,000	\$249,683	1.550%	
Interest Bearing Certificate of Deposit	09/30/15	10/01/18	\$250,000	\$250,000	\$250,093	1.650%	
Interest Bearing Certificate of Deposit	11/12/17	11/13/18	\$250,000	\$250,000	\$249,641	1.500%	
Interest Bearing Certificate of Deposit	11/09/17	11/12/19	\$250,000	\$250,000	\$248,959	1.750%	
			<u>\$1,533,117</u>	<u>\$1,533,117</u>	<u>\$1,531,350</u>	1.520%	22.98%
TOTAL MPWMD			<u>\$6,670,148</u>	<u>\$6,670,148</u>	<u>\$6,668,381</u>	0.554%	

CAWD/PBCSD WASTEWATER RECLAMATION PROJECT

Issuing Institution Security Description	Purchase Date	Maturity Date	Cost Basis	Par Value	Market Value	Annual Rate of Return	Portfolio Distribution
US Bank Corp Trust Services:							0.20%
Certificate Payment Fund	12/31/17	01/01/18	791	791	791	0.000%	
Interest Fund	12/31/17	01/01/18	327	327	327	0.000%	
Rebate Fund	12/31/17	01/01/18	19	19	19	0.000%	
			<u>\$1,136</u>	<u>\$1,136</u>	<u>\$1,136</u>	0.000%	
Bank of America:							99.80%
Money Market Fund	12/31/17	01/01/18	580,110	580,110	\$580,110	0.037%	
TOTAL WASTEWATER RECLAMATION PROJECT			<u>\$581,246</u>	<u>\$581,246</u>	<u>\$581,246</u>	0.037%	

These investments do include sufficient liquid funds to meet anticipated expenditures for the next six months as reflected in the FY 2017-2018 annual budget adopted on June 19, 2017.

ADMINISTRATIVE COMMITTEE

8. APPROVE 2018 COMMITTEE MEETING SCHEDULE

Meeting Date: February 13, 2018

From: David J. Stoldt,
General Manager

Prepared By: Sara Reyes

SUMMARY: Attached as **Exhibit 8-A** is a draft meeting schedule for 2018. The Committee should also approve meeting dates for January and February 2019 since new Committee members are selected at the January Board meeting.

RECOMMENDATION: The Committee should review and adopt the meeting schedule for 2018 and a date for January and February 2019.

EXHIBIT

8-A Draft 2018 Administrative Committee Meeting Schedule

U:\staff\Board_Committees\Admin\2018\20180213\08\Item-8.docx

U:\staff\Board_Committees\Admin\2017\20170215\10\Item-10.docx

EXHIBIT 8-A

Monterey Peninsula Water Management District
 Administrative Committee Meeting Schedule
 March 2018 – February 2019

Date	Day of Week	Time
March 12	Monday	3:30 PM
April 9	Monday	3:30 PM
May 14	Monday	3:30 PM
June 11	Monday	3:30 PM
July 9	Monday	3:30 PM
August 13	Monday	3:30 PM
September 10	Monday	3:30 PM
October 8	Monday	3:30 PM
November 13	Tuesday (Nov. 12 is Veteran's Day holiday)	3:30 PM
December 10	Monday	3:30 PM
January 16, 2019	Wednesday	3:30 PM
February 21, 2019	Thursday	3:30 PM

ADMINISTRATIVE COMMITTEE

9. REVIEW SECOND QUARTER LEGAL SERVICES ACTIVITY REPORT FOR FISCAL YEAR 2017-2018

Meeting Date:	February 13, 2018	Budgeted:	N/A
From:	David J. Stoldt, General Manager	Program/ Line Item No.:	N/A
Prepared By:	Suresh Prasad	Cost Estimate:	N/A

General Counsel Review: N/A

Committee Recommendation: This is an informational item only.

CEQA Compliance: This action does not constitute a project as defined by the California Environmental Quality Act Guidelines Section 15378.

SUMMARY: The second quarter Legal Services Activity Report for Fiscal Year 2017-2018 is attached as **Exhibits 9-A** and **9-B**. The information presented are in a table and graph format and compares the actual second quarter activity and the year-to-date amount to the overall budget for legal services. The actual costs for the current reporting period were 40% of the total legal budget.

EXHIBITS

9-A Legal Services Costs Update Table

9-B Legal Expenses Analysis by Fiscal Year

EXHIBIT 9-A

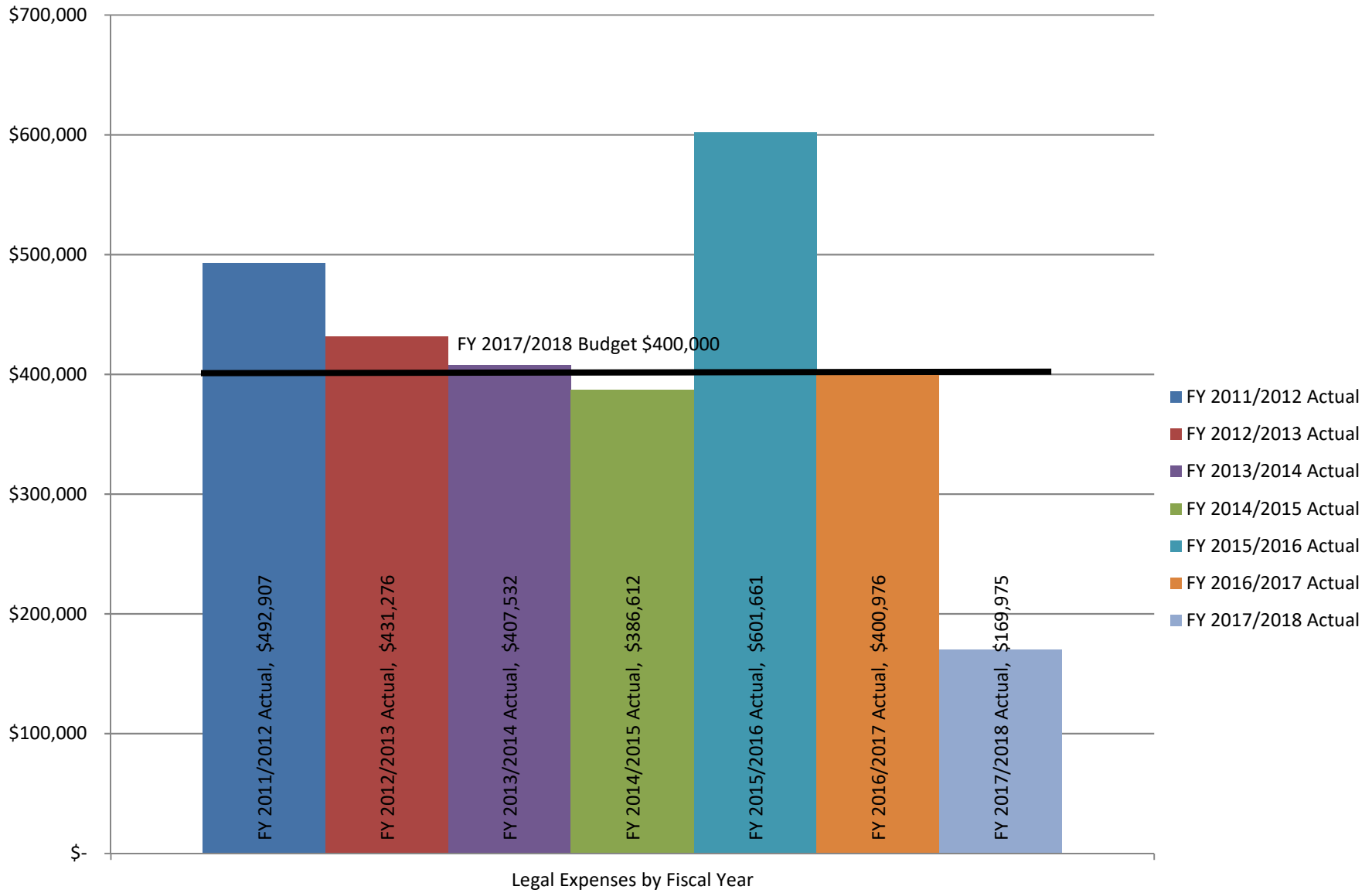
MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
LEGAL SERVICES COSTS UPDATE
REPORT FOR QUARTER ENDED DECEMBER 31, 2017

File No.	Description	Previous Balance	Quarterly Activity			Total	FY 2017/2018 Budget
			October 2017	November 2017	December 2017		
<u>Delay & Laredo</u>							
WMD-001	Retained General Counsel Service	14,640.00	5,450.00	5,450.00	5,450.00	30,990.00	
WMD-002	Non-Retained General Counsel Service	-	-	-	564.00	564.00	
WMD-003	Special Legal Services	235.00	-	-	-	235.00	
WMD-003-01	Desal A.12-04-019	22,454.90	46,669.86	24,671.21	17,484.00	111,279.97	
WMD-003-02	CPUC A.04-09-019 (CWP/Regional Water Project)	-	-	-	-	-	
WMD-003-03	SCD - A.10-09-019	-	-	235.00	-	235.00	
WMD-003-05	218 Fee A.10-01-012	23.50	-	-	-	23.50	
WMD-003-06	SWRCB Proceedings	2,044.50	-	-	-	2,044.50	
WMD-003-07	CPUC Proceedings (General)	376.00	-	141.00	211.50	728.50	
WMD-003-09	Seaside Basin Watermaster	164.50	-	70.50	211.50	446.50	
WMD-003-10	Special Counsel Oversight	23.50	-	-	23.50	47.00	
WMD-003-11	MPWMD vs. SWRCB (CDO)	-	-	-	2,033.66	2,033.66	
WMD-003-13	Groundwater Replenishment (GWR) Project	-	-	-	-	-	
WMD-003-14	MPTA vs. MPWMD Case No. M123512	117.50	-	-	117.50	235.00	
WMD-003-18	CPUC A.15 - Modification of Rate Design and Water Ration I	3,290.00	-	822.50	376.00	4,488.50	
WMD-003-20	2016 GRC - A. 16-07-002	2,615.16	-	258.50	352.50	3,226.16	
WMD-003-21	Cost of Capital Application A.17-04-003	258.50	180.00	47.00	67.50	553.00	
WMD-004	Bond, Audit or Financial Matters - Special Legal Services	-	-	-	352.50	352.50	
WMD-005	3rd Party Reimbursement - Special Legal Services	-	-	-	-	-	
WMD-005-01	Water Demand Permits/Deed Review	2,608.50	1,636.25	916.50	282.00	5,443.25	
WMD-005-02	Reclamation Matters	-	-	-	-	-	
WMD-005-03	WDS Permits and Water Rights Review	2,279.50	-	446.50	211.50	2,937.50	
WMD-005-04	ASR	1,410.00	-	-	117.50	1,527.50	
WMD-005-05	Public Records Request	752.00	493.50	446.50	282.00	1,974.00	
WMD-005-06	Successor Agency v. Cohen Case No. 34-2016-80002403	90.00	-	164.50	-	254.50	
	Sub-total (Delay & Laredo)	53,383.06	54,429.61	33,669.71	28,137.16	169,619.54	
<u>Goodin, MacBride, Squeri, Day & Lamprey, LLP</u>							
3465-001	PUC Proceeding	-	-	-	-	-	
<u>Colantuono, Highsmith & Whatley, PC</u>							
	Prop 218 Advice	290.50	-	-	65.00	355.50	
	Total	\$ 53,673.56	\$ 54,429.61	\$ 33,669.71	\$ 28,202.16	\$ 169,975.04	\$400,000.00^[1]

40%

[1] Budget column includes legal budget of \$400,000.

Legal Expenses Analysis by Fiscal Year FY 2011/12 Actual to FY 2017/18 Actual to Budget



This meeting has been noticed according to the Brown Act rules. The Board of Directors meets regularly on the third Monday of each month, except in January, February. The meetings begin at 7:00 PM.



DRAFT AGENDA (2/7/18)

Regular Meeting

Board of Directors

Monterey Peninsula Water Management District

Thursday, February 22, 2018, 7:00 pm

Conference Room, Monterey Peninsula Water Management District
5 Harris Court, Building G, Monterey, CA

Staff notes will be available on the District web site at

<http://www.mpwmd.net/who-we-are/board-of-directors/bod-meeting-agendas-calendar/>

by 5 PM on Friday, February 16, 2018

The 7:00 PM Meeting will be televised on Comcast Channels 25 & 28. Refer to broadcast schedule on page 2.

CALL TO ORDER/ROLL CALL

PLEDGE OF ALLEGIANCE

ADDITIONS AND CORRECTIONS TO AGENDA - The Clerk of the Board will announce agenda corrections and proposed additions, which may be acted on by the Board as provided in Sections 54954.2 of the California Government Code.

ORAL COMMUNICATIONS - Anyone wishing to address the Board on Consent Calendar, Information Items, Closed Session items, or matters not listed on the agenda may do so only during Oral Communications. Please limit your comment to three (3) minutes. The public may comment on all other items at the time they are presented to the Board.

CONSENT CALENDAR: The Consent Calendar consists of routine items for which staff has prepared a recommendation. Approval of the Consent Calendar ratifies the staff recommendation. Consent Calendar items may be pulled for separate consideration at the request of a member of the public, or a member of the Board. Following adoption of the remaining Consent Calendar items, staff will give a brief presentation on the pulled item. Members of the public are requested to limit individual comment on pulled Consent Items to three (3) minutes.

1. Consider Adoption of Minutes from the January 24, 2018 Regular Meeting of the Board of Directors
2. Consider Approval of Purchase of Internet License for Water Wise Gardening in Monterey County
3. Consider Approval of Expenditure for Increased County Recording Fees and Increased Recording Activity

Board of Directors

Andrew Clarke, Chair – Division 2
Ralph Rubio, Vice Chair - Mayoral Representative
Brenda Lewis – Division 1
Molly Evans – Division 3
Jeanne Byrne – Division 4
Robert S. Brower, Sr. – Division 5
Mary Adams, Monterey County Board of Supervisors Representative

General Manager

David J. Stoldt

This agenda was posted at the District office at 5 Harris Court, Bldg. G Monterey on _____, 2018. Staff reports regarding these agenda items will be available for public review on 2/16/2018, at the District office and at the Carmel, Carmel Valley, Monterey, Pacific Grove and Seaside libraries. After staff reports have been distributed, if additional documents are produced by the District and provided to a majority of the Board regarding any item on the agenda, they will be available at the District office during normal business hours, and posted on the District website at www.mpwmd.net/who-we-are/board-of-directors/bod-meeting-agendas-calendar/. Documents distributed at the meeting will be made available in the same manner. The next regular meeting of the Board of Directors is scheduled for March 19, 2018 at 7 pm.

4. Consider Adoption of Resolution No. 2018-02 in Support of Entering into an Agreement with the California State Coastal Conservancy to Upgrade the Intake for the Sleepy Hollow Steelhead Rearing Facility
5. Receive 2017 Ordinance No. 152 Oversight Panel Annual Report
6. Receive and File Second Quarter Financial Activity Report for Fiscal Year 2017-2018
7. Consider Approval of Second Quarter FY 2017-2018 Investment Report
8. Consider Adoption of Treasurer's Report for December 2017

GENERAL MANAGER'S REPORT

9. Status Report on California American Water Compliance with State Water Resources Control Board Order 2016-0016 and Seaside Groundwater Basin Adjudication Decision

DIRECTORS' REPORTS (INCLUDING AB 1234 REPORTS ON TRIPS, CONFERENCE ATTENDANCE AND MEETINGS)

10. Oral Reports on Activities of County, Cities, Other Agencies/Committees/Associations

SPECIAL PRESENTATIONS

11. Presentation by California American Water Company regarding "Innovations in Desalination, Water Reuse, and Emerging Contaminants at American Water"
12. Report from Paul Sciuto, General Manager of Monterey One Water re Operational Safety of Water Purification Systems

PUBLIC HEARINGS – Public comment will be received on each of these items. Please limit your comment to three (3) minutes per item.

13. **Consider Request for Variance - 458 and 460 Alvarado Street, Monterey, APN _____**

Action:

14. **Consider Adoption of Addendum to the Carmel River Management Program Environmental Impact Report for the Carmel River Bank Stabilization Project at Rancho San Carlos Road**

Action:

15. **Consider Adoption of Fiscal Year 2017-18 Mid-Year Budget Adjustment**

Action:

INFORMATIONAL ITEMS/STAFF REPORTS The public may address the Board on Information Items and Staff Reports during the Oral Communications portion of the meeting. Please limit your comments to three minutes.

16. Letters Received
17. Committee Reports
18. Monthly Allocation Report
19. Water Conservation Program Report
20. Carmel River Fishery Report
21. Monthly Water Supply and California American Water Production Report
22. Semi-Annual Groundwater Quality Monitoring Report

ADJOURNMENT

Board Meeting Broadcast Schedule - Comcast Channels 25 & 28	
View Live Webcast at Ampmedia.org	
Ch. 25, Mondays, 7 PM	Monterey, Del Rey Oaks, Pacific Grove, Sand City, Seaside
Ch. 25, Mondays, 7 PM	Carmel, Carmel Valley, Del Rey Oaks, Monterey, Pacific Grove, Pebble Beach, Sand City, Seaside
Ch. 28, Mondays, 7 PM	Carmel, Carmel Valley, Del Rey Oaks, Monterey, Pacific Grove, Pebble Beach, Sand City, Seaside
Ch. 28, Fridays, 9 AM	Carmel, Carmel Valley, Del Rey Oaks, Monterey, Pacific Grove, Pebble Beach, Sand City, Seaside

Upcoming Board Meetings			
Monday, March 19, 2018	Regular Board Meeting	7:00 pm	District conference room
Monday, April 16, 2018	Regular Board Meeting	7:00 pm	District conference room

Upon request, MPWMD will make a reasonable effort to provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. MPWMD will also make a reasonable effort to provide translation services upon request. Please submit a written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service by 5:00 PM on Friday, February 16, 2018. Requests should be sent to the Board Secretary, MPWMD, P.O. Box 85, Monterey, CA, 93942. You may also fax your request to the Administrative Services Division at 831-644-9560, or call 831-658-5600.