



Fiscal Year 2017-2018 Budget

Revised February 22, 2018



2017-2018 BUDGET

TABLE OF CONTENTS

RESOLUTION..... 1

TRANSMITTAL LETTER 3

DISTRICT MISSION AND VISION STATEMENTS 6

EXPENDITURES:

 EXPENDITURE SUMMARY CHART 7

 EXPENDITURES COMPARISON BY YEAR 8

 EXPENDITURES BY OPERATING FUND 9

 LABOR ALLOCATION BY OPERATING FUNDS 10

 EXPENDITURES BY DIVISION 11

 PROJECT EXPENDITURES 12

 CAPITAL IMPROVEMENT PLAN..... 16

 CAPITAL ASSET PURCHASES 17

 CAPITAL ASSET REPLACEMENT/REPAIR SCHEDULE..... 18

REVENUES:

REVENUES SUMMARY CHART..... 19

REVENUES COMPARISON BY YEAR 20

REVENUES BY OPERATING FUND 21

REIMBURSABLE AMOUNTS AND GRANTS 22

ANALYSIS OF RESERVES 23

ORGANIZATION CHART 24

DIVISIONAL BUDGET:

GENERAL MANAGER’S OFFICE 25

ADMINISTRATIVE SERVICES..... 27

PLANNING & ENGINEERING 29

WATER DEMAND 31

WATER RESOURCES 33

BUDGET CALENDAR 35

GLOSSARY 36

RESOLUTION NO. 2017-09

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
ADOPTING THE BUDGET FOR FISCAL YEAR 2017-2018**

WHEREAS, the General Manager has proposed a budget for Fiscal Year 2017-2018, a copy of which is on file at the District's office.

WHEREAS, the Board of Directors has examined, and deliberated on, the budget during meetings held on May 15, 2017 and June 19, 2017.

NOW, THEREFORE BE IT RESOLVED by the Board of Directors of the Monterey Peninsula as follows:

1. That the said budget as approved at the June 19, 2017 Board of Directors Meeting is hereby approved and adopted as the budget for the Monterey Peninsula Water Management District for Fiscal Year 2017-2018.
2. That the General Manager may delegate the authority to implement this resolution to the Administrative Services Manager/Chief Financial Officer.
3. That the General Manager is authorized and directed to transfer funds from one activity to another within a given fund, and from one Division to another Division, as such times are appropriate, in accordance with generally-accepted accounting principles and consistent with the objectives outlined in the approved budget.
4. That any contract for professional services, or other expenditures for procuring equipment, supplies or services, included in the budget that exceeds \$15,000 shall be executed by the General Manager only upon approval by the Board of Directors at a meeting of the Board of Directors.

On a motion by Director Rubio and seconded by Director Byrne, the foregoing resolution is duly adopted this 19th day of June 2017 by the following votes:

Ayes: Directors Rubio, Byrne, Brower, Clarke, Evans and Lewis
Nays: None
Absent: Director Adams

I, Arlene M. Tavani, Deputy District Secretary to the Board of Directors of the Monterey Peninsula Water Management District, hereby certify that the foregoing is a resolution duly adopted on the 19th day of June 2017.

Witness my hand and seal of the Board of Directors this 29th day of June 2017.



Arlene M. Tavani
Deputy District Secretary to the Board

U:\staff\Resolutions\2017\FINAL\2017-09.docx



June 19, 2017

Chairperson Brower and Board Members
 Monterey Peninsula Water Management District
 5 Harris Court, Building G
 Monterey, California 93940

Dear Chairperson Brower and Board Members:

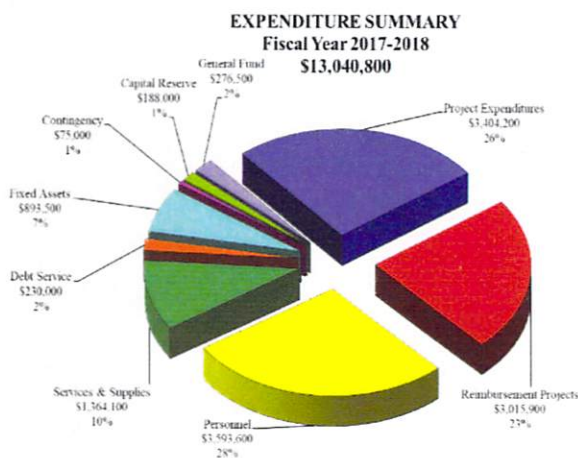
Budget Overview

This letter transmits the recommended budget for Fiscal Year (FY) 2017-2018. While preparing the budget, District staff was mindful of the continuing uncertain economic conditions as well as the current status of the District's existing funding sources, including the user fee revenue. In preparing this year's budget, staff adhered to the strategy to adopt balanced budgets as directed by the Board of Directors in 2005. The FY 2017-2018 Budget does not include use of reserves in order to maintain District programs and services, and it does assume continued collection of the previously adopted Water Supply Charge. This budget also includes resumption of the User Fee revenue from ratepayers of California American Water.

After compilation of the original requests from all Divisions, a detailed review, and several adjustments by Division Managers and the General Manager, culminated this budget with proposed expenditures and revenues for FY 2017-2018 totaling \$13,040,800, of which \$3,081,300 or 22% includes reimbursement funds from grants, California American Water ratepayers and other agencies.

Expenditures

As shown in the graph on the right and in the expenditures portion of the FY 2017-2018 Budget, the budgeted expenditures of \$13,040,800 stayed flat from the amount budgeted in FY 2016-2017. The project expenditures portion of the budget includes \$2,097,500 towards water supply projects (Water Projects 1 & 2 or Aquifer Storage Recovery Project), Pure Water Monterey (Groundwater Replenishment Project), Local Water Projects, and other Water Supply Projects), \$817,900 towards mitigation projects, \$441,300 towards non-reimbursable conservation & rebate program activities, and \$3,015,900 towards



Chairperson Brower and Board Members
 Page 2 of 3
 June 19, 2017

reimbursement project costs. The reimbursable project expenditure budget includes funds for the operation of Water Projects 1 & 2, Los Padres Dam Plan, grant funded projects, and conservation & rebate program costs. The budget was prepared with the assumption that Cal-Am would continue to reimburse the District for the operation of Water Project 1, and reimburse the cost of both operation and construction of Water Project 2.

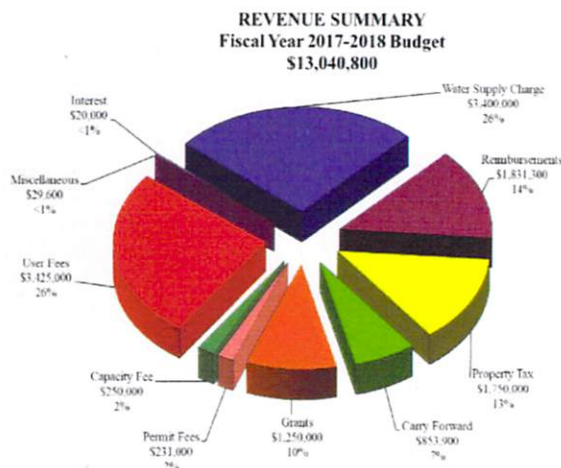
Other large project expenditures include \$359,000 for riparian and erosion control activities, \$262,600 for the operation of the Sleepy Hollow fish rearing facility and related fish rescue activities, \$167,000 for lagoon and hydrologic monitoring, \$390,900 for conservation related activities, and \$500,000 for water conservation rebates. The rebate amount is reimbursable by Cal-Am ratepayers. The expenditure budget also includes \$950,000 for design, permitting and construction of a new water intake system at Sleepy Hollow, paid for with grant funds.

The budget for legal expenses is \$400,000 which is maintained at the same level from last fiscal year. The budget also assumes payment of \$230,000 for debt service (interest and principal) towards the Rabobank ASR loan. The budget also includes \$893,500 for fixed assets purchases, of which \$650,000 is for new database system for Water Demand Division. The FY 2017-2018 Budget also includes a Capital Improvement Project Forecast as requested by the Board of Directors in 2005.

Revenues

The FY 2017-2018 revenue budget totals \$13,040,800 which is relatively flat from the amount budgeted in FY 2016-2017. This budget assumes collection of the previously adopted Water Supply Charge for FY 2017-2018. This budget also includes resumption of the User Fee revenue in the amount of \$3,425,000 from ratepayers of California American Water. This User Fee revenue projection is based on an estimated collection of revenues by California American Water. Property tax revenues

are projected to be \$1,750,000 which is slightly higher than the amount budgeted in FY 2016-2017 as property values have been increasing over the last few years. Capacity Fees are estimated to be \$250,000, permit revenues are budgeted at \$231,000 are both projected at the same level as prior fiscal year. Projected revenues also include reimbursements of \$635,400 from Cal-Am for ASR 1 and ASR 2 operational costs, \$525,000 from Cal-Am rate payers towards Los Padres Dam long term plan, \$500,000 from Cal-Am ratepayers for rebates, \$74,600 for services provided to the Seaside Basin Watermaster, and \$1,250,000 in grant funds for projects as detailed in the expenditure section of the budget.



Chairperson Brower and Board Members
 Page 3 of 3
 June 19, 2017

Reserves

The following table summarizes the ending balances in the reserve accounts. There are changes to reserve balances as a result of the proposed budget:

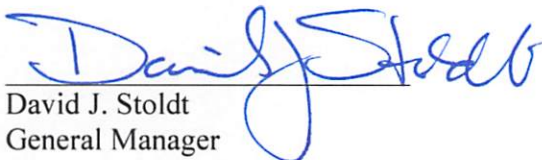
Reserve Description	Balance 07/01/17	FY 2016-2017 Change	Balance 06/30/18
Insurance/Litigation Reserve	\$250,000	\$0	\$250,000
Flood/Drought Reserve	328,944	0	328,944
Capital Equipment Reserve	144,000	188,000	332,000
Debt Reserve Fund	220,772	0	220,772
General Operating Reserve	1,903,540	(577,400)	1,326,140
Totals	\$2,847,256	(\$389,400)	\$2,457,856

As the above table indicates the total reserve is expected to have a balance of approximately \$2,457,856, or 32% of the operating budget. The reserve change column has carry-over in the amount of \$853,900. The carry-over is money that was not spent in prior fiscal year for projects and so the projects are rolled forward to the current fiscal year.

Summary

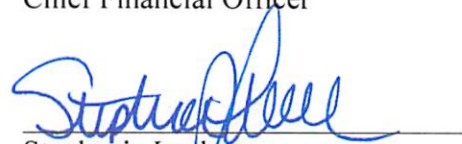
The 2017-2018 Budget was prepared using the strategies adopted in 2005 by the Board of Directors to adopt balanced budgets on an annual basis. The FY 2017-2018 Budget does not include use of reserves to balance the budget. This budget assumes continued collection of the District's three main sources of revenues (Water Supply Charge, User Fee, and Property Tax), which will allow the District to maintain its service levels currently provided by the District, and sustain its ability to achieve the objectives in the District's Strategic Plan, including Mission and Vision Statements. The District Management Team would like to thank the Board of Director's and other District employees for their contributions and participation in the development of the FY 2017-2018 Budget. They have made contribution to the development of the budget under difficult circumstances and we acknowledge their efforts. As always, this challenging process has produced an excellent document worthy of recognition.

Respectfully submitted:


 David J. Stoldt
 General Manager


 Suresh Prasad
 Administrative Services Manager/
 Chief Financial Officer


 Larry Hampson
 Planning & Engineering Manager/
 District Engineer


 Stephanie Locke
 Water Demand Manager



MISSION STATEMENT

The mission of the Monterey Peninsula Water Management District is to promote or provide for long-term sustainable water supply, and to manage and protect water resources for the benefit of the community and the environment.

VISION STATEMENT

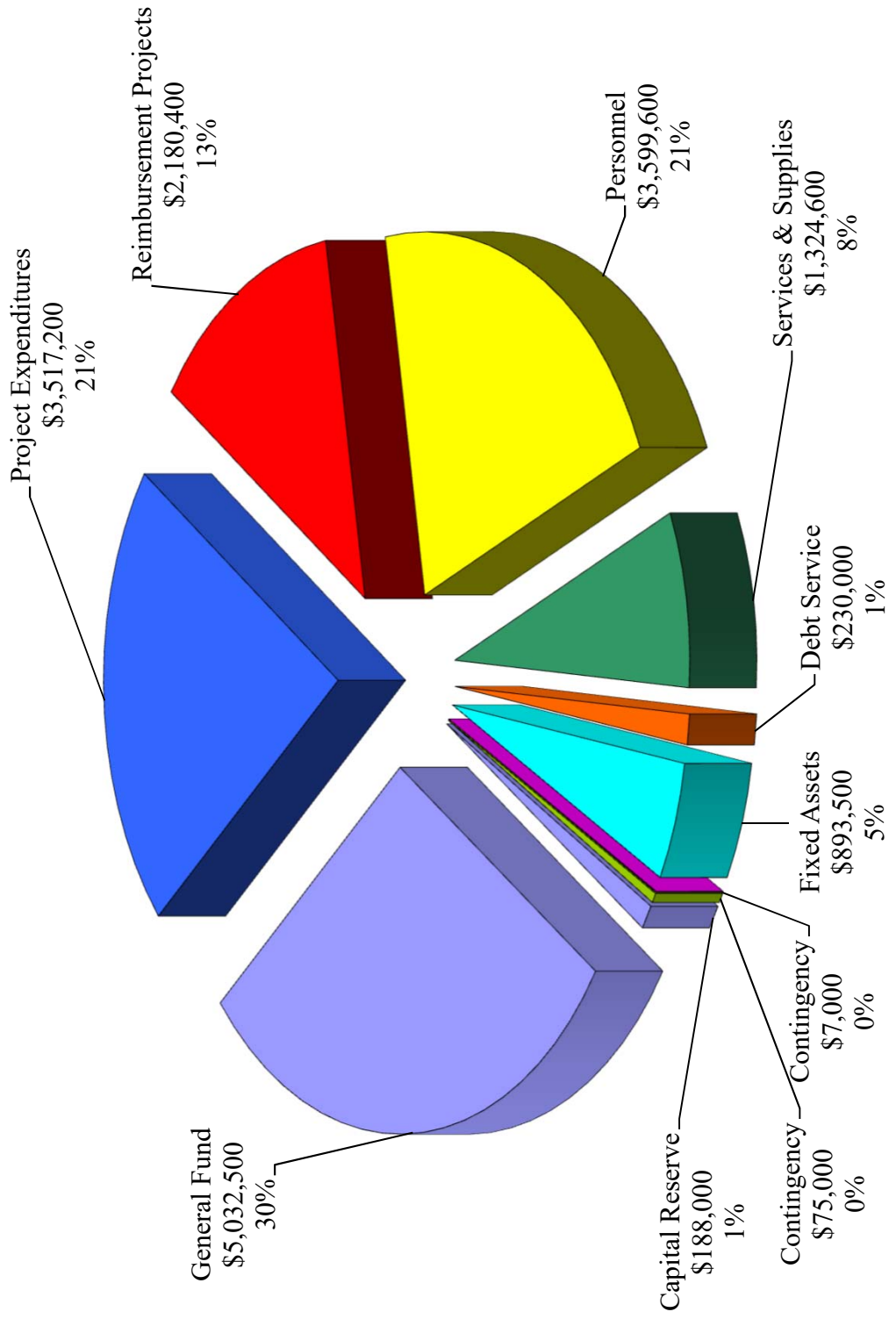
The MPWMD:

- 1) will strive to ensure a public role in development, ownership, and oversight of water supply solutions in collaboration with private or other public entities, resulting in sustainable, legal, affordable, and environmentally responsible water supply, consistent with adopted general plans;*
- 2) shall carry out its leadership role in water resource management in a fiscally responsible and professional manner.*

EXPENDITURE SUMMARY

Fiscal Year 2017-2018

\$17,047,800



**Monterey Peninsula Water Management District
Expenditures Comparison by Year
Fiscal Year 2017-2018 Budget**

	FY 2015-2016 <u>Revised</u>	FY 2016-2017 <u>Revised</u>	FY 2017-2018 <u>Revised</u>	Change From <u>Previous Year</u>	Percentage <u>Change</u>
<u>PERSONNEL</u>					
Salaries	\$2,415,600	\$2,406,700	\$2,502,000	\$95,300	3.96%
Retirement	401,000	407,600	449,500	41,900	10.28%
Unemployment Compensation	3,000	3,000	3,000	0	0.00%
Auto Allowance	6,000	6,000	6,000	0	0.00%
Deferred Compensation	7,800	8,400	8,400	0	0.00%
Temporary Personnel	71,000	41,200	53,000	11,800	28.64%
Workers Comp. Ins.	44,400	48,600	50,900	2,300	4.73%
Employee Insurance	410,800	427,600	437,300	9,700	2.27%
Medicare & FICA Taxes	39,700	41,500	44,100	2,600	6.27%
Personnel Recruitment	6,000	6,500	2,000	(4,500)	-69.23%
Staff Development	38,500	34,700	43,400	8,700	25.07%
Subtotal	<u>\$3,444,300</u>	<u>\$3,431,800</u>	<u>\$3,599,600</u>	<u>\$167,800</u>	<u>4.89%</u>
<u>SERVICES & SUPPLIES</u>					
Board Member Comp	\$30,000	\$37,000	\$45,400	\$8,400	22.70%
Board Expenses	10,000	10,000	8,000	(2,000)	-20.00%
Rent	23,600	23,200	23,200	-	0.00%
Utilities	38,400	38,200	38,800	600	1.57%
Telephone	44,100	42,900	45,600	2,700	6.29%
Facility Maintenance	37,200	37,900	42,800	4,900	12.93%
Bank Charges	3,500	4,000	4,000	-	0.00%
Office Supplies	15,700	21,800	20,600	(1,200)	-5.50%
Courier Expense	8,000	7,800	8,100	300	3.85%
Postage & Shipping	4,000	6,400	6,400	-	0.00%
Equipment Lease	15,000	14,000	14,000	-	0.00%
Equip. Repairs & Maintenance	7,000	7,500	7,500	-	0.00%
Printing/Duplicating/Binding	7,500	9,900	9,400	(500)	-5.05%
IT Supplies/Services	105,400	90,400	100,000	9,600	10.62%
Operating Supplies	20,900	18,800	19,200	400	2.13%
Legal Services	400,000	400,000	400,000	-	0.00%
Professional Fees	135,000	210,000	351,500	141,500	67.38%
Transportation	24,100	23,600	26,600	3,000	12.71%
Travel	35,200	32,100	34,600	2,500	7.79%
Meeting Expenses	7,200	7,100	6,900	(200)	-2.82%
Insurance	45,000	45,100	45,000	(100)	-0.22%
Legal Notices	4,300	4,300	3,700	(600)	-13.95%
Membership Dues	25,500	29,100	34,600	5,500	18.90%
Public Outreach	4,000	3,500	5,700	2,200	62.86%
Assessors Administration Fee	20,000	20,000	20,000	-	0.00%
Miscellaneous	3,500	3,600	3,000	(600)	-16.67%
Subtotal	<u>\$1,074,100</u>	<u>\$1,148,200</u>	<u>\$1,324,600</u>	<u>\$176,400</u>	<u>15.36%</u>
FIXED ASSETS	174,200	121,500	893,500	\$772,000	635.39%
<u>PROJECT EXPENDITURES</u>					
Water Supply	6,180,100	3,979,195	2,050,500	(1,928,695)	-48.47%
Mitigation	384,000	439,800	715,400	275,600	62.66%
Conservation	207,000	179,500	751,300	571,800	318.55%
Reimbursement Projects	1,614,000	2,587,900	2,180,400	(407,500)	-15.75%
DEBT SERVICE	230,000	230,000	230,000	0	0.00%
FLOOD/DROUGHT RESERVE	0	66,600	0	(66,600)	-100.00%
CAPITAL EQUIP. RESERVE	0	0	188,000	188,000	100.00%
GENERAL FUND BALANCE	488,150	783,050	5,032,500	4,249,450	542.68%
ELECTION EXPENSE	60,000	0	7,000	7,000	100.00%
CONTINGENCY	75,000	75,000	75,000	0	0.00%
EXPENDITURE TOTAL	<u>\$13,930,850</u>	<u>\$13,042,545</u>	<u>\$17,047,800</u>	<u>\$4,005,255</u>	<u>30.71%</u>

**Monterey Peninsula Water Management District
Expenditures by Operating Fund
Fiscal Year 2017-2018 Budget**

	<u>Mitigation</u>	<u>Water Supply</u>	<u>Conservation</u>	<u>Total</u>
<u>PERSONNEL</u>				
Salaries	\$984,800	\$873,000	\$644,200	\$2,502,000
Retirement	187,600	156,900	105,000	449,500
Unemployment Compensation	1,200	1,000	800	\$3,000
Auto Allowance	1,200	3,600	1,200	\$6,000
Deferred Compensation	1,700	5,000	1,700	\$8,400
Temporary Personnel	3,200	2,600	47,200	\$53,000
Workers Comp. Ins.	30,000	18,200	2,700	\$50,900
Employee Insurance	177,500	139,200	120,600	\$437,300
Medicare & FICA Taxes	17,500	16,000	10,600	\$44,100
Personnel Recruitment	800	600	600	\$2,000
Staff Development	14,100	12,700	16,600	43,400
Subtotal	\$1,419,600	\$1,228,800	\$951,200	\$3,599,600
<u>SERVICES & SUPPLIES</u>				
Board Member Comp	18,200	14,500	12,700	\$45,400
Board Expenses	3,200	2,600	2,200	8,000
Rent	10,600	9,800	2,800	23,200
Utilities	15,600	12,600	10,600	38,800
Telephone	18,200	15,200	12,200	45,600
Facility Maintenance	17,400	14,200	11,200	42,800
Bank Charges	1,600	1,300	1,100	4,000
Office Supplies	8,100	6,600	5,900	20,600
Courier Expense	3,200	2,600	2,300	8,100
Postage & Shipping	2,600	2,100	1,700	6,400
Equipment Lease	5,600	4,500	3,900	14,000
Equip. Repairs & Maintenance	3,000	2,400	2,100	7,500
Printing/Duplicating/Binding	1,800	1,500	6,100	9,400
IT Supplies/Services	40,000	32,000	28,000	100,000
Operating Supplies	2,200	1,800	15,200	19,200
Legal Services	128,000	200,000	72,000	400,000
Professional Fees	140,600	112,500	98,400	351,500
Transportation	10,300	10,300	6,000	26,600
Travel	9,500	8,100	17,000	34,600
Meeting Expenses	2,600	2,100	2,200	6,900
Insurance	18,000	14,400	12,600	45,000
Legal Notices	1,600	1,400	700	3,700
Membership Dues	10,900	8,700	15,000	34,600
Public Outreach	2,300	1,800	1,600	5,700
Assessors Administration Fee	5,800	8,500	5,700	20,000
Miscellaneous	1,200	1,000	800	3,000
Subtotal	\$482,100	\$492,500	\$350,000	\$1,324,600
FIXED ASSETS	197,400	177,900	518,200	\$893,500
<u>PROJECT EXPENDITURES</u>				
Water Supply	0	2,050,500	0	2,050,500
Mitigation	659,200	56,200	0	715,400
Conservation	0	0	751,300	751,300
Reimbursement Projects	201,900	1,488,900	489,600	2,180,400
DEBT SERVICE	0	230,000	0	230,000
CAPITAL EQUIP. RESERVE	140,600	22,300	25,100	188,000
GENERAL FUND BALANCE	78,800	4,939,100	14,600	5,032,500
ELECTION EXPENSE	2,800	2,200	2,000	7,000
CONTINGENCY	30,000	24,000	21,000	75,000
EXPENDITURE TOTAL	\$3,212,400	\$10,712,400	\$3,123,000	\$17,047,800

**Monterey Peninsula Water Management District
Labor Allocation by Operating Funds
Fiscal Year 2017-2018**

	<u>Mitigation</u>	<u>Water Supply</u>	<u>Conservation</u>	<u>Total</u>
<u>General Manager's Office</u>				
General Manager	20%	60%	20%	100%
Executive Assistant	25%	50%	25%	100%
<u>Administrative Services</u>				
ASD Mgr/CFO	33%	34%	33%	100%
Accountant	33%	34%	33%	100%
Human Resources Analyst	33%	34%	33%	100%
Office Services Supervisor	33%	34%	33%	100%
Accounting/Office Speaciliat	33%	34%	33%	100%
Information Technology Manager	33%	34%	33%	100%
GIS Specialist	33%	34%	33%	100%
<u>Planning & Engineering</u>				
P&E Mgr/District Engineer	50%	50%	0%	100%
Water Resources Engineer	25%	75%	0%	100%
Riparian Projects Coordinator	80%	20%	0%	100%
River Maintenance Specialist	100%	0%	0%	100%
River Maintenance Worker	100%	0%	0%	100%
<u>Water Demand</u>				
Water Demand Manager	0%	20%	80%	100%
Conservation Rep II	0%	75%	25%	100%
Conservation Rep II	0%	25%	75%	100%
Conservation Rep I	0%	0%	100%	100%
Conservation Rep I	0%	0%	100%	100%
Conservation Technician II	0%	0%	100%	100%
<u>Water Resources</u>				
Water Resources Manager	0%	0%	0%	0%
Senior Hydrogeologist	10%	90%	0%	100%
Hydrography Programs Coordinator	90%	10%	0%	100%
Associate Hydrologist	8%	92%	0%	100%
Hydrology Technician	50%	50%	0%	100%
Senior Fisheries Biologist	95%	5%	0%	100%
Associate Fisheries Biologist	100%	0%	0%	100%
Associate Fisheries Biologist	100%	0%	0%	100%
Average Percentage	40%	32%	28%	100%

Monterey Peninsula Water Management District
Expenditures by Division
Fiscal Year 2017-2018 Budget

	<u>General Manger's Office</u>	<u>Administrative Services</u>	<u>Planning & Engineering</u>	<u>Water Demand</u>	<u>Water Resources</u>	<u>Total</u>
<u>PERSONNEL</u>						
Salaries	\$282,200	\$477,900	\$508,500	\$543,300	\$690,100	\$2,502,000
Retirement	58,000	78,800	89,500	90,500	132,700	449,500
Unemployment Compensation	0	3,000	0	0	0	3,000
Auto Allowance	6,000	0	0	0	0	6,000
Deferred Compensation	8,400	0	0	0	0	8,400
Temporary Personnel	0	8,000	0	45,000	0	53,000
Workers' Comp.	1,300	2,000	19,300	2,300	26,000	50,900
Employee Insurance	29,400	152,800	71,300	84,800	99,000	437,300
Medicare & FICA Taxes	4,200	10,600	8,700	7,900	12,700	44,100
Personnel Recruitment	0	2,000	0	0	0	2,000
Staff Development	4,900	13,500	8,600	11,400	5,000	43,400
Subtotal	\$394,400	\$748,600	\$705,900	\$785,200	\$965,500	\$3,599,600
<u>SERVICES & SUPPLIES</u>						
Board Member Comp	\$0	\$45,400	\$0	\$0	\$0	45,400
Board Expenses	8,000	0	0	0	0	8,000
Rent	0	10,000	6,600	0	6,600	23,200
Utilities	0	37,800	600	0	400	38,800
Telephone	1,400	35,000	4,600	2,000	2,600	45,600
Facility Maintenance	0	40,000	1,400	0	1,400	42,800
Bank Charges	0	4,000	0	0	0	4,000
Office Supplies	1,000	17,000	1,600	800	200	20,600
Courier Expense	0	8,100	0	0	0	8,100
Postage & Shipping	0	6,000	0	0	400	6,400
Equipment Lease	0	14,000	0	0	0	14,000
Equip. Repairs & Maintenance	0	7,500	0	0	0	7,500
Printing/Duplicating/Binding	500	4,000	0	4,900	0	9,400
IT Supplies/Services	0	100,000	0	0	0	100,000
Operating Supplies	400	4,000	400	14,000	400	19,200
Legal Services	0	400,000	0	0	0	400,000
Professional Fees	185,000	166,500	0	0	0	351,500
Transportation	0	0	6,000	6,000	14,600	26,600
Travel	10,000	8,000	1,000	12,000	3,600	34,600
Meeting Expenses	1,500	4,500	400	500	0	6,900
Insurance	0	45,000	0	0	0	45,000
Legal Notices	500	2,200	0	0	1,000	3,700
Membership Dues	26,000	1,000	0	7,400	200	34,600
Public Outreach	5,700	0	0	0	0	5,700
Assessors Administration Fee	0	20,000	0	0	0	20,000
Miscellaneous	500	2,500	0	0	0	3,000
Subtotal	\$240,500	\$982,500	\$22,600	\$47,600	\$31,400	\$1,324,600
FIXED ASSETS	0	893,500	0	0	0	893,500
PROJECT EXPENDITURES						
Water Supply	435,000	0	540,100	0	1,075,400	2,050,500
Mitigation	0	0	290,500	0	424,900	715,400
Conservation	0	0	0	751,300	0	751,300
Reimbursement Projects	80,000	0	778,600	489,600	832,200	2,180,400
DEBT SERVICE	0	230,000	0	0	0	230,000
CAPITAL EQUIPMENT RES.	0	188,000	0	0	0	188,000
GENERAL FUND BALANCE	0	5,032,500	0	0	0	5,032,500
ELECTION EXPENSE	0	7,000	0	0	0	7,000
CONTINGENCY	0	75,000	0	0	0	75,000
Expenditure Total	\$1,149,900	\$8,157,100	\$2,337,700	\$2,073,700	\$3,329,400	\$17,047,800

MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
PROJECT EXPENDITURES
FISCAL YEAR 2017-2018 BUDGET

Objective	Timeline	Total	Account	Division	Reimbursable	Source
AUGMENT WATER SUPPLY						
Operations Modeling						
1-1-1 CRBHM Development (formerly CVSIM)	June	43,000	35-03-782900	P&E	37,000	CAW
1-1-2 Los Padres Dam Long Term Plan						
A. Fish Passage	Ongoing	100,000	35-03-786015	P&E	275,000	CAW
B. Alternatives Analysis and Sediment Management	June	350,000	35-03-786015	P&E	285,000	CAW
C. Reservoir Expansion Simulation (CRBHM)	June	25,000	35-03-786015	P&E	100,000	CAW
D. GSFLOW for Alternatives Analysis	June	50,000	35-03-786015	P&E		
1-1-3 PWM/MPWSP Operations Model (CRBHM & SGBM)	June	50,000	35-03-7860XX	P&E		
Water Supply Projects						
1-2-1 Water Project 1 (Aquifer Storage Recovery 1)						
A. Santa Margarita Site						
1. Site work						
a. FORA / regulatory agency compliance	Ongoing	60,000	35-04-786004	WRD		
b. Site expansion engineering	Ongoing	304,000	35-04-786004	WRD		
c. Site expansion construction - (phase 1)	Spring/Summer	600,000	35-04-786004	WRD		
d. Contingency (10%)	Fall/Winter	81,400	35-04-786004	WRD		
2. Operations and Maintenance						
a. Operations support	Ongoing	70,000	35-04-786004	WRD	70,000	CAW
b. Water quality lab analysis	Ongoing	50,000	35-04-786004	WRD	50,000	CAW
c. Electrical power	Ongoing	150,000	35-04-786004	WRD	150,000	CAW
d. Supplemental Sampling and Analysis Plan (SSAP)	Ongoing	120,000	35-04-786004	WRD	120,000	CAW
e. Security and Monitoring	Ongoing	17,000	35-04-786004	WRD	17,000	CAW
B. Water Project 2 (Aquifer Storage Recover 2)						
1. Seaside Middle School Site						
a. ASR well rehab testing	Summer/Fall	125,000	35-04-786007	WRD	125,000	CAW
b. Contingency (15%)	Ongoing	18,800	35-04-786007	WRD	18,800	CAW
2. Operations & Maintenance						
a. Operations support	Ongoing	10,000	35-04-786006	WRD	10,000	CAW
b. Water quality lab analysis	Ongoing	18,800	35-04-786006	WRD	18,800	CAW
c. Electrical power	Ongoing	46,900	35-04-786006	WRD	46,900	CAW
d. Facility building maintenance	Ongoing	1,200	35-04-786006	WRD	1,200	CAW
e. Contingency (15%)	Ongoing	7700	35-04-786006	WRD	7,700	CAW
1-4-1 Water Rights Permits Fees	Ongoing	12,500	35-03-781200	P&E		
1-5-1 Ground Water Replenishment Project (PWM)	Ongoing	200,000	35-03-786010	GMO/P&E		
1-7-1 A. Permit 20808B Alternatives Analysis	Ongoing	30,000	35-04-786016	WRD		
1-8-1 A. Other Water Supply Projects - IFIM feasibility studies	Ongoing	75,000	35-03-786019	P&E		
B. Monterey Pipeline MMRP Compliance	Ongoing	80,000	35-03-7860XX	P&E	33,300	CAW/PWM
1-9-1 Cal-Am Desal Project	Ongoing	175,000	35-01-786025	GMO		
1-10-1 Local Water Projects	Ongoing	391,900	35-03-786033	P&E		
1-11-1 Alternate Desal Project	Ongoing	0	35-03-786035	P&E		
1-12-1 Carmel River Basin Study (Bureau of Reclamation)	Ongoing	43,000	35-03-786022	P&E		
1-13-1 Drought Contingency Plan	Ongoing	190,000	35-01-786012	GMO	80,000	Rec Bureau
AUGMENT WATER SUPPLY TOTAL		3,496,200			1,445,700	

MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
PROJECT EXPENDITURES
FISCAL YEAR 2017-2018 BUDGET

Objective	Timeline	Total	Account	Division	Reimbursable	Source
PROTECT ENVIRONMENTAL QUALITY						
Riparian Mitigations						
2-1-1 Irrigation Program						
A. Operate and maintain 4 well systems	Ongoing	10,000	24-03-785011	P&E		
B. Operate and maintain District project systems	Ongoing	15,000	24-03-785012	P&E		
C. Refurnish DeDampierre well vault	June	9,000	24-03-785012	P&E		
2-1-2 Riparian Corridor Management						
A. Maintain and diversify plantings at District projects						
1. Seed collection and propagation	Ongoing	1,000	24-03-787030	P&E		
2. Supplemental planting	Ongoing	2,000	24-03-787033	P&E		
B. Riparian corridor maintenance (projects/equipment)	Ongoing	1,000	24-03-787080	P&E		
2-1-3 Riparian Monitoring Program						
A. Vegetation and soil moisture monitoring	Ongoing	500	24-03-787021	P&E		
B. Wildlife monitoring	August & May	5,500	24-03-787022	P&E		
C. Field Biology Assistant	Ongoing	0	24-03-787010	P&E		
2-1-4 Address Vegetation Hazards and Remove Trash	Ongoing	20,000	24-03-787040	P&E		
2-1-5 Carmel River Annual Aerial Photography	Ongoing	30,000	24-03-787022	P&E	5,000	Cal-Am
Erosion Protection						
2-2-1 Repair Bank Damage at District Restoration Projects						
A. Work at lower San Carlos restoration project	June	100,000	24-03-789541	P&E		
2-2-2 Carmel Riverbed Topographic Data	Ongoing	20,000	24-03-787023	P&E		
Aquatic Resources Fisheries						
2-3-1 Sleepy Hollow Facility Operations						
A. General operations and maintenance	Ongoing	42,000	24-04-785813	WRD		
B. Power	Ongoing	22,500	24-04-785816	WRD		
C. Road maintenance	June	3,000	24-04-785813	WRD		
D. Replacement of standby generator fuel	Ongoing	700	24-04-785813	WRD		
E. Generator maintenance service	Spring	5,900	24-04-785813	WRD		
F. Design and permitting for new intake system	2017	115,000	24-04-785812	WRD	100,000	Coastal Conservancy
G. Facility upgrade (construction)	2018	50,000	24-04-785812	WRD	50,000	Coastal Conservancy
H. ESA Section 10 SHSRF Evaluations	Ongoing	65,000	24-04-785811	WRD		
I. Intake/cold well repair & maintenance	Ongoing	10,000	24-04-785813	WRD		
J. Rearing channel bird netting & frame replacement	July	15,000	24-04-785813	WRD		
K. Water Resources Assitant for Weekend Shift	Jun.-Jan.	14,800	24-04-787010	WRD		
2-3-2 Conduct Juvenile Rescues						
A. Miscellaneous fish rescue supplies	Ongoing	11,300	24-04-785822	WRD		
B. Water Resources Assistant	Ongoing	11,200	24-04-787010	WRD		
C. Seasonal Fish Rescue Workers	Ongoing	16,700	24-04-785814	WRD		
D. Recalibrate backpack electro-fisher	Ongoing	900	24-04-785813	WRD		
E. Waders	Ongoing	1,500	24-04-785813	WRD		
F. On-call fish rescue crew leader	Ongoing	6,700	24-04-785814	WRD		
E. Equipment Expenses	Ongoing	500	24-04-785811	WRD		
2-3-3 Rescue & Transport Smolts						
A. Smolt rescue supplies	Feb-May	2,000	24-04-785833	WRD		
B. Water Resources Assistant	March-May	9,000	24-04-785814	WRD		
C. Seasonal Fish Rescue Worker	March-May	9,000	24-04-785814	WRD		
2-3-4 Monitoring of Adult Steelhead Counts - San Clemente Dam						
A. DIDSON Steelhead counting station components	Fall-Spring	4,000	24-04-785851	WRD		
B. Water Resources Assistant	Fall-Spring	9,900	24-04-785814	WRD		
2-3-5 Adult & kelt rescue and transport	Ongoing	1,000	24-04-785840	WRD		
2-3-6 Contracted Aquatic Invertebrate Identification & Retraining	Oct.	4,400	24-04-785860	WRD		
2-3-7 Carmel River & Lagoon Water Quality Monitoring Samples	Ongoing	1,200	24-04-785870	WRD		
Water Resources Assistant	Ongoing	6,900	24-04-785814	WRD		

MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
PROJECT EXPENDITURES
FISCAL YEAR 2017-2018 BUDGET

Objective	Timeline	Total	Account	Division	Reimbursable	Source
Lagoon Mitigation Activities						
2-4-1 Monitoring						
A. Bi-annual inter-agency cooperative Steelhead survey	June/Dec	500	24-04-785871	WRD		
B. YSI Automatic Vertical Water Quality Profiler	Ongoing	40,000	24-04-782203	WRD		
Hydrologic						
2-5-1 Carmel Valley						
A. Monitor Carmel River near Carmel (USGS)	Ongoing	15,200	35-04-785600	WRD		
B. Water quality chemical analyses	Ongoing	1,600	35-04-781510	WRD		
C. Replace CVA coastal monitor well cluster	Ongoing	15,000	xx-04-785502	WRD		
D. Fractured rock well monitoring	Ongoing	4,000	xx-04-785507	WRD		
E. CVA wells digitization	Ongoing	0.00	xx-04-785505	WRD		
F. Water resources intern (WQ)	Ongoing	4,500	35-04-781570	WRD		
2-5-2 Seaside Basin Watermaster						
A. MMP implementation (non-labor portion, + \$35k for labor)	Ongoing	35,000	35-04-786003	WRD	35,000	S./Side Watermaster
B. MPWMD monitor well maintenance (pumps)	Ongoing	1,000	35-04-786003	WRD	1,000	S./Side Watermaster
C. Replace LS Driving range well with QED pump (SCS-Deep)	Ongoing	3,100	35-04-786003	WRD	3,100	S./Side Watermaster
D. ROE renewal for Ft Ord Dunes State Park access	Ongoing	500	35-04-786003	WRD	500	S./Side Watermaster
2-5-3 District Wide						
A. Stream flow monitoring program						
1. Miscellaneous equipment	Ongoing	10,000	xx-04-785603	WRD		
2. Data line rental - 7 sites	Ongoing	3,000	xx-04-785603	WRD		
3. Hydstra Time Series Software Annual Support	Ongoing	2,500	xx-04-785603	WRD		
4. Hydstra consulting - report customization/website	Summer-Fall	6,000	xx-04-785603	WRD		
5. Purchase (5) RV50 Cellular Modems	Summer-Fall	5,000	xx-04-785603	WRD		
6. Upgrade MPWMD Gaging Stations						
A. Upgrade MPWMD Gaging Station - CR Lagoon	Summer-Fall	5,000	xx-04-785623	WRD		
B. Upgrade MPWMD Gaging Station - Pine Creek	Summer-Fall	5,000	xx-04-785612	WRD		
B. Other Hydrologic Monitoring						
1. Monitor well conversions	Ongoing	2,000	xx-04-785502	WRD	2,000	Applicant
2. Annual Well Reporting	Ongoing	2,600	xx-04-781602	WRD		
3. Misc. equipment (2 well probes)	Ongoing	1,500	xx-04-781602	WRD		
4. SCD replacement rain/temp stations (incl site fencing)	Ongoing	10,000	xx-04-781602	WRD		
5. PCA-West monitor replacement XD's and rugged cables	Ongoing	5,200	xx-04-781602	WRD	5,200	Cal-Am
6. Field Tablets (4 Android)	Ongoing	1,400	xx-04-785502	WRD		
7. Analysis Software (AQ/QA Rockworks)	Ongoing	2,000	xx-04-785502	WRD		
Integrated Regional Water Management						
2-6-1 Integrated Regional Water Management						
A. Prop 1 coordination	Ongoing	61,500	24-03-785505	P&E		
Water Distribution System Permitting						
2-8-1 Permit Processing Assistance	Ongoing	15,000	24-03-785503	WDD	15,000	Applicant
2-8-2 Hydrogeologic Impact Review	Ongoing	4,000	24-03-785503	WDD	4,000	Applicant
2-8-3 County Fees - CEQA Posting and Recording	Ongoing	8,300	24-03-785503	WDD	8,300	Applicant
2-8-4 WDS Permit Package Review (MPWMD Counsel)	Ongoing	16,000	24-03-785503	WDD	16,000	Applicant
2-8-5 Document Management/File Scanning (Temporary service)	June	15,000	24-03-785503	P&E		
2-8-6 Temporary staff	June	5,000	24-03-785503	P&E		
PROTECT ENVIRONMENTAL QUALITY TOTAL		960,500			245,100	

MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
PROJECT EXPENDITURES
FISCAL YEAR 2017-2018 BUDGET

Objective	Timeline	Total	Account	Division	Reimbursable	Source
WATER DEMAND						
Demand Management						
4-1-1 Rule Implementation/Enforcement						
A. Deed Restriction recording	Ongoing	74,000	26-05-781900	WDD	29,600	Applicant (40%)
B. CEQA Compliance	Fall	15,000	26-05-780100	WDD		
4-1-2 Database Project						
A. Maintenance & Programming	Ongoing	60,000	26-05-781161	WDD		
Water Conservation						
4-2-1 Conservation Outreach						
A. Outreach and communication	Ongoing	40,000	26-05-781140	WDD		
B. CII Outreach	Ongoing	2,500	26-05-781130	WDD		
C. PRV Outreach	Ongoing	2,500	26-05-781140	WDD		
D. Sponsorship/Support Community Events	Ongoing	5,000	26-05-781140	WDD		
E. Brochures	Ongoing	3,000	26-05-781140	WDD		
4-2-2 Conservation Programs (non-reimbursable)						
A. Best management practices	Ongoing	15,000	26-05-781155	WDD		
B. Advertising/Webvertising	Ongoing	25,000	26-05-781115	WDD		
C. Conservation Website Maintenance	Ongoing	2,500	26-05-781160	WDD		
D. Conservation devices - nonreimbursable	Ongoing	65,000	26-05-781187	WDD		
E. Conservation & efficiency workshops/training	Ongoing	25,000	26-05-781182	WDD		
F. Graywater/Rainwater Demo Project	Ongoing	30,000	26-05-781185	WDD		
G. School Water Education	Ongoing	1,000	26-05-781178	WDD		
H. School Retrofits	Ongoing	35,000	26-05-781184	WDD		
I. CIMIS Stations	Ongoing	3,900	26-05-781111	WDD		
J. GardenSoft WateWise Gardening	Ongoing	5,000	26-05-781186	WDD		
L. Pressure Reducing Valve Program	Ongoing	15,000	26-05-781190	WDD		
M. Linen/Towel Program	Ongoing	25,000	26-05-781180	WDD		
N. Conservation printed material	Ongoing	10,000	26-05-781188	WDD		
4-2-3 Rebate Program						
A. CAW	Ongoing	530,000	26-05-781412	WDD	260,000	CAW
B. Seaside Municipal	Ongoing	0	26-05-781499	WDD	0	
C. Non-CAW (MPWMD funded)	Ongoing	50,000	26-05-781499	WDD		
D. DAC Direct Install Grant	Ongoing	200,000	26-05-781490	WDD	200,000	Prop 1 Funds
E. Rebate & Other Forms	Ongoing	1,500	26-05-781400	WDD		
WATER DEMAND TOTAL		1,240,900			489,600	
PROJECT EXPENDITURES TOTAL		5,697,600			2,180,400	

**Monterey Peninsula Water Management District
Large Projects and Capital Improvement Plan
Fiscal Year 2017-2018 Budget**

<u>Division</u>	<u>Project Description</u>	<u>FY 2017-2018</u>	<u>FY 2018-2019</u>	<u>FY 2019-2020</u>	<u>Funding Source</u>
Funded From District Revenues					
P&E/GMO	Pure Water Monterey	\$200,000	\$0	\$0	District Revenues
P&E/GMO	GWR Operating Reserve Fund	0	543,333	489,000	District Revenues
P&E/GMO	GWR Drought Reserve Fund	0	163,000	163,000	District Revenues
WRD	Phase 1 Aquifer Storage & Recovery	1,045,400	200,000	0	District Revenues
WRD	ASR Expansion	0	50,000	50,000	District Revenues
P&E	Cal-Am Desal Project - Public Financing	175,000	200,000	0	District Revenues
P&E	Cal-Am Desal Project - Monterey Pipeline MMRP Compliance	29,200	0	0	District Revenues
P&E	Local Water Projects	391,900	100,000	100,000	District Revenues
P&E	Operations Modeling - IFIM/CRBHM	118,000	75,000	75,000	District Revenues
P&E	Carmel & Salinas Rivers Basin Study	43,000	95,000	75,000	District Revenues
P&E	Los Padres Dam Long Term Plan	0	200,000	100,000	District Revenues
P&E	PWM/MPWSP Operations Model	50,000	0	0	District Revenues
P&E/WRD	Water Rights/Permit 20808B Alternatives	30,000	125,000	0	District Revenues
WDD/ASD	New Water Demand Database - Accela	650,000	0	0	District Revenues
P&E/GMO	Drought Contingency Plan	110,000	48,900	0	District Revenues
All	Capital Asset Purchases	243,500	100,000	100,000	District Revenues
GMO	Water Allocation Process	0	900,000	400,000	District Revenues
	SUBTOTAL	\$3,086,000	\$2,800,233	\$1,552,000	
Reimbursed from Grants or Reimbursements					
P&E/GMO	Drought Contingency Plan	80,000	70,000	0	USBR
P&E	Cal-Am Desal Project - Monterey Pipeline MMRP Compliance	20,800	0	0	CAW
P&E	Los Padres Dam Long Term Plan	450,000	300,000	175,000	CAW
WRD	Phase 2 Aquifer Storage & Recovery	143,800	0	0	CAW
WRD	Sleepy Hollow Facility Raw Water Intake Retrofit	165,000	50,000	0	SCC Grant
	SUBTOTAL	\$859,600	\$420,000	\$175,000	
	TOTAL CIP	\$3,945,600	\$3,220,233	\$1,727,000	

**Monterey Peninsula Water Management District
Capital Asset Purchases
Fiscal Year 2017-2018 Budget**

	<u>Division</u>	<u>Cost</u>	<u>Account Number</u>
<u>Capital Assets</u>			
Replacement Laptops Staff Use (Surface)	ASD	3,800	99-02-916000
Server Room replacement air conditioner	ASD	10,000	99-02-918000
AV-System Conference Room	ASD	49,000	99-02-916000
Server Refresh	ASD	13,000	99-02-916000
Workstation Refresh	ASD	5,000	99-02-916000
POE Switches	ASD	5,000	99-02-916000
Netapp Expansion Drives	ASD	9,200	99-02-916000
PBX Replacement	ASD	43,500	99-02-917000
Ford F150 Truck (4 Door 4X4) Pool Vehicle	ASD	35,000	99-02-914000
Admin Building Backup Generator	ASD	70,000	99-02-918000
ACCELA Database	ASD	650,000	99-02-916000
Total Capital Assets		\$893,500	

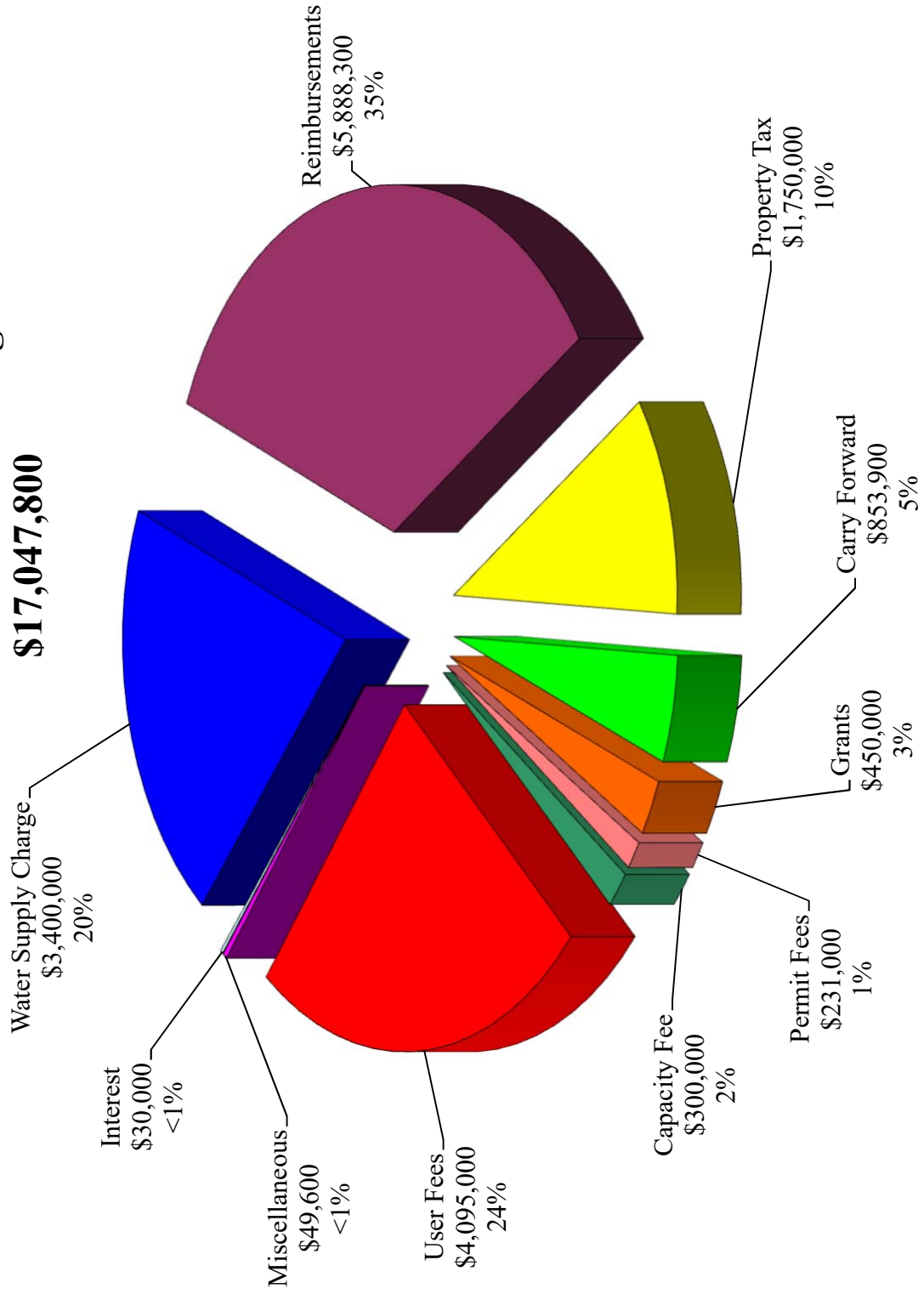
**MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
CAPITAL ASSET REPLACEMENT/REPAIR SCHEDULE
FISCAL YEAR 2017-2018 BUDGET**

<u>Item</u>	<u>Asset Cost</u>	<u>Replacement Cost</u>	<u>Asset In Service (Year)</u>	<u>Replace In Fiscal Year</u>	<u>Years to Purchase</u>	<u>Prior Years Accrual</u>	<u>Balance Left to Accrue</u>	<u>Accrual This Fiscal Year</u>	<u>Remarks</u>
Server Room Air Conditioner	\$10,000	\$10,000	2000-2001	2017-2018	0	\$0	\$10,000	\$0	Air Conditioner
1/2 Ton Pickup (4 Door 4X4)	\$36,600	\$36,600		2017-2018	0	\$36,600	\$0	\$0	Additional Vehicle
Telephone System	\$51,000	\$51,000		2017-2018	0	\$51,000	\$0	\$0	Nortel IS 3-00
Board Room A/V Equipment	\$50,000	\$50,000		2017-2018	0	\$0	\$50,000	\$0	A/V Equipment
Orthoimagery	\$66,000	\$66,000		2018-2019	1	\$33,000	\$33,000	\$0	Updated 10/08
Information System	\$120,000	\$120,000		2018-2019	1	\$40,700	\$79,300	\$0	In Service 06/08
1 Ton Pickup	\$50,000	\$50,000		2018-2019	1	\$12,500	\$37,500	\$18,800	Unit 3, '97 3500 D 4x4
Harris Court A/C Unit #2	\$15,000	\$15,000	2000-2001	2018-2019	1	\$0	\$15,000	\$7,500	Air Conditioner
1/2 Ton Pickup	\$30,000	\$30,000		2018-2019	1	\$0	\$30,000	\$15,000	Unit 1, '03 Ram 1500
3/4 Ton Pickup	\$35,000	\$35,000		2018-2019	1	\$0	\$35,000	\$17,500	Unit 9, '03 Ram 2500
3/4 Ton Pickup	\$40,000	\$40,000		2018-2019	1	\$0	\$40,000	\$20,000	Unit 8, '05 F250 D
1/2 Ton Pickup	\$30,000	\$30,000		2018-2019	1	\$0	\$30,000	\$15,000	Unit 10, '95 F150
1 Ton Pickup	\$50,000	\$50,000		2019-2020	2	\$0	\$50,000	\$16,700	Unit 11, '03 Ram D 3500
Ford Escape	\$25,000	\$25,000		2019-2020	2	\$0	\$25,000	\$8,300	Unit 14, '09 Ford Escape
Chipper	\$25,000	\$25,000		2019-2020	2	\$0	\$25,000	\$8,300	Chipper (P&E Dept)
Harris Court A/C Unit #3	\$15,000	\$15,000	2000-2001	2019-2020	2	\$0	\$15,000	\$5,000	Air Conditioner
Multifunction Plotter/Scanner	\$25,000	\$25,000		2020-2021	3	\$3,100	\$21,900	\$5,500	Replace 2 separate units
1/2 Ton Pickup	\$30,000	\$30,000		2020-2021	3	\$8,000	\$22,000	\$5,500	Unit 7, '14 F150 4x4
Honda Insight	\$25,000	\$25,000		2020-2021	3	\$0	\$25,000	\$6,300	Unit 5, '10 Honda Insight H
1/2 Ton Pickup	\$34,500	\$34,500		2020-2021	3	\$0	\$34,500	\$8,600	Unit 4, '99 F150 4x4
Harris Court A/C Unit #4	\$15,000	\$15,000	2000-2001	2020-2021	3	\$0	\$15,000	\$3,800	Air Conditioner
1 Ton Pickup (Dump/Auto-Cra	\$50,000	\$50,000	2015-2016	2021-2022	4	\$0	\$50,000	\$10,000	Unit 6, '96 F350 D 4x4
Harris Court A/C Unit #5	\$15,000	\$15,000	2000-2001	2021-2022	4	\$0	\$15,000	\$3,000	Air Conditioner
Chevy Bolt EV	\$40,000	\$40,000	2016-2017	2023-2024	6	\$0	\$40,000	\$5,700	Unit 17-01, 2017 Chevy Bo
Chevy Bolt EV	\$40,000	\$40,000	2016-2017	2023-2024	6	\$0	\$40,000	\$5,700	Unit 17-02, 2017 Chevy Bo
Harris Court A/C Unit #1	\$12,000	\$20,000	2015-2016	2025-2026	10	\$0	\$20,000	\$1,800	Air Conditioner
Totals	\$935,100	\$943,100				\$184,900	\$758,200	\$188,000	

REVENUE SUMMARY

Fiscal Year 2017-2018 Budget

\$17,047,800



**Monterey Peninsula Water Management District
Revenues Comparison by Year
Fiscal Year 2017-2018 Budget**

	FY 2015-2016 <u>Revised</u>	FY 2016-2017 <u>Revised</u>	FY 2017-2018 <u>Revised</u>	Change From <u>Previous Year</u>	Percentage <u>Change</u>
Property Taxes	\$1,570,000	\$1,600,000	\$1,750,000	\$150,000	9.38%
Permit Fees - WDD	175,000	175,000	175,000	0	0.00%
Permit Fees - PED	56,000	56,000	56,000	0	0.00%
Capacity Fee	175,000	212,500	300,000	87,500	41.18%
User Fees	75,000	95,000	4,095,000	4,000,000	4210.53%
Water Supply Charge	3,400,000	3,400,000	3,400,000	0	0.00%
Mitigation Revenue	2,412,000	2,518,500	0	-2,518,500	-100.00%
Recording Fees	8,000	8,000	29,600	21,600	270.00%
Interest	15,000	20,000	30,000	10,000	50.00%
Other	15,000	20,000	20,000	0	0.00%
Subtotal District Revenues	<u>7,901,000</u>	<u>8,105,000</u>	<u>9,855,600</u>	<u>1,750,600</u>	<u>21.60%</u>
Reimbursements - CAW	\$1,247,800	\$2,045,300	\$1,635,900	-\$409,400	-20.02%
Reimbursements - PWM Project	\$0	\$0	4,112,500	\$4,112,500	100.00%
Reimbursements - Watermaster	70,200	74,600	74,600	0	0.00%
Reimbursements - Reclamation	0	20,000	20,000	0	0.00%
Reimbursements - Other	56,000	36,000	29,300	-6,700	-18.61%
Reimbursements - Legal Fees	15,000	10,000	16,000	6,000	60.00%
Grants	275,000	330,400	450,000	119,600	36.20%
Subtotal Reimbursements	<u>1,664,000</u>	<u>2,516,300</u>	<u>6,338,300</u>	<u>3,822,000</u>	<u>151.89%</u>
Carry Forward From Prior Year	1,220,000	1,508,510	853,900	-654,610	-43.39%
From Capital Equip. Reserve	89,700	0	0	0	0.00%
From Fund Balance	3,056,150	912,735	0	-912,735	-100.00%
Other Financing Sources:					
Transfers In	0	1,001,600	1,750,000	748,400	74.72%
Transfers Out	0	-1,001,600	-1,750,000	-748,400	74.72%
Revenue Totals	<u>\$13,930,850</u>	<u>\$13,042,545</u>	<u>\$17,047,800</u>	<u>\$4,005,255</u>	<u>30.71%</u>

**Monterey Peninsula Water Management District
Revenues by Operating Fund
Fiscal Year 2017-2018 Budget**

	<u>Mitigation</u>	<u>Water Supply</u>	<u>Conservation</u>	<u>Total</u>
Property Taxes	\$0	\$1,750,000	\$0	\$1,750,000
Permit Fees - WDD	0	0	175,000	175,000
Permit Fees - PED	56,000	0	0	56,000
Capacity Fee	0	300,000	0	300,000
User Fees	2,353,000	577,000	1,165,000	4,095,000
Water Supply Charge	0	3,400,000	0	3,400,000
Mitigation Revenue	0	0	0	0
Recording Fees	0	0	29,600	29,600
Interest	5,000	20,000	5,000	30,000
Other	10,000	10,000	0	20,000
Subtotal District Revenues	<u>2,424,000</u>	<u>6,057,000</u>	<u>1,374,600</u>	<u>9,855,600</u>
Reimbursements - CAW	\$7,600	\$1,368,300	\$260,000	\$1,635,900
Reimbursements - PWM Project	0	4,112,500	0	4,112,500
Reimbursements - Watermaster	0	74,600	0	74,600
Reimbursements - Reclamation	0	20,000	0	20,000
Reimbursements - Other	28,300	1,000	0	29,300
Reimbursements - Legal Fees	0	0	16,000	16,000
Grants	150,000	80,000	220,000	450,000
Subtotal Reimbursements	<u>185,900</u>	<u>5,656,400</u>	<u>496,000</u>	<u>6,338,300</u>
Carry Forward From Prior Year	102,500	749,000	2,400	853,900
Other Financing Sources:				
Transfers In	500,000	0	1,250,000	1,750,000
Transfers Out	0	-1,750,000	0	-1,750,000
Revenue Totals	<u>\$3,212,400</u>	<u>\$10,712,400</u>	<u>\$3,123,000</u>	<u>\$17,047,800</u>

**Monterey Peninsula Water Management District
Reimbursable Amounts & Grants
Fiscal Year 2017-2018 Budget**

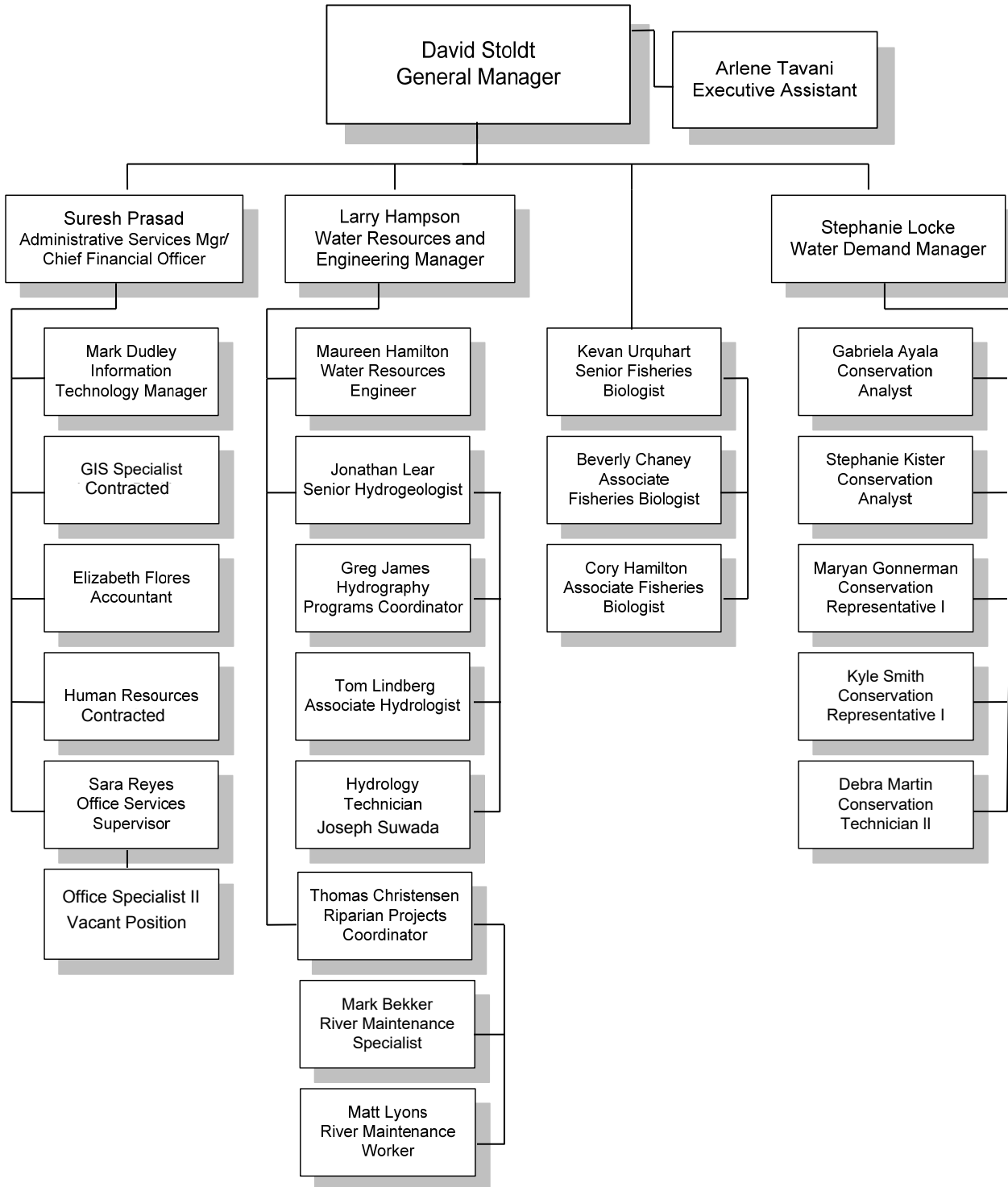
<u>Reimbursement Source</u>	<u>Amount</u>
CAW - ASR 1 Operation	407,000
CAW - ASR 2 Well Rehab	143,800
CAW - ASR 2 Operation	84,600
CAW - Los Padres Dam Long Term Plan	660,000
CAW - Monterey Pipeline MMRP Compliance	33,300
CAW - CRBHM Development	37,000
CAW - Carmel River Aerial Photography	5,000
CAW - Monitor Replacement XD's Cables	5,200
CAW - Conservation Rebates	260,000
Monterey One Water (SRF PWM Reimbursement)	4,112,500
Watermaster (non labor \$39,600, plus \$35,000 in labor)	74,600
Reclamation Project (labor & legal)	20,000
Grants - Sleepy Hollow Intake Upgrade (Coastal Conservancy)	150,000
Grants - DAC Direct Install Grant (Prop 1 Funds)	200,000
Grants - Drought Contingency Plan (Bureau Reclamation)	80,000
Grants - Monterey Bay Air Resources District	20,000
Direct Bill - Well Monitoring Conversions	2,000
Direct Bill - WDS Permitting, Hydrogeologic Analysis, etc.	27,300
Direct Bill - Legal Reimbursement	16,000
Total Reimbursements	\$6,338,300

Monterey Peninsula Water Management District
Analysis of Reserves
Fiscal Year 2017-2018 Budget

<u>Estimated Reserves as of 07/01/2017</u>	Mitigation <u>Fund</u>	Water Supply <u>Fund</u>	Conservation <u>Fund</u>	<u>Totals</u>
Prepaid Expenses	\$0	\$0	\$0	\$0
Litigation/Insurance Reserve	66,740	171,354	11,906	250,000
Capital Equipment Reserve	95,801	3,666	44,533	144,000
Flood/Drought Reserve	328,944	0	0	328,944
Debt Reserve	0	221,214	0	221,214
General Operating Reserve	1,553,709	(142,687)	1,842,327	3,253,349
Totals	\$2,045,194	\$253,547	\$1,898,766	\$4,197,507
 <u>Litigation/Insurance Reserve Analysis</u>				
07/01/2017 Balance (above)	\$66,740	\$171,354	\$11,906	\$250,000
Fiscal Year 2017-2018 Budgeted	0	0	0	0
06/30/2018 Budgeted Balance	\$66,740	\$171,354	\$11,906	\$250,000
 <u>Capital Equipment Reserve Analysis</u>				
07/01/2017 Balance (above)	\$95,801	\$3,666	\$44,533	\$144,000
Fiscal Year 2017-2018 Budgeted	140,600	22,300	25,100	188,000
06/30/2018 Budgeted Balance	\$236,401	\$25,966	\$69,633	\$332,000
 <u>Flood/Drought Reserve Analysis</u>				
07/01/2017 Balance (above)	\$328,944	\$0	\$0	\$328,944
Fiscal Year 2017-2018 Budgeted	0	0	0	0
06/30/2018 Budgeted Balance	\$328,944	\$0	\$0	\$328,944
 <u>Debt Reserve Analysis</u>				
07/01/2017 Balance (above)	\$0	\$221,214	\$0	\$221,214
Fiscal Year 2017-2018 Budgeted	0	0	0	0
06/30/2018 Budgeted Balance	\$0	\$221,214	\$0	\$221,214
 <u>General Operating Reserve Analysis</u>				
07/01/2017 Balance (above)	\$1,553,709	(\$142,687)	\$1,842,327	\$3,253,349
Fiscal Year 2017-2018 Carry-Over	(102,500)	(749,000)	(2,400)	(853,900)
Fiscal Year 2017-2018 Budgeted	78,800	4,939,100	14,600	5,032,500
06/30/2018 Budgeted Balance	\$1,530,009	\$4,047,413	\$1,854,527	\$7,431,949
Budgeted Reserves as of 06/30/2018	\$2,162,094	\$4,465,947	\$1,936,066	\$8,564,107

**MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
ORGANIZATION CHART**

April 2017



Monterey Peninsula Water Management District
 Divisions
 Fiscal Year 2017-2018 Budget

General Manager's Office

The General Manager's Office activities include strategic planning, oversight of divisional activities and execution, public outreach, coordination and oversight of budget and financial activities, management of the District's legal strategies, support for the Board of Directors and Committees. Priorities for the past and next fiscal year include development of a secure and reliable revenue stream and implementation of permanent water supply resources.

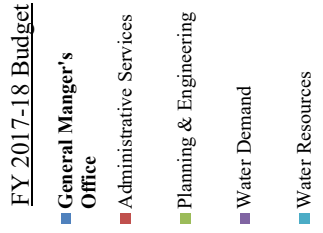
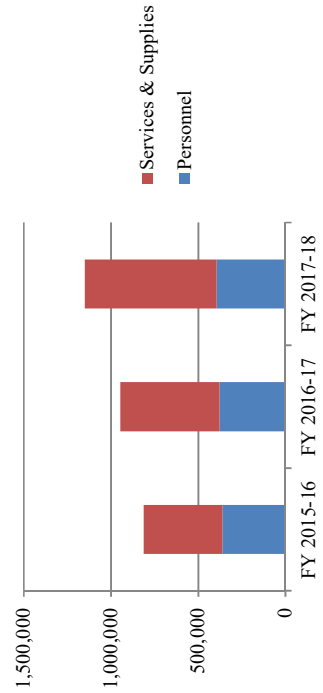
The services provided include general management of District activities on a day-to-day basis, strategic planning, program and activity evaluation, staff meetings and evaluations, meeting with jurisdictions and interest groups, regular interaction and direction with financial personnel, regular interaction and review of performance of District legal team, coordination of Board schedule and activities, preparation of Board packages and minutes.

Classification	FY 2015-16 Revised	FY 2016-17 Revised	FY 2017-18 Revised	FY 2017-18 Change
General Manager	1	1	1	0
Executive Assistant	1	1	1	0
Community Relations Liaison	0	0	0	0
TOTAL POSITIONS	2	2	2	0
TOTAL DISTRICT-WIDE POSITIONS	29	29	29	0

Monterey Peninsula Water Management District
Divisions
Fiscal Year 2017-2018 Budget

General Manager's Office

	FY 2015-16 Revised	FY 2016-17 Revised	FY 2017-18 Revised	FY 2017-18 Change
Personnel				
Salaries	\$273,900	\$274,900	\$282,200	\$7,300
Retirement	40,500	50,800	58,000	7,200
Unemployment Compensation	0	0	0	-
Auto Allowance	6,000	6,000	6,000	-
Deferred Compensation	7,800	8,400	8,400	-
Temporary Personnel	0	0	0	-
Workers' Comp.	1,000	1,400	1,300	(100)
Employee Insurance	24,200	28,600	29,400	800
Medicare & FICA Taxes	3,900	4,100	4,200	100
Personnel Recruitment	0	0	0	-
Pre-Employment Physicals	0	0	0	-
Staff Development	4,000	4,000	4,900	900
Sub-total Personnel Costs	361,300	378,200	394,400	16,200
Services & Supplies				
Services & Supplies	137,300	175,400	240,500	65,100
Fixed Assets	-	-	-	-
Project Expenditures	315,000	392,900	515,000	122,100
Debt Service	-	-	-	-
Election Expense	-	-	-	-
Contingency	-	-	-	-
Sub-total	452,300	568,300	755,500	187,200
TOTAL EXPENDITURES	813,600	946,500	1,149,900	219,600



Monterey Peninsula Water Management District
Divisions
Fiscal Year 2017-2018 Budget

Administrative Services

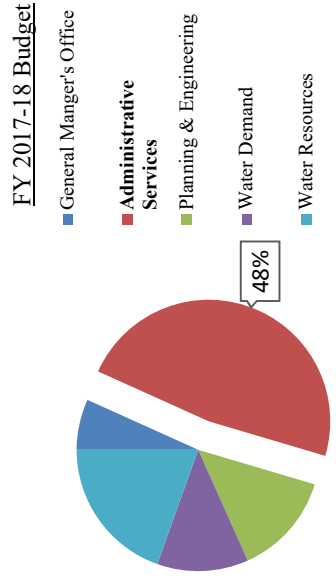
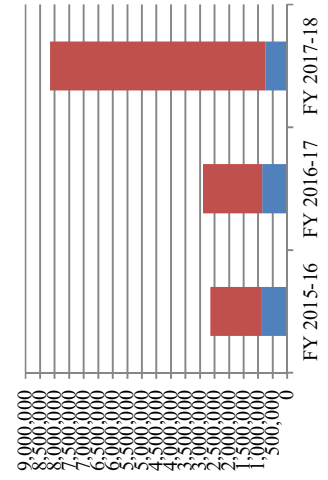
The Administrative Services Department activities include revenue and debt management, procurement, payroll, safety, risk management, human resources, records management, rules and regulations updates and distribution, building services and repairs, administrative support for the Board of Directors, administrative work in support of District-wide program and activities, and information technology services.

The services provided include cash and investment management, day-to-day accounting operations for the District and Pebble Beach Reclamation Project, internal and external financial reporting, grant administration, debt administration, overseeing District's financial obligations, management of assets, payroll administration, acquisition and payment of all goods and services, financial aspect of risk management, administering safety training programs, accident investigation, recruitment, selection, development and maintenance of personnel policies and procedures, employee development/training, employee recognition, legal issues and labor relations activities, and fulfilling public records requests. Additional services provided are the administration of benefit programs, overseeing workers compensation and ensuring compliance with DMV requirements. This department also maintains the District wide records management program, the repair & maintenance and improvements of the District's information and communication technology systems.

Classification	FY 2015-16 Revised	FY 2016-17 Revised	FY 2017-18 Revised	FY 2017-18 Change
Administrative Services Manager/CFO	1	1	1	0
Information Technology Manager	1	1	1	0
GIS Specialist (Contracted)	1	1	1	0
Accountant	1	1	1	0
Human Resources Analyst (Contracted)	1	1	1	0
Office Services Supervisor	1	1	1	0
Office Specialist I	1	1	1	0
TOTAL POSITIONS	7	7	7	0
TOTAL DISTRICT-WIDE POSITIONS	29	29	29	0

Administrative Services

	FY 2015-16 Revised	FY 2016-17 Revised	FY 2017-18 Revised	FY 2017-18 Change
Personnel				
Salaries	\$583,000	\$581,700	\$477,900	(\$103,800)
Retirement	95,500	99,200	78,800	(20,400)
Unemployment Compensation	3,000	3,000	3,000	-
Auto Allowance	0	0	0	-
Deferred Compensation	0	0	0	-
Temporary Personnel	1,000	1,200	8,000	6,800
Workers' Comp.	2,200	2,300	2,000	(300)
Employee Insurance	148,900	151,100	152,800	1,700
Medicare & FICA Taxes	11,300	12,200	10,600	(1,600)
Personnel Recruitment	6,000	6,500	2,000	(4,500)
Pre-Employment Physicals	500	0	0	-
Staff Development	17,600	10,000	13,500	3,500
Sub-total Personnel Costs	869,000	867,200	748,600	(118,600)
Services & Supplies				
Services & Supplies	847,100	836,400	982,500	146,100
Fixed Assets	74,500	42,200	893,500	851,300
Project Expenditures	-	-	-	-
Debt Service	230,000	230,000	230,000	-
Election Expense	60,000	-	7,000	7,000
Reserves	488,150	849,650	5,220,500	4,370,850
Contingency	75,000	75,000	75,000	-
Sub-total	1,774,750	2,033,250	7,408,500	5,375,250
TOTAL EXPENDITURES	2,643,750	2,900,450	8,157,100	5,138,050



Planning & Engineering

The Planning and Engineering Division activities include review and investigation of proposed water supply projects, evaluation of proposed Carmel River water rights decisions, preservation of existing District water rights, coordination of Water Distribution System permits, implementation of portions of the Carmel River Mitigation Program, and coordination of water resource management throughout the District.

- Water Supply – Analysis of impacts and benefits of proposed water supply projects; review and completion of environmental compliance documents under the California Environmental Quality Act and National Environmental Policy Act); completion of Engineer’s Reports;
- Water Rights – Coordinate District review of proposed Carmel River water rights issued by the State Water Resources Control Board; track and preserve existing District water rights; prepare applications for changes to District water rights;
- Water Distribution System (WDS) permits – Review and process applications for WDS permits; make determinations of level of review; coordinate staff, consultant, and District Counsel work on WDS permits; prepare findings; issue WDS permits;
- Carmel River Mitigation Program – Conduct Carmel River restoration projects, including problem assessment, design, bid preparation, permit acquisition, construction management, and project monitoring; install, operate, and maintain high-volume irrigation systems along 15 miles of the lower Carmel River; monitor and assess streamside conditions; provide technical assistance to river front property owners; determine erosion potential; enforce District rules for the Carmel River; assist the Water Resources Division with steelhead rescues and Sleepy Hollow Steelhead Rearing Facility operations; provide technical analysis and advice to agencies responsible for Carmel River lagoon management;
- Integrated Regional Water Management (IRWM) – facilitate the development and implementation of a comprehensive IRWM Plan for the Monterey Peninsula region, including projects involving Carmel River resources, groundwater, recycled water, desalination, stormwater, flood control, ecosystem restoration, water conservation, and public recreation; conduct stakeholder outreach; prepare grant applications for specific projects; administer grant funds on behalf of the District and local area project proponents.

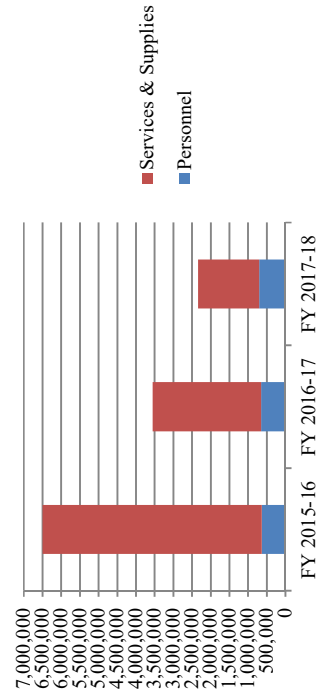
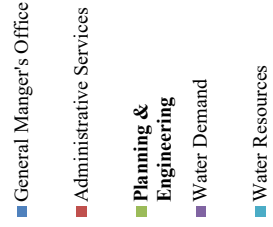
Classification	FY 2015-16	FY 2016-17	FY 2017-18	FY 2017-18
	Revised	Revised	Revised	Change
Planning & Engineering Manager	1	1	1	0
Project Manager	1	0	0	0
Riparian Projects Coordinator	1	1	1	0
Water Resources Engineer	0	1	1	0
River Maintenance Specialist	1	1	1	0
River Maintenance Specialist	1	1	1	0
Field Biology Assistant (limited term)	0.5	0.5	0.5	0
TOTAL POSITIONS	5.5	5.5	5.5	0
TOTAL DISTRICT-WIDE POSITIONS	29	29	29	0

Monterey Peninsula Water Management District
Divisions
Fiscal Year 2017-2018 Budget

Planning & Engineering

	FY 2015-16 Revised	FY 2016-17 Revised	FY 2017-18 Revised	FY 2017-18 Change
Personnel				
Salaries	\$465,900	\$479,400	\$508,500	\$29,100
Retirement	79,000	73,500	89,500	16,000
Unemployment Compensation	0	0	0	-
Auto Allowance	0	0	0	-
Deferred Compensation	0	0	0	-
Temporary Personnel	0	0	0	-
Workers' Comp.	15,600	18,200	19,300	1,100
Employee Insurance	68,350	69,300	71,300	2,000
Medicare & FICA Taxes	7,800	7,000	8,700	1,700
Personnel Recruitment	0	0	0	-
Pre-Employment Physicals	0	0	0	-
Staff Development	2,000	8,600	8,600	-
Sub-total Personnel Costs	638,650	656,000	705,900	49,900
Services & Supplies				
Services & Supplies	19,400	21,200	22,600	1,400
Fixed Assets	76,000	-	-	-
Project Expenditures	5,765,700	2,881,400	1,609,200	(1,272,200)
Debt Service	-	-	-	-
Election Expense	-	-	-	-
Contingency	-	-	-	-
Sub-total	5,861,100	2,902,600	1,631,800	(1,270,800)
TOTAL EXPENDITURES	6,499,750	3,558,600	2,337,700	(1,171,000)

FY 2017-18 Budget



14%

Monterey Peninsula Water Management District
 Divisions
 Fiscal Year 2017-2018 Budget

Water Demand

The Water Demand Division provides information and programs to achieve efficient water use and maximize available supplies. This is achieved through community education and outreach, development of incentives and training programs, and by implementing and enforcing permitting and conservation regulations, thereby reducing the community's need for potable water. The Water Demand Division strives to provide responsive and accurate customer service that exceeds the expectations of the people we serve.

Services include customer service related to permit review and processing, conservation program administration and reporting, site visits and inspections, water waste and rationing enforcement, rebate program administration, and data management and data systems design related to demand management. Other services include project and program coordination and training with eight local cities and county, local water purveyors, local and statewide agencies, builders, contractors, architects, Realtors and others. The Water Demand Division also reviews projects for environmental compliance related to water supply, collaborates with jurisdictions to develop and track efficiency standards and conditions for development projects, assists with ratemaking and proposes policies and programs to encourage and promote indoor and outdoor water efficiency, conservation, reuse, alternative water sources, and non-residential best management practices.

Classification	FY 2015-16	FY 2016-17	FY 2017-18	FY 2017-18
	Revised	Revised	Revised	Change
Water Demand Manager	1	1	1	0
Conservation Analyst	0	2	2	0
Conservation Representative II	2	0	0	0
Conservation Representative I	2	2	2	0
Conservation Technician II	1	1	1	0
Data Entry (temporary)	1	1	1	0
TOTAL POSITIONS	7	7	7	0
TOTAL DISTRICT-WIDE POSITIONS	29	29	29	0

Monterey Peninsula Water Management District
 Divisions
 Fiscal Year 2017-2018 Budget

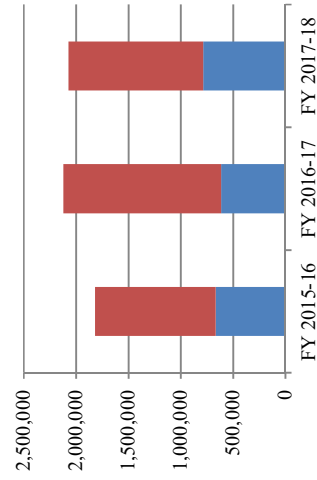
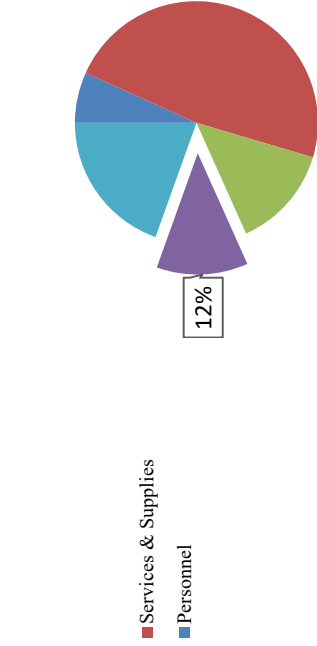
Water Demand

	FY 2015-16 Revised	FY 2016-17 Revised	FY 2017-18 Revised	FY 2017-18 Change
Personnel				
Salaries	\$433,000	\$414,800	\$543,300	\$128,500
Retirement	73,500	62,900	90,500	27,600
Unemployment Compensation	0	0	0	-
Auto Allowance	0	0	0	-
Deferred Compensation	0	0	0	-
Temporary Personnel	70,000	40,000	45,000	5,000
Workers' Comp.	1,700	1,800	2,300	500
Employee Insurance	74,150	81,700	84,800	3,100
Medicare & FICA Taxes	5,600	6,100	7,900	1,800
Personnel Recruitment	0	0	0	-
Pre-Employment Physicals	0	0	0	-
Staff Development	10,500	7,500	11,400	3,900
Sub-total Personnel Costs	668,450	614,800	785,200	170,400

Services & Supplies				
Services & Supplies	40,300	42,400	47,600	5,200
Fixed Assets	0	73,300	0	(73,300)
Project Expenditures	1,111,000	1,391,700	1,240,900	(150,800)
Debt Service	0	0	0	-
Election Expense	0	0	0	-
Contingency	0	0	0	-
Sub-total	1,151,300	1,507,400	1,288,500	(218,900)

TOTAL EXPENDITURES	1,819,750	2,122,200	2,073,700	121,900
---------------------------	------------------	------------------	------------------	----------------

FY 2017-18 Budget



Monterey Peninsula Water Management District
Divisions
Fiscal Year 2017-2018 Budget

Water Resources

The Water Resources Division (WRD) is comprised of two staff functionary units, the Hydrologic unit and the Fisheries unit. Program responsibilities and services provided include surface and groundwater data collection and reporting programs, fishery protection activities in the Carmel River basin, quarterly water supply strategies and budgets for Cal-Am's main and satellite water distribution systems, and the annual Carmel River Memorandum of Agreement among Cal-Am, CDFG and the District that governs reservoir releases to the lower Carmel River during the low-flow season. WRD staff coordinates closely with the Planning & Engineering and Water Demand Divisions on certain activities to more efficiently share internal staff resources and expertise.

Water Supply – Develop and implement plans for water supply augmentation projects; design, permit, construct, operate Seaside Basin ASR projects; analyze water supply project alternatives; operate water resources simulation models.

Fisheries Resource Program - Rescue stranded steelhead from the Carmel River; rear rescued fish at the Sleepy Hollow Rearing Facility (SHSRF); rescue downstream migrant smolts in spring and transport them to a holding facility or the ocean; prevent stranding of early fall and winter migrant juvenile steelhead; rescue steelhead kelts and transport them to a holding facility or the ocean; support future interagency captive brood-stock program for landlocked steelhead during successive years of drought; prepare designs, retain contractors and manage construction contracts for SHSRF projects.

Hydrologic Monitoring Program - Conduct: (a) precipitation monitoring, (b) streamflow monitoring, (c) reservoir and groundwater storage monitoring, (d) surface water and groundwater production monitoring,(e) surface water and groundwater quality monitoring, and (f) Carmel River lagoon water level, quality, bathymetric and habitat

Water Resources Management – Prepare quarterly water supply strategy budgets; participate in annual Carmel River Low Flow Memorandum of Agreement process; conduct monitoring and management functions as part of Seaside Basin Watermaster Monitoring & Management Plan; provide technical assistance and expert testimony on Cal-Am rate cases before the CPUC; prepare annual Mitigation Program reports.

Water Use and Permitting – Collect, analyze and report data from approximately 1,000 wells and other sources for annual District-wide water production summary; coordinate with Planning & Engineering and Water Demand Divisions on Water Distribution System permitting.

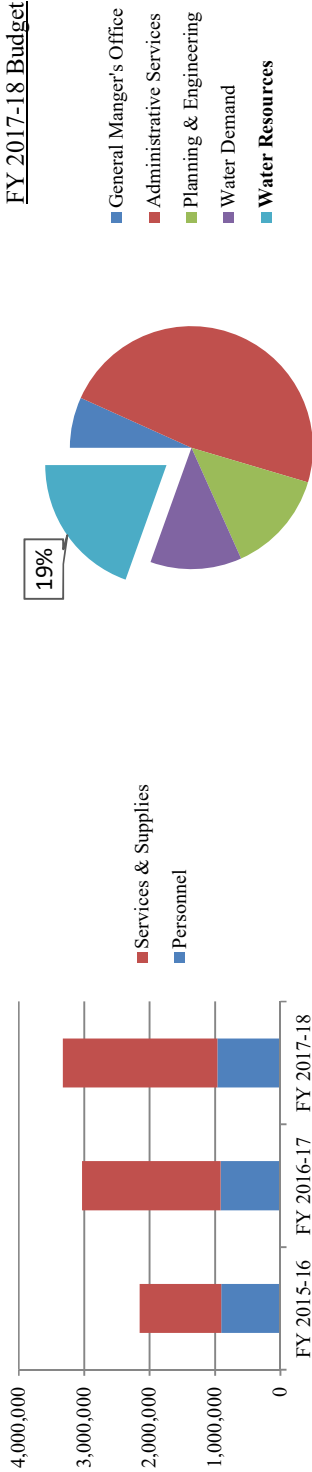
Classification	FY 2015-16 Revised	FY 2016-17 Revised	FY 2017-18 Revised	FY 2017-18 Change
Water Resources Manager	1	0	0	0
Senior Hydrogeologist	1	1	1	0
Hydrography Programs Coordinator	1	1	1	0
Associate Hydrogeologist	1	1	1	0
Hydrology Technician	0	1	1	0
Senior Fisheries Biologist	1	1	1	0
Associate Fisheries Biologist	1	1	1	0
Associate Fisheries Biologist	1	1	1	0
Water Resources Assistant (limited term)	0.5	0.5	0.5	0
TOTAL POSITIONS	7.5	7.5	7.5	0
TOTAL DISTRICT-WIDE POSITIONS	29	29	29	0

Monterey Peninsula Water Management District
Divisions
Fiscal Year 2017-2018 Budget

Water Resources

	FY 2015-16 Revised	FY 2016-17 Revised	FY 2017-18 Revised	FY 2017-18 Change
Personnel				
Salaries	\$659,800	\$655,900	\$690,100	\$34,200
Retirement	112,500	121,200	132,700	11,500
Unemployment Compensation	0	0	0	-
Auto Allowance	0	0	0	-
Deferred Compensation	0	0	0	-
Temporary Personnel	0	0	0	-
Workers' Comp.	23,900	24,900	26,000	1,100
Employee Insurance	95,200	96,900	99,000	2,100
Medicare & FICA Taxes	11,100	12,100	12,700	600
Personnel Recruitment	0	0	0	-
Pre-Employment Physicals	0	0	0	-
Staff Development	4,400	4,600	5,000	400
Sub-total Personnel Costs	906,900	915,600	965,500	49,900
Services & Supplies				
Services & Supplies	30,000	33,200	31,400	(1,800)
Fixed Assets	23,700	0	0	-
Project Expenditures	1,193,400	2,084,100	2,332,500	248,400
Debt Service	0	0	0	-
Election Expense	0	0	0	-
Contingency	0	0	0	-
Sub-total	1,247,100	2,117,300	2,363,900	246,600
TOTAL EXPENDITURES	2,154,000	3,032,900	3,329,400	346,400

FY 2017-18 Budget



BUDGET PROCESS CALENDAR

FISCAL YEAR 2017-2018

<i>2017 Target Dates</i>	<i>Action</i>	<i>Responsibility</i>
April 20	Budget Memorandum and Forms Distributed	Administrative Services
April 28	Budget Request Forms Due to ASD	Division Managers
May 3	Budget Review Session	Team Management
May 5	Budget Review Session – Follow Up	Team Management
May 5	Draft Budget Distributed	Administrative Services
May 15	Proposed Budget Presented to Board	Board of Directors
June 19	Board Adopts Budget Board Sets Appropriation Limit	Board of Directors

Glossary

Article XIII (B):

Article XIII (B) is a section of the California State Constitution relating to the amount of a public entities tax revenues that may be expended in a given fiscal year. In the instance of the MPWMD, the article limits the amount of property tax revenue that may be spent in a fiscal year. It is calculated based upon the prior year's limit multiplied by a factor representing annual growth in population and consumer prices. The latter is furnished by the State Treasurer's Office. The calculation, required since the passage of Proposition 13 in 1978, is contained in each District budget and is identified as "Property Tax Appropriation."

Budget Assumptions:

The budget assumptions are generally accepted statements, which if untrue, would materially alter the financial planning and budget of the agency.

Capital Assets:

Capital assets are equipment and components that have a useful life greater than one year and with an initial, individual cost of more than \$1,000 for equipment and \$5,000 for facilities and improvements.

Contingency:

The contingency is a nominal amount budgeted for expenditure for unforeseen emergencies or special purposes requiring Board approval.

Designated Reserves:

Designated reserves are funds set aside by the Board for specific, restricted uses. Examples include capital equipment, litigation, flood/drought, and pre-paid expenses.

Expenditures:

Expenditures are associated with each operating fund, as well with each program category. Personnel costs, services and supplies, capital assets and project expenditures are the principal categories. A pie chart graphically shows percentages of expenditures by line item.

Fiscal Year:

The fiscal year is the twelve-month period beginning July 1 and ending June 30 of the following year. The District uses the fiscal year as the basis for reporting financial information a twelve-month accounting period.

General Operating Reserves:

General operating reserves are the balances in each operating fund of the District that remain after all budgeted expenses are paid. Normally, the general operating reserve balance is carried forward from one fiscal year to the next. The value is verified annually by the independent auditor and reported in the annual audit report.

Labor Allocation by Operating Funds:

The Labor Allocation by Operating Funds is a budget schedule that relates employee output to the three operating funds. It shows the output of each employee as a percentage of total time by

operating fund. This percentage is used throughout the budget as the basis of allocating general and administrative (overhead) costs to the operating funds.

Labor Allocation by Program Category:

The Labor Allocation by Program Category is a budget schedule that relates employee output to the budgeted program categories. It shows the output of each employee as a percentage of total time by program category. This percentage is used throughout the budget as the basis of allocating general and administrative (overhead) costs to the program categories.

Mitigation Revenue:

This is the revenue derived from the Agreement for Carmel River Mitigation Program between California American Water and Monterey Peninsula Water Management District.

Program Categories:

Program Categories are major service programs that have been identified. All expenditures, including labor costs, are allocated to each program category in order to identify what each program actually costs.

Project Expenditures:

The Summary of Project Expenditures is a listing of costs for the coming year that are projected as a result of specific projects and programs carried-out by the staff, consultants and contractors. Project expenditures do not include staff compensation for regular employees.

Reimbursement Revenues:

Reimbursement revenues are received from various sources and allocated to offset expenditures related to the revenue source. These reimbursements received by the District are for projects carried-out by the District. Some of these reimbursements include grants, Cal-Am Water Conservation & Rebate Program funds, ASR operations reimbursement, direct-billed reimbursements, etc. All of the reimbursement revenues collected within the fiscal year is related to the expenses in the same fiscal year.

Revenues:

Revenues are derived from various sources and allocated to each operating fund. Property taxes, permits fees, water connection charges, water supply charge, mitigation program revenue, user fees, interest on investments, reimbursements to the District for projects carried-out by the District and grants are the principal revenue sources. Revenues may include a portion of the prior-year fund balance used to offset expenditures. A pie chart graphically shows percentages of revenues according to source.

User Fees:

The User Fee is a percentage of Cal-Am ratepayers water bill that is collected and remitted by Cal-Am monthly. The proceeds of the User Fee have been used to support the District's environmental mitigation, conservation and rationing, water supply, and any other purposes.

Water Supply Charge:

The Water Supply Charge is a rate or charge that funds costs related to the provision of water. This annual charge raised by the District, 100% of which will support District water supply activities, including capital acquisition and operational costs for Aquifer Storage and Recovery, Groundwater Replenishment, and related water supply purposes for the general benefit of the District as a whole.