



### Bill Print and Mail Analysis

Cost Description	Option 1	Option 2			Option 3		
	Assessor's Office	DirectMail InfoSend	DirectMail InfoSend	DirectMail InfoSend	DirectMail MPWMD	DirectMail MPWMD	DirectMail MPWMD
Frequency of Bills	Annual	Monthly	Bi-Monthly	Semi-Annual	Monthly	Bi-Monthly	Semi-Annual
Processing Fee	\$ 18,500 <sup>1</sup>	\$ 5,167.80 <sup>1A</sup>	\$ 5,515.80 <sup>1A</sup>	\$ 6,377.10 <sup>1A</sup>	8,320.00 <sup>7</sup>	8,320.00 <sup>7</sup>	8,320.00 <sup>7</sup>
Postage Fee	-	18,270.00 <sup>6</sup>	18,270.00 <sup>6</sup>	18,270.00 <sup>6</sup>	18,270.00 <sup>6</sup>	18,270.00 <sup>6</sup>	18,270.00 <sup>6</sup>
Data Preparation Costs	1,648.00 <sup>2</sup>	412.00 <sup>2</sup>	618.00 <sup>2</sup>	824.00 <sup>2</sup>	412.00 <sup>2</sup>	618.00 <sup>2</sup>	824.00 <sup>2</sup>
Receipts Deposit (lockbox)	-	7,395.00 <sup>12</sup>	7,395.00 <sup>12</sup>	7,395.00 <sup>12</sup>	7,395.00 <sup>12</sup>	7,395.00 <sup>12</sup>	7,395.00 <sup>12</sup>
Accounting Staff Time	240.00 <sup>3</sup>	640.00 <sup>5</sup>	640.00 <sup>5</sup>	640.00 <sup>5</sup>	640.00 <sup>5</sup>	640.00 <sup>5</sup>	640.00 <sup>5</sup>
Customer Service Staff Time	384.00 <sup>8</sup>	2,880.00 <sup>8</sup>	2,160.00 <sup>8</sup>	1,440.00 <sup>8</sup>			
Equipment Lease (Inserter/Folder)	-	-	-	-	1,000.00 <sup>9</sup>	1,000.00 <sup>9</sup>	1,000.00 <sup>9</sup>
Stationery Costs					5,220.00 <sup>10</sup>	5,220.00 <sup>10</sup>	5,220.00 <sup>10</sup>
Printing Costs					1,044.00 <sup>11</sup>	1,044.00 <sup>11</sup>	1,044.00 <sup>11</sup>
<b>Total Cost</b>	<b>\$ 20,772.00</b>	<b>\$ 34,764.80</b>	<b>\$ 34,598.80</b>	<b>\$ 34,946.10</b>	<b>\$ 42,301.00</b>	<b>\$ 42,507.00</b>	<b>\$ 42,713.00</b>
<b>Annual Cost</b>	<b>\$ 20,772.00</b>	<b>\$ 417,177.60</b>	<b>\$ 207,592.80</b>	<b>\$ 69,892.20</b>	<b>\$ 507,612.00</b>	<b>\$ 310,962.00</b>	<b>\$ 178,626.00</b>
Annual Cost per Bill (43,500 bills)	0.48	9.59	4.77	1.61	11.67	7.15	4.11
Monthly Cost per Bill (43,500 bills)	0.04	0.80	0.40	0.13	0.97	0.60	0.34

\* Above assumptions include 43,500 bills per month plus 20% receiving late notice reminder bills