



EXHIBIT 1-A

DRAFT MINUTES Monterey Peninsula Water Management District Administrative Committee February 16, 2022

As a precaution to protect public health and safety, and pursuant to provisions of AB 361, this meeting was conducted via Zoom Video/Teleconference only.

Call to Order

The virtual meeting was called to order at 2:00 PM via Zoom.

Committee members present: Amy Anderson, Chair
Alvin Edwards
Karen Paull

Committee members absent: None

District staff members present: David Stoldt, General Manager
Suresh Prasad, Administrative Services Manager/Chief Financial Officer
Stephanie Locke, Water Demand Manager
Sara Reyes, Sr. Office Specialist

District Counsel present: David Laredo with De Lay and Laredo

Additions / Corrections to Agenda: None

Comments from the Public: None

Items on Board Agenda for February 16, 2022

1. Consider Adoption of January 19,2022 Committee Meeting Minutes

On a motion by Paull and second by Anderson, the minutes of the January 16, 2022 meeting were approved on a roll call vote of 3 – 0 by Edwards, Paull and Anderson.

2. Consider Approval of Annual Purchase of Internet License for Water Wise Gardening in Monterey County

On a motion by Edwards and second by Paull, the Administrative Committee recommended that the Board approve the the expenditure of \$5,000 to renew the internet license with GardenSoft for the Monterey County Water Wise Landscaping software. The motion was approved on a roll call vote of 3 – 0 by Paull, Edwards and Anderson.

3. Authorize Expenditure for Purchase and Installation of Security Camera System

On a motion by Edwards and second by Paull, the Administrative Committee recommended that the

Board approve expenditures not-to-exceed \$50,000 to acquire and install surveillance system. The motion was approved on a roll call vote of 3 – 0 by Edwards, Paull and Anderson.

4. Receive Pension Reporting Standards Government Accounting Standards Board Statement No. 68 Accounting Valuation Report

On a motion by Edwards and second by Paull, the Administrative Committee recommended that the Board receive the GASB 68 Accounting Valuation Report prepared by CalPERS. The motion was approved on a roll call vote of 3 – 0 by Edwards, Paull and Anderson.

5. Receive Government Accounting Standards Board Statement No. 75 Accounting and Financial Reporting for Postemployment Benefits Other than Pensions

On a motion by Paull and second by Anderson, the Administrative Committee recommended that the Board receive the GASB 75 OPEB Valuation Report prepared by Precision Actuarial, Inc. The motion was approved on a roll call vote of 3 – 0 by Paull, Edwards and Anderson.

6. Consider Adoption of Treasurer’s Report for December 2021

On a motion by Edwards and second by Paull, the committee voted to recommend that the Board adopt the December 2021 Treasurer’s Report and financial statements, and ratification of the disbursements made during the month. The motion was approved by a roll call vote of 3 – 0 by Edwards, Paull and Anderson.

7. Receive and File Second Quarter Financial Activity Report for Fiscal Year 2021-2022

On a motion by Paull and second by Edwards, the committee voted to recommend that the Board receive and file the Second Quarter Financial Activity Report for Fiscal Year 2021-2022. The motion was approved by a roll call vote of 3 – 0 by Edwards, Paull and Anderson.

8. Consider Approval of Second Quarter Fiscal Year 2021-2022 Investment Report

On a motion by Edwards and second by Paull, the committee voted to recommend the the Board approve the Second Quarter Fiscal Year 2021-2022 Investment Report. The motion was approved by a roll call vote of 3 – 0 by Paull, Edwards and Anderson.

9. Review Annual Disclosure Statement of Employee/Board Reimbursements for Fiscal Year 2020-2021

On a motion by Edwards and second by Paull, the committee voted that action was taken to review the Annual Disclosure Statement of Employee/Board Reimbursements for Fiscal Year 2020-2021. The motion was approved by a roll call vote of Edwards, Paull and Anderson.

10. Semi-Annual Financial Report on the CAWD/PBCSD Wastewater Reclamation Project

This item was presented as information to the committee. No action was required or taken by the committee.

11. Report on Activity/Progress on Contracts Over \$25,000

This item was presented as information to the committee. No action was required or taken by the committee.

12. Status Report on Measure J/Rule 19.8 Phase II Spending

This item was presented as information to the committee. No action was required or taken by the committee.

13. Review Second Quarter Legal Services Activity Report for Fiscal Year 2021-2022

This item was presented as information to the committee. No action was required or taken by the committee.

14. Review 2022 Committee Meeting Schedule

The Committee reviewed the proposed meeting schedule for 2022 and agreed to the schedule.

15. Review Draft February 24, 2022 Board Meeting Agenda

General Manager reviewed the agenda with the Committee. The Committee made no changes to the agenda.

Suggest Items to be Placed on Future Agendas

None

Adjournment

The meeting adjourned at 3:33 PM.

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