



## EXHIBIT 1-A

DRAFT MINUTES  
**Monterey Peninsula Water Management District**  
**Administrative Committee**  
*July 10, 2018*

### **Call to Order**

The meeting was called to order at 2:37 PM in the District Conference Room.

Committee members present: Brenda Lewis – Chair  
Andrew Clarke  
Molly Evans

Staff present: David Stoldt, General Manager  
Stephanie Locke, Water Demand Manager  
Larry Hampson, Water Resources & Engineering Manager/District Engineer  
Maureen Hamilton, Water Resources Engineer  
Arlene Tavani, Executive Assistant  
Jonathan Lear, Senior Hydrgeologist  
Maureen Hamilton, Water Resources Engineer

### **Oral Communications**

None

### **Items on Board Agenda for July 16, 2018**

- 1. Consider Adoption of Minutes of June 11, 2018 Committee Meeting**  
On a motion by Clarke and second of Lewis, the minutes were approved on a vote of 2 – 1 by Clarke and Lewis. Evans abstained from voting. No public comment.
- 2. Consider Expenditure to Contract for Construction and Services to Complete the Carmel River Bank Stabilization at Rancho San Carlos Road Project**  
Clarke made a motion and Evans seconded, to recommend that the Board of Directors approve a contract with Empire Landscaping, Inc. and limit the contingency to 15%. The committee recommended approval of an expenditure up to a total of \$907,000. This would include: (a) Empire Landscaping construction of project \$517,365; (b) service contracts for associated services \$32,000; (c) contingency \$82,635; and (d) if the District must contract for the next highest bidder the General Manager could execute contracts for up to \$907,000. The motion was approved on a vote of 3 – 0 by Clarke, Evans and Lewis. No public comment.
- 3. Consider Expenditure to Contract for Construction and Related Services for the Sleepy Hollow Steelhead Rearing Facility Raw Water Intake and Water Supply System Upgrade Project**  
On a motion by Evans and second of Clarke, the committee voted unanimously to recommend that the Board approve an expenditure of \$2,000,000 to complete the upgrade at the Sleepy Hollow Steelhead Rearing Facility. This would include: (a) \$1,802,835 to contract with Mercer Fraser; (b) \$30,000 for service contracts for associated tasks; and (c) \$157,165 for change orders or new service

contracts for unforeseen items. The motion was approved on a vote of 3 – 0 by Evans, Clarke and Lewis. No public comment.

**4. Consider Approval of Amendment to License Agreement with California American Water for the Sleepy Hollow Steelhead Facility Upgrade**

Clarke made a motion and Evans seconded, to recommend that the Board of Directors amend an existing license agreement with California American Water to allow the District to upgrade the Sleepy Hollow Steelhead Rearing Facility. The motion was approved on a vote of 3 – 0 by Clarke, Evans and Lewis. No public comment.

**5. Consider Expenditure to Contract with Normandeau Associates, Inc. for Carmel River IFIM for IFIM Model Support**

On a motion by Clarke and second of Evans, the committee recommended that the Board of Directors authorize staff to contract with Normandeau Associates, Inc. for a not-to-exceed amount of \$20,000. The motion was approved on a vote of 3 – 0 by Clarke, Evans and Lewis. No public comment.

**6. Consider Expenditure for the Santa Margarita Backflush Basin Expansion Project Construction and Support Services**

On a motion by Evans and second of Clarke, the committee recommended that the Board of Directors authorize an expenditure of \$688,515 to complete the Santa Margarita Backflush Basin Expansion Project. That includes (a) \$527,869 contract with Granite Rock; (b) \$96,034 contract with Pueblo Water Resources; (c) \$55,215 to amend the FORA agreement; and (d) \$9,397 to amend the contract with Denise Duffy & Associates. The motion was approved on a vote of 3 – 0 by Evans, Clarke and Lewis. No public comment.

**7. Consider Contract with Pueblo Water Resources to Provide Aquifer Storage and Recovery Operational Support**

Evans offered a motion and Clarke seconded, to recommend that the Board of Directors authorize an expenditure of \$70,000 to contract with Pueblo Water Resources. The motion was approved on a vote of 3 – 0 by Evans, Clarke and Lewis. No public comment.

**8. Consider Authorizing Monterey Bay Analytical Services to Provide Laboratory Support for Watermaster Water Quality Monitoring**

On a motion by Clarke and second of Evans, the committee recommended that the Board of Directors authorize an expenditure of \$10,000 for laboratory support to be provided by Monterey Bay Analytical Services. The motion was approved on a vote of 3 – 0 by Clarke, Evans and Lewis. No public comment.

**9. Consider Authorizing Monterey Bay Analytical Services to Provide Laboratory Support for Aquifer Storage and Recovery Project Operations**

Clarke offered a motion and Evans seconded, to recommend that the Board of Directors authorize an expenditure of \$60,000 for laboratory support to be provided by Monterey Bay Analytical Services. The motion was adopted on a vote of 3 – 0 by Clarke, Evans and Lewis. No public comment.

**10. Consider Adoption of Treasurer's Report for May 2018**

On a motion by Evans and second of Clarke, the committee recommended that the Board of Directors adopt the Treasurer's Report for May 2018. The motion was adopted on a vote of 3 – 0 by Evans, Clarke and Lewis. No public comment.

**Other Business**

**11. Review Draft July 16, 2018 Board Meeting Agenda**

The committee reviewed the draft agenda.

**Adjournment**

The meeting adjourned at 4:45 pm.

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