



EXHIBIT 1-A

DRAFT MINUTES Monterey Peninsula Water Management District Administrative Committee July 10, 2017

Call to Order

The meeting was called to order at 3:34 PM in the District Conference Room.

Committee members present: Andrew Clarke
Molly Evans

Committee members absent: Brenda Lewis - Chair

Staff present: David Stoldt, General Manager
Mark Dudley, Information Technology Manager
Stephanie Locke, Water Demand Manager
Sara Reyes, Sr. Office Specialist

Oral Communications

None

Items on Board Agenda for July 17, 2017

1. Consider Adoption of Minutes of June 12, 2017 Committee Meeting

On a motion by Evans and second by Clarke, the minutes of the June 12, 2017 meeting were approved on a vote of 2 – 0 by Evans and Clarke.

2. Authorize Expenditure for Software Maintenance Agreements

On a motion by Evans and second by Clarke, the committee recommended that the Board approve expenditures not-to-exceed \$60,075 to purchase the following items:

Product	Price
ESRI ArcGIS Standard concurrent	\$4400
ESRI ArcGIS Standard stand-alone	\$1650
ESRI Extensions	\$2500
Latitude Geographics GeoCortex	\$6000
ESRI EDN	\$1650
ArcGIS Server Two Core	\$1375
Server networking	\$3500
Backup, antivirus and MS office	\$9500
Docuware (Financial)	\$8000
Tyler Technologies (Financial)	\$21500
TOTAL	\$60075

The motion was approved on a vote of 2 – 0 by Evans and Clarke.

3. Authorize Expenditure of Funds for IT Infrastructure Hardware Replacement

On a motion by Clarke and second by Evans, the committee recommended that the Board authorize expenditures not-to-exceed \$18,000 to purchase the following items:

Product	Price
Netapp Expansion Drives	\$9200
Replacement staff laptops/tablets	\$3800
Workstation Refresh	\$5000
TOTAL	\$18000

The motion was approved on a vote of 2 – 0 by Clarke and Evans.

4. Authorize Expenditure of Board Room Audio Visual System Upgrade

On a motion by Clarke and second by Evans, the committee recommended that the Board authorize expenditures not-to-exceed \$49,000 to upgrade the Audio/Visual broadcasting system with the following items:

Product	Price
Tricaster computer/switcher	\$20,000
PTZ Optics Camera and hardware (4)	\$8000
Workstation Refresh	\$5000
PTZ Optics Camera Controller	\$800
Blonder Tongue HD Transmitter	\$3500
Misc Hardware and cables	\$2000
Amp Labor installation and testing	\$2400
Cabling/General Contractor	\$4400
Contingency	\$2900
TOTAL	\$49,000

The motion was approved on a vote of 2 – 0 by Clarke and Evans.

5. Approve Expenditure to Corporation Service Company – Recording Fees

On a motion by Evans and second by Clarke, the committee recommended that the Board approve the expenditure of \$24,000 for recording fees. The motion was approved on a vote of 2 – 0 by Evans and Clarke.

6. Consider Adoption of Treasurer’s Report for May 2017

On a motion by Clarke and second by Evans, the committee recommended the Board adopt the May 2017 Treasurer’s Report and financial statements, and ratification of the disbursements made during the month. The motion was approved on a vote of 2 – 0 by Clarke and Evans.

Other Business

7. Review Draft July 17, 2017 Board Meeting Agenda

A revised agenda was distributed to the committee for review. No changes were made.

Adjournment

The meeting was adjourned at 4:01 PM.