



EXHIBIT 1-A

DRAFT MINUTES Monterey Peninsula Water Management District Administrative Committee July 11, 2016

Call to Order

The meeting was called to order at 3:30 PM in the District Conference Room.

Committee members present: Andrew Clarke
 Brenda Lewis (arrived at 3:40 PM)
 David Pendergrass

Staff present: David Stoldt, General Manager
 Suresh Prasad, Administrative Services Manager/Chief Financial Officer
 Cynthia Schmidlin, Human Resources Analyst
 Joe Oliver, Water Resources Manager
 Eric Sandoval, GIS Specialist
 Sara Reyes, Office Services Supervisor

Oral Communications

None

1. Approve Minutes of June 13, 2016 Committee Meeting

On a motion by Clarke and second by Pendergrass, the minutes of the June 13, 2016 meeting were approved on a vote of 2 to 0.

Items on Board Agenda for July 18, 2016

2. Consider Adoption of Resolution 2016-13 Update to Rule 24, Table 3, Capacity Fee History

On a motion by Clarke and second by Pendergrass, the committee voted 2 to 0 to recommend the Board adopt Resolution 2016-13 – Update to Rule 24, Table 3, Capacity Fee History.

3. Authorize Expenditure for Software Maintenance Agreements

On a motion by Clarke and second by Pendergrass, the committee voted 2 to 0 to recommend the Board authorize the expenditures not-to-exceed \$61,075 to purchase the following items:

Product	Price
ESRI ArcGIS Standard concurrent	\$4400
ESRI ArcGIS Standard stand-alone	\$1650
ESRI Extensions	\$2500
Latitude Geographics GeoCortex	\$6000

ESRI EDN	\$1650
ArcGIS Server Two Core	\$1375
Server networking	\$3500
Backup, antivirus and MS office	\$11000
Docuware (Financial)	\$8000
Tyler Technologies (Financial)	\$21000
TOTAL	\$61075

4. Consider Expenditure for FY 2016-2017 Aquifer Storage and Recovery Planning and Operations

On a motion by Clarke and second by Lewis, the committee voted 3 to 0 to recommend the Board authorize an amendment to the existing contract with Pueblo Water Resources for technical services for: (A) Operations Support for a not-to-exceed amount of \$184,748, and (B) Engineering Support for a not-to-exceed amount of \$300,729.

5. Consider Expenditure to Amend Contract with Pueblo Water Resources to Provide Hydrogeologic Review for Water Distribution System Permits

On a motion by Lewis and second by Clarke, the committee voted 3 to 0 to recommend the Board authorize the General Manager to amend the current District professional services contract with Pueblo Water Resources for a not-to-exceed amount of \$2,000 for FY 2016-2017.

6. Consider Approval of Change from Senior Water Resources Engineer to Water Resources Engineer on the District's Organization Chart

On a motion by Lewis and second by Clarke, the committee voted 3 to 0 to recommend the Board authorize a change from the current District Organization Chart with a Senior Water Resources Engineer position to the proposed Organization Chart with a Water Resources Engineer position.

7. Consider Reclassification of Two Conservation Representative I/II Positions and Related Change to the District's Organization Chart

On a motion by Clarke and second by Lewis, the committee voted 3 to 0 to recommend the Board authorize reclassification of two Conservation Representative I/II positions, Range 20/24 of the District's Salary Chart, to Conservation Analyst positions, placed at Range 30 of the District's Salary Chart and authorize a change to the District's current Organization Chart.

8. Consider Contract for District Public Outreach and Communications Services with Thomas Brand Consulting for Fiscal Year 2016-2017

On a motion by Clarke and second by Pendergrass, the committee voted 2 to 1 to recommend the Board approve a contract with Thomas Brand Consulting for outreach services for the current fiscal year. Lewis was opposed.

9. Consider Contract for Pure Water Monterey Project Management, Public Outreach and Communication Services with Thomas Brand Consulting for Fiscal Year 2016-2017

On a motion by Clarke and second by Pendergrass, the committee voted 2 to 1 to recommend the Board approve a contract with Thomas Brand Consulting for project management, outreach and communication services for the current fiscal year. Lewis was opposed.

10. Semi-Annual Financial Report on the CAWD/PBCSD Wastewater Reclamation Project

On a motion by Lewis and second by Clarke, the committee voted 3 to 0 to recommend the Board accept the Semi-Annual Financial Report on the CAWD/PBCSD Wastewater Reclamation Project.

11. Consider Adoption of Treasurer's Report for May 2016

On a motion by Lewis and second by Clarke, the committee voted 3 to 0 to recommend the Board adopt the May 2016 Treasurer's Report and financial statements, and ratification of the disbursements made during the month.

Other Business

12. Review Draft July 18, 2016 Board Meeting Agenda

A revised agenda was submitted to the committee for review. No changes were made by the committee.

Adjournment

The meeting was adjourned at 4:25 PM.

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