



## **EXHIBIT 1-A**

### **DRAFT MINUTES Monterey Peninsula Water Management District Administrative Committee *June 13, 2016***

#### **Call to Order**

The meeting was called to order at 8:30 AM in the District Conference Room.

Committee members present:           Andrew Clarke  
  Molly Evans  
  David Pendergrass

Staff present:                   David Stoldt, General Manager  
  Suresh Prasad, Administrative Services Manager/Chief Financial Officer  
  Stephanie Locke, Water Demand Manager  
  Sara Reyes, Office Services Supervisor

#### **Oral Communications**

None

#### **1.     Approve Minutes of May 9, 2016 Committee Meeting**

On a motion by Clarke and second by Evans, the minutes of the May 9, 2016 meeting were approved on a vote of 3 to 0.

#### **Items on Board Agenda for June 20, 2016**

#### **2.     Consider Expenditure for Temporary Agency Employee to Assist with Data Migration in the Water Demand Division During FY 2016-2017**

On a motion by Clarke and second by Evans, the committee voted 3 to 0 to recommend the Board authorize the expenditure of funds for a local staffing agency to provide an individual to perform data migration duties in the Water Demand Division for 1,980 hours from July 1, 2016 through June 30, 2017.

#### **3.     Consider Expenditure to Contract for Limited-Term Field Positions During FY 2016-2017**

On a motion by Evans and second by Clarke, the committee voted 3 to 0 to recommend the Board authorize the expenditure of funds to hire several limited-term Water Resources Assistants for up to a total of 2,872 hours of work, several Fisheries Aides for up to 1,705 hours, and one on-call Fish Crew Leader for up to 130 hours, from July 1, 2016 through June 30, 2017.

**4. Consider Expenditure to Contract for a Limited-Term Project Manager in the Planning and Engineering Division During FY 2016-2017**

On a motion by Clarke and second by Evans, the committee voted 3 to 0 to recommend the Board authorize the expenditure of funds to hire a limited-term Project Manager for up to 644 hours of work from July 1, 2016 through June 30, 2017.

**5. Consider Renewal of Standard License Agreement with Corelogic Information Solutions, Inc.**

On a motion by Evans and second by Clarke, the committee voted 3 to 0 to recommend the Board authorize staff to expend up to \$13,500 for the standard license agreement and deposit.

**6. Consider Continuance of Contract with Zone 24X7 for Water Demand Database Improvements and Maintenance**

On a motion by Evans and second by Clarke, the committee voted 3 to 0 to recommend the Board authorize expenditure of budgeted funds in an amount not-to-exceed \$60,000 for programming changes to the WDD-DBS to accommodate functionality improvements and database support/maintenance.

**7. Consider Adoption of Resolution 2016-11 Establishing Article XII (B) Fiscal Year 2016-2017 Appropriations Limit**

On a motion by Clarke and second by Evans, the committee voted 3 to 0 to recommend the Board adopt Resolution 2016-11.

**8. Consider Adoption of Treasurer's Report for April 2016**

On a motion by Evans and second by Clarke, the committee voted 3 to 0 to recommend the Board adopt the April 2016 Treasurer's Report and financial statements, and ratification of the disbursements made during the month.

**Other Business**

**9. Review Draft June 20, 2016 Board Meeting Agenda**

The committee reviewed the draft agenda and made no changes.

**Adjournment**

The meeting was adjourned at 9:23 AM.