



EXHIBIT 1-A

**DRAFT MINUTES
Monterey Peninsula Water Management District
Administrative Committee
January 19, 2016**

Call to Order

The meeting was called to order at 3:31 PM in the District Conference Room.

Committee members present: Andrew Clarke
 David Pendergrass

Committee members absent: Brenda Lewis

Staff present: David Stoldt, General Manager
 Suresh Prasad, Administrative Services Manager/Chief Financial Officer
 Sara Reyes, Office Services Supervisor

Oral Communications

None

1. Approve Minutes of December 7, 2015 Committee Meeting

On a motion by Clarke and second by Pendergrass, the minutes of the December 7, 2015 meeting were approved on a vote of 2 to 0.

Items on Board Agenda for January 27, 2016

2. Consider First Reading of Ordinance No. 171 – Setting Compensation for Board Members

On a motion by Clarke and second by Pendergrass, the committee voted 2 to 0 to recommend the Board adopt the first reading of Ordinance No. 171 and schedule it for second reading at the next Board meeting.

3. Ratify Amendment to General Manager’s Employment Contract

On a motion by Pendergrass and second by Clarke, the committee voted 2 to 0 to recommend the Board amend section III.A of the “Agreement for Employment of General Manager” to reflect the revised annual compensation, effective September 1, 2015.

4. Semi-Annual Financial Report on the CAWD/PBCSD Wastewater Reclamation Project

This report was presented for informational purposes only. No action was required of the committee.

5. Consider Approval of Annual Update on Investment Policy

On a motion by Clarke and second by Pendergrass, the committee voted 2 to 0 to recommend the Board review and approve the District's Investment Policy.

6. Consider Approval of November 2015 Treasurer's Report

On a motion by Clarke and second by Pendergrass, the committee voted 2 to 0 to recommend the Board adopt the November 2015 Treasurer's Report and financial statements, and ratify the disbursements made during the month.

Other Business

9. Review Draft January 27, 2016 Board Meeting Agenda

The committee made no changes to the agenda.

Adjournment

The meeting was adjourned at 4:09 PM.

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