



EXHIBIT 1-A

**DRAFT MINUTES
Monterey Peninsula Water Management District
Administrative Committee
December 7, 2015**

Call to Order

The meeting was called to order at 3:32 PM in the District Conference Room.

Committee members present: Andrew Clarke
 David Pendergrass
 Brenda Lewis

Staff present: Suresh Prasad, Administrative Services Manager/Chief Financial Officer
 Cynthia Schmidlin, Human Resources Analyst
 Larry Hampson, District Engineer
 Kevan Urquhart, Sr. Fisheries Biologist
 Stephanie Kister, Water Conservation Representative II
 Sara Reyes, Office Services Supervisor

Oral Communications

None

- 1. Approve Minutes of November 9, 2015 Committee Meeting**
On a motion by Pendergrass and second by Clarke, the minutes of the November 9, 2015 meeting were approved on a vote of 3 to 0.

Items on Board Agenda for December 14, 2015

- 2. Consider Lawn Removal Rebate Request from Monterey Peninsula Unified School District**
On a motion by Pendergrass and second by Clarke, the committee voted 3 to 0 to recommend the Board approve the rebate.
- 3. Consider Approval of Expenditure for Purchase of Ford F350 4x4 Auto Crane/Dump Truck**
On a motion by Pendergrass and second by Clarke, the committee voted 3 to 0 to recommend the Board authorize expenditure of funds to purchase a Ford350 Auto Crane/Dump truck from Cypress Coast Ford at a not-to-exceed price of \$66,000.
- 4. Implementation of GASB Statement No. 54 and Resolution No. 2015-22 Adopting Fund Balance Policy**
On a motion by Clarke and second by Pendergrass, the committee voted 3 to 0 to recommend the

Board adopt Resolution No. 2015-22 approving the Fund Balance Policy implementing GASB Statement No. 54.

5. Authorize a Change to the Organization Chart Replacing the Water Resources Engineer Position with a Senior Water Resources Engineer

On a motion by Pendergrass and second by Clarke, the committee voted 3 to 0 to recommend the Board authorize a change from the current District Organization Chart to the proposed Organization Chart, replacing the Water Resources Engineer position with a Senior Water Resources Engineer position.

6. Consider Adoption of Resolution No. 2015-23 Authorizing an Exception to the CalPERS 180-Day Wait Period for Hiring a Retiree

On a motion by Pendergrass and second by Clarke, the committee voted 3 to 0 to recommend the Board adopt Resolution No. 2015-23, authorizing an exception to the CalPERS 180-day wait period to hire Henrietta Stern as a part-time, limited-term employee.

7. Consider Adoption of Resolution No. 2015-24 in Support of Filing an Application to the California Department of Fish and Wildlife, Steelhead Report and Restoration Card Program

On a motion by Clarke and second by Pendergrass, the committee voted 3 to 0 to recommend the Board adopt Resolution No. 2015-24 in support of applying for grant funding from the California Department of Fish and Wildlife, Steelhead Report and Restoration Card Program and authorize the General Manager to enter into a contract with the California Department of Fish and Wildlife to receive grant funds.

8. Consider Approval of October 2015 Treasurer’s Report

On a motion by Clarke and second by Pendergrass, the committee voted 3 to 0 to recommend the Board adopt the October 2015 Treasurer’s Report and financial statements, and ratify the disbursements made during the month.

Other Business

9. Review Draft December 14, 2015 Board Meeting Agenda

The committee made no changes to the agenda.

Adjournment

The meeting was adjourned at 4:16 PM.