



DRAFT MINUTES
**Monterey Peninsula Water Management District
Administrative Committee
November 7, 2014**

Call to Order

The meeting was called to order at 3:30 PM in the District Conference Room.

Committee members present: David Pendergrass
Brenda Lewis

Committee members absent: Kristi Markey

Staff present: Suresh Prasad, Administrative Services Manager/Chief Financial Officer
Joe Oliver, Water Resources Manager
Sara Reyes, Office Services Supervisor

Oral Communications

None

Adopt Minutes of October 13, 2014 Committee Meeting

On a motion by Pendergrass and second by Lewis, the minutes of the October 13, 2014 meeting were approved on a vote of 2- 0.

Items on Board Agenda for November 17, 2014

Consider Approval of Expenditure for Purchase of Surface Water Computation Software

On a motion by Pendergrass and second by Lewis, the committee voted 2 to 0 to recommend the Board authorize the General Manager to approve the purchase of Hydstra Time Series Software by KISTERS North America, Inc. at a cost not-to-exceed \$10,000.

Consider Approval of Budgeted Funds for IT Hardware Replacement

On a motion by Pendergrass and second by Lewis, the committee voted 2 to 0 to recommend the Board approve expenditures not-to-exceed \$41,700 to purchase: Promise VESS 2600 Network Attached Storage (\$12,900), NetApp Expansion unit (\$19,000), Workstation refresh (7 units/\$7,300) and GIS/GS Flow computer workstations (\$2,500).

Consider Approval of First Quarter Fiscal Year 2014-2015 Investment Report

On a motion by Pendergrass and second by Lewis, the committee voted 2 to 0 to recommend the Board approve the First Quarter Fiscal Year 2014-2015 investment report.

Consider Approval of Treasurer’s Report for September 2014

On a motion by Pendergrass and second by Lewis, the committee voted 2 to 0 to recommend the Board adopt the September 2014 Treasurer’s Report and financial statements, and ratification of the disbursements made during the month.

Receive and File First Quarter Financial Activity Report for Fiscal Year 2014-2015

On a motion by Pendergrass and second by Lewis, the committee voted 2 to 0 to recommend the Board approve receive and file the First Quarter Financial Activity Report for Fiscal Year 2014-2015.

Other Business

Receive First Quarter Legal Services Activity Report for Fiscal Year 2014-2015

This report was presented as information only. No action was taken by the committee.

Review Draft Agenda for November 17, 2014 Regular Board Meeting

Prasad reported an item will be added to the Consent Calendar (add title) and also stated Item 21 under the Informational Items/Staff Reports, will be presented in December. The committee made no changes to the agenda.

Adjournment

The meeting was adjourned at 3:50 PM.

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