



EXHIBIT 1-A

**DRAFT MINUTES
Monterey Peninsula Water Management District
Administrative Committee
*December 2, 2013***

Call to Order

The meeting was called to order at 4:08 PM in the District Conference Room.

Committee members present: Brenda Lewis
Kristi Markey

Committee members absent: David Pendergrass
Judi Lehman

Staff present: Suresh Prasad, Administrative Services Manager/Chief Financial Officer
Mark Dudley, Information Technology Manager
Sara Reyes, Office Services Supervisor

Oral Communications

None

Adopt Minutes of November 12, 2013 Committee Meeting

On a motion by Markey and second by Lewis, the minutes were approved unanimously on a vote of 2 – 0.

Items on Board Agenda for December 9, 2013

Authorize Expenditure of Funds for IT Infrastructure Hardware Replacement

On a motion by Markey and second by Lehman, the committee voted 2 – 0 to recommend the Board approve expenditures not-to-exceed \$34,200 to purchase: NETAPP FAS2220A Network Attached Storage and an HP DL380 G8 Server.

Dudley reported the hardware to be replaced supports all facets of the District's computing needs including e-mail, Data Storage, Network and Data Security, Water Demand Database Application, GIS Application and Storage, Web Hosting, Financial Applications, SQL server databases and numerous other needs.

Declaration of Surplus Assets

On a motion by Markey and second by Lewis, the committee voted 2 – 0 to recommend the Board declare the listed items presented by staff as surplus assets to be donated to the Monterey Regional Waste Management District's Last Chance Mercantile for either resale or disposal.

Prasad reported.

Other Business

Review Draft Agenda for December 9, 2013 Regular Board Meeting

The committee made no changes to the agenda.

Schedule January 2014 Meeting Date

The committee agreed to meet on Tuesday, January 21, 2014 at 4:00 PM.

Adjournment

The meeting was adjourned at 4:20 PM.

U:\staff\Board_Committees\Admin\2014\20140121\01\item1_exh1a.docx