



EXHIBIT 1-A

DRAFT MINUTES Monterey Peninsula Water Management District Administrative Committee *September 9, 2013*

Call to Order

The meeting was called to order at 4:03 PM in the District Conference Room.

Committee members present: Director Lewis (arrived at 4:10 PM)
 David Pendergrass
 Judi Lehman

Staff present: Suresh Prasad, Administrative Services Manager/Chief Financial Officer
 Debbie Martin, Conservation Technician II
 Joe Oliver, Water Resources Manager
 Eric Sandoval, GIS Specialist
 Sara Reyes, Office Services Supervisor

Oral Communications

None

Adopt Minutes of August 12, 2013 Committee Meeting

The committee voted 2 to 0 to adopt the August 12, 2013 committee meeting minutes. Director Lewis was absent for this item.

Items on Board Agenda for September 16, 2013

Consider Expenditure of Funds for Standard License Agreement with Corelogic Information Solutions, Inc.

Debbie Martin, Conservation Technician II, reported on this item and answered questions from the committee. After some discussion, the committee voted 2 to 0 to recommend the Board authorize staff to expend up to \$10,000 for the standard license agreement and deposit. Director Lewis was absent for this item.

Authorize Funds for Software Maintenance Agreements

Eric Sandoval, GIS Specialist, reported on this item and answered questions from the committee. After some discussion, the committee voted 2 to 0 to recommend the Board approve expenditures not-to-exceed \$19,000 to extend maintenance agreements for the IT products used by staff in their daily functions. Director Lewis was absent for this item.

Low Impact Development Bioretention Opportunity Analysis (A) Consider Approval of Resolution 2013-16 in Support of Filing a Scope of Work and Proposal (B) Authorize the General Manager to Enter into a Contract Agreement

Eric Sandoval reported on this item and answered questions from the committee. After some discussion, the committee voted 3 to 0 to recommend the Board: (A) adopt Resolution 2013-16 to submit a project proposal to Ecology Action; and (B) authorize the General Manager to enter into a contract with Ecology Action to provide professional GIS services for Low Impact Development Bioretention Opportunity Analysis. The General Manager will also be authorized to negotiate subconsultant agreements to carry out portions of the scope of work described in the Ecology Action proposal; to be brought forward for Board approval at a later Board meeting. Mr. Sandoval reported staff time, materials and any consultants needed to complete this project will be 100% reimbursed and will be identified in proposed project budget.

Authorize Funds for Phase 2 Aquifer Storage and Recovery Project Electrical Equipment Installation

Joe Oliver, Water Resources Manager, reported on this item and answered questions from the committee. After some discussion, the committee voted 3 to 0 to recommend the Board authorize expenditure of budgeted funds up to \$181,385, which includes a 15% contingency for unanticipated items or cost variation in the planned work. Mr. Oliver reported the costs are reimbursable to MPWMD through existing reimbursement agreements with Cal-Am for the Seaside Middle School ASR Project.

Consider Extension of Cooperative Agreement with the United States Geological Survey (USGS) for Streamflow Gaging in Water Year 2014

Joe Oliver, Water Resources Manager, reported on this item and answered questions from the committee. The committee voted 3 to 0 to recommend the Board authorize the General Manager to execute the agreement with the USGS providing cooperative investigation of the water resources within the District for Water Year 2014 for an amount not-to-exceed \$13,500.

Authorize Contract for Financial Consultant Related to Contribution of Public Funds for California American Water Desalination Project

Suresh Prasad, Administrative Services Manager/Chief Financial Officer, reported on this item and answered questions from the committee. After some discussion, the committee voted 3 to 0 to recommend the Board approve the hiring of Charles Atkins to provide financial services consulting and the expenditure of up to \$250,000 of a three phase process and to proceed only with Phase 1 -- \$90,000 at this time. Mr. Prasad reported costs will be recovered from the issuance of the debt, however if the debt is not issued, the District will have incurred a portion of the costs out-of-pocket. The debt will only be issued if, at the time of the financing, significant savings to the ratepayers can be shown.

Authorize Contract for Bond Counsel Services Related to Groundwater Replenishment Project Water Purchase Agreement

Suresh Prasad reported on this item and answered questions from the committee. After some discussion, the committee voted 3 to 0 to recommend the Board of Directors approve extending the services of Sidley Austin to provide Bond Counsel services for a GWR WPA and the expenditure of up to \$90,000. Mr. Prasad reported the costs will be recovered from the issuance

of the debt, however if the Groundwater Replenishment Project does not go forward and debt is not issued, then the District will have incurred the costs out-of-pocket.

Authorize Contract for Accounting Services Related to Groundwater Replenishment Project Debt Equivalence

Suresh Prasad reported on this item and answered questions from the committee. After some discussion, the committee voted 3 to 0 to recommend the Board authorize contracting for accounting services related to Debt Equivalence under a Water Purchase Agreement for Groundwater Replenishment Project and the expenditure of up to \$10,000.

Authorize Contract for Consultant to Assess Externalities for Groundwater Replenishment Project

Suresh Prasad reported on this item and answered questions from the committee. After some discussion, the committee voted 3 to 0 to recommend the Board authorize contracting for consulting services related to externalities for Groundwater Replenishment Project and the expenditure of up to \$80,000. Mr. Prasad reported it is expected that this will become a budgeted item under the Groundwater Replenishment Project budget, subject to 75% reimbursement by the District.

Authorize Distribution of Funds under Local Water Project Funding Program

Suresh Prasad reported on this item and answered questions from the committee. After some discussion, the committee voted 3 to 0 to recommend the Board approve Local Water Project Grant/Loan disbursements for FY 2013-14 as determined and recommended by the Water Supply Planning Committee at a future meeting, so long as the amount does not exceed the approved budget, that disbursements are ratified by the full Board, and that unused funds are carried forward to FY 2014-15.

Other Business

Review Draft Agenda for September 16, 2013 Regular Board Meeting

The committee reviewed a revised agenda for the September 16, 2013 Board meeting agenda and made no changes.

Adjournment

The meeting was adjourned at 5:26 PM.