



EXHIBIT 1-A

**DRAFT MINUTES
Monterey Peninsula Water Management District
Administrative Committee
July 8, 2013**

Call to Order

The meeting was called to order at 4:00 PM in the District Conference Room.

Committee members present: Director Lewis
 David Pendergrass
 Judi Lehman

Staff present: David J. Stoldt, General Manager
 Suresh Prasad, Administrative Services Manager/Chief Financial Officer
 Stephanie Pintar, Water Demand Manager
 Arlene Tavani, Executive Assistant
 Kevan Urquhart, Sr. Fisheries Biologist

Oral Communications

None

Adopt Minutes of June 10, 2013 Committee Meeting

The committee voted 2 to 0 to adopt the June 10, 2013 committee meeting minutes. Director Lehman abstained from voting since she was not in attendance at the June 10, 2013 meeting.

Items on Board Agenda for July 22, 2013

Consider Expenditure of Budgeted Funds for Annual Contract with Thomas Brand Consulting

Stephanie Pintar, Water Demand Manager, reported on this item and answered questions from the committee. After some discussion the committee voted 3 to 0 to recommend the Board authorize the General Manager to enter into an agreement with Thomas Brand Consulting not-to-exceed \$36,000 for Fiscal Year 2013-2014 for public outreach services.

Consider Expenditure of Budgeted Funds for Emergency Repairs to Cooling Tower at Sleepy Hollow Steelhead Rearing Facility

Kevan Urquhart, Sr. Fisheries Biologist, reported on this item and answered questions from the committee. After some discussion the committee voted 3 to 0 to recommend the Board approve the expenditure.

Consider Expenditure of Budgeted Funds to Conduct November 5, 2013 Election in Divisions 1 and 2

Suresh Prasad, Administrative Services Manager/Chief Financial Officer, reported on this item and answered questions from the committee. After some discussion, the committee voted 3 to 0 to recommend the Board authorize an expenditure of \$87,125 to conduct the November 5, 2013 election in Voter Divisions 1 and 2.

Other Business

Review Draft Agenda for July 22, 2013 Regular Board Meeting

General Manager Dave Stoldt, reported that Action Item 12 – Consider Adoption of Bargaining Agreement with General Staff and Management Units, will be brought to the Board for discussion at the August Board meeting or an alternate meeting date if the Board so chooses.

Adjournment

The meeting was adjourned at 4:15 PM.

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