

## EXHIBIT 1-A

## DRAFT MINUTES Monterey Peninsula Water Management District Administrative Committee December 3, 2012

### **Call to Order**

The meeting was called to order at 3:37 PM in the District Conference Room.

Committee members	present:	David Pendergrass, Chair Director Lehman Director Lewis
Staff present:	Dave Stoldt, General Manager Suresh Prasad, Administrative Services Manager/Chief Financial Officer Joe Oliver, Water Resources Manager Sara Reyes, Office Services Supervisor	

**Oral Communications** 

None

## Adopt Minutes of November 13, 2012 Committee Meeting

The committee voted 2 to 0 to adopt the November, 2012 committee meeting minutes. Director Lehman abstained from voting since she was not in attendance on November 13.

### Items on Board Agenda for December 10, 2012

## Authorize Expenditure of Reimbursable Funds for Design and Installation of Appurtenant Pipelines to ASR-4 Well at Water Project 2 Site

Joe Oliver, Water Resources Manager, reviewed this item and answered questions from the committee. Mr. Oliver reported that this work is part of the planned expansion of the Seaside Basin ASR Project tha the Monterey Peninsula Water Management District (District) and California American Water (Cal-Am) are cooperatively pursuing to augment the water supply for the Monterey Peninsula community. After some discussion, the committee voted 3 to 0 to recommend the Board authorize District staff to amend the existing contract agreement with Pueblo Water Resources for the planned design, installation and construction management work on the ASR-4 well appurtenant water delivery pipelines and appurtenances for a not-to-exceed amount of \$285,000. This amount is reimbursable by California American Water.

# Consider Adoption of Resolution No. 2012-14 Reimbursement of Expenditures for Groundwater Replenishment Project

General Manager David Stoldt, reported on this item and answered questions from the committee.

Mr. Stoldt recommended a modification to the resolution to include the following language, "The District has determined that Groundwater Replenishment is a project for the common benefit of the District as a whole." After some discussion, the committee voted 3 to 0 to recommend the Board adopt Resolution 2012-04 with the recommended modification proposed by the General Manager.

#### Consider Approval of Loan Agreement for Costs Related to Aquifer Storage and Recovery

Suresh Prasad, Administrative Services Manager/Chief Financial Officer, reported on this item and answered questions from the committee. Mr. Prasad reported that the District used its reserves and credit line to fund the ASR project in anticipation of being reimbursed from the User fee. Since the User Fee is not available, these funds remain outstanding. The District is proposing to borrow funds from Rabobank to replenish the reserves and pay off the credit line. The semi-annual payment for the loan will be paid from the newly established Water Supply Charge. After some discussion, the committee voted 3 to 0 to recommend the Board adopt Resolution No. 2012-15 to obtain a loan with Rabobank, N.A. in an amount not-to-exceed \$4 million for ASR related costs as per the terms outlined in the Rabobank Terms and Conditions.

### **Other Business**

### Review Draft Agenda for December 10, 2012 Regular Board Meeting

The committee reviewed the draft December 10, 2012 agenda. No changes were made to the agenda.

### Set January 2013 Meeting Date

The committee agreed to meet on Friday, January 18, 2013 at 4:00 PM.

### Adjournment

The meeting was adjourned at 4:14 PM.

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