



*Received by email
6/5/06 HS*

Memorandum

Date: June 5, 2006
To: Henrietta Stern
cc: Gregg Roy
From: Mike Rushton
Subject: **Request for Budget Augmentation, ASR Project EIR/EA**

Henrietta:

As discussed in our telephone conversation of June 2, 2006, I am submitting this request for an increase in the budget for Jones & Stokes' efforts on the MPWMD Aquifer Storage and Recovery (ASR) Project EIR/EA. As we informed you in a memo dated January 13, 2006, Jones & Stokes' efforts to complete MPWMD's ASR Project Administrative Draft EIR/Environmental Assessment (ADEIR/EA) included a number of tasks beyond the scope included in our current contract with MPWMD. These extra tasks were undertaken in good faith to maintain the project schedule, to support MPWMD's staff and to insure the usefulness of the product. The extra tasks were identified as follows:

- Jones & Stokes prepared the outline for and eventually wrote the text for the ASR project description and alternatives. It was agreed that this would be the most efficient way to get together the information needed to conduct an impact analysis. We allocated only \$2,560 for this task, assuming in our scope of work that the project description and alternatives would be developed by MPWMD.
- Jones & Stokes revised and re-formatted the ADEIR/EA text and graphics prepared by MPWMD staff and its consultant Padre Associates, Inc. The re-formatting of text and revision of graphics are clearly in the Jones & Stokes scope of work, but the work involved to accomplish these tasks exceeded our expectations. Approximately 50 graphs and charts (most of them in color) were modified and incorporated into the ADEIR/EA.
- The time needed for project management and client coordination has exceeded original budget estimates because of the extended time frame for completing the ADEIR/EA and DEIR/EA.

At the time we forwarded this information to you, we felt there was an opportunity to reduce this budget deficit by expending less time than predicted in preparing the Final EIR/EA. We are now

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in the final stages of preparing the Final EIR/EA, and we do not believe the remaining budget will be adequate to complete the work. In addition to the work described above, we have spent effort beyond our expectations working with the Army's Ord Community staff in developing the NEPA document needed to meet their needs for issuing MPWMD easements for the ASR Project. Therefore, we are requesting a budget increase of \$3,500 to cover our costs in producing the final documents. We hope you agree that this extra effort was made in good faith and that it represents work beyond our original scope of work.

If you have any questions about this request, I am available at any time to discuss the content of this memo. Thank you in advance for your consideration of this request.

Mike Rushton, Principal