

EXHIBIT 4-A



Denise Duffy & Associates, Inc.

PLANNING AND ENVIRONMENTAL CONSULTING

July 18, 2018

Larry Hampson
District Engineer
Monterey Peninsula Water Management District
5 Harris Ct., Bldg. G
Monterey, CA 93942

Subject: Permit Assistance for the Resistance Board Weir Project

Dear Mr. Hampson:

Denise Duffy & Associates, Inc. (DD&A) appreciates the opportunity to provide permitting assistance services for the Resistance Board Weir Project to the Monterey Peninsula Water Management District (MPWMD). DD&A will be retained to assist MPWMD in obtaining the necessary permit or an exemption from the California Coastal Commission and County of Monterey Grading Permit and floodplain development authorization.

If you have any questions, please do not hesitate to contact me at (831) 373-4341 ext. 25. We look forward to working with the District on this project.

Sincerely,

A handwritten signature in black ink, which appears to read "Josh Harwayne". The signature is written in a cursive style with a long horizontal flourish at the end.

Josh Harwayne
Senior Project Manager
DENISE DUFFY & ASSOCIATES, INC.

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TASKS and OVERVIEW OF SCOPE

Task 1. Project Initiation

This task includes coordination with the MPWMD to further define the scope and project path, identify data needs, confirm deliverables, and establish schedules and protocols for communication. DD&A will coordinate with the District to obtain all relevant project information, including the project description, site plans, aerial photographs, and other pertinent documentation. DD&A will review the project information to evaluate existing environmental conditions, data sets and plans as required for permit acquisition. This task also includes confirmation of required level of environmental review.

Task 2. Communication and Coordination with Regulatory Agencies

DD&A will prepare a detailed list of application requirements early in the process so that the District has a clear definition of items needed for the permit processing. DD&A's approach to the permitting requirements is based on direct and recent experience, familiarity with regulatory agency staff and protocol, and successful completion of permit acquisition.

Task 3. Preparation of Permit Application Packages

DD&A will prepare and submit permit applications to the California Coastal Commission and Monterey County.

Task 4. Assistance with Processing Permits/Additional Permits

DD&A will coordinate with permitting agencies to address comments, data gaps, and concerns that arise during permit processing. Should additional permitting assistance be required, DD&A will complete assigned tasks for processing as requested.

BUDGET and SCHEDULE

The tasks required to complete the documentation for the necessary permits will be billed on a Time and Materials (T&M) basis. Attached is DD&A 2018 Fee Schedule.

DD&A is available to initiate the work immediately upon receiving signed authorization from the District.

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**2018
SCHEDULE OF RATES**

HOURLY PERSONNEL RATES

Principal	\$220.00
Senior Project Manager/Engineering Specialist	\$184.00
Senior Project Manager	\$158.00
Senior Botanist	\$147.00
Senior Planner/Scientist II	\$147.00
Project Manager	\$138.00
Senior Planner/Scientist	\$128.00
Assistant Project Manager	\$116.00
Environmental Biologist	\$110.00
Associate Planner/Scientist	\$105.00
Assistant Planner/Scientist	\$ 94.00
GIS/Computer Specialist	\$100.00
Administrative Manager	\$ 82.00
Database/Designer/Graphics	\$ 77.00
Field Technician	\$ 66.00
Administrative Assistant	\$ 61.00

Direct reimbursable expenses are charged at DD&A cost, plus 15%.
These expenses may include, but are not limited to: subconsultants, reproduction,
courier, postage, long-distance phone, fax and cellular, mileage and field supplies.

Mileage will be charged at the current IRS mileage rate.

Above rates are effective through 12/31/18 and may be adjusted thereafter.