



EXHIBIT 20-A

**FINAL MINUTES
Monterey Peninsula Water Management District
Administrative Committee
September 11, 2017**

Call to Order

The meeting was called to order at 3:34 PM in the District Conference Room.

Committee members present: Brenda Lewis - Chair
Andrew Clarke
Molly Evans

Staff present: David Stoldt, General Manager
Suresh Prasad, Administrative Services Manager/Chief Financial Officer
Kevan Urquhart, Sr. Fisheries Biologist

Oral Communications

None

Items on Board Agenda for September 18, 2017

1. Consider Adoption of Minutes of August 14, 2017 Committee Meeting

On a motion by Clarke and second by Evans, the minutes of the August 14, 2017 meeting were approved on a vote of 3 – 0 by Clarke, Evans and Lewis.

2. Consider Approval of an Interagency Contract for MPWMD to Provide Temporary Field Staff for a Cooperative Research and Monitoring Project with the NMFS for 2017-2019

On a motion by Evans and second by Clarke, the committee recommended that the Board approve the interagency contract and hiring of temporary field staff for cooperative research and monitoring projects with the NOAA/NMFS for FY 2017-2018 at a cost not-to-exceed \$35,000. The motion was approved on a vote of 3 – 0 by Evans, Clarke and Lewis.

3. Consider Approval of Contract with Scardina Builders, Inc. for the Repair of the Sleepy Hollow Steelhead Rearing Facility Rearing Channel's Bird Netting and Planks

On a motion by Clarke and second by Evans, the committee recommended that the Board authorize the General Manager to enter into an agreement with Scardina Builders, Inc. to provide rearing channel repair work for a not-to-exceed amount of \$25,500. Due to the unknown nature of the frame repair work, an additional \$4,500 was requested as a contingency in the case of unexpected expenses, for a project total of up to \$30,000. The motion was approved on a vote of 3 – 0 by Clarke, Evans and Lewis.

4. Consider Extension of Cooperative Agreement with the United States Geological Survey for Streamflow Gaging in Water Year 2018

On a motion by Evans and second by Clarke, the committee recommended that the Board authorize the General Manager to execute the agreement with the USGS providing cooperative investigation of the water resources within the District for Water Year (WY) 2018 for an amount not-to-exceed \$15,300. The motion was approved on a vote of 3 – 0 by Evans, Clarke and Lewis.

5. Consider Expenditure for Travel to Washington DC

On a motion by Clarke and second by Evans, the committee recommended that the Board approve expenses for Director Brower’s travel, including lodging and meals, that may exceed the IRS reimbursable rates. The motion was approved on a vote of 2 – 1 by Clarke and Evans. Director Lewis voted against the motion.

6. Consider Adoption of Treasurer’s Report for June 2017

On a motion by Evans and second by Clarke, the committee recommended the Board adopt the June 2017 Treasurer’s Report and financial statements, and ratification for the disbursements made during the month. The motion was approved on a vote of 3 – 0 by Evans, Clarke and Lewis.

7. Consider Expenditure of Funds for Pure Water Monterey Expansion Feasibility Study as Required by California Public Utilities Commission Application No. 12-04-019

On a motion by Clarke and second by Evans the committee recommended the Board authorize the expenditure in the amount of \$50,000 for the Expansion Feasibility Study of the Pure Water Monterey Project. The motion was approved on a vote of 3 – 0 by Clarke, Evans and Lewis.

8. Consider Approval of Amendment 2 to the Cost Sharing Agreement with the Monterey Regional Water Pollution Control Agency for the Pure Water Monterey Project

On a motion by Clarke and second by Evans, the committee recommended the Board approve Amendment 2 to the Cost Sharing Agreement with MRWPCA for the Pure Water Monterey Project. The motion was approved on a vote of 3 – 0 by Clarke, Evans and Lewis.

Other Business

9. Review Draft September 18, 2017 Board Meeting Agenda

A revised agenda was distributed to the committee for review. The committee made no changes.

Adjournment

The meeting was adjourned at 4:34 PM.