



**EXHIBIT 17-A**

**FINAL MINUTES  
Monterey Peninsula Water Management District  
Administrative Committee  
August 14, 2017**

**Call to Order**

The meeting was called to order at 3:35 PM in the District Conference Room.

Committee members present: Brenda Lewis - Chair  
Andrew Clarke

Committee members absent: Molly Evans

Staff present: David Stoldt, General Manager  
Suresh Prasad, Administrative Services Manager/Chief Financial Officer  
Jon Lear, Senior Hydrogeologist  
Kevan Urquhart, Sr. Fisheries Biologist  
Thomas Christensen, Riparian Projects Coordinator  
Stephanie Kister, Conservation Analyst  
Sara Reyes, Sr. Office Specialist

**Oral Communications**

None

**Items on Board Agenda for August 21, 2017**

**1. Consider Adoption of Minutes of July 10, 2017 Committee Meeting**

On a motion by Clarke and second by Lewis, the minutes of the July 10, 2017 meeting were approved on a vote of 2 – 0 by Clarke and Lewis.

**2. Authorize Expenditure to Contract with JEA & Associates for Governmental Relations Services**

On a motion by Clarke and second by Lewis, the committee recommended that the Board approve the contract with JEA & Associates for a not-to-exceed amount of \$35,000 for Fiscal Year 2017-2018. The motion was approved on a vote of 2 – 0 by Clarke and Lewis.

**3. Consider Approval of Budget for Groundwater Models for Seaside Groundwater Models for Seaside Groundwater Basin**

On a motion by Clarke and second by Lewis, the committee recommended that the Board authorize expenditures not-to-exceed \$30,000 for the District's share of geochemical modeling in FY 2017-18 and an amount not-to-exceed \$20,000 for the District's share of recalibration and updating the basin model. The motion was approved on a vote of 2 – 0 by Clarke and Lewis.

**4. Authorize Expenditure to Replace the Vertical Water Quality Profiling Device’s Drive System in the Carmel River Lagoon**

On a motion by Clarke and second by Lewis, the committee recommended that the Board authorize expenditures not-to-exceed \$38,031.25, to cover the bid price and 15% contingency for the purchase and installation of a Xylem/YSY Model E78 fixed profiler. The motion was approved on a vote of 2 – 0 by Clarke and Lewis.

**5. Authorize Expenditure for Passive Integrated Transponder (PIT) Tag Reading Equipment to Monitor Juvenile Steelhead Emigration and Eventual Adult Returns**

On a motion by Clarke and second by Lewis, the committee recommended that the Board authorize an expenditure not-to-exceed \$8,500 to cover the estimated costs of installing the District’s first PIT tag antennae array, and buying a second portable tag reader for the SHSRF, to supplement the one used by the Fish Rescue and Population Survey crews. The motion was approved on a vote of 2 – 0 by Clarke and Lewis.

**6. Authorize Funding for Pueblo Water Resources to Proceed with the Supplemental Sample Analysis Plan Water Quality Investigation**

On a motion by Clarke and second by Lewis, the committee recommended the Board authorize the General Manager to enter into an agreement for \$120,137 with Pueblo Water Resources to complete the Supplemental Sampling and Analysis Plan to generate the data necessary that will be used to construct a geochemical model of the Seaside Groundwater Basin. The motion was approved on a vote of 2 – 0 by Clarke and Lewis.

**7. Consider Funding for Community Water Conservation Demonstration Project at Martin Luther King Jr. Elementary School, 1713 Broadway Ave., Seaside**

On a motion by Clarke and second by Lewis, the committee recommended the Board authorize an expenditure not-to-exceed \$30,000 for the Broadway Community Demonstration Garden project. The motion was approved on a vote of 2 – 0 by Clarke and Lewis.

**8. Consider Lawn Removal Rebate Request from Monterey Peninsula Unified School District for Martin Luther King Jr School**

On a motion by Clarke and second by Lewis, the committee recommended the Board approve the Lawn removal rebate in the amount of \$10,508 be granted for the Monterey Peninsula Unified School District project at Martin Luther King Jr. School. The motion was approved on a vote of 2 – 0 by Clarke and Lewis.

**9. Consider Expenditure to Contract with the California Conservation Corps for Fall 2017 Vegetation Management Activities**

On a motion by Clarke and second by Lewis, the committee recommended the Board authorize the General Manager to enter into an agreement with the California Conservation Corps to assist with Vegetation Management for a not-to-exceed amount of \$14,000. The motion was approved on a vote of 2 – 0 by Clarke and Lewis.

**10. Authorize Funds for Repair of Injection Valve at Aquifer Storage and Recovery Well Number 1**

On a motion by Clarke and second by Lewis, the committee recommended the Board ratify the General Manager’s decision to enter into an agreement for \$24,950 with Zim Industries to pull, repair and reinstall the down hole flow valve in ASR 1. The motion was approved on a vote of 2 – 0 by Clarke and Lewis.

**11. Semi-Annual Report on the CAWD/PBCSD Wastewater Reclamation Project**

This item was presented to the committee for informational purposes only. No action was required of the committee.

**Other Business**

**12. Receive Fourth Quarter Legal Services Activity Report for Fiscal Year 2016-2017**

This item was presented to the committee for informational purposes only. No action was required of the committee.

**13. Review Draft August 21, 2017 Board Meeting Agenda**

A revised agenda was distributed to the committee for review. No changes were made to the agenda.

**Adjournment**

The meeting was adjourned at 4:32 PM.

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